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ANNUAL REPORTS
OF THE
TOWN OF WAYLAND
FOR ITS
TWO HUNDRED AND NINETEENTH
MUNICIPAL YEAR



JULY 1, 1998 THROUGH JUNE 30, 1999

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BOARD OF SELECTMEN

Powers and Duties

The Board of Selectmen has broad authority over matters not delegated by statute or bylaw to another town government entity. The Selectmen are responsible for several departments and committees, litigation and other legal matters, acquisition of property, matters of collective bargaining, assembling the warrant for town meetings, and other areas. Despite these generalities and a widespread perception of the Board having authoritative power over all matters in town government, the truth is that the Board of Selectmen does not have authority over any elected board or appointed board with statutory duties, including the School Department, Highway Department, the Assessors, or others. Elected boards and officials are accountable to the electorate, not to the Board of Selectmen or to Town Meeting.

The Year in Review

Fiscal Year 1999 had three Town Meetings offering a great deal of discussion about pieces of property around Wayland and strategies for accommodating and curtailing telecommunications facilities. We made slow progress on our own agenda and goals because of the time demands involved in preparing for the town meetings. These meetings did, however, provide opportunities for us to work with various constituencies both in and outside of town government, in many cases lending our support to their causes.

Land Acquisition

Last year, the Town voted to acquire land owned by the Dow Chemical Company; in this fiscal year, with the assistance of the Dow Negotiations Oversight Committee and volunteers Bob Anderson and Marylynn Gentry, we were able to reach agreement

with Dow to purchase the property for the appropriated amount of \$1.7 million. We hope to see continued improvement in the Town's relationship with Dow.

The Town authorized acquisition of a small parcel of land for affordable housing and conservation on Plain Road (the Smith parcel) and nearly thirty acres of conservation land off of Draper Road and Coolidge Road (the Rowan property). Those acquisitions are likely to be friendly and should be completed by the fall of 1999. Town Meeting declined to purchase the residentially-zoned portion of the former Raytheon property; the Town Center Committee continues to work to develop a mixed-use plan that will benefit the Town by providing moderate cost housing for young and older elders, protecting wetlands and enhancing conservation trails, and bringing more life into the Center.

We also completed acquisition of the Town Pool, which will be managed by the Park and Recreation Department.

Wireless Communications

The Town spent a great deal of time and money on matters relating to the regulation of wireless communications facilities (i.e., "cell towers"). The Town filed a lawsuit against the Attorney General for his failure to approve a moratorium on the construction of wireless communications facilities; during the pendency of that case, the Town approved a shorter moratorium as well as a comprehensive zoning bylaw to govern wireless communications. Our attorneys also defended the Town in a lawsuit brought by citizens dissatisfied with the Planning Board's action on a wireless application.

Public Safety Building

The Board approved a preliminary design for the new police and fire station (the

Public Safety Building), which will be constructed on the site of the current station. We anticipate obtaining the necessary approvals from the Zoning Board of Appeals, Conservation Commission, and Historic District Commission over the summer and hope to undertake construction before the end of the year.

Community Activities

We continued to hold our annual summit, trainings for town government volunteers, and "conversations" to elicit citizens' input. Although still in construction, portions of Wayland's web site have gone on line (www.wayland.ma.us). We thank volunteer Jeff Dieffenbach for his work on this project.

This spring, we held Wayland's first "Know Your Community Day," which gave townspeople opportunities to work and have fun while learning more about our community. We appreciate the participation of all departments and officials who helped to make the day special and anticipate that next year's event will be even better attended.

Executive Secretary Jeff Ritter has spearheaded the Town's beautification effort. We have been fortunate to receive expertise, financial support, and hard work from a variety of volunteers, including garden clubs, businesses and the Wayland Business Association, and generous individuals.

Board Membership

Following the death of Selectman Randy Hoes in October 1998, Brian O'Herlihy was elected to fill his seat in a special election called by petition. In April, longtime Selectman Marcia P. (Marcy) Crowley declined to run for reelection. We offer our grateful thanks for her twenty-four years of

service on the Board and for the many responsibilities. Patricia Abramson was elected to the Board in April 1999; Brian O'Herlihy was returned to the Board in the same election. Three members of the Board hold other public office: Selectman Susan Pope is State Representative for Wayland, Sudbury, and Maynard; Selectman O'Herlihy is an Associate Member of the Zoning Board of Appeals; and Selectman Abramson is a Road Commissioner.

In Appreciation

We continue to be amazed by the breadth of talent and commitment we see in our town government volunteers. We applaud them and are grateful for their service.

We benefit greatly from the support of Wayland's outstanding staff, particularly those in the Selectmen's office: Executive Secretary Jeff Ritter, Administrative Assistant Rhoda Smith, Personnel Director Karen Woronicz, and Personnel Secretary Paula Dettorre. We thank them for their ongoing assistance and sharing their capabilities with the Town. We also thank intern Dale Morris, an MPA candidate at Suffolk University, for undertaking projects that help us make good decisions.

The Year Ahead

We will continue to move forward with constructing the Public Safety Building, monitoring and ultimately acquiring the Dow property, attempting to address our growing problems with traffic, working to resolve litigation against the Town, looking for ways to run the government more efficiently but equally effectively, and, with your help, making Wayland a better place to live and work.

We invite you to join us and offer public comment at the beginning of our meetings on Mondays at 7:30 p.m.

GENERAL INFORMATION

Form of Government:	Open Town Meeting
Population (6/30/99)	13,474
Number of Households	4,792
School Enrollment (10/98)	2,722
Number of Registered Voters (6/99)	8,187
Absentee Voting:	All Elections
Current Tax Rate FY99	\$18.21
Land Area - Town of Wayland:	15.28 Square Miles
Dog Licenses: Renew by April 1st	January 1 – December 31
Landfill Hours: (Except Holidays)	Tuesday 7am – 4pm Thursday 7am – 4pm Saturday 7am – 4pm
Library Hours:	Monday – Thursday 9am – 9pm Friday 9am – 6pm Saturday 10am – 5pm Sunday 2pm – 5pm
Town Building Office Hours:	Monday through Friday 8:30am – 4:30pm*

*Please check with individual departments as the hours may vary.

FEDERAL AND STATE OFFICIALS REPRESENTING WAYLAND

United States Senators in Congress:

Edward M. Kennedy - D
2400 John F. Kennedy Federal Building
Boston, MA 02203
(617) 565-3170

John F. Kerry – D
1 Bowdoin Square 10th Floor
Boston, MA 02114
(617) 565-8519

**Representative in Congress,
5th Congressional District:**

Martin T. Meehan – D
11 Kearney Square
Lowell, MA 01852
(978) 459-0101

**State Senator,
5th Middlesex District:**

Susan Fargo – D
Room 413F State House
Boston, MA 02133
(617) 722-1572

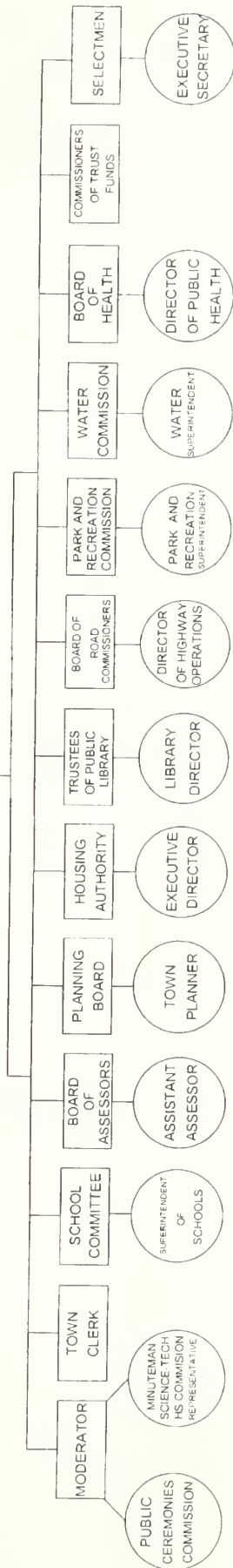
**Representative in General Court,
13th Middlesex District:**

Susan W. Pope - R
Room 443 State House
Boston, MA 02133
(617) 722-2305

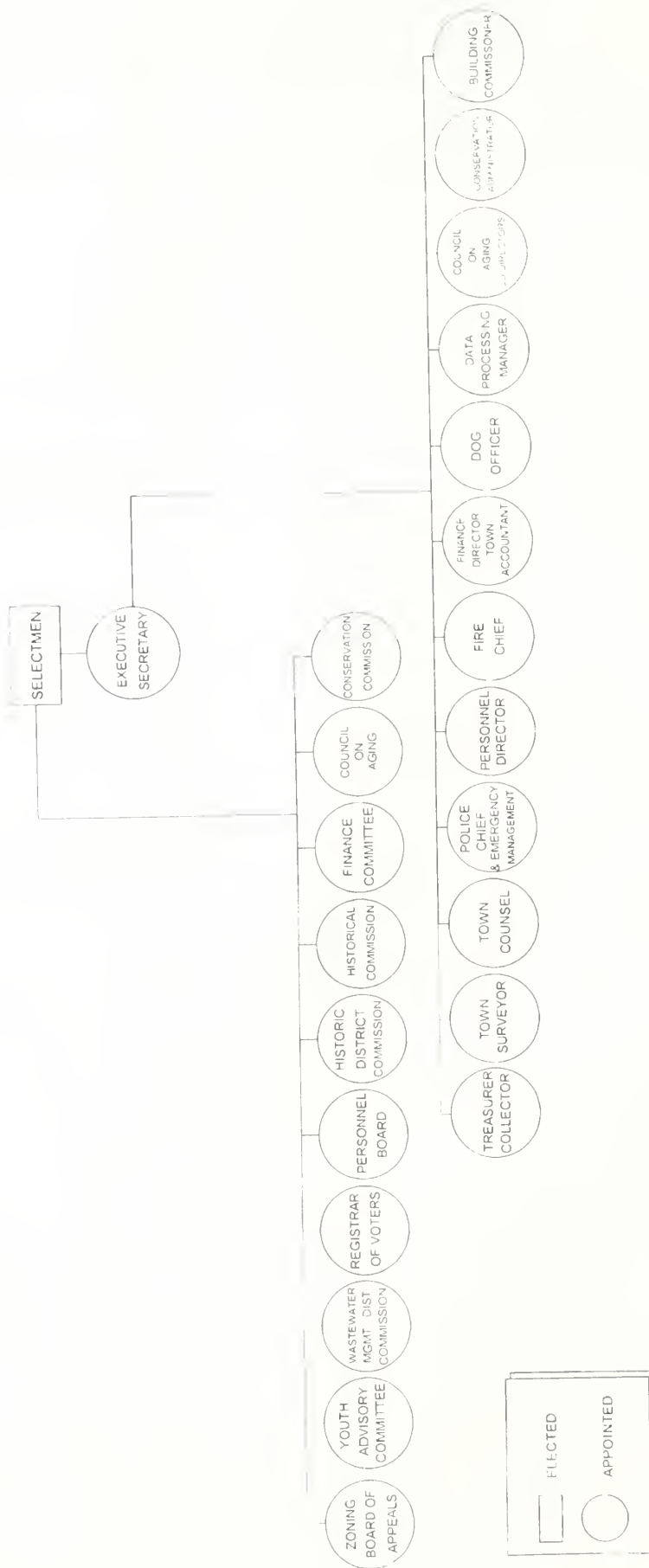
VOTERS

ANNUAL TOWN MEETING

GENERAL ELECTION



SELECTMEN'S APPOINTMENTS
CONTINUE ON THE FOLLOWING
PAGE.



The following is a list of current elected and appointed officials as of June 30, 1999
(From the records of the Town Clerk)

ELECTED TOWN OFFICIALS

		Term Expires
Board of Assessors	Francis P. Aurelio	2002
	Jeffrey A. Cohen	2001
	John Sherwood	2000
Board of Health	Bryan J. Besso	2000
	James A. Karlson	2000
	Herbert J. Jacobus	2002
	Philip L. Pattison	2002
	Andrew H. Wheelock	2001
Housing Authority	Robert Dolan	2002
	Charles H. Raskin	2004
	Timothy M. Sullivan	2000
	Marie C. Zaniboni	2003
	Arpena Lazarian (State Appointee)	11/21/03
Moderator	C. Peter R. Gossels	2002
Park and Recreation Commissioners	William J. Bowhers	2001
	Arthur N. King	2002
	Douglas J. Leard	2000
	Mary Ellen Litter	2001
	Ed Sypek	2000
Planning Board	Maureen A. Cavanaugh	2000
	George Ives	2003
	Joseph A. McGrail, Jr.	2002
	Gretchen G. Schuler	2004
	David Todd	2001
Planning Board, Associate Member	Richard B. Keeler	2004
Road Commissioners	Patricia Abramson	2001
	K. David McKenna	2000
	Joseph F. Nolan	2000
	Mark A. Santangelo	2002
	John B. Wilson	2001
School Committee	Lea T. Anderson	2000
	Leonard J. Glick	2000
	Robert B. Gordon	2001
	Frederick K. Knight	2002

	Cathy L. Shuman	2002
Board of Selectmen	Patricia E. Abramson	2002
	Mary M. Antes	2001
	Brian T. O'Herlihy	2002
	Susan W. Pope	2000
	Susan Weinstein	2000
Town Clerk	Judith L. St. Croix	2001
Trust Fund Commissioners	Donald Bishop	2002
	George J. Evans	2001
	Michael Patterson	2000
Trustees of Public Library	Ann A. Flowers	2001
	Perry R. Hagenstein	2001
	Lynne J. Lipcon	2002
	Jerrold I. W. Mitchell	2002
	Rosamond P. Swain	2000
	John B. Wilson	2000
Water Commissioners	Robert L. Duffy, Jr.	2000
	Joel Goodmonson	2001
	W. Edward Lewis	2002

APPOINTED TOWN OFFICIALS (All terms expire 6/30/99 unless otherwise noted)

Animal Inspector (Livestock)	Bruce S. Sweeney (State Appt.)	
Animal Control Officer (Dead Animals)	David R. Poirier	
Assessment & Valuation Study	Judy A. Bennett	1999
	John C. Dyer	1999
	Joyce Lauer	1999
	Michael B. Patterson	1999
	Gary M. Slep	1999
	Harry F. Sweitzer, Jr.	1999
Assessor, Assistant	Molly Reed	
Building Commissioner/ Zoning Enforcement Officer	Daniel F. Bennett	
Burial Agents	Cynthia F. Bryant	1999

	John C. Bryant	1999
Building Inspector, Local	Jay Abelli	
Cable TV Committee	Russell A. Ashton	1999
	Thomas P. Black	1999
	Gail A. Greenberg	1999
	Matthew M. Shear	1999
	Lyman F. Sheats	1999
	Maurice H. Stauffer	1999
	Jean Tower	1999
Census 2000 Liaison	Judith L. St. Croix	1999
Central MA Rail Trail Advisory Committee	Edward P. Wallner	1999
Conservation Administrator	Carol Gumbart	
Conservation Commissioners	Frank R. Antonell	2001
	Roger A. Backman	2001
	Marylynn Gentry	2000
	Barbara Howell	2000
	J. Andrew Irwin	1999
	Wendy B. Levey (Levine)	1999
	John R. Sullivan	1999
Constables	Curtis P. Donelan	1999
	Theodore Milgroom	2001
	Sandra L. O'Brien	2001
	Denis J. Obshatkin	2001
	Jeffrey C. Pollack	2001
	Jerrald M. Vengrow	1999
Council on Aging	George Blood	2001
	Elise M. Boulding	1999
	Martha Bustin	2001
	Alan A. Guidrey	1999
	Kristin Kiesel	2000
	Harriet Onello	2001
	Geoffrey E. Smith	2000
	Betsy Soule	2000
	Robert N. Walker	2000
Council on Aging Co-Director	Patricia Long LeVan	

Council on Aging Co-Director	Amy Moran	
Cultural Council	Charles W. Anderson	1999
	Leslie Corner	2000
	H. Bredt Handy	1999
	Ruth N. MacDonald	1999
	R. Neil Olmstead	2000
	Creighton Peet	2000
	Catherine Radmer	2000
	Rhoda Sakowitz	2000
	Patricia Schilling	2000
	Susan Sherwood	1999
	Carl H. Whittaker	1999
Data Processing Operations Manager	Gwendolyn Sams-Lynch	
Dog Control Officer	Mary Lou Chamberlain	1999
Dog By-Law Study Committee	Annmarie C. Lingley	1999
	Nicky D. Patterson	1999
	Alfred Viola	1999
Dow Negotiations Oversight Committee	Paul Doerr	1999
	Mark Santangelo	1999
	Lisa Schimmel	1999
	Joel Sirkin	1999
Executive Secretary	J. Jeffrey Ritter	1999
Finance Committee	Alfred H. Bellows	1999
	Jeffrey Dieffenbach	2001
	Robert L. Lentz	2000
	Robert H. Loring	1999
	G. Christopher Riley	2001
	Lisa Schimmel	2001
	Katherine H. Tyrrell	2000
Fire Chief, Forest Fire Warden And Oil Burner Inspector	Michael T. Murphy	
Gas Inspector/Plumbing Inspector	Richard Rheume	1999
Gas Inspector/Plumbing Inspector Deputy	John D. MacDonald	1999
Growth Policy Advisory Committee	Paul Doerr	1999

	Susan A. Halpert	1999
	Cherry C. Karlson	1999
	Douglas J. Leard	1999
	Kenneth A. Moon	1999
	Gretchen G. Schuler	1999
	Martha C. Taub	1999
Health Director/Inspector of Milk	Steven Calichman	1999
Highway Operations Director	Toma Duhani	
Highway/Parks Garage Study	Arnold H. Bennett	1999
	Carl Frederick Pearson	1999
	Mary R. Upton	1999
	John J. Shaw	1999
	Edward S. Sypek	1999
Historical Commission	Stephen J. Curtin	1999
	James H. Flanagan	1999
	Paul Gardescu	2000
	Patricia Marshall	2000
	Bonnie S. Nash	2000
	Mary C. Reed	2001
	Howard L. Schultz	2001
Historic District Commission	Irma S. Brodie	1999
	John T. Crimmins	2000
	Christopher Hagger	2001
	Christopher Nash	1999
	Shirley M. Secor	2001
	John Seiler	2000
	Martha C. Taub	2001
Housing Authority/Executive Director	Brian E. Boggia	
Housing Partnership	Diana Y. Carls	1999
	Robert Dolan	1999
	Marilyn Wallin	1999
Joint Regional Transportation	Marcia P. Crowley	
Library Director	Louise R. Brown	
Library Millennium Committee	Ann A. Flowers	2001
	Betty A. Geiger	2001
	Anne B. Heller	2001

	Lucile P. Hicks	2001
	Lynne J. Lipcon	2001
	Jerrold I. W. Mitchell	2001
	Rosamond P. Swain	2001
	Elizabeth Sweitzer	2001
MBTA Advisory Board	Marcia P. Crowley	
Metropolitan Area Planning Council	Alan Fitch	2000
MetroWest Growth Management	Susan W. Pope	1999
Middle School Building Committee	Robert A. Doyle	2002
	Laurene M. Sperling	2002
	Mark R. Kaufman	2002
	Celia L. Lombardo	2002
	Robert B. Gordon	2002
	Frederick K. Knight	2002
	Lawrence J. Karkauer	2002
	Harry Hanson	2002
	Jane Stabile	2002
Minuteman Regional High School	Dorothy Pesek	1999
MWRA Tunnel Group	David Marshall	1999
Paine Estate Advisory Committee	Claire I. Barker	2000
	Richard H. Cromwell	2000
	Marylynn Gentry	2000
	Mary L. Lentz	2000
	Richard D. Priester	2000
	Gretchen G. Schuler	2000
	Jonathan Strong	2000
Park and Recreation Superintendent	William C. Kilcoyne	
Personnel Board	Deborah S. Cohen	2000
	Cathleen M. O'Brien	1999
	Maryanne Peabody	2002
	Walter Jabs	2000
Personnel Director	Karen M. Woronicz	
Police Chief/ Director of Civil Defense	Gerald J. Galvin	

Public Ceremonies	Roderick L. Brant	2000
	Paul E. Kohler	1999
	William C. Moyer	2001
	Lois M. Novotny	1999
	Paul L. Rosenbaum	2000
Public Safety Building Designer Selection Committee	Dennis J. Berry	1999
	A. Bradford Conant III	1999
	S. Fiske Crowell, Jr.	1999
	John T. Crimmins	1999
	Christopher L. Hagger	1999
	Catherine W. Seiler	1999
	Steven N. Zieff	1999
Records Manager	Judith L. St. Croix	1999
Registrar of Voters	Georgia K. Gillespie	2000
	Judith H. Ide	2001
	Judith L. St. Croix	2001
	Elizabeth Salerno	1999
Registrar of Voters – Assistant	Lois Toombs	2000
Route 20 Study Committee	Dean Goodermote	1999
	Werner F. Gossells	1999
	Christopher L. Hagger	1999
	James F. Santamaria	1999
	Martha C. Taub	1999
Route 30 Development Committee	William J. Bowhers	1999
	Alan W. Frantz	1999
	Jonathan A. Hart	1999
	Thomas V. Maglione	1999
	Timothy L. Marsters	1999
	Paul A. Rufo	1999
	Richard Schnetke	1999
	Lawrence A. Stabile	1999
Sanitarian/Inspector	Michael J. Toomey	1999
	David Schofield	1999
School Superintendent	Gary Burton	
Sealer of Weights and Measures	Courtney Atkinson	1999

Senior Tax Relief Committee	Joan M. Clifford	1999
	Stephen J. Colella	1999
	Lillian I. Mills	1999
	Geoffrey P. Smith	1999
Septage Committee	Karen E. Brothers	2001
	William B. Gagnebin	1999
	Philip L. Pattison	1999
Septage/Wastewater Manager	Robin Kaiser	
South Middlesex Opportunity Council	Lawrence N. Scult	1999
Surface Water Quality Committee	Theodore Fiust	1999
	Michael J. Miller	2000
	Grace B. Olin	1999
	Arlene B. Pollak	1999
	Linda M. Rosa	1999
	Gerard Tempesta	1999
Town Accountant/Finance Director	Robert W. Hilliard	2002
Town Center Committee	Allen Benjamin	2000
	Gary Burton	2000
	Eleanor S. Davis	2000
	John J. O'Donnell	2000
	Eugene C. Roberts	2000
	Lewis S. Russell, Jr.	2000
	John A. Seiler	2000
	Martha C. Taub	2000
Town Clerk, Assistant	Andrew H. Wheelock	2000
Town Clerk, Assistant	Lois M. Toombs	2001
Town Counsel	Mark J. Lanza	
Town Planner	Edward Pimentel	
Town Surveyor	Alfred Berry	1999
Treasurer/Collector	Paul Keating, Jr.	2000
Deputy Tax Collectors	Thomas E. Laz	2000
	Joseph A. Laz	2000
Treasurer/Collector, Assistant	Christine Mallard	

Trinity Mental Health Association	Karen Braunwald	
Veteran's Agent	John Turchinetz	1999
Wastewater Management Committee	Lana D. Carlsson-Irwin	2000
	Eugene C. Roberts	2001
	Christopher P. N. Woodcock	1999
Water Superintendent	Donald W. Hollender	
Wireless Communications Facility	Michael S. Brewer	1999
	Shikha L. Chandra	1999
	Steven J. Freundlich	1999
	Ayres Hall	1999
	Julia A. Leney	1999
	Edward C. Mendler	1999
	David A. Neumeyer	1999
	Richard A. Stanley	1999
	Diana E. Warren	1999
	Jerald L. Weiss	1999
Wiring Inspector	Ward Keller	1999
Wiring Inspector, Deputy	Arthur J. Richards	1999
Y2K Committee	Peter B. Kellman	2000
	Jared L. Nedzel	2000
	James Van Sciver	2000
Youth & Adolescent Services Director	Paul R. Neustadt	
Associate Directors	Mary Elizabeth Wright Groden	
	Lynn Dowd	
Youth Advisory Committee	Gary Burton	
	Doris E. Goldthwaite	
	Ann Landry	
	Reverend Kimi Riegel	
	James K. Forti	
Youth Officer	James K. Forti	
Zoning Board of Appeals	Mark W. Corner	2000
	Lawrence K. Glick	2000
	Carolyn J. Klein	2001
	Mary L. Lentz	2000

Associate Members

Mary Ann McDougall	1999
Brian T. O'Herlihy	2000
Linda L. Segal	2001

Zoning By-Law Study Committee

Daniel F. Bennett
Werner F. Gossels
George V. Ives
Edward Pimentel
Jean Pratt
Gretchen G. Schuler
Joseph A. Strazzulla
Martha C. Taub

TOWN CLERK

During FY99 the following elections and town meetings were held:

State Primary	September 15, 1998
State Election	November 3, 1998
Special Town Meeting	December 2, 1998
Special Town Election	January 12, 1999
Annual Town Election	April 27, 1999
Annual Town Meeting	April 29, 1999
Special Town Meeting	May 3, 1999

FY99 Highlights

One of the major challenges of the office is keeping current with the constant and rapidly changing communications technology and information management. Town clerks began this century with the quill pen, mastered the typewriter, then the computer, and will enter the Millennium on Windows '98. The computer has changed the position and has become an important tool for Town Clerks.

The Massachusetts Town Clerk's Association recognizes and embraces the challenge of continuing personal and professional development and the need to grow and respond to a constantly changing world. The programs offered at the meetings and conferences that are held throughout the year promote education for the clerk, help to meet the specific needs of the clerk, establish minimum standards of

knowledge of statutory requirements, and enhance the professionalism of the position. The education courses also provide networking opportunities to facilitate the exchange of ideas and techniques and have strengthened the clerks' influence in matters that directly affect their position. Continual learning has been the key.

The Town Clerk's Office has kept the state voter registration/census computer system on-line and has kept current with all upgrades. The system links all 351 cities and towns to each other, to the Registry of Motor Vehicles and to the Secretary of the Commonwealth. Both the Town Clerk and the Assistant Town Clerk have attended training over this past fiscal year conducted by state officials that has promoted the education required to meet the Clerk's specific needs.

VITAL RECORDS REPORT

Births Recorded	141
Deaths Recorded	86
Marriages Recorded	50

FINANCIAL REPORT

Dog Licenses	\$ 14,735.00
Kennel Licenses	\$ 200.00
Miscellaneous	\$ 11,076.25

DOG LICENSES ISSUED

Dog Licenses	1454
Kennels	6

FY2000 Forecast

The Town Clerk’s Office will be active in participating with state and federal officials in conducting the FY2000 Federal Census on April 1. The census bureau is mandated by the U. S. Constitution to take a census every ten years. Conducting a complete enumeration of all residents in the United States for the apportionment of the House of Representatives is the primary purpose of the census.

Facing the challenges of today and the future and preparing for the Year 2000 will

be the major tasks for the office. The challenge for clerks in the electronic age is to retain the peoples’ confidence as an impartial administrator and trusted conservator of public records and processes. We will continue our evolution as partners in electronic democracy with perhaps yet another title, “Cyber Clerks.”

FY2000 will be an active year for elections:

Presidential Primary	March 7, 2000
Annual Town Election	April 25, 2000

BOARD OF REGISTRARS

Elizabeth A. Salerno, Chair.....	4/02
Georgia Gillespie.....	4/00
Judith Ide.....	4/01
Judith L. St. Croix, Clerk.....	4/01
Lois M. Toombs, Assistant Registrar	4/00

The Board of Registrars in a town is the counterpart of an Election Commission in a city and the Elections Division of the Secretary of the Commonwealth’s Office at the state level. The Board is composed of four members, not more than two of whom may be members of the same political party.

The Town Clerk, by virtue of the office, is one of the four members and is responsible for executing the functions of the Board of

Registrars including the conduct of elections, recounts, voter registration, compilation of the annual listing of residents (Town Census), publication and circulation of signatures on nomination papers and petitions, and recording Town Meeting attendance. Upon completion of the annual listing, confirmation notices were sent to all those registered voters who were not reported as living in Wayland on January 1, 1999. Those voters who proved residence

were reinstated; those voters who responded with notification of a residence outside of Wayland were removed from the voting list; and those voters who did not respond to the confirmation notice were placed on the

inactive voting list in compliance with the new Motor Voter Law. Upon completion of the revision, the total number of registered voters was:

Precinct 1	2,025
Precinct 2	1,822
Precinct 3	1,893
Precinct 4	<u>2,404</u>
Total	8,144

Population (Census January 1, 1999).....	13,344
Number of Households (Census January 1, 1999).....	4,792

Please consult the index for election results and Town Meeting Minutes.

TOWN COUNSEL

During FY99 Town Counsel performed general legal services for all Town departments, boards, committees, and commissions and for the School Department. Most town employment and employee relations law services were performed by the firm of Kopelman and Paige, P.C. insurance defense counsel, designated by the town's liability insurance carrier, provided defense of tort claims (negligence). Defense of workers' compensation claims were provided by counsel designated by the town's self-insurance group's claims management service. Bond counsel services were provided by the law firm of Palmer and Dodge. The designated special counsel for the town is the law firm of Kopelman and Paige. Special counsel is utilized on an as-needed basis to supplement or supplant town counsel's services when appropriate, especially in the area of employment and employee relations law. Other special counsel is used on a case-by-case basis.

A considerable amount of time was spent during FY99 on the Dow Chemical Company, Rowan and Smith property acquisition agreements, and on matters relating to the new public safety building. Also, the subject of regulating wireless communications facilities through zoning received a considerable amount of attention from Town Counsel.

Throughout FY99 Town Counsel kept regular office hours in Wayland Town Building on Thursday afternoons and most Monday evenings. Town Counsel met with various boards and committees on an as-needed basis. Town Counsel also attended all sessions of the Annual Town Meeting and the Special Town Meetings.

Town Counsel represented the Town in various legal proceedings in Middlesex County Superior Court, Suffolk County Superior Court, the Land Court, Framingham District Court, and the Appellate Tax Board.

At the conclusion of FY99, Mark J. Lanza completed his tenth year as Town Counsel for the Town.

DATA PROCESSING

During FY99 the Data Processing Department has undergone a major metamorphosis. The Finance and Treasurer/Collector software packages are no longer residing on the PDP11/84 mainframe, but have been converted independently to their own server. Also, the Data Processing Department is no longer responsible for the processing and printing of the tax bills (water, real estate, personal property, boats and auto excise) and W-2 forms.

The Town Building is wired with a 10 baseT Category 5 cabling scheme, and each department is networked and operated within a Windows environment - NT server/workstation or 98/95 PC, with the exception of the Park and Recreation Department.

The Data Processing Department is currently managing five WindowsNT servers (Proxy, Exchange Mail, SQL, File/Print and BDC), as well as having the responsibility for the uptime of the Town Building network and each Department's PCs and printers.

In continuing improvement and preparation for the Year 2000, the Data Processing Department will be working with outside consultants and software solution providers in finding the "best" technology enhancements for the Town of Wayland.

PERSONNEL BOARD

Chapter 43 of the Code of the Town of Wayland defines the role of the Personnel Board to be the development and administration of the Wage and Salary Classification Plan; and personnel policies and procedures in cooperation with the affected town boards and departments. In addition, the Board is charged with approving all pay or classification changes of town employees; negotiating collective bargaining agreements for the town; establishing and maintaining central personnel files for all employees; reviewing the operation of the Wage and Salary Classification Plan and recommending appropriate changes to town meeting.

Fiscal year 1999 was a busy year for the Personnel Board. The Board operated throughout the year with only four members. The Board reorganized in September, re-electing Deborah Cohen as chair and Cathleen O'Brien as vice chair.

The Personnel Board has worked on a variety of projects this year and will continue work to complete them in the coming year. The Board has completed a final draft of an Employee Handbook. The draft has been forwarded to the Board of Selectmen for review and we expect that implementation will occur in the coming fiscal year. The Personnel Board's goal is to establish and maintain consistent policies for all departments and to have the Personnel Director available to assist managers to implement these policies.

The Board has focused a great deal on collective bargaining this year. At the outset of the fiscal year, five of the eight Town employee union contracts were not yet settled. The Personnel Director, on behalf of the Board, settled four collective

bargaining agreements – Park & Recreation, Water, AFSCME professional/administrator and NAGE clerical/dispatch. The Board will continue to work on completing negotiations with the one remaining bargaining unit.

As reported previously, the Board commissioned MMA Consulting Group Inc., to conduct a wage and classification study for positions in the AFSCME professional/administrator union and the NAGE clerical/dispatch union. The study included the rewriting of job descriptions and a comparison of salaries both for purposes of establishing internal equity and external parity. As the result of negotiations, both unions have accepted the classification study and the Personnel Board approved new job descriptions for all positions in these unions.

The town continues to maintain a low turnover rate of just five percent.

Over the past year, the Board heard five union grievances and was able to resolve those grievances without having to submit them to an outside arbitrator. The Board continues to maintain a posture of strict interpretation of collective bargaining language.

The Board of Selectmen conducted a Volunteer Enrichment Program entitled *Procedures for Town Boards*, on March 10, 1999, for board and committee members. Personnel Director Karen Woronicz, Town Counsel Mark Lanza, Town Clerk Judy St. Croix and Board of Selectmen Chair Susan Weinstein made presentations. Approximately 50 volunteers attended and were given information about the Town's performance evaluation process, hiring procedure, highlights of the open meeting law, hearing procedures, and

responsibilities for the retention of minutes and public records.

During the past year, several job descriptions have been updated and written to meet the needs of the departments. Where appropriate, the Board has classified the positions in accordance with the town's Classification Plan and assigned wages that are consistent with comparable positions in other towns. In March, the town acquired the Wayland Town Pool and all existing employees became provisional town employees. The Personnel Board and the Personnel Director have worked cooperatively with the Park & Recreation Superintendent to make the transition seamless. New position descriptions have been written and classifications established.

The Personnel Department conducted several training programs this year. The Municipal Training Group, of which Wayland is a part, conducted a two-day training for supervisory and management personnel entitled *Turning Conflict into Opportunity*. This training provided participants with excellent tools for more effective communications and resolving conflict in the workplace. The Group also held a second training program entitled *Managing For Performance: Unlocking Your Staff's Potential*, also for managers and supervisors. This two-day training focused on specific one-to-one conversations that are critical to a manager's success in obtaining sustained, superior performance from employees, work groups and organizations. The Personnel Department also conducted Workplace Violence Prevention training, addressing the factors contributing to violence in the workplace and useful interventions to prevent it. The Town also offered Intermediate Microsoft Word

training and CPR Training for interested employees.

The Personnel Board would like to thank boards, committees, officials and employees for their cooperation in the past year and invite all to attend the Personnel Board meetings and provide input on issues of importance to your respective departments. The Board would also like to remind all employees and officials that the Personnel Board and the Personnel Director are available to assist on a wide variety of personnel matters.

CABLE TV ADVISORY COMMITTEE

The Cable TV Advisory Committee is a group of residents who advise the Board of Selectmen on matters relating to the town's cable television and related cable services. The Selectmen are the official issuing authority for the town's cable licenses.

During the past year the membership of the Cable TV Advisory Committee was increased from 2 members to 7 members. The long-standing committee of Russ Ashton and Matt Shear was complemented by the appointment of Tom Black, Maury Stauffer, Gail Greenberg, Jean Tower and Lyman Sheats. In January, 1999, Russ Ashton passed the chairmanship of the committee to Maury Stauffer.

The major agenda item facing the Committee is the upcoming renewal of the MediaOne cable license for Wayland. MediaOne is the successor to Wayland's original cable licensee, Continental Cablevision.

The Cable TV Advisory Committee met monthly throughout the year, following a prescribed process aimed at ascertaining the

town's needs for cable television and related cable services. The Cable TV Advisory Committee was assisted by Mr. William August, Esq., of Horton and August, P.C., in the ascertainment process. The Committee's work focussed on ascertaining the various aspects of MediaOne's services in compliance with their license. Simultaneously, the process has proceeded in a formal sense so that other cable providers could be considered should the town so desire.

The committee has addressed the current and future needs for our Institutional Network (I-Net), the deployment of cable drops in Wayland's public buildings and schools, the needs of the schools, the elderly, the town offices, and the public safety services in town, as well as the needs of the general public. A MediaOne representative, Tim Gage, was in attendance at most of the meetings, with other MediaOne staff in attendance where appropriate. In June, the Cable TV Advisory Committee, on behalf of the Selectmen, held a public hearing to document the status of its work and to elicit public input into the process. A hard copy transcript of the hearing was provided by MediaOne in addition to the town's own video recording of the hearing done by committee member Matt Shear.

The committee also has received a few citizen complaints regarding MediaOne, and has facilitated resolution of the reported problems.

Since June, three members have left the committee; new members are needed to replace them. Mr. August has submitted a draft renewal license to the committee for review. We look forward to picking up the pace in October and moving toward a successful renegotiation and renewal.

HISTORICAL COMMISSION

The Wayland Historical Commission, a seven-member town agency, meets once a month, September through June, to plan the identification, evaluation, and protection of Wayland's historical, cultural, and archaeological resources.

The historic marker program is an ongoing process; over twenty historically significant buildings have been marked. These are identified by signs indicating the year or era of construction and the original owner. The focus of this program is to communicate information on the development of our community.

The Commission continues to update a photo inventory of the town's historic resources. A clearer indexing system is being developed. Copies of this collection are in the Wayland Public Library and at the Massachusetts Historical Commission at Columbia Point in Boston.

Work continues on plans to recognize the 1714 Training Field at Training Field Road and Glezen Lane. Consideration is also being given to a program to protect the ancient gravestones at North Cemetery on Old Sudbury Road. A limited amount of work was done on restoring the railing on the Old Town Bridge, visible to the north of the present Old Sudbury Road Bridge. It is hoped that this can be completed this coming year.

The Wayland Archaeology Group, a subcommittee of the Historical Commission, continues its data recovery work and educational programs, which include well-attended field workshops at some of Wayland's archaeological sites.

The Commission continued its commitment to achievement and interest in local history by providing a copy of Helen Emery's book, "The Puritan Village Evolves", for the Wayland High School History Department's award program.

HISTORIC DISTRICT COMMISSION

During this last year, the Historic District Commission (WHDC) has been very busy. At the July and October 1998 meetings, the Commission developed guidance for property owners to follow within the District when contemplating changes to existing structures or new building construction. This guidance described the physical characteristics and special qualities that make the District significant and listed factors that we believe are vital and important.

The WHDC began a series of meetings with the architects and members of the Public Safety Building Committee to discuss the construction of a new Public Safety Building. The purpose of the meetings was to gain an understanding of proposed design schedule and conceptual design of this new facility to be located within the heart of the District. As a group, we believe that this information would help prepare us for discussion and decision-making once we received a formal application for a new Public Safety Building. These meetings also allowed the architects to listen to members of the WHDC express their opinions regarding the important features of our District. Most importantly, these meetings allowed residents to gain an understanding of the conceptual design for the new building and express opinions on this design.

The Commission meeting held on March 18, 1999, generated considerable public comment on the conceptual design, which lead to changes in the final design. In June, 1999, the WHDC received an application for the new Public Safety Building and scheduled public hearings on the application for July of 1999. In addition to the public meetings for the new Public Safety Building, the Commission also held three public hearings for the following: to install a lantern at the Wayland Depot; to install signage at 21 Cochituate Road requested by the owners of Old Collins Market; and to add a porch at the property at 11 Cochituate Road requested by the owners.

The Historic District Commission welcomes support from members of the community who share our interest in the preservation and enhancement of the significant historic resources in the District.

PUBLIC CEREMONIES

It is the responsibility of the Public Ceremonies Committee to coordinate the Town's observance of Memorial Day and any other appropriate public ceremonies.

The annual Wayland Memorial Day parade was conducted on May 31, 1999, and was led by Grand Marshall Arthur Straffus and Chief of Staff Paul Kohler. Thanks to the Veterans, Wayland School Bands, Police and Fire Departments and all others who marched.

The Memorial Day ceremony was held at Lakeview Cemetery. Selectman Susan Weinstein welcomed all the citizens present. Invocations were offered by Jeffrey Aresty and C.V. Thomas. The Gettysburg Address was recited by Scot Dale. After remarks were given by Arthur Straffus, additional prayers were offered by Paul Kohler.

Musical selections were provided by the Wayland High School band, with Joel Ford and Rob Strong playing Taps. Thanks to all who participated.

Wreaths were placed in seven locations throughout the town, and each Veteran's grave was decorated with a geranium and a flag. Refreshments were provided for all participants in the parade with the assistance of the Girl Scouts and leader Aida Gennis.

Y2K COMMITTEE

The Y2K Committee was chartered by the Board of Selectmen in December of 1998. Since then, the committee has helped the Town assess its state of Y2K readiness as we approach January 1, 2000. The committee has worked closely with Fire Chief Michael Murphy and Police Chief Gerry Galvin, who head the Town's Emergency Planning Committee (EPC).

The committee has focused on three principal tasks in preparing for potential Y2K problems. First, in conjunction with the Massachusetts Department of Revenue, an assessment of all town departments was completed to identify problems and develop a strategy for fixing them. Second, the committee helped the EPC conduct a contingency plan in the event of Y2K failures of key service providers, such as water or power failures. Third, the committee worked with the EPC and the Board of Selectmen to develop a communications program to inform town citizens about Y2K accommodations undertaken by the town. In that regard, the committee helped plan a town information night, worked with various local organizations to heighten Y2K awareness, and created an area in the town library with resources on Y2K preparedness.

BOARD OF ASSESSORS

The Board is in the last phase of a ten-year cyclical data re-collection program that was approved by the Department of Revenue. A Data Collector representative will visit approximately 1,700 properties to verify that the house and the Assessor's records are consistent. In keeping with the office's commitment to promote better communication between the taxpayer, staff, and Board, a letter will be sent in advance stating that Data Collectors will be in the neighborhood. If no one is home, the outside of the house will be measured and a door hanger left with instructions to call to set up an appointment to view the interior. Also, the Board sent out a direct mailing to each homeowner entitled "An Overview of the Property Revaluation Process," and an insert was put in with the tax bill entitled "Most Frequently Asked Questions About

the Triennial Revaluation FY 2000." Several other newsletter brochures are available to acquaint the public with the various aspects of the Assessor's Office.

Assessed values for the separate classes of properties as well as the number of parcels in each class and their share of the tax levy are shown below.

The single tax rate for FY 99 was \$18.21 per \$1000 of value. The Levy Limit was \$28,234,703; the Town levied \$26,118,888 with New Growth contributing \$733,266. There were 58 real estate abatement applications for the fiscal year.

The total number of Excise bills issued for FY99 was 12,758, which generated \$1,574,680 in receivables. There were 94 abatements granted in the amount of \$32,654.

FY 99 Valuation by Class

CLASS	PARCEL COUNT	VALUATION	PERCENTAGE OF LEVY
Residential	4693	1,447,222,275	94.63
Commercial	138	69,109,875	4.52
Personalty	181	12,962,400	.85
			100.00

Statutory Exemptions granted for FY 99:

<u>Exemption Type</u>	<u>Count</u>	<u>Tax Amount</u>
Clause 17D (Widow/Widower)	30	\$10,500
Clause 22 (Disabled Veterans)	63	\$41,296
Clause 37 (Blind)	12	\$10,500
Clause 1C (Elderly)	30	\$30,000

ASSESSMENT AND VALUATION STUDY COMMITTEE

The Assessment and Valuation Study Committee was established as a result of citizen concerns raised at the 1997 Annual Town Meeting.

Goals

- Improve taxpayer understanding of the assessment process.
- Find ways to improve the relationship between the assessors and the staff and the Wayland taxpayers.

To accomplish these goals the study committee did the following:

- Studied the Wayland system
- Studied the assessment system of twenty-five area towns with demographics similar to Wayland's
- Held a public meeting November 5, 1997 to hear taxpayer's concerns and issues.
- Held a public meeting on March 23, 1999 to report our findings to the taxpayers.

During the committee's twenty months of deliberation, more than sixty committee meetings were held in Wayland in addition to meetings with assessors and their staffs in other towns. Each member contributed 300 to 400 hours of time to this project. The issues involved in the assessment process were very complex.

The Study Committee created a pamphlet, Wayland's Assessment Process for Residential Properties, which was mailed out to all property owners last December. The report and accompanying article presents recommendations to improve the accuracy and equity of the assessment process and ways to improve the

relationship between the assessors, the staff, and the Wayland property owners.

Short Term Goals

- The installation of a computer terminal in the library for use weekends and evenings.
- Update of the data on the Mainstone Condominium Complex which has been completed.

The committee would like to thank its members Michael Patterson, Judy Bennett, John Dyer, Joyce Lauer, Gary Slep and also Murray Lukatch who was with the committee the first year and was replaced by Bill Pavloglou. Thanks to the concerned citizens who attended a number of meetings.

TREASURER / COLLECTOR

The Treasurer's office is responsible for collecting all monies due to the Town of Wayland. This includes real estate taxes, personal property taxes, excise taxes, water bills, departmental turn-ins such as building permits, health permits, and park and recreation fees. These receipts must be reported to the Auditor on a timely basis. Unspent money must be invested in high yield, insured accounts.

During this past year most of the receivables have been computerized. We are now able to search for a real estate, personal property or excise bill by name, street, lot/block, plate number or vehicle identification number. The search process is also quicker. The process of producing a Municipal Lien Certificate (MLC) has also been streamlined. When a particular parcel is brought up on the screen a button is pushed and the MLC is generated. The last item to be added is any outstanding water bills. We hope to integrate that into our receivable package before the year is out. We are also

printing all the real estate, personal property and excise bills in our office. There are a number of upcoming projects, including a point of sale system, computerizing police detail billing and tax title program.

JULY 1, 1998	CASH BALANCE	\$ 5,069,345.92
FISCAL YEAR 1999	RECEIPTS	<u>\$ 96,333,697.42</u>
		\$101,403,043.34

FISCAL YEAR 1999	EXPENDITURES	\$ 96,223,325.02
June 30, 1999	CASH BALANCE	<u>\$ 5,179,718.32</u>
		\$101,403,043.34

AS OF JUNE 30, 1999	TAX TITLE	
	40 PARCELS	\$ 411,308.92

AS OF JUNE 30, 1999	TAX TITLE POSSESSIONS	
	39 PARCELS	\$ 6,102.20

**TEMPORARY NOTES
BOND ANTICIPATION NOTES**

	<u>Amount</u>	<u>Rate</u>	<u>Dated</u>	<u>Due</u>	<u>Interest</u>
Water	\$ 62,000.00	3.56	06/29/99	12/29/99	\$ 1,103.60

**MATURING DEBT
AND
INTEREST**

	BALANCE 1-Jul-98	PRINCIPAL FY 1999	INTEREST FY1999	BALANCE 30-Jun-99
Multi-Purpose - 1989 \$2,895,000.00	\$300,000.00	\$300,000.00	\$9,300.00	
Multi-Purpose - 1990 \$1,390,000.00	\$365,000.00	\$125,000.00	\$18,087.50	\$240,000.00
High School Remodel \$6,180,000.00	\$4,225,000.00	\$325,000.00	\$250,900.00	\$3,900,000.00
Landfill Cap - 1991 \$480,000.00	\$140,000.00	\$35,000.00	\$7,665.00	\$105,000.00
Loker School Remodel \$1,400,000.00	\$560,000.00	\$140,000.00	\$30,660.00	\$420,000.00
School - 1993 \$4,146,000.00	\$3,245,000.00	\$225,000.00	\$138,682.50	\$3,020,000.00
Equipment - Septic \$384,000.00	\$70,000.00	\$70,000.00	\$1,225.00	
Multi-Purpose - 1996 \$6,158,000.00	\$5,000,000.00	\$570,000.00	\$220,175.00	\$4,430,000.00
Multi-Purpose - 1997 \$3,830,000.00	\$3,425,000.00	\$405,000.00	\$149,730.00	\$3,020,000.00
Multi-Purpose - 1998 \$8,722,000.00	\$8,722,000.00		\$172,273.25	\$8,722,000.00

COMMISSIONERS OF TRUST FUNDS

The goal of the Commissioners is to invest Wayland's trust funds to realize the best possible gain while maintaining a balance between risk and return appropriate for a public trust. The following are the fund's balances at the end of the past five years:

1999	\$ 1,581,869
1998	\$ 1,325,784
1997	\$ 939,000
1996	\$ 784,717
1995	\$ 681,655

TOWN OF WAYLAND TRUST COMMISSION STATEMENT OF INVESTMENT POLICY

Objective

The investment objective of trust funds given or bequeathed to the Town of Wayland shall be as follows in order of priority:

- A. To preserve the purchasing power of the trust funds, specifically increasing invested funds at a rate, which equals or exceeds the rate of change in the Consumer Price Index (CPI).
- B. To invest in securities, collective funds or through the investment managers in accordance with the prudent man standard.
- C. To provide as specified by the donor at the time of a gift or bequeath or, in the absence of such specifications, by the Commission out of income and principal appreciation recognizing the total return achieved through management of the funds.
- D. To increase the value of trust funds through the retention of a portion of the return achieved in excess of the rate of change in the CPI; said portion to be determined periodically by the Commission in accordance with the constraints outlined below.

Constraints

Investment of the Funds shall be consistent with the provisions of Chapter 180A of the General Laws of the Commonwealth, specifically:

- A. Appropriations of principal in any one year may not exceed 7% of the appropriation in market value of funds over their original cost averaged quarterly over at least three years (c.180A, §2.)
- B. Appropriations may not be made from net appreciation if so indicated explicitly in the donor's instrument (c. 180A)

Asset Allocations

Trust Funds will be invested by the Commission in such a manner as to conform to the following guidelines:

- A. Funds will normally be invested such that 40% of the total is in common stocks or convertible securities (or in funds of such issues) and 60% is invested in fixed-income securities (or in funds of such issues). The proportion invested in common stocks shall range between 30% and 50% of the total fund based on the outlook for the capital markets.
- B. The weighted maturity of the fixed-income portion of the funds should remain within the range of 4 to 8 years.
- C. Investment in small capitalization equities (or funds of such issues) should not exceed 30% of the total equity portion of the trust funds.

Amendment, November 15, 1995

That any remaining authorized funds may be withdrawn in the ensuing years up to a 5-year period of time; however, the Commissioners encourage allowing funds not needed at the present time to remain invested the Trust Funds. This will allow endowments to build for future needs.

As an example, if the Park Department draws all but three thousand dollars of it authorized disbursement, the Park Department may withdraw the three

thousand dollars at any time during the ensuing 5-year period. In the event that any part of the three thousand dollars is not withdrawn, this amount will remain invested in the Park Department's portion of the Trust Funds, and these funds will continue to earn a return to benefit this department.

Amendment, January 15, 1997 Asset Allocation A...the proportion invested in common stocks shall range between 30% and 60% of the total fund based on the outlook for the capital markets.

TOWN OF WAYLAND TRUST FUNDS

VANGUARD 500 PORTFOLIO	\$269,152.79
VANGUARD – VALUE PORTFOLIO	\$418,668.04
VANGUARD – BOND MARKET FUND	\$101,835.80
VANGUARD – GROWTH PORTFOLIO	\$298,202.95
VANGUARD – PRIME PORTFOLIO	\$ 80,013.23
VANGUARD – INTER-TERM BOND	<u>\$413,996.73</u>

TOTAL TRUST FUNDS
(INCLUDES INCOME)
FISCAL YEAR 1999

\$1,581,869.54

AVAILABLE INCOME

EXPENDITURES

CEMETERY FUNDS	\$51,407.15	\$ -0-
LIBRARY FUNDS	5,725.32	156.69
CHARITY FUNDS	342.83	-0-
GREAVES FUNDS	4,164.87	3,089.34
CROFT FUNDS	30.63	-0-
J. LEAVITT FUND	3,690.14	-0-
LIBRARY ENDOWMENT FUNDS	123,325.29	1,703.47
S. LEAVITT FUND	12,104.76	11,150.00

TRUSTEES OF THE ALLEN FUND

The Allen Fund was established in 1854 through a gift from Miss Debby Allen and Mrs. Nabby (Allen) Draper. The permanent fund was intended for "beneficent objects". The Allen fund was later combined with the

"Donation Funds" which dates back to 1678. Over the years several additional gifts were contributed to the Fund. Although the Allen Fund was virtually depleted by 1990 it has recently grown so that it can now provide annual gifts. In the past year, three gifts were given to senior citizens.

FINANCE DIRECTOR/ACCOUNTANT

BALANCE SHEET ASSETS	GENERAL FUND 6/30/99
CASH	(\$8,170,107.22)
TEMPORARY INVESTMENT	<u>\$15,635,058.69</u>
TOTAL	\$7,464,951.47
PROPERTY TAXES RECEIVED	
CURRENT YEARS LEVY	\$263,422.65
PRIOR YEARS LEVY	(\$35,972.58)
LESS ALLOW FOR ABATE	<u>(\$234,430.01)</u>
TOTAL	\$6,979.94
OTHER RECIEPTS, TAX TITLE, POSSESSIONS	
MOTOR VEHICLE EXCISE	\$365,238.97
DEFERRED REAL ESTATE	\$225,648.66
SPECIAL ASSESSMENTS	\$0.00
TAX TITLE, POSSESSIONS	\$386,054.56
ACCRUED INTEREST	\$0.00
DUE FROM OTHER GOVERNMENTS	\$537,735.50
DEPARTMENTAL	<u>\$0.00</u>
TOTAL	\$1,514,677.69
UNAPPROPRIATED STREET BETTERMENT	<u>\$13,518.28</u>
TOTAL ASSETS	\$8,986,167.50

FINANCE

BALANCE SHEET LIABILITY GENERAL FUND

BALANCE 6/30/99

WARRANTS PAYABLE	\$566,089.62
PREPAID FY99 TAXES	\$240,292.43
ACCRUED PAYROLL & WITHHOLDING	\$841,400.54
OTHER LIABILITIES	\$630,243.85
REVENUE RESERVES UNTIL COLLECTED	
PROPERTY TAXES	\$597,532.42
OTHER RECEIPTS	\$378,756.35

TOTAL LIABILITY & RESERVE	\$2,667,037.79
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FUND BALANCES

FUND BALANCE SNOW REMOVAL	\$0.00
OTHER FUND BALANCE RESERVE	\$2,290.40
UNRESERVED FUND BALANCE	\$5,334,872.63
FUND BALANCE OVER/UNDER ESTIMATE	\$0.00
FUND BALANCE UNPROVIDED ABATEMENT	(\$1,338.15)
CONTINUED APPROPRIATIONS	\$900,562.49
FUND BALANCE AUTH TEACHER SUMMER SALARY	<u>(\$264,242.65)</u>

TOTAL FUND BALANCE	\$5,972,144.72
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TOTAL LIABILITIES	\$8,986,167.50
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SPECIAL REVENUE FUND**BALANCE 6/30/99****ASSETS**

CASH	\$3,747,228.34
WARRANTS PAYABLE	(\$144,451.00)
DUE FROM COMMONWEALTH	
TOTAL	\$3,602,777.34

LIABILITIES

SCHOOL ATHLETICS	(\$1,365.50)
ADULT EDUCATION	\$6,289.35
METCO 85	\$0.00
METCO 95	\$0.00
METCO 1993	\$0.00
METCO 1991	\$0.00
METCO 1990	\$0.00
METCO 1996	\$1,924.87
METCO 1997	\$0.00
FUND BALANCE: OTHER SCHOOL	\$279,165.19
PEGASUS AFTER SCHOOL	\$121,863.18
WAYLAND HIGH HOCKEY	\$33,931.55
INSURANCE REIMBURSEMENT UNDER 5000	\$59,587.47
INSURANCE REIMBURSEMENT OVER 5000	\$20,837.19
SALE OF CEMETARY LOTS	\$112,442.85
CONSERVATION RECEIPTS	\$71,597.83
COUNCIL ON AGING	\$8,562.05
DUDLEY POND CLEAN LAKES	\$810.59
AMBULANCE RECEIPTS	\$354,750.42
AMBULANCE DONATIONS	\$26,000.00
SCHOOL LUNCH	\$93,901.90
STUDENT ADVISORY COMMITTEE	\$50.00
LIBRARY BOOK FUND	\$774.32
ELDER AFFAIRS GRANT	\$773.37
HUD GRANT	\$233.44
EPA DIAGNOSTIC	\$595.00
PREMIUM ON BONDS	\$62,455.59
STATE AID LIBRARIES	\$19,666.40
POLICE DONATION	\$855.50
SALE TOWN OWNED LAND	\$1,612,775.55
HIGHWAY RECYCLE	\$550.00
REIMBURSEMENT SCHOOL BOOKS	\$55.32
COMMUNITY POLICING GRANT	\$14,952.57
CULTURAL COUNCIL	\$1,248.89
PARK & RECREATION GIFT FUND	\$6,951.76
ELECTION REIMBURSEMENT	\$2,490.47
STATE CENSUS	\$0.00

FINANCE

PREMIUM TEMPORARY NOTES	\$128.50
LIBRARY CONSTRUCTION GIFT	\$2.68
AFFORDABLE HOUSING	\$5,500.00
STORM REIMBURSEMENT	\$182.00
YOUTH ADVISORY DONATION	\$1,080.70
LIBRARY GRANT	\$1,745.56
LIBRARY HEALTH GRANT	(\$138.00)
LIBRARY NON-RESIDENT	\$22,802.67
LIBRARY AUTOMATION	\$3,477.78
LIBRARY ENDOWMENT	\$111,014.78
LSCA TITLE 1	\$135.35
HIGHWAY DONATIONS	\$56.10
ELDERLY DONATIONS	\$4,284.97
SPECIAL EDUCATION REVOLVING	\$20,765.26
HAMILBURG FOUNDATION	\$1,000.00
DARE PROGRAM	\$593.79
EXTENDED DAY	\$214,170.95
LIBRARY CHILDRENS CENTER	\$1,186.81
FIRE DEPARTMENT SAFE GRANT	\$0.13
BOARD OF HEALTH SUB	\$55,122.33
BOARD OF HEALTH DEP TITLE 5	\$33,154.05
BOARD OF HEALTH TITLE 5 BETTERMENT	\$91,152.00
POLICE SAFETY VESTS	\$0.00
HIGHWAY UTILITY APPLICATIONS	\$12,150.15
CAPITAL ACCOUNT INTEREST	(\$185.17)
HORACE MANN	(\$14.75)
ALPINE PLAYGROUND	\$54,937.38
MASS RECYCLE INCENTIVE	\$10,052.00
LANDFILL COMPOST BIN SALES	\$2,670.00
FIRE HAZARDOUS MATERIALS TEAM	(\$5,322.60)
HOUSING FUND	\$45,839.53
ROAD BEAUTIFICATION	\$505.27
TOTAL	\$3,602,777.34

CAPITAL PROJECT BALANCE SHEET**BALANCE 6/30/99**ASSETS

CASH	\$7,112,870.46
DUE FROM OTHER SOURCES	\$0.00
TOTAL	\$7,112,870.46

OTHER ASSETS

DUE FROM GENERAL FUND	
AMOUNTS FOR RETIREMENT	\$10,000.00
TOTAL ASSETS	\$7,122,870.46

LIABILITIES AND FUND BALANCE

WARRANTS PAYABLE	\$47,666.89
FEDERAL AID ANTICIPATION NOTES	\$0.00
BOND ANTICIPATION NOTES	\$0.00
STATE AID ANTICIPATION NOTES	\$10,000.00
DEFERRED REVENUE	\$0.00
SUB TOTAL	\$57,666.89

FUND BALANCES/RESERVE ENCUMBERED

CHILDRENS WAY PROJECT	\$646,633.53
OLD CONNECTICUT PATH	\$7,615.85
EQUIPMENT	\$498,286.12
CONSERVATION	\$21,704.71
WASTE WATER MANAGEMENT	\$0.00
PARK REPAIRS	\$142,788.86
HIGHWAYS	(\$12,715.00)
PUBLIC SAFETY BUILDING	\$5,588,685.58
WATER REPAIRS	\$143,460.84
SCHOOL RECONSTRUCTION	\$28,743.08

TOTAL FUND BALANCE	<u>\$7,065,203.57</u>
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TOTAL LIABILITIES	\$7,122,870.46
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SEPTAGE FUND BALANCE SHEET

BALANCE 6/30/99

ASSETS:

CASH	\$347,817.52
SEPTAGE USER CHARGES	\$40,422.00
SEPTAGE LIENS	\$183,707.05
TOTAL USER CHARGES	\$224,129.05
DUE FROM SUDBURY	\$0.00
HELD BY SUDBURY	<u>\$333,234.00</u>
 TOTAL ASSETS	 \$905,180.57

LIABILITIES

WARRANTS PAYABLE	\$8,325.35
DEFERRED REVENUE	\$0.00

FUND EQUITY

SEPTAGE RETAINED EARNINGS	\$896,855.22
RESERVE FOR ENCUMBRANCE	\$0.00
RESERVE FOR EXPENDITURE	\$0.00
TOTAL RETAINED EARNINGS	<u>\$896,855.22</u>
TOTAL LIABILITIES	\$905,180.57

WASTEWATER ENTERPRISE FUND**BALANCE 6/30/99**ASSETS

CASH	\$54,816.50
RESERVE FOR DEBT PAYABLE GENERAL FUND	\$50,075.20
INTEREST DUE FROM GENERAL FUND	\$12,790.19
TOTAL ASSETS	\$117,681.89

LIABILITIES

DEBT PAYABLE GENERAL FUND	\$50,075.20
RESERVE FOR INTEREST FROM GENERAL FUND	\$12,790.19
WARRANTS PAYABLE	\$2,535.97
UNRESERVED FUND BALANCE	<u>\$52,280.53</u>
TOTAL LIABILITIES	\$117,681.89

WATER FUND BALANCE SHEET**BALANCE 6/30/99**ASSETS

CASH	\$1,085,326.69
WATER USER CHARGE	\$244,559.77
OTHER WATER SERVICE	\$0.00
WATER LIENS	<u>\$0.00</u>
TOTAL RECEIPTS	\$244,559.77
DEFERRED REVENUE	\$0.00
NET	\$244,559.77
DUE FROM OTHER FUNDS	
TOTAL ASSETS	<u>\$1,329,886.46</u>

LIABILITIES

WARRANTS PAYABLE	\$50,815.70
FUND BALANCE RESERVE FOR ENCUMBERANCE	\$86,869.12
UNRESERVED FUND BALANCE	\$1,192,201.64
TOTAL RETAINED EARNINGS	<u>\$1,279,070.76</u>
TOTAL LIABILITIES	\$1,329,886.46

FINANCE

TRUST & AGENCY BALANCE SHEET

	BAL 6/30/99
<u>ASSETS</u>	
CASH	\$34,973.98
TEMPORARY INVESTMENT	\$930,643.78
DUE TO/FROM OTHERS	
INVESTMENTS (OTHER)	<u>\$130,144.30</u>
TOTAL ASSETS	\$1,095,762.06
<u>LIABILITY AND RESERVES</u>	
WARRANTS PAYABLE	\$16,111.02
OTHER	\$0.00
<u>FUND BALANCE</u>	
TRUST FUND INCOME UNDISTRIBUTED	
EXPENDABLE	\$201,863.07
UNEXPENDABLE	<u>\$877,787.97</u>
TOTAL LIABILITY	\$1,095,762.06

LONG TERM DEBT

	6/30/99		
	FY98	FY99 PAYMENTS	FY99
BONDS PAYABLE			
ROAD RECONSTRUCTION 1987	0	0	0
MUNICIPAL PURPOSE 1988	0	0	0
MUNICIPAL PURPOSE 1989	\$300,000	\$300,000	0
MUNICIPAL PURPOSE 1990	\$365,000	\$95,000	\$270,000
MUNICIPAL PURPOSE 1992	0	0	0
SCHOOL PROJECTS 1992	\$4,925,000	\$500,000	\$4,425,000
EQUIPMENT 1993	\$70,000	\$70,000	0
MUNICIPAL PURPOSE 1994	\$3,245,000	\$225,000	\$3,020,000
MUNICIPAL PURPOSE 1996	\$5,000,000	\$430,000	\$4,570,000
MUNICIPAL PURPOSE 1997	\$3,425,000	\$415,800	\$3,009,200
MUNICIPAL PURPOSE 1998		<u>BOND SALE 12/15/98</u>	<u>\$8,722,000</u>
TOTAL	\$17,330,000	\$2,035,800	\$24,016,200

BUDGET**EXPENDED
FY1999****SELECTMEN**

1	SALARIES	\$500
2	EXPENSE	\$20,079
3	ASSESSMENT & VALUATION STUDY	\$2,927
4	IMPROV PROPERTIES & BUILDINGS	\$30,032
5	DOW SITE STUDY	\$9,300
6	WASTEWATER MGMT & II	\$58,143
7	CABLE TV STUDY	\$3,250

TOTAL SELECTMEN**\$124,231****CIVIL DEFENSE**

8	SALARY	\$3,731
9	EQUIP, AMMO, SUPPLIES, MISC.	\$3,114
10	UNIFORMS	\$0

TOTAL CIVIL DEFENSE**\$6,845****TOWN OFFICE****SALARIES:**

1	EXECUTIVE SECRETARY	\$68,618
2	PERSONNEL DIRECTOR	\$54,199
3	FIN. DIR./TOWN ACCT.	\$80,601
4	OFFICE ADMIN	\$40,105
5	S. SCHEDULE	\$34,196
6	CLERICAL	\$83,039
7	OVERTIME	\$2,547

8 TOTAL SALARIES**\$363,305**

9	EXPENSE	\$49,616
10	EQUIPMENT	\$3,530
11	TELEPHONES	\$44,103
12	PROFESSIONAL SERVICES	\$13,050

TOTAL TOWN OFFICE**\$473,604****WAYLAND TOWN BUILDING**

13	SALARIES	\$77,977
14	BUILDING UTILITIES	\$78,435
15	EXPENSE	\$23,120

TOTAL TOWN BUILDING**\$179,532****OTHER TOWN BUILDG-COCHIT**

16	EXPENSES	\$15,034
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BUDGET**EXPENDED
FY 1999****DATA PROCESSING**

17	MANAGER	\$40,714
18	COMPUTER OPERATOR	\$2,000
19	TOTAL SALARIES	\$42,714

EXPENSES

20	FORMS, SUPPLIES	\$17,238
21	EDUCATION/TRAVEL	\$184

EQUIPMENT

22	RENTAL AND REPAIRS	\$10,508
23	NEW APPLICATIONS/EQ.	\$10,547
24	COMPUTER EQ./UPDATE	\$50,932
25	PROFESSIONAL SERVICES	\$31,673

TOTAL DATA PROCESSING**\$163,796****TREASURER/COLLECTOR**

26	TREASURER/COL. SALARY	\$55,287
27	CLERICAL SALARY	\$77,315
28	TOTAL SALARIES	\$132,602

EXPENSES:

29	OPERATING EXPENSE	\$4,517
30	TAX TITLE EXPENSE	\$1,894
31	EXCISE TAX PROGRAM	\$435
32	BANKING SERVICES	\$15,400
33	LOCK BOX SERVICES	\$10,697

TOTAL TREAS/COLLECTOR**\$165,545****ASSESSORS**

34	SALARIES	\$4,599
35	PROF/CLERICAL	\$101,905
36	EXPENSE	\$4,809
37	PROF SERVICES	\$12,488
38	OTHER EXPENSE	\$1,800
39	COMPUTER SOFTWARE/EQUIPMENT	\$5,000
40	SPEC BDGT ITEM-PROP. REASMNT	\$23,191

TOTAL ASSESSORS**\$153,792****41 FINANCE COMMITTEE****\$0**

BUDGET**EXPENDED
FY 1999****PERSONNEL BOARD**

42 EXPENSE \$5,876

TOTAL PERSONNEL BOARD**\$5,876****TOWN COUNSEL****PROFESSIONAL SERVICES**

43 ASSOC. TOWN COUNSEL \$56,951

44 SPECIAL COUNSEL \$0

45 PROFESSIONAL SERVICES \$1,450

46 TOWN COUNSEL \$50,536

47 MISCELLANEOUS \$1,273

48 TOTAL PROFESSIONAL SERVICES \$110,210

TOTAL TOWN COUNSEL**\$110,210****REGISTRARS**

49 SALARY \$675

50 LISTING \$705

TOTAL REGISTRARS**\$1,380****TOWN CLERK**

51 TOWN CLERK SALARY \$46,300

52 TOWN CLERK ADDED COMP \$400

53 CLERICAL \$31,290

54 CODIFICATION BY LAWS \$5,500

55 EXPENSE \$19,515

TOTAL TOWN CLERK**\$103,005****ELECTIONS**

56 OFFICERS SALARIES \$9,788

57 EXPENSE \$3,150

TOTAL ELECTIONS**\$12,938****PLANNING BOARD**

58 EXPENSE \$4,102

59 PLANNING STUDY \$21,953

60 EQUIPMENT MAINT. \$45

61 PROFESSIONAL SERVICES \$7,000

62 PLANNING ADMINISTRATOR SAL \$46,861

TOTAL PLANNING BOARD**\$79,961**

BUDGET**EXPENDED
FY 1999****TOWN SURVEYOR**

63	TOWN SURVEYOR SAL	\$52,400
64	SURVEY/COMP SPEC SAL	\$42,602
65	TOTAL SALARIES	\$95,002
66	EXPENSE	\$3,235
67	VEHICLE GAS EXPENSE	\$100
68	PLAN STORAGE	\$1,321
69	IMPLEMENT ASST.	\$2,140
70	GPS SYSTEM	\$34,799
71	COMPUTER UPGRADE	\$813

TOTAL TOWN SURVEYOR**\$137,410****CONSERVATION**

72	SALARIES	\$57,559
73	EXPENSE	\$6,977
74	PROF SERVICES/MISC	\$2,050
75	COMM CONSERV FD	\$5,346
76	GATE HOUSE RECON/BRIDGE RESTORE	\$860

TOTAL CONSERVATION**\$72,792****HISTORICAL COMMISSION**

77	EXPENSE	\$742
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TOTAL HISTORICAL COMMISSION**\$742****SURFACE WATER QUALITY COM**

78	MILFOIL TREATMENT	\$840
79	SURFACE WATER QUALITY	\$1,903

TOTAL SURFACE WATER QUALITY**\$2,743**

80	HISTORIC DISTRICT COMM	\$30
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COUNCIL ON AGING

81	SALARIES	\$79,370
82	OPERATING EXPENSE	\$5,081
83	TAX WORK-OFF PROGRAM	\$13,500
84	EQUIPMENT	\$378
85	TRANSPORTATION	\$27,286

TOTAL COUNCIL ON AGING**\$125,615****TOTAL GENERAL GOVERNMENT****\$1,935,081**

BUDGET**EXPENDED
FY 1999****POLICE****SALARIES**

POLICE CHIEF SALARY	\$79,102
LIEUTENANT SALARY	\$65,794
YOUTH OFFICER SALARY	\$48,097
SERGEANTS SALARY	\$322,396
DETECTIVES SALARY	\$137,205
SPECIALISTS	\$0
PATROLMEN SALARY	\$422,437
INTERNS SALARY	\$5,245
OVERTIME SALARY	\$139,472
RETIREMENT EXPENSE/LONGEVITY	\$15,180
HOLIDAY SALARY	\$52,605
SCHOOL TRAFFIC SUPR	\$26,371
COURT TIME	\$11,100
TUITION REIMB	\$1,600
CLERK	\$34,446

1	TOTAL SALARIES	\$1,361,050
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EXPENSE:

2	OPERATING EXPENSE	\$11,841
3	UNIFORM EXPENSE	\$18,691
4	TRAINING EXPENSE	\$44,280
5	SPECIAL SERVICES	\$2,056
6	ANNUAL PHYSICALS	\$4,000
7	OUT-OF-STATE TRAVEL	\$1,009
8	LINE PAINTING	\$11,856
9	PUBLIC SAFETY COMPUTER	\$4,392

EQUIPMENT

10	POLICE CARS PURCHASE	\$102,000
11	VEHICLE OPERATION EXPENSE	\$14,995
12	NEW EQUIPMENT,MISC,OFFICE	\$4,000
13	OTHER EQUIPMENT	\$0
14	EQUIPMENT MAINT & REPAIR	\$6,457
15	VEHICLE GASOLINE	\$21,428
16	TRAFFIC LIGHTS	\$23,878

TOTAL POLICE DEPT.**\$1,631,933****FIRE****SALARIES**

CHIEF SALARY	\$73,597
DEPUTY CHIEF SALARY	\$51,729
CAPTAINS SALARY	\$138,607
LIEUTENANTS SALARY	\$169,752
FIREFIGHTERS SALARY	\$630,368
INCENTIVE & EMT	\$31,175

BUDGET**EXPENDED****FY 1999**

	OVERTIME	\$83,216
	CALLBACK PAY	\$26,441
	HOLIDAY PAY	\$52,249
	CALL MEN HOURLY	\$2,320
	CALL BACK PAY: AMBULANCE	\$25,357
	CALL MEN ANNUALLY	\$0
	CLERICAL PART TIME	\$11,944
17	TOTAL SALARIES	\$1,296,755
18	PHYSICAL EXAMS	\$2,195
19	OPERATING EXPENSE	\$9,472
20	AMBULANCE EXPENSE	\$8,000
21	FIRE ALARM SYSTEM EXPENSE	\$2,042
22	TRAINING AND EDUCATION	\$8,086
23	UNIFORM EXPENSE	\$15,479
	EQUIPMENT	
24	MISC. EQUIPMENT & HOSE	\$12,194
25	EQUIPMENT MAINTENANCE	\$11,048
26	EQUIPMENT RENTAL	\$503
27	VEHICLE GASOLINE	\$6,888
28	COMPUTER MAINTENANCE	\$4,932
	TOTAL FIRE DEPT.	\$1,377,594

INSPECTION/BUILDING

	SALARIES	
	BLDG & ZONING INSPECTORS SALARY	\$50,068
	DEPUTY BLDG INSPECTOR	\$14,013
	SUB INSPECTOR SAL	\$1,400
	WIRING INSPECTOR	\$17,740
	PLUMBING INSPECTOR	\$14,700
	CLERICAL	\$49,841
	SEALER OF WEIGHTS & MEAS., SALARY	\$1,067
29	TOTAL SALARIES	\$148,829
	EXPENSE:	
30	BUILDING & ZONING EXPENSE	\$5,490
31	INSPECTORS EXPENSE	\$3,168
32	ZONING BOARD EXPENSE	\$2,091
33	COMPUTER UPDATE	\$3,200
	EQUIPMENT	
34	VEHICLE EXPENSE	\$916
35	VEHICLE GASOLINE	\$345

BUDGET**EXPENDED**
FY 1999**DOG OFFICER:**

36	DOG OFFICER SALARY	\$34,872
37	DOG OFFICER EXPENSE	\$1,811
38	BOARD & VET FEES	\$2,541
39	VEHICLE GASOLINE	\$585

TOTAL INSPECTION**\$203,848****JOINT COMMUNICATIONS**

40	DISPATCHERS SAL	\$285,032
41	OPERATING EXPENSE	\$13,700
42	BLDG. EXPENSE, MAINT, REPAIR	\$9,566
43	BLDG. EXP UTILITIES	\$47,369
44	COMPUTER LICENSE	\$4,480
45	BUILDING REPAIRS	\$12,994
46	UNIFORM ALLOWANCE	\$990
47	DIGITIZER/COPIER	\$3,823

TOTAL JOINT COMM**\$377,954****TOTAL PROTECTION****\$3,591,329****BOARD OF HEALTH****SALARIES:**

BOARD MEMBERS	\$250
ADMINISTRATIVE ASSISTANT	\$45,060
ANIMAL INSPECTOR	\$450
HEALTH DIRECTOR	\$57,195
ANIMAL CONTROL OFFICER	\$7,862
SANITARY INSPECTOR	\$34,036

1	TOTAL SALARIES	\$144,853
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EXPENSES:

2	OFFICE EXPENSE	\$5,860
3	IN STATE TRAVEL EXPENSE	\$498
4	FRINGE BENEFITS	\$1,083

CONTRACT/PROF SERVICES:

5	MENTAL HEALTH CLINICS	\$37,430
6	PARMENTER NURSING CARE	\$175,000
7	MOSQUITO CONTROL	\$18,465
8	ENVIRONMENTAL PROFESSIONAL SRVCS	\$1,386
9	PROFESSIONAL SERVICES	\$2,265

10	VEHICLE OPERATION/MAINT	\$582
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BUDGET**EXPENDED
FY 1999****SPECIAL BUDGET ITEMS:**

11	WATER QUALITY STUDY	\$1,500
12	HAZARDOUS WASTE MGT	\$9,005

TOTAL BOARD OF HEALTH**\$397,927****HIGHWAY****SALARIES:**

DIRECTOR OF HIGHWAY	\$63,282
CLERK SALARY	\$42,079
HIGHWAY LABOR SALARY	\$436,285
OVERTIME, LABOR	\$0

1	TOTAL SALARIES	\$541,646
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MAINTENANCE:

2	MAINTENANCE OF ROADS	\$102,875
3	MAINTENANCE OF EQUIPMENT	\$64,975
4	UNIFORMS/OTHER FRINGE	\$13,975
5	SNOW REMOVAL, SALT, OUTSIDE CNTRCT	\$135,976
6	SNOW REMOVAL/PRIVATE WAYS	\$0

CONTRACT/PROFESSIONAL SRVCS

7	DRAINAGE FACILITY COCH SCHOOL	\$10,000
8	ROAD RESURFACING	\$126,500
9	CONTRACT BASIN CLEANING	\$19,992
10	CRACK SEALING	\$14,837
11	BITUIMINOUS MATERIALS/MISC.	\$52,734
12	ROAD REPAIRS	\$2,935
13	WOODLAND ROAD	\$9,870

EQUIPMENT

14	HIGHWAY GAS	\$15,832
15	FUEL TANK REMOVAL #14	\$8,669
16	EQUIPMENT MISC.	\$9,998
17	ONE TON DUMP TRUCK	\$33,488
18	TEN & TWENTY TON DUMP TRUCKS	\$198,795

BUILDING MAINTENANCE:

19	HIGHWAY GARAGE REPAIR	\$0
20	HIGHWAY GARAGE UTILITIES	\$22,081
22	OFFICE EXPENSE	\$6,522

TOTAL HIGHWAY**\$1,391,700**

BUDGET**EXPENDED****FY 1999****BOARD OF HEALTH-LANDFILL**

23	SALARIES:	\$160,630
	EXPENSE:	
24	FUEL/GASOLINE	\$6,846
25	LEACHATE COLLECTION	\$27,500
26	DISPOSAL OF WOOD	\$16,878
	PROFESSIONAL SERVICES	
27	MISC. ENGINEERING	\$25,373
28	OPERATING CONTR	\$8
	BUILDING:	
29	REPAIRS	\$6,024
30	UTILITIES	\$14,360
31	OTHER EXPENSE	\$12,060
32	MAINT. REPAIRS	\$32,220
33	OTHER EXPENSE: COVER	\$14,172
34	LEASE EQUIPMENT	\$10,201
35	MISC. EQUIPMENT	\$6,869
36	GAS MITIGATION	\$15,083

TOTAL LANDFILL**\$348,224****WASTE WATER MANAGEMENT**

1	SALARIES	\$0
2	EXPENSE	\$23,430
3	PROFESSIONAL SERVICES	\$0
4	CAPITAL	\$0

TOTAL WASTE WATER**\$23,430****VETERANS BENEFITS**

1	SALARIES	\$2,475
2	VET BENEFIT APPROPRIATION	\$3,249
3	MISCELLANEOUS	\$40

TOTAL VETERANS BENEFITS**\$5,764****SCHOOLS**

1	REGULAR INSTRUCTOR 1	\$9,240,237
2	SPECIAL INSTRUCTOR 2	\$3,168,375
3	INSTRUCTOR 3	\$2,592,790
4	OPERATIONAL SERVICES 4	\$1,719,746
5	POLICY ADMIN. 5	\$621,782

BUDGET**EXPENDED
FY 1999**

6	OUT OF STATE TRAVEL	6	\$3,798
7	COMPUTERS, FURNISHINGS, TECHNOLOGY		\$299,224
8	MODULAR CLASSROOM		\$193,733

TOTAL SCHOOLS**\$17,839,685****9 REGIONAL VOCATIONAL SCHOOL****\$194,291****DIRECTOR YOUTH SERVICES**

10	DIRECTOR YOUTH SERVICES		\$55,142
11	ASSOC. DIRECTOR YOUTH SERVICES		\$47,622

12	TOTAL YOUTH SERVICES SALARIES		\$102,764
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13	EXPENSE		\$3,435
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14	AUTOMOBILE EXPENSE		\$950
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15	AUTOMOBILE REPAIR		\$0
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16	TOTAL DIR YOUTH SERVICES		\$107,149
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LIBRARY**SALARIES**

	LIBRARY DIRECTOR		\$64,234
	ADMIN ASSISTANT		\$32,816
	REFERENCE LIBRARIAN		\$28,509
	TECHNICAL SOURCES & REF		\$36,050
	CHILDREN'S LIBRARIAN		\$34,542
	ASST. CHILDREN'S LIBRARIAN		\$30,060
	LIBRARY ASSISTANTS		\$76,257
	PAGES SALARY		\$10,607
	CLERKS SALARY		\$25,409
	CUSTODIAN SALARY		\$24,864
	CIRCULATION SUPERVISOR		\$35,054

	SATURDAY DIFFERENTIAL		\$0
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	EVENING DIFFERENTIAL		\$0
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1	TOTAL SALARIES		\$398,402
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	NEW BOOK RETURN UNIT		\$2,270
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2	OPERATING EXPENSE		\$43,379
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3	OUT OF STATE TRAVEL		\$536
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4	TUITION REIMBURSEMENT		\$1,835
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5	MATERIALS PURCHASE		\$90,416
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6	LIBRARY AUTOMATION		\$30,000
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TOTAL LIBRARY**\$566,838**

BUDGET**EXPENDED
FY 1999****PARK & RECREATION****SALARIES:**

SUPERINTENDENT	\$65,428
LABOR	\$254,380
CLERICAL SALARY	\$31,364
BEACH SALARIES	\$52,227

1	TOTAL SALARIES	\$403,399
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EXPENSE:

2	REPAIRS & MISC.	\$43,054
3	MATERIALS & SUPPLIES	\$33,869
4	UNIFORM EXPENSE	\$3,999
5	TRAVEL & DUES IN STATE	\$475
6	TRAVEL OUT OF STATE	\$711
7	TREE PLANTING	\$1,339

EQUIPMENT

8	MISC SMALL EQUIPMENT	\$417
9	REPAIR SUPPLY & EQUIP	\$4,778
10	WIDE AREA ROTARY MOWER	\$0
11	MISC EQUIPMENT	\$61,591

BUILDING REPAIRS

12	LIGHTING, ETC.	\$3,252
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CONTRACT/PROF SERVICES

13	TREE TRIMMING	\$17,011
14	PUBLIC WORKS EXPENSE	\$933
15	DUTCH ELM DISEASE EXPENSE	\$0
16	GROUNDS IMPROVEMENT	\$105,244

TOTAL PARK & RECREATION**\$680,072**

17	FEE SUPPORTED PROGRAMS
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\$316,255**UNCLASSIFIED**

1	INSURANCE GENERAL	\$190,209
2	INSURANCE 32B	\$1,500,000
3	UNEMPLOYMENT COMPENSATION	\$11,597
4	STREET LIGHTING	\$89,659
5	HYDRANT RENTAL	\$18,000
6	RESERVE FUND	\$0
7	TOWN MEETING WARRANT	\$18,735
8	PUBLIC CEREMONIES	\$2,502
9	TOWN MEETING NOTICE	\$777

BUDGET**EXPENDED****FY 1999**

10	SURETY BONDS	\$650
11	TOWN CLOCKS	\$0
12	MISCELLANEOUS	(\$22,144)
13	MEDICAL CONTRIBUTION	\$80,000
14	NON CONTRIBUTORY PENSION	\$11,569
15	PENSION DISABILITY ACCT	\$0
16	OCCUPATIONAL HEALTH NURSE	\$7,379
17	EMPLOYEE ASSISTANCE PROG.	\$1,907
18	SEARS	\$0

TOTAL UNCLASSIFIED**\$1,910,840****DEBT AND INTEREST****INTEREST**

1	BOND ANTICIPATION NOTES	\$20,028
2	BOND ANTICIPATION NOTES EX	\$187,363
3	ANTICIPATION REVENUE	\$0
4	MULTI PURPOSE 1988	\$0
5	ROAD ISSUE 1987 EXEMPT	\$0
6	BOND ISSUE 1989	\$465
7	BOND ISSUE EXEMPT 1989	\$8,060
8	MULTI PURPOSE EXEMPT 1990	\$13,603
9	MULTI PURP EX 91 HIGH SCHL	\$250,900
10	MULTI PURP EX 91 LOKER	\$30,660
11	MULTI PURP EX 91 LANDFILL	\$7,665
12	MULTI PURPOSE EQ 1992	\$0
13	MULTI PURPOSE COMP 1992	\$0
14	MULTI PURP EXEM SCHL 1993	\$138,683
15	MULTI PURPOSE EQUIPMENT	\$1,225
16	LAND ACQUISITION EXEMPT	\$138,610
17	MULTI PURPOSE 1996 INT	\$35,490
18	MULTI PURPOSE 1997	\$58,911
19	MULTI PURPOSE EXEMPT 1997	\$59,100

MATURING DEBT

20	NEW BOND ISSUE 1988	\$0
21	ROAD ISSUE 1987 EXEMPT	\$0
22	BOND ISSUE 1989 EXEMPT	\$0
23	BOND ISSUE 1989	\$15,000
24	MULTI PURPOSE EXEMPT 1990	\$95,000
25	MULTI PURP EX 91 HIGH SCHOOL	\$325,000
26	MULTI PURP EX 91 LOKER	\$140,000
27	MULTI PURP EX 91 LANDFILL	\$35,000
28	MULTI PURPOSE EQUIP 1992	\$0
29	MULTI PURPOSE COMP 1992	\$0
30	MULTI PURPOSE EXEMPT SCHOOL 1993	\$225,000
31	MULTI PURPOSE EQUIP 1993	\$70,000
32	LAND ACQUISITION EXEMPT 1996	\$180,000

BUDGET**EXPENDED****FY 1999**

33	MULTI PURPOSE 1996	\$510,000
34	BOND SALE EXPENSE	\$0
35	FINANCIAL DISCLOSURE	\$0
36	MULTI PURPOSE 1997 MAT	\$157,300
37	MULTI PURPOSE EXEMPT 1997	\$150,000

TOTAL DEBT & INTEREST**\$2,853,063****GRAND TOTAL BUDGET****\$32,161,648****WATER DEPARTMENT****SALARIES:**

COMMISSIONERS	\$225
SUPERINTENDENT	\$53,400
LABOR	\$264,596
CLERICAL	\$31,136

1	TOTAL SALARIES	\$349,357
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4	WATER BONDS 1996	\$318,992
	NEW STAND PIPE, FLUORIDE, MISC.	\$25,518

7	OPERATING EXPENSE	\$361,590
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8	PURGE WELLS	\$0
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9	EQUIPMENT	\$0
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12	POLICE DETAILS	\$8,940
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13	BORROWING COSTS	\$231,379
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TOTAL WATER DEPARTMENT**\$1,295,776**

RESERVE FUND TRANSFERS

TOWN POOL	\$24,000.00
TOWN CLERK	\$3,500.00
TOTAL 7/1/98 - 3/31/99	\$27,500.00
TOWN OFFICE EXPENSE	\$3,490.10
TOWN OFFICE PROF SER	\$550.00
PERSONNEL BD EXPENSE	\$25.81
TOWN COUNSEL PROFF	\$34,409.15
HIGHWAY GAR MAINT	\$12,130.79
LANDFILL MAINT	\$4,347.91
UNCLASSIFIED UNEMPLOY	\$1,587.00
TOWN REPORTS	\$2,735.00
PUBLIC CEREMONY	\$2.50
TOWN MEETING NOTICES	\$776.76
TOTAL JULY 7TH	\$60,055.02
COCHIUTATE TOWN BLDG	\$33.90
TOWN COUNSEL	\$800.00
POLICE GASOLINE	\$428.07
FIRE DEPT TRAINING	\$210.80
FIRE DEPT EQ	\$47.57
HIGHWAY GARAGE REPR	\$1,310.00
LANDFILL UTILITIES	\$8,474.56
TOTAL JULY 14TH	\$11,304.90
GRAND TOTAL	\$98,859.92

REVENUE FY99**RECEIPTS
FY99****GENERAL FUND**

REAL ESTATE TAXES	\$27,524,282
PERSONAL PROPERTY TAXES	\$234,080
MOTOR VEHICLE EXCISE	\$1,602,049
TAX TITLE POSSESSION	\$134,555
TAX LIENS	\$26,350
BOAT EXCISE	\$1,501
REVENUE	\$4,213
TRASH DISPOSAL	\$353,582
INTEREST ON TAXES	\$130,146
INVESTMENT INCOME	\$711,838
FEES	\$89,997
SCHOOL REVENUES	\$10,268
LIBRARY	\$21,307
CEMETARIES	\$8,445
RECREATION FEES	\$454,333
LICENSES AND PERMITS	\$544,446
FINES AND FORFEITS	\$41,437
IN LIEU OF TAX - HOUSING	\$15,899
PAYMENT IN LIEU OF TAXES	\$22,170
MISCELLANEOUS	\$7,368
TOTAL REVENUES G.F.	\$31,938,266

GENERAL FUND AGENCY

INVESTMENT G.F. CASH	\$43,634,597
BETTERMENTS	\$4,264
PROJECT REVENUE	\$3,261,665
PAYROLL WITHHOLDING	\$193
POLICE DETAILS	\$138,434
INSURANCE 32B	\$280,835
HUNTING/FISHING	\$9,926
DOG LICENSES	\$15,037
GUARANTEED DEPOSITS	\$36,600
PLANNING BOARD ANR FEES	\$350
REFUNDS	\$727,353
TOTAL G.F. AGENCY	\$48,109,254

SPECIAL REVENUE

SCHOOL ATHLETICS	\$74,375
ADULT EDUCATION	\$4,799
METCO	\$36,466
OTHER SCHOOL	\$2,152,056
PEGASUS	\$156,964
REIMBURSEMENT UNDER 5000	\$8,133
WAYLAND HIGH HOCKEY	\$52,896
TITLE 5 BETTERMENT	\$200,000
REIMBURSEMENT OVER 5000	\$15,101
SALE OF CEMETARY LOTS	\$7,394
CONSERVATION RECEIPTS	\$7,223
AMBULANCE RECEIPTS	\$112,166

REVENUE FY99**RECEIPTS
FY99**

AMBULANCE GIFT FUND	\$5,500
COUNCIL ON AGING PROGRAM	\$27,046
SCHOOL LUNCH	\$600,546

ELDER AFFAIRS GRANT	\$9,836
PREM - SALE OF BONDS	\$28,031
STATE AID LIBRARY	\$6,021
DUDLEY POND CLEAN LAKES	\$10,000
DIST: ARTS LOTTERY	\$300
PARK AND REC GIFT FUND	\$6,300
ELECTION REIMBURSEMENT	\$1,428
HOUSING/CULTURAL COUNCIL-ARTS	\$3,639
DARE PROGRAM POLICE DEPT	\$11,250
COMMUNITY POLICING GRANT	\$25,000
ALPINE PLAYGROUND FUND	\$51,010
MASS INCENTIVE PROGRAM	\$105,793
COMPOST BIN SALE	\$240
CHILDREN CENTER	\$7,659
LIBRARY AUTOMATION	\$5,758
HEALTH SUB FEES	\$19,294
LIBRARY ENDOWMENT FUND	\$81,501
FIRE - S A F E ACCOUNT	\$5,028
TOTAL SPECIAL REVENUE	\$3,838,753

CAPITAL PROJECTS	
LAND AQUISITION DICARLO	\$180,000
SCHOOL COMPUTERS	\$240
REVENUE FROM BOND SALES	\$1,987,000
PROJECT REVENUE	\$718,922
REFUNDS AGENCY	\$1,153
WATER PROJECT	\$1,372,000
PUBLIC SAFETY BUILDING	\$5,750,000
CHILDREN'S WAY REMODEL	\$715,000
TOTAL CAPITAL PROJECT	\$10,724,315

WATER FUND	
USER CHARGES	\$939,194
OTHER CHARGES	\$104,136
FLUORIDE TREATMENT	\$10,500
TOTAL WATER REVENUE	\$1,053,830

SEPTAGE FUND	
USER CHARGES	\$51
REIMBURSEMENT SUDBURY	\$612,660
CAPITAL ACCT - INTEREST	\$60
OPERATING ACCT - INTEREST	\$31,369
TOTAL SEPTAGE REVENUE	\$644,140

REVENUE FY99**RECEIPTS
FY99****TRUST AND AGENCY**

STABILIZATION INCOME	\$6,436
KERTZMAN FUND PRINCIPAL	\$71
RETIREMENT FUND INT	\$702
KERTZMAN FUND INCOME	\$425
ACADEMIC EXCEL INCOME	\$6,846
PERPETUAL CARE TRUST/JANET DOLAN	\$10,509
SUSAN LEAVITT TRUST	\$50
SUSAN LEAVITT INCOME ACCT	\$100
TRUST FUND REVENUE	\$25,139

GRAND TOTAL REVENUE FY99**\$96,333,697**

FISCAL 99 EXPENDITURES**EXPENDED
FY99****AGENCY EXPENDITURES**

BCBS PPO & P&R DUES	\$9,626
GENERAL FUND CASH	\$52,541,143
REAL ESTATE TAXES	\$125,033
MOTOR VEHICLE EXCISE	\$14,273
PERSONAL PROPERTY TAXES	\$0
PAYROLL WITHHOLDING	\$8,468,189
POLICE DETAILS	\$129,424
INSURANCE 32B	\$280,858
HUNTING/FISHING	\$0
COMM MBTA ASSESSMENT	\$286,966
AIR POLUTION	\$4,186
MAPC	\$2,929
RENEWAL MOTOR VEHICLE EXCISE	\$5,020
DOG LICENSES	\$0
COUNTY ASSESSMENT	\$39,393
COUNTY RETIREMENT	\$1,614,254
STATE ASSESSMENT	\$3,600
UNCLAIMED ITEMS	\$0
GUARANTEED DEPOSITS	\$49,197
REVENUE REFUNDS	\$6,232
PLANNING BOARD SUB FEES	\$0
PLANNING REVIEW FEES	\$24,858
SUMMER SALARIES	\$618,252
SCHOOL CHOICE	\$9,118
TOWN POOL	\$54,101

TOTAL G. F. AGENCY**\$64,286,652****SPECIAL REVENUE**

SCHOOL ATHLETIC	\$90,945
ADULT EDUCATION	\$4,788
METCO & OTHER SCHOOL	\$47,159
PEGASUS/BASE/CHILDREN'S WAY/METCO/SPED	\$2,228,329
PEGASUS 2000	\$30,101
BOH TITLE 5 BETTERMENT	\$86,071
COUNCIL ON AGING	\$25,921
SCHOOL LUNCH	\$645,343
ELDERLY AFFAIRS GRANT	\$10,109
STATE AID TO LIBRARIES	\$912
SURFACE QUALITY WATER GRANT	\$9,990
PLANNING BOARD SUBDIV	\$20,168
HIGHWAY UTILITY PERMITS	\$14,479
ELECTION REIMBURSEMENT	\$3,504
DARE PROGRAM	\$11,327
COMMUNITY POLICING GRANT	\$34,880
CRIMINAL JUSTICE INFO SYSTEM	\$25
ARTS LOTTERY COUNCIL	\$4,016
PLAYGROUND FUND	\$15,937

FISCAL 99 EXPENDITURES**EXPENDED
FY99**

AMBULANCE REFUND	\$5,589
LIBRARY CHILDRENS CENTER	\$975
LIBRARY GRANT	\$12,219
LIBRARY AUTOMATION ACCOUNT	\$305
FIRE - S A F E ACCOUNT	\$5,028
BOH TITLE 5 DEP GRANT	\$1,244
SPECIAL ED REVOLVING ACCOUNT	\$14,000
BOARD OF HEALTH SUB DIV	\$15,232
FIRE HAZARDOUS MATERIAL	\$4,323
SALE OF TOWN OWNED LAND	\$1,450
TOTAL SPECIAL REVENUE	\$3,344,369
CAPITAL PROJECTS	
MISC. BOND ANTICIPATION	\$1,130,000
ROAD RESURFACING	\$551,444
BAN HIGHWAY PROJECTS	\$203,557
WATER SYSTEM REPAIR	\$1,310,000
PUBLIC SAFETY BLDG	\$213,524
TOTAL CAPITAL PROJECTS	\$3,408,525
REFUND OTHER CHARGES	\$8,215
TRUST AND AGENCY	
INVESTMENTS	\$75,551
CHARITY INCOME	\$300
PERPETUAL CARE INCOME	\$50,000
GREAVES TRUST FUND	\$3,089
LIBRARY INCOME	\$917
JANET DOLAN MEMORIAL	\$87
SUSAN LEAVITT TRUST	\$11,150
M.H.P. PAYMENT	(\$39,522)
CAFETERIA PLAN	\$696
TOTAL TRUST AND AGENCY	\$102,268
GRAND TOTAL EXPENDED FY99	\$71,150,029

SEPTAGE BUDGET

EXPENDED
FY 1999

1	SALARIES	\$271,106
	EXPENSE	
2	EXPENSE CHEMICAL & LAB	\$11,322
3	MISC. & OTHER EXPENSE	\$2,734
4	EXPENSE UTILITY	\$32,109
5	CONTRACTED/PROF. SERVICES	\$6,760
6	OUT OF STATE TRAVEL	\$0
	EQUIPMENT	
7	CAPITAL REPLACEMENT	\$0
8	PURCHASE/RENTAL	\$2,747
9	MAINTENANCE REPAIRS/EQUIPMENT	\$21,107
10	MATERIAL/SUPPLIES	\$4,820
	BUILDING/MAINT EXPENSE	
11	MAINT/REPAIRS/RENOVATIONS	\$8,975
12	BUILDING UTILITIES	\$1,317
13	BUILDING/EQUIPMENT ENERGY	\$5,836
	SPECIAL BUDGET ITEMS	
14	ENGINEERING SERVICES	\$0
15	DEBT SERVICE	\$120,945
16	SLUDGE DISPOSAL	\$92,358
	INDIRECT EXPENSES	
17	ADMINISTRATION	\$20,510
18	INSURANCE FRINGE BENEFITS	\$0
19	OTHER INSURANCE	\$0
20	RETIREMENT BENEFITS	\$0
21	GREASE DISPOSAL	\$45,631
22	RESERVE FOR EMERGENCY REPAIRS	\$38,700
23	OPERA. REV. COMM	\$422
24	LEGAL SERVICES	\$3,923

TOTAL SEPTAGE BUDGET FY98

\$691,322

SCHOOL COMMITTEE

This report describes our activities in several areas concerning the educational programs and services in our schools. It is our hope that the report can stimulate greater understanding and discussion of the progress and challenges in maintaining the quality of our educational system.

Overview

The School Committee conducted 21 regular business meetings, several open discussion meetings and special sessions regarding the budget, and additionally participated in a number of joint meetings with other town boards.

The 1998-99 school year should be remembered as a year of outstanding schooling for the children of Wayland. Numerous individual and class accomplishments highlighted this twelve-month period. Overall, the schools are in good educational order, are academically sound, and continue to provide excellent educational and extra-curricular opportunities to the Town's students. Throughout the buildings, morale remains high with both staff and students working collectively on a variety of educational tasks.

As has been true in the past, the district faces a number of new and continuing challenges. Most notably, these involve maintaining the quality of our schools while the student population increases and a sizable number of veteran teachers leave our employment for retirement.

Uncertain levels of state and federal financial aid, controlling inflationary costs associated with established programs, and properly addressing the physical space needs

of the district are also cause for concern to those leading the district. The state's decision to conduct annual tests of all students in grades 3, 4, 8, and 10 has proven to be simultaneously helpful and bothersome. As a result of tragic incidents elsewhere, the physical, emotional, and psychological safety of students and staff are now issues of national concern to school officials everywhere. Presently, the administration is carefully reviewing all emergency procedures while working closely with Wayland's fire and police departments.

School Committee Policies

The Committee has again reviewed the appropriateness of all its policies. To the best of our knowledge, all policies are in compliance with the Education Reform Act of 1993. A Policy Manual Notebook is available in each school, the public library, and the central office. Residents interested in becoming more informed about school policies are invited to refer to those manuals.

Superintendent's Goals

Each year, the Committee establishes short and long term goals for the Superintendent of Schools. This process sets much of the agenda for the school system and is the starting point for the Committee's annual evaluation of the Superintendent's performance. In early September, Dr. Gary A. Burton presented to the School Committee three specific goals for the 1998-99 school year. In mid-January, he made a mid-year assessment of each goal and again reported on his progress at year's end.

Goal 1: To continue planning for the future needs of this district. *Student enrollments continue to increase and instructional space is at a premium*

in all three elementary schools. The middle grades (6-8) are at capacity and the Middle School Feasibility Study that is underway must be completed, carefully analyzed, and properly acted upon during the current school year. Additional population projections that examine five- and ten-year enrollment models must be developed for use by the School Committee. Also, staffing patterns, based upon class size guidelines, subjects taught, and the expected retirement of veteran teachers, must be carefully examined. All of this information is essential when determining the program, fiscal, and instructional space needs of the district.

As has been true for the past two years, much of the Superintendent's time has been devoted to working with other town and school officials in developing a specific plan of action for the district's future physical space needs.

Working closely with the Finance Committee and realizing that current economic conditions were very favorable, the School Committee successfully proposed three building projects totaling \$10.8 million at the 1999 Town Meeting. The largest of these was a \$9.8 million renovation and expansion of the Middle School. The two smaller projects at the Loker and Claypit Hill Elementary Schools are for six new classrooms and a small gymnasium. The elementary additions have been well discussed throughout the community and, in light of smaller than predicted enrollment increases, should adequately satisfy our space needs for the foreseeable future. The School Committee is particularly pleased with the manageable costs associated with these additions and with the public's continuing support of the system through these projects. While

enrollments continue upward, the rate of increase has slowed. From a budgeting prospective, this allows for greater responsiveness to unbudgeted needs elsewhere in the district.

The Claypit Hill and Loker additions should be completed during the 1999-00 school year, while the Middle School project is not expected to be finished before August or September 2001.

The Committee is pleased to report that The Children's Way construction is progressing nicely and should be completed by November 1999. Currently, this preschool program is housed at the high school. With the completion of the six-room renovation of the second floor of the town building, the Children's Way will have finally found a permanent home. This project is being funded completely by fees paid by users and private fundraising.

Finally, the new two-room addition at Happy Hollow was completed during the 1998 summer and is now in full use.

Goal 2: To properly mentor the new administrators in order to build an effective leadership team. *The administrative changes that have occurred this past year offer a unique opportunity for us to focus our attention on a number of district-wide operations and areas of concern. It is my intent that the new administrators become quickly acclimated to the academic standards, practices and traditions of this district. At the same time, however, these new administrators provide us with fresh perspectives in identifying new efficiencies and in seeking solutions to problems of long-standing concern. The MCAS results, curriculum alignment, improved instructional practices, and long-*

term financial forecasting are areas in which the new administrators can have an immediate impact.

Within a six-week period last spring, the Assistant Superintendent, Business Manager, and METCO Director all accepted positions with greater responsibility elsewhere. While pleased with their career advancements, Dr. Burton and a number of staff and citizen volunteers immediately set about to recruit and select individuals of both talent and promise. By summer's end, Dr. Burton, with the full support of the School Committee, offered employment to Dr. Ellen Minihan as Assistant Superintendent, Ms. Joy Buhler as Business Administrator, and Ms. Susan Allen as the Director of METCO. Changes in key administrative positions are not without risk and disruption to the system. However, the School Committee is generally very pleased with the leadership transition that has occurred this past year. Other new personnel in equally sensitive positions have also proved beneficial to the schools' overall operation and general welfare.

Goal 3: To fully implement the newly revised teacher evaluation system. *The recently negotiated changes to the evaluation procedures are intended to highlight the value of professional development, allow administrators to focus on significant supervision concerns, and simplify the teacher rating system. District administrators must become familiar with all aspects of these procedures to ensure desired instructional standards and the continued improvement of school programs. As this new evaluation system is to be implemented immediately, a variety of administrative discussions and training activities must be scheduled and successfully completed.*

The implementation of the new teacher evaluation procedure appears to be going smoothly. The School Committee believes that proper staff evaluations at all levels is essential for guaranteeing the quality of leadership and instruction throughout the district. To this end, the School Committee is committed to properly supporting our administrators in order for them to oversee the continued professional development of the certified teachers under their direct supervision. Today, more than ever, it is essential that our children be taught by professional educators of the highest caliber.

Budget Information

This year's budget, which totaled \$18,446,998, proved adequate to meeting both the expected and unexpected needs of the district. School programs, however, still bear the marks of a loss of state aid, a growing student population, the escalating costs of special education, and the results of delayed maintenance projects. Barring any unforeseen emergencies, next years budget of \$19,274,740 should prove sufficient to maintain high levels of direct instructional services to students via current student to teacher ratios.

The current budget is up 4.5% from the previous year. It is a continuation of previous budgets and acknowledges a 3.3% increase in enrollment and a 3% salary increase for all district employees. Other contributing factors to the budget's increase are inflation; increasing cost of special needs programs, the restoration of previously eliminated leadership services, and a small number of items new to the budget.

School Committee members remain committed to maintaining a proper balance between desired programs, student

opportunities, and realistic limitations on town and taxpayer resources. While mindful of the need for balance, the members are equally committed to an exceptionally fine school experience for students. The Committee members are convinced that the entire community is well served by an educational system that is characterized by academic standards that are the very definition of excellence in public schooling.

The Committee members are most grateful to the Town for its continued support of public education. The citizens recognize the importance of education to the life of the Wayland community and have enthusiastically supported their schools. Despite financial pressures, Wayland continues to be recognized throughout the Commonwealth as a public school system of exceptionally high quality. This excellence is directly linked to decades of careful planning, good management, and community support.

Overall, the fiscal health of the school district is very good and the budget situation stable. There is little question that the excellence found throughout the Wayland schools, and for which the community is rightfully proud, is the result of proper funding of desired school programs. Excellence is costly, and a bright future requires that we maintain the unusually positive relationship that exists between the taxpayers and the district's professional staff.

MCAS Update

As reported last year for the first time, the state has begun a very ambitious testing program in which all children in grades 4, 8, and 10 are examined in their knowledge of English, science, and mathematics skills.

This testing is part of the Massachusetts Educational Reform Act of 1993, and the tests themselves are known as MCAS (Massachusetts Comprehensive Assessment System). Early on, the designers of these tests warned that student results, particularly in affluent communities, might not be as expected. Two or three testing cycles (years) will be necessary to establish reliable benchmarks for use by local educators. The Committee is pleased to report that the vast majority of Wayland students did well on the first round of these exams. Still, there is room for improvement, and the full impact of these tests is still being examined by district staff.

Teacher Mentoring & Professional Development

A formal teacher mentor program was initiated in 1998 and has now completed a second year. This program represents an investment in guaranteeing the quality of Wayland's professional staff and, to date, has been very well received.

To better manage the elementary curriculum, the district has employed two full-time curriculum specialists who are working closely with the K-5 classroom teachers to ensure greater consistency in the instruction of language arts, social studies, science, and mathematics. This also appears to be working very well.

Private Contributions Used by Wayland Public Schools

Again this year, many generous citizens donated financial, material, or "in-kind" gifts to the schools. The PTO's, CAPA, Boosters, the Wayland Public Schools Foundation, and numerous private citizens contributed a total of more than \$145,000 in support of educational programs. In addition, the Wayland Scholarship

Committee reported that gifts totaling \$62,000 were received. The Wayland Public Schools Foundation had another successful year, raising over \$59,000 in contributions. We thank all citizens who contributed to one or more of these organizations.

Teacher Retirements

At the end of school this year, a number of truly outstanding educators chose to retire and the School Committee, along with many town residents and former students, wish to publicly express their appreciation for the years of professional service that these individuals have so willingly given our children and community. The retirees are Mr. Francis Smith (38 years), Mr. Gene Graff (34 years), Ms. Marion Harris (18 years), Ms. Phyllis Kilpatrick (16 years), and Ms. Susan Cairnes (14 years).

Wayland High School Class of 1999

The future educational plans for the graduating seniors of the Class of 1999 are varied and impressive. Of 157 graduates, 98% will continue their formal education with 84% attending some of our nation's most competitive colleges and universities. We are very pleased with these numbers and believe that they reflect the results of thirteen years of quality education.

Conclusion

During the past school year, this district improved in many significant ways. The Committee again expresses its sincere appreciation to the citizens and organizations of the Town for their continued support of the schools. We also thank the many citizens who have volunteered their time and energy to enhance our schools and specific school activities. Likewise, the Committee commends the administration, faculty and

other staff members for their professional work and dedication to our children. We are pleased to conclude that our community's children are well cared for and well served in our public schools.

SUPERINTENDENT OF SCHOOLS

This is the one hundred and third Annual Report of the Superintendent of the Wayland Public Schools and covers the 1998-99 academic year. It is submitted by Dr. Gary A. Burton who began his sixth year as the district's Superintendent on July 1, 1999.

Student Enrollment

Between 1990 and 1999, the student body has grown by 37.8%. This follows a twenty-one-year period of declining enrollments (1970-90). The current expansion was predicted and is likely to continue until at least 2004. The 1998-99 school year saw an increase of 44 students over the previous year. This represents a 2.3% increase from 1997-98 year and resulted in a K-12 student enrollment total of 2,723. Growth throughout the district is obvious; there are more new students, some larger classes, and a little less space in each of the five schools.

Building Projects

As a result of planning efforts that began in 1995, three separate building expansion projects were successfully presented to the voters in May 1999. These include a four (class) room addition to the Claypit Hill Elementary School, a small gymnasium and two-room addition at the Loker Elementary School, and a \$9.8 million renovation and expansion of the Middle School. The Middle School project will include ten to

twelve additional classrooms and a 500-600-seat community auditorium. All three building projects were overwhelmingly supported by town residents.

Class Size Study Committee

As a result of increasing enrollments and class sizes that are approaching maximum

limits established by the School Committee, a committee comprised of staff members, parents, and community members has begun to review the district's policy on class size. The recommendations of this committee are expected to be made public in November 1999.

Enrollments

	<u>94/95</u>	<u>95/96</u>	<u>96/97</u>	<u>97/98</u>	<u>98/99</u>	Proj'd <u>99/00</u>
K-5	1207	1258	1344	1364	1378	1410
Middle: 6,7,8	509	566	594	633	635	666
High: 9,10,11,12	<u>609</u>	<u>619</u>	<u>642</u>	<u>682</u>	<u>710</u>	<u>743</u>
Totals:	2325	2443	2580	2679	2723	2819

Class Sizes

Elementary Class Size Averages:	<u>94/95</u>	<u>95/96</u>	<u>96/97</u>	<u>97/98</u>	<u>98/99</u>
Claypit Hill: K-5	22.	23.	21.	22.	21.3
Happy Hollow: K-5	23.	22.	23.	23.	22.6
Loker School: K-5	21.	21.	22.	22.	20.6

Middle School

High School

Secondary Class Size Averages:	<u>96/97</u>	<u>97/98</u>	<u>98/99</u>	<u>96/97</u>	<u>97/98</u>	<u>98/99</u>
English	23.5	21.3	22.0	20.3	20.5	19.8
Social Studies	23.4	20.8	22.0	20.2	19.2	19.6
Math	21.1	19.0	19.0	19.3	19.2	20.1
Science	23.9	21.0	19.0	19.8	20.0	19.3
Modern Languages	19.8	22.0	19.7	18.0	16.6	18.0
Classical Studies	20.1	22.8	20.2	16.6	16.1	16.5

Curriculum

Years ago, the Wayland Public Schools developed a specific curriculum review process for ensuring an academic program of the highest quality at all grade levels. As a result, curriculum leadership personnel at the elementary, middle and high school levels continuously work with the Assistant Superintendent to update and revise the entire scope and sequence of the curriculum in K-12. Each year at least two disciplines begin a five-year curriculum review that includes the following phases: 1) Needs Assessment, 2) Research and Development, 3) Implementation, and 4) Evaluation. As a result of the state's Curriculum Frameworks and testing programs, the curriculum review process has been accelerated. To assist parents, teachers, and others interested in our curriculum, all current instructional practices and curriculum phases are described in compendium books that are available at each of the schools and in the Central Office of the district.

Some of the major accomplishments of the 1998-99 school year are:

- Wayland students in grades 4, 8, and 10 participated in the state's second round of mandatory testing.
- Students in grade 3 participated in the state's mandatory Iowa Test of Basic Skills in reading.
- The President's Committee on the Arts and the Humanities and Arts Education Partnership recognized Wayland's Fine Arts Program as one of the top programs in the country.
- A team of students from Wayland High School won the State Mock Trial Championship and competed in the National Championships in St. Louis.
- The Middle School continued to

increase the number of eighth grade students who earn gold medals in the national Latin examination.

- The Wayland Public Schools Foundation funded 16 new curriculum projects that would not have existed without its commitment and support.
- The new Elementary Curriculum Specialists conducted 40 professional development work sessions for Wayland teachers in the areas of mathematics and language arts.
- All students in grades 3-5 are using a new writing and learning handbook to develop writing, grammar, and editing skills.
- Manipulative materials to support mathematics "Investigations" units were purchased for K - 5 teachers.
- Recommended reading lists were developed in partnership with the Wayland Public Library.
- In the second year of Wayland's Mentor Program, 35 mentors were trained to respond to the needs of new hires in the district.
- Throughout the district, 111 teachers were involved with curriculum-related summer projects and 79 teachers enrolled in professional courses.
- Two competitive grants were awarded totaling \$74,500 to promote teacher leadership in technology and to disseminate best practices. Additional awards were received to begin a Teen Dating Violence Prevention and Intervention Program at the middle school and high school.
- Access speed to the Internet has been increased and Wayland has joined several other towns in the development of an Intranet that is

accessible to staff, students, and parents.

- A new summer program for academic support in literacy and math was piloted in Wayland and Boston for students entering grades 5 and 6.
- Middle school math teachers are working with the developers of new algebra software called "Clear Math" to assist students at risk, and have redesigned course objectives to match student needs. Science teachers have designed small group curriculum for eighth grade students who benefit from a review of major concepts required for success on MCAS. Social studies teachers have begun an extensive review of curriculum in light of the new Curriculum Frameworks from the state and the changing trends within the discipline.
- Wayland High School students scored almost 200 points above the statewide SAT average. WHS students averaged a 600 score in the verbal and 610 in math, with 98% percent of the graduating class taking the Scholastic Assessment Test.
- During the 1998-99 school year, Wayland staff members completed the EMI anti-racism course, bringing the total number of Wayland graduates to 87.

As has become a hallmark in Wayland, the interest, energy, and creativity of the staff continue to impact positively upon the curriculum. Through exploration of innovative methodologies and materials, the curriculum is constantly being re-focused and pushed to its maximum effectiveness. While avoiding "quick fixes," professional development programs and summer work by teachers has kept the district on the cutting

edge of curriculum research and development.

Operations and Services

As noted earlier in this report, three building expansion projects totaling \$10.8 million dollars were approved by the voters during the 1999 Town Meeting. These projects are a necessary response to increasing student enrollment, the community's year round use of school facilities, and the age of the existing buildings. Between 1989 and 1993, all five schools underwent limited renovations. At that time, however, numerous maintenance needs throughout the district were not addressed and the Middle School, in particular, was left with a long list of repairs and needed improvements. A Middle School Building Committee, appointed by the Selectmen at the request of the School Committee, is now charged with overseeing this project through to its completion.

The Boston-based architectural firm of Todd Lee-Clark-Rozas Associates, Inc. has been contracted to develop the design drawing, and construction could begin as early as spring 2000. The anticipated completion date of the Middle School project is September 2001.

The two small additions at the Claypit Hill and Loker Elementary Schools are similar in size and style to last summer's (1998) addition to the Happy Hollow Elementary School. After studying enrollment trends, it is believed that small additions to the elementary schools will adequately meet our classroom space needs, thus postponing indefinitely the need for a fourth elementary school.

Beginning in July 1998, the district has employed a full-time facilities plant

manager. This individual is charged with overseeing the daily maintenance of school buildings and the supervision of the districts custodial and maintenance staff. The district's buildings are currently valued at more than \$100 million dollars, and money invested in this administrative position will easily pay for itself through efficiencies and other savings. Already, the general cleanliness of the buildings has been noted by numerous Wayland residents. Also, the district's facilities manager has been made available to assist other departments, thus establishing a strong link between the school and town.

In 1996, the voters approved money for the full restoration of all school playing fields. This work, overseen by the Park and Recreation Department, has greatly benefited the children and young families of this community. Work on other Town and school fields continues and this million-dollar project will continue through the spring of 2000.

Other important projects are left to address in the near future. The parking behind the town building, while not fully the responsibility of the school department, will be expanded and resurfaced next summer as part of The Children's Way move to the Town Hall. The cost of improving the parking lot will be shared between the town and fees paid by the users of this early childhood program.

All other aspects of the schools' operations and services are functioning well. The food service program, which receives no funding from the Town, continues to operate smoothly while receiving very favorable reviews from students, staff, and parents.

The length of bus rides for most students

who ride to and from school has been kept to 40 minutes or less. Transportation is only provided to students who live beyond 1½ miles from their school. The safety of pupils walking to and from school is a parental responsibility. Consequently, many parents drive their children to school, and traffic congestion at all school sites continues to be a daily occurrence.

Present Directions

I am pleased to report that the 1998-99 school year will be remembered as unusually successful for both students and staff members. As has been true of recent classes, the graduating seniors (Class of 1999) are well prepared for life outside of Wayland. Approximately 95% have elected to immediately continue their education at a diverse and impressive group of colleges and universities across the country. From an educator's perspective, it is a pleasure to be associated with a school system where the students continuously put forth their best efforts without unnecessary prompting. The community's support of the schools is outstanding, and I sincerely believe that everyone from the youngest student to the most veteran staff members benefit from this encouragement. In many ways, the success of Wayland's schools has become the defining characteristic of this fine community.

In looking forward, I see a number of challenges that will come before us. With only one (successful) round of the state's mandated testing (MCAS) behind us, it will be interesting to see how the test results will be used by state officials who oversee Massachusetts Public Schools. I am confident that our students will continue to do well on these standardized tests. Already there is good evidence that the tests have begun to help us with a number of needed

curriculum initiatives. I am particularly pleased that the test results alone have not distracted us from our efforts to provide all students with a rich offering of educational experiences.

For many years, Wayland, as a school system, enjoyed an unusually stable period during which the school staff was relatively unchanged. This stability helped establish the conditions of academic excellence that are now widely respected throughout the state. Beginning six years ago and continuing into the immediate future a "changing of the guard" is underway. Many new people have been hired over the past few years, and I would like to assure parents that while many outstanding teachers are leaving our employment, their replacements are very carefully selected. Hiring new staff members is a task that consumes considerable administrative time and energy. Still, there is no more important decision made than who is allowed to teach our children. Given the importance of hiring competent teachers, building level administrators recruit and then painstakingly interview numerous candidates before a decision is made to hire a new instructor. Here again, Wayland is fortunate. As a result of our reputation and professional salary schedule, we continue to attract candidates of the highest caliber.

Finally, it is obvious that much of our success with students results from the encouragement we receive from the community itself. We are blessed with bright students who are eager to learn. They come from good homes with parents who are in regular attendance at school functions. The resources of the community have been willingly shared with us, volunteerism and donations continue to enhance programs, and recent budget requests have been gladly

approved. Truly, this is a good school system in a good community

Concluding Remarks

In closing, I again thank all who have helped or encouraged us throughout the past year. School Committee members remain diligent in the performance of their duties, and the good work of the district's administrators is equally noteworthy. These individuals, along with our teachers and other employees, have made the Wayland Public Schools among the finest in the country. I look forward to next year with enthusiasm and promise that the entire system is committed to providing all of Wayland's children with a stimulating and diverse educational experience.

WAYLAND HIGH SCHOOL SCHOLARSHIP PROGRAM

Early efforts among Wayland High School parents and staff to create a sizable scholarship fund were further supported in 1977 when the Wayland School Committee established the Wayland High School Scholarship Committee comprised of Wayland citizens and *ex officio* members of the Wayland Public Schools. The purpose of the Scholarship Committee is to raise and safeguard monies for the awarding of annual scholarships to selected graduates of Wayland High School who wish to continue their formal education.

In addition to providing outright grants based on need, scholastic achievement, and future promise, the Committee has established a low-interest family education loan program to assist the parents of students. This response to changing conditions imposed by the Federal Government of many college and university

financial aid programs is designed to help students selected by the Committee to "close the gap" between college expenses and university-sponsored financial aid packages.

The Scholarship Committee is pleased to provide assistance and awards totaling \$62,000 to thirty Wayland High School graduates from the Class of 1999. We wish to thank the community for its generous support.

Wayland High Scholarship Committee

Helene Lapman, Chairperson

J. Stephen Collins

Frances Klempner

Karen Langweber

Cindy Lombardo

Nancy McCarthy

Linda Shigley

Bruce Tofias

Ralph Wegener

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MINUTEMAN REGIONAL HIGH SCHOOL - School of Applied Arts and Sciences

Student Achievement

Six Minuteman students received medals at the 13th Annual National Robotics Competition held at the campus of Saginaw Valley State University in Michigan. More than 196 teams representing more than 600 students from 12 states and 52 high schools and colleges competed in the robotics skills events, hosted by the Society of Manufacturing Engineers. The students demonstrated their application of classroom knowledge into real world activities as they competed in various content categories.

Seventeen students from Minuteman were award recipients at the State's 25th Annual Vocational Industrial Clubs of America

(VICA) State Skills & Leadership Conference held recently at different locations throughout Massachusetts. More than 850 students from 39 schools competed in 65 competitions demonstrating their competence in the technical area, or in leadership areas such as prepared speech and job skill demonstrations. Of the total of 28 Minuteman students competing, 17 were Medal winners: 6 gold, 7 silver, and 4 bronze. All six gold medalists competed in the national VICA competition held in Missouri and three of them won national gold medals finishing first in the subject areas. Sandra Quinn of Stow won the gold medal in Commercial Baking and Antonio Nardelli of Lexington and Earl Faulk of Boston each won a gold medal in Robotics and Automation Technology.

Six Minuteman students competed in the Massachusetts Vocational Math League and finished first in the statewide competition.

School-to-Career Partnership

The Wayland Public School staff has been a strong component of the successful partnership between sixteen area communities, and managed by Minuteman. Wayland's School-to-Career coordinator Lee Leinstein, assisted by career specialist Nancy Mendoca, have established a Career Club that makes many visits to industry. In addition, they have helped establish job shadowing and student internship experiences for those students looking to explore future career avenues more fully.

Wayland Enrollment at Minuteman

Wayland's use of Minuteman programs is unusually low. As of October 1, 1999, there are five regular students, plus some use of the Middle School afternoon programs for a total full time equivalent of 6.64 students. Improved communications procedures are

being explored to ensure that more residents gain information on all of the technical and college articulation options available through Minuteman.

MIDDLE SCHOOL BUILDING COMMITTEE

At the Annual Town Meeting in April 1999, the voters approved a \$9,770,000 building enlargement and renovation program at the Middle School that included the addition of an auditorium and a new classroom wing. The Middle School Building Committee (MSBC) was formed to oversee this construction.

The Middle School Building Committee, which is comprised of 17 members, has met weekly since September and is currently in the design development stage of this project. In the early part of the summer, the committee interviewed architectural firms for the design phase of the building project and hired the firm of Todd Lee-Clark-Rozas of Boston, Massachusetts. The committee has spent a considerable amount of time discussing the optimal number of classrooms needed to house an anticipated population of 810 students. All full-time teachers will have dedicated teaching space with "open" spaces available should the population increase to 900 students.

The administration of the Middle School and the committee, during the design development stage, have determined the scope of internal renovations in order to preserve the building's overall program. The plan currently calls for a new eleven-room classroom wing and the renovation of existing space to allow for three separate grade clusters. The architects and committee members have chosen to fill in portions of

the two existing courtyards in order to create better spaces for the "Arts" and additional classrooms. The plan also includes a new 500-600 seat auditorium. The auditorium will have some movable seating and will be equipped with flexible sound and light packages.

Presently, the plan is to complete the architectural drawings and to put the project out to bid by March 1, 2000 with an anticipated ground breaking in early June. The construction will be ongoing throughout the next school year with a targeted completion for August 15, 2001 in time for opening of school in September 2001.

BOARD OF LIBRARY TRUSTEES

The Wayland Public Library strengthened its circulation and reference services while offering many new programs and exhibits in FY99. Total circulation was a healthy 233,999 items and newly recorded reference statistics showed an average of 315 queries answered each week. Patrons flocked to the five public computers with graphical Internet access. Staff training was a high priority in view of expanding technology and access to a variety of databases through the Minuteman Network and the Metrowest Region. The Trustees made great progress in building up the Millennium Endowment Fund

Programs: The past year has seen a tremendous rise in interest and attendance at programs for adults. We obtained a Massachusetts Foundation for the Humanities grant which provided "The Ends of Civilization," a five-session scholar-led reading/discussion series. With funding from the Wayland Cultural Council and the

Friends of the Library, WPL offered "From Fools to Foolish Kings," a three-part Shakespeare lecture series in the spring. One-time programs included: an author talk by travel writer Betty Lowry, a lecture on Islam, a lecture and display of Turkish rugs, and "Homework Hassles," by S. Hentoff, a clinical psychologist.

In cooperation with the Council on Aging, museum lecturer Judy Schurgin presented two slide-lecture programs to help attendees prepare for visits to the Monet and Mary Cassatt exhibits at the MFA.

For children and their families, we presented "Nature's Mysteries," by Davis Bates and Roger Tincknell in July, and musician /storyteller Ben Tousley at the Holiday Open House. A well-attended "Chess Saturday" led by a national chess master was provided by the Friends. 118 children and adults joined the fun of reading aloud at our 5th annual summer Read-A-Thon.

The library continued to sponsor the following regularly scheduled activities: Critique Group for Writers of Children's Literature, the Poetry Workshop, the monthly Blood Pressure Clinic, the Sudbury Valley Nature Photographer's Group, the Friday monthly Book Discussion Group, and the Great Decisions Group. JoAnn Leavitt taught a class for children in creative writing on Saturday mornings. The Poetry Workshop invited a prize-winning guest poet to its meeting and offered its annual Sunday reading of original works to the public. The Friday "lunchtime" book group, which has been meeting for over 30 years, continued with Assistant Director Ann Knight serving as facilitator. The library participated in the Town-wide Community Day by offering an artists' reception and a group of young

musicians who performed in the Children's Room amphitheater.

Building: The library was given an antique "Draper" clock by Jeffrey Levitt of Cambridge. After repairs were completed as a gift to the library by local clock expert Michael Poisson, the handsome grandfather clock was installed on the east balcony. For the convenience of patrons and staff, a much-needed book return bin was purchased. Custom-made compact disc shelving was built by Strictly Custom, Inc., to house our growing CD collection. The Friends continued their "library beautification" project and planting shrubs and perennials around the building.

Millennium Fund: Trustee Ann Flowers coordinated the Wayland Public Library Millennium Endowment Fund Committee which is co-chaired by Archibald Cox (honorary) and Lueile Hicks. Committee members solicited many potential donors privately and plan a town-wide mailing in early fall, 1999. Over 50 major donors were honored at a party in the library rotunda in June. Well-known children's author/illustrator Nancy Poydar illustrated the fund's brochure and created a library poster to be given to major donors (also for sale to the public). Karl Geiger built a stack of books out of weather-resistant wood with each title signifying a \$10,000 increase in the fund. It is close to \$200,000 as we end FY99.

Staff and Professional: Staff members participated in a wide variety of training opportunities on topics which included E-mail, Netseape, DRA Web, MARC records, Electric Library, Web browsers, MediaOne, ergonomics, violence in the workplace, search tools for children, Web page design, helping the public use the Internet, and

Young Adult services. Individuals attended American, Massachusetts, and New England Library Association conferences. WPL received a grant to send two staff members to a Customer Service Institute sponsored by the Mass. Board of Library Commissioners. Another MBLC grant enabled Children's Librarian Sue Decker and Joe Damplo, Director of Media at Wayland High School, to participate as a team in two days of training in collection development for children and young adults, using print and nonprint sources. Karen Stamuli of Framingham joined the staff as a substitute circulation clerk. Several staffers learned to use our automation vendor's complex acquisitions module.

Exhibits: The main level exhibit area featured photographs by Carol MacGregor, Gillian Crumbley, Murray Alan Drobnis, members of the Sudbury Valley Nature Photography Group; paintings by Elinor White and the students of Edith Newcomb; collages by Phyllis Stone Aliber and Margaret Treglia, mosaic work by Carol Ann Hoff, a traveling exhibit "Love Makes A Family," and posters relating to Islam.

The Raytheon Room displayed digital prints by Paul Griffin, "Visuals," by Lester Farnsworth (aka Allen Barker), paintings by the "Never on Sunday Painters," photographs by the Sudbury Valley Nature Photography Group, paintings by Anne Shaugnessy, and "Celebration," the annual Arts/Wayland spring show.

A number of unusual collections filled the foyer exhibit case: "Shades of Boston" by Louise Theofilos; Miniature English Buses by Roy Barnacle; Exotic Masks by Charles Shane and Marilyn Novak; "Discover Islam" by the Islamic Center; Zoe Leavitt's Doll Collection; Marjorie Peterson's Vintage

Valentines; Decorated Goose Eggs by Marie Gray; political mementos; a tribute to the Girl Scouts' 87th anniversary; and Wayland in the 1938 Hurricane.

Table exhibits featured fluoridation information (pro and con), beach reading, books on family, Banned Books Week titles, books relating to Domestic Violence Awareness Month, Black History Month, Civil Rights, Ireland, birds and birdfeeding, gardening, and Water Week.

Thanks go to volunteers who coordinate the foyer and Raytheon Room exhibits: Sylvia Andell, Kathe Bernstein, Jo Wilson, and Arlene Ziner.

Friends of the Wayland Library:

In addition to supporting the library's museum membership passes, the video and audio tape collections, and providing hospitality at library events, the Friends conducted two successful book and bake sales in the fall and spring, funded the chess day, and offered a walking tour of downtown Concord. They honored the staff at a "Staff Appreciation Breakfast" during National Library Week. The Friends continue to provide matching funds for grants and funds for scholars. Thanks go to President Mimi Licht and her team of workers. We appreciate the work of our volunteers who keep the shelves in order: Anita Cohen, Constance Cullinane and Biruta Jakobsons. Also thanks to Margaret and James Flanagan for their hours of assistance. Flower arrangements provided by the Wayland Garden Club are enjoyed by staff and the public. Thank you all for helping us complete a successful year of library service to the town.

SUMMARY OF FISCAL YEAR 1999 STATISTICS

	FISCAL YEAR 1998	FISCAL YEAR 1999
<u>CIRCULATION</u>		
ADULT		
PRINT	80,315	80,220
NON-PRINT	38,450	40,786
JUVENILE		
PRINT	91,012	90,761
NON-PRINT	23,537	22,232
TOTAL CIRCULATION	233,314	233,999
<u>ACQUISITIONS</u>		
VOLUMES ADDED		
PURCHASES	4,479	5,075
GIFTS	830	742
TOTAL	5,309	5,817
NON-PRINT MATERIALS ADDED		
PURCHASES	170	361
GIFTS	796	811
(Includes the Friends' supported video collection)		
TOTAL	966	1,172
TOTAL ITEMS ADDED	6,275	6,989
<u>WITHDRAWALS</u>		
VOLUMES WITHDRAWN	5,348	4,738
NON-PRINT WITHDRAWN	342	224
TOTAL WITHDRAWALS	5,690	4,962
<u>OTHER</u>		
REGISTERED BORROWERS	8,814	8,665
MLN Interlibrary loans		
Filled for other libraries	4,891	5,561
MLN for Wayland patrons	4,343	4,551
Items borrowed by non-residents		
at Wayland	45,953	46,465
Items borrowed by Wayland residents		
in other libraries	42,363	46,543
FINES COLLECTED	\$21,704	\$21,442
ENDOWMENT FUND CONTRIBUTIONS		
CURRENT YEAR	\$32,945	\$81,025
TOTAL TO DATE	\$44,335	\$125,360

CONSERVATION COMMISSION

The Conservation Commission is charged with the protection of the the Town's natural resources. The Commission administers the Massachusetts Wetlands Protection Act, M.G. L. Ch. 131, s. 40. In addition, the Commission and staff plan for the acquisition of open space, manage existing open space, and monitor conservation and agricultural preservation restrictions.

Meetings and Personnel: During Fiscal Year 1999 the Commission continued the practice of meeting every two weeks on Thursday evenings to conduct their business. The Conservation Commission members include: Frank Antonell, Chair during FY 1999, Roger Backman, MaryLynn Gentry, Barbara Howell, Wendy Levine, Andy Irwin, and John Sullivan. Carol Gumbart continued as the Conservation Administrator. Grant Perodeau was employed to assist with land management projects. Ken Moon continued to assist the Commission as volunteer staff.

Several other individuals represent the Conservation Commission on other Town committees: Bill Gagnebin, Septage Committee; Jonathan Saxton, Housing Partnership Committee; Ken Moon, Growth Policy Advisory Committee, Michael Patterson, Assessment and Valuation Study; and John O'Donnell, CNA/Raytheon Committee.

The Open Space Advisory Committee met routinely during the year. The Committee members include: Molly Beard, Kathleen Freeman, MaryLynn Gentry, Carol Gumbart, Convenor Megan Lucier, Priscilla Lucier, Kenneth Moon, John

Player, Mark Santangelo, Kathy Schriber, Linda Segal, David Marshall, Janice Molloy and Denise Yurkofsy. Major projects undertaken were the development of a seminar entitled "Your Land and the Future of Our Community." The seminar provided the public with tools for protecting land through gifts, conservation restrictions, fee acquisition, and other methods. The Committee also focused on bringing information to the public regarding the acquisition of the Rowan and Smith properties.

Wetlands Protection: The administration and enforcement of the Wetlands Protection Act, MGL C.131, s. 40, accounts for a major portion of the efforts of the Conservation Commission and the Conservation Administrator.

Thirty-eight Requests for Applicability were received, three after the fact, and one was withdrawn. This resulted in thirty-three findings that the work, although located in a buffer zone, would not alter areas subject to protection under M.G.L. Ch. 131, s. 40, if performed as described in the submitted plans and subject to relevant conditions. In eleven cases, the work described was within an area subject to protection under the act, but would not remove, fill, dredge or alter the area and therefore did not require the filing of a Notice of Intent.

Twenty-four Notices of Intent were received on projects impacting wetland resource areas, and formal hearings were held. Twenty-eight Orders of Conditions were issued approving projects in or near wetland resource areas. There were two denials. Two Orders were appealed to the Department of Environmental Protection requesting superceding decisions. The Commission heard reports, reviewed or held

follow-up discussions on fourteen projects. There were twelve requests for plan changes and five for amendments of the order.

There were three Violations, one Emergency Certificate and three Enforcement Orders issued. The Commission received twenty-one requests for a Certificate of Compliance. Fourteen full certificates were issued: four partial, two deferred, and one denied. The Commission held discussions and reviewed plans for other projects, possibly impacting wetlands, at the request of other town boards.

Acquisition of Land and Easements:

Wayland's 1999 town meeting voted to acquire the 20-acre Rowan site located between Draper, Plain and Coolidge Roads for conservation purposes. The acquisition price was approved at \$900,000. Town meeting also approved the acquisition of the Smith parcel for housing and conservation purposes. This parcel is located at 130 Plain Road and abuts the Rowan land to the north.

The Town received a Conservation Restriction from Tracy Boheme, Trustee of Rising Glezen Trust, creating a perimeter buffer around the Captain Isaac Glezen Estates subdivision.

Land Management: The acquisition of the Rowan parcel will provide the public with an opportunity to enjoy scenic meadows and woodlands. Management will include mowing of meadows and clearing for trails.

The Commission has learned to live with the increasing beaver population, for they are apparently here to stay. Sections of the Upper Millbrook, Pine Brook and Pod Meadow conservation lands provide the right habitat for these creatures.

The popular Community Gardens was challenged by the extreme weather conditions, but was always well worth the effort. Having a readily available supply of water at the tap allowed those with perserverance to benefit nicely by the end of the growing season.

As in previous years, Cow Common and Heard Farm Conservation Areas were leased for haying, and Sedge Meadow was leased for agriculture. Additionally, the fields at Greenways Conservation Area are now being selectively mowed, as it is the intention of the Commission to maintain these fields open as they were at the time the area was an active farm. In accordance with the management plan for this property, the repeated mowing of the non-native, invasive, woody plants, which are currently prevelant in some fields, will be subdued, and then the meadow nesting birds will be attracted.

Wayland resident Grant Perodeau returned for his third year as a seasonal laborer and again performed an outstanding job maintaining Wayland's conservation lands. He is to be commended for his yeoman performance, and we thank him.

Trails and Events: Walks were held on the second Sunday of the month in the fall and spring as an introduction to the Town's Conservation Areas. In additions, the Commission held special events including nature walks, night walks and beaver walks, the Annual Turkey Hill walk on Thanksgiving morning and the Annual Marsh Marigold walk. The Commission and volunteers participated in Community Day on May 1, 1999 and cleaned up several sections at the Greenways Conservation Area. Maps of the conservation areas are

available at the Wayland Public Library or Conservation Office in the Town Building.

PLANNING BOARD

Mission and Responsibilities

The basic mission and responsibilities of the Planning Board are specified in the state laws known as “Improved Methods of Municipal Planning” and “The Subdivision Control Law,” as follows: to make planning and land use studies, including needs studies and comprehensive plans; to prepare plans of the resources and future development scenarios for the town; to report annually to the town regarding the condition of the town; to prepare an official map of the public and private ways and public parks within the town; to report on the layout, alteration, relocation, or discontinuance of public ways; and to adopt regulations for, and administer the processes of, dividing and subdividing land into building lots and other parcels.

Appointments and Resignations

Timothy Marsters resigned and Maureen Cavanaugh was appointed on September 1998 to finish out the year, and again in April, 1999 to finish out Mr. Marsters term.

Accomplishments and Activities

The Board met 33 times, approving 15 new building lots in residential subdivisions; providing advice on 10 proposed building lots in residential preliminary subdivisions; accepting 5 new residential building lots not requiring subdivision approval; approving 3 site plans for non-residential expansion; approving 20 units (Buildings 6, 9, 12, and 13), Phase V of Mainstone Farm; and overseeing the construction of The Traditions of Wayland, former Paine Estate (including 5 affordable units).

The Board considered and reported on several Town Meeting zoning articles drafted by its zoning study group and others, and requested additional funding to continue planning studies, including the Route 30 Traffic Study and the Town Center Project. A continuing objective of the zoning articles was to recodify, standardize, and correct minor errors in the bylaw; in addition, several zoning articles proposed substantive changes to the bylaw.

Goals

The major activities will focus on continuing substantive changes to the Zoning Bylaw; studying and reporting to the Town on wireless communications facilities; developing an overall plan for Cochituate (including the Dow site) and for Wayland Center (including the Raytheon site); completing and commencing implementation of the growth management strategy plan; and completing review and adoption of the redrafted subdivision regulations. The Cochituate Interim Planning Overlay District (CIPOD) Subcommittee has been tasked with exploring zoning changes to replace the protection afforded by the CIPOD, and the Planning Board has continued to meet with the Road Commission to improve the Route 30 intersection.

Special Activities

Gretchen Schuler, Joseph McGrail, and Maureen Cavanaugh are members of the Cochituate Interim Planning Overlay District (CIPOD) Subcommittee. Gretchen Schuler serves on the Wireless Communications Facilities Advisory Committee. George Ives and Gretchen Schuler continue to serve on the Zoning Bylaw Study Group.

TOWN SURVEYOR

As in past years, this year has seen many areas of activity in the Town Surveyors' office. Work continues to be performed in association with roadway takings and easements. Surveys were performed on Indian Road, Lodge Road, Bradford Street, Stonebridge Road and other locations in town. A full perimeter survey of the "Rowan Parcel" off Plain Road was also performed for the Conservation Commission to help effectuate the preservation of this wonderful property. We are continuing the process of "walking the town bounds," as is required under state law. The Town Surveyor also had the privilege of making a presentation before some of the students at Happy Hollow School. The Surveyor shared various aspects of surveying and mapmaking with the students. This was a most rewarding experience.

The Town Geographic Information System (G.I.S.) continues to see improvement with each passing month. With the advent of a fully networked Town Hall, we were able to store a significant portion of the GIS data on a central server. This allows all computer users in the building to have access to the GIS with only a minor addition to their individual systems. It will only be a matter of time before this data is available to the public via the Internet. Many of the products produced by this system can be seen at Town Meeting and at various locations throughout the Town Building.

Updating the Town Atlas continues to be a challenge, due to the large number of parcel and property line changes that occur in any given year.

Responding to requests for information from various committees and boards, as well as the general public, continues to occupy a significant portion of our time. This helps us keep our hand on the "pulse of the community."

Once again, we invite the general public to stop by and visit the Surveyor's Department.

ZONING BOARD OF APPEALS

John H. Perten's term on the Board expired on June 30, 1998. He had served as a member for 5 years, and as the Chairman during FY 1998. We would like to recognize and thank him for his years of dedication, expertise, professionalism and commitment to the Town.

The jurisdiction of the Zoning Board of Appeals includes primarily: (1) site plan approvals, (2) petitions for variances from the Zoning By-laws, (3) special permits requested under the Zoning By-laws, and (4) appeals from the grant or denial of permits by the Building Commissioner based on provisions of the Zoning By-laws. The Board consists of five members and three associate members appointed by the Board of Selectmen. Under the provisions of the Massachusetts General Laws, all matters decided by the Zoning Board of Appeals must be the subject of a public hearing. Notice of hearings must first be published in a local newspaper at least fourteen days prior to the date of the hearing. Each applicant is charged a filing fee, which covers the cost of publication and other administrative expenses. Board of Appeals applications may be obtained from the Building Department in the Town Building during business hours. Decisions rendered by the Board are filed with the Town Clerk;

notice of each decision is given to the applicant and others and, after the appeal period of twenty days has lapsed, the decision becomes final.

The Building Commissioner is the Zoning Enforcement Officer of the Town. Citizens should report violations and direct request for zoning enforcement in writing to the Building Commissioner. The Zoning Board of Appeals has jurisdiction to hear appeals relating to the Building Commissioner's response to such requests.

There were **50** applications filed with the Zoning Board of Appeals during Fiscal Year 1999. A total of 23 hearings were held. A total of **\$6,800** in application fees was collected.

ZONING BY-LAW SUBCOMMITTEE OF THE PLANNING BOARD

The Zoning By-law Committee, a subcommittee of the Planning Board, met regularly to discuss zoning by-law changes that would improve the meaning and use of our Zoning By-law. The main focus in the past year was to adopt the Table of Uses and Table of Dimensional Requirements as the governing document by omitting language in the text of the by-law that was included in the tables which had been updated at the 1998 Annual Town Meeting. The committee also considered and recommended a number of other changes in definitions and changes in the regulations for restaurants and gas stations. Finally, the committee proposed changes in the side yard setbacks. These recommendations were approved by the Planning Board, Articles were then submitted to the 1999 Annual Town Meeting and the Special Town Meeting held

within the 1999 Annual Town Meeting. The committee did not meet in the spring of 1999, but plan to resume in the fall to address additional issues.

WIRELESS COMMUNICATIONS FACILITIES ADVISORY COMMITTEE

Following the June 4, 1998 Special Town Meeting vote establishing a change in the Wireless Communications Zoning By-law enacting a moratorium, the Planning Board appointed the WCFAAC.

The committee was charged with studying the impact of wireless communications facilities on the inhabitants and the Town of Wayland, while making zoning by-law recommendations for the placement, construction, and modification of personal wireless service facilities to comply with the provisions of the Telecommunications Act of 1996. In addition, the committee assisted the Planning Board in drafting a new comprehensive wireless zoning by-law to replace the defective by-law.

After months of study and meeting with citizens and town boards, the Advisory Committee formulated a list of recommendations that the Planning Board used to draft its comprehensive by-law that was approved at the Special Town Meeting in May of 1999.

GROWTH POLICY COMMITTEE

The Growth Policy Committee (GPC) continued working within their September 1997 charge. The GPC charge is multifaceted and focuses on the following items:

- Pursue the recommendations in the Growth Policy Advisory Committee's June 1997 report;
- Work with the Planning Board to develop a growth management plan;
- Conduct public outreach and discuss issues related to growth;
- Facilitate communications among boards on growth issues;
- Develop guidelines for evaluating proposals that impact the town's growth, and
- Review town meeting articles and other proposals and provide comments to the Board of Selectmen regarding the impact on growth.

While completing these tasks, the committee seeks to maintain Wayland's semi-rural character, uphold the excellence of the school system, and retain the town's diverse population by considering the affordability of proposals.

One project completed was the development of Growth Management Goals, in concert with other Town boards. The Goals provide a broad based, unified vision of what Wayland should strive to be, and are intended to provide guidance in making Town decisions. These goals were presented to the Board of Selectmen in September 1998 and were accepted by them in the same month. Subsequently, the Goals were sent to all boards and commissions for implementation. They were also presented to town meeting in April 1999, and frequently provided points of reference during discussions of articles.

The completion of a Growth Management Plan, which lists specific actions that would promote the Growth Management Goals, is still pending. This plan was approved in September 1998 by the Growth Policy

Committee and the Planning Board and awaits approval by the Board of Selectmen.

Additionally, the committee made progress on its charge through meeting with the Wayland Town Center Committee, meeting with the Assessment and Valuation Study Committee, providing representation to the Dow Oversight Committee, supplying information in support of a town grant, supporting and clarifying GPC positions during town meeting discussions, and completing task specific items In our charge.

Next year, the committee will work with the Board of Selectmen to refine the focus of the GPC and complete the other items in the final year of our charge. The GPC will also actively seek to fill the six vacant positions (voting and non-voting) on the committee to represent the community adequately.

ROUTE 20 COMMITTEE

The improvement to the Route 126/20/27 intersection in Wayland Center was endorsed by the Board of Selectmen, and the project was placed on the Traffic Improvement Plan (TIP) 2000.

The Massachusetts Highway Department (MHD) considered the comments at the public hearing and enlarged the plan to include the area north of the center; specifically, the Pelham Island/Millbrook Road Intersection and the Route 126/27 fork from Cochituate Road by the Depot and Library. The Massachusetts Highway Department worked on completing 25% of the design in preparation for the public hearing. The Route 20 Committee worked with Office dA, Planning Board/Town Center Committee consultant, to improve

and enhance the pedestrian connection within the scope of this project. Route 20 Committee and Town Center Committee requested an Enhancement Grant from Executive Office of Transportation Construction, Metropolitan Area Planning Commission, and the Federal Government's Intermodal Transportation Efficiency Act.

The public hearing will be held on September 15, 1999. Comments will be taken into consideration, and if there is general approval, construction will begin in the spring of 2001 and completed by the fall of 2001.

ROUTE 30 TRAFFIC STUDY COMMITTEE

The committee continued its focus on the traffic on Route 30 and its effect on the quality of life in the Route 30 Corridor. A review of the Route 30/Oak Street intersection, as well as the intersections at Route 30/27 and Route 30/School Street, were conducted. Several meetings were devoted to the discussion of various alternative solutions to these intersections and the resulting effect. The committee continued its discussions regarding changes to the zoning of the Cochrane area. Although the Committee reviewed the entire draft, its concentration was on the pedestrian and vehicle traffic patterns contained in the traffic study of the Route 30 Corridor prepared by Consultant David Friend.

In other matters, the committee met monthly to extensively review the proposed commercial development along the Route 30 Corridor. A formal recommendation was made to the Zoning Board and Planning Board regarding this proposal.

TOWN CENTER COMMITTEE

In the fall of 1998 the Board of Selectmen changed the name of the Raytheon Committee to the Town Center Committee with some changes in membership. The committee was charged with developing a town center master plan to integrate the former Raytheon property, and to develop a strategy for this implementation. The Town Center Committee charge includes, but is not limited to, preserving open space, maintaining the tax base, protecting the environment, managing traffic, and facilitating pedestrians. Changes have been made to accommodate municipal uses, undertaking beautification, safety measures, and addressing the impact of change on existing businesses and residential neighborhoods. The committee must be cognizant of the Town Center's significance in the Route 20 corridor and the north-south corridor, and operate in a manner consistent with the Town Center's Growth Management Goals.

The committee established a goal of having a connected town center that creates a sense of community. The objective is to have the center of town connect to existing municipal buildings, the Historic District, the commercial center and the former Raytheon site with special emphasis on the residential zone. The committee developed the following 4-phase plan:

Phase 1 is an analysis of existing conditions to determine the problem areas; a review of the pedestrian and vehicular circulation with an emphasis the creating a friendly environment; and parking and future use and preservation of the residential portion of the former Raytheon site.

Phase II consists of meeting individually with all public and private property owners located in the town center to discuss any problems and possible solutions. Included in these discussions were the Public Safety Building Planning Committee, Route 20 Advisory Committee, and the Beautification Committee. The committee also met with the Massachusetts Highway Department.

Phase III will be the development of a master plan. This plan will correspond with the details and constraints of existing site factors and their current and forecasting market conditions. The committee and consultant Office d'A have held a number of meetings and are about 85% complete. The final plan will incorporate general changes as a result of our findings.

Phase IV will be the development of a strategy to secure the implementation of the master plan.

The Massachusetts Highway Improvement Plan for the Route 20 intersection is scheduled to begin in the spring of 2000. The Public Safety Building will hopefully be under construction, and a sewer line will be laid out throughout the center. Our goal is to complete the master plan prior to this construction in order to take advantage of the Massachusetts Highway funding and to make sure their design is consistent with the towns. The committee also applied for the Massachusetts Highway Enhancement Grant and requested \$232,000 in addition to the state's allotment. This will pay for improvements and aesthetics (with pavers instead of asphalt) for sidewalks, new landscaping and street furniture to meet our goal of making a pedestrian-friendly town center.

The Town Center Master Plan, when implemented, will achieve five objectives as listed in our Growth Management Goals:

- Create a sense of place in Wayland center that conforms with the Historic District character of the town as a mixed-use area.
- Preserve and maintain cultural and historic assets that connect us with our past.
- Encourage businesses that provide products, services, and desirable employment for local residents.
- Improve the overall attractiveness of the business district to enhance the town's physical image and improve economic viability.
- Provide bike paths and sidewalks, that promote active recreation.

BOARD OF HEALTH

The Board of Health derives its authority through explicit and specific delegation of power from the state legislature. This authority includes both the powers that are expressly granted by state statutes and those powers that are necessarily implied from those statutes. The extent of the state's delegation of power varies from designating the board of health as the primary enforcement agent of the state's regulations to authorizing the board of health to draft its own regulations regarding public health matters (M.G.L. c.111 §31). Local regulations may be more stringent than existing state mandates, but in no case may they be inconsistent with state regulations.

The Board faced many challenges during FY99. Proposed Hazardous Material Regulations were submitted to Town Counsel for legal review prior to adoption. Several concerns were raised by Special Counsel John Giorgio of Kopelman & Paige regarding possible preemption of municipal regulations by the Commonwealth. Suggested revisions have been made and submitted for a follow-up opinion.

In response to residents' heightened concern about the health effects of wireless communication towers, the Board held two public forums on this topic on February 2, 1999 and February 15, 1999. The well-attended forums included panelists from the telecommunications industry and various researchers, including Dr. Henry Lai of the University of Washington, one of the foremost researchers in the country on this subject.

As anticipated, a citizen's petition sent the question "Shall the public water supply for domestic use in Wayland be fluoridated?" to the State election ballot on November 3,

1998. After months of debate and hard work by dedicated volunteers on both sides of the issue, the question passed with 3500 yes, 2254 no and 239 blank votes with a voter turnout of 73%. It is expected that the injection of 1.0 ppm sodium fluoride will begin at the end of the year. The Water Department and the Board of Health will notify residents prior to the addition of fluoride.

Progress continued on the Town's Community Septic Management Program. Twenty homeowners are participating in the Title 5 Betterment Program, which will provide direct financial assistance up to \$10,000 to homeowners with failed septic systems at an interest rate of 5%. At the end of this year, funds were available for two additional homeowners interested in this program. In addition, DEP is writing an Access-based database program for septic management, which is expected to be available free to all local Boards of Health in September 1999.

Informational Web Site

The Board of Health published a web site to provide easy access to the current agenda, meeting minutes and copies of regulations. The site lists local engineers and sanitarians, as well as occasional health alerts, and makes it easy to provide feedback or ask questions of the Board. An electronic mailing list to keep updated on Board of Health events is also provided.

The site can be reached through the Town of Wayland web site and can be found directly at: <http://www.ultranet.com/~wboh>.

Inspectional Services

Compliance with Title 5 regulations continues to place increasing demands on the Board of Health. The staff issued 175 septic system permits, including 32 new

PUBLIC SERVICES

construction permits, 101 upgrades of septic systems and 42 alteration permits. Plans for two Amphidrome-designed small treatment plants for Traditions of Wayland (Greenways) and Meadows at Mainstone were reviewed and approved. The staff reviewed a total number of 165 Title 5 inspection reports, of which 18 conditionally passed and 13 systems failed. A total of 124 Certificates of Compliance were issued during this period.

The Board of Health provided its routine inspectional services as required by State law and Town regulations relative to food establishments, public and semi-public swimming pools, Town beach, and recreational camps. Additionally, investigation and follow-up of complaints filed with the Board of Health relative to housing, public health nuisances and other environmental matters were also conducted.

Rabies Control

The risk of rabies continues to be a potential problem. Raccoon and skunk transmitted rabies has been identified in animals in a bordering town. The Board of Health continues to provide information to the community in an effort to minimize the threat of rabies to the general public.

Routine Services

The department oversees the daily management of public health and environmental programs, collection of communicable disease statistics, issuance of burial permits, issuance of licenses as reported in the statistics section, review of subdivision plans and building permit applications, and monitoring the special services provided by Parmenter VNA and Community Care, Human Relations Services, and the East Middlesex Mosquito Control Project. Subsequently, the Board of Health has remained within their budget for

FY99 and has returned \$17,905 from the Board of Health office and \$23,020 from the Landfill division to the Town's General Fund.

LANDFILL DIVISION

Wayland's Recycling Program was recognized by the State for the fifth year in a row for achieving the highest ratio of recycling solid waste in the Commonwealth at 66%. The Landfill also received an "Excellent Award" from the State Senate, which was presented at the Earth Day celebration on May 8, 1999. The staff also received certificates of recognition for their efforts and dedication to the recycling program.

The Landfill staff continues to pick up all trash from the Town's schools and public buildings. A good portion of this trash is also recycled. This program has saved the Town a considerable amount of money.

The 750-foot gas wall constructed by the Landfill staff to limit the migration of landfill gas along the DiCarlo property is near completion. The area will be hydroseeded and shrubs will be planted. This resulted in the saving of a significant amount of money for the Town.

In preparation for future landfill capping, the Town is acquiring clay at no cost to the Town. This clay is currently being stockpiled on the DiCarlo property.

Regular sticker prices have remained the same for the last three years, while the fees for senior citizens and recycling only stickers were reduced.

Sticker sales:	\$318,854.00
Recycling sales:	\$10,350.00

Budgeted money returned to
the General Fund: \$23,020.00

Grant money from Mass.
Recycling Incentive Program: \$6,300.00

Cost Avoidance to Landfill
due to amount of solid waste
recycled: \$313,455.75

Animal Inspector

The Animal Inspector provided annual inspection for animal keeping permits in the Town. The following is a summary of the animal inspections for FY99:

Cattle	75
Llamas	2
Donkey	1
Ponies	6
Goats	2
Sheep	7
Horses	11
Swine	17

Animal Control Officer

The Animal Control Officer responded to requests from the Police Department and the Board of Health regarding problem animals reported on public or private property and for the collection and disposal of dead animals on public property. The officer maintained a log of all dead animals collected and all locations attended for problem animal cases and submitted them monthly to the Board of Health.

Tobacco Control Program

The Tobacco Control Program is committed to serving the Wayland community by offering different solutions toward living healthier, longer and more productive lives.

Highlights of the past year include:

- Continued random inspections of all tobacco retailers in Town to assess if

they are in compliance with Town Tobacco Regulations.

- Worked collaboratively with other tobacco control programs to offer free cessation and hypnosis to Wayland residents who are interested in quitting smoking.
- Worked collaboratively with Wayland High School in educating students about the hazards and dangers of tobacco use. The highlight was the appearance of Pam Laffin as a guest speaker at the High School.
- Worked collaboratively with Parmenter VNA and Community Care by offering free cessation programs and classes to all Wayland residents and employees.
- Sponsored a 5K Road Race originating at Longfellow Health Club to promote healthy living and healthy lifestyle choices.

Statistics as of June 30, 1999

The Board of Health issued the following licenses and permits:

Animal Keeping 18

Burial 44

Disposal Works Construct:

New 32

Alteration 42

Repair 101

Review of Previously

Approved Plan 6

Disposal Works Installers 56

Food:

Food Service Establishmt. 34

Frozen Dessert

Manufacturing 1

Limited Food Service 14

Milk and Cream 41

Retail Food Establishment 7

Limited Retail Food 8

PUBLIC SERVICES

Temporary Food	2
Funeral Director	2
Guest House	1
Massage Establishment	1
Massage Therapist	1
Pool:	
Annual Operating (semi-public)	10
Construction (private)	8
Installer	2
Recreational Camp for Children	2
Refuse Collection	8
Septage Hauler	34
Well	2

Communicable Diseases reported to the Board of Health:

Campylobacter	5
Meningitis	2
Giardiasis	6
Pertussis	2
Hepatitis	4
Salmonellosis	2
Lyme Disease	1
Aids	6*

*Number of cases living in Wayland when first diagnosed, as provided by the State Dept. of Public Health for the period of 1983 through September 1, 1999.

PARMENTER HEALTH SERVICES

The Wayland Board of Health contract with Parmenter VNA and Community Care is divided into two major programs: the Public Health Program and the School Health Program. The Public Health Program covers a broad range of services to Wayland residents which are preventative and supportive in nature. They include:

- A range of regularly scheduled clinics at Parmenter and at other sites where seniors gather in the town
- Ordering and distribution of vaccines

- Tracking and reporting of communicable diseases
- Health education and community service programs
- Administering the Pantry Program
- Running a Friendly Visitor Program
- Providing free home care services to qualify residents without health insurance
- TB testing
- Flu clinics

In 1998-1999, Parmenter provided 1,568 screenings (blood pressure, blood sugar and cholesterol) to Wayland residents, screened 73 people for TB, and administered Hepatitis B vaccine to 85 Middle School students and flu vaccine to 638 persons. In addition, the Hepatitis B vaccine was administered to town health and safety personnel. Other programs included podiatry and mammography clinics. One hundred eleven home care visits (nursing, social service, home health aide and nutritionist) were made to individuals without health insurance or other means of payment.

The School Program provides health services to the five public schools in Town. Parmenter provides a full-time R.N. to the High School and the Middle School, and R.N.s to each of the three elementary schools for 4.5 hours/day. These employees provide emergency and routine health services to the schools, consult with school staff and parents concerning health concerns, provide some health education services and maintain student health records. In the 1998-1999 school year, 29,551 student visits to the health rooms were made and nurses administered 13,930 doses of medication. Additionally, Parmenter provides the required screening services to the students and complies with all state regulations and submits required reports.

HUMAN RELATIONS SERVICE, INC.

The Human Relations Service, Inc. (HRS), a private, non-profit, community mental health agency, has been the Town's provider of mental health services since FY97. HRS, located in Wellesley Hills, is the nation's oldest community mental health agency.

As in past years, the majority of HRS services to residents in FY99 were school-related, primarily clinical counseling to students and their families, along with consultation to school staff to help them better serve students, particularly those with special needs. This combination of treatment and consultation is an ideal way to both meet students' needs and avoid the dislocation and expense of residential and other special programs. However, HRS also serves residents who do not come to us through the schools.

During FY99, HRS delivered 1,712 total service hours. 1,566 of these were for direct counseling (diagnosis; testing; individual, group, or family therapy; medication, etc.). Of these, 776 were to students and their families who were seen in connection with their special education plan and 146 were for school consultation. 165 residents, who were not seen as part of school-related issues, provided a total of 790 hours.

This combined service delivery marked the second consecutive year that service hours far exceeded the total anticipated in the funding provided by the Town. For FY00, HRS is pleased that the Town has approved additional funding, the first increase in more than ten years. HRS anticipates continued growth in demand for service and is glad that it will be able to meet the need. As always, HRS looks forward to collaborating with the Board of Health in the design and delivery of these services.

EAST MIDDLESEX MOSQUITO CONTROL PROJECT

The East Middlesex Mosquito Control Project conducts a program in Wayland consisting of mosquito and wetland surveillance, larval mosquito control, ditch maintenance and public education. The Project also participates as a component of the State's Vector Control Plan to Prevent Eastern Equine Encephalitis (EEE).

Flooding rains during the summer of 1998 produced moderate populations of floodwater mosquitoes. Abnormally dry weather conditions characterized the first half of 1999 and produced the lowest spring mosquito population since 1985. High populations of a marsh mosquito species that breed while attached to the submerged roots of cattails affected some neighborhoods in the mid-summer of 1999.

The objectives of the survey program are to identify and describe mosquito habitats, to quantify changes in the larval and adult mosquito populations caused by weather and to provide documentation to support control programs. Adult mosquito populations are monitored regularly at three trap sites in Town.

The larval mosquito control program relies on the biological larvicide, Bti (*Bacillus thuringiensis* var. *israelensis*). In April 1999 helicopter application applied Bti to 431 wetland acres. Field crews using a truck-mounted hydraulic sprayer and portable sprayers applied Bti to 26 wetland acres where high densities of mosquito larvae were found breeding in stagnant water.

The Project ended its participation in a survey with the Harvard School of Public Health to determine the prevalence of deer ticks in the region. The survey produced evidence that the region's population of deer

ticks is established and appears to be expanding.

The Project's public education program is designed to develop awareness within the public and the private sectors as to their roles in mosquito control. The Project serves as a resource to residents, schools, municipal officials and the local media on controlling mosquitoes, breeding sites and mosquito-borne diseases.

BUILDING DEPARTMENT

Public Safety remains the primary responsibility of the Building Department. On a daily basis the Building Department staff administers and enforces all applicable regulations (Town By-laws, Zoning By-laws, and the Massachusetts State Building Code) by processing and reviewing applications and issuing permits for construction projects.

As mandated by Massachusetts General Laws, the Building Department administers and enforces the following:

- The construction, reconstruction, alteration, repair, demolition, removal, inspection, issuance, and revocation of permits or licenses, installation of equipment, classification, and definition of any building or structure, use and occupancy of all buildings and structures or parts thereof;
- The rehabilitation and maintenance of existing buildings;
- The standards or requirements for materials to be used in connection therewith, including but not limited to, provisions for safety, ingress and egress, energy conservation, and sanitary conditions;
- Interpretation and enforcement of the Town of Wayland Zoning By-law; and enforcement of certain provisions of the Town of Wayland Town By-laws.
- Administrative liaison to the Zoning Board of Appeals;
- Administrator and keeper of all records, plans, etc. that pertain to the above responsibilities;
- Periodically inspect and certify buildings and structures or parts thereof with regard to use as required by the Commonwealth of Massachusetts.

Throughout the year the Building Department continues to service the residents, business owners, and contractors within the community in the processing of various applications and issuing the required permits and certifications.

The following is a list of major projects within the Town of Wayland that are in process or have been completed over the last year:

Mainstone Farm Phase V - completed 33 attached Single Family Homes.

Mainstone Farm Phase VI - permits for construction of 28 attached Single Family Home.

Wayland Business Center – completion of \$12 million base building renovations.

Wayland Business Center – completion of \$10 million tenant fitout for the Polaroid Corporation

Traditions of Wayland (Paine Estates) – 24 Unit Independent Living Facility and 17 lot Subdivision under construction.

Construction of 27 Single Family Homes

Additional budget appropriations has increased part-time positions within the Building Department allowing us to provide more efficient and timely assistance to the town residents, boards and all patrons of the Building Department.

The Building Department continues to work on improving and updating its computer technology. Our computer equipment and permitting capabilities have all been upgraded. We currently have the ability to interface with the G.I.S. Computer System. This allows us to view all maps, parcels, Zoning Districts and Overlay Districts throughout the Town. In the coming year, we plan to implement digital scanning of all plans and computer printing of all permits. We believe it is important to stay current with advancements in technology in order that administrative functions work most efficiently.

The Building Department continues to insure the public safety, health and welfare of the Town of Wayland residents, as they are affected by building construction and alteration.

The following fees were collected for FY'99

Building Permits

Number of Permits:	567
Value	\$39,572,700
Fees	\$ 334,443

Plumbing Permits:

Number of Permits:	386
Fees	\$ 17,506

Gas Permits:

Number of Permits	302
Fees	\$ 10,547

Electrical Permits:

Number of Permits	568
Fees	\$ 44,607

Zoning Permits:

Number of Permits	50
Fees	\$ 6,800

BOARD OF ROAD COMMISSIONERS

The primary responsibility of the highway department is to maintain and reconstruct the town's infrastructure. These tasks include, but are not limited to, the maintenance of 110 miles of roadway and storm drainage network, 20 miles of sidewalk, snow and ice operations, attending to residents' service requests for repairs, fleet and facilities maintenance, issuance of roadway utility cuts and driveway permits and insuring compliance with state and federal regulatory requirements. Additional responsibilities include assisting other town departments in repairing, plowing and maintaining their trafficked ways. The following is a summary of the department's accomplishments completed during the fiscal year.

- Reconstructed and paved 5.4 miles and resurfaced an additional 3.2 miles of roadway. Total miles of roadway network paved for the year was 8.6, approximately 8% of Wayland's road network.
- The following roads were resurfaced by placing a 2.0" structural overlay:
Concord Road (from Glezen Lane to Old Sudbury Rd.), Old Conn. Path West (from Maiden Lane to Framingham town line), and West Plain Street.
- Reconstructed the following roads:

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Concord Rd., Decatur Ln., Emerson Rd., Hawthorne Rd., Highland Cir., Jericho Ln., Old Conn. Path West, Old Weston Rd., Pequot Rd., Richard Rd., Ripley Ln., River Rd., Russell Rd., Simpson Rd., Standish Rd., Water Row Rd., Webster Rd., West Plain St. and Wildwood Rd.

Within the last nine-year period, the department has managed to reconstruct 56%

of the town's road network. Ninety-nine roads in total have a Pavement Condition Index (P.C.I.) rating of excellent, which means 70% of Wayland's roads have a rating of good or excellent. This is due to the diligence of the department and the increase of state funding over the last five years.

Road Condition Comparison

<u>Wayland</u>	<u>Regional</u>	<u>Rating</u>
70%	34%	Excellent to Good
20%	39%	Fair
10%	27%	Poor

The P-4-4-4 Project was a success, in more ways than one, as it realized the department's objective of paving four miles of roads in four days. A project of this magnitude took much planning, good organization, and timely execution. The key ingredient in the success of this endeavor was the good team effort and commitment by the staff to see this plan reach a successful completion. During the height of the project, 8 to 10 activities were being executed on the same day. This was an unusual scene in a small municipal environment.

If the highway department had a one-year financially unconstrained capital budget of \$1.5 million to immediately correct all existing road deficiencies, we would leave no deferred maintenance and would also achieve a P.C.I. index rating of excellent town-wide.

An effective annual budget of approximately \$750,000 will maintain the existing rating

and gradually increase the P.C.I. index rating to 90%

For FY00 state aid has been reduced from \$395,000 to \$121,000. At this funding level, Wayland can only maintain a P.C.I. index rating of fair and the condition rating will deteriorate at an accelerated rate.

The highway department's utility opening management program, in its fifth year, continues to successfully insure high quality road repairs and increased pavement life cycle. The utility cut management program for roadways and sidewalks has been very effective in deterring substandard work by utility companies and continues to provide assurance that the work is being done in accordance with our specifications. Last year we processed 224 permits, generating \$13,000 in revenue from permit fees.

The highway department's computerized service request program, implemented two years ago, continues to be a successful and effective tool in our response to these calls by documenting, executing and tracking completion of these residential requests. In

addition, this system enables the department to track problem areas. Whenever possible, we attempt to respond to a service call, depending on the nature of the problem, within 24 to 48 hours. In FY99, the highway department responded to 389 service requests.

It has been a busy year in providing assistance to numerous neighborhood committee action groups and other town departments as follows:

Board of Selectmen: Improvement to the RR Depot grounds.

Park & Recreation: Assistance with manpower and equipment.

School: Assistance with manpower and equipment.

Conservation: Securing of property on Maiden Lane, grading of the parking lots and other miscellaneous tasks.

The department has significantly improved the efficiency and response time of anti-icing and deicing operations. This was accomplished by reorganizing routes, optimizing use of equipment and controlling dispensing of deicing material with an advanced computerized dispensing system that the department has been utilizing over the past few years. The implementation of this plan has resulted in an increase in operating efficiency by 43% and reduction in deicing material by 50%.

The department's staff continued to participate in various training sessions and continuing educational seminars, in an effort to keep abreast with the latest technological advancements in their field. The Highway Director is one of a handful of public officials who has earned the designation of M.C.P.P.O Massachusetts Certified Public Purchasing Officer from the Inspector General's office.

The highway department's fleet maintenance program has also made significant gains this past year. We refurbished four of the older trucks and the street sweeper. Today, 83% of our equipment is in good to very good condition. In another two years, we hope to attain our goal of achieving 100% modernization of the fleet in accordance with our capital replacement plan.

The highway staff also had a successful year with innovative ideas. The equipment maintenance staff designed and constructed a rapid response trailer, which allowed the organization of all traffic control devices to be placed together in one unit. This unit is utilized to respond quickly and more efficiently, with all necessary tools, to job sites and accident scenes that may require traffic diversion. Moreover, the Highway Director designed a prototype precast concrete drainage structure that resulted in reduced road construction cost and increased productivity. These units are utilized in areas where the drainage structures need to be relocated for improved storm runoff without having to relocate an existing structure.

Other accomplishments:

- Commenced engineering design of Lodge Road and Indian Road under the Betterment Act Program. These roads will be constructed in FY-00 and FY-01 respectively.
- Initiated the implementation of the development of an integrated computerized roadway management program enhancing the department's ability to budget and plan future road reconstruction and maintenance activity, thereby averting more expensive and extensive structural repairs.

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- Cleaned out over 2,500 catch basins and rebuilt several ailing drainage structures throughout the Town.
- Painted traffic markings for school zones, crosswalks and stop bars at intersections and other areas of Town.
- Reviewed and approved 37 new driveway permits.
- Swept 100 miles of paved roads and 20 miles of sidewalk.

Goals for Fiscal Year 2000

- Complete the design and construction of geometric improvements and traffic signalization at the intersection of Route 30 and Oak Street.
- Plan and implement geometric improvements and traffic signalization at the intersection of Route 30 and Route 27, as well as Route 30 and Oak Street, in close consultation with the Planning Board and citizens' groups.
- Continue with the annual maintenance of the computerized pavement management program, which will keep track of conditions and maintenance requirements of the town's road network system.
- Address roads with deficient and/or non-existent storm drainage systems to comply with the intent of the newly promulgated Best Stormwater Management Practices.
- Make necessary improvements to the highway facility to accommodate repair maintenance and washing of all equipment in conformance with the latest regulatory requirements, including coordination with D.E.P. and the

resolution of outstanding environmental issues at this location.

- Continue with our aggressive road reconstruction program until all public roads in town are completed.
- Continue to review road betterment requests of private roads. There are 47 private roads in town totaling 7.2 miles of which 4.5 miles are gravel.

The Board of Road Commissioners thanks the Director of Highway Operations, Toma Duhani, and the highway department staff for providing the town with their professional and responsive year-round service.

WATER COMMISSION

The Water Department's mission is to provide a safe and reliable water supply for the Town. Pursuant to Chapter 80 of the Legislative Acts of 1878, a board of water commissioners "shall have care of the water works when completed and may exercise all rights, powers, and authority granted to said town by this act, relative to such duties, subject to such instructions as the town may from time to time impose by its vote."

Subsequently, in 1974 the Federal Safe Drinking Water Act was enacted which mandated that water utilities be highly regulated at both the state and federal level. To achieve the high standards required under these regulations, the Water Commissioners developed a comprehensive water system improvement program.

The most significant accomplishment proposed by the Water Commissioners and supported at Town Meeting was the construction and startup of corrosion control facilities at the Town wells. With this

procedure, caustic potash is added to the water to raise the pH from acidic to a slightly alkaline condition, resulting in the elimination of corrosion of household copper plumbing, eliminating blue staining and lowering the copper content of water at the tap to a maximum level of 1.3 parts per million.

Another important initiative undertaken was the establishment of a town-wide hydrant-flushing program which has resulted in a significant reduction in rusty water complaints. Fire protection is also continually being improved by the replacement of fire hydrants. This ensures the reliability of the hydrants for fire fighting and hydrant flushing.

Maintenance and improvement of water department facilities has strengthened the reliability of the water system and, as a result, inspections by Department of Environmental Protection (DEP) has resulted in increased confidence in the operations and management of the water department.

The Water Commissioners appreciate the diligence and persistent efforts of Superintendent Donald Hollender and the Department employees for their professional and responsive service.

SURFACE WATER QUALITY COMMITTEE

Mission Statement

The Surface Water Quality Committee (SWQC) has been chartered by the Board of Selectmen to monitor, analyze, maintain, and improve the quality of surface bodies of water in the town. The SWQC accomplishes its mission through a combination of on-site surveys of surface bodies of water, water sample testing,

vegetation sampling, study of invasive weed species and control methods, and of various financial grant activities for improvement programs.

Significant Accomplishments, Events, and Challenges

The SWQC conducted water testing of Dudley Pond specifically for coliform, fecal bacteria and residual chemicals throughout the pond and at the inlet. The levels of these bacteria, etc., were found to be well below levels considered safe for recreational activity. The SWQC also evaluated for oxygen and pH levels and found them to be satisfactory.

SWQC applied for and received a department of Environmental Management Lakes and Ponds Grant for Dudley Pond to conduct a systematic evaluation of Eurasian Watermilfoil eradication techniques. In addition, analyses will be conducted of several hypotheses regarding environments and conditions less/more conducive to milfoil growth. The results of these evaluations and analyses will be used to develop a holistic management program involving weed eradication as well as prevention techniques.

Concern about the lack of adequate ice for safe skating prompted a complete mapping and evaluation of Mill Pond by SWQC members. Substantial aquatic matter continues to collect in this pond, and its decomposition is believed to hinder ice formation, particularly in a very mild winter. This information was communicated to the Park & Recreation Commission.

SWQC members attended Congress of Lakes and Ponds (COLAP) meetings and also attended State House hearings to support Senator Susan Fargo's Exotic Aquatic Legislation and Representative

Susan Pope's line item request for funding for Dudley Pond.

PARK & RECREATION COMMISSION

The Park & Recreation Commission is responsible for recreation programs, parks, school and public building grounds maintenance, cemeteries and forestry. We have been challenged in keeping our athletic fields and parks in top condition due to the drought that began this past Spring.

Phase II of the Grounds Improvement Program, which town meeting voted in 1996, is near completion. The new softball field at the entrance of Wayland High School was opened on March 13, 1999, with the first home game of the High School Softball Team. Playground apparatus for one elementary school and the Town Beach has been ordered. The results of the Grounds Improvement Program have been enjoyed by hundreds of children and adults. We are very proud of the staff members who carried out every phase of this project.

Town Meeting voted in December 1998 to purchase the Wayland Townhouse Pool located at 258 Old Connecticut Path. We started this new venture on March 16, 1999. The name was changed to Wayland Town Pool, and we began the process of hiring and training staff, scheduling immediate and future maintenance work, and developing a marketing plan. Pool revenue reports have been very positive. We look forward to the challenge of operating and maintaining this facility to its fullest capacity for all current and future pool members.

"Sundays will never be the same." Why? On March 28, 1999, Joseph Guido officially retired and was honored for 25 years of dedicated service to Wayland Youth. The

Sunday Basketball League formed lasting impressions on hundreds of families for a quarter of a century. The Park & Recreation Commission would like to thank Joe once again for his example, guidance and tutelage to thousands of young people who passed through his program and developed a love of the game of basketball.

WAYLAND-SUDBURY SEPTAGE TREATMENT FACILITY

FY99 was the second year of transition in our administrative changeover. The management of the facility, under a contract with Camp, Dresser & McKee, has proven to be extremely beneficial and successful. There have been no facility problems in the past two years.

The committee received two rate relief grants from the state that allowed us to reduce the user rates by approximately 10% in June of 1999. We also had to remove three underground storage tanks (UST) as mandated by the federal and state regulation. With the assistance of the town administrators, we also received a tank removal grant from the state for one-half the removal cost.

During the year, the facility processed about 7,500,000 gallons of septage and 300,000 gallons of grease, increasing billing from \$45,000 to a new total of \$720,000.

The two towns should be very proud of the excellent and professional appointees to the committee. On behalf of the committee and both towns, many heartfelt thanks go to Bob Gottberg, who chaired this committee for many years. His dedication, class, and integrity are second to none.

WASTEWATER MANAGEMENT DISTRICT COMMISSION

The Wastewater Management District Commission (WMDC) was formed by a vote of the 1996 Town Meeting. The commission was subsequently authorized by C. 461 of the Commonwealth of Massachusetts, the Wayland Wastewater District Commission Act. As outlined in that enabling legislation, the commission was established to increase the welfare and prosperity of the town and provide for the greater protection of water supplies through the construction, operation and maintenance of town-owned wastewater disposal facilities that serve multiple properties. All such facilities are to be financed through charges to the users of the systems. Participation is voluntary.

This has been a busy year for the commission. Our efforts have been focused on the construction of the small-scale sewer system for the Route 20 area of Wayland Center. Construction plans were completed and put out to bid. Five bids were received on April 21, 1999. The low bidder, to whom the construction contract was subsequently awarded, was R. M. Pacella, Inc., of Plainville, Massachusetts. The low bid of \$463,724.25 exceeded the construction funding authorized by Town Meeting. We had \$400,000 for construction, engineering oversight, and miscellaneous local costs such as police details. Accordingly, we had to delete the provision of grinder pumps for properties, lowering the construction cost to \$330,524. Construction supervision (engineering) added another \$59,000 to the costs. The cost of police details will take the remainder of the full authorization.

On the positive side, the state has agreed to finance well over half the sewer construction cost with low interest loans. We are working

to get more funding. The commission completed an agreement with Congress Group Ventures to take the existing treatment plant at the old Raytheon site at a cost of \$250,000. The plant was permitted by the state and federal government for a flow of 65,000 gallons per day. Congress Group began operations in the spring and all seemed to be running smoothly by the end of the fiscal year. Transfer of the treatment plant to town ownership will take place in the late 1999.

In all, some thirty-five properties have agreed to connect to the new system. This includes nearly all properties along Route 20 (west of the Route 27 intersection) as well as the Town Office Building and the Public Safety Building. We are pleased to report that the town's permitted capacity in the facility is fully subscribed. The commission adopted new rules and regulations for use of the wastewater collection and treatment facilities advertised for its executive director and began finalizing an RFP for an operator for the treatment facility.

The commission's goal is to help interested property owners that have wastewater disposal problems. Because we are strictly voluntary, we can only help those that request assistance. We ask that any resident or business in Wayland that may be interested in assistance from the commission to please contact us through the Executive Secretary's office at the Town Building.

FIRE DEPARTMENT

INVENTORY OF FIRE DEPARTMENT MOTOR VEHICLE EQUIPMENT

1,250 Gallon Per Minute Pumping Engine	E-One	1997
1,000 Gallon Per Minute Pumping Engine	Ford	1987
1,000 Gallon Per Minute Pumping Engine	Ford	1983
750 Gallon Per Minute Pumping Engine	Ford	1973
75 Ft. Ladder/1250 Gallon Per Minute Pump	E-One	1993
Four Wheel Drive Brush Truck	Ford	1997
Modular Ambulance	Ford	1994
Fire Alarm Truck	Ford	1986
Chief's Car	Ford	1997
Pick Up Truck	Ford	1997

PROPERTY PROTECTED	1998/1999	\$1,529,295,000
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PROPERTY DAMAGE - FIVE YEAR COMPARRISON

1994/1995	\$105,850	1997/1998	\$ 42,760
1995/1996	\$532,825	1998/1999	\$200,007
1996/1997	\$ 29,575		

ALARMS ANSWERED (ALL INCIDENTS) - FIVE YEAR COMPARRISON

1994/1995	2,407	1997/1998	2,947
1995/1996	2,433	1998/1999	3,004
1996/1997	2,911		

CLASSIFICATION OF INCIDENTS 1998/1999

Fire Emergencies	421
Medical Emergencies	777
Other Emergency Services	442
Motor Vehicle Accidents	116
Fire Alarm System Work	317
Hazardous Material Emergencies	6
Inspection and Permit Work	823
Training Sessions	82
Public Education	<u>34</u>
Total	3,018

PERMITS ISSUED 1998/1999

Building Plan Smoke Detector	59
Building Plan Review	38
Oil Burning Equipment Alteration	72
Blasting	6
Fire Alarm Installation	5
Liquified Petroleum Storage	33
Smoke Detector Compliance Certificate	268
Underground Tank Removal/Installation	13
Pumps, Sprinklers, Standpipes	17
Incident Report Copy	16
Storage Flammable L, S, G	5
Gas Station Tank Upgrade	1
Temporary Tents	5
Environmental Study	4
Site Plan Review	1
Cooking Suppression System	<u>5</u>
Total	548

PUBLIC SAFETY

The Fire Department's mission is to prevent the outbreak of fire and other dangerous events, to prevent the loss of life, and to minimize the danger to people, and damage to property and the environment should a fire or dangerous event occur.

As the community continues to grow, the demands on the Department increase. Wayland Business Center is fifty per cent occupied and construction on the former Paine Estate is well underway. There are numerous other developments in various stages of completion. The Fire Department is responding to an increased number of simultaneous incidents and relying on mutual aid to respond to those additional incidents. Due to the increase in responses, the Department will be requesting additional personnel.

The Wayland Fire Department continues to seek grants and donations to offset costs of some programs. A grant was received from the State for student education.

Public Fire and Life Safety Education is being offered to the entire community. Town Hall employees are receiving CPR training by Firefighter/EMT Lewis LeBlanc. Chief Murphy presents Fire Safety Training to the elderly and nursing home staffs. In addition, a growing number of school children receive Smoking Prevention and Fire Safety Training led by Firefighter/EMT Daniel Buentello, who is assisted by Firefighter/EMTs Debra Durant, David Houghton and Lieutenant Richard Gladu. Firefighter Buentello has also been trained and serves on the Fire District's Critical Incident Street Debriefing Team. Fire Inspector Francis Burke has successfully assumed his duties as Fire Inspector and is doing an outstanding job insuring that the community is safe.

Fire Alarm Superintendent David Hatfield retired from the Department this year. He will be greatly missed due to his experience and expertise. Firefighter/EMT Robert Newton has assumed the duties of Fire Alarm Superintendent. Firefighter/EMT Robert Knox was appointed to fill the Firefighter vacancy.

Wayland was re-evaluated this year for the town insurance rating. The rating is based on a number of factors, including Fire Department operations and the ability to extinguish fires rapidly. Chief Murphy is proud that Wayland has maintained a four rating, which is the best possible rating for residential insurance costs. The goal of the Fire Department is to work closely with the Water Department to obtain a rating of three or better, reducing insurance costs to Town property and private businesses. There are very few communities in the country that have this low a rating.

There have been numerous incidents involving serious accidents and injuries, when Wayland Police have assisted above and beyond expectations. We very much appreciate this assistance and are proud to have a close working relationship with the Wayland Police Department.

Many thanks to the Firefighters, Department Heads, Board of Selectmen, other Town Boards, the Executive Secretary and the Business Community for their continued support and cooperation in keeping Wayland is a safe community.

POLICE DEPARTMENT

This reporting period has brought about a number of personnel changes within the agency. In June, Sergeant Robert Parker retired after thirty years on the force. In addition to his position as shift supervisor,

he was also chief of the auxiliary force. Under his direction, the Wayland Auxiliary Police force became one of the premier auxiliary agencies within the Commonwealth. His skills and abilities will be missed. Officer Edward Mallard, who has been on disability leave for injuries received on duty, has had his case for a medical retirement filed with the Middlesex County Retirement Board. Lastly, Dispatcher John Peeler resigned after twelve years in the Communication Division to pursue a new career in Maine. Earlier this year Officers Thomas Galvin, Jamie Berger and Jorge Ruiz graduated from the police academy after a six-month course of study, and are now in the patrol force.

Last year the Department received a \$25,000 Community Policing Grant from the Executive Office of Public Safety. These funds have been used to implement a number of programs that would have otherwise been impossible to institute. The Department was able to significantly increase the number of bicycle patrols on weekends. These patrols resulted, among other things, in a number of arrests for drugs, and vandalism activity on and near the schools. The Departments web page, which was designed and is maintained by Officer MacKenzie-Lamb, was funded by this grant. The web page, which is continually updated, contains information on police activity within the community, changes in laws and how they effect the populace, a section on the new firearms laws and licensing procedures, a section by the Youth Officer on related issues, and other entries that are deemed useful. Additionally, new laser operated speed guns, similar to radar but far more sophisticated, were purchased. Special "Impact Speed Patrols," utilizing new laser and standard radar equipment were funded by this grant. These patrols, consisting of two or more officers

were assigned to problem areas, and have had a significant impact in reducing violations in those neighborhoods.

The D.A.R.E. Program (Drug Abuse Resistance Education) continues to be the primary focus of the 6th grade health classes at the Wayland Middle School. This year marks the 5th year that Youth Officer Jim Forti has been teaching the program. Last year the D.A.R.E. Parent program was offered for the first time, and it was well attended. This year, through the Parent Program, Officer Forti will continue to provide education to parents who want to learn how to recognize and help their children deal with the pressures to experiment with drugs. Elementary school visits on a number of topics, such as stranger safety, are also part of the D.A.R.E. Program. The D.A.R.E. program continues to enjoy widespread support from the Wayland School Department. The expenses related to the D.A.R.E. Program are the responsibility of the Police Department, and are supplemented by grant money received from the Massachusetts Executive Office of Public Safety. Last year the program in Wayland received grant money totaling \$11,250.

The design for the new Public Safety Building has been completed, and construction was scheduled to begin in the late fall of 1999. At the time of this writing, legal complications have arisen that will delay the start of the project for an undetermined length of time. The members of the Police Department wish to thank the residents of Wayland for their support during this lengthy process.

During Fiscal 99 the calls for police services increased to just fewer than 8,000, an increase of 12% from Fiscal 98, at which time approximately 7,000 calls were

PUBLIC SAFETY

received. There was a general increase in most of the criminal and non-criminal reporting categories. The single most significant increase (14%) was in the area of Domestic Abuse and/or Domestic Assault and Battery.

The total monetary value of reported larcenies in FY 99 were \$161,103. This is a reduction of 29% from FY 98.

The following list is certainly not inclusive, but it does give an indication that is representative of the type of calls that the Wayland Police Department has responded to in the last year:

911 Verifications	354	Disabled M/V	337
Accidents no-injury	363	Domestic Disturbance	83
Accidents with injury	75	Drug Investigation	14
Commercial Alarms	349	Fire Calls	436
Residential Alarms	1001	Forgery	22
Animal Calls	235	General Services	457
Arrests	124	Larceny	162
Assault & Battery	17	Liquor Violations	10
A&B Dangerous Weapon	8	Vandalism	121
Arson	1	Medical Emergencies	573
Assisting Other Depts.	165	Missing Persons	31
Auto Theft	4	M/V Complaints	383
B&E / Burglary	42	Other Misc. Calls	306
Building Checks	192	Protective Custody	9
Bomb Calls	10	Armed Robbery	2
Civil Matter	70	Service (Civil)	44
Disturbance Calls	131	Sex Offense Violations	6
		Suspicious Activity calls	596

AUXILIARY POLICE

Ride-A-Long Program

In this continuing training program, an Auxiliary Officer rides as a second officer in a Police Department patrol unit. During the patrol, the Auxiliary Officers learn from permanent officers how to put into practice the training they have received. As a result, the Town is provided with a two-person patrol unit. The presence of a second officer

in the initial responding unit has been mutually beneficial.

Turnover Rate

Many of our Auxiliary Officers began their careers in the law enforcement field. Several

officers have left Wayland to become police officers in law enforcement agencies throughout New England, as our department cannot possibly absorb the many candidates who desire to become full-time officers. We miss these officers but look forward to accepting new applicants to replace them.

Training Programs

All officers are required to attend two monthly training meetings to review and update mandated training. Every Auxiliary Officer is also required to recertify CPR certificates annually, to requalify with firearms three times per year, and take extensive "First Responder Courses" every three years. All officers are required to attend the Massachusetts Criminal Justice

Training Council's (CJTC)

Reserve/Intermittent Academy (120 hours), designed to provide an officer with the knowledge necessary to perform duties as a member of a full-time police force. The Town contracted with various instructors from the Training Council to run programs here in Wayland. The budget has limited the number of these classes offered; however, privately donated funds from the Wayland Auxiliary Police Association (WAPA) have been a great help.

The Department's rules and regulations require that each officer complete the following training subjects:

Reserve/Intermittent Academy; defensive baton training; prisoner control tactics; firearm qualifications three times per year; chemical agents; suicide prevention; and first aid as MGL First Responders. Officers must complete these requirements before they are allowed to take part in the Ride-A-Long program or any special assignments. It is anticipated that additional training will be required to maintain high professional standards.

The CJTC adopted new standards for firearms qualifications. Three Wayland Firearms Instructors were actively involved. Senior Range Instructor, Joseph Picariello is the editor of the new Firearms Training Manual that has been adopted by the council for all Massachusetts agencies to follow. Wayland's Firearms Instructors have attended instructor seminars in New Jersey and New York and been continually involved in order to keep abreast of the latest techniques in firearms training.

Fund Raising

WAPA's events allow the funding of programs each year. Thanks go out to everyone who contributed. Based on the success of this year's lottery, the Auxiliary

plans to run lotteries annually to raise money to enable the continued growth of these programs. It has been through the generous support of the public that services can be provided to the community. It is very inspiring to be involved in a program that so many of you actively support. Again, thanks to all of you for your financial and moral support.

Special Thanks

Thanks to the families and loved ones of our Auxiliary Officers for their sacrifices. Mandatory training requires that officers spend a great deal of time away from their families. Situations are at their worst when the Police Department calls upon Auxiliary Officers for their assistance. Consequently, they are away from home during floods, blizzards, ice storms and long power failures. The Town expresses its sincere gratitude to all Auxiliary Police Officers who have made the Wayland Police Department one of the most respected and professional Police Auxiliaries in the Commonwealth.

Thanks to Police Chief Gerry Galvin for his direction and support; and all patrol officers for their help in providing a meaningful on-the-job training program during their patrol shifts. Thanks also to Police Department Secretary Phyllis Matto. The requirements for letters, rosters, schedules, record keeping, billing and mailings seems never-ending. The department could never manage without her able and cheerful assistance. Special thanks to Commanding Officer Robert Parker who retired in July, 1999. It has been through his efforts that the Auxiliary Police have become a well-trained and highly respected organization. Sergeant Parker wishes the Officers all the best in their future endeavors and welcomes Officer Chris Hanlon to the command of the Division.

Value of Services to Wayland

The table below indicates the total staff hours donated in each category. Of course, the value of a well-trained police reserve force cannot be measured in dollars alone.

Ride-A-Long Duty

131 Tours	
Total Hours	638

Special Assignments

Memorial Day Parade	66
Parmenter Safety Fair	5
Salvation Army	33
Halloween Duty	68

Training Assignments

Monthly Meetings	360
Firearms Training	567
First Aid	238
Chemical Agents	124
Defensive Tactics	16
Instructor Courses	481

Total Hours Donated **2596**

Dollar Value (based on entry-level police salary of \$17.79 per hour): \$46,182.84.

PUBLIC SAFETY BUILDING PLANNING COMMITTEE

The Public Safety Building Planning Committee met throughout July with candidates for architects of the proposed new Public Safety Building, and presented Finegold Alexander & Associates, Inc., of Boston to the Board of Selectmen for their approval in August.

In late summer and fall, the committee and the architects proceeded with plans for the new building.

The Wayland League of Women Voters held a public forum at which the architects

presented their plans and asked for comments.

Various informal meetings were held with the Historic District Commission and the Selectmen. A public hearing regarding the proposed new building was held and comments were elicited which were later incorporated into a redesign of certain aspects of the building.

In the spring the Selectmen began the process of presenting the Public Safety Building plans to the various boards concerned with issuing approvals. The Public Safety Building Committee awaits the outcome of that process.

DOG CONTROL OFFICER

Telephone calls (approximately)	1100
Stray dogs picked up in violation of control law	10
Dogs (stray) destroyed	0
Dogs quarantined for biting	12
Dogs placed on permanent restraining orders	4
Dogs removed from town for biting	3

\$1,535 dogs were licensed by the Town Clerk's Office under the jurisdiction of the Dog Officer.

Nine cats were either placed on a 45-day quarantine period or a six-month quarantine period for wounds of unknown origin; and two cats were destroyed after being hit by a car and biting a person who stopped by to help the injured cat.

COUNCIL ON AGING

Mission

The purpose of the Council on Aging (COA) is to promote and enhance the quality of life for older citizens and their families. The COA seeks to serve senior citizens with a full range of services, including information and referral programs that provide socialization, nutrition, education, and opportunities for creativity and health promotion. The COA also provides outreach to those elders who are unable to participate in Senior Center programs because of physical and/or cognitive impairments.

Accomplishments, Events, and Challenges

The COA completed its needs assessment through its focus groups entitled "Teas for Tomorrow." A final report was received.

In August of 1998 the COA successfully published and mailed a special edition of the COA newsletter to every household in town informing all residents of the services and programs available. Beginning in September 1998 the COA monthly newsletter, "The Wayland Senior," was mailed to every senior household (approximately 1675) in town. The mailings generated favorable comments as well as increased participation in COA programs. The COA Board assumed a leading role on the Senior Property Tax Relief Committee which was established by the Board of Selectmen in December 1998 to determine how to best assist seniors in meeting the financial burden of property taxes so that they could continue to reside in their homes. The committee created and mailed a comprehensive survey to all senior property taxpayers and received a better than forty percent response. For survey details, see the Senior Property Tax Relief Committee Report. The COA provided expanded computer classes in the Senior Computer Lab throughout the year. Senior Center

programming included a new and successful four-part series on *Safe Driving for Seniors*. The Tax Work-Off program provided 28 seniors with a \$500 credit toward their property taxes. Other Senior Center programs focused on arts and crafts culminating in the Kids Holiday Shoppe, an intergenerational program; telephone reassurance; hot lunches, home delivered meals; community education events; and community outreach to nursing homes and other elder organizations through the Golden Tones Senior Chorus.

Challenges

The COA dealt with some very serious and timely issues this year including the Property Tax Relief study and the Needs Assessment Survey. These issues, in conjunction with the daily operations of the COA and the addition of two new staff members, resulted in a full plate for all concerned. The coordination of activities and priority items by the COA co-directors was smoothly and proficiently accomplished.

Goals

- Publish and interpret the findings of the needs assessment report of Wayland seniors to determine priorities for COA attention.
- Continue to play a leadership role on the Property Tax Relief Committee and make recommendations based upon survey results as to how to best assist Wayland seniors with limited incomes in addressing the tax burden.
- Continue the successful operation of the Property Tax Work-Off Program, evaluate its effectiveness, and make necessary changes.
- Investigate the impact of changes in Medicare on seniors and provide public education about the changes
- Increase visibility of the Senior Center and its services by continuing to mail the

COA newsletter regularly to all-senior households.

- Explore independent grant possibilities including Title III-F funds from the Area Agency on Aging to fund additional programs for seniors.

Special Recognition

Recognizing the significant work of our volunteers is an important function of the COA. Outstanding this year was Board member Geoffrey Smith who took a leadership role in the newly created Senior Property Tax Relief Committee and oversaw the creation and implementation of a survey to determine the property tax burdens felt by seniors.

WAYLAND CHARITABLE COMMITTEE

The Committee provides short-term, emergency help to people who have lived in Wayland for at least one year. Payment is made directly to vendors or the suppliers of services. Cash is not given to applicants. Assistance has been provided for utilities, medicine, food, rent, clothing, medical service, special dietary needs, and special transportation connected with medical needs.

During FY99 the Committee provided a total of \$ 7,598 in assistance to twelve applicants.

The Wayland Charitable Committee reports to the Commissioners of Trust Funds. The Committee's work is funded through a bequest from Suzanne A. Leavitt, which has been supplemented by gifts from Wayland residents.

VETERANS' AGENT

The Veterans' Agent is responsible for the administration of assistance to eligible armed services veterans pursuant to the provisions of MGL c. 115.

During FY99, only modest sums were expended in direct assistance to one eligible veteran. Since eligibility is need-based, it is anticipated that expenditures will remain modest in FY2000.

We will receive a reimbursement from the Veterans' Administration of seventy-five percent (75%) of the cost of flags placed for our deceased veterans at our local cemeteries.

An informational meeting on veterans' benefits and health care with a representative of the Veterans' Administration was held in June for Wayland veterans. An additional Health Care Fair is planned; representatives from the VA Hospital will be available to meet with and discuss the needs and concerns of our veterans.

Wayland World War II veterans who left high school before graduation to serve our country are included in a program called "Operation Recognition" where high schools in Massachusetts award diplomas to these veterans. Several from our town qualify. We anticipate holding a ceremony to honor these veterans and to award them their earned high school diplomas in the near future.

HOUSING AUTHORITY

The Wayland Housing Authority (WHA) was incorporated in 1970 under MGL C. 121B as a public authority to provide safe and sanitary housing to the Town of

Wayland. The WHA administers 221 units of public housing and rental assistance certificates. The Board of Commissioners is comprised of four elected officials and one member appointed by the Governor. The Board generally meets once a month and makes all major policy decisions. The WHA's in-house staff conducts the day-to-day business of the WHA.

Bent Park is a fifty-six unit elderly and disabled public housing complex funded through the Mass. Department of Housing and Community Development (DHCD). The rent is calculated at 30% of adjusted gross income. Preference is given to Wayland applicants who currently reside or work in Wayland. The WHA revised its income limits for elderly and disabled housing at Bent Park in accordance with state regulations as follows: one person, \$31,700; two persons, \$36,250. There is no asset limitation, but the interest from all assets along with all other income cannot exceed the income limitations

The Cochituate Village Apartments (CVA) is a fifty-six unit elderly and disabled public housing complex subsidized by the U.S. Dept. of Housing and Urban Development (HUD). The WHA revised its income limits for CVA in accordance with federal regulations as follows: one person, \$21,950; two persons, \$25,100. There is no asset limitation, but the interest from all assets along with all other income cannot exceed the income limitations. Preference is given to Wayland applicants who currently reside or work in Wayland.

The WHA owns and manages 25 units of low-income family scattered site housing. There is a mix of single and two family units with 1 to 5 bedroom units, which are indistinguishable from homes in their surrounding neighborhood. There is no

asset limitation for this program, but the interest from all assets along with all other income cannot exceed the federal income limitations for this program. Preference is given to Wayland applicants who currently reside or work in Wayland. The WHA adopted the new federal income eligibility requirements for new applicants for the federal family low-income housing program as follows: **Federal Low-Income Family Limits by Household Size**

One	\$21,950	Two	\$25,100
Three	\$28,200	Four	\$31,350
Five	\$33,850	Six	\$36,350
Seven	\$38,850	Eight	\$41,400

The WHA also administers 56 Section 8 Rental Certificates subsidized by HUD. The eligibility requirements are the same as the family requirements listed above. Section 8 provides a rent subsidy to qualified applicants for units that are owned and operated by private landlords.

The WHA administers 25 Family Self-Sufficiency (FSS) units coordinated with the Section 8 program. The FSS program is designed to help Section 8 families become self-supporting so they will no longer need public assistance. This contract contains a service plan that identifies the participant's employment goals and outlines the activities and services necessary to achieve this goal. The FSS Coordinator helps the family obtain the services listed in the plan.

As in most communities, the supply of subsidized family housing has not kept up with the demand. The WHA opened its family waiting list for the month of June 1999. Over 2,000 applications were submitted. Preference is given to those who live or work in Wayland. The WHA will review its waiting lists again next year to

COMMUNITY SERVICES

decide if the number of applicants warrants reopening the family waiting list.

Town Meeting approved the purchase of 130 Plain Road for affordable housing and open space. The WHA sees this as a demonstration of the town's continued support. The WHA hopes that the fall town meeting article to transfer the parcel to the WHA will be successful.

Drainage changes and new development of lowlands between East Plain Street and Bradford Street caused unprecedented monthly flooding of the CVA (the old Cochituate School) and the surrounding neighborhood. The already overtaxed street drainage system can no longer handle any sustained rainfall. 1999 Town Meeting authorized \$34,000 for the Highway Department to address the problem. After an engineering study, the Highway Department plans to install a pump on Bradford Street. The neighborhood, the WHA, and our elderly residents continue to look to the Highway Department for a permanent solution of the street-flooding problem.

The WHA has updated its goals and objectives.

Goal I. To administer existing housing programs efficiently and effectively.

Goal II. To ensure equal opportunity and access to housing programs for all persons who meet selection criteria.

Goal III. To facilitate the provision of support services for WHA residents.

Goal IV. To facilitate tenant participation in WHA operations.

Goal V. To increase the supply of affordable housing in Wayland.

The WHA is committed to achieving an adequate supply of subsidized housing at minimum cost to the Town. Each person deserves to have safe and sanitary housing. Wayland alone cannot meet this broad need. The WHA will use its available resources to provide housing to those who qualify.

Charles Raskin and Marie Zaniboni were re-elected to serve on the WHA Board of Commissioners.

The WHA would like to posthumously recognize long time Wayland Resident Dorothy Dickie for over 20 years of dedicated service to the WHA and our residents. A cherry tree has been dedicated at 106 Main Street in her memory. The WHA is grateful to the Town of Wayland for its ongoing support of public housing.

YOUTH ADVISORY COMMITTEE

Youth Services continues to provide five basic services to youth, families, and the community: counseling; community education and prevention; consultation; information and referral; and crisis intervention.

Counseling is the primary focus of the program. The youth office provides consultation and counseling for children, adolescents, parents, and families regarding parenting issues, communication problems, family conflicts, stress management, substance abuse, and the impact of family disruption involving separation, divorce, illness and death. We also address issues of depression, suicide, anxiety, eating disorders, concerns about sexuality, physical or sexual abuse, and peer relationships. It is the main goal of the office to continue to provide high quality services to the town.

These services are supported by the Town budget and are provided at no cost to Wayland residents. All counseling is strictly confidential.

Prevention and community education are also central to our mission. One of our priorities is supporting parents in their efforts to raise healthy, responsible children. We also provide group counseling to students in the schools and support groups for parents on a variety of topics. Consultation is provided to school personnel and others who work with children and teenagers.

This year, in response to the Youth Risk Behavior Survey performed by the Wayland Schools, Director Paul Neustadt initiated a meeting of church and synagogue youth ministers and educators. This led to the formation of the Wayland Interfaith Youth Collaborative whose goal is to increase collaboration among the youth leaders in addressing issues facing teenagers in Wayland.

WYSW provides two programs in collaboration with the Wayland police. The Court-Referred Community Service Program for teenagers offers adolescents the option to do their court-ordered community service through us. The Court Diversion program is designed to help youth avoid involvement with the criminal justice system. Both programs include the teenager's parents in an assessment of the issues related to the incident that got the student in trouble.

Through the Youth Employment Program we match teenagers looking for work with community members seeking someone to do odd jobs. This past year the Community Service Leadership Program was started to involve high school students in planning and

implementing community service projects. These included preparing and bringing meals to a homeless shelter and helping out with a variety of community projects such as the Annual Fishing Derby.

Goals for the Youth Services Office this year include strengthening the new Community Service Leadership Program at the high school, developing a new parent education program with the help of a newly-hired parent educator, and maintaining the quality of the counseling services and other programs that are offered. The parent education program will be funded by fees charged for the topic-focused groups. The program will also be supported by the Friends of WYSW, a group of parents who will act in an advisory capacity and will raise additional needed funds.

FAIR HOUSING COMMITTEE

The Fair Housing Committee is charged with facilitating equal access to housing regardless of race, color, age, sex, religion, national origin, sexual orientation, veteran status, disability, welfare status, or children. To do this, the Fair Housing Committee must analyze the community and develop a plan to eliminate any barriers that may exist that hinder equal access to and choice of housing. The committee is directly responsible to the Board of Selectmen and the Massachusetts Commission Against Discrimination (MCAD). It must adhere to guidelines set forth by MCAD to avoid jeopardizing Wayland's applications for state grants. Complaints about housing discrimination may be made to the Fair Housing Committee through the Fair Housing Officer, Karen Woronicz. There have been no complaints in recent years.

HOUSING PARTNERSHIP

The Wayland Housing Partnership was created to assist in the development of affordable housing. The Partnership works with developers to include affordable housing in their developmental plans. In recent years, the Housing Partnership has worked only with developers on Town-initiated projects; no outside developer has initiated a project that would require the involvement of the Partnership.

SOUTH MIDDLESEX OPPORTUNITY COUNCIL

South Middlesex Opportunity Council, Inc. (SMOC) is a not-for-profit corporation providing social services, housing development, and job training for ten towns in the Metrowest region. As one of the towns in SMOC's service area, Wayland is able to appoint one representative to a thirty-member board of directors. Nine of the other directors are selected from the other towns in the region; ten directors are selected from the groups served by SMOC, and the remaining ten are selected from the public at large, various community organizations and businesses.

The following list describes SMOC's major programs and services and the Wayland residents served during the past year:

Elderly Nutrition Program provided Wayland senior citizens with 944 meals and congregate mealsite at the Wayland Senior Center. SMOC also delivered 5,190 meals to Wayland's homebound elders.

Metrowest Helpline, a general information and referral service responded to 7 calls from Wayland residents. Five were calls for emergency food assistance; 1 was for

eviction/housing assistance and 1 was for health insurance.

Women's Protective Services facilitates Teen Violence Awareness Program at Wayland High School as well as Violence Awareness Week and other similar programs.

Services for Education and Employment, which assists people with severe mental disabilities in obtaining and maintaining competitive employment, serviced three Wayland clients.

Fuel Assistance served 200 Wayland households.

SMOC Behavioral Health Services provided mental health and substance abuse services to 49 Wayland residents.

Weatherization/Energy Conservation Program served 35 Wayland residents.

Rental Assistance Program provides rental assistance in the form of Section 8 certificates; several Wayland residents have been referred to the program.

In the addition to the above, several Wayland residents have donated time, services and/or money to SMOC programs, including Metrowest Harvest (Food Rescue); Framingham Resource Center Holiday Drive; and Womankind Education and Resource Center.

SENIOR PROPERTY TAX RELIEF COMMITTEE

The Senior Property Tax Relief Committee (SPTRC) was established in November 1998 and held its first meeting in March 1999. The initial task undertaken was a survey to determine the degree to which property

taxes represented a financial burden for Wayland seniors, and the likelihood of their consequent moving from the town to lower their housing costs. Similar surveys were made in Sudbury and other Metro West towns. In Wayland, the survey was sent to approximately 1400 senior households and 516 responses were received for analysis. This represents 61% of the estimated number of senior households in town. The age limit was established at 60 years for the responding residents.

The Committee found that senior household income was significantly less than the town average. The average senior household income is \$56,000, compared with over \$132,000 for the town. For 65% of senior households income is less than \$60,000, and the average of this group is \$32,000. For 30% of senior households (approximately 250 homes) income is less than \$30,000.

Property tax assessments for senior homeowners closely parallel that of the town. However, due to their lower incomes, the burden of property tax is much greater for the senior population. For the average senior whose household income is less than \$60,000, property tax consumes 14.4% of their income; and for the lowest income brackets, it ranges up to 42%. For the town as a whole, the average property tax bill is less than 5% of household income.

The survey therefore provided strong evidence that in Wayland property taxes have a significantly onerous impact on the financial well being of town seniors. Many anticipate that they will eventually be forced to relinquish their homes and move to other communities. Over 95% of the survey respondents indicated that they are giving consideration to such action.

The SPTRC actively worked with similar committees in Metro West to promote State legislative action to alleviate the impact of property taxes on low-income seniors. This

has resulted in the passage of the "Circuit Breaker Bill" that will, starting in 2001, provide a State tax credit of up to \$375 for qualifying senior households where property taxes exceed 10% of the household income. This tax credit will increase to \$750 in 2002.

Meetings were held with members of the Board of Assessors to discuss various property tax abatements, exemptions, and deferral options that are currently available. While many seniors are taking advantage of these programs, in general they provide little benefit as the current statutory limits are significantly out-dated. One of the probable future activities of the SPTRC will be to work toward corrective legislation in these areas.

Meetings were also held with members of the Finance Committee to discuss the potential cost of town-funded property tax relief and the impact on the School Budget if a significant number of seniors households are replaced with younger families.

It is believed that a contributing factor to the property tax problem for seniors is the relative non-availability of suitable lower-priced housing in the town. If available, it would provide the opportunity to downsize without moving to a different community. The SPTRC is working with the Town Center Committee to explore the feasibility of incorporating suitable moderate-priced housing near the town center.

CULTURAL COUNCIL

The Cultural Council is a subsidiary of the Massachusetts Cultural Council. It is represented by citizens and its primary goal is the proliferation of art and music programs. Funds come from the Massachusetts Art Lottery.

Individuals and organizations that received grants this year are the following:

COMMUNITY SERVICES

Public Library	
Spring Shakespeare	300
Family Entertainment	400
Diversity Concert	112
Marionette Performance	450
Enrichment Dance Performance	450
Golden Tones	400
Galley Lights	400
Native American Visitation	125
Ruth Levin Dance Piece	300
Little Theater Concert	300
Sudbury Valley Photo Show	200
School Enrichment Yellow Pages	<u>20</u>
Total	3457

Total allocation from the Mass.	
Cultural Council Administration	
fee 5%	3639
Administrative fees 5%	<u>182</u>
Total approved to disperse	3457

**STATE PRIMARY
SEPTEMBER 15, 1998
DEMOCRATIC**

	<u>PREC 1</u>	<u>PREC 2</u>	<u>PREC 3</u>	<u>PREC 4</u>	<u>TOTALS</u>
<u>GOVERNOR</u>					
Blanks	4	4	12	3	23
Brian J. Donnelly	26	26	20	21	93
Scott Harshbarger	230	208	222	231	891
Patricia McGovern	120	115	107	139	481
Write Ins	1	0	1	0	2
TOTALS	381	353	362	394	1490
<u>LIEUTENANT GOVERNOR</u>					
Blanks	87	71	77	94	329
Dorothy A. Kelly Gay	101	139	97	103	440
Warren E. Tolman	193	143	187	197	720
Write Ins	0	0	1	0	1
TOTALS	381	353	362	394	1490
<u>ATTORNEY GENERAL</u>					
Blanks	10	6	8	6	30
Lois G. Pines	208	169	173	230	780
Thomas F. Reilly	163	178	181	158	680
Write Ins	0	0	0	0	0
TOTALS	381	353	362	394	1490
<u>SECRETARY OF STATE</u>					
Blanks	148	106	125	148	527
William Francis Galvin	232	247	237	243	959
Write Ins	1	0	0	3	4
TOTALS	381	353	362	394	1490
<u>Treasurer</u>					
Blanks	149	111	134	153	547
Shannon O. O'Brien	231	242	227	240	940
Write Ins	1	0	1	1	3
TOTALS	381	353	362	394	1490
<u>AUDITOR</u>					
Blanks	153	106	121	152	532
A. Joseph DeNucci	228	247	240	241	956
Write Ins	0	0	1	1	2
TOTALS	381	353	362	394	1490

**STATE PRIMARY
SEPTEMBER 15, 1998**

DEMOCRATIC

	<u>PREC 1</u>	<u>PREC 2</u>	<u>PREC 3</u>	<u>PREC 4</u>	<u>TOTALS</u>
<u>REP IN CONGRESS</u>					
Blanks	89	67	85	86	327
Martin T. Meehan	290	286	276	306	1158
Write Ins	2	0	1	2	5
TOTALS	381	353	362	394	1490
<u>COUNCILLOR</u>					
Blanks	127	100	113	127	467
Ginny Allan	90	95	84	80	349
Garrett J. Barry	12	16	10	6	44
John W. Costello	33	50	55	42	180
Marilyn Petitto Devaney	17	36	25	22	100
Leonard H. Golder	7	8	3	4	22
Howard I. Goldstein	41	18	23	53	135
Ruth E. Nemzoff	49	24	46	57	176
Francis Thomas "Frank" Talty	5	6	3	3	17
Write Ins	0	0	0	0	0
TOTALS	381	353	362	394	1490
<u>SEN IN GENERAL COURT</u>					
Blanks	94	89	87	103	373
Susan C. Fargo	286	264	275	289	1114
Write Ins	1	0	0	2	3
TOTALS	381	353	362	394	1490
<u>REP IN GENERAL COURT</u>					
Blanks	141	98	116	150	505
Russell A. Ashton	240	255	246	243	984
Write Ins	0	0	0	1	1
TOTALS	381	353	362	394	1490
<u>DISTRICT ATTORNEY</u>					
Blanks	68	42	38	60	208
Martha Coakley	214	211	225	228	878
Timothy R. Flaherty	48	50	46	52	196
Michael A. Sullivan	51	50	53	54	208
Write Ins	0	0	0	0	0
TOTALS	381	353	362	394	1490
<u>SHERIFF</u>					
Blanks	144	97	113	142	496
James V. DiPaola	170	169	176	190	705
Edward J. Kennedy, Jr.	67	87	72	62	288
Write Ins	0	0	1	0	1
TOTALS	381	353	362	394	1490

STATE PRIMARY
SEPTEMBER 15, 1998

REPUBLICAN

	<u>PREC 1</u>	<u>PREC 2</u>	<u>PREC 3</u>	<u>PREC 4</u>	<u>TOTALS</u>
<u>GOVERNOR</u>					
Blanks	6	0	1	0	7
Argeo Paul Cellucci	125	91	99	158	473
Joseph D. Malone	82	80	74	123	359
Write Ins	0	0	1	0	1
TOTALS	213	171	175	281	840
<u>LIEUTENANT GOVERNOR</u>					
Blanks	19	14	19	21	73
Janet E. Jeghelian	86	97	79	129	391
Jane Maria Swift	107	60	77	131	375
Write Ins	1	0	0	0	1
TOTALS	213	171	175	281	840
<u>ATTORNEY GENERAL</u>					
Blanks	54	44	68	83	249
Brad Bailey	157	126	106	198	587
Write Ins	2	1	1	0	4
TOTALS	213	171	175	281	840
<u>SECRETARY OF STATE</u>					
Blanks	59	58	70	93	280
Dale C. Jenkins, Jr.	153	113	105	188	559
Write Ins	1	0	0	0	1
TOTALS	213	171	175	281	840
<u>Treasurer</u>					
Blanks	62	59	74	94	289
Robert A. Maginn	151	112	99	185	547
Write Ins	0	0	2	2	4
TOTALS	213	171	175	281	840
<u>AUDITOR</u>					
Blanks	62	62	76	96	296
Michael T. Duffy	149	109	99	184	541
Write Ins	2	0	0	1	3
TOTALS	213	171	175	281	840
<u>REP IN CONGRESS</u>					
Blanks	66	61	73	94	294
David E. Coleman	147	110	102	186	545
Write Ins	0	0	0	1	1
TOTALS	213	171	175	281	840

**STATE PRIMARY
SEPTEMBER 15, 1998**

REPUBLICAN

	<u>PREC 1</u>	<u>PREC 2</u>	<u>PREC 3</u>	<u>PREC 4</u>	<u>TOTALS</u>
<u>COUNCILLOR</u>					
Blanks	62	66	81	100	309
John Henry DeJong	151	105	94	181	531
Write Ins	0	0	0	0	0
TOTALS	213	171	175	281	840
<u>SEN IN GENERAL COURT</u>					
Blanks	56	59	66	92	273
Thomas F. Healy	156	112	108	189	565
Write Ins	1	0	1	0	2
TOTALS	213	171	175	281	840
<u>REP IN GENERAL COURT</u>					
Blanks	27	35	49	49	160
Susan W. Pope	185	136	126	230	677
Write Ins	1	0	0	2	3
TOTALS	213	171	175	281	840
<u>DISTRICT ATTORNEY</u>					
Blanks	66	60	73	101	300
Lee Johnson	146	111	102	180	539
Write Ins	1	0	0	0	1
TOTALS	213	171	175	281	840
<u>SHERIFF</u>					
Blanks	200	159	167	266	792
Write Ins	13	12	8	15	48
					0
					0
TOTALS	213	171	175	281	840

STATE ELECTION
NOVEMBER 3, 1998

73% of Voters

	<u>PREC 1</u>	<u>PREC 2</u>	<u>PREC 3</u>	<u>PREC 4</u>	<u>TOTALS</u>
<u>GOVERNOR/LT GOV</u>					
Blanks	19	20	15	20	74
Cellucci / Swift	723	598	695	987	3003
Harshbarger / Tollman	733	668	665	765	2831
Cook / Israel	20	27	16	19	82
Write-ins	0	0	1	2	3
TOTALS	1495	1313	1392	1793	5993
<u>ATTORNEY GENERAL</u>					
Blanks	73	59	74	72	278
Bailey	512	361	421	693	1987
Reilly	909	893	895	1026	3723
Write-ins	1	0	2	2	5
TOTALS	1495	1313	1392	1793	5993
<u>SECRETARY OF STATE</u>					
Blanks	109	84	110	123	426
Galvin	891	856	877	991	3615
Jenkins	434	306	364	614	1718
Atkinson	60	66	41	64	231
Write-ins	1	1	0	1	3
TOTALS	1495	1313	1392	1793	5993
<u>TREASURER</u>					
Blanks	111	90	111	117	429
Maginn	627	452	532	855	2466
O'Brien	728	720	724	786	2958
Waker	29	49	25	35	138
Write-ins	0	2	0	0	2
TOTALS	1495	1313	1392	1793	5993
<u>AUDITOR</u>					
Blanks	118	90	100	133	441
DeNucci	747	710	727	786	2970
Duffy	460	313	389	673	1835
Dowell	169	200	176	201	746
Write-ins	1	0	0	0	1
TOTALS	1495	1313	1392	1793	5993

STATE ELECTION
NOVEMBER 3, 1998

73% of Voter

	<u>PREC 1</u>	<u>PREC 2</u>	<u>PREC 3</u>	<u>PREC 4</u>	<u>TOTALS</u>
<u>REP IN CONGRESS</u>					
Blanks	57	68	74	62	261
Meehan	973	920	914	1081	3888
Coleman	465	324	404	650	1843
Write-ins	0	1	0	0	1
TOTALS	1495	1313	1392	1793	5993

<u>COUNCILLOR</u>					
Blanks	264	198	235	315	1012
Dejong	564	417	487	790	2258
Devaney	667	697	670	685	2719
Write-ins	0	1	0	3	4
TOTALS	1495	1313	1392	1793	5993

<u>SEN IN GENERAL COURT</u>					
Blanks	53	64	89	75	281
Fargo	942	878	860	1008	3688
Healy	500	370	441	710	2021
Write-Ins	0	1	2	0	3
TOTALS	1495	1313	1392	1793	5993

<u>REP IN GENERAL COURT</u>					
Blanks	47	67	78	83	275
Pope	1012	672	786	1249	3719
Ashton	434	573	528	461	1996
Write-ins	2	1	0	0	3
TOTALS	1495	1313	1392	1793	5993

<u>DISTRICT ATTORNEY</u>					
Blanks	145	133	141	167	586
Coakley	873	825	844	957	3499
Johnson	476	352	406	667	1901
Write-ins	1	3	1	2	7
TOTALS	1495	1313	1392	1793	5993

<u>SHERIFF</u>					
Blanks	598	436	503	759	2296
DiPaola	890	868	884	1024	3666
Write-Ins	7	9	5	10	31
TOTALS	1495	1313	1392	1793	5993

STATE ELECTION
NOVEMBER 3, 1998

73% of Voters

	<u>PREC 1</u>	<u>PREC 2</u>	<u>PREC 3</u>	<u>PREC 4</u>	<u>TOTALS</u>
<u>QUESTION NO. 1</u>					
"Setting compensation of State Legislators?"					
Blanks	89	91	106	104	390
Yes	959	902	936	1207	4004
No	447	320	350	482	1599
TOTALS	1495	1313	1392	1793	5993

<u>QUESTION NO. 2</u>					
"Public Campaign Financing?"					
Blanks	100	75	122	116	413
Yes	995	908	936	1234	4073
No	400	330	334	443	1507
TOTALS	1495	1313	1392	1793	5993

<u>QUESTION NO. 3</u>					
"Tax Rate on Interest and Dividend Income?"					
Blanks	98	88	103	106	395
Yes	1234	987	1114	1543	4878
No	163	238	175	144	720
TOTALS	1495	1313	1392	1793	5993

<u>QUESTION NO. 4</u>					
"Electric Utility Industry Restructuring?"					
Blanks	102	82	92	106	382
Yes	918	850	935	1241	3944
No	475	381	365	446	1667
TOTALS	1495	1313	1392	1793	5993

<u>QUESTION NO. 5</u>					
"Shall the Town fluoridate the water?"					
Blanks	62	46	61	70	239
Yes	908	624	812	1156	3500
No	525	643	519	567	2254
TOTALS	1495	1313	1392	1793	5993

SPECIAL TOWN ELECTION
JANUARY 12, 1999

8% of Voter

	<u>PREC 1</u>	<u>PREC 2</u>	<u>PREC 3</u>	<u>PREC 4</u>	<u>TOTALS</u>
<u>BOARD OF SELECTMEN</u>					
Blanks	1	1	1	1	4
Mary Ellen Litter	30	19	21	27	97
Brian T. O'Herlihy	48	59	116	92	315
Andrew H. Wheelock	67	35	46	68	216
Write-Ins	5	4	5	4	18
TOTALS	151	118	189	192	650

ANNUAL TOWN ELECTION
APRIL 27, 1999

24% of Voters

	<u>PREC 1</u>	<u>PREC 2</u>	<u>PREC 3</u>	<u>PREC 4</u>	<u>TOTALS</u>
<u>MODERATOR</u>					
anks	77	94	114	138	423
Peter R. Gossels	388	317	373	467	1545
ite-Ins	3	2	4	4	13
TOTALS	468	413	491	609	1981
<u>BOARD OF SELECTMEN (2)</u>					
anks	335	310	330	390	1365
ian T. O'Herlihy	288	252	326	430	1296
tricia E. Abramson	309	261	322	394	1286
ite-Ins	4	3	4	4	15
TOTALS	936	826	982	1218	3962
<u>SCHOOL COMMITTEE (2)</u>					
anks	261	298	306	344	1209
ederick K. Knight	322	258	314	407	1301
thy L. Shuman	339	264	359	464	1426
ite-Ins	14	6	3	3	26
TOTALS	936	826	982	1218	3962
<u>BOARD OF ASSESSORS</u>					
anks	156	134	147	186	623
ancis P. Aurelio	308	277	342	422	1349
ite-Ins	4	2	2	1	9
TOTALS	468	413	491	609	1981
<u>LIBRARY TRUSTEES (2)</u>					
anks	238	280	319	291	1128
ne J. Lipcon	348	282	338	467	1435
erold I. W. Mitchell	348	261	324	459	1392
ite-Ins	2	3	1	1	7
TOTALS	936	826	982	1218	3962
<u>BOARD OF HEALTH (2)</u>					
anks	255	216	257	297	1025
bert J. Jacobus	247	219	219	352	1037
ip L. Pattison	224	221	280	339	1064
n J. Shubin	210	168	225	230	833
ite-Ins	0	2	1	0	3
TOTALS	936	826	982	1218	3962

ANNUAL TOWN ELECTION

24% of Voters

APRIL 27, 1999
PREC 1 **PREC 2**

PREC 3

PREC 4

TOTALS

ROAD COMM (3 YR)

Blanks	54	42	31	87	214
Joseph F. Nolan	231	191	165	274	861
Mark A. Santangelo	182	180	293	247	902
Write-Ins	1	0	2	1	4
TOTALS	468	413	491	609	1981

ROAD COMM (1 YR)

Blanks	161	173	170	201	705
K. David McKenna	306	239	319	408	1272
Write-Ins	1	1	2	0	4
TOTALS	468	413	491	609	1981

PLANNING BD (5 YR)

Blanks	128	141	142	145	556
Gretchen G. Schuler	339	268	348	463	1418
Write-Ins	1	4	1	1	7
TOTALS	468	413	491	609	1981

PLANNING BD (1 YR)

Blanks	97	114	117	93	421
Maureen Anne Cavanaugh	196	203	247	301	947
Anette S. Lewis	175	95	126	215	611
Write-Ins	0	1	1	0	2
TOTALS	468	413	491	609	1981

PLANNING BD ASSOC

Blanks	158	158	171	185	672
Richard B. Keeler	308	251	319	424	1302
Write-Ins	2	4	1	0	7
TOTALS	468	413	491	609	1981

PARK & REC (3 YR)

Blanks	138	143	156	172	609
Arthur N. King	328	268	334	436	1366
Write-Ins	2	2	1	1	6
TOTALS	468	413	491	609	1981

PARK & REC (2 YR)

Blanks	154	144	155	192	645
Mary Ellen Litter	312	268	335	416	1331
Write-Ins	2	1	1	1	5
TOTALS	468	413	491	609	1981

ANNUAL TOWN ELECTION

24% of Voters

APRIL 27, 1999

PREC 1

PREC 2

PREC 3

PREC 4

TOTALS

TER COMMISSIONER

ks	148	148	163	183	642
Edward Lewis	319	263	327	426	1335
te-Ins	1	2	1	0	4
TOTALS	468	413	491	609	1981

UST FUND COMM

ks	153	151	175	206	685
ald M. Bishop	314	262	313	403	1292
te-Ins	1	0	3	0	4
TOTALS	468	413	491	609	1981

USING AUTHORITY

ks	139	134	172	202	647
Charles H. Raskin	328	275	318	406	1327
te-Ins	1	4	1	1	7
TOTALS	468	413	491	609	1981

ESTION #1 (Schools)

ks	8	19	13	20	60
	365	252	344	446	1407
	95	142	134	143	514
TOTALS	468	413	491	609	1981

ESTION #2 (Conservation)

ks	10	16	16	17	59
	345	218	295	473	1331
	113	179	180	119	591
TOTALS	468	413	491	609	1981

ESTION #3 (Accept Law)

ks	73	56	89	102	320
	315	225	278	388	1206
	80	132	124	119	455
TOTALS	468	413	491	609	1981

TOWN OF WAYLAND
SPECIAL TOWN MEETING 1998

DATE:

December 2, 1998

December 3, 1998

ARTICLES DISPOSED OF:

1 through 7

8 through 19

RETURN OF SERVICE

MIDDLESEX, s.s.

November 17, 1998

I, Sandra O'Brien, duly qualified Constable of the Town of Wayland, do hereby affirm and certify that I have posted the Warrant for the Special Town Meeting to be held on Wednesday, December 2, 1998, by my posting copies thereof at the Town Building, Cochituate Post Office, Wayland Library and the Happy Hollow School, by posting seven (14) days at least before the date appointed for the posting of the Special Town Meeting. Posting was done November 17, 1998.

VOTES ENACTED:

DECEMBER 2, 1998 AT THE WAYLAND HIGH SCHOOL FIELD HOUSE

C. PETER R. GOSSELS, MODERATOR:

Pursuant to the Warrant dated November 16, 1998, signed by Susan Weinstein, Mary M. Antes, Marcia P. Crowley, and Susan W. Pope, Selectmen, served and return of service given by Sandra L. O'Brien, Constable of the Town, the inhabitants of the Town of Wayland qualified to vote at Town Meeting met this day at Wayland High School Field House; and at 7:45 P.M. the Moderator called the Meeting to order, declared that a quorum was present, and the Meeting proceeded to transact the following business:

ERRATA: The Moderator read the errata sheet which included the following pages of the Warrant:

Page 10, Article 9:

In the title and in the body of the text of the Article, reference is made to Article 4 of the Special Town Meeting, June 4, 1998. This should read Article 5, not 4. Also, last word of third line of Article 9 should read "former" not "fomer".

Page 19, Article 17:

In the second line of the body of the text of the article, the phrase "...construction of a temporary and lift station..." should read "...construction of a temporary lift station..." (remove the word "and").

Page 31, Signature Page:

Please note that in the listing of the Board of Selectmen, Mary M. Antes should be listed as the Vice Chair, not Susan W. Pope.

Please note that in the listing of the Board of Selectmen, Mary M. Antes should be listed as the Vice Chair, not Susan W. Pope.

ARTICLE 1: REMEMBERING RANDY HOES

Proposed by: Board of Selectmen

To determine whether the Town will vote to recognize and observe a moment of silence in remembrance of Randy Hoes, who served the Town with distinction, and who passed away on October 10, 1998, while a member of the Board of Selectmen.

MOTION:
Susan Weinstein moved and was duly seconded that the Town vote to recognize and observe a moment of silence in remembrance of Randy Hoes, who served the Town with distinction, and who passed away on October 10, 1998, while a member of the Board of Selectmen.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 2: TRANSFER AND GRANT ACCESS AND EGRESS EASEMENTS IN LAND AT NORTH CEMETERY

Proposed by: Park and Recreation Commission *Estimated Cost: 0*

To determine whether the Town will vote to:

- (a) instruct the Park and Recreation Commission, with the approval of Town Counsel as to form, to transfer the care, custody, management and control of all or any portion of the fee or any lesser interest in the areas of land in the North Cemetery shown as "PROPOSED ACCESS AND EGRESS EASEMENT" on a plan entitled "Plan of Land in Wayland, Massachusetts" dated May 11, 1998, prepared by Connorstone Engineers and Land Surveyors, a copy of which plan is on file in the Office of the Town Clerk, to the Board of Selectmen for the purpose of granting access and egress easements in, on, over, across and through said areas of land to the owner of adjacent land to be used for cemetery purposes; and
- b) authorize the Board of Selectmen, with the approval of Town Counsel as to form, to grant access and egress easements in, on, over, across and through said areas of land to the owner of adjacent land to be used for cemetery purposes.

MOTION:
a) instruct the Park and Recreation Commission, with the approval of Town Counsel as to form, to transfer the care, custody, management and control of all or any portion of the fee or any lesser interest in the areas of land in the North Cemetery shown as "PROPOSED ACCESS AND EGRESS EASEMENT" on a plan entitled "Plan of Land in Wayland, Massachusetts" dated May 11, 1998, prepared by Connorstone Engineers and Land Surveyors, a copy of which plan is on file in the Office of the Town Clerk, to the Board of Selectmen for the purpose of granting access and egress easements in,

on, over, across and through said areas of land to the owner of adjacent land to be used for cemetery purposes; and

(b) authorize the Board of Selectmen, with the approval of Town Counsel as to form, to grant access and egress easements in, on, over, across and through said areas of land to the owner of adjacent land to be used for cemetery purposes.

AMENDMENT TO MAIN MOTION:

Carl Geiger moved and was duly seconded that the words “any easement granted shall be subject to the restriction that no material or equipment involved in the preparation of the area for, the construction or landscaping of, the proposed cemetery, is to be moved over Town cemetery land” be added to the main motion.

VOTED ON AMENDMENT: MOTION CARRIED

VOTED ON MAIN MOTION AS AMENDED: UNANIMOUSLY IN FAVOR

ARTICLE 3: REPLACE EMERGENCY GENERATOR AT MIDDLE SCHOOL

Proposed by: Board of Selectmen *Estimated Cost: \$45,000.00*

To determine whether the Town will vote to appropriate a sum of money to be expended by the School Committee to replace the emergency generator at the Middle School; to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by borrowing, or otherwise.

MOTION:

Marcia Crowley moved and was duly seconded that the Town appropriate \$45,000. to be expended by the School Committee to replace the emergency generator at the Middle School; and that said appropriation shall be provided by transfer from the General Fund - Unreserved Fund Balance.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 4: SUPPLEMENT FUNDS APPROPRIATED FOR RECONSTRUCTION OF INTERSECTION OF ROUTE 30 AND OAK STREET

Proposed by: Board of Road Commissioners *Estimated Cost: \$60,000.00*

To determine whether the Town will vote to appropriate a sum of money to supplement funds already appropriated for the reconstruction of the intersection of Route 30 and Oak Street, to be expended by the Board of Road Commissioners for landscaping and for enhancement of the mast, booms and traffic signals; and to determine whether such appropriation shall be provided by taxation, transfer from unappropriated funds, transfer from funds already appropriated for another purpose, by borrowing or otherwise.

MOTION:

Michael Marion moved and was duly seconded that the Town appropriate \$45,000. to supplement funds already appropriated for the reconstruction of the intersection of Route 30 and Oak Street, to be

expended by the Board of Road Commissioners for landscaping and for enhancement of the mast, booms and traffic signals; and that said appropriation shall be provided by transfer from the General Fund - Unreserved Fund Balance.

AMENDMENT TO MAIN MOTION:

Christopher Woodcock moved and was duly seconded that the main motion be reduced by \$15,000. from \$45,000. to \$30,000.

VOTED ON AMENDMENT:

1st VOICE VOTE: UNDECIDED

2nd VOICE VOTE: UNDECIDED

STANDING COUNTED VOTE: IN FAVOR: 159
 OPPOSED: 238 MOTION NOT CARRIED

TELLERS:

Eileen Stanford	22 White Rd
Robert Shlifer	2 Fox Hollow
Joseph Radovsky	26 Cutting Cross Way
Philip A. Spokowski	10 Willow Brook Dr
Linda Cocce	24 Loblolly Ln
Richard Chamberlain	172 Oxbow Rd

VOTED ON MAIN MOTION: MOTION CARRIED

ARTICLE 5: WIRELESS COMMUNICATIONS FACILITIES MORATORIUM

Proposed by: Board of Selectmen/Planning Board

Estimated Cost: 0

To determine whether the Town will vote to amend the existing Chapter 198 of the Code of the Town of Wayland (Zoning Bylaw), Article 15, Wireless Communications Service District, by deleting Article 15 in its entirety and replacing it with the following new Article 15:

1501. Purpose of Wireless Communications Facilities Moratorium.

The purpose of the wireless communications facilities moratorium is to allow the Planning Board and the Wireless Communications Facilities Committee sufficient time to undertake a comprehensive study with respect to regulating the use of land in the Town of Wayland for wireless communications facilities and develop a comprehensive proposed zoning bylaw amendment regulating the location, height, size, appearance, screening, site standards, land structure relationships, buffer requirements and all other aspects of wireless communications facilities. Prior to adopting a zoning bylaw amendment regulating all aspects of wireless communications facilities, a comprehensive study thereof is necessary and appropriate on the basis of the following factors:

1501.1.

There have been significant changes in the past two and one-half years in the federal law regulating wireless communications facilities because of the enactment of the Telecommunications Act of 1996 by the United States Congress; and

1501.2.

There have been significant changes in the state law regulating the zoning of wireless communications facilities because of the decision of the Massachusetts Department of Public Utilities dated January 8, 1998 upon a reopening of the record in the matter of Dispatch Communications of New England, Inc., d/b/a Nextel Communications, Inc., DPU-95-59 (1996); and

1501.3.

The telecommunications field is experiencing rapidly evolving technology that offers alternatives to the erection of wireless communications towers such as the placement of antennas in and on buildings and other structures; and

1501.4.

The Town of Wayland is a small suburban/residential community with approximately thirteen thousand inhabitants; and

1501.5.

The Town of Wayland has a limited number of potential sites which would be suitable for the construction of wireless communications facilities; and a comprehensive study of the suitability of such sites was not done prior to the adoption of the existing provisions of the Zoning Bylaw relative to wireless communications facilities in 1996; and

1501.6.

The Town of Wayland is an area in which several wireless communications companies have shown interest in erecting wireless communications facilities because of its proximity to Route 90, Route 20, Route 30 and Route 27; and

1501.7.

The Town of Wayland must take into account probable future development to prevent inappropriate development and to plan for the welfare of its present and future inhabitants; and

1501.8.

The existing provisions of the Zoning Bylaw relative to wireless communications facilities needs to be studied in order to give complete consideration to the appropriate limits on height of towers, separation between towers, setbacks for towers, facility testing and monitoring, so-called stealth technology, testing requirements for visual impact, the appropriate types of structures to be permitted and other factors; and

1501.9.

The Wireless Communications Facilities Committee has begun a comprehensive study of said subjects and factors but needs an additional six months to complete its study and make recommendations to the Planning Board; and

1501.10.

The Town of Wayland must act carefully in a field with evolving law and technology.

1502. Wireless Communications Facilities Moratorium.

No wireless communications facility shall be constructed nor shall any building permit, special permit, variance or site plan approval decision for any such facility be issued in the Town of Wayland for a period of six months from December 2, 1998.

1503. Exemptions

The following types of wireless communications facilities are exempt from this §198-1505:

1503.1.

Wireless communications facilities used for the purposes set forth in M.G.L. c.40A, §3; and

1503.2

Wireless communications facilities constructed by the Town of Wayland for municipal public safety communications purposes.

MOTION:

George Ives moved and was duly seconded that the Town amend the existing Chapter 198 of the Code of the Town of Wayland (Zoning Bylaw), Article 15, Wireless Communications Service District, by suspending the operation of said Article 15 as amended at this Special Town Meeting, so that said provisions have no legal force or effect for a period of six months from the dissolution of this Special Town Meeting; and by adding thereto the following provisions which are identical to the wording in the Warrant except that they have been re-numbered to match the codification of the Zoning Bylaw.

REPORT OF THE PLANNING BOARD - (George Ives):

The Planning Board voted 4-0, to recommend approval of this warrant article as moved; that is, with the following first paragraph: "Moved: that the Town amend the existing Chapter 198 of the Code of the Town of Wayland (Zoning Bylaw), Article 15, Wireless Communications Service District, by suspending the operation of said Article 15 as amended at this Special Town Meeting, so that said provisions have no legal force or effect for a period of six months from the dissolution of this Special Town Meeting; and by adding thereto the following provisions:"

The input received by the Board during the hearing supported the moratorium, but both the public and the Board expressed concern over the fact that the warrant article as included in the warrant proposes to delete the Town's current wireless bylaw. Under certain circumstances the Town would have found itself without any wireless bylaw and without any moratorium, thus exposing itself to the placement of wireless facilities anywhere in town. The Board sees no reason to expose the Town to this risk, and thus proposed to replace the words "by deleting" with the words "by suspending".

The Board notes that this warrant article contains the background and reasons for the proposed moratorium. The Board has already appointed a wireless advisory committee, which is charged with the research of alternatives and options, with holding informational hearings, and with making recommendations to the Board. The advisory committee consists of individuals with technology expertise and individuals with medical expertise, plus interested citizens. It is the intent of the Board to follow this strategy for updating the Zoning Bylaw for wireless communications facilities even if this moratorium should fail or be disqualified.

AMENDMENT TO MAIN MOTION:

George Harris moved and was duly seconded that the words "by suspending the operation of said Article 15 as amended at this Special Town Meeting, so that said provisions have no legal force or effect for a period of six months from the dissolution of this Special Town Meeting; and" be deleted from the main motion.

VOTED ON AMENDMENT:

1st VOICE VOTE: UNDECIDED
2nd VOICE VOTE: MOTION CARRIED

VOTED ON MAIN MOTION AS AMENDED:

1st VOICE VOTE: UNDECIDED
2nd VOICE VOTE: UNDECIDED
STANDING COUNT BY MODERATOR: IN FAVOR: 479
OPPOSED: 6

MOTION CARRIED BY MORE THAN 2/3 MAJORITY

ARTICLE 6: CONTRACTUAL AUTHORIZATION RE: DOW CHEMICAL COMPANY PROPERTY

Proposed by: Board of Selectmen

Estimated Cost: Unknown

To determine whether the Town will vote to authorize the Board of Selectmen, with the approval of Town Counsel as to form, to enter into an agreement on behalf of the Town indemnifying the Dow Chemical Company from liability relative to its ownership and use of the property located on Route 30 and Rice Road shown as Lots 2, B and C on Plates 48 and 49 of the Town Atlas; to determine whether the Town will appropriate a sum of money to be expended by the Board of Selectmen for the costs associated with said indemnification; and to determine whether said appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer from funds already appropriated for another purpose or otherwise.

MOTION:

Susan Weinstein moved and was duly seconded that the Town authorize the Board of Selectmen, with the approval of Town Counsel as to form, to enter into an agreement on behalf of the Town indemnifying the Dow Chemical Company from liability arising out of or connected with the Town's due diligence study of and environmental claims relating to the parcels of land, with the improvements thereon, owned by the Dow Chemical Company located on Commonwealth Road and Rice Road in Wayland and Commonwealth Road in Natick, Massachusetts, shown as Lot #1, Lot #2, Lot #3 on the plan entitled "Wayland Executive Park, Wayland, MA for NED Wayland Realty Trust, One Wells Avenue, Newton, MA", scale 1" = 80 feet, dated: October 2, 1991, prepared by Schofield Brothers, Inc., which plan is recorded with the Middlesex Registry of Deeds, Southern District, as Plan #955 of 1993, in Book #23939, Page 577, and Lot D as shown on the plan entitled "Plan of Land in Wayland & Natick ~ Mass.", scale 1" = 100 feet, dated October 10, 1962, prepared by Everett M. Brooks Co., and recorded with the Middlesex South Registry of Deeds as Plan No. 1471 (A of 2) of 1962;

that the Town appropriate a sum of \$25,000. to be expended by the Board of Selectmen for engineering services to oversee and review Dow Chemical's required remediation of the site as part of the Town's due diligence study of the site; and that said appropriation shall be provided by transferring \$25,000. from General Funds – Unreserved Fund balance.

AMENDMENT TO MAIN MOTION:

Alfred Bellows moved and was duly seconded that the motion made by the Board of Selectmen be amended by adding the following to the end thereof:

is authorized to borrow \$150,000. and issue bonds or notes thereof under Section 7(l), Chapter 44 of the General Laws, Section 7(f) of Chapter 46I of the Acts of 1996 and/or Chapter 29C of the General Laws; that such bonds or notes shall be general obligations of the Town unless the Treasurer, with the approval of the Board of Selectmen, determines that they should be issued as limited obligations and may be secured by local system revenues as defined in Section 1 of Chapter 29C; that the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow all or a portion of such amount from the Massachusetts Water Pollution Abatement Trust established pursuant to Chapter 29C and, in connection therewith, to enter into a loan agreement and/or security agreement with the Trust and otherwise to contract with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the project or for the financing thereof, and that the Wayland Wastewater Management District Commission or other appropriate local body or official is authorized to enter into a project regulatory agreement with the Department of Environmental Protection, to contract for any other federal or state aid available for the project or the financing thereof, to expend all funds available for the project and to take any other action necessary to carry out the project.

VOTED:

1 st VOICE VOTE:	SCATTERING OF NOES
2 nd VOICE VOTE:	SCATTERING OF NOES
3 rd VOICE VOTE:	SCATTERING OF NOES
STANDING COUNT BY MODERATOR:	IN FAVOR: 274
	OPPOSED: 3

MOTION CARRIED BY MORE THAN 2/3 MAJORITY

The Meeting was adjourned at 10:34 P.M. until Thursday, December 3, 1998 at 7:45 P.M.

Attendance: 572

VOTES ENACTED:

DECEMBER 3, 1998 AT THE WAYLAND HIGH SCHOOL FIELD HOUSE

C. PETER R. GOSSELS, MODERATOR:

Pursuant to the Warrant dated November 16, 1998, signed by Susan Weinstein, Mary M. Antes, Marcia P. Crowley, and Susan W. Pope, Selectmen, served and return of service given by Sandra L. O'Brien, Constable of the Town, the inhabitants of the Town of Wayland qualified to vote at Town Meeting met this day at Wayland High School Field House; and at 7:45 P.M. the Moderator called the Meeting to order, declared that a quorum was present, and the Meeting proceeded to transact the following business:

<p>ARTICLE 8: APPROPRIATION FOR OPERATING EXPENSES – WASTEWATER MANAGEMENT DISTRICT COMMISSION</p>

Proposed by: Wastewater Management District Commission

Estimated Cost: \$20,000.00

To determine whether the Town will vote to appropriate a sum of money to be expended by the Wayland Wastewater Management District Commission for its operating expenses; and to determine whether such

appropriation shall be provided by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by borrowing or otherwise.

MOTION:

Christopher Woodcock moved and was duly seconded that the Town appropriate \$20,000. to be expended by the Wayland Wastewater Management District Commission for its operating expenses; and that said appropriation shall be provided by transfer from the General Fund - Unreserved Fund Balance.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 9: AMEND DESCRIPTION OF AREA TAKEN BY ARTICLE 5, SPECIAL TOWN MEETING, JUNE 4, 1998

Proposed by: Wastewater Management District Commission

Estimated Cost: 0

To determine whether the Town will vote to amend the description of the areas of the land and interests therein which the Town was authorized to acquire pursuant to the vote under Article 5 of the Warrant for the Special Town Meeting held on June 4, 1998, relative to the wastewater treatment plant at the former CNA/Raytheon property on Route 20 in Wayland, Massachusetts.

MOTION:

Christopher Woodcock moved and was duly seconded to pass over the Article.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 10: ACQUIRE AND FUND TOWN POOL

Proposed by: Petitioners

Estimated Cost: \$250,000.00

To determine whether the Town will vote to a.) authorize the Board of Selectmen to acquire from Wayland Town House, Inc. by gift, purchase, eminent domain or otherwise, all or part of the fee or any lesser interest in the land with the improvements thereon known as the Wayland Pool described in a deed recorded with the Middlesex South Registry of Deeds and in Certificate of Title No. 125358, registered in Book 757, Page 08 in the Land Registration Office at said registry of deeds; b.) appropriate a sum of money to be expended by the Board of Selectmen for the acquisition of said land and improvements and for the operation, maintenance, and renovation of said improvements; and c.) provide for said appropriation by taxation, transfer from available funds, transfer from funds appropriated for another purpose, by borrowing or otherwise.

MOTION:

Jane Stabile moved and was duly seconded that the Town:

(a) authorize the Board of Selectmen to acquire by gift, purchase, eminent domain or otherwise from Wayland Town House, Inc. all or part of the fee or any lesser interest in the land, with the improvements thereon, known as the Wayland Town Pool, as described in a deed recorded with the Middlesex South Registry of Deeds in Book 10,433, Page 134 and in Certificate of Title No. 125358, registered in Book 757, Page 08 in the Land Registration Office at said Registry of Deeds;

- (b) appropriate the sum of,
- (i) \$1.00 to be expended by the Board of Selectmen for the acquisition of said land and improvements;
 - (ii) \$80,000. to be expended by the Park and Recreation Commission for operation and maintenance of said land and improvements; and
 - (iii) \$35,000. to be expended by the Park and Recreation Commission for renovations and physical improvements to said improvements; and
- (c) to provide for said appropriations,
- (i) \$80,001. shall be transferred from the General Fund - Unreserved Fund Balance and
 - (ii) the Town Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$35,000. under the provisions of M.G.L. Chapter 44, section 7(3) and (3A).

AMENDMENT TO MAIN MOTION:

George Harris moved and was duly seconded that the following words be added at the end of (a): "which land and improvements shall be held in the care, custody, management, and control of the Park and Recreation Commission".

VOTED ON AMENDMENT: MOTION CARRIED

VOTED ON MAIN MOTION AS AMENDED: UNANIMOUSLY IN FAVOR

<p>ARTICLE 11: AMEND ZONING BYLAW, ARTICLE 15, WIRELESS SERVICES DISTRICT, §198-1503, USE RESTRICTIONS, BY ADDING A NEW PARAGRAPH §198- 1503.1.12</p>
--

Proposed by: Planning Board

Estimated Cost: 0

To determine whether the Town will vote to amend Section 198 of the Code of the Town of Wayland (Zoning Bylaw) Article 15, Wireless Communications Services District, §198-1503, Use Restrictions, by adding a new paragraph §198-1503.1.12, as follows:

1503.1.12. If a wireless communications facility is not in continuous commercial operation for a period of one year, it shall be removed, and the site shall be returned to its pre-existing condition by the owner of the facility and/or by the owner of the site within 180 days of notice by the Town. As part of an application for any wireless communications facility, a plan shall be submitted detailing how the site will be returned to its pre-existing conditions, including planting of replacement of trees, grading and removal of all structures and waste, and any other work that may be required by the Planning Board, with a bond to be held by the Town, the amount of which shall be determined by the Planning Board. If the facility is not removed within said 180 days, the Town shall be empowered to use said bond for the removal of said facility.

MOTION:

George Ives moved that the Town amend Section 198 of the Code of the Town of Wayland (Zoning Bylaw) Article 15, Wireless Communications Services District, §198-1503, Use Restrictions, by adding thereto a new paragraph §198-1503.1.12, as follows:

1503.1.12. If a wireless communications facility is not substantially in commercial operation for a period of one year, it shall be removed, and the site shall be returned to its pre-existing condition by the owner of the facility and/or by the owner of the site within 180 days of notice by the Town. As part of an application for any wireless communications facility, a plan shall be submitted detailing how the site will be returned to its pre-existing conditions, including planting of replacement of trees, grading and removal of all structures and waste, and any other work that may be required by the Planning Board, with a bond to be held by the Town, the amount of which shall be determined by the Planning Board. If the facility is not removed within said 180 days, the Town shall be empowered to use said bond for the removal of said facility.

REPORT OF THE PLANNING BOARD - (George Ives)

The Planning Board voted, 4-0, to recommend the approval of this warrant article. The input received by the Board during the public hearing on the article supported the proposed article. This warrant article adds a section to Wayland's Zoning Bylaw that requires the owner of a wireless communications facility to remove a facility if the facility is determined to be abandoned. The intent of the article is to prevent the Town or any other party from having to bear the responsibility for the removal of a wireless facility that may become commercially undesirable due to an event such as the obsolescence of the technology. Since it is important that the Town and facility owners understand when "abandonment" will be determined to have taken place, the article sets out that an abandoned facility is one that has not been substantially in commercial operation for a period of at least one year.

The article also requires that an owner/applicant of a wireless communications facility set out its plan to return the site to its pre-existing condition. The plan is subject to the review and approval of the Board. A bond guaranteeing performance is also required at the time of application.

VOTED:

1st VOICE VOTE: UNDECIDED
2nd VOICE VOTE: SCATTERING OF NOES
3rd VOICE VOTE: UNANIMOUSLY IN FAVOR

ARTICLE 12: AMEND ZONING BYLAW, ARTICLE 15, WIRELESS COMMUNICATIONS SERVICES DISTRICT, §198-1504, SUBMITTAL REQUIREMENTS, BY ADDING A NEW PARAGRAPH §198-1504.2
--

Proposed by: Planning Board

Estimated Cost: 0

To determine whether the Town will vote to amend Section 198 of the Code of the Town of Wayland (Zoning Bylaw) Article 15, Wireless Communications Services District, §198-1504, Submittal Requirements, by adding a new paragraph §198-1504.2, as follows:

1504.2. In addition, applicants shall submit:

1504.2.1. A statement signed by the applicant, on oath and under penalties of perjury, that all information included in the submittal is materially accurate, true, complete, and verifiable. Inaccurate, misleading, or false information shall be grounds for disapproval of the application, or revocation of approval.

1504.2.2. A map of the Town of Wayland, including all abutting towns to a distance of two miles from Wayland boundaries, showing the locations of:

1504.2.2.1. All existing wireless communications facilities.

1504.2.2.2. All proposed wireless communications facilities the applicant expects to install, and reasonably knows will be installed by other providers, within the next 24 months following the submittal of the application.

1504.2.3. Recent data from field measurements taken with reference to the site defining existing radio frequency emission levels in a form acceptable to the Planning Board at the locations where maximum power density is to be expected at ground level from the operation of the proposed facility.

1504.2.4. Data taken with reference to the site defining proposed radio frequency emission levels in a form acceptable to the Planning Board at the locations where maximum power density is expected at ground level from the operation of the proposed facility.

1504.2.5. A complete description, including, but not limited to, data, drawings, catalogs, brochures, manufacturers' specifications, photographs and all other pertinent information relevant to the proposal describing antennas, equipment mounts, and all other equipment and structures proposed for the site or related to the proposal.

MOTION:

George Ives moved and was duly seconded that the Town amend Section 198 of the Code of the Town of Wayland (Zoning Bylaw) Article 15, Wireless Communications Services District, as in the words of the Article.

REPORT OF THE PLANNING BOARD - (George Ives):

The Planning Board voted, 4-0, to recommend approval of this warrant article. The purpose of this article is to amend the current Article 15, Wireless Communications Services District, paragraph 1504, Submittal Requirements. The input received by the Board during the public hearing supported this article, with no opposing views expressed. This article adds a section to Wayland's Zoning Bylaw that requires the owner of a wireless communications facility to certify the accuracy of the information submitted as part of the application; and to submit additional important information as part of the application. Such information will help the Town to more completely and fairly analyze the proposal.

VOTED:

1st VOICE VOTE:

SCATTERING OF NOES

2nd VOICE VOTE:

UNANIMOUSLY IN FAVOR

ARTICLE 13: AMEND ZONING BYLAW, ARTICLE 15, WIRELESS COMMUNICATIONS SERVICES DISTRICT, §198-1506, EXEMPTIONS, BY ADDING A NEW PARAGRAPH §198-1506.1.3.4.

Proposed by: Planning Board

Estimated Cost: 0

To determine whether the Town will vote to amend Section 198 of the Code of the Town of Wayland (Zoning Bylaw) Article 15, Wireless Communications Services District, §198-1506, Exemptions, by adding a new paragraph §198-1506.1.3.4, as follows:

1506.1.3.4. This exemption shall not include exemption from the following provisions of this Article 15: §198-1501, §198-1503.1.1, §198-1503.1.2 (except that the "finding" will be made by the Planning Board), new §198-1503.1.6 (as proposed by Warrant Article 14), new §198-1503.1.7, new §198-1503.1.8, new §198-1503.1.9 (except that the "reasonable conditions" will be imposed by the Planning Board), new §198-1503.1.10, new §198-1503.1.11, new §198-1503.1.12 (as proposed by Warrant Article 11), §198-1504 (including new §198-1504.2 proposed by Warrant Article 12), and §198-1505.

MOTION:

George Ives moved and was duly seconded that the Town amend Section 198 of the Code of the Town of Wayland (Zoning Bylaw) Article 15, Wireless Communications Services District, §198-1506, Exemptions, by adding a new paragraph §198-1506.1.3.4, as in the words of the Article.

REPORT OF THE PLANNING BOARD - (George Ives):

The Planning Board voted, 4-0, to recommend approval of this warrant article. The purpose of this article is to amend the current Article 15, Wireless Communications Services District, paragraph 1506, Exemptions, by adding a new paragraph to provide clarification. The input received by the Board during the public hearing supported this article, with no opposing views expressed. This article clarifies that new wireless communications facilities to be mounted on existing facilities are not exempt from all of the provisions of Article 15; reasonable conditions will be imposed on such facilities by the Planning Board.

<u>VOTED:</u>	1 st VOICE VOTE:	SCATTERING OF NOES
	2 nd VOICE VOTE:	UNANIMOUSLY IN FAVOR

<p>ARTICLE 14: AMEND ZONING BYLAW, ARTICLE 15, WIRELESS COMMUNICATIONS SERVICES DISTRICT, §198-1503, USE RESTRICTIONS, BY ADDING A NEW PARAGRAPH §198-1503.1.6 AND RENUMBERING PARAGRAPHS ACCORDINGLY</p>
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Proposed by: Planning Board

Estimated Cost: 0

To determine whether the Town will vote to amend Section 198 of the Code of the Town of Wayland (Zoning Bylaw) Article 15, Wireless Communications Services District, §198-1503, Use Restrictions, by adding a new paragraph §198-1503.1.6 between existing §198-1503.1.5 and existing §198-1503.1.6 and renumbering paragraphs appropriately, as follows:

1503.1.6. A wireless communications facility shall not be erected nearer than 900 feet to any property line of any lot upon which exists a dwelling, a school, a daycare center, a nursing home, or an assisted or independent living facility.

MOTION:

George Ives moved and was duly seconded that the Town amend Section 198 of the Code of the Town of Wayland (Zoning Bylaw), Article 15, Wireless Communications Services District, §198-1503, Use Restrictions, by adding a new paragraph as in the words of the Article.

REPORT OF THE PLANNING BOARD - (George Ives):

The Planning Board originally voted, 4-0, to recommend passing over this warrant article. Upon further discussion, however, the Board voted, 4-0, to provide an opportunity for the Town to discuss this warrant article, and thus does not recommend passing over this article.

The reasons for this reversal are: 1) that it is now clear that such a setback (of 900 feet from any property line of any lot upon which exists a dwelling, a school, a daycare center, a nursing home, or an assisted or independent living facility) will not include conservation lands, since these lands are not currently included in the Wireless Communications Services District; and 2) that this setback results in the following potential locations: the current landfill, and the three Boston Edison Company electric transmission towers located closest to the westernmost Sudbury town line.

MOTION TO TERMINATE DEBATE:

Robert Loring moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE: MOTION CARRIED

VOTED:

1st VOICE VOTE: MODERATOR DECLARED MOTION NOT CARRIED BY 2/3 MAJORITY
VOTE QUESTIONED BY SEVEN (7) VOTERS

STANDING COUNTED VOTE:

IN FAVOR: 93
OPPOSED: 105 MOTION NOT CARRIED BY 2/3 MAJORITY

TELLERS:

Kris Brown	31 Glen Oak Dr
David Brown	16 Old Farm Rd
Karen Fahrner	20 Castle Gate Rd
Shirley Pollitt	113 Concord Rd
Jerald A. Weiss	30 Wayland Hills Rd
Mat Leupold	246 Old Connecticut Path

ARTICLE 15: REPEAL ARTICLE 22 OF THE 1997 ANNUAL TOWN MEETING
--

Proposed by: Board of Assessors

Estimated Cost: ?

To determine whether the Town will vote to rescind its vote under Article 22 of the Warrant for the 1997 Annual Town Meeting.

MOTION:

Lisa Schimmel moved and was duly seconded to pass over the Article.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 16: TOWN-WIDE MORATORIUM ON ALL PROPOSED TRAFFIC SIGNALS OR CHANNELIZATION IMPROVEMENTS
--

Proposed by: Petitioners

Estimated Cost: \$100,000.00

To determine whether the Town will vote to appropriate a sum of money to be expended by an appointed Town-wide Traffic Study Committee, comprised of the following members, to be appointed by the following boards, committees, and/or departments accordingly, one (1) member each by: Board of Selectmen; Moderator; Police Chief; Fire Chief; Route 20 Study Committee; Route 30 Study Committee; Planning Board; Growth Policy Committee; School Committee; Park & Recreation Commission; Board of Road Commissioners; Historical Commission; and the Cochituate Preservation Association. The Committee shall carry out a comprehensive town-wide traffic study concentrating on the problem intersections, consider rerouting truck traffic, assessing traffic conditions near our public schools and buildings, and reviewing the speed limits, and, with the aid of a traffic consultant, submit a final report encompassing recommendations with some schematic traffic drawings. The committee shall publicly advertise for proposals from qualified traffic consultants and make a final selection in accordance with applicable Massachusetts General Laws and report back to the Town Meeting in the fall of 1999, if a Special Town Meeting is called, and otherwise at the Annual Town Meeting in the year 2000. At least three public hearings shall be advertised and held in order to obtain public input as to how the proposed traffic signals, channelizations, speed limits, type of traffic, etc. will affect the areas where they may be proposed.

Further, by vote of this Article, a town-wide moratorium will immediately take effect on all proposed traffic signals or channelization improvements except for the state-approved signals on Route 20 and Cochituate Road. The moratorium will end upon the conclusion of the Special Town Meeting in the fall of 1999, if one is held, and otherwise upon the conclusion of the Annual Town Meeting in the year 2000.

The Town Meeting shall determine whether said appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer from funds already appropriated for another purpose, by funds received as grants from the Commonwealth or federal government, by borrowing, or otherwise.

MOTION:

Philip Pattison moved and was duly seconded that the Town vote to establish a seven (7) member Town-Wide Traffic Study Review Committee which shall report to the Planning Board. The Committee shall be comprised of the following appointed members: one (1) member each from: Board of Selectmen; Public Safety Representative; Planning Board; Board of Road Commissioners; Wayland Business Association; and the Route 20 Study Committee and Route 30 Study Committee which said appointees will be made by the Board of Selectmen for the purpose of advising the Planning Board on the recommendations set forth for the Town-Wide traffic problems as proposed by the traffic consultant, to be selected by the Planning Board, with the Committee's appointment terms expiring upon the duration of this study, and that the sum of \$96,000. be appropriated to be expended by the Planning Board for professional traffic consulting engineering services, and the town may accept any funds received as grants from the Commonwealth or federal government, or local contributions, and to provide funds for this said appropriation, the town Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$96,000. under the provisions of Massachusetts General Laws (MGL) as set forth under Chapter 44, Section 7(22).

MOTION TO TERMINATE DEBATE:

Jeffrey Dicffenbach moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE: MOTION CARRIED

VOTED:

1st VOICE VOTE: UNDECIDED

ARTICLE 17: APPROPRIATE FUNDS TO PROVIDE A LIFT STATION AT COCHITUATE SCHOOL APARTMENT BUILDING

Proposed by: Board of Road Commissioners

Estimated Cost: \$30,000.00

To determine whether the Town will vote to appropriate a sum of money to be expended by the Board of Road Commissioners for the design and construction of a temporary lift station to relieve flooding by ground water at the Cochituate School Apartment building; and to determine whether such appropriation shall be provided by taxation, transfer from unappropriated funds, by transfer from funds already appropriated for another purpose, by grants received from the Commonwealth or the Federal Government, by borrowing or otherwise.

MOTION:

Michael Marion moved and was duly seconded that the Town appropriate \$34,500. to be expended by the Board of Road Commissioners for the design and construction of a temporary lift station to relieve flooding by ground water at the Cochituate School Apartment building, and that said appropriation shall be provided by transfer from the General Fund - Unreserved Fund Balance.

AMENDMENT TO MAIN MOTION:

Susan Weinstein moved and was duly seconded that the words " temporary lift station" be deleted and replaced with the words " drainage facility".

VOTED ON AMENDMENT TO MAIN MOTION: UNANIMOUSLY IN FAVOR

VOTED ON MAIN MOTION AS AMENDED: MOTION CARRIED

PROCEDURAL MOTION:

Susan Weinstein moved and was duly seconded that the Town Bylaw requiring adjournment of the Meeting be suspended and that the Meeting continue until all of the business in the Warrant has been disposed of.

VOTED ON PROCEDURAL MOTION: UNANIMOUSLY IN FAVOR

ARTICLE 18: APPROPRIATE ADDITIONAL FUNDS TO RETAIN SERVICES OF CONSULTANT RE: TOWN MEETING MINUTES

Proposed by: Board of Selectmen

Estimated Cost: \$2,500.00

To determine whether the Town will vote to appropriate an additional sum of money to be expended by the Town Clerk for the services of a consultant working to combine the text of town meeting minutes from 1930 to present and converting them into a search-retrieval computerized system; and to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by borrowing or otherwise.

MOTION:

Susan Weinstein moved and was duly seconded that the Town appropriate \$2,500. to be expended by the Town Clerk for the services of a consultant working to combine the text of town meeting minutes from 1930 to present and converting them into a search-retrieval computerized system; and that such appropriation shall be provided by transfer from the General Fund - Unreserved Fund Balance.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 19: ACCEPT GIFTS OF LAND

Proposed by: Planning Board/Conservation Commission

Estimated Cost: 0

To determine whether the Town will vote to accept real property or interests in real property which have been tendered to it as a gift, devise or otherwise.

MOTION:

Susan Pope moved and was duly seconded that the Town accept the following parcels of land and interests therein which have been tendered to it as a gift:

1. For conservation and recreation purposes, the parcel of land on Commonwealth Road, Natick, Massachusetts, owned by the Dow Chemical Company, shown as Lot D on a plan entitled "Plan of Land in Wayland & Natick ~ Mass.", scale 1 inch = 100 feet, dated October 10, 1962, prepared by Everett M. Brooks Co., and recorded with the Middlesex South Registry of Deeds as Plan No. 1471 (A of 2) of 1962, a copy of which plan is on file in the Office of the Town Clerk;
2. For highway purposes, the parcel of land on Oak Street and Commonwealth Road, Wayland, Massachusetts, owned now or formerly by Willow Brook Associates, shown as "TAKING AREA = 3,815± S.F." on a plan entitled "Plan of Land in Wayland, Massachusetts showing Proposed Highway Taking and Wetlands Easement", scale 1 inch = 20 feet, dated September 24, 1998, prepared by the Town of Wayland Town Surveyor's Office, a copy of which plan is on file in the Office of the Town Clerk; and
3. For wetlands replication purposes, an easement in, on, over, under, across and through the area of land shown as "EASEMENT AREA = 10,000± S.F." on a plan entitled "Plan of Land in Wayland, Massachusetts showing Proposed Highway Taking and Wetlands Easement", scale 1 inch = 20 feet, dated September 24, 1998, prepared by the Town of Wayland Town Surveyor's Office, a copy of which plan is on file in the Office of the Town Clerk.

VOTED: UNANIMOUSLY IN FAVOR

The Moderator recognized the technical crew responsible for the audio recording of the Meeting:

Albie Cincotti
Chris Pierce
Jon Ricci
Andrew Robinson
Justin Swift

The Meeting adjourned at 10:37 P.M. sine die.

Attendance: 369

TOWN OF WAYLAND
ANNUAL TOWN MEETING 1999

<u>DATE:</u>		<u>ARTICLES DISPOSED OF:</u>
Thursday,	April 29, 1999	1 - 5
Monday,	May 3, 1999	6 - 11
Thursday,	May 6, 1999	12 - 22
Monday,	May 10, 1999	23 - 31
Wednesday,	May 12, 1999	4, 32 - 39
Thursday,	May 13, 1999	40 - 48

RETURN OF SERVICE

MIDDLESEX, s.s.

APRIL 13, 1999

I, Sandra O'Brien, duly qualified Constable of the Town of Wayland, do hereby affirm and certify that I have posted the specimen of the Official Ballot for the Annual Town Election to be held on Tuesday, April 27, 1999, together with the Warrant for the Annual Town Meeting to be held on Thursday, April 29, 1999, and the Special Town Meeting to be held on Monday, May 3, 1999, by my posting copies thereof at the Town Building, Cochituate Post Office, Wayland Library and the Happy Hollow School, by posting seven (7) days at least before the date appointed for the posting of the Ballot and the Annual Town Meeting Warrant and fourteen (14) days at least before the date appointed for the posting of the Special Town Meeting. Posting was done April 13, 1999.

VOTES ENACTED:

THURSDAY, APRIL 29, 1999 AT THE WAYLAND HIGH SCHOOL FIELD HOUSE

C. PETER R. GOSSELS, MODERATOR:

Pursuant to the Warrant dated April 12, 1999 signed by Susan Weinstein, Marcia P. Crowley, Mary M. Antes, Brian T. O'Herlihy and Susan W. Pope, Selectmen, served and return of service given by Sandra L. O'Brien, Constable of the Town, the inhabitants of the Town of Wayland qualified to vote at Town Meeting met this day at Wayland High School Field House; and at 7:45 P.M. the Moderator called the Meeting to order, declared that a quorum was present, and the Meeting proceeded to transact the following business:

ERRATA: The errata sheet included the following pages of the Warrant:

Warrant Page Number

- 12. Budget - Under "Conservation Commission":
Change spelling of the name "Reed" to "Reid".
- 36. Article 8 - Under "Finance Committee Comments",
end of first line:
Change "numer" to "number".
- 66. Article 27 - Under "General Information", III. 6:
Insert "N" at beginning of line to correct the word to "Need".
- 70. Article 27 - Under "B", end of 10th line:
Change "(as noted in I.2.A, above)" to "(as noted in II.1.A, above)".

ARTICLE 1: RECOGNIZE CITIZENS FOR EXTENSIVE SERVICE TO THE TOWN

Proposed by: Board of Selectmen

To determine whether the Town will vote to recognize certain citizens of Wayland for their extensive service to the Town of Wayland.

MOTION NO. 1:

Susan Weinstein moved and was duly seconded that the Town vote to recognize the following citizens of Wayland for their extensive service to the Town of Wayland:

William B. Gagnebin
Francis P. Aurelio

VOTED: UNANIMOUSLY IN FAVOR

MOTION NO. 2:

Susan Pope moved and was duly seconded that the Town vote to acknowledge the dedication of and extend appreciation to Marcy Crowley for her years of service to the Town of Wayland.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 2: HEAR REPORTS

Proposed by: Board of Selectmen

To determine whether the Town will vote to receive and act upon reports of Town officers, agents, trustees, commissioners, boards and committees.

MOTION NO. 1:

Susan Pope moved and was duly seconded that the Town vote to accept the 1998 Wayland Annual Reports, as corrected, and to receive reports of Town officers, agents, trustees, commissioners, boards, and committees.

The following reports were presented:

Dow Negotiations Oversight Committee
Assessment & Valuation Study Committee
Growth Policy Committee
Paine Estate Committee
Septage Committee
Public Safety Building Committee
Youth Services & Advisory Committee
Highway Parks Department Study Committee
Dog Bylaw Study Committee
Sudbury, Assabet and Concord Wild and
Scenic River Study Committee

Mark Santangelo
Michael Patterson
Cherry Karlson
Grethen Schuler
Philip Pattison
Dennis Berry
Doris Goldthwaite
Molly Upton
Susan Pope

Marcia Crowley

VOTED: UNANIMOUSLY IN FAVOR

MOTION NO. 2:

Susan Weinstein moved and was duly seconded that the Town recognize and observe a moment of silence in remembrance of the following citizens who served the Town and have passed away since we commenced the last meeting:

William R. Thompson (02/27/99)	Finance Committee	1995-1997
Bruce F. Kingsbury (03/27/99)	Finance Committee	1972-1974
	Personnel Board	1982-1984

ARTICLE 3: CHOOSE TOWN OFFICERS

Proposed by: Board of Selectmen

To determine whether the Town will vote to choose Town officers, agents, trustees, councils, commissioners, boards, and committees not elected by official ballot.

MOTION:

Brian O'Herlihy moved and was duly seconded that the following persons be nominated for the following offices:

As Trustees of the Allen Fund:

Sema Faigen
Benjamin W. Johnson III
George K. Lewis
Michael B. Patterson

As Fence Viewers:

The Selectmen

As Field Drivers:

The Constables

As Measurers of Wood and Bark:

Linda L. Greyser
John R. McEnroy
Fern A. Taylor

As Surveyors of Lumber:

Marcia P. Crowley
John R. McEnroy
Fern A. Taylor

That there being no further nominations, the Clerk be instructed to cast one ballot for the same.

VED: UNANIMOUSLY IN FAVOR

ARTICLE 4: CURRENT YEAR TRANSFER

Proposed by: Finance Committee

Estimated Cost: \$76,000.

To determine whether the Town will vote to appropriate a sum or sums of money for the operation and expenses of various Town departments for the current fiscal year; to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by funds received as grants from the Commonwealth or Federal Government, by borrowing, or otherwise; and to determine which Town officer, board, or committee or combination of them, shall be authorized to expend the money or monies appropriated therefor.

MOTION:

Lisa Schimmel moved that the following sums be appropriated to be expended by the following boards and committees in Fiscal Year 1999 for the following purposes:

<u>Purpose</u>	<u>Amount</u>	<u>Board or Committee</u>
Highway Snow Removal	\$65,841.	Road Commissioners
Highway Labor Overtime	\$36,000.	Road Commissioners
Highway Washwater Recycling	\$25,000.	Road Commissioners;

and that said appropriations be provided by transferring \$126,841. from available funds in the General Fund – Unreserved Fund Balance.

AMENDMENT TO MAIN MOTION:

George Harris moved and was duly seconded that the amounts for the proposed purposes be reduced to:

<u>Purpose</u>	<u>Amount</u>	<u>Board or Committee</u>
Highway Snow Removal	\$40,000.	Road Commissioners
Highway Labor Overtime	\$18,000.	Road Commissioners
Highway Washwater Recycling	<u>\$18,000.</u>	Road Commissioners;
	\$76,000.	

exactly as printed in the Warrant on Page 18.

MOTION TO TERMINATE DEBATE:

Eleanora West moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE: UNANIMOUSLY IN FAVOR

VOTED ON AMENDMENT TO MAIN MOTION:

1st VOICE VOTE: MODERATOR RULED MOTION CARRIED

7 VOTERS QUESTIONED THE VOTE

STANDING COUNT BY MODERATOR: UNDECIDED

STANDING COUNTED VOTE:

IN FAVOR: 118

OPPOSED: 90 MOTION CARRIED

TELLERS:

Regina Snow Mandl

Robert Davis

Michael Sakowich

Eugene C. Roberts

Stuart Millerd

Helen Turchinetz

Lewis S. Russell

VOTED ON MAIN MOTION AS AMENDED: UNANIMOUSLY IN FAVOR

ARTICLE 5: FY 2000 OMNIBUS BUDGET

Proposed by: Finance Committee

To determine what sum of money the Town will appropriate for the operation and expenses of the Town, including capital expenditures for equipment, improvements, or other purposes, and determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by borrowing, or otherwise.

Motion Under Article 5.

For what it considers to be the proper management of the Town and its finances, the Finance Committee makes the following recommendations, and they are, therefore, incorporated under the motion to be made under Article 5 at the Annual Town Meeting, as follows:

That the Executive Secretary be charged with responsibility for (1) the operation, maintenance, and administration of the Wayland Town Building, the Public Safety Building, and the Cochrane Town Building, their equipment, and their grounds, as well as (2) the supervision, except for matters relating to policy, of all employees in those buildings, other than elected officials, non-salaried appointed officials, and employees of the School Department;

That the appropriation under Conservation Commission for 'Conservation Fund' be maintained as a fund against future purchases and not be expended without future vote of the Finance Committee and Board of Selectmen;

That the appropriation for 'Hydrant Rental' of \$18,000 for the Water Department granted in the budget be transferred to 'Water Available Surplus';

That the Office of the Town Clerk be continued on a salary basis and that all fees from whatever source derived be turned over to the Town as Town income;

That all fees, wages, or payments made to the Tree Warden, from whatever source, be turned over to the Town as Town income;

That the Director of Youth and Adolescent Services and Staff be under the jurisdiction of the Youth Advisory Committee which shall report to the Town on the activities of the Director of Youth and Adolescent Services and Staff at the Annual Town Meeting. The Director of Youth and Adolescent Services and Staff will receive administrative support from the School Department."

MOTION NO 1:

That Schimmel moved and was duly seconded that the report of the Finance Committee respecting the Fiscal Year 2000 Budget be accepted; and that each and every numbered item set forth in the Finance Committee's Budget for the Fiscal Year 2000 be voted, granted and appropriated as an expenditure for the several purposes and uses set forth in the budget establishing a total budget of \$34,180,450., which sum shall be expended only for the purposes shown in the respective boards, committees and offices of the Town; and, of the total sum so appropriated, \$157,552. shall be raised by taxation, \$60,000. shall be provided by transfer from Ambulance Receipts, \$10,000. shall be provided by transfer from Conservation Receipt Account, \$12,000. shall be provided from State Public Library Account, and \$640,898. shall be transferred from the General Fund – Unreserved Fund Balance; for what it considers to be the proper management of the Town and its finances, the Finance Committee makes the following recommendations, and they are, therefore, incorporated under this motion as stated in the Warrant on 19.

AMENDMENT NO. 1 TO MOTION NO. 1:

Andrew Wheelock moved and was duly seconded that the Town vote to amend the FY2000 Omnibus Budget by striking the figure \$175,000. on the line listed as Community Nursing Care under the Board of Health and replacing it with the figure \$195,242.

VOTED ON AMENDMENT NO. 1 TO MOTION NO. 1: MOTION CARRIED

AMENDMENT NO. 2 TO MOTION NO. 1:

William Murphy moved and was duly seconded that the following changes be made to the Highway Department Budget on Page 25 of the Warrant; and that separate line item numbers be assigned to the Highway Salaries on Page 25 of the Warrant as follows:

#15	Director of Highway
#16	Clerk Salary
#17	Highway Labor Salary
#18	Overtime, Labor

VOTED ON AMENDMENT NO. 2 TO MOTION NO. 1:

1st VOICE VOTE: UNDECIDED

2nd VOICE VOTE: MOTION CARRIED

AMENDMENT NO. 3 TO MOTION NO. 1:

William Murphy moved and was duly seconded that the amount requested on Line Item #15 - Director of Highway - be reduced by \$4,078. from \$67,883. to a new Line Item #15 amount of \$63,805.

VOTED ON AMENDMENT NO. 3 TO MOTION NO. 1:

1st VOICE VOTE: UNDECIDED

2nd VOICE VOTE: MODERATOR RULED MOTION CARRIED

7 VOTERS QUESTIONED THE VOTE

STANDING COUNTED VOTE:

IN FAVOR: 80

OPPOSED: 88 MOTION NOT CARRIED

TELLERS:

Regina Snow Mandl
Robert Davis
Michael Sakowich
Eugene C. Roberts
Stuart Millerd
Helen Turehinetz
Lewis S. Russell
Lawrence J. Krakauer

MOTION NO. 1 AS AMENDED:

Lisa Schimmel moved and was duly seconded that the report of the Finance Committee respecting the Fiscal Year 2000 Budget be accepted; and that each and every numbered item set forth in the Finance Committee's Budget for Fiscal Year 2000 be voted, granted and appropriated as an expenditure for the several purposes and uses set forth in said budget establishing a total budget of \$34,200,692., which sum shall be expended only for the purposes shown under the respective boards, committees and offices of the Town; and, of the total sum so appropriated, \$33,457,552. shall be raised by taxation, \$60,000. shall be provided by transfer from Ambulance Receipts, \$10,000. shall be provided by transfer from Conservation Receipt Account, \$12,000. shall be provided

from State Aid to Library Account, and \$661,140. shall be transferred from the General Fund – Unreserved Fund Balance; for what it considers to be the proper management of the Town and its finances, the Finance Committee makes the following recommendations, and they are, therefore, incorporated under this motion as stated in the Warrant on Page 19.

VOTED ON MOTION NO. 1 AS AMENDED: UNANIMOUSLY IN FAVOR

MOTION NO. 2:

Lisa Schimmel moved and was duly seconded that the following amounts be appropriated for the following specified equipment and vehicle acquisitions and projects for the following departments:

<u>Equipment/Vehicle/Project</u>	<u>Department</u>	<u>Amount</u>
Parking Lot Repair	Selectmen	\$30,000.
Ambulance Chassis Replac	Fire/Jec	\$55,000.
Multi Purpose Tractor	Highway	\$77,000.
Roller 3-5 Ton	Highway	\$30,000.
Truck 4 X 4	Highway	\$26,000.
Compactor – Landfill	Health	\$41,000.
Modular Classrooms	Schools	\$600,000.
Technology	Schools	\$100,000.
Furniture/Equipment	Schools	\$50,000.
School Bus	Schools	\$50,000.
One Ton Dump/Plow	Park & Recreation	\$53,500.
Fluoride	Water	\$106,000.
Service Truck	Water	\$40,000.
One Ton Dump Truck	Water	\$38,000.
Backhoe	Water	\$60,000.
Computer Equip/Software	Water	\$20,000.
<u>Grand Total Capital Budget</u>		<u>\$1,376,500.</u>
Highway State Funds		\$374,027.

to meet these appropriations, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$1,218,500.*; and \$158,000. shall be provided by transfer from Water Retained Earnings; and \$374,027. shall be provided by transfer from State Transportation Funds.

in accordance with Massachusetts General Laws Chapter 44, Section 7(3), (6), (9), (28) and (29).

AMENDMENT NO. 1 TO MOTION NO. 2:

George Harris moved and was duly seconded that each item in the Capital Requests on Page 29 of the Warrant be sequentially numbered.

MOTION TO TERMINATE DEBATE:

Alicia West moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE: MOTION CARRIED

VOTED ON AMENDMENT NO. 1 TO MOTION NO. 2: MOTION NOT CARRIED

AMENDMENT NO. 2 TO MOTION NO. 2:

Jonathan Bower moved and was duly seconded that Article 5, the FY2000 Omnibus Budget, be amended by removing the \$106,000. capital item for Fluoride under Water Department, listed on Page 29 of the Warrant and by stating that no other funds shall be used for that purpose.

VOTED ON AMENDMENT NO. 2 TO MOTION NO. 2: MOTION NOT CARRIED

AMENDMENT NO. 3 TO MOTION NO. 2:

Martin Schiff moved and was duly seconded that Item 2 (Ambulance Chassis Replacement - \$55,000.) shown on Page 29 of the Warrant and substituting the following:

2a) Purchase New Ambulance and Requisite Supplies	\$115,000.
2b) Upgrade Current Ambulance Chassis	5,000.

Total \$120,000.

and to meet these appropriations the Board of Selectmen shall be authorized to expend \$120,000. As detailed above and said appropriations shall be provided by funds from:

FY2000 Capital Request	\$55,000.
Donation - Sunrise Development	20,000.
Donation - Wayland Properties - The Meadows	5,000.
Special Revenue Fund (Ambulance Receipts)	40,000.

Total \$120,000.

VOTED ON AMENDMENT NO. 3 TO MOTION NO. 2:

1st VOICE VOTE: UNDECIDED

2nd VOICE VOTE: MOTION CARRIED

MOTION NO. 2 AS AMENDED:

Lisa Schimmel moved and was duly seconded that the following amounts be appropriated for the following specified equipment and vehicle acquisitions and projects for the following departments:

<u>Equipment/Vehicle/Project</u>	<u>Department</u>	<u>Amount</u>
Parking Lot Repair	Selectmen	\$30,000.
Ambulance Chassis Upgrade	Fire/Jec	\$5,000.
New Ambulance/Requisite Supplies	Fire	\$115,000.
Multi Purpose Tractor	Highway	\$77,000.
Roller 3-5 Ton	Highway	\$30,000.
Truck 4 X 4	Highway	\$26,000.
Compactor - Landfill	Health	\$41,000.
Modular Classrooms	Schools	\$600,000.

Technology	Schools	\$100,000.
Furniture/Equipment	Schools	\$50,000.
School Bus	Schools	\$50,000.
One Ton Dump/Plow	Park & Recreation	\$53,500.
Fluoride	Water	\$106,000.
Service Truck	Water	\$40,000.
One Ton Dump Truck	Water	\$38,000.
Backhoe	Water	\$60,000.
Computer Equip/Software	Water	\$20,000.

Grand Total Capital Budget \$1,441,500.

Highway State Funds \$374,027.

and, to meet these appropriations, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$1,218,500.*; and \$158,000. shall be provided by transfer from Water Retained Earnings; and \$25,000. shall be provided from the Ambulance Donation Account; and \$40,000. shall be provided from the Ambulance Receipts Account; and \$374,027. shall be provided by transfer from State Transportation Funds.

*pursuant to Massachusetts General Laws Chapter 44, Section 7(3), (6), (9), (28) and (29).

VOTED ON MOTION NO. 2 AS AMENDED:

STANDING COUNT BY MODERATOR:

IN FAVOR: 122

OPPOSED: 1

MOTION CARRIED BY 2/3 MAJORITY

The Meeting adjourned at 11:20 P.M.

Attendance: 260

VOTES ENACTED:

MONDAY, MAY 3, 1999 AT THE WAYLAND HIGH SCHOOL FIELD HOUSE

PETER R. GOSSELS, MODERATOR:

The Moderator called the meeting to order at 7:55 P.M., declared that a quorum was present, and the Meeting proceeded to transact the following business:

ARTICLE 6: WAYLAND/SUDBURY SEPTAGE TREATMENT FACILITY BUDGET

Proposed by: Septage Committee

Estimated Cost: \$790,331.

To determine whether the Town will vote to appropriate a sum of money to be expended by the Septage Committee for the operation of the Wayland/Sudbury Treatment Facility, and to determine whether such

appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by borrowing, or otherwise (see budget on page 34.)

MOTION:

Karen Brothers moved and was duly seconded that the Town appropriate the sum of \$890,331. to be expended by the Septage Committee for the operation of the Wayland/Sudbury Septage Treatment Facility during Fiscal Year 2000 for the following purposes:

Salaries	\$ 165,421.
Expense	
Operating Expense	60,000.
Other Expense	10,000.
Expense Utility – Misc.	5,000.
Contracted/Profess. Services	5,000.
Contract Services/Director	75,000.
Legal Services	5,000.
Out of State Travel	500.
Equipment	
Capital Replacement	75,000.
Purchase/Rental	4,000.
Maintenance/Repairs	25,000.
Material/Supplies	4,500.
Building/Maintenance Expense	
Maint/Repairs/Renovations	5,000.
Building Utilities	2,000.
Other Expense	4,000.
Special Budget Items	
Engineering Services	10,000.
Debt Service	116,560.
Sludge Disposal	126,000.
Ground Waste Monitoring	25,000.
Lab& Professional Serv	10,750.
Indirect Expenses	
Administration	40,000.
Insurance Fringe Benefits	20,400.
Other Insurance	4,400.
Retirement Benefits	35,800.
Grease Disposal	54,000.
Septage Committee Sec.	1,000.
Septage Committee	1,000.
Total Wayland/Sudbury Septage Treatment Facility Budget	\$ 890,331.;

and that said appropriation shall be provided by transferring \$675,000. from Septage Revenues and \$215,331. from Septage Retained Earnings.

VOTED: MOTION CARRIED

ARTICLE 7: WATER DEPARTMENT BUDGET

Proposed by: Board of Water Commissioners

Estimated Cost: \$1,130,441.

To determine whether the Town will appropriate a sum of money to be expended by the Board of Water Commissioners for the operation and expenses of the Water Department; to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by borrowing, or otherwise.

MOTION:

Robert Duffy moved and was duly seconded that the Town vote to appropriate the sum of \$1,130,441. to be expended by the Board of Water Commissioners for the operation and expenses of the Water Department during fiscal Year 2000 for the following purposes:

SALARIES:

Commissioners	\$ 225.
Superintendent	56,060.
Labor	293,860.
Clerical	<u>43,137.</u>
TOTAL SALARIES	<u>\$ 393,282.</u>

Operating Expense \$ 437,000.

Borrowing Costs 300,159.
\$ 737,159.

TOTAL WATER DEPARTMENT

\$1,130,441.;

that said appropriation be provided by transferring \$300,000. from Water Revenues and \$830,441. from Water Retained Earnings.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 8: PAY PREVIOUS FISCAL YEAR '96 AND FISCAL YEAR '98 UNPAID BILLS

Proposed by: Finance Committee

Estimated Cost: \$26,732.22

To determine whether the Town will vote to pay the following bills of Fiscal Years 1996 and 1998:

<u>or</u>	<u>Invoice Date</u>	<u>Amount</u>	<u>Board</u>
State Minerals	February 2, 1998	\$12,135.47	Road Commission
San Wastewater	May 21, 1998	725.00	Road Commission

Cygnus Group Inc.	March 2, 1998	4,000.00	Road Commission
Camp Dresser & McKee, Inc.	June 25, 1996	1,329.63	Road Commission (Landfill)
Boston Edison	June 30, 1998	8,542.12	Board of Health (Landfill);

to determine whether the Town will vote to appropriate the sum of money for the payment of the foregoing bills of prior fiscal years; and to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by borrowing, or otherwise.

MOTION:

Jeffrey Dieffenbach moved and was duly seconded that the Town vote to pay the bills as in the Warrant on Page 36 and that the Town appropriate the sum of \$26,732.22 for the payment of the foregoing bills of prior fiscal years and that said appropriation shall be provided by General Fund – Unreserved Fund Balance.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 9: AMEND PERSONNEL BY-LAWS

Proposed by: Personnel Board

To determine whether the Town will vote to amend the Code of the Town of Wayland, Chapter 43, PERSONNEL and the Personnel Wage and Salary Classification Plan previously adopted by the Town by making the following additions, deletions or modifications thereto, and by establishing effective dates for such amendments.

Chapter 43 – PERSONNEL

(Note: New language is underlined, deleted language is *[italic and bracketed]*. Only sections that have been amended are included.

§ 43-1. Definitions

PROBATIONARY EMPLOYEE – Any newly hired employee whose tenure of service in the Town has not exceeded six months. Such employees have limited rights during this stage of their employment and may be discharged at any point *[in which the level of performance is determined to be unacceptable by the appointing authority]*.

§ 43-9. Annual Leave

B. Schedule for earning leave days.

(4) While out of work on leave for more than 30 days due to, but not limited to, on the job injury for which the employee is collecting workers' compensation, long-term disability, sick leave, Family Medical Leave, or leave of absence, employees shall not be eligible to earn annual leave.

§ 43-11. Sick Leave

C. Up to the limit of the dollar amount accrued, an employee may request that his/her sick leave and accrued annual leave be used to supplement *[leave, and workmen's]* workers' compensation payments in each year period, as long as said payments do not exceed his/her regular after-tax income. No sick leave shall accrue

while the employee is out of work on leave for more than 30 days including, but not limited to, workers' compensation, long-term disability, sick leave, Family Medical Leave, or leave of absence.

MOTION:

Deborah Cohen moved and was duly seconded that the Town adopt the amendments to the Code of the Town of Wayland, Chapter 43, PERSONNEL and the Personnel Wage and Salary Classification Plan as set forth in pages 17 through 47 of the Warrant with Report of the Finance Committee for the 1999 Annual Town Meeting; and that each of the amendments become effective at the adjournment of the 1999 Annual Town Meeting, except that the fiscal Year 2000 salaries and wages set forth therein shall become effective on July 1, 1999.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 10: COMPENSATION FOR ELECTED OFFICIALS

Proposed by: Board of Selectmen

Estimated Cost: \$51,968.

To determine whether the Town will vote to fix the salary and compensation of all elected officers of the Town to be effective July 1, 1999, which salary and compensation are printed below.

SALARY SCHEDULE – ELECTED TOWN OFFICERS

		<u>FY 1999</u>	<u>FY 2000</u>
Town Clerk		\$ 46,300.	\$ 48,643.*
Selectmen	(5)	100.	100.
Assessors	(Chairman)	1,600	1,600
	(2)	1,500.	1,500.
Board of Health	(5)	50.	50.
Town Commissioners	(3)	75.	75.

Note: Based on budget guidelines, salary has been adjusted by 5.06%

MOTION:

John Pope moved and was duly seconded that the Town vote to fix the salary and compensation of all elected officers of the Town to be effective July 1, 1999, as in the Warrant.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 11: WASTEWATER MANAGEMENT DISTRICT COMMISSION BUDGET

Proposed by: Wastewater Management District Commission

Estimated Cost: \$107,030.

To determine whether the Town will vote to appropriate a sum of money to be expended by the Wastewater Management District Commission for its annual operating expenses; and to determine whether such appropriation be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for other purpose, by borrowing, or otherwise.

	Expended <u>FY1998</u>	Appropriated <u>FY1999</u>	Requested <u>FY2000</u>
Salaries	0	0	0
Operating Expenses	0	0	\$ 1,600.
Maintenance/Repair	0	0	0
Contract/Prof Services	0	\$20,000.	\$83,000.
Debt Service	<u>\$24,430.</u>	<u>\$23,430.</u>	<u>\$22,430.</u>
<u>Total Budget Request</u>	\$24,430.	\$43,430.	\$107,030.
Anticipated Revenues	0	\$20,000.	\$84,600.
Retained Earnings	0	0	0
Appropriation	<u>\$24,430.</u>	<u>\$23,430.</u>	<u>\$22,430.</u>
<u>Total Revenue</u>	\$24,430.	\$43,430.	\$107,030.

MOTION:

Christopher Woodcock moved and was duly seconded that the Town appropriate the sum of \$109,030. to be expended by the Wastewater Management District Commission for its annual operating expenses during Fiscal Year 2000 for the following purposes:

Operating Expenses	\$ 3,600. (a change from the Warrant)
Contract/Professional Services	\$83,000.
Debt Service	<u>\$22,430.</u>

Total Wastewater Management District Commission Budget	\$109,030. (a change from the Warrant)
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and that said appropriation be provided by raising \$22,430. by taxation and by transferring \$86,600. from sewer revenues.

VOTED: UNANIMOUSLY IN FAVOR

The Annual Town Meeting recessed at 8:30 P.M. for the Special Town Meeting.

Attendance: 260

VOTES ENACTED:

THURSDAY, MAY 6, 1999 AT THE WAYLAND HIGH SCHOOL FIELD HOUSE

The Moderator reconvened the Meeting at 8:30 P.M. and proceeded to transact the following business:

ARTICLE 12: REVOLVING FUND FOR COUNCIL ON AGING

Proposed by: Board of Selectmen/Council on Aging

To determine whether the Town will vote to authorize the continuance of a revolving fund pursuant to Chapter 14, Section 53E1/2 of the Massachusetts General Laws (see Appendix "A") for the Council on Aging; and to

determine: (1) the programs and purposes for which such revolving fund may be expended; (2) the departmental receipts which may be credited to such revolving fund; (3) the board or officer(s) authorized to expend monies from such fund; and (4) the total amount that may be expended from such fund in Fiscal Year 2000.

MOTION:

Mary Antes moved and was duly seconded that (a) the Town continue the revolving fund established by vote of the 1994 Annual Town Meeting pursuant to Chapter 44, Section 53E1/2 of the Massachusetts General Laws for the Council on Aging for education, cultural and entertainment programs and purposes; (b) that receipts from said programs may be credited to said revolving fund; (c) that the Co-Executive Directors of the Council on Aging are hereby authorized to expend monies from such fund for the aforementioned programs and purposes; and (d) that the sum of \$50,000. may be expended from such fund during Fiscal Year 2000.

VOTED: MOTION CARRIED

ARTICLE 13: BEAUTIFICATION OF PUBLIC PROPERTIES

Proposed by: Board of Selectmen

Estimated Cost: \$10,000.

To determine whether the Town will vote to appropriate a sum of money to be expended by the Board of selectmen to establish and implement a comprehensive beautification strategy for Town-owned properties; and to determine whether such appropriation shall be provided by taxation, by transferring from unappropriated funds, by transfer of funds already appropriated for other purposes, by borrowing, or otherwise.

MOTION:

Marian O'Herlihy moved and was duly seconded that the Town appropriate the sum of \$8,500. to be expended by the Board of Selectmen to establish and implement a comprehensive beautification strategy for Town-owned properties; and that said appropriation shall be provided by transfer from General Fund – Unreserved Fund balance.

VOTED: MOTION CARRIED

ARTICLE 14: ACCEPT LAW INCREASING REAL ESTATE TAX EXEMPTION AMOUNTS

Proposed by: Board of Assessors and Board of Selectmen

Estimated Cost: \$45,000.

To determine whether the Town will vote to accept the provisions of Section 4 of Chapter 73 of the Acts of 1986, as amended by Chapter 126 of the Acts of 1988 (see Appendix G), and allow an additional exemption of up to one hundred percent for Fiscal Year 2000.

MOTION:

Mary Antes moved and was duly seconded that the Town vote to accept the provisions of Section 4 of Chapter 73 of the Acts of 1986, as amended by Chapter 126 of the Acts of 1988, and allow an additional exemption of up to one hundred percent for Fiscal Year 2000.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 15: LOW INCOME ELDERLY AND DISABLED FUND

To determine whether the Town will vote to accept the provisions of Massachusetts General Laws Chapter 60, Section 3D (see Appendix F).

MOTION:

Mary Antes moved and was duly seconded that the Town vote to accept the provisions of Massachusetts General Laws Chapter 60, Section 3D.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 16: ACQUIRE ROWAN PROPERTY, 15 DRAPER ROAD

Proposed by: Conservation Commission

Estimated Cost: \$900,000.

To determine whether the Town will vote to (a) authorize the Board of Selectmen, with the approval of Town Counsel as to form, to acquire by purchase, gift, eminent domain or otherwise, for conservation and recreation purposes, the fee or any lesser interest in all or any part of the parcel of land on Draper Road, Wayland, Massachusetts, described in a deed recorded with the Middlesex South Registry of Deeds in Book 23509, Page 209, containing 19 acres, more or less; (b) appropriate a sum of money to compensate the owners of and/or acquire said parcel of land; and (c) provide for said appropriation by taxation, transfer from unappropriated available funds, transfer from available funds appropriated for other purposes, by borrowing or otherwise, contingent upon the passage of a proposition two and one-half debt exemption ballot question at the Town election to be held on April 27, 1999.

MOTION:

Marylynn Gentry moved and was duly seconded that the Town: (a) authorize the Board of Selectmen, with the approval of Town Counsel as to form, to acquire by purchase, gift, eminent domain or otherwise, for conservation and passive recreation purposes, the fee or any lesser interest in all or any part of the parcel of land on Draper Road, Wayland, Massachusetts, described in a deed recorded with the Middlesex South Registry of Deeds in Book 23509, Page 209, containing 19 acres, more or less; (b) appropriate the sum of \$900,000. to compensate the owners of and/or for the acquisition of said parcel of land or any part thereof; (c) authorize the Treasurer, with the approval of the Board of Selectmen, to borrow \$900,000. pursuant to Massachusetts General Laws Chapter 44, Section 7(3), and Chapter 44, Section 8C; and (d) that said land be conveyed to or otherwise acquired by the Town under the provisions of Massachusetts General Laws Chapter 40, Section 8C, and as it may hereafter be amended, and other Massachusetts laws relating to conservation, to be managed and controlled by the Conservation Commission and that the Conservation Commission be authorized to file on behalf of the Town any and all applications deemed necessary for grants and/or reimbursements from the Commonwealth of Massachusetts deemed necessary under the Self-Help Act, Massachusetts General Laws Chapter 132A, Section 11, and/or any others in any way connected with the acquisition of land for conservation and passive recreation purposes, and that the Town and the Conservation Commission be authorized to enter into all agreements and execute any and all instruments as may be necessary on behalf of the Town to effect said purchase or other method of acquisition of said land.

MOTION TO TERMINATE DEBATE:

Lisa Breit moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE: UNANIMOUSLY IN FAVOR

VOTED: 1st VOICE VOTE: SCATTERING OF NOES
2nd VOICE VOTE: UNANIMOUSLY IN FAVOR

ARTICLE 17: ACQUIRE SMITH PROPERTY, 130 PLAIN ROAD

Proposed by: Board of Selectmen

Estimated Cost: \$300,000.

To determine whether the Town will vote to (a) authorize the Board of Selectmen, with the approval of Town Counsel as to form, to acquire by purchase, eminent domain, gift or otherwise, for conservation or other municipal purposes, the fee or any lesser interest in all or any part of the land with the improvements thereon, known and numbered as 130 Plain Road, Wayland, Massachusetts, containing 4.6 acres, more or less, and described in a deed from Wallace S. Draper to Harold C. Clark, *et ux*, dated October 2, 1919, and recorded with the Middlesex South Registry of Deeds in Book 6157, Page 205; (b) appropriate a sum of money to compensate the owner(s) of said land and improvements and/or for the acquisition thereof; and (c) provide for said appropriation by taxation, transfer from unappropriated available funds, transfer from available funds appropriated for other purposes, by borrowing, or otherwise, contingent upon the passage of a proposition two and one-half debt exemption ballot question at the Town election to be held on April 27, 1999.

MOTION:

Mary Antes moved and was duly seconded that the Town: (a) authorize the Board of Selectmen, with the approval of Town Counsel as to form, to acquire by purchase, eminent domain, gift or otherwise, for conservation, public housing and other municipal purposes, the fee or any lesser interest in all or any part of the land, with the improvements thereon, known and numbered as 130 Plain Road, Wayland, Massachusetts, containing 4.6 acres, more or less, and described in a deed from Wallace S. Draper to Harold C. Clark, *et ux*, dated October 2, 1919, and recorded with the Middlesex South Registry of Deeds in Book 6157, Page 205; (b) appropriate the sum of \$300,000. to compensate the owner of said land and improvements and/or for the acquisition thereof; and (c) authorize the Treasurer, with the approval of the Board of Selectmen, to borrow \$300,000. pursuant to the provisions of Massachusetts General Laws Chapter 44, Section 7(3).

NOTED: 1st VOICE VOTE: SCATTERING OF NOES
2nd VOICE VOTE: UNANIMOUSLY IN FAVOR

ARTICLE 18: ACCEPT AND IMPROVE INDIAN ROAD AND MASSASOIT PATH

Proposed by: Board of Road Commissioners

Estimated Cost: \$175,000.

To determine whether the Town will vote to accept as Town ways Indian Road and Massasoit Path as laid out by the Board of Road Commissioners; to authorize the Board of Road Commissioners or the Board of Selectmen, as the case may be, with the approval of Town Counsel as to form, to acquire by purchase, gift, eminent domain or otherwise for highway purposes, the fee or any lesser interests, including easements for drainage, slope or otherwise, in, on, over, under, and through said streets; to appropriate a sum of money to compensate the landowners owning and/or abutting said streets, and for the planning, design, layout and construction of certain betterments to said streets; and to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by funds received as grants from the Commonwealth or the Federal Government, by borrowing, or otherwise.

MOTION:

David McKenna moved and was duly seconded that the Town: (a) authorize the Board of Road Commissioners and the Board of Selectmen, as the case may be, with the approval of Town Counsel as to form, to acquire by purchase, gift, eminent domain or otherwise for highway purposes, the fee or any lesser interests, including easements for drainage, slope or otherwise, in, on, over, under, and through Indian Road as shown on the plan entitled "Plan of Land in Wayland, Mass. showing Indian Road and Massasoit Path Betterments under Article 18, 1999 Annual Town Meeting" dated March 1, 1999, prepared by the Town of Wayland Town Surveyor's Office, a

copy of which plan is on file in the Office of the Town Clerk; (b) appropriate the sum of \$145,000. to compensate the landowners owning and/or abutting said street, and for the planning, design, layout and construction of certain betterments to said street; and (c) to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow \$145,000. pursuant to the provisions of the Massachusetts General Laws Chapter 44, Section 7(5), for the aforesaid purposes.

POINT OF ORDER:

George Harris asked how the motion differed from the Article as required per Town Bylaw.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 19: ROLLBACK TAXES FROM CHAPTER 61

Proposed by: Conservation Commission

To determine whether the Town will vote to authorize the Conservation Commission to petition the General Court of the Commonwealth of Massachusetts to enact special legislation providing that funds collected as rollback or conveyance taxes on land in the Town of Wayland pursuant to General Laws Chapters 61, 61A and 61B be placed in the Town's Conservation Fund to be expended subject to the approval of the Board of Selectmen and Finance Committee for the purpose of acquiring and managing properties acquired by the Town for conservation purposes.

MOTION:

Andrew Irwin moved and was duly seconded that the Town authorize the Conservation Commission to petition the General Court of the Commonwealth of Massachusetts to enact special legislation providing that funds collected as rollback or conveyance taxes on land in the Town of Wayland pursuant to General Laws Chapters 61, 61A and 61B be placed in the Town's Conservation Fund to be expended, subject to the approval of the Board of Selectmen and Finance Committee, for the purpose of acquiring properties and managing properties acquired by the Town for conservation purposes.

VOTED:

1st VOICE VOTE: UNDECIED

2nd VOICE VOTE: MOTION CARRIED

7 VOTERS QUESTIONED THE VOTE

STANDING COUNTED VOTE:

IN FAVOR: 90

OPPOSED: 59 MOTION CARRIED

TELLERS:

Steven Allen

Mark Helman

Alice Boelter

Ian Harrington

Stanley Robinson

Orville E. Bean

ARTICLE 20: RELEASE A MAINSTONE CONSERVATION RESTRICTION

Proposed by: Conservation Commission

To determine whether the Town will vote to (a) instruct the Conservation Commission, with the approval of Town Counsel as to form, to transfer the care, custody and control of all or any portion of the conservation restriction on the Mainstone Planned Development site as described in a deed recorded with the Middlesex South Registry of Deeds in Book 15681, Page 60 to the Board of Selectmen for the purpose of releasing said conservation restriction in consideration of the grant of a substantially similar conservation restriction; (b) authorize the Board of Selectmen, with the approval of Town Counsel as to form, and with the approval of all appropriate state agencies in accordance with Massachusetts General Laws Chapter 184, Section 32 (see Appendix "B"), to release all or any part of the above-described conservation restriction in consideration of the grant of a substantially similar conservation restriction; and (c) authorize the Conservation Commission to petition the General Court of the Commonwealth of Massachusetts to enact a special act to authorize the change in use of all or any part of the land covered by the above-described conservation restriction.

MOTION:

Kenneth Moon moved and was duly seconded that the Town: (a) instruct the Conservation Commission, with the approval of Town Counsel as to form, to transfer the care, custody and control of all or any portion of the conservation restriction on the Mainstone Planned Development site as described in a deed recorded with the Middlesex South Registry of Deeds in Book 15681, Page 60 to the Board of Selectmen for the purpose of releasing said conservation restriction in consideration of the grant of a substantially similar conservation restriction; (b) authorize the Board of Selectmen, with the approval of Town Counsel as to form, and with the approval of all appropriate state agencies in accordance with Massachusetts General Laws Chapter 184, Section 32, to release all or any part of the above-described conservation restriction in consideration of the grant of a substantially similar conservation restriction; and (c) authorize the Conservation Commission to petition the General Court of the Commonwealth of Massachusetts to enact a special act to authorize the change in use of all or any part of the land covered by the above-described conservation restriction.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 21: CAPITAL IMPROVEMENTS TO THE WAYLAND TOWN POOL

Proposed by: Park and Recreation Commission Estimated Cost: \$340,000.

To determine whether the Town will vote to appropriate a sum of money to be expended by the Park and Recreation Commission to make capital and aesthetic improvements to the Town Pool; and to determine whether said appropriation shall be provided by taxation, transfer from unappropriated available funds, transfer from funds appropriated for another purpose, by borrowing, or otherwise.

MOTION:

William Bowhens moved and was duly seconded that the Town appropriate the sum of \$340,000. to be expended by the Park and Recreation Commission to make capital and aesthetic improvements to the Town Pool facility located at 258 Old Connecticut Path, Wayland, Massachusetts; and to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow \$340,000. pursuant to the provisions of Massachusetts General Laws Chapter 44, Section 7(3A) for the aforesaid purposes.

VOTED:

- 1st VOICE VOTE: SCATTERING OF NOES
- 2^d VOICE VOTE: SCATTERING OF NOES
- 3^d VOICE VOTE: UNANIMOUSLY IN FAVOR

**ARTICLE 22: AMEND DESCRIPTION OF AREA TAKEN BY ARTICLE 5, SPECIAL TOWN
MEETING, JUNE 4, 1998**

Proposed by: Wastewater Management District Commission

To determine whether the Town will vote to amend the description of the areas of the land and interests therein which the Town was authorized to acquire pursuant to the vote under Article 5 of the Warrant for the Special Town Meeting held on June 4, 1998, relative to the wastewater treatment plant at the former CNA/Raytheon property on Boston Post Road (Route 20) in Wayland, Massachusetts.

MOTION:

Christopher Woodcock moved and was duly seconded that the Town amend the description of the areas of the land and interests therein which the Town was authorized to acquire pursuant to the vote under Article 5 of the Warrant for the Special Town Meeting held on June 4, 1998, relative to the wastewater treatment plant at the former CNA/Raytheon property on Boston Post Road (Route 20) in Wayland, Massachusetts, by deleting therefrom the descriptions of the land and easements to be acquired and inserting in place thereof the following descriptions "the fee in the parcel of land, with the improvements and sewer facilities thereon and thereunder, located off Boston Post Road and Old Sudbury Road in Wayland, Massachusetts, shown as Parcel A (19,071 sq. ft. (Treatment Plant Parcel) on a plan of land entitled 'Plan of Easements in Wayland, Massachusetts', dated April 1999, by Richard F. Kaminski and Associates, Inc., a copy of which plan is on file in the Office of the Town Clerk and permanent sewer easements in, on, under, across and through the areas of land motion 22, page 2 shown as 23-52-P1 and 23-52-P2 on said plan and a temporary sewer easement in, on, under, across and through the area of land shown as 23-52-T1 on said plan, together with all sewer facilities located therein and thereunder and permanent rights of ingress to and egress from said Parcel A in, on, over, across and through the areas of land covered by said permanent sewer easements."

AMENDMENT TO MAIN MOTION:

Linda Segal moved and was duly seconded to table the motion for further action.

VOTED ON AMENDMENT TO MAIN MOTION: MOTION NOT CARRIED

VOTED:

1st VOICE VOTE: SCATTERING OF NOES

2nd VOICE VOTE: SCATTERING OF NOES

STANDING COUNT BY MODERATOR:

IN FAVOR: 103

OPPOSED: 3

MOTION CARRIED BY MORE THAN 2/3 MAJORITY

The Meeting adjourned at 10:35 P.M. until Monday, May 10, 1999 at 7:45 P.M.

Attendance: 236

VOTES ENACTED:

MONDAY, MAY 10, 1999 AT THE WAYLAND HIGH SCHOOL FIELD HOUSE

The Moderator called the Meeting to order at 7:55 P.M., declared that a quorum was present and proceeded to transact the following business:

PROCEDURAL MOTION:

Christopher Woodcock moved and was duly seconded that the Meeting reconsider Article 4.

PROCEDURAL MOTION:

Philip Pattison moved and was duly seconded that Article 39 be taken out of order after Article 4.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 23: AMEND §36-10 OF THE CODE OF THE TOWN OF WAYLAND (GENERAL BY-LAWS)

Proposed by: Petitioners

To determine whether the Town will vote to amend §36-10 of the Code of the Town of Wayland (General By-Laws), entitled Reconsideration, by replacing the first sentence thereof, which presently reads:

“If an article of the warrant has once been acted upon and disposed of, it shall not again be considered that day, but if a motion to return to the article is made at any time, debate and action on said motion shall be the first order of business at the next session of said town meeting, unless there is no further session, in which case debate and action on said motion shall be deferred until all other articles shall have been disposed of.”

by the following:

“If an article of the warrant has once been acted upon and disposed of, a motion to return to the article may be made at any time; however, debate and action on said motion shall be deferred until all other articles shall have been disposed of.”

MOTION:

Patricia Abramson moved and was duly seconded that the Town vote to amend §36-10 of the Code of the Town of Wayland as in the words of the Article.

VOTED: 1st VOICE VOTE: SCATTERING OF NOES
2nd VOICE VOTE: UNANIMOUSLY IN FAVOR

ARTICLE 24: AMEND §36-5 OF THE CODE OF THE TOWN OF WAYLAND (GENERAL BY- LAWS)

Proposed by: Petitioners

To determine whether the Town will vote to amend §36-5 of the Code of the Town of Wayland (General By-Laws), entitled Quantum of vote; reports, by adding the following new subsection thereto:

C. Every article appearing in the warrant for every town meeting that proposes to amend the Code of the Town of Wayland shall be accompanied therein by a printed opinion prepared by town counsel as to whether the proposed amendment is repugnant to Massachusetts or Federal law, and if so, in what manner.”

MOTION:

Patricia Abramson moved and was duly seconded that the Town amend §36-5 of the Code of the Town of Wayland as in the words of them Article with one exception - change the word “opinion” to “statement” so that the new subsection shall read:

"C. Every article appearing in the warrant for every town meeting that proposes to amend the Code of the Town of Wayland shall be accompanied therein by a printed statement prepared by town counsel as to whether the proposed amendment is repugnant to Massachusetts or Federal law, and if so, in what manner."

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 25: AMEND §19-1 OF THE CODE OF THE TOWN OF WAYLAND (GENERAL BY- LAWS)

Proposed by: Petitioners

To determine whether the Town will vote to amend §19-1 of the Code of the Town of Wayland (General By-Laws), entitled Finance Committee, by deleting the word "regular" from the second sentence thereof, so that the first two sentences shall read as follows:

"There shall be a committee called the 'Finance Committee' appointed by the Board of Selectmen as hereinafter provided. Such committee shall consist of seven registered voters who shall serve without pay and none of whom during his or her service on such Committee shall hold elective or appointive town office having to do with the expenditure of town money."

MOTION:

Peggy Patton moved and was duly seconded that the Town amend §19-1 of the Code of the Town of Wayland as in the words of the Article with one exception - add the words "appropriation or" before the word "expenditure" so that the motion reads:

"There shall be a committee called the 'Finance Committee' appointed by the Board of Selectmen as hereinafter provided. Such committee shall consist of seven registered voters who shall serve without pay and none of whom during his or her service on such Committee shall hold elective or appointive town office having to do with the appropriation or expenditure of town money."

VOTED: MOTION CARRIED

ARTICLE 26: TREATMENT OF DUDLEY POND FOR RECURRING GROWTH OF EURASIAN MILFOIL

Proposed by: Surface Water Quality Committee

Estimated Cost: \$25,000.

To determine whether the Town will vote to appropriate a sum of money to be expended by the Surface Water Quality Committee, with the approval of the Board of Selectmen, for the purpose of treating Dudley Pond for the invasive weed Eurasian Milfoil; and to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by borrowing, or otherwise.

MOTION:

Gerry Tempesta moved and was duly seconded that the Town appropriate the sum of \$14,000. to be expended by the Surface Water Quality Committee, with the approval of the Board of Selectmen, for the purpose of treating Dudley Pond for the invasive weed Eurasian Milfoil; and that said appropriation shall be provided by transfer from the General Fund - Unreserved Fund Balance.

VOTED: MOTION CARRIED

ARTICLE 27: IMPROVEMENT OF THE ASSESSMENT PROCESS

Proposed by: Assessment and Valuation Study Committee

Estimated Cost: \$6,500.

To determine whether the Town will vote to (i) endorse the recommendations of the Assessment and Valuation Study Committee concerning changes in: (a) methods of collecting and recording information about properties; (b) methods used to analyze information about properties and estimate the market value of each property; and (c) services to and relations with the public who seek information about the assessment process and about specific properties; and (ii) appropriate a sum of money to be expended by the Board of Assessors for professional consulting services and employee public relations/ communications training; and determine whether said appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by borrowing, or otherwise.

RECOMMENDATIONS FOR IMPROVING THE ASSESSMENT PROCESS

Proposed by the Assessment and Valuation Study Committee

Whereas the Board of Assessors is a statutory board created by the Massachusetts General Laws, and the Board's authority derives from those laws and from the regulations of the Massachusetts Department of Revenue; and

Whereas the voters of Wayland have created the Assessment and Valuation Study Committee (AVSC) whose charge is to study Wayland's assessment process for residential properties and to make recommendations and report to Town Meeting regarding possible improvements in that process; and

Whereas the AVSC has found that the Commonwealth of Massachusetts and the taxpayers of Wayland share a common set of goals that could be achieved by the implementation of the Recommendations of the AVSC,

Vill the Town vote to approve the RECOMMENDATIONS of the AVSC as stated in:

- | | |
|-----------------|---------------------------|
| Sections I & II | (non-binding resolutions) |
| Section III | (binding resolutions) |
| Section IV | (funding authorizations) |

() To direct the appropriate boards and committees to pursue those actions necessary to implement the recommendations of the AVSC, and

() To direct the Board of Assessors to deliver a report at Annual Town Meeting 2000, detailing the Board's progress in implementing the Recommendations of the AVSC, and including substantive reasons for any recommendations not yet implemented.

General Information

The AVSC recommends improvements in 18 situations in three areas of the assessment process:

I. Methods of collecting and recording information about properties:

1. Insufficient interior inspections

2. Lack of/or inconsistent site influence factors
3. Inconsistent inspection data
4. Use of old data and need for timely updates

II. Methods used to analyze information about properties and thereby estimate the market value of each property:

1. Development and use of comparables
2. Estimating market value with linear model
3. Need for interim valuations
4. Need for consistency for similar properties
5. Need to have the same method to value all residential properties, including Chapter 61A and 61B residential properties
6. Need to validate assessed value before final valuations are made
7. Need to analyze and consistently apply influence factors
8. Need to study additional systems to generate mass appraisals and establish market values

III. Services to and rapport with the public who seek information about the assessment process and about specific properties:

1. Need for more responsiveness
2. Need for leadership to upgrade quality
3. Need for more and better communications
4. Need for compliance with actions of ATM
5. Need to exchange information and seek economies of scale with regional towns
6. Need for taxpayers to be able to replicate valuations or to compare results/values

Section I. Will the Town vote a "Sense of the Meeting Resolution" requesting that the Board of Assessors take the following action?

I. 1. Methods of collecting and recording information about properties.

Observation: Accurate information about properties is the foundation of any assessment system. If the recorded information is inaccurate or incomplete, the assessed value may be incorrect.

A. Interior inspections

Concern:

Approximately one-third of Wayland properties due for a site inspection did not receive an interior inspection in the most current valuation;

Concern:

In most cases properties were missed because the owner was not at home when the inspector arrived; and

Concern:

In a few cases properties were missed because the owner refused to allow the inspector to enter the dwelling;

Therefore, the Board of Assessors should:

- (a) encourage owners to schedule appointments so that inspectors can carry out an interior inspection;
- (b) notify owners that if entry is denied or if no appointment is scheduled after repeated contact from the inspector or the Assessors, then the Assessors will assume for such factors as quality of construction, number of baths, finished basements, condition, desirability, and utility (CDU) that the property is similar to the best property in the immediate neighborhood or on the street, and will assess the property accordingly; and
- (c) make use of fewer inspectors who will be available for a longer period of time in order to schedule appointment dates requested by the owners.

Influence factors

Concern:

Certain site and structural attributes or physical conditions called "influence factors" (e.g., location on a heavily trafficked, noisy street, or flood plain, or with a water view or waterfront) affect property values; however, these property attributes are neither consistently captured nor adequately recorded for all property in Town;

Concern:

Even when recorded there are no standards and there is no consistent application for data entry; and

Concern:

Failure to account for influence factors can result in property valuation errors, e.g.:

- (a) incorrect valuation of each property whose price is subject to an influence factor,
- (b) incorrect valuation of every property when valuation models are derived from properties whose prices were influenced by site factors but not accounted for in the data entered into the model, and
- (c) incorrect valuation of any property when the price of any other property used as one of its "comparables" contains influence factors unless there is an appropriate adjustment;

Therefore, the Board of Assessors should:

- (a) develop and use a standard template to capture as common property attributes any and all site conditions which could noticeably or expectedly influence the market value of a property;
- (b) ensure that the attributes are captured during each official inspection of the property and duly entered in the property record data base no later than three months from when the observation was made;
- (c) ensure that the template produces consistent and repeatable results;
- (d) process the data in a timely manner;
- (e) ensure that the influence factors are used in the valuation of each property after being tested in the valuation models; and,
- (f) on an interim basis -- until all properties in Wayland have had re-inspections -- for all sold properties, obtain and update the property record cards for influence factors.

A. *Data collection personnel*

Concern:

Inconsistent recording of property attributes can occur when too many, or inexperienced contract personnel carry out the site inspections, and the potential for inconsistency is greatest for attributes whose values are subjective, such as condition, desirability, and utility (CDU);

Therefore, The Board of Assessors should:

- (a) use fewer data collection personnel, preferably Assessors' office staff -- trained, experienced, knowledgeable about the characteristics of the Town, and available to discuss property findings with property owners -- and
- (b) ensure that this core group of data collectors understands the use of the property attributes and applies them consistently.

A. *Updating record database*

Concern:

Delays in entering changes into the property record database can cause errors in valuation and can unnecessarily force taxpayers to file repeated requests for abatement;

Therefore, The Board of Assessors should:

- (a) ensure all data is promptly entered into the property record database (no later than one month) after the data are received at the Assessors' Office -- this timing requirement should apply to inspection data, sales data, abatement decisions, building permits, decisions of the Appellate Tax Board, and court decisions; and
- (b) investigate the suitability of acquiring or leasing hand-held electronic data entry devices for use in the field during property inspections while the information is fresh.

Section II. Will the Town vote a "Sense of the Meeting Resolution" requesting that the Board of Assessors take the following action?

II. 1. Methods used to analyze information about properties and thereby estimate the market value of each property.

Observation: Most methods of valuation generate similar overall results. The Massachusetts Department of Revenue requires certification that valuations on average are within 10% of full and fair "market value." However, for individual properties, differences of even a few percent in assessed value can represent a significant change in tax obligation. Therefore, it is important to seek out and to resolve all potential sources of valuation discrepancy.

A. *Appropriateness of comparable properties to determine fair market value*

Observation:

Wayland uses both Multiple Regression Analysis (MRA) and market-adjusted cost as alternative methods to produce fair market valuation;

Observation:

The current method of determining residential property values in Wayland relies heavily on the use of "comparable" properties sold during the prior two years;

Concern:

The sale price of any property can easily differ from its market value, and this induces errors in the valuation model when the property is used as a comparable;

Concern:

The selection of specific comparable sold properties is based on a computer model (the "distance model") which requires subjective weighting factors;

Concern:

The "distance model" has frequently failed to find a sufficient number of reasonably comparable sold properties in the same neighborhood due to an insufficient number of sales;

Concern:

All properties should be valued by the same valuation method, and that does not always occur with the current system; and

Therefore, the Board of Assessors should:

cease using the distance model as a means of establishing fair market value; however, the Board of Assessors may continue to establish a comparable sales valuation for each property, but only for the purpose of conducting a validity check or as evidence in support of an assessment at the Appellate Tax Board.

Modifications to the basic assessment model

Observation:

Properties in different price ranges are affected differently over the real estate market cycle, both in degree of price change and timing;

Concern:

Any method which does not explicitly treat this nonlinear behavior will result in under and over valuations at times on both the low end and the high end of the price range, and therefore, is inequitable for all properties;

Concern:

The method currently used in Wayland tries to mitigate the market cycle effect with the use of "comparable" sales; and the use of comparables introduces other problems (as noted in II.1.A, above);

Therefore, the Board of Assessors should:

- (a) discontinue generating a single linear MRA model for all residential properties; and
- (b) develop three MRA models for low, mid, and high price segments using the sold property data set, thereby creating better predictive capability in each price range;
- (c) increase the MRA model's sensitivity to property characteristics and attributes in making valuations by limiting (to not more than 10%) the contribution of the constant term in the MRA model. *(Technical note: a constant term in the MRA model adds a fixed amount to all property valuations without giving specific consideration to any property characteristic or attribute.)*
- (d) ensure a smooth transition from one price segment to the next by using overlapping data sets to develop the three models.

C. *Interim town-wide assessment adjustments*

Observation:

Large corrections in property values can result when property values are only adjusted at the time of the state-mandated revaluation, which is ordinarily performed every three years;

Therefore, the Board of Assessors should:

- (a) in years when a mandatory revaluation is not scheduled, check whether average market values in Town appear to have increased (or decreased) by 6 percent or more since the most recent revaluation; and
- (b) adjust all property values, if such an increase (or decrease) has occurred, by a fixed percentage increase (or decrease) that reflects, but is not necessarily equal to, the average increase (or decrease) in market value, or adjust a sector, if appropriate.

D. *Treatment of variances from expected values*

Concern:

Since the application of any valuation method may generate unexpectedly low or high assessment values for a small percent of the properties, it is important to identify any individual properties where the value estimates differ from expected values;

Massachusetts law approves the use of a market-adjusted cost method as an alternative method of determining values; Wayland's current software estimates values using both MRA and the market-adjusted cost method; but the market-adjusted cost method is not used in the final valuations;

Therefore, the Board of Assessors should:

- (a) for every property, compare the value estimates derived from the applicable MRA valuation method to the market-adjusted cost method; and, if the estimates of value differ by more than 5 percent, reexamine the property attributes to identify the source of the disparity and correct the valuation if so warranted;
- (b) where the difference is greater than 15 percent, obtain an independent appraisal of the property and, at the discretion of the Board of Assessors, use the appraisal as the market value of the property.

Single method for consistency

Concern:

Inconsistencies in valuation can occur when two assessment systems are used. Most properties are currently assessed using the comparable sales with MRA-based methods, while residential properties placed under Chapters 61A and 61B are assessed using a replacement cost method; and

Concern:

These two systems can produce significant and inequitable differences in assessed values;

Therefore, the Board of Assessors should:

use the same valuation system for all residential properties in Town, except as otherwise provided in this article.

Neighborhood validity checks

Observation:

To ensure that each property pays its fair share of the tax burden, the relative values of properties must be consistent within the Town.

Concern:

Errors sometimes occur which result in similar properties in a neighborhood being valued inconsistently relative one to another;

Therefore, the Board of Assessors should:

perform a "validity check" after the preliminary value is established for each property by making a list of the properties in each sub-region of a neighborhood and listing the properties from lowest to highest value. An assessor will then visit each neighborhood sub-region to confirm that the preliminary valuations are logical, based on visual observations and the data on the property record cards.

Third method of validation

Observation:

Even in the best systems significant discrepancies in valuations may occur.

Observation:

Use of a market-adjusted cost method would corroborate accurate valuations and identify potential discrepancies. Having a third method of determining property valuation could assist in the resolution of conflicting estimates;

Therefore, the Board of Assessors should:

- (a) consider developing, or having developed, a third method.
- (b) report to ATM 2002, or earlier, the Board's decision and progress regarding this recommendation.

H. *Application of site influence factors*

Concern:

Influence factors (see Recommendation I.1. B) have been used on an *ad hoc* basis;

Concern:

Incomplete and non-standardized property data on influence factors have not enabled adequate evaluation or treatment of their influence on market price;

Concern:

The influence factors of sold properties are inadvertently introduced to every property assessment in Town through their sales price via the valuation model, whether or not the influence applies; and

Concern:

Equally problematic, if a property's sale price was affected by an influence factor, and that property was used as a "comparable," in each instance the subject property may directly receive a distorted market valuation;

Therefore, the Board of Assessors should:

- (a) have all sold properties inspected for influence factors and have them noted on the property record cards;
- (b) remove the influence factors from the sales price prior to using them in the MRA model; and
- (c) determine if it will retain "comparables" as used in the current valuation method; if the Board decides to retain them, it should adjust the prices of sold properties for influence factors before using them as comparables for other properties; otherwise,
- (d) develop the valuation model to treat site factors as explicit variables as described in Recommendation I.1.B.

I. Model inclusions and limits

Concern:

The current assessment model produces numerous unexplainable discrepancies among the values of apparently similar properties,

Therefore, the Board of Assessors should study modifications to the model to:

- (a) evaluate the contribution of the number of bedrooms as a factor in determining value;
- (b) allow for multiple condition, desirability, and utility (CDU) factors for different parts of a property (e.g., attached garages and additions);
- (c) limit the influence of architectural style to not more than 20% difference between any two styles.

Section III. To determine whether the Town will vote to approve the following AVSC Recommendations to improve assessor services to and rapport with the public who seek information about the assessment process and about specific properties.

I. 1. Appointment of Board of Assessors; leadership development

Observation: Openness and responsiveness with the Town's taxpayers are essential to citizens having trust and maintaining confidence in Town government and its officials.

Appointment vs. election of the Board of Assessors

Concern:

Numerous property owners have expressed concerns that the Assessors have not been sufficiently responsive to the taxpayers;

Concern:

The Assessors have left the burden on the taxpayers to identify and prove any errors in the valuation of their property; and

Concern:

The Assessors respond defensively to inquiries from the public. This impedes the open communication necessary to the performance of this essential government function.

Therefore, the Town shall:

create a three-person appointed Board of Assessors with appointments to be made by the Board of Selectmen for three-year terms as existing terms expire.

Assessors' Office

Concern:

Wayland subcontracts substantial professional and technical services to an outside contractor;

Concern:

Most other towns that have capable and effective operations use minimal outside contractor services;

Concern:

There is currently a substantial communications problem between the Assessors and the public;

Therefore, the Town, through the Board of Selectmen, shall:

- (a) study the desirability of upgrading the professional and technical competence, leadership, and daily operations of the Assessors' Office by establishing the position of principal assessor;
- (b) study transfer to the principal assessor: (i.) most of the professional tasks previously required to be performed by outside sources, (ii.) preparation of professional correspondence, and (iii.) all leadership, quality and guidance duties not involving policy or decision matters for which the Board of Assessors itself is responsible. Additionally, on all administrative matters such as budget preparation and staff decisions, the principal assessor should report to the Executive Secretary;
- (c) consider having the Assessors' Office staff perform most or all inspection and data entry assignments. The staff can then become completely familiar with all properties and will be better able to compare, explain, and relate how and why each property has been assessed; and
- (d) upon favorable evaluation of recommendations a), b), and c), above, prepare new job descriptions for the principal assessor and the Assessors' Office staff.

III. 2. Information dissemination and public hearings

Observation: The assessment process is highly complex; yet, its effect on tax bills is very important to property owners. Thus, the Town, through the Assessors, must take every opportunity to help citizens understand how the assessment system works and what is occurring that may affect their property values and tax bills.

A. Market trends

Concern:

Few property owners are sufficiently aware of the trends in the real estate market and the volatile change in property market values that can occur in Wayland when the regional economy is healthy or in recession. Owners are surprised when they receive property valuations that reflect those changes in market value; and

Concern:

Current information concerning the changing market would be helpful to property owners for lending, tax and estate purposes, and when they desire to sell their property;

Therefore, The Board of Assessors shall:

make an annual report describing market trends and make this easily available to the public by submitting it to the local newspapers, having it posted on the Town's Internet web site, and providing copies at the Library. The report shall describe the real estate trends in Wayland and the semi-annual increase or decrease in the average sale price of residential properties, for each six-month period within the most recent two years.

3. Progress reports

Concern:

It is important that the Board of Assessors comply with the will of the Town, as expressed in the articles approved at Annual Town Meeting;

Therefore, The Board of Assessors shall:

prepare and provide to the Board of Selectman quarterly reports detailing the progress in implementing the Recommendations of the AVSC contained in this article, and further detailed in the report of the AVSC under the "Hear Reports" of this warrant, as approved at ATM, and shall submit these reports to the Executive Secretary for posting on the Town's Internet web site.

Reports on abatement requests

Concern:

The citizens of the Town need information about the prevalence of abatement requests and the results of those abatement requests in order to assess whether the valuation system is functioning well;

Therefore, the Board of Assessors shall:

prepare, as part of the annual Town "Hear Reports," and the Annual Town Report a report for the previous six calendar years that provides:

- (a) the number of annual abatement requests filed with the Board of Assessors,
- (b) the annual number of abatements granted by the Board,
- (c) the annual average value of the abatements granted by the Board,
- (d) the number of annual abatement requests filed by Wayland property owners at the state Appellate Tax Board with respect to Wayland properties, and
- (e) a list by property of the dollar changes in each assessment granted as a result of Appellate Tax Board decisions.

Property inspection and sales reports

Concern:

The citizens of the Town need information about the effectiveness of the property inspection process in order to assess whether the valuation system is functioning well;

Therefore, The Board of Assessors shall:

prepare, as part of the annual Town "Hear Reports," and the Annual Town Report a report for the previous calendar year that states the number of residential properties that were due for inspection, the number of properties actually inspected, the number of properties for which an internal inspection of the dwelling was conducted, the number of residential properties sold, the number of sold properties for which an internal inspection was conducted, the number of properties inspected in response to a grant of a building permit,

and any other criteria requested by the Executive Secretary that will provide guidance to the Town as to the effectiveness of the assessment process.

D. Open communications

Concern:

The Assessors need to be more responsive to individual taxpayers and to the concerns of neighborhood groups;

Therefore, the Board of Assessors shall:

communicate with citizens on a regular basis by encouraging citizens with questions about valuation to attend the public comment period at the start of each regular Board of Assessors meeting. The Board shall hold a public hearing each year in March to listen to taxpayer concerns and questions regarding the assessment process and the services provided by the Assessors' Office. The Board shall ensure that adequate time is provided for the hearing and that the agenda is set so that a true hearing occurs where citizens are given a reasonable amount of time to voice their concerns.

III. 3. Regionalization study

Concern:

Several neighboring communities share common demographics with Wayland, and must address similar assessment issues; and there may be opportunities to cooperate in the performance of certain functions where there may be some efficiencies of scale;

Therefore, the Board of Assessors shall:

explore the interests in neighboring towns in considering a local effort:

- (a) whether it is desirable and feasible to form a local assessment group to communicate trends and to foster ideas among member towns;
- (b) whether it is desirable and feasible to form a Regional Assessors' Office with shared common professional/ technical staff, with each town retaining its own Board of Assessors; and
- (c) make a report on both issues to Annual Town Meeting 2000.

III. 4. Effective communications skills

Concern:

Due to the possibly misplaced anger of taxpayers and the adversarial nature of interaction with the public there may be tension and stress within the Assessors' Office that interferes with the services provided to the public;

Therefore, the Town shall:

authorize and pay for a one-day "retreat" to be attended by the Board of Assessors, all of the Assessor staff, one or two Selectmen and/or the Executive Secretary, and a contracted facilitator for the purpose of addressing internal and external problems with the goal of changing procedures and long term work habits to relieve stress within the Assessors' Office and the public with whom they interface and serve.

III. 5. Taxpayer replication of assessment computation

Concern:

It has been unreasonably difficult for a property owner to trace the process used by the Town to determine the property assessment or to replicate the precise assessment value. It is exceedingly complex to explain to most taxpayers how assessed values are derived. The common good will be served when all taxpayers know that the values of all properties are fairly and accurately derived. It would be informative to provide a spreadsheet showing the sequence of computations and values (based on MRA or replacement cost models) against which property owners can make comparisons for their property. They can also explore how property changes would lead to changes in assessed value.

Therefore, Assessors shall:

investigate the feasibility of making available *in computer spreadsheet form for taxpayer use* the actual (mass appraisal) software models used in establishing the townwide valuations.

Section IV. To determine whether the Town will vote to approve funding for the following:

- . Five thousand dollars (\$5,000) for additional out-of-scope consulting services to:
 - (a) assist the Board of Assessors in evaluating alternative valuation as proposed in this article;
 - (b) segment the valuation model (also referred to as the multiple regression analysis model, or MRA) into three price ranges to reflect non-linearity in market prices and values over the broad price spectrum; and
 - (c) study the desirability for more frequent assessment updates.
- 2 The sum of fifteen hundred dollars (\$1,500) to conduct a one-day offsite retreat with an independent facilitator as discussed in Recommendation III.4.
- 3 The Board of Selectmen shall request at Annual Town Meeting 2000 any additional funding necessary to implement the study Recommendation III.1.B for changes in the organizational structure and staff of the Assessors' Office.

MOTION:

Michael Patterson moved and was duly seconded that the Town: (i) endorse the recommendations of the Assessment and Valuation Study Committee concerning changes in: (a) methods of collecting and recording information about properties; (b) methods used to analyze information about properties and thereby estimate the market value of each property; and (c) the Board of Assessors' services to and relations with the public who seek information about the assessment process and about specific properties as printed in pages 65 through 79 of the Warrant for the 1999 Annual Town Meeting (Section I through Section III.5.); and (ii) appropriate the sum of \$500. to be expended by the Board of Assessors for professional consulting services and employee public relations/communications training; and that said appropriation shall be provided by transfer from unappropriated funds in the General Fund – Unreserved Fund Balance.

AMENDMENT TO MAIN MOTION

Sherwood moved and was duly seconded that the Town vote to amend proposed Article 27 by deleting the following language from that Article, which may be found in the 1999 Annual Town Meeting Warrant, beginning page 65:

The phrase, "binding resolutions"
The words "shall"

Page 65
twice on Page 75
three times on Page 76
three times on Page 77
three times on Page 78
Page 78

All specific references to "binding" recommendations

MOTION TO TERMINATE DEBATE:

Matthew Shear moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE: MOTION CARRIED

VOTED ON AMENDMENT TO MAIN MOTION: MOTION NOT CARRIED

VOTED ON MAIN MOTION: MOTION CARRIED

**ARTICLE 28: AMEND ARTICLE 22 OF THE 1997 ANNUAL TOWN MEETING REGARDING
INFORMATION ON ASSESSMENTS**

Proposed by: Board of Assessors

Estimated Cost: \$12,000.

To determine whether the Town will vote to amend its vote under Article 22 of the Warrant for 1997 Annual Town Meeting.

MOTION:

John Sherwood moved and was duly seconded that the Town amend its vote under Article 22 of the Warrant for the 1997 Annual Town Meeting to delete the phrase:

"(3) for any evaluation category increase more than 8 percentage points above the townwide average, an explanation of why shall be printed on the for;"

MOTION TO TERMINATE DEBATE:

Suzan Curtin moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE: UNANIMOUSLY IN FAVOR

VOTED: MOTION NOT CARRIED

ARTICLE 29: TRAFFIC STUDY

Proposed by: Board of Selectmen

Estimated Cost: \$50,000.

To determine whether the Town will vote to appropriate a sum of money to be expended by the Board of Selectmen for consulting engineering services to develop a comprehensive traffic study with a concentration on historically dangerous and/or congested intersections, primary collector routes, cut-through neighborhoods, the establishment and implementation of a standardized signage program, analysis of truck traffic flow, and electrical signalization schemes; and to determine whether such appropriation shall be provided by taxation, transfer from unappropriated funds, by transfer from funds already appropriated for other purposes, by grants received from the Commonwealth or the Federal Government, by borrowing, or otherwise.

MOTION:

Susan Weinstein moved and was duly seconded that the Town appropriate the sum of \$50,000. to be expended by the Board of Selectmen for consulting engineering services to develop a comprehensive traffic study with a concentration on historically dangerous and/or congested intersections, primary collector routes, cut-through neighborhoods, the establishment and implementation of a standardized signage program, analysis of truck traffic flow, and electric signalization schemes; and that said appropriation shall be provided by the General Fund – Unreserved Fund Balance.

VOTED: 1st VOICE VOTE: UNDECIDED
 2nd VOICE VOTE: MOTION NOT CARRIED

ARTICLE 30: REZONE LAND ON COMMONWEALTH ROAD AND RICE ROAD TO RESIDENTIAL

Proposed by: Board of Selectmen

To determine whether the Town will vote to amend the Zoning By-Laws and Zoning Map of the Town of Wayland to rezone the land on Commonwealth Road (Route 30) and Rice Road shown as Lots 64B, 64C, 64D and 64E on Plates 48 and 49 of the Town Atlas from a Limited Commercial District to a Residential District.

MOTION:

Brian O’Herlihy moved and was duly seconded that the Town amend the Zoning Map of the Town of Wayland referenced in Section 198-301.2 of the Code of the Town of Wayland and made a part of the Zoning By-Law by Section 303.1 thereof by changing from Limited Commercial to Single Residence 30,000 square feet – 150 feet frontage the zoning district designation of the parcel of land on Commonwealth Road (Route 30) and Rice Road shown as Lot “C” on a plan entitled: “Plan of Land in Wayland and Natick, Mass.,” dated October 10, 1962, by Everett M. Brooks Company, C.E., bounded and described as follows: Beginning at a Stone bound on said plan on the southerly side of the Commonwealth of Massachusetts Pressure Aqueduct and 177.84 feet east of Rice Road, thence south 20 degrees 11 minutes 25 seconds west a distance of 570.62 feet, thence south 48 degrees 01 minutes 4 seconds east a distance of 280.44 feet to Commonwealth Road East, thence in an easterly direction along Commonwealth Road East 1,555.94 feet to the Wayland-Natick Town line, thence northerly along the Wayland-Natick Town line 599.51 feet to the Commonwealth of Massachusetts Pressure Aqueduct, thence westerly along the Commonwealth of Massachusetts Pressure Aqueduct 1,819.91 feet to the point of beginning.

PLANNING BOARD REPORT - George Ives

The Planning Board held its public hearing as required by law on March 30, 1999.

The Board notes the history of the property, which originally was zoned residential and then rezoned to Limited Commercial District in 1962. If the property is rezoned back to residential it will become open space as per the purchase article of Annual Town Meeting 1998. The Board has not received any correspondence on the article nor were there any negative comments at the public hearing.

The Planning Board unanimously supports the passage of this article.

TED:

1st VOICE VOTE: SCATTERING OF NOES
2nd VOICE VOTE: SCATTERING OF NOES
3rd VOICE VOTE: UNANIMOUSLY IN FAVOR

**ARTICLE 31: AMEND CODE OF THE TOWN OF WAYLAND (GENERAL BY-LAWS) CHAPTER 109,
SECTION 7, DUDLEY POND, REGULATIONS**

Proposed by: Board of Selectmen and Petitioners

To determine whether the Town will vote to amend Chapter 109-7 of the Code of the Town of Wayland (General By-Laws), entitled Dudley Pond (see Appendix "C"), by adding thereto the following new sub-section "M. No motor-powered boat shall tow anything, except in an emergency, as defined in Chapter 109."

MOTION:

Susan Pope moved and was duly seconded that the Town amend Chapter 109-7 of the Code of the Town of Wayland (General By-Laws), entitled Dudley Pond (see Appendix "C" in the Warrant), by adding thereto the following new sub-section "M. No motor-powered boat shall tow anything, except in an emergency, as defined in Chapter 109."

AMENDMENT TO MAIN MOTION:

William Currier moved and was duly seconded that the motion be amended by adding the words "except that licensed fishermen may tow fishing lines and lures while under power" at the end of the motion.

VOTED ON AMENDMENT TO MAIN MOTION: MOTION CARRIED

MOTION TO TERMINATE DEBATE:

Elliot Pollak moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE: MOTION CARRIED

VOTED ON MAIN MOTION AS AMENDED:

1st VOICE VOTE: UNDECIDED

STANDING COUNTED VOTE:

IN FAVOR: 87

OPPOSED: 45 MOTION CARRIED

TELLERS:

Lewis S. Russell, Jr.

Jane Sanford Stabile

Edna Nichols

Chris Schmidt

William J. Murphy

Margaret Patton

The Meeting adjourned at 10:50 P.M. until Wednesday, May 12, 1999 at 7:45 P.M.

Attendance: 214

VOTES ENACTED:

WEDNESDAY, MAY 12, 1999 AT THE WAYLAND HIGH SCHOOL FIELD HOUSE

The Moderator called the Meeting to order at 7:52 P.M., declared that a quorum was present and proceeded transact the following business:

RECONSIDERATION OF ARTICLE 4:
Christopher Woodcock moved to reconsider Article 4.

VOTED: 1st VOICE VOTE: UNDECIDED
 2nd VOICE VOTE: MOTION CARRIED BY 2/3 MAJORITY

ARTICLE 4: CURRENT YEAR TRANSFER

MOTION:
Jeffrey Dieffenbach moved that the following sums be appropriated to be expended by the following boards and committees in Fiscal Year 1999 for the following purposes:

<u>Purpose</u>	<u>Amount</u>	<u>Board or Committee</u>
Highway Snow Removal	\$65,841.	Road Commissioners
Highway Labor Overtime	\$36,000.	Road Commissioners
Highway Washwater Recycling	\$25,000.	Road Commissioners;

and that said appropriations be provided by transferring \$126,841. from available funds in the General Fund – Unreserved Fund Balance.

VOTED: MOTION CARRIED

ARTICLE 39: AMEND CHAPTER 158, ARTICLE II, SECTION 158-3 OF THE CODE OF THE TOWN OF WAYLAND (GENERAL BY-LAWS)

Proposed by: Petitioners

To determine whether the Town will vote to amend Chapter 158, Article II, Section 158-3 of the Code of the Town of Wayland (General By-Laws) (see Appendix “D”) by replacing the first sentence thereof with the following new sentence:

Prior to commencing the construction, alteration, or reconstruction of any road, bridge, or sidewalk where a pavement is to be placed where none exists at the time, (1) the town governmental body or official having authority to undertake this work shall hold a public hearing to explain the project and receive the public’s views and (2) the Conservation Commission and the Planning Board shall each approve said project in writing and together document the likely environmental and aesthetic impacts resulting therefrom.”

MOTION:
Phillip Pattison moved and was duly seconded that the Town vote to amend Chapter 158, Article II, Section 158-3 of the Code of the Town of Wayland (General By-Laws) by replacing the first sentence thereof with a new sentence as in the words of the Article.

MOTION TO TERMINATE DEBATE:
An Hardenburgh moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE: UNANIMOUSLY IN FAVOR

VOTED:
1st VOICE VOTE: UNDECIDED
2nd VOICE VOTE: UNDECIDED

STANDING COUNTED VOTE:

IN FAVOR: 84

OPPOSED: 85 MOTION NOT CARRIED

MOTION:

Tom Maglione moved for a recount. Seven (7) voters questioned the vote.

RECOUNT:

IN FAVOR: 91

OPPOSED: 94

MOTION NOT CARRIED

TELLERS:

William Currier

Patricia Thompson

Lauren McNitt

Margherita Walker

Charles Field

J. Claude Williamson

ARTICLE 32: CONSTRUCTION OF A NEW SALT/SAND SHED

Proposed by: Board of Road Commissioners

Estimated Cost: \$35,000.

To determine whether the Town will vote to appropriate a sum of money to be expended by the Board of Road Commissioners for the design and construction of a salt and sand storage facility at the Highway Department garage site; and to determine whether said appropriation shall be provided by taxation, transfer from unappropriated available funds, transfer from funds appropriated for another purpose, by borrowing, or otherwise.

MOTION:

Patricia Abramson moved and was duly seconded that the Town appropriate the sum of \$35,000. to be expended by the Board of Road Commissioners for the design and construction of a salt and sand storage facility at the Highway Department garage site; and that the Treasurer, with the approval of the Selectmen, be authorized to borrow \$35,000. pursuant to the provisions of Massachusetts General Laws Chapter 44, Section 7(3), for the aforesaid purposes.

VOTED:

MOTION NOT CARRIED

ARTICLE 33: CONSTRUCTION AND RECONSTRUCTION OF SIDEWALKS AND BICYCLE PATHS

Proposed by: Board of Road Commissioners

Estimated Cost: \$120,000.

To determine whether the Town will vote to appropriate a sum of money to be expended by the Board of Road Commissioners for the construction and/or reconstruction of sidewalks and bicycle paths in the Town of Wayland; and to determine whether said appropriation shall be provided by taxation, transfer from unappropriated available funds, transfer from funds appropriated for another purpose, by borrowing, or otherwise.

MOTION:

Michael Marion moved and was duly seconded that the Town appropriate the sum of \$120,000. to be expended by the Board of Road Commissioners for the construction and/or reconstruction of sidewalks and bicycle paths in the Town of Wayland; and that the Treasurer, with the approval of the Selectmen, be authorized to borrow \$120,000. pursuant to the provisions of Massachusetts General Laws Chapter 44, Section 7(6), for the aforesaid purposes.

VOTED:

1st VOICE VOTE: UNDECIDED

2nd VOICE VOTE: UNDECIDED

STANDING COUNTED VOTE:

IN FAVOR: 141

OPPOSED: 51

MOTION CARRIED BY 2/3 MAJORITY

TELLERS:

William Currier

Patricia Thompson

Lauren McNitt

Margherita Walker

Charles Field

Claude Williamson

ARTICLE 34: FUNDING FOR WAYLAND MIDDLE SCHOOL RENOVATIONS AND ADDITIONS

Proposed by: School Committee

Estimated Cost: \$9,770,000.

To determine whether the Town will vote to appropriate a sum of money for the design, reconstruction, and equipment for Middle School facilities to be constructed on land owned by the Town at the present Wayland Middle School site in Wayland; and to determine whether said appropriation shall be provided by taxation, transfer from unappropriated available funds, transfer from funds appropriated for another purpose, by borrowing, or otherwise, contingent upon the passage of a proposition two and one-half debt exemption ballot question at the Town election to be held on April 27, 1999.

OTION:

Ed Knight moved and was duly seconded that the Town appropriate the sum of \$9,770,000. for the design, construction, construction, and equipment for middle school facilities to be constructed on land owned by the Town at the present Wayland Middle School site in Wayland; and to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow \$9,770,000. pursuant to the provisions of Massachusetts General Laws Chapter Section 7(3) for the aforesaid purposes.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 35: MODULAR GYMNASIUM FOR THE LOKER SCHOOL

Proposed by: School Committee

Estimated Cost: \$400,000.

To determine whether the Town will vote to appropriate a sum of money for the purchase and installation of a modular gymnasium at the Loker School; and to determine whether said appropriation shall be provided by taxation, transfer from unappropriated available funds, transfer from funds appropriated for another purpose, by borrowing, or otherwise, contingent upon the passage of a proposition two and one-half debt exemption ballot question at the Town election to be held on April 27, 1999.

OTION:

Ed Knight moved and was duly seconded that the Town appropriate the sum of \$400,000. for the purpose and installation of a modular gymnasium at the Loker School; and to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow \$400,000. pursuant to the provisions of Massachusetts General Laws Chapter 44, Section 7(3) for the aforesaid purposes.

VOTED: 1st VOICE VOTE: SCATTERING OF NOES
 2nd VOICE VOTE: UNANIMOUSLY IN FAVOR

ARTICLE 36: ACCEPT PORTION OF LAKESHORE DRIVE AS A TOWN ROAD

Proposed by: Petitioners

Estimated Cost: Unknown

To determine whether the Town will vote to instruct the Board of Road Commissioners to take all necessary steps to accept Lakeshore Drive as the road currently is as a town road between residence addresses 4 and 138 and inclusive of Sequin Path. The acceptance process shall be completed by October 2000 and ready for the town meeting vote in April 2001.

MOTION:

Tom McGreenery moved and was duly seconded that the Town vote to instruct the Board of Road Commissioners to take all necessary steps to accept Lakeshore Drive as the road currently is as a town road between Simpson Road and Maiden Lane and inclusive of Sequin Path. The acceptance process shall be completed by October 2000 and ready for the town meeting vote in April 2001.

AMENDMENT TO MAIN MOTION:

David McKenna moved and was duly seconded that the motion be amended by substituting the words "consider laying out Lakeshore Drive" for the words "accept Lakeshore Drive".

VOTED ON AMENDMENT TO MAIN MOTION:

1st VOICE VOTE: UNDECIDED

2nd VOICE VOTE: UNDECIDED

STANDING COUNT BY MODERATOR: MOTION CARRIED

VOTED ON MAIN MOTION AS AMENDED: MOTION CARRIED

ARTICLE 37: AMEND ZONING BY-LAW BY CHANGING §198-703.2 OF ARTICLE 7, AREA, YARD AND BULK REGULATIONS

Proposed by: Planning Board

To determine whether the Town will vote to amend existing Article 7, Area, Yard and Bulk Regulations, of the Zoning By-Law of the Town of Wayland by deleting the first sentence of existing §198-703.2, and replacing it with the following new first sentence; and by amending Article 8, Table of Dimensional Requirements, as attached; and as follows (deletions are indicated by brackets ([]), additions are underlined):

703.2. At each side of every dwelling house there shall be a side yard [] meeting the setbacks in §198-801, Table of Dimensional Requirements; except that any existing lot shown on a plan, or described in a deed, recorded in the Registry of Deeds that conformed, or was considered to conform, to the area and frontage requirements on, but not after, December 15, 1998, shall be considered to conform to this Zoning Bylaw; and any existing structure that was in compliance with regulations respecting location on, but not after, December 15, 1998, shall be considered to be in compliance with this Zoning Bylaw; and except in any specific case when an existing lot has less than the minimum frontage prescribed by this Zoning Bylaw.

**Town of Wayland Table of Dimensional
Requirements**

		Minimum Yard Setbacks ¹⁴						Maximum Height ⁴		
						Front	Rear	Side	The Lesser of	
Districts	Use	Mini- mum Lot Area ¹ (sq ft)	Maxi- mum Lot Coverage	Mini- mum Front- age (ft)	From Lot Line (ft)	From ROW Center Line (ft)	From Lot Line (ft)	From Lot Line (ft)	Feet	Stories
Single Residence		20,000 ¹⁵	20%	120	30 ²	55	30	15 ³	35	2 1/2
		30,000 ¹⁵	20%	150	30 ²	55	30	20 ³	35	2 1/2
		40,000 ¹⁵	20%	180	30 ²	55	30	25 ³	35	2 1/2
		60,000 ¹⁵	20%	210	30 ²	55	30	30 ³	35	2 1/2
Roadside Business	Uses permitted in Single Residence Districts	7	20%	7	60	55	30	15 ³	35	2 1/2
	Permitted nonresidential uses	40,000	20%	200 ⁶	60		30	30	35	2 1/2
Business A	Retail, offices, services, trades, etc	8	75% (70% corner lot)	8	30 ²	55	15	15 ³	35	
	Auto service and repair garage	30,000	25%	125	40		25 ^{9,10}	25 ^{9,10}	35	
	Auto sales, service and repairs	2 acres	25%	200	40		25 ^{9,10}	25 ^{9,10}	35	
	Gasoline service stations	40,000	25%	200	40 ¹⁰		25 ^{9,10}	25 ^{9,10}	35	

MOTION:

George Ives moved and was duly seconded that the Town amend existing Article 7, Area, Yard and Bulk Regulations, of the Zoning By-Law of the Town of Wayland and Article 8, Table of Dimensional Requirements, as in the words of the Article.

PLANNING BOARD REPORT - George Ives

The Planning Board held its public hearing as required by law on March 30, 1999.

This article proposes to adjust the side yard setback requirements to be proportional to the size of the lot. The present By-Law requires a 15' side yard setback requirement for all residential zones. The proposed amendment would scale the side yard setback from 15' to 30' increasing the minimum distance between houses as the lots become larger, thus creating a relatively larger space between such houses, and helping to retain a sense of scale more in keeping with Wayland's character. There have been no arguments opposed presented to the Planning Board. The only known arguments concern the grandfathering of existing houses which the Board believes is covered by the proposed article.

The Planning Board unanimously supports the passage of this article.

VOTED:

1st VOICE VOTE: SCATTERING OF NOES

2nd VOICE VOTE: SCATTERING OF NOES

STANDING COUNT BY MODERATOR:	IN FAVOR:	104
	OPPOSED:	2

MOTION CARRIED BY 2/3 MAJORITY

ARTICLE 38: WATER SYSTEM IMPROVEMENTS
--

Proposed by: Board of Water Commissioners

Estimated Cost: \$83,000.

To determine whether the Town will vote to appropriate a sum of money to be expended by the Board of Water Commissioners for water system improvements; and to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by grants received from the Commonwealth or Federal Government, by borrowing, or otherwise.

MOTION:

Robert Duffy moved and was duly seconded that the Town appropriate the sum of \$62,000. to be expended by the Board of Water Commissioners for water system improvements; and to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow \$62,000. pursuant to the provisions of Massachusetts General Laws Chapter 44, Section 8(7).

VOTED: UNANIMOUSLY IN FAVOR

The Meeting adjourned at 10:30 P.M. until Thursday, May 13, 1999 at 7:45 P.M.

Attendance: 242

VOTES ENACTED:

THURSDAY, May 13, 1999 AT THE WAYLAND HIGH SCHOOL FIELD HOUSE

The Moderator called the Meeting to order at 8:10 P.M., declared that a quorum was present and proceeded to transact the following business:

**ARTICLE 40: DESIGN AND CONSTRUCT SEWER LINE CONNECTIONS TO THE
WAYLAND TOWN BUILDING**

Proposed by: Board of Selectmen

Estimated Cost: \$40,000.

To determine whether the Town will vote to appropriate a sum of money to be expended by the Wayland Wastewater Management District Commission for the design and construction of a sewer pipeline running from the rear of the Wayland Town Building across Pelham Island Road and Blacksmith Green to Boston Post Road (Route 20) in order to connect the Wayland Town Building to the sewer system constructed or to be constructed therein; and to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by borrowing, or otherwise.

MOTION:

Susan Weinstein moved and was duly seconded that the Town appropriate the sum of \$40,000. to be expended by the Wayland Wastewater Management District Commission for the design and construction of a sewer pipeline running from the rear of the Wayland Town Building to Boston Post Road (Route 20) in order to connect the Wayland Town Building to the sewer system constructed or to be constructed therein; and to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow \$40,000. pursuant to the provisions of Massachusetts General Laws Chapter 44, Section 7(1) for the aforesaid purposes.

VOTED:

1st VOICE VOTE: UNDECIDED

2nd VOICE VOTE: UNDECIDED

STANDING COUNT BY MODERATOR:

IN FAVOR: 87

OPPOSED: 17

MOTION CARRIED BY 2/3 MAJORITY

**ARTICLE 41: CONDITION SURVEY AND MASTER PLAN FOR IMPROVEMENTS TO OPEN
DRAINAGE SYSTEMS**

Proposed by: Board of Road Commissioners

Estimated Cost: \$100,000.

To determine whether the Town will vote to appropriate a sum of money to be expended by the Board of Road Commissioners to conduct a condition survey of all open channel flow drainage systems throughout the Town and to develop a master plan for remedial work to storm water management systems; and to determine whether said appropriation shall be provided by taxation, transfer from unappropriated available funds, transfer from funds appropriated for another purpose, by borrowing, or otherwise.

MOTION:

David McKenna moved and was duly seconded to pass over the Article.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 42: INSTALLATION OF A RECYCLED WASH WATER HOLDING TANK

Proposed by: Board of Road Commissioners

Estimated Cost: \$25,000.

To determine whether the Town will vote to appropriate a sum of money to be expended by the Board of Road Commissioners for the design and installation of a 10,000-gallon holding tank for storage of recycled wash water to supplement the existing wash water system at the Highway Department Garage; and to determine whether said appropriation shall be provided by taxation, transfer from unappropriated available funds, transfer from funds appropriated for another purpose, by borrowing, or otherwise.

MOTION:

David McKenna moved and was duly seconded that the Town appropriate the sum of \$25,000. to be expended by the Board of Road Commissioners for the design and installation of a 10,000-gallon holding tank for storage of recycled wash water to supplement the existing wash water system at the Highway Department Garage; and that said appropriation shall be provided by transfer from the General Fund – Unreserved Fund Balance.

VOTED: MOTION NOT CARRIED

ARTICLE 43: AMEND CHAPTER 19 (FINANCE) OF THE CODE OF THE TOWN OF WAYLAND (GENERAL BY-LAWS)

Proposed by: Petitioners

To determine whether the Town will vote to amend Chapter 19 (Finance) of the Code of the Town of Wayland (General By-Laws), (see Appendix “E”) by adopting a new §19-7, which shall read as follows:

“Unless exempt pursuant to the provisions of Massachusetts General Laws Chapter 30B, the Uniform Procurement Act, the town’s procurement officer shall obtain bid quotations in accordance with said Act for every capital outlay expenditure in advance of its authorization at a town meeting. Said quotations shall be on file with the town clerk for public inspection at least seven days before the annual meeting and at least fourteen days before any special town meeting.”

MOTION:

William Murphy moved and was duly seconded that the Town amend Chapter 19 (Finances) of the Code of Town of Wayland (General Bylaws) by adopting a new §19-7, which shall read as follows:

“No vote at any town meeting to appropriate funds for the acquisition of any vehicle valued at ten thousand dollars or more for the Park and Recreation, Highway, or Water Departments shall be in order unless the town’s procurement officer has prepared a description of the vehicle suitable for inclusion in an invitation for bids for a procurement contract under Massachusetts General Laws Chapter 30B, the Uniform Procurement Act, and placed such vehicle description on file with the Town Clerk for public

inspection at least seven days before the annual meeting and at least fourteen days before any special town meeting.

VOTED:

1st VOICE VOTE: UNDECIDED

2nd VOICE VOTE: UNDECIDED

STANDING COUNT BY MODERATOR: UNDECIDED

STANDING COUNTED VOTE: IN FAVOR: 45

OPPOSED: 42 MOTION CARRIED

TELLERS:

Susan Kaufman

William J. Bowhers

Regina Snow Mandl

Larry Stabile

Perry R. Smoot

Mary Upton

The Moderator recognized the sound crew responsible for the audio and video recording of the Meeting:

MediaOne

Albie Cincotti

Alex Fontana

Oren Novotny

Andrew Robinson

Justin Swift

Matt Travis

ARTICLE 44: ACQUIRE REID PROPERTY, 42 RICH VALLEY ROAD

Proposed by: Conservation Commission

Estimated Cost: \$40,000.

To determine whether the Town will vote to (a) authorize the Board of Selectmen, with the approval of Town Counsel as to form, to acquire by purchase, gift, eminent domain or otherwise, for conservation purposes, the fee or any lesser interest in all or any part of the parcel of land located off Rich Valley Road, Wayland, Massachusetts, described in a deed recorded with the Middlesex South Registry of Deeds in Book 26996, Page 467, containing 3.94 acres, more or less; (b) appropriate a sum of money to compensate the owner or and/or acquire said parcel of land; and (c) provide for said appropriation by taxation, transfer from unappropriated available funds, transfer from funds appropriated for other purposes, by borrowing, or otherwise.

MOTION:

Wendy Levine moved and was duly seconded that the Town: (a) authorize the Board of Selectmen, with the approval of Town Counsel as to form, to acquire by purchase, gift, eminent domain or otherwise, for conservation purposes, the fee or any lesser interest in all or any part of the parcel of land located off Rich Valley Road, Wayland, Massachusetts, described in a deed recorded with the Middlesex South Registry of Deeds in Book 26996, Page 467, containing 3.94 acres, more or less; (b) appropriate the sum

of \$40,000. to acquire or compensate the owner of said parcel of land; and (c) that said appropriation shall be provided from the General Fund – Unreserved Fund Balance.

AMENDMENT TO MAIN MOTION:

Stanley Robinson moved and was duly seconded to amend the main motion by deleting the phrase “or any lesser interest” and the phrase “or any part.”

MOTION TO TERMINATE DEBATE:

Eleanora West moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE: MOTION CARRIED

VOTED ON AMENDMENT TO MAIN MOTION: MOTION CARRIED

RECONSIDER AMENDMENT TO MAIN MOTION:

Molly Upton moved to reconsider the amendment.

VOTED TO RECONSIDER AMENDMENT:

1st VOICE VOTE: UNDECIDED

STANDING COUNT BY MODERATOR: MOTION NOT CARRIED

MOTION TO TERMINATE DEBATE:

Elaine Gossels moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE: UNANIMOUSLY IN FAVOR

VOTED ON MAIN MOTION: MOTION NOT CARRIED

ARTICLE 45: ACQUIRE PARCELS OF LAND AROUND DUDLEY POND

Proposed by: Board of Selectmen

Estimated Cost: \$500.

To determine whether the Town will vote to (a) authorize the Board of Selectmen, with the approval of Town Counsel as to form, to acquire by purchase, eminent domain, gift or otherwise, for highway, recreation, conservation or other municipal purposes the fee or any lesser interest in all or any part of the parcels of land located on Lakeshore Drive, Knollwood Lane and Priscilla Path shown as areas of interest highlighted in red on a plan entitled “Town of Wayland Proposed Right of Way Takings” dated December 9, 1998, prepared by the Wayland Town Surveyor, a copy of which plan is on file in the Office of the Town Clerk; (b) appropriate a sum of money to be expended by the Board of Selectmen to compensate the owners of said parcels of land and/or for the acquisition of said parcels of land; and (c) provide for said appropriation by taxation, transfer from unappropriated available funds, transfer from available funds appropriated for other purposes, by borrowing, or otherwise.

MOTION:

Brian O’Herlihy moved and was duly seconded to pass over the Article.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 46: ACCEPT GIFTS OF LAND

Proposed by: Board of Selectmen

To determine whether the Town will vote to accept real property or interests in real property which have been tendered to it as a gift, by devise, or otherwise.

MOTION:

Mary Antes moved and was duly seconded that the Town accept, as a gift, for conservation purposes, the parcel of land containing 4.43 acres, more or less, shown as Lot 3 on a plan entitled "Meadow Crossing, Wayland, Massachusetts" prepared by Drake Associates, Inc., Civil Engineers and Land Surveyors, which plan is recorded with the Middlesex South Registry of Deeds on September 18, 1998, as Plan No. 1021 of 1998 and express its gratitude to Stephen E. Tise, Sr. and Katherine A. Schreiber for their generosity in donating this parcel of land to the Town.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 47: SELL OR TRADE VEHICLES AND EQUIPMENT

Proposed by: Board of Selectmen

To determine whether the Town will vote to authorize the Board of Selectmen to sell or otherwise dispose of certain surplus vehicles, equipment, or other personal property in connection with the purchase of new vehicles, equipment or other personal property.

Highway Department	(1)	MT Trackless multi-purpose tractor	1985
	(1)	GMC 4 x 4 utility truck	1988
	(1)	One-ton roller	1969

MOTION:

Brian O'Herlihy moved and was duly seconded that the Town authorize the Board of Selectmen to sell or otherwise dispose of the following surplus vehicles and equipment, in connection with the purchase of new vehicles and equipment:

Highway Department	(1)	MT Trackless multi-purpose tractor	1985
	(1)	GMC 4 x 4 utility truck	1988
	(1)	One-ton roller	1969
Police	(1)	Crown Victoria	1995
	(1)	Crown Victoria	1997
	(1)	Crown Victoria	1997

AMENDMENT TO MAIN MOTION:

Dolly Upton moved and was duly seconded to delete (1) GMC 4 x 4 utility truck (1988) from the main motion.

VOTED ON AMENDMENT TO MAIN MOTION: MOTION CARRIED

VOTED ON MAIN MOTION AS AMENDED: UNANIMOUSLY IN FAVOR

RECONSIDERATION:

Andrew Irwin moved to reconsider Article 44.

ARTICLE 48: AUTHORIZE TREASURER TO BORROW

Proposed by: Board of Selectmen

To determine whether the Town will vote to authorize the Treasurer, with the approval of the Selectmen, to borrow monies from time to time in anticipation of the revenue of the fiscal year beginning July 1, 1999 in accordance with the provisions of Massachusetts General Laws Chapter 44, Section 4 and Chapter 849 of the Acts of 1969, both as amended, and to issue a note or notes therefor, payable within one year, and to renew any note or notes that may be given for a period of less than one year in accordance with the provisions of Massachusetts General Laws Chapter 44, Section 17, as amended.

MOTION:

Susan Weinstein moved and was duly seconded that the Town authorize the Treasurer, with the approval of the Selectmen, to borrow monies from time to time in anticipation of the revenue of the fiscal year beginning July 1, 1999 in accordance with the provisions of Massachusetts General Laws Chapter 44, Section 4 and Chapter 849 of the Acts of 1969, both as amended, and to issue a note or notes therefor, payable within one year, and to renew any note or notes that may be given for a period of less than one year in accordance with the provisions of Massachusetts General Laws Chapter 44, Section 17, as amended.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 44: ACQUIRE REID PROPERTY, 42 RICH VALLEY ROAD

VOTED TO RECONSIDER:

1st VOICE VOTE: UNDECIDED

2nd VOICE VOTE: UNDECIDED

STANDING COUNT BY MODERATOR: UNDECIDED

STANDING COUNTED VOTE:

IN FAVOR: 54

OPPOSED: 29 MOTION NOT CARRIED

TELLERS:

Susan Kaufman

William J. Bowhens

Regina Snow Mandl

Larry Stabile

Perry R. Smoot

Mary Upton

The Meeting adjourned at 10:17 P.M. sine die.

Attendance: 106

TOWN OF WAYLAND
SPECIAL TOWN MEETING 1999

DATE:

May 3, 1999
May 5, 1999
May 6, 1999

ARTICLES DISPOSED OF:

1 through 9
10 through 18
Return to 10, 19, 20

RETURN OF SERVICE

MIDDLESEX, s.s.

APRIL 13, 1999

I, Sandra O'Brien, duly qualified Constable of the Town of Wayland, do hereby affirm and certify that I have posted the specimen of the Official Ballot for the Annual Town Election to be held on Tuesday, April 27, 1999, together with the Warrant for the Annual Town Meeting to be held on Thursday, April 29, 1999, and the Special Town Meeting to be held on Monday, May 3, 1999, by my posting copies thereof at the Town Building, Cochituate Post Office, Wayland Library and the Happy Hollow School, by posting seven (7) days at least before the date appointed for the posting of the Ballot and the Annual Town Meeting Warrant and fourteen (14) days at least before the date appointed for the posting of the Special Town Meeting. Posting was done April 13, 1999.

VOTES ENACTED:

May 3, 1999 AT THE WAYLAND HIGH SCHOOL FIELD HOUSE

C. PETER R. GOSSELS, MODERATOR:

Pursuant to the Warrant dated April 12, 1999 signed by Susan Weinstein, Marcia P. Crowley, Mary M. Antes, Brian T. O'Herlihy and Susan W. Pope, Selectmen, served and return of service given by Sandra L. O'Brien, Constable of the Town, the inhabitants of the Town of Wayland qualified to vote at Town Meeting met this day at Wayland High School Field House; and at 8:30 P.M. the Moderator called the Meeting to order, declared that a quorum was present, and the Meeting proceeded to transact the following business:

ERRATA: The errata sheet included the following pages of the Warrant:

Warrant Page Number

3. STM Article 16 7th line from bottom of page:
Change §198-1597 to §198-1507. Also make same change on Page 160 in title of the article, end of 8th line down.
4. STM Article 18 2nd line from top of page:
Change "Resgtrictions" to "Restrictions".
127. STM Article 10 Mid-page, under "EDUCATIONAL":
Change "(MGL c.40A, B3)" to "(MGL c.40A, §3)"
136. STM Article 10 End of third line down:
Change "...shall be three or less;" to "...shall be three or fewer;"

143. STM Article 13 In second line of Article:
Change "...by deleting §1998-1102.1.9," to "...by deleting
§198-1102.1.9,"

ARTICLE 1: RESOLUTION TO SUPPORT COMMUNITY PRESERVATION ACT

Proposed by: Conservation Commission

To determine whether the Town will vote to adopt a resolution to support the proposed Community Preservation Act.

MOTION:

Kenneth Moon moved and was duly seconded that the Town adopt the following resolution in support of the proposed Community Preservation Act.

Resolution in Support of the Community Preservation Act

- Whereas, the Town of Wayland has a semi-rural character;
- Whereas, the Town of Wayland is committed to maintaining its semi-rural character;
- Whereas, the Town of Wayland has demonstrated its commitment to maintaining its semi-rural character through open space acquisitions and conservation and other preservation restrictions;
- Whereas, the Board of Selectmen has adopted growth management goals which include, among other things, preservation of community resources and promoting a variety of housing options; and
- Whereas, the proposed Community Preservation Act, pending before the Massachusetts Legislature, will promote the Town of Wayland's preservation efforts;

NOW, THEREFORE, BE IT RESOLVED THAT:

The Town hereby instruct its representatives in the Massachusetts Legislature to support a state-wide enabling bill that would allow any community to decide for itself whether it wishes to establish, by a local ballot referendum, a Community Preservation Fund with revenues flowing from an increase in the deeds excise tax up to 1% on real estate purchases, with a possible exemption of up to \$100,000.00 of every purchase; or a surcharge on the property tax of up to 3%, with a possible exemption of up to 1/2 of the mean assessed property value, or a combination of both taxes at lesser amounts: up to 1/2% real estate transfer tax and up to 1 1/2% property tax surcharge. Said fund to be allocated at least 10% to open space acquisition, at least 10% to affordable housing, and at least 10% to historic preservation, with the remaining 70% allocated to any or all of these uses according to a Community Preservation Plan established and presented at a public hearing for public comment by a Community Preservation Committee locally selected according to the method accepted by the voters in the referendum.

VOTED: 1st VOICE VOTE: UNDECIDED
2nd VOICE VOTE: MOTION CARRIED

ARTICLE 2: EXTEND TERM OF DOG CONTROL BY-LAW STUDY COMMITTEE

Proposed by: Board of Selectmen

To determine whether the Town will vote to extend the term and date to make a report to town meeting of the Dog Control By-Law Study Committee from the 1999 Annual Town Meeting to the 2000 Annual Town Meeting.

MOTION:

Susan Pope moved and was duly seconded that the Town vote to extend the term and date for the Dog Control By-Law Study Committee to make a report to Town Meeting from the 1999 Annual Town Meeting to the 2000 Annual Town Meeting.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 3: REVISE PAINE ESTATE ACCESS AND UTILITIES EASEMENT

Proposed by: Board of Selectmen

To determine whether the Town will vote to:

(a) authorize the Board of Selectmen, with the approval of Town Counsel as to form, to transfer the care, custody, management and control of the land located off Old Connecticut Path, Wayland, Massachusetts shown as "PROP. ACCESS EASEMENT 1" and "PROP. ACCESS EASEMENT 2" on the Plan entitled "Plan of Land, Parcels G-1, J-1, J-2 Paine Estates, Wayland, MA" dated July 31, 1998, by Marchionda & Associates, L.P., Engineering and Planning Consultants, which plan is on file in the Office of the Town Clerk, to the Board of Selectmen for the purpose of granting a permanent easement in, on, under, over, across and through said areas of land for access and utilities purposes; and

(b) authorize the Board of Selectmen, with the approval of Town Counsel as to form, to grant a permanent easement in, on, under, over, across and through said areas of land for access and utilities purposes.

MOTION:

Mary Antes moved and was duly seconded that the Town vote to revise the Paine Estate access and utilities easement as in the words of the Article.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 4: SELL OR EXCHANGE LANDS ON WOODLAND ROAD AND MAYFLOWER PATH

Proposed by: Board of Selectmen

To determine whether the Town will vote to:

(a) instruct the Board of Selectmen, with the approval of Town Counsel as to form, to transfer the care, custody, management and control of all or any portion of the parcels of land on 1.) Woodland Road, Wayland, Massachusetts, known and numbered as 51 Woodland Road and shown as Lot 45 on Assessors Map 42D; and 2.) Mayflower Path, Wayland, Massachusetts, known and numbered as 6 Mayflower Path and shown as Lot 48 on Assessors Map 42D to the Board of Selectmen for the purpose of selling, conveying, transferring, exchanging or otherwise disposing of all or any portion of said parcels of land;

(b) authorize the Board of Selectmen, with the approval of Town Counsel as to form, to sell, convey, transfer, exchange or otherwise dispose of all or any portion of the parcels of land described in Paragraph (a) above; and

(c) authorize the Board of Selectmen, with the approval of Town Counsel as to form, to acquire by purchase, eminent domain, gift or otherwise, for municipal purposes, the fee or any lesser interest in all or any part of the parcel of land located on Mayflower Path, Wayland, Massachusetts, shown as Lot 47A on Assessors Map 42D; appropriate a sum of money to be expended by the Board of Selectmen for the acquisition of said land or interest therein; and to determine whether such appropriation shall be provided by taxation, transfer from unappropriated funds, by transfer from funds already appropriated for another purpose, by borrowing, or otherwise.

MOTION:

Mary Antes moved and was duly seconded that the Town vote to:

(a) instruct the Board of Selectmen, with the approval of Town Counsel as to form, to transfer the care, custody, management and control of all or any portion of the parcels of land on Woodland Road, Wayland, Massachusetts, known and numbered as 51 Woodland Road and described in a deed dated August 5, 1960 and recorded with the Middlesex South Registry of Deeds in Book 9660, Page 408, to the Board of Selectmen for the purpose of selling, conveying, transferring, exchanging or otherwise disposing of all or any portion of said parcels of land;

(b) authorize the Board of Selectmen, with the approval of Town Counsel as to form, to sell, convey, transfer, exchange or otherwise dispose of all or any portion of the parcels of land described in Paragraph (a) above; and

(c) (i) authorize the Board of Selectmen, with the approval of Town Counsel as to form, to acquire by purchase, eminent domain, gift or otherwise, for municipal purposes, the fee or any lesser interest in all or any part of the parcel of land located on Mayflower Path, Wayland, Massachusetts, described in a deed dated April 29, 1998, and recorded with said Registry of Deeds in Book 28510, page 111.

VOTED: 1st VOICE VOTE: SCATTERING OF NOES
 2nd VOICE VOTE: UNANIMOUSLY IN FAVOR

PROCEDURAL MOTION:

Philip Pattison moved and was duly seconded that the Meeting consider Article 6 out of order before Article 5.

VOTED: 1st VOICE VOTE: SCATTERING OF NOES
2nd VOICE VOTE: SCATTERING OF NOES
STANDING COUNT BY MODERATOR:
IN FAVOR: 152
OPPOSED: 10
MOTION CARRIED BY 2/3 MAJORITY

ARTICLE 6: CREATE A ROUTE 30 TRAFFIC PROJECT COMMITTEE

Proposed by: Pctitioners

To determine whether the Town will vote to transfer, effective with the dissolution of the 1999 Annual Town meeting, all unexpended funds appropriated for the reconstruction of the intersection of Route 30 and Oak Street to the authority of the Route 30 Traffic Project Committee, said Committee to consist of seven members appointed as follows: two by the Route 30 Development Committee, one by the Planning Board, one by the Chief of Police, one by the Board of Road Commissioners, and two by the Cochituate Preservation Association. Before undertaking the reconstruction of the intersection, said Committee shall engage a traffic light consultant, explore a range of potential modifications to improve the flow of traffic, and select that modification which best resolves traffic problems. The Committee shall be guided throughout its work by citizen input obtained via public hearings and shall endeavor to ensure that the public supports its actions.

MOTION:

Philip Pattison moved and was duly seconded that the Town create the Route 30 Traffic Project Committee, which shall be comprised of seven members, two of which shall be appointed by the Route 30 Development Committee, one shall be appointed by the Planning Board, one shall be appointed by the Chief of Police, one shall be appointed by the Board of Road Commissioners and two shall be appointed by the Cochituate Preservation Association, which Committee shall determine which modifications, if any, to the existing intersection design plans to improve traffic flow are appropriate, after soliciting and receiving citizen input through public hearings.

AMENDMENT NO. 1 TO MAIN MOTION:

Larry Stabile moved and was duly second that the words "that the Board of Road Commissioners shall consider recommendations by the Committee by hearing and voting on each recommendation" be added to the end of the main motion.

VOTED ON AMENDMENT NO. 1 TO MAIN MOTION: MOTION CARRIED

AMENDMENT NO. 2 TO MAIN MOTION:

Philip Pattison moved and was duly seconded that the words "and said Committee shall report back to the next Annual Town Meeting with its recommendations" be added to the end of the main motion.

VOTED ON AMENDMENT NO. 2 TO MAIN MOTION: MOTION CARRIED

MOTION TO TERMINATE DEBATE:

Eleanora West moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE: UNANIMOUSLY IN FAVOR

VOTED ON MAIN MOTION AS AMENDED: that the Town create the Route 30 Traffic Project Committee, which shall be comprised of seven members, two of which shall be appointed by the Route 30 Development Committee, one shall be appointed by the Planning Board, one shall be appointed by the Chief of Police, one shall be appointed by the Board of Road Commissioners and two shall be appointed by the Cochituate Preservation Association, which Committee shall determine which modifications, if any, to the existing intersection design plans to improve traffic flow are appropriate, after soliciting and receiving citizen input through public hearings; that the Board of Road Commissioners shall consider recommendations by the Committee by hearing and voting on each recommendation; and that said Committee shall report back to the next Annual Town Meeting with its recommendations.

1st VOICE VOTE: UNDECIDED

STANDING COUNT BY MODERATOR: UNDECIDED

STANDING COUNTED VOTE:

IN FAVOR: 121

OPPOSED: 104 MOTION CARRIED

TELLERS:

Edward P. Wallner

Pauline M. DiCesare

Dennis M. Goodwin

Shirley M. Barnes

Karen Brothers

Jean B. Pratt

ARTICLE 5: SUPPLEMENT FUNDS APPROPRIATED FOR RECONSTRUCTION OF INTERSECTION OF ROUTE 30 AND OAK STREET

Proposed by: Board of Road Commissioners

Estimated Cost: \$145,000.

To determine whether the Town will vote to appropriate a sum of money to be expended by the Board of Road Commissioners to supplement previous appropriations for the reconstruction of the Route 30 and Oak Street intersection, and to complete the project as designed, and to determine whether such appropriation shall be provided by taxation, transfer from unappropriated funds, transfer from funds already appropriated for another purpose, by borrowing, or otherwise.

MOTION:

David McKenna moved and was duly seconded that the Town appropriate the sum of \$145,000. to be expended by the Board of Road Commissioners to supplement previous appropriations for

the reconstruction of the Route 30 and Oak Street intersection, and to complete the project as designed; and that the Treasurer, with the approval of the Selectmen, be authorized to borrow \$145,000. pursuant to the provisions of Massachusetts General Laws Chapter 44, Section 7(5).

AMENDMENT TO MAIN MOTION:

Tom Maglione moved and was duly seconded to amend the main motion by moving to pass over the Article.

MOTION TO TERMINATE DEBATE:

Judy Bennett moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE: UNANIMOUSLY IN FAVOR

VOTED ON AMENDMENT TO MAIN MOTION: MOTION CARRIED

VOTED ON MAIN MOTION AS AMENDED: MOTION CARRIED

ARTICLE 7: ACCEPT BRADFORD STREET AS A TOWN WAY
--

Proposed by: Board of Road Commissioners

Estimated Cost: \$100.

To determine whether the Town will vote to: a) accept Bradford Street as a Town way as laid out by the Board of Road Commissioners; b) authorize the Board of Road Commissioners and the Board of Selectmen, with approval of Town Counsel as to form, to acquire by purchase, eminent domain, gift or otherwise, for highway purposes, the fee or any lesser interest, as well as easements for drainage, slope or otherwise, in said way; c) appropriate a sum of money to compensate the landowners owning and/or abutting said street; and d) provide for said appropriation by taxation, transfer from unappropriated funds, transfer from funds already appropriated for another purpose, by borrowing, or otherwise.

MOTION:

Patricia Abramson moved and was duly seconded to pass over the Article.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 8: ACCEPTANCE, ACQUISITION AND CONSTRUCTION OF LODGE ROAD
--

Proposed by: Board of Road Commissioners

Estimated Cost: \$128,000.

To determine whether the Town will vote to a) accept as a town way Lodge Road, as laid out by the Board of Road Commissioners; b) determine whether the Town will vote to authorize the Board of Road Commissioners and the Board of Selectmen, with the approval of Town Counsel as to form, to acquire by purchase, gift, eminent domain or otherwise, for highway purposes, the fee, or any lesser interests, including easements for drainage, slope or otherwise, in, on, over, under and through said street; c) appropriate a sum of money to compensate the landowners owning and/or abutting said street and for the construction of said street; and d) determine whether such appropriation shall be provided by taxation, by appropriation from available funds,

by transfer of funds already appropriated for other purposes, by funds received as grants from the Commonwealth or federal government, by borrowing, or otherwise.

MOTION:

Patricia Abramson moved and was duly seconded that the Town: a) authorize the Board of Road Commissioners and the Board of Selectmen, with the approval of Town Counsel as to form, to acquire by purchase, gift, eminent domain or otherwise, for highway purposes, the fee, or any lesser interests, including easements for drainage, slope or otherwise, in, on, over, under and through Lodge Road, as laid out by the Board of Road Commissioners on a plan entitled "Construction Plan and Profile of Lodge Road" dated April 8, 1999, prepared by Green International Affiliates, Inc., a copy of which plan is on file in the Office of the Town Clerk; b) appropriate the sum of \$128,000. to compensate the landowners owning and/or abutting said street and for the construction of said street; and c) that said appropriation shall be provided by Borrowing.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 9: AMEND CHAPTER 198, ZONING, OF THE CODE OF THE TOWN OF WAYLAND, VARIOUS ARTICLES, BY DELETING ALL TEXT THAT DUPLICATES PROVISIONS IN THE TABLE OF DIMENSIONAL REQUIREMENTS, THE TABLE OF PERMITTED USES BY DISTRICTS, AND THE TABLE OF PERMITTED ACCESSORY USES BY DISTRICTS, WHICH TABLES ARE LOCATED IN ARTICLE 8, DIMENSION AND USE TABLES, AND INSERTING TEXT AS NEEDED; AND BY RENUMBERING ALL PARAGRAPHS ACCORDINGLY.

Proposed by: Planning Board

To determine whether the Town will vote to amend Chapter 198, Zoning, of the Code of the Town of Wayland, by making the deletions (indicated in ~~striketrough lettering~~) and insertions (indicated in underlined lettering) indicated in the following paragraphs:

ARTICLE 6
Site Plan Approval

§198-601. Application thresholds and criteria.

601.1. In all instances specified in §198-802 Table of Permitted Principal Uses by Districts, indicating Site Plan Approval ~~except as listed in §198-601.2 below~~, structures in any district shall be constructed, reconstructed, altered, enlarged or used, and the premises shall be used, and substantial alteration to areas of parking, loading or vehicular access shall be approved, only in conformity with a site plan approved as required by this Article 6, except as listed in §198-601.2 below. Except as listed in §198-601.2 below, no change in use of an existing structure or lot shall be permitted and no area for parking, loading or vehicular access shall be established or substantially altered unless a site plan has been approved as required by this Article 6.

ARTICLE 7
Area, Yard and Bulk Regulations

§198-701. Height regulations.

701.1. Single Residence Districts.

701.1.1. The limit of height of all buildings in Single Residence Districts shall comply with §198-801 Table of Dimensional Requirements ~~be 2 1/2 stories, not to exceed 35 feet~~, except that schools and, on lots of five acres and over, dwellings may be three stories high.

701.2. Light Manufacturing Districts.

701.2.1. The limit of height in Light Manufacturing Districts shall comply with §198-801 Table of Dimensional Requirements ~~be three stories, not to exceed 40 feet~~, with the exception that §198-701.1.2. shall apply; provided, however, that no wireless communications facility shall be erected except in compliance with Article 15.]

§198-702. Setbacks.

702.1. All buildings or structures in any residence district shall comply with the setbacks in §198-801 Table of Dimensional Requirements . The setbacks shall apply to any public or private street right of way whether accepted or not. ~~No building or structure in any residence district shall extend within 55 feet of the center line of any public or private street right of way, or within 30 feet of the lot line of any street, whether accepted or not.~~ The setbacks shall apply to whichever distance is greater, except as provided in §198-702.2 and 702.3 below; except that any existing lot shown on a plan, or described in a deed, recorded in the Registry of Deeds that conformed, or was considered to conform, to the area and frontage requirements on, but not after, January 28, 1998, shall be considered to conform to this Zoning Bylaw; and any existing structure that was in compliance with regulations respecting location on, but not after, January 28, 1998, shall be considered to be in compliance with this Zoning Bylaw.

§198-703. Yards.

703.1. Behind every dwelling house there shall be provided a backyard between the rear line of the house and the rear lot line meeting the setbacks in §198-801 Table of Dimensional Requirements ~~not less than 30 feet in depth~~, except as authorized by special permit issued by the Zoning Board of Appeals (ZBA). A backyard may contain accessory buildings, each of which shall not be more than 1 1/2 stories high and that together shall cover not more than 30% of its area, and none of which shall extend within 10 feet of any lot line, except as authorized by special permit issued by the ZBA.

703.2. At each side of every dwelling house there shall be a side yard meeting the setbacks in §198-801 Table of Dimensional Requirements ~~not less than 15 feet~~ between the side of the dwelling house and the side lot line, except in any specific case when an existing lot has less than the minimum frontage prescribed by this Zoning Bylaw. In any such case, a special permit for a side yard of such width as may be approved by the ZBA may be issued in accordance with the provisions of §198-203 herein. A garage, either attached to the dwelling or detached, may be located beside a dwelling, provided that there is a side yard between the garage and the side lot line not less than that specified in this paragraph.

§198-704. Lot coverage.

704.1. The percentage of lot that may be covered by any building shall meet the requirements in §198-801 Table of Dimensional Requirements ~~in no instance exceed the following:~~

704.1.1. ~~Residence districts: 20%.~~

704.1.2. ~~Business districts: 70% of a corner lot and 75% of an interior lot, provided that no rear yard of a building hereafter erected shall be less than 15 feet in depth. In the Business Districts~~ The open space required in this paragraph shall be located in such a way as, in the opinion of the Building Commissioner or other permit issuing officer, as herein provided for, to properly light and ventilate the building and to provide access in case of fire.

§198-705. Lot area and frontage.

705.1.2. ~~The lot on which a dwelling is hereafter erected in a zone designated "Residence Zone 20,000 square feet 120 feet Front" shall contain a minimum of 20,000 square feet and shall have a frontage of not less than 120 feet on a street line. [Amended 5-7-1997 ATM by Art. 39]~~

705.1.3. ~~The lot on which a dwelling is hereafter erected in a zone designated "Residence Zone 30,000 square feet 150 feet Front" shall contain a minimum of 30,000 square feet and shall have a frontage of not less than 150 feet on a street line. [Amended 5-7-1997 ATM by Art. 39]~~

705.1.4. ~~The lot on which a dwelling is hereafter erected in a zone designated "Residence Zone 40,000 square feet 180 feet Front" shall contain a minimum of 40,000 square feet and shall have a frontage of not less than 180 feet on a street line. [Amended 5-7-1997 ATM by Art. 39]~~

705.1.5. ~~The lot on which a dwelling is hereafter erected in a zone designated "Residence Zone 60,000 square feet 210 feet Front" shall contain a minimum of 60,000 square feet and shall have a frontage of not less than 210 feet on a street line.~~

705.1.2 The lots on which dwellings are erected in the Single Residence District shall meet the minimum lot area and frontage requirements of §198-801 Table of Dimensional Requirements

ARTICLE 9 Single Residence District

§198-901. Permitted uses.

901.1. See Article 8, Dimension and Use Tables. ~~In a Single Residence District, no building or premises shall be used, and no building or structure shall be erected, that is or are intended or designed to be used, in whole or in part, for the landing or taking off of aircraft or for any industry, trade, manufacturing or commercial purposes, except as provided in §198-902.1, or for other than the following specified purposes:~~

901.1.1. ~~A dwelling for not more than one housekeeping unit. [Amended 4-16-1980 ATM by Art. 20]~~

901.1.2. ~~The office of a doctor, dentist or other member of a recognized profession, a teacher, musician, real estate agent or insurance agent residing on the premises, provided that there is no~~

~~display of advertising, except for a small professional nameplate, and provided further that a special permit is obtained from the Zoning Board of Appeals (ZBA) in accordance with the provisions of §198-203. [Amended 5-4-1994 ATM by Art. 23]~~

901.1.3. Where customary home occupations are permitted by the Table of Accessory Uses, §198-804,~~A customary home occupation, such as dressmaking, millinery, the letting of rooms and the sale of antiques, all conducted by a resident owner only, provided that there is no display or advertising visible from outside, except for an announcement card or sign of not more than two square feet in area, and provided that a special permit is obtained from the ZBA in accordance with §198-203. No~~no dwelling so used shall be reconstructed or enlarged for such purposes unless specifically permitted under the provisions of §198-203.

901.1.5. ~~An accessory dwelling unit is permitted pursuant to a special permit issued under the provisions of §198-203,~~ as permitted by the Table of Accessory Uses, §198-804, and provided that:

901.1.6. An accessory dwelling unit reserved, for a period not less than 10 years, for occupancy by a person or family receiving rental assistance from the Wayland Housing Authority is ~~permitted pursuant to a special permit under the provisions of §198-203,~~ in accordance with the Table of Accessory Uses, §198-804, and provided that:

901.1.7. Public buildings. _____

901.1.7.1. ~~Public and private schools, from kindergarten through high school, public libraries, fire stations, art museums, churches, parish houses, Sunday school buildings, telephone buildings, parks, water supply reservations and soldiers' and sailors' memorial buildings. [Amended 4-8-1985 STM by Art. 2]~~

901.1.7.2 ~~The buildings of membership clubs devoted to outdoor sports and social and recreational buildings and premises, except those a chief activity of which is one customarily carried on as a gainful business, provided that a special permit is obtained from the ZBA as provided in §198-203.~~

901.1.7.3. Housing for elderly persons of low income, including adequate parking areas +therefor, as such housing is defined by MGL c. 121B, §B1, 38, 39 and 40, constructed by the Wayland Housing Authority, ~~provided that no premises shall be used for such purpose unless the Town shall have authorized such use thereof by a two thirds vote of a Town Meeting.~~ as permitted in the Table of Principal Uses by District, §198-802

901.1.7.4. Subsidized multiunit housing for persons of low income, including adequate parking areas therefor, such housing being more fully described in MGL c. 121B, constructed by the Wayland Housing Authority, ~~provided that no premises shall be used for such purpose unless the Town shall have authorized such use thereof by a two thirds vote of a Town Meeting. [Amended 6-2-1981 STM by Art. 6]~~ as permitted the Table of Principal Uses by District, §198-802

901.1.7.5. ~~Nursery schools, day care centers and other facilities that receive children of school or preschool age for temporary custody, with or without stated educational purposes,~~

during all or part of the day, provided that a special permit is obtained from the ZBA as provided in §198-203. [Amended 4-8-1985 STM by Art. 2]

901.1.7.6. ~~Art, music, dance and similar schools, provided that a special permit is obtained from the ZBA as provided in §198-203. [Amended 4-8-1985 STM by Art. 2]~~

901.1.7.7. Where Ssanitariums, hospitals or nursing homes for the care of the sick or aged, provided that a special permit is granted by the ZBA in accordance with the procedure provided in §198-203, and only under such conditions as the ZBA may impose, are permitted by the Table of Principal Uses by District, §198-802, and provided that no building shall be within 30 feet of any lot line.

901.1.7.8. Where Ppublic or charitable institutional buildings not of a correctional nature, provided that a special permit is granted by the ZBA in accordance with the procedure provided in §198-203, and only under such conditions as the ZBA may impose, and provided that no are permitted by the Table of Principal Uses by District, §198-802, no building shall be within 30 feet of any lot line. —

901.1.8. ~~The maintenance of dogs and suitable shelters therefor; provided, however, that if the number of dogs six months old or older exceeds three, a special permit is granted to the current owner of the premises in accordance with §198-203. Any kennel or other structure used by dogs shall be no closer than 20 feet to any lot line and no closer than 50 feet to any existing dwelling located beyond any lot line. [Amended 6-16-1987 STM by Art. 5; 5-4-1988 ATM by Art. 20]~~

901.1.9. ~~Nurseries, truck gardens, farms and greenhouses, provided that~~ Where greenhouses or stable for horses are permitted by the Table of Principal Uses by District, §198-802, any greenhouse heating plant and any building in which farm or pleasure animals are kept shall be distant not less than 20 feet from any lot line. [Amended 4-30-1975 ATM by Art. 31]

901.1.10. ~~Accessory uses customary with, or incident to, any permitted use and located on the same lot therewith, including garages and stables as hereinafter provided. (See §198-902.2 and 903.1.3.)~~ —

901.1.11. ~~Railroad passenger stations or rights of way, including customary accessory services therein, but not including switching, storage or freight yards or sidings.~~

901.1.12. ~~Cemeteries, including any crematory therein~~

~~§198-902. Accessory uses and buildings.~~

902.1. ~~The term "accessory use" shall not include any activity conducted for gain or any walk or driveway giving access thereto or any billboard advertising sign or poster, except for small bulletin boards; provided, however, that a builder, carpenter, mason, plumber, painter, roofer, tinsmith, upholsterer or machinist who lives and maintains a home on the premises may use an accessory building in connection with his trade under a yearly permit from the ZBA on condition that no manufacturing or other business requiring substantially continuous employment shall be carried on therein and that the other conditions of §198-203 shall be complied with.~~

~~902.2. Other than an accessory dwelling unit permitted pursuant to §198-901.1.5, no accessory building shall be occupied for residence purposes, except that an upper floor of a garage or stable may be occupied by an employee of the owner or tenant of the premises. [Amended 4-30-1986 ATM by Art. 29][Amended 5-14-1998 ATM by Art. 47: paragraph moved]~~

~~§198-903. Permits required by the Zoning Board of Appeals.~~

~~903.1. The ZBA may, under restrictions that will carry out the provisions of this Zoning Bylaw and tend to protect and improve the neighborhood, direct, in writing, the issuing of the following special permits:~~

~~903.1.1. Boat or canoe livery, subject to the provisions of §198-203.~~

~~903.1.2. For yearly terms only, a roadside stand for the sale of the produce of the land of the owner and of other land within the Town, provided that the front yard regulations and all other conditions imposed by the ZBA are complied with.~~

~~903.1.3. Private garages for more than three cars and stables having horses for hire.~~

~~903.2. The Planning Board may, under restrictions that will carry out the provisions of this Zoning Bylaw and tend to protect and improve the neighborhood, direct, in writing, the issuing of special permits for conservation cluster developments in accordance with Article 12. [Amended 5-2-1983 ATM by Art. 12]~~

ARTICLE 10 Roadside Business District

§198-1001. Permitted uses.

~~1001.1. See Article 8, Dimension and Use Tables. Buildings and structures in a Roadside Business District may be constructed, reconstructed, altered, enlarged or used, and premises may be used, for the following purposes and no others:—~~

~~1001.1.1. All uses permitted in residence districts, subject to the same conditions and permit requirements applicable in residence districts. [Amended 11-13-1991 STM by Art. 6; 5-4-1992 STM by Art. 1]~~

~~1001.1.2. Restaurants or other eating places, but only in accordance with the provisions of §198-1102.1.3, and provided that a special permit is obtained from the Zoning Board of Appeals (ZBA) in accordance with §198-203. [Amended 4-30-1975 ATM by Art. 3; 5-4-1992 STM by Art. 1]~~

~~1001.1.3. Farm stands for the sale of produce, provided that a special permit is obtained from the ZBA in accordance with §198-203. [Amended 5-4-1992 STM by Art. 1]~~

§198-1002. Area, yard and bulk regulations; parking facilities; signs.

1002.1. In a Roadside Business District, buildings, structures and premises used for purposes other than those permitted in a residence district shall observe the following special provisions:—

~~1002.1.1. No building or structure, except accessory signs as hereafter provided, shall extend within 60 feet of any street line. [Amended 11-13-1991 STM by Art. 6]~~

~~1002.1.2. No building or structure shall be located, or shall extend, nearer than 30 feet to the property line or nearer than 30 feet to any other detached building or structure on the premises.—~~

~~1002.1.4. Premises shall have a minimum lot area of 40,000 square feet and frontage on any street of not less than 200 feet. Existing premises having less frontage may be used, provided that such frontage shall not be further reduced.~~

ARTICLE 11 Business Districts

§198-1101. Establishment.

1101.1. Business Districts A and Business Districts B are hereby established. In these districts, no building or structure, and no alteration, enlargement or extension of an existing building or structure, shall be constructed and no land, building, structure or part thereof shall be used for any purpose or in any manner other than as provided ~~herein~~ in the Table of Principal Uses by District, §198-802. The provisions of Article 6, Site Plan Approval, shall apply as described in the Table of Principal Uses by District §198-802 ~~to these districts~~.

§198-1102. Permitted uses in Business District A.

1102.1. See Article 8, Dimension and Use Tables. ~~In Business District A, only the following uses shall be permitted, provided that such uses are not conducted in a manner to create offensive or unreasonable noise, vibration, smoke, gas, fumes, odor, dust or other objectionable features or to be dangerous to the public health or safety:~~

~~1102.1.1. Store, showroom or salesroom for the conduct of the following retail business uses:—~~

~~1102.1.1.1. The sale of food items, including confectionery, dairy products, fruits, vegetables, groceries and meats, the sale of baked goods and the manufacture of the same for sale on the premises.—~~

~~1102.1.1.2. The sale of dry goods, variety merchandise and handcraft work.—~~

~~1102.1.1.3. The sale of clothing and clothing accessories.—~~

~~1102.1.1.4. The sale of hardware and household items, including appliances, furniture, furnishings and supplies.~~

~~1102.1.1.5. The sale of printed matter, drugs, stationery and photographic supplies.—~~

~~1102.1.2. Business and professional offices.—~~

~~1102.1.2.1. Real estate, insurance and general business offices; the offices of architectural, dental, engineering, legal, medical and other recognized professions; banks; telephone offices; and medical and dental clinics.~~

1102.1.3. Restaurants and other places for the serving and consumption of food or beverages inside the building at tables or counters shall be permitted as described in the Table of Permitted Uses by District ~~where, in the opinion of the~~ Where the Table of Principal Uses by District §198-802 requires either a permit from the Zoning Board of Appeals (ZBA) or a special permit, the ZBA shall satisfy itself that, a clearly established need of the Town will be served thereby and where the ZBA shall satisfy itself that the use of the premises shall not be against the public interest, shall not derogate from the character of the neighborhood in which such use is to occur and shall not be detrimental or offensive because of noise, vibrations, smoke, gas, fumes, odor, dust or other objectionable features and that such use shall not otherwise be injurious to the inhabitants or their property or dangerous to the public health or safety, subject, however, to the following:—

~~1102.1.4. Service establishments.~~

~~1102.1.4.1. Barbershops and beauty shops; laundry agencies; self service laundries; shoe and hat repair; bicycle and household appliance repair; dressmaking; and dry cleaning, pressing or tailoring shops in which no work is done on the premises for retail outlets elsewhere.~~

~~1102.1.5. The shop of an electrician, painter, paper hanger, plumber or upholsterer.~~

1102.1.6. Automobile sales.

1102.1.6.1. Automobile sales, service and repair garages and automobile service and repair garages, ~~provided that a permit is obtained from the ZBA in accordance with §198-203,~~ shall be permitted as described in the Table of Principal Uses by District §198-802 and subject to the following:

~~1102.1.7. The following additional uses:~~

~~1102.1.7.1. Nurseries, truck gardens, farms and greenhouses.~~

~~1102.1.7.2. Railroad passenger stations and rights of way and passenger bus terminals.~~

~~1102.1.7.3. Municipal buildings.~~

~~1102.1.8. Other trade, retail and service establishments permitted in Business District A.~~

~~1102.1.8.1. The following uses may be permitted by the ZBA in accordance with §198-203 when of a size and nature similar to other uses permitted in Business District A:~~

~~1102.1.8.1.1. The shop of a carpenter, cabinetmaker, printer or sign painter.~~

1102.1.9. Auto ~~Gasoline~~ service stations.

1102.1.9.1. ~~Auto Gasoline~~ service stations for the sale of gasoline, lubricants and similar supplies and parts of motor vehicles, the making of minor repairs and adjustments to motor vehicles, other than structural changes or repairs, and providing water and compressed air, shall be permitted as described by the Table of Permitted Uses by District, ~~provided that a permit is obtained from the ZBA in accordance with §198-203 and where, in the opinion of the~~ Where a permit from the ZBA or special permit is required as described in the Table of Principal Uses by District §198-802, the ZBA shall satisfy for itself that, a clearly established need will be served thereby, and subject to the following:

§198-1103. Permitted uses in Business District B.

1103.1. ~~See Article 8, Dimension and Use Tables. In Business District B, only uses in §198-1102.1.1 through 1102.1.4 and 1102.1.7 as permitted in Business District A above shall be permitted.~~ The ZBA, in accordance with §198-203, may permit additional retail business and service uses when such uses are clearly similar to those permitted herein.

§198-1104. Height, area, yard and bulk regulations.

1104.1. ~~In both Business Districts A and B, the maximum height of buildings shall be 2 1/2 stories, not to exceed 35 feet, with the exception that §198-701.1.2 shall apply.~~

1104.4. In Business District B, the following provisions apply:

~~1104.4.1. The maximum coverage of the lot by buildings or structures shall be 25%. This requirement supersedes requirements of Article 10. This requirement does not constitute relief from conformity with off-street parking and loading requirements herein (§198-1105).~~

1104.4.2. ~~No building or structure shall extend closer than 60 feet to any exterior street line or residence district boundary.~~ Exception to the setback requirements from street lines for buildings and structures may be made by the ZBA, in accordance with §198-203, upon presentation of a site plan for approval (see Article 6), provided that the exception does not reduce the distance to less than 15 feet and that the plan is made in such manner as to minimize the generation of traffic hazards.

1104.4.3. ~~No building may be closer than 15 feet to an adjacent property line within a Business District B.~~ For buildings in a Business District B, ~~The~~ ZBA, as outlined above, may grant exception to ~~this the 15-foot~~ requirement of §198-1104.4.2, provided that such is necessary to permit development of an integrated group of buildings on separate parcels of land.

ARTICLE 13 Light Manufacturing District

§198-1301. Permitted uses.

1301.1. ~~See Article 8, Dimension and Use Tables. Buildings in a Light Manufacturing District may be constructed, reconstructed, altered, enlarged or used, and premises may be used, for the following purposes and no others:~~

~~1301.1.1. Any purpose permitted under Articles 4 and 6, except dwellings. —~~

~~1301.1.2. Lumber, fuel, feed and ice establishments and contractors' yards. —~~

~~1301.1.3. Light manufacturing employing electricity and/or other unobjectionable motive power, utilizing hand labor and/or unobjectionable machinery and/or processes and free from neighborhood disturbing odors and/or other agencies.~~

~~1301.2. No permit shall be granted under §198-1301.1.2 and 1301.1.3 of this article except with the written approval of the Zoning Board of Appeals and subject to the provisions of §198-203.~~

~~1301.3. Gasoline service stations shall be allowed under the provisions of §198-1102.1.9, and automobile sales, automobile repair garages and automobile sales, service and repair garages shall be allowed under the provisions of §198-1102.1.6.~~

ARTICLE 14 Limited Commercial District

§198-1401. Permitted uses.

~~1401.1. See Article 8, Dimension and Use Tables. Buildings and structures in a Limited Commercial District may be constructed, reconstructed, altered, enlarged or used, and premises may be used, for the following purposes and no others, subject to the provisions of Article 6, Site Plan Approval, of this Zoning Bylaw: —~~

~~1401.1.1. Any use permitted as a matter of right in a Single Residence District, except dwellings. [Amended 11-13-1991 STM by Art. 5]~~

1401.1.2. Research laboratories, offices, facilities for distributing merchandise and light manufacturing, where the total footprint of all buildings housing such use(s) on the property does not exceed 15,000 gross square feet or 5% of the total lot area, whichever is smaller shall be permitted.

§198-1403. Area, yard and bulk regulations.

~~1403.1. See Article 8, Dimension and Use Tables. In a Limited Commercial District, buildings, structures and premises used for purposes permitted in a Single Residence District shall conform to the height, area, yard, frontage and other regulations of Article 10 applicable to the Single Residence District nearest to the premises. [Amended 11-13-1991 STM by Art. 5]~~

MOTION:

George Ives moved and was duly seconded that the Town vote to amend Chapter 198 (Zoning) of the Code of the Town of Wayland, by making the deletions (indicated in ~~striketrough lettering~~) and insertions (indicated in underlined lettering) as indicated on Pages 111 through 120 of the Warrant for the 1999 Special Town Meeting and by replacing the period at the end of §198-701.1.1 with a comma and inserting after said comma: "but shall not exceed the maximum allowed heights for buildings and structures set forth in §198-801 Table of Dimensional Requirements."

PLANNING BOARD REPORT - George Ives:

The Planning Board held its public hearing as required by law on March 30, 1999.

The re-codification of the Zoning By-Laws began two years ago when the Planning Board proposed a general re-codification and reorganization of the Zoning ByLaw. Last year, the Planning Board proposed the major revision to the Table of Uses. Articles 9 and 10 of this years warrant complete the cycle of general revisions. One year ago when the Planning Board proposed a major revision to the Table of Uses, the Planning Board report stated: "The Board is proposing that the new Table be a reference just as the existing table is for a year. During this year the Planning Board, ZBA and Building Commissioner will all have a chance to evaluate the new table. At next year's Town Meeting the Planning Board will introduce an article to strip the redundant use regulations language from the text and make the Table of Uses the authority on use regulations." This Article 9 and Article 10 of the Warrant are the implementation of that statement. This Article 9 of the Warrant deals with removing the redundant use regulations from the text and correcting language and making the Table of Uses the prime authority. It deals with all the affected sections of the Zoning By-Law except Article 8, Dimension and Use Tables. Article 9 of the Warrant does not create any new restrictions. The changes to the Dimension and Use Tables are contained in Article 10 of the Warrant and does contain significant changes by virtue of proposing some new definitions.

The Planning Board will propose one amendment to Article 9 in the warrant to correct a reference to three-story height in 701.1.1 by adding "not to exceed the maximum allowable height." It should be noted that the codification system adopted by the Planning Board will leave in the bylaw all paragraph numbers even if the whole paragraph is deleted.

The Planning Board has not received any negative input or correspondence.

The Planning Board unanimously supports the passage of this article.

VOTED: 1st VOICE VOTE: SCATTERING OF NOES
2nd VOICE VOTE: UNANIMOUSLY IN FAVOR

The Meeting adjourned at 10:30 P.M. until Wednesday, May 5, 1999 at 7:45 P.M.

Attendance: 268

VOTES ENACTED:
May 5, 1999 AT THE WAYLAND HIGH SCHOOL FIELD HOUSE

The Moderator called the Meeting to order at 7:52 P.M., declared that a quorum was present, and the Meeting proceeded to transact the following business:

ARTICLE 10: AMEND CHAPTER 198, ZONING, OF THE CODE OF THE TOWN OF WAYLAND, BY DELETING ARTICLE 8, DIMENSION AND USE TABLES, IN ITS ENTIRETY AND REPLACING IT WITH A NEW ARTICLE 8, DIMENSION AND USE TABLES

Proposed by: Planning Board

To determine whether the Town will vote to amend Chapter 198, Zoning, of the Code of the Town of Wayland, by deleting Article 8, Dimension and Use Tables, in its entirety and replacing it with a new Article 8, Dimensions and Use Tables, as follows (deleted text is indicated in ~~strike through~~; added text is indicated as underlined):

**ARTICLE 8
Dimension and Use Tables**

§198-801. Table of Dimensional Requirements.

801.1. The Table of Dimensional Requirements sets forth the requirements of this Zoning Bylaw as to area, lot coverage, frontage, setbacks and height requirements for a building or structure enlarged or erected pursuant to a permit issued on or after June 1, 1982. Unless a footnote to the Table of Dimensional Requirements shall expressly state to the contrary, said table shall govern over conflicting requirements in the text of this Zoning Bylaw.

801.2. Additional dimensional requirements located in other articles of this Zoning Bylaw may apply to the placement of signs, sidewalks, driveway openings, curbs, fences, planting strips and parking and loading facilities and to the separation of buildings and/or structures on the premises.

801.3. Footnotes to the table set forth additional requirements and exceptions as stated therein with respect to the category to which the footnote is noted.

Town of Wayland
Table of Dimensional Requirements

		Minimum Yard Setbacks ¹⁴							Maximum Height ⁴			
		Front					Rear		Side		The Lesser of	
Districts	Use	Mini- mum Lot Area ¹ (sq ft)	Maxi- mum Lot Coverage	Mini- mum Front- age (ft)	From Lot Line (ft)	From ROW Center Line (ft)	From Lot Line (ft)	From Lot Line (ft)	From Lot Line (ft)	Feet	Stories	
Single Residence		20,000 ¹⁵	20%	120	30 ²	55	30	15 ³		35	2 1/2	
		30,000 ¹⁵	20%	150	30 ²	55	30	15 ³		35	2 1/2	
		40,000 ¹⁵	20%	180	30 ²	55	30	15 ³		35	2 1/2	
		60,000 ¹⁵	20%	210	30 ²	55	30	15 ³		35	2 1/2	
Roadside Business	Uses permitted in Single Residence Districts	⁷	20%	⁷	60	55	30	15 ³		35	2 1/2	
	Permitted nonresidential uses	40,000	20%	200 ⁶	60		30	30		35	2 1/2	
Business A	Retail, offices, services, trades, etc	⁸	75% (70% corner lot)	⁸	30 ²	55	15	15 ³		35		
	Auto service and repair garage	30,000	25%	125	40		25 ^{9,10}	25 ^{9,10}		35		
	Auto sales, service and repairs	2 acres	25%	200	40		25 ^{9,10}	25 ^{9,10}		35		
	Gasoline service stations	40,000	25%	200	40 ¹⁰		25 ^{9,10}	25 ^{9,10}		35		

		Minimum Yard Setbacks ^{1,4}						Maximum Height ⁴	
		Front		Rear	Side	The Lesser of			
Districts	Use	Minimum Lot Area ¹ (sq ft)	Maximum Lot Coverage	Minimum Frontage (ft)	From Lot Line (ft)	From ROW Center Line (ft)	From Lot Line (ft)	Feet	Stories
Business B		None	25%	None	60 ^{1,1}		15 ^{12,13}	35	
Refuse Disposal		None	None	None	30 ²		15 ³	None	None
Light Manufacturing	Listed permitted uses	None	75(70% corner lot)	None	30 ²	55	15 ³	40	3
	Auto service and repair garage	30,000	25%	125	40		25 ^{9,10}	35	
	Auto sales, service and repairs	2 acres	25%	200	40		25 ^{9,10}	35	
	Gasoline service stations	40,000	25%	200	40 ¹⁰		25 ^{9,10}	35	
Limited Commercial	Uses permitted in Single Residence Districts	1 ⁶	20%	1 ⁶	30 ³	55	15 ³	35	2 1/2
	Permitted nonresidential uses	None	20%	None	100		100	35	2 1/2
Aquifer Protection	Requirements of Article 16 apply								
Cochituate Interim Planning Overlay	Requirements of Article 22 apply								

		Minimum Yard Setbacks ¹⁴					Maximum Height ⁴	
Districts	Use	Front			Rear	Side	The Lesser of	
		From Lot Line (ft)	From ROW Center Line (ft)	From ROW Center Line (ft)			Feet	Stories
Conservation Cluster Development	Requirements of Article 18 apply							
Floodplain, Flood, & Watershed Protection	Requirements of Article 17 apply							
Planned Development	Requirements of Article 19 apply							
Senior & Family Housing Overlay	Requirements of Article 21 apply							
Southeast Wayland-Cochituate Planning	Requirements of Article 20 apply							
Wireless Communications Svcs	Requirements of Article 15 apply							

NOTES TO TABLE OF DIMENSIONAL REQUIREMENTS:

1. Minimum lot area shall be calculated in accordance with the requirements of §198-705.5 of this Zoning Bylaw.
2. If §198-702 shall require a greater setback or permit a lesser setback, the provisions of said §198-702 shall prevail over this table.
3. Side yards shall meet the requirements of §§198-702.4 and 703.2, and the required minimum side yard may be reduced in accordance with the provisions of §198-703.2.
4. Maximum height limitations shall be subject to the exceptions set forth in §198-701.1.1 and 701.1.2.
5. Accessory buildings shall be permitted in the minimum backyard in accordance with the provisions of §198-703.1.
6. Existing premises with less frontage may be used in accordance with the requirements of §198-1002.1.4.
7. The dimensional requirements of the nearest residential district shall apply.
8. Minimum lot area and frontage shall be determined in accordance with the provisions of §198-1104.3.
9. Each structure shall be not less than 100 feet from any residential building.
10. Gasoline pumps shall be at least 20 feet from the street line and 25 feet from side and rear property lines.
11. Also 60 feet from any residence district. Exception may be made pursuant to §198-1104.4.2.
12. Sixty feet required from residence district boundary.
13. Exception may be made pursuant to §198-1104.4.3.
14. Any greater setback required by §198-702.4 or §§198-901.1.7.7, 901.1.7.8 or 901.1.10 shall prevail.
15. Minimum front yard width shall be calculated in accordance with the requirements of §198-705.1.8 of this Zoning Bylaw.
16. Minimum lot area and frontage shall be determined in accordance with the provisions of §198-1403.1.

§198-802. Table of Permitted Principal Uses by Districts.

802.1. The Table of Permitted Principal Uses by Districts sets forth the permitted principal uses of land, buildings, and structures in each zoning district as set forth in the various provisions of this Zoning Bylaw for uses commencing on or after June 1, 1982. No building, structure, or land shall be used or occupied, except for the purposes permitted in the district in the Table of Permitted Principal Uses by Districts of this article applicable thereto, except accessory uses permitted pursuant to §198-804, and non-conforming uses as provided in Article 3 of this Zoning Bylaw. It is the intent of this Zoning Bylaw to prohibit in any district any use which is not specifically permitted, as well as any use which is denoted by the word "no" in the Table of Permitted Principal Uses by Districts or the Table of Permitted Accessory Uses by Districts.

802.1.1. A use listed in the Table of Permitted Principal Uses by Districts is permitted as of right in any district under which it is denoted by the word "yes" Uses designated by the letters "SP" may be allowed only if the Zoning Board of Appeals (ZBA) issues a special permit pursuant to §198-203. Uses designated by the letters "P-ZBA" may be allowed only if the ZBA issues a permit pursuant to §198-203. Uses denoted by the word "no" shall be prohibited.

802.1.2. Site plan approval is required in accordance with Article 6 for a use where the letter "R" appears, and is not required where the letters "NR" appear.

802.1.3. Uses designated by the letters "TAU" are not permitted as principal uses, but are permitted as accessory uses pursuant to §198-804.

802.1.4. All uses set forth in this Table of Permitted Principal Uses by Districts shall, in addition, conform to all other requirements contained in this Zoning Bylaw; and, in the event of a conflict between this Table of Permitted Principal Uses by Districts and any other provisions of this Zoning Bylaw, ~~such other provisions shall apply.~~ This Table of Permitted Principal Uses by Districts, §198-802, shall prevail; and the Classification of Principal Uses, §198-803 below, shall be considered as part of said table, and shall likewise prevail in the event of such conflicts.

§198-803. Classification of Principal Uses.

803.1. Business Uses.

AUTO SALES, SERVICE, REPAIR – See §1102.1.6 of this Zoning Bylaw.

AUTO SERVICE STATION, MAXIMUM OF 12 VEHICLE FUELING LOCATIONS WITH NO LESS THAN 2 FULL SERVICE, AND REPAIR – See §1102.1.9 of this Zoning Bylaw.

AUTO SERVICE STATION, ALL OTHER – See §1102.1.9 of this Zoning Bylaw.

BANK - Bank or loan agency

BOAT OR CANOE RENTAL - Rental, storage, maintenance and repair of small boats and canoes, non-motorized or no more than 10hp, and equipment and accessories customarily

incidental to their normal operation, including outboard motors and boat trailers; seasonal sale of boats, and occasional sale of accessory items, by owner only.

CUSTOMARY HOME OCCUPATION – See the Table of Permitted Accessory Uses by Districts.

FUNERAL HOME - Undertaking or funeral establishment-

MEDICAL/DENTAL CENTER. - Center for medical, dental, clinical and public health service and supporting service for the foregoing, such as office and laboratory.

OFFICE – A business, governmental or professional office; a medical office, including laboratories incidental thereto.

PARKING FACILITY – Commercial parking lot or Garages for 4 or more vehicles

PERSONAL & OTHER SERVICE – Establishments providing services involving the care of a person or his or her apparel, or establishments providing services to the general public, or to other business establishments; repair shop for household or office items.

RESTAURANT – See §1102.1.3 of this Zoning Bylaw.

RETAIL STORE – Store, showroom, or salesroom for the sale, preparation, and display of merchandise within a building; Garden centers, florists, or commercial greenhouses may have open air display of horticultural products.

ROADSIDE STAND – Farm stands for the sale of produce.

STABLES WITH HORSES FOR HIRE.

TRADE SHOP – Shops used by practitioners of the building trades provided that all work and storage shall be conducted within a building.

803.2. General Uses.

AGRICULTURE – Cultivating, harvesting, and storing crops, including the storage of necessary farm equipment; provided that greenhouse heating plants, and any building in which farm or pleasure animals are kept, shall be distant not less than 20 feet from any lot line.

CEMETERY – Cemeteries, including any crematory therein.

CONSERVATION – The use of land in its natural state, or improved with trails and resource management programs that do not significantly alter its natural state.

EARTH REMOVAL – See§198-504 of this Zoning Bylaw.

KENNEL – See the Table of Permitted Accessory Uses by Districts.

MEMBERSHIP CLUB, non profit – Membership clubs and non-government recreational facilities devoted to outdoor sports, recreational, or social activities, including

buildings and premises; except when the chief activity is customarily carried on as a gainful business.

MEMBERSHIP CLUB, for profit –Membership clubs and non-government recreational facilities devoted to outdoor sports, recreational, or social activities, including buildings and premises, when the chief activity is customarily carried on as a gainful business.

RECREATION/PARK – Parks, water supply reservations, and soldier and sailor memorial buildings; recreational facility owned or operated by the Town.

803.3. Government, Institutional and Public Service Uses.

BUS TERMINAL.

EDUCATIONAL – Educational uses exempted from use regulations by the Zoning Act (MGL c. 40A, §3).

HOSPITAL – Licensed sanitariums or hospitals.

LOW INCOME ELDERLY HOUSING – See §901.1.7.3 of this Zoning Bylaw.

MULTIFAMILY UNIT/LOW INCOME – See §901.1.7.4. of this Zoning Bylaw.

MUSEUM/LIBRARY – Museum/library/art gallery open to the public, or connected with a permitted educational use, and not conducted as a private gainful business.

NURSERY SCHOOL/DAY CARE - Nursery school, day care centers, and other facilities that receive children of school or preschool age for temporary custody, with or without stated educational purposes, during all or part of the day.

NURSING HOME –Licensed nursing, rest or convalescent home for the care of the sick or aged, provided that no building shall be within 30 feet of any lot line.

PUBLIC OR CHARITABLE INSTITUTION – Public or charitable institution not of a correctional nature, provided that no building shall be within 30 feet of any lot line; veterans monuments.

RAILROAD STATION/RAILROAD RIGHT-OF-WAY – Railroad passenger stations or rights-of-way, including customary services therein, but not including switching, storage, or freight yards or sidings.

RELIGIOUS – Places of worship and other religious uses exempted from use regulations by the Zoning Act (MGL c. 40A, §3).

STUDIO – Place for art, music, dance and similar ~~schools~~ activities or classes.

TOWN USE – Town of Wayland facility.

UTILITY FACILITY – Building housing facilities for communications or other utility uses.

803.4. Industrial Uses.

CONSTRUCTION YARD/ -- Lumber, fuel, feed, ice establishment, or contractor's yard.

HEAVY VEHICLE REPAIR GARAGE - Establishment for the repair of trucks, construction equipment or other similar heavy motor vehicles and equipment provided that the making of all but minor repairs shall be conducted wholly within a building sufficiently sound insulated to confine disturbing noise to the premises.

LIGHT MANUFACTURING – Light manufacturing employing electricity and/or other unobjectionable motive power, utilizing hand labor, and/or unobjectionable machinery and/or processes, and free from neighborhood-disturbing odors, or other such neighborhood-disturbing characteristics.

~~LUMBER YARD~~

RESEARCH and DEVELOPMENT LAB / OFFICES < or = 15,000 sq. ft.— See §§901.1 and 902.1-Research and Development Laboratories less than or equal to 15,000 sq. ft. . See §§1401.1.2 and 1402.1.1 of this Zoning Bylaw

RESEARCH and DEVELOPMENT LAB / OFFICES >15,000 sq. ft.- Research and Development Laboratories greater than 15,000 sq. ft. - See §§1402.1.1 of this Zoning Bylaw

WAREHOUSE/DISTRIBUTION. < or = 15,000 sq. ft. Warehouse/distribution facilities less than or equal to 15,000 sq. ft. - A building for the enclosed storage of goods and materials where the wholesale of goods or materials is permitted provided it is incidental to the warehouse use. See §§1401.1.2 1 of this Zoning Bylaw

WAREHOUSE/DISTRIBUTION. > 15,000 sq. ft.-- . Warehouse/distribution facilities greater than 15,000 sq. ft - A building for the enclosed storage of goods and materials where the wholesale of goods or materials is permitted provided it is incidental to the warehouse use. See §§1402.1.1 of this Zoning Bylaw

803.5. Prohibited Uses.

AIRCRAFT LANDING AND TAKING OFF.

Drive-through or Drive-in Restaurants. A drive-through or drive-in restaurant is defined as any establishment whose principal business is the sale of food or beverages in a ready-to-consume state, and whose principal method of operation includes: sale of foods or beverages in paper, plastic or other disposable container, or service of food and beverage directly to a customer in a motor vehicle.

Hazardous Material Storage. Storage or disposal of hazardous material. The collection of hazardous material for storage or disposal elsewhere is permitted.

Junk Yards. Salvage yards, junk yard, and all open-air storage of junk, waste products and salvage materials (including non-operating automobiles) are expressly prohibited in all zoning districts of the Town as are trailer and mobile home, trailer camp, mobile home park, trailer and mobile home sales and service, billboard, outdoor movie theater, commercial dump, slaughterhouse, rendering plant, fertilizer plant, race track, commercial extraction of sand, gravel, or minerals and all other uses which would be injurious to the neighborhood or to the property in the vicinity are expressly prohibited in all zoning districts in the Town

Ungaraged and Unregistered motor vehicles, more than one

ALL USES NOT SPECIFICALLY PERMITTED BY THIS ZONING BYLAW.

803.6. Residential Uses.

ACCESSORY DWELLING UNIT. See the Table of Permitted Accessory Uses by Districts

BOARDING HOUSE. - A dwelling in which permanent lodging is provided for consideration to more than three persons unrelated to the owner or proprietor. The term "boarding house" shall include dormitories.

CONSERVATION CLUSTER – See Article 12 of this Zoning Bylaw.

DWELLING, SINGLE FAMILY – A dwelling for not more than one housekeeping unit.

LETTING OF ROOMS – See “customary home occupation” in the Table of Permitted Accessory Uses by Districts

MULTIFAMILY DWELLING.- See “accessory dwelling unit” and “residence in accessory dwelling” in the Table of Permitted Accessory Uses by Districts

Town of Wayland
Table of Permitted Principal Uses by Districts

	Single Residence	Roadside Business	Business A	Business B	Light Manu- facturing	Limited Commercial	Site Plan Approval
Business Uses							
1. Auto - sales, service, repair	NO	NO	P-ZBA	NO	P-ZBA	NO	R
2. Bank	NO	NO	YES	YES	YES	YES	R
3. Boat or canoe rental, non- motorized or no more than 10hp	SP	SP	YES	YES	YES	YES	R
4. Customary home occupation	TAU	TAU	YES	YES	YES	YES	R
5. Funeral home	SP	SP	YES	YES	YES	YES	R
6. Medical/dental care	TAU	TAU	YES	YES	YES	YES	R
7. Motor vehicle service/gasoline	NO	NO	P-ZBA	NO	P-ZBA	NO	R
8. Office	TAU	TAU	YES	YES	YES	YES	R
9. Parking facility - garages for 4 or more vehicles	SP	SP	YES	YES	YES	YES	R
10. Personal & other service	NO	NO	YES	YES	YES	NO	R
11. Restaurant	NO	SP	P-ZBA	P-ZBA	P-ZBA	NO	R
12. Retail store	NO	NO	YES	YES	YES	YES	R
13. Roadside Stand	NO	SP	YES	YES	YES	YES	R
14. Stables with horses for hire	SP	SP	NO	NO	YES	YES	R
15. Trade shop	TAU	TAU	YES	NO	YES	YES	R
General Uses							
16. Agriculture	YES	YES	YES	YES	YES	YES	NR
17. Cemetery	YES	YES	YES	YES	YES	YES	R
18. Conservation	YES	YES	YES	YES	YES	YES	NR
19. Earth removal	SP	SP	SP	SP	SP	SP	NR
20. Kennel	TAU	TAU	NO	NO	NO	NO	NR

	Single Residence	Roadside Business	Business A	Business B	Light Manu- facturing	Limited Commercial	Site Plan Approval
General Uses							
21. Membership club, <u>non-profit</u> , outdoor sports, recreational, social	SP	SP	YES	YES	YES	YES	R
22. Membership club, <u>for-profit</u> , outdoor sports, recreational, social	<u>No</u>	<u>SP</u>	<u>YES</u>	<u>YES</u>	<u>YES</u>	<u>YES</u>	<u>R</u>
23. Recreation/park	YES	YES	YES	YES	YES	YES	R
Government, Institutional & Public Service							
24. Assisted/ <u>independent living</u>	SP	SP	SP	SP	<u>O</u>	<u>NO</u>	<u>R</u>
25. Bus terminal	NO	NO	YES	YES	YES	NO	R
26. Educational	YES	YES	YES	YES	YES	YES	R
27. Hospital	SP	SP	NO	NO	YES	YES	R
28. Low income elderly housing	TM	TM	NO	NO	NO	NO	R
29. Multifamily unit - low income	TM	TM	NO	NO	NO	NO	R
30. Museum/library	YES	YES	YES	YES	YES	YES	R
31. Nursery school/day care	<u>SP</u>	SP	<u>NO</u>	<u>NO</u>	<u>NO</u>	<u>NO</u>	<u>R</u>
32. Nursing home	SP	SP	NO	NO	YES	YES	R
33. Public or charitable institution	SP	SP	NO	NO	YES	YES	R
34. Railroad station & right-of-way	YES	YES	YES	YES	YES	YES	R
35. Religious	YES	YES	YES	YES	YES	YES	R
36. Studio for art, music, dance	SP	SP	<u>YES</u>	<u>YES</u>	<u>YES</u>	<u>NO</u>	R

	Single Residence	Roadside Business	Business A	Business B	Light Manu- facturing	Limited Commercial	Site Plan Approval
37. Town uses	YES	YES	YES	YES	YES	YES	R
38. Utility facility	YES	YES	YES	YES	YES	YES	R
Industrial Uses							
39. Construction/Lumber yard	NO	NO	NO	NO	YES	NO	R
40. Heavy vehicle repair garage	NO	NO	NO	NO	YES	YES	R
41. Light manufacturing	NO	NO	NO	NO	YES	YES	R
— Lumber yard	NO	NO	NO	NO	YES	YES	R
42. Research & development not exceeding 15,000 sq. ft.	NO	NO	NO	NO	YES	YES	R
43. Research & development exceeding 15,000 sq. ft.	NO	NO	NO	NO	NO	SP	R
44. Warehouse not exceeding 15,000 sq. ft.	NO	NO	NO	NO	NO	YES	R
45. Warehouse exceeding 15,000 sq. ft.	NO	NO	NO	NO	NO	SP	R
Prohibited Uses							
46. Aircraft landing & taking off	NO	NO	NO	NO	NO	NO	NA
47. Drive-through Restaurants	NO	NO	NO	NO	NO	NO	NA
48. Hazardous Material Storage	NO	NO	NO	NO	NO	NO	NA
49. Junk Yard	NO	NO	NO	NO	NO	NO	NA
50. Ungaraged & unregistered motor vehicles, more than one	NO	NO	NO	NO	NO	NO	NA
51. All uses not listed herein	NO	NO	NO	NO	NO	NO	NA

	Single Residence	Roadside Business	Business A	Business B	Light Manufacturing	Limited Commercial	Site Plan Approval
Residential Uses							
52. Accessory dwelling unit	TAU	TAY	NO	NO	NO	NO	NR
53. Boarding house	NO	NO	NO	NO	NO	NO	NA
54. Conservation cluster	SP	SP	NO	NO	NO	NO	NR
55. Dwelling, single family	YES	YES	NO	NO	NO	NO	NR
56. Letting of rooms	TAU	TAU	NO	NO	NO	NO	NR
57. Multifamily dwelling	TAU	TAU	NO	NO	NO	NO	NR
Refuse Disposal District	Requirements of §198-1201 apply						
Overlay Districts							
Aquifer Protection District	Requirements of Article 16 apply						
Cochituate Interim Planning Overlay District	Requirements of Article 22 apply						
Conservation Cluster Development District	Requirements of Article 18 apply						
Floodplain, Federal Flood Protection, & Watershed Protection Districts	Requirements of Article 17 apply						
Planned Development District	Requirements of Article 19 apply						
Senior & Family Housing Overlay District	Requirements of Article 21 apply						
Southeast Wayland-Cochituate Planning District	Requirements of Article 20 apply						
Wireless Communications Services District	Requirements of Article 15 apply						

KEY: YES = Allowed as of right
P-ZBA = Allowed by permit from ZBA
R = Required
NO = Not allowed
TM = Allowed by 2/3 majority Town Meeting vote
NR = Not required
SP = Allowed by special permit
TAU = See Table of Accessory Uses by Districts
NA = Not applicable

§198-804. Table of Permitted Accessory Uses by Districts.

804.1. The Table of Permitted Accessory Uses by Districts sets forth the permitted accessory uses of land, buildings, and structures in each zoning district as set forth in the various provisions of this Zoning Bylaw for uses commencing on or after June 1, 1982. A use listed in said table is permitted as of right in any district under which it is denoted by the word "yes" Uses designated by the letters "SP" may be allowed only if a special permit is issued pursuant to §198-203. Uses designated by the letters "P-ZBA" may be allowed only if a permit is issued pursuant to §198-203. Site plan approval is required in accordance with Article 6 for a use where the letter "R" appears, and is not required where the letters "NR" appear. Uses denoted by the word "no" shall be prohibited. All uses set forth in this table shall conform to all other requirements contained in this Zoning Bylaw, and in the event of a conflict between this Table of Permitted Accessory Uses by Districts and any other provisions of this Zoning Bylaw, ~~such other provisions shall apply.~~ this Table of Permitted Accessory Uses by Districts, §198-804, shall prevail; and the Classification of Accessory Uses, §198-805 below, shall be considered as part of said table, and shall likewise prevail in the event of such conflicts.

§198-805. Classification of Accessory Uses.

805.1. Residential Accessory Uses.

805.1.1. In residential districts the term "accessory use" shall not include any activity conducted for gain; nor any walkway or driveway giving access thereto; nor any billboard advertising sign or poster, except for small bulletin boards.

ACCESSORY DWELLING UNIT -- See §901.1.5 of this Zoning Bylaw.

ACCESSORY DWELLING UNIT-WHA -- See §901.1.6 of this Zoning Bylaw.

ACCESSORY USE -- Accessory use customary with, and incident to, any permitted use and located on the same lot or on an adjacent lot under the same ownership, including garage for three cars or less, carport, non-commercial greenhouse, tool shed, barn, swimming pool, tennis court.

CUSTOMARY HOME OCCUPATION - A customary home occupation, such as dressmaking, millinery, the letting of rooms, or sale of antiques, conducted by a resident owner, provided that there is no display or advertising visible from the outside, except for an announcement card or sign of not more than two square feet in area; no dwelling so used shall be

reconstructed or enlarged unless specifically permitted by a special permit under the provisions of §198-203.

FAMILY DAY CARE.- Day care as defined in the Table of Permitted Principal Uses by Districts provided it is conducted as an accessory use.

IN-HOME OFFICE - See §901.1.4 of this Zoning Bylaw.

KENNEL, LESS THAN THREE DOGS -- The maintenance of dogs and suitable shelters therefor, provided that the number of dogs six months and older shall be three or fewer; any kennel or other structure used by dogs shall be no closer than 20 feet to any lot line, and no closer than 50 feet to any existing dwelling located beyond any lot line.

KENNEL, MORE THAN FOUR DOGS -- The maintenance of dogs and suitable shelters therefor for four or more dogs six months and older, provided that a special permit is granted to the current owner of the premises in accordance with §198-203; any kennel or other structure used by dogs shall be no closer than 20 feet to any lot line, and no closer than 50 feet to any existing dwelling located beyond any lot line.

LETTING/RENTING OF ROOMS - See "customary home occupation" above.

OFFICE -- Office as defined in the Table of Permitted Principal Uses by Districts, §198-803, provided it is conducted as an accessory use and that there is no display of advertising, except for a small professional nameplate.

RESIDENCE IN ACCESSORY DWELLING -- No accessory building shall be occupied for residence purposes, except as otherwise provided herein; and except that an employee of the owner or tenant of the premises may occupy the upper floor of a garage or stable.

ROADSIDE STAND -- For yearly terms only, a roadside stand for the sale of produce of the land of the owner, and of other land within the Town, provided that the front yard regulations are complied with.

TRADE SHOP -- See Table of Permitted Principal Uses by Districts for definition; a trade shop may be located in an accessory building on residential premises on the condition that no manufacturing or business requiring substantially continuous employment shall be carried on therein.

805.2. Accessory uses permitted in the Limited Commercial District.

CAFETERIAS, BANKS, DAY CARE OR RECREATIONAL FACILITIES FOR EMPLOYEES

Town of Wayland

Table of Permitted Accessory Uses by Districts

ACCESSORY USES:	Single Residence	Roadside Business	Business A	Business B	Light Manufacturing	Limited Commercial	Site Plan Approval
58. Accessory dwelling unit (901.1.5)	SP	SP	NO	NA	NA	NA	NR
59. Accessory dwelling unit - WHA (901.1.6)	SP	SP	NO	NA	NA	NA	NR
60. Barn, tool shed	YES	YES	YES	YES	YES	YES	NR
61. Cafeterias, banks, day care, or recreational facilities for employees	NO	NO	NO	NO	NO	YES	R
62. Customary home occup.	SP	SP	YES	YES	YES	YES	R
63. Family day care	YES	YES	YES	YES	YES	YES	R
64. Garage, carport - 3 vehicles or less	YES	YES	YES	YES	YES	YES	NR
65. Greenhouse, noncommercial	YES	YES	YES	YES	YES	YES	NR
66. In-home office	YES	YES	YES	YES	YES	YES	NR
67. Kennel - 3 dogs or less	YES	YES	YES	YES	YES	YES	NR
68. Kennel - 4 dogs or more	SP	SP	YES	YES	YES	YES	R
69. Letting/renting of rooms	SP	SP	NO	NO	NO	NO	NR
70. Office	SP	SP	YES	YES	YES	YES	NR
71. Residence in accessory dwelling	YES	YES	NO	NO	NO	NO	R
72. Roadside stand	SP	SP	YES	YES	YES	YES	R
73. Swimming pool	YES	YES	NO	NO	NO	NO	NR
74. Tennis court	YES	YES	NO	NO	NO	NO	NR
75. Trade shop	SP	SP	YES	NO	YES	YES	R

KEY: YES = Allowed as of right

NO = Not allowed

SP = Allowed by special permit

R = Required

NR = Not required

NA = Not applicable

MOTION:

George Ives moved and was duly seconded that the Town vote to amend Chapter 198, Zoning, of the Code of the Town of Wayland, by deleting therefrom Article 8, Dimension and Use Tables, in its entirety and replacing it with a new Article 8, Dimensions and Use Tables, as printed in pages 121 through 137 of the Warrant for the May 3, 1999 Special town Meeting with the following revisions thereto:

803.1 Business Uses

- (p. 126 of Warrant) RETAIL STORE – Add at the end of the definition: “Retail stores may have seasonal open air displays of merchandise.”

803.3 Government, Institutional and Public Service Uses

- (p. 127 of Warrant) MUSEUM/LIBRARY – delete “art gallery”.

803.5 Prohibited Uses

- (p. 129 of Warrant) Hazardous Material Storage. Delete the definition of prohibited use listed in warrant and replace with “The commercial storage or disposal of hazardous material except as otherwise permitted”.
- (p. 129 of Warrant) Junk Yards. Add the word “Commercial” before the words “salvage yards and junk yards”.
- (p. 129 of Warrant) Ungaraged and Unregistered motor vehicles. Add the words “except as otherwise permitted” at the end of the phrase.

Table of Permitted Uses

- (p. 132 of Warrant) Delete in entirety Line 24 Assisted/ Independent living
- (p. 132 of Warrant) Line 31 Nursery school/day care, change notations in Single Residence and Roadside Business Districts from SP to YES.

PLANNING BOARD REPORT - George Ives

The Planning Board held its public hearing as required by law on March 30, 1999.

The recodification of the Zoning By-Laws began two years ago when the Planning Board proposed a general re-codification and reorganization of the Zoning By-Law. Last year, the Planning Board proposed the major revision to the Table of Uses. Articles 9 and 10 of this year's warrant complete the cycle of general revisions. One year ago when the Planning Board proposed a major revision to the Table of Uses, the Planning Board report stated: “The Board is proposing that the new Table be a reference just as the existing table is for a year. During this year the Planning Board, ZBA and Building Commissioner will all have a chance to evaluate the new table. At next year's Town Meeting the Planning Board will introduce an article to strip the redundant use regulations from the text and make the Table of Uses the authority on use regulation.” This Article 10 and Article 9 of the Warrant are the implementation of that statement.

Section 198-801 and the Table of Dimensional Requirements remains unchanged except for the entry for Limited Commercial Districts where Footnote #16 specifies that minimum lot area and frontage shall be determined in accordance with the provisions of 198-1403.1. This wording puts the LCD specific wording into the table.

Section 802 introduces the wording that the Table of Uses shall prevail.

Section 803 introduces the proposed classification of uses.

The Planning Board will propose the following amendments to the version of Article 10 in the warrant.

- a) Retail stores may have seasonal open air displays of merchandise.
- b) Delete art gallery from Museum/Library definition
- c) Change the definition under Hazardous Material Storage to read "The commercial storage or disposal of hazardous material except as otherwise permitted. The collection of hazardous material for storage or disposal elsewhere is permitted "in 198-803.5
- d) Add the word commercial to precede Salvage yards and junk yards in 198-803.5
- e) Add the words except as otherwise permitted to the definitions of ungaraged and unregistered motor vehicles in 198-803.5
- f) Line 24 Assisted/Independent living in the Table of Uses should be deleted. This issue will be dealt with in a future Town Meeting
- g) On line3 Nursery School/Day care the notations in Single Residence/Roadside Business Districts should be changed from SP to YES.

The Planning Board plans on offering the above amendments to the proposed article. The Board has not received any negative feedback but has received the foregoing listed clarifications.

The Planning Board unanimously recommends passage of this article as amended.

AMENDMENT NO. 1 TO MAIN MOTION:

Susan Weinstein moved and was duly seconded that on Page 136 of the Warrant the following be changed:

KENNEL, LESS THAN THREE DOGS to KENNEL, FEWER THAN THREE DOGS

KENNEL, MORE THAN FOUR FOGS to KENNEL, FOUR OR MORE DOGS

VOTED ON AMENDMENT NO. 1 TO MAIN MOTION: UNANIMOUSLY IN FAVOR

AMENDMENT NO. 2 TO MAIN MOTION:

Lawrence Stabile moved and was duly seconded that on Page 129 of the Warrant under Drive through or Drive-in Restaurants, delete the word "principal" before the word "method" on the third line.

VOTED ON AMENDMENT NO. 2 TO MAIN MOTION: UNANIMOUSLY IN FAVOR

AMENDMENT NO. 3 TO MAIN MOTION:

Linda Segal moved and was duly seconded that on Page 132 of the Warrant in the Table - Line Item 31. Nursery school/day care - columns Business A, Business B, Light Manufacturing, and Limited Commercial - change NO to YES - and in column Site Plan Approval - delete R entirely.

VOTED ON AMENDMENT NO. 3 TO MAIN MOTION: UNANIMOUSLY IN FAVOR

AMENDMENT NO. 4 TO MAIN MOTION:

George Ives moved and was duly seconded that on Page 131 on the Warrant in the Table - Line Item 12. Retail Store - columns Light Manufacturing and Limited Commercial - change YES to NO.

AMENDMENT TO AMENDMENT NO. 4 TO MAIN MOTION:

Gretchen Schuler moved and was duly seconded that Amendment No. 4 be deleted and substituted with the following:

Line 12. Retail Store - column Light Manufacturing should read YES
column Limited Commercial should read NO

VOTED ON AMENDMENT TO AMENDMENT NO. 4 TO MAIN MOTION:

1st VOICE VOTE: SCATTERING OF NOES

2nd VOICE VOTE: SCATTERING OF NOES

STANDING COUNT BY MODERATOR:

IN FAVOR: 103

OPPOSED: 11 MOTION CARRIED

VOTED ON MAIN MOTION AS AMENDED:

1st VOICE VOTE: SCATTERING OF NOES

2nd VOICE VOTE: UNANIMOUSLY IN FAVOR

<p>ARTICLE 11: AMEND CHAPTER 198, ZONING, OF THE CODE OF THE TOWN OF WAYLAND, BY MAKING A NUMBER OF CHANGES RECOMMENDED BY THE ZONING ENFORCEMENT OFFICER</p>
--

Proposed by: Planning Board

To determine whether the Town will vote to amend Chapter 198, Zoning, of the Code of the Town of Wayland, by making a number of changes recommended by the Zoning Enforcement Officer, as follows:

- 1) Amend §198-104. Definitions, by adding new definitions, and deleting and replacing definitions where appropriate, as follows:
 - a) DRIVE-IN, DRIVE-THROUGH, OR DRIVE-UP, USES -- A retail or consumer service use of land or structure in which the business transacted is conducted by a customer or client from within a vehicle.

- b) DWELLING UNIT -- A single unit providing complete, independent living facilities for one or more persons, including permanent provisions for living, sleeping, eating, cooking, and sanitation; but no trailer, trailer coach or mobile home, whether or not self-propelled, and whether or not the wheels thereof may have been removed, shall be construed to be a dwelling.
 - c) DWELLING UNIT, ATTACHED -- A building designed or occupied as a residence, and separated from another attached dwelling on one or both sides either by a vertical party wall or walls, or by a contiguous wall or walls, without side yards.
 - d) DWELLING UNIT, DETACHED -- A building that is designed or occupied as a residence, and that is substantially separated by side yards from any other structure or structures except accessory structures.
 - e) DWELLING UNIT, MULTI-FAMILY -- A building containing more than one dwelling unit.
 - f) FLOOR AREA, GROSS -- The sum of all floor areas within the perimeter of the outside walls of the building under consideration, without deduction for bathrooms, toilet compartments, hallways, stairs, closets, thickness of walls, columns or other features; but excluding unfinished basements, cellars, and attics; space used for mechanical systems; and garages.
 - g) FRONTAGE -- The linear extent of the front of a lot measured along the lot line of the right-of-way from the intersection of one side lot line to the intersection of the other lot line of the same lot.
 - h) SETBACK -- The shortest distance from the boundary line, or lot line, to the wall of a building or structure facing thereon.
 - i) STREET -- Any public way used for vehicular traffic, or any private way used as a public way for such traffic.
 - j) YARD, FRONT -- An open space extending across the full width of the lot, and lying between the front lot line or lines and the nearest point of the building.
 - k) YARD, REAR -- An open space extending across the full width of a lot and lying between the nearest point of the building and the rear lot line, or the corner of a triangular lot farthest from the front lot line in the case of a triangular lot with only one lot line along a right-of-way.
 - l) YARD, SIDE -- An open space between a side lot line of a lot and the nearest point of the building, and extending from the front yard to the rear yard.
- 2) Amend §198-401.1.3.2., by deleting and replacing said paragraph, as follows:
401.1.3.2. Such alteration, reconstruction, extension or structural change shall not exceed 20% of the gross floor area in existence on the date this paragraph first became effective. For the purposes of this paragraph open decks shall be permitted as a matter of right; and shall not be included in any floor area calculation.
 - 3) Amend §198-503.1. by deleting the words "and unsightly" from the first sentence thereof.
 - 4) Amend §198-604.1. by adding the words "Building Department," after the word "ZBA,".
 - 5) Amend §198-702.1. by adding the following sentence to the end thereof:
Exempt from the setback requirement of this paragraph are roof eaves, stoops, stairs, chimneys, and bay windows; and fences and walls up to six feet in height from the existing natural topography.

- 6) Amend §198-702.3. by deleting the words "except that when such existing buildings are more than 30 feet from such street line,"; and by deleting the comma preceding said words and replacing it with a period, and deleting the word "a" following said words and replacing it with the word "A".
- 7) Amend §198-705.1.8. by deleting the words "In a zone of 20,000 square feet or 30,000 square feet in a Single Residence District," at the beginning of the first sentence, and replacing said words with "In a Residence Zone 20,000 - 120' Front or Residence Zone 30,000 - 150' Front,".
- 8) Amend §198-802.1. by deleting the words "Article 3" in the second sentence, and replacing said words with "Article 4".
- 9) Amend §198-802.1.1. by rearranging it into the following paragraphs, and renumbering the following paragraphs accordingly:
- 802.1.1. A use listed in the Table of Permitted Principal Uses by Districts is permitted as of right in any district under which it is denoted by the word "yes." Uses denoted by the word "no" shall be prohibited.
- 802.1.2. Uses designated by the letters "SP" may be allowed only if the Zoning Board of Appeals (ZBA) issues a special permit pursuant to §198-203.
- 802.1.3. Uses designated by the letters "P-ZBA" may be allowed only if the ZBA issues a permit pursuant to §198-203.
- 10) Amend §198-803.6. Residential Uses, by adding the following definition after the words "BOARDING HOUSE": A building containing from 2 to 6 sleeping rooms, and arranged or used for lodging, with or without meals, for compensation, by more than 5 and not more than 20 individuals.
- 11) Amend §198-804.1. by rearranging it into the following paragraphs:
- 804.1. The Table of Permitted Accessory Uses by Districts sets forth the permitted accessory uses of land, buildings, and structures in each zoning district as set forth in the various provisions of this Zoning Bylaw for uses commencing on or after June 1, 1982. All uses set forth in this table shall conform to all other requirements contained in this Zoning Bylaw, and in the event of a conflict between this Table of Permitted Accessory Uses by Districts and any other provisions of this Zoning Bylaw, this Table of Permitted Accessory Uses by Districts, §198-804, shall prevail; and the Classification of Accessory Uses, §198-805 below, shall be considered as part of said table, and shall likewise prevail in the event of such conflicts.
- 804.1.1. A use listed in said table is permitted as of right in any district under which it is denoted by the word "yes." Uses denoted by the word "no" shall be prohibited.
- 804.1.2. Uses designated by the letters "SP" may be allowed only if a special permit is issued pursuant to §198-203.
- 804.1.3. Uses designated by the letters "P-ZBA" may be allowed only if a permit is issued pursuant to §198-203.
- 804.1.4. Site plan approval is required in accordance with Article 6 for a use where the letter "R" appears, and is not required where the letters "NR" appear.
- 12) Amend §198-901.1.5.11. by deleting the last sentence thereof.
- 13) Amend §198-901.1.6.3. by deleting the word "one" and replacing said word with "two".

- 14) Amend §198-901.1.7.1. by adding the words “police stations,” after the words “fire stations,”.
- 15) Amend §198-1001.1.1.1. by adding the words “most restrictive” after the words “applicable to the” and in front of the words “single residence district nearest to the premises,”.
- 16) Amend §198-1105.1.1.1. by deleting the last sentence thereof, and replacing it with the following sentence: In addition to this amount, one parking space for every two employees shall be provided.
- 17) Amend §198-1105.1.1.2. by deleting the words “having a floor area of over 2,000 square feet, exclusive of basement,”.
- 18) Amend §198-1105.1.1.3. by deleting the words “patrons accommodated at tables or counters” and replace said words with “seats”.
- 19) Amend §198-1105.6.4. by adding the word “year-round” after the words “adequately screened” and in front of the words “from view from said residence district”.
- 20) Amend §198-1606.2.1. by adding the words “the Building Department,” after the words “to the SPGA,” and in front of the words “the Surveying Department,” in the second sentence.
- 21) Amend the following paragraphs of Chapter 198, Zoning, of the Code of the Town of Wayland, by adding the word “lot” after the word “street” and in front of the word “line”; or by replacing the word “property” with the word “lot” when the word “property” occurs in conjunction with the words “street” and “line”: §§198-702.2, 702.3, 702.4, 705.1.2, 705.1.3, 705.1.4, 705.1.5, 705.5, Note 10 in the Table of Dimensional Requirements, 1002.1.1, 1002.1.5, 1002.1.8, 1002.1.9, 1102.1.6.1.5, 1102.1.6.1.9, 1102.1.9.1.7, 1104.4.2, 1106.1, 1302.1, 1406.4, and 1406.8.

MOTION:

George Ives moved and was duly seconded that the Town vote to amend §198 (Zoning) of the Code of the Town of Wayland, as follows: by making each of the changes as printed on Pages 138 through 140 of the Warrant with the revisions contained in the Planning Board Reports on Page 6 thereof as follows:

- 1) Amend §198-104 Definitions:
 - g) For “Frontage” add the word “street” to the first reference to lot line such that the phrase will be “...along the street lot line...”
 - h) For “Setback” add the word “street” before the words “lot line” so that the phrase will be “...” or street lot line”.
 - j) k) l) For Yard, Front, Yard, Rear, and Yard, Side delete the first three words “An open space” and replace with the words “The space.”
- 10) Amend §198-803.6: Delete this item from the motion.

The Planning Board held its public hearing as required by law on March 30, 1999.

This article includes many separate independent and, for the most part, insignificant changes into one article. The Planning Board will comment in this report only on those items which are not strictly clerical nor obvious and also on those items which were discussed during the public hearing.

1) Amend Definitions

The proposed change to the definition for "Dwelling Unit" deletes the phrase "intended to be occupied by a single housekeeping unit" and replaces it with a functional description leaving the final portion relative to trailers, etc. unchanged.

The proposed change to the definition for "Floor Area, Gross" adds the phrase "excluding unfinished basements, cellars" etc., which has been the common practice of the Building Commissioner.

The definitions for "Frontage" and "Setback" are new and reflect the common interpretation by the Building Commissioner. The Board will move to modify Article 11 as contained in the warrant by adding the word street such that the phrase will be "...along the street lot line..." [p. 138 of Warrant - g) and h)].

The change to the definition of "Street" deletes the phrase private way laid out which clarifies that a street as used in the Zoning By-Law does not refer to a paper road.

The present definitions for Yard Front, Rear, and Side contain the word "unoccupied". This clearly was not intended as these yards can contain accessory buildings, fences etc. subject to appropriate rules. The Planning Board will move to modify Article 11 as contained in the warrant by deleting the words "An open" and replacing them with the word "A" such that all three definitions will read "The space...".

2) The change to 198-401.1.3.2 allows open decks as a matter of right and exempts them from the 20% gross floor area calculation. The Board notes that the effective date of the paragraph remains unchanged by this modification.

3) The change to 198-503.1 removes the description "unsightly" from the unregistered and ungaraged description of automobiles. One resident commented that, at present, this paragraph is unconstitutional and can not be enforced. We will be making the section legal by removing the word "unsightly", which according to one person who spoke at the hearing, will pit those with more means against those with less. The individual believes that the Town should not be regulating the number of unregistered cars one has parked on one's own property, however, the Planning Board believes it is appropriate to regulate unregistered cars.

5) The change to 198-702.1 exempts walls and fences up to 6 feet in height from some setback requirements. The Board notes that the Building Code defines fences over 6 feet as structures.

10) The proposed change to 198-803.6 generated considerable discussion at the public hearing. The Planning Board will move to delete item 10 from this article and will rely on the definition contained in Article 10 of this Special Town Meeting.

12) The change to 198-901.1.5.11 deletes the requirement for renewal of the occupancy and special permits for accessory dwelling units every three years. At the public hearing one resident objected stating that an accessory apartment should not be "as-of-right" and should have to be renewed. The Board notes that the ZBA has the inherent flexibility to set renewal requirements and criteria along with a condition that a special permit will not automatically transfer to a new owner. The Board believes that the Town and the Building Commissioner are better served with a flexible approach that allows the ZBA discretion over a mandatory three year renewal.

13) The change to 198-901.1.6.3 follows the Building Code in requiring two exits from an accessory dwelling unit.

18) The change to 198-1105.1.1.3 uses the word seat to combine counter and table seats. A Planning Board member pointed out that in today's world some restaurants serve to people standing serving customers who would not be counted in a traditional seat count.

The Board did not receive any correspondence on this proposed article. The discussion at the public hearing has been summarized here-in. Based on the input at the public hearing the Planning Board will move to amend the article contained in the warrant as described. The Planning Board unanimously supports the passage of this article as amended.

VOTED: UNANIMOUSLY IN FAVOR

<p>ARTICLE 12: AMEND CHAPTER 198, ZONING, OF THE CODE OF THE TOWN OF WAYLAND, BY CHANGING §198-1102.1.3 TO CLASSIFY RESTAURANTS BY SIZE INTO SPECIAL PERMIT AND AS-OF-RIGHT USE CATEGORIES</p>

Proposed by: Planning Board

To determine whether the Town will vote to amend Chapter 198, Zoning, of the Code of the Town of Wayland, by deleting §198-1102.1.3 and replacing it with a new §198-1102.1.3 (classifying restaurants by size into special permit and as-of-right use categories), as indicated in the portion of the Table of Permitted Principal Uses by Districts attached hereto, and by the following:

1102.1.3. Restaurants and other places for the serving and consumption of food or beverages inside the building at tables or counters shall be allowed as described in the Table of Permissible Principal Uses by District. The approving authority shall satisfy itself that a clearly established need of the Town will be served thereby, and that the use of the premises shall not be against the public interest, shall not derogate from the character of the neighborhood in which such use is to occur, and shall not be detrimental or offensive because of noise, vibrations, smoke, gas, fumes, odor, dust, or other objectionable features; and that such use shall not otherwise be injurious to the inhabitants or their property, or dangerous to the public health or safety; subject, however, to the following:

Town of Wayland
Table of Permitted Principal Uses by Districts

Business Uses	Single Residence	Roadside Business	Business A	Business B	Light Manu- facturing	Limited Commercial	Site Plan Approval
1. Auto - sales, service, repair	NO	NO	P-ZBA	NO	P-ZBA	NO	R
2. Auto service station, maximum of 12 vehicle fueling locations with no less than 2 full service, and repair	<u>NO</u>	<u>NO</u>	<u>YES</u>	<u>NO</u>	<u>YES</u>	<u>NO</u>	<u>R</u>
3. Auto service station, all other	<u>NO</u>	<u>NO</u>	<u>SP</u>	<u>NO</u>	<u>SP</u>	<u>NO</u>	<u>R</u>
4. Bank	NO	NO	YES	YES	YES	YES	R
5. Boat or canoe rental, non-motorized or no more than 10hp	SP	SP	<u>YES</u>	<u>YES</u>	YES	YES	R
6. Customary home occupation	TAU	TAU	YES	YES	YES	YES	R
7. Funeral home	SP	SP	YES	YES	YES	YES	R
8. Medical/dental care	<u>TAU</u>	<u>TAU</u>	YES	YES	YES	<u>YES</u>	R
9. Office	<u>TAU</u>	<u>TAU</u>	YES	YES	YES	<u>YES</u>	R
10. Parking facility - garages for 4 or more vehicles	SP	SP	YES	YES	YES	YES	R
11. Personal & other service	NO	NO	YES	YES	YES	NO	R
12. Restaurant, less than 50 seats and less than 2,000 sf	<u>NO</u>	<u>YES</u>	<u>YES</u>	<u>YES</u>	<u>YES</u>	<u>NO</u>	<u>R</u>
13. Restaurant, equal to or greater than 50 seats or equal to or greater than 2,000 sf	<u>NO</u>	<u>SP</u>	<u>SP</u>	<u>SP</u>	<u>NO</u>	<u>NO</u>	<u>R</u>

MOTION:

George Ives moved and was duly seconded that the Article be passed over.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 13: AMEND CHAPTER 198, ZONING, OF THE CODE OF THE TOWN OF WAYLAND, BY DELETING §198-1102.1.9, GASOLINE SERVICE STATIONS, AND REPLACING IT WITH A NEW §198-1102.1.9, AUTO SERVICE STATIONS (CLASSIFYING AUTO SERVICE STATIONS BY SIZE INTO SPECIAL PERMIT AND AS-OF-RIGHT USE CATEGORIES)

Proposed by: Planning Board

To determine whether the Town will vote to amend Chapter 198, Zoning, of the Code of the Town of Wayland, by deleting §198-1102.1.9, Gasoline service stations, and replacing it with a new §198-1102.1.9, Auto Service Stations (classifying auto service stations by size into special permit and as-of-right use categories), as indicated in the portion of the Table of Permitted Principal Uses by Districts attached hereto, and by the following:

1102.1.9. Auto service stations.

1102.1.9.1. Auto service stations for the sale of gasoline, lubricants and similar supplies and parts of motor vehicles, the making of minor repairs and adjustments to motor vehicles, other than structural changes or repairs, and providing water and compressed air, shall be permitted as described by the Table of Permitted Principal Uses by District. The approving authority shall satisfy itself that a clearly established need will be served thereby, and subject to the following:

Town of Wayland

Table of Permitted Principal Uses by Districts

Business Uses	Single Residence	Roadside Business	Business A	Business B	Light Manufacturing	Limited Commercial	Site Plan Approval
1. Auto - sales, service, repair	NO	NO	P-ZBA	NO	P-ZBA	NO	R
2. Auto service station, maximum of 12 vehicle fueling locations with no less than 2 full service, and repair	<u>NO</u>	<u>NO</u>	<u>YES</u>	<u>NO</u>	<u>YES</u>	<u>NO</u>	<u>R</u>
3. Auto service station, all other	NO	<u>NO</u>	SP	NO	SP	NO	R
4. Bank	NO	NO	YES	YES	YES	YES	R
5. Boat or canoe rental, non-motorized or no more than 10hp	SP	SP	<u>YES</u>	<u>YES</u>	YES	YES	R
6. Customary home occupation	TAU	TAU	YES	YES	YES	YES	R
7. Funeral home	SP	SP	YES	YES	YES	YES	R
8. Medical/dental care	<u>TAU</u>	<u>TAU</u>	YES	YES	YES	YES	R
9. Office	TAU	TAU	YES	YES	YES	YES	R
10. Parking facility - garages for 4 or more vehicles	SP	SP	YES	YES	YES	YES	R
11. Personal & other service	NO	NO	YES	YES	YES	NO	R
12. Restaurant, less than 50 seats and less than 2,000 sf	<u>NO</u>	<u>YES</u>	<u>YES</u>	<u>YES</u>	<u>YES</u>	<u>NO</u>	<u>R</u>
13. Restaurant, equal to or greater than 50 seats or equal to or greater than 2,000 sf	<u>NO</u>	<u>SP</u>	<u>SP</u>	<u>SP</u>	<u>NO</u>	<u>NO</u>	<u>R</u>

MOTION:

George Ives moved and was duly seconded that the Article be passed over.

VOTED: UNANIMOUSLY IN FAVOR

PROCEDURAL MOTION:

Suzan Curtin moved and was duly seconded to reconsider Article 10 of the Meeting.

ARTICLE 14: AMEND CHAPTER 198, ZONING, OF THE CODE OF THE TOWN OF WAYLAND, BY DELETING ARTICLE 15, WIRELESS COMMUNICATIONS SERVICES DISTRICT, IN ITS ENTIRETY AND REPLACING IT WITH A NEW ARTICLE 15, WIRELESS COMMUNICATIONS SERVICES DISTRICT

Proposed by: Planning Board

To determine whether the Town will vote to amend Chapter 198, Zoning, of the Code of the Town of Wayland, by deleting Article 15, Wireless Communications Services District, in its entirety and replacing it with a new Article 15, Wireless Communications Services District, as follows:

ARTICLE 15
Wireless Communications Services District

§198-1501. Purpose.

1501.1. For the purposes of this Article 15, "wireless communications services" shall mean the provision of the following types of services: cellular telephone service, personal communications service, and enhanced specialized mobile radio service. It is anticipated that such services will be provided via wireless communications facilities that may include a tower, one or more antennas, and one or more accessory structures. The purpose of this Article 15 is to establish a district in which wireless communications services may be provided while preserving and protecting the public health, safety, and general welfare. Specifically, the Wireless Communications Services District has been created to:

1501.1.1. Protect the general public from hazards associated with wireless communications facilities.

1501.1.2. Minimize visual impacts from wireless communications facilities.

1501.1.3. Protect the scenic, historic, natural, and human-made resources of the Town.

1501.1.4. Protect property values.

§198-1502. Location.

1502.1. The Wireless Communications Services District shall be located on land owned by the Town of Wayland known as the old landfill site (as shown in the Atlas of the Town of Wayland,

Massachusetts, 1996, on Plates 22 and 23, Parcels 22-001 and 22-002), and known as the new landfill site (as shown in the Atlas of the Town of Wayland, Massachusetts, 1996, on Plates 17, 21, and 22, inclusive, Parcels 17-018, 21-010A, 21-012A, 21-012B, 21-012C, 21-012D, 21-012E, 21-012F, 21-012G, 22-003, 22-004, 22-006, and 22-007); and on sites known as the existing Boston Edison Company (BECO) electric power transmission towers Numbers 94 to 102, inclusive, that are located within the Massachusetts Bay Transit Authority (MBTA) right-of-way from its boundary with Route 20 westerly to its western-most boundary with the Town of Sudbury (as shown in the Atlas of the Town of Wayland, Massachusetts, 1996, on Plates 22, 26 and 27, inclusive).

1502.2. The Wireless Communications Services District shall be construed as an overlay district with regard to said locations. All requirements of the underlying zoning district shall remain in full force and effect, except as may be specifically superseded herein.

§198-1503. Use restrictions.

1503.1. A wireless communications facility may be erected in the Wireless Communications Services District upon the issuance of a special permit by the Planning Board pursuant to §198-203, and subject to site plan approval as set forth in Article 6 of this ZBL, if the Planning Board determines that the adverse effects of the proposed facility will not outweigh its benefits to the Town, in view of the particular characteristics of the site, and of the proposal in relation to the site. Said determination shall include consideration of the each of the following:

1503.1.1. The communications needs served by the facility.

1503.1.2. Traffic flow and safety, including parking and loading.

1503.1.3. Adequacy of utilities and other public services.

1503.1.4. Impacts on neighborhood character, including aesthetics.

15-3.1.5. Impacts on the natural environment, including visual impacts.

1503.1.6. Potential fiscal impacts, including impacts on town services, tax base, and employment.

1503.1.7. Potential human health hazards due to radio signal radiation, to the extent not contrary to federal law.

1503.2 In addition, such facility may be erected in said district, subject to the following conditions:

1503.2.1. To the extent feasible, all service providers shall co-locate their antennas on a single tower. Towers shall be designed to structurally accommodate the maximum number of foreseeable users (within a 10-year period) technically practicable.

1503.2.2. New towers shall be considered only upon a finding by the Planning Board that existing or approved towers cannot accommodate the antennas planned for the proposed tower.

1503.2.3. Any new wireless communications facility tower shall be of the monopole type only; no lattice or guy-wire towers, and no teleports, shall be permitted, and the Planning Board may allow and/or limit the use and size of parabolic antennas, and of repeaters.

1503.2.4. Except for the BECO towers, the highest point of any antenna support structure, or of any antenna or any component thereof, or attachment thereto, shall not exceed 10 feet above the lesser of the pre-existing significant tree canopy elevation, or the proposed post-construction significant tree canopy elevation, as defined in §198-1503.2.4.2 below.

1503.2.4.1. Except for the BECO towers, if there is no significant tree canopy elevation, as defined in §198-1503.2.4.2 below, the maximum height of any antenna support structure, or any antenna, or any component thereof or attachment thereto, shall not exceed 55 feet above finished grade of ground elevation.

1503.2.4.2. For the purpose of this Article 15, "significant tree canopy elevation" shall be defined as the arithmetic average of the elevations of the tops of all trees at least 6 inches in diameter at breast height, and over 20 feet tall in a stand of trees, all of which are located within a 150-foot radius of the base of the proposed antenna support structure, provided at least 10 such trees are in said stand. Elevations shall be measured with respect to mean sea level datum.

1503.2.5. Except for the BECO towers, no antenna, nor any support structure, nor any antenna or any component thereof, or attachment thereto, shall be located at a height in excess of 55 feet, unless there is such a significant tree canopy elevation, as defined in §198-1503.2.4.2 above.

1503.2.6. Finished grades shall not be distorted above the pre-existing natural grades as a way to achieve additional height.

1503.2.7. Except for the BECO towers, a wireless communications facility shall not be erected nearer to any property line than a distance equal to the vertical height of the wireless communications facility, measured at the mean finished grade of the tower base.

1503.2.8. To the extent feasible, all network interconnections from the wireless communications facility made via land lines shall be via underground lines.

1503.2.9. Existing on-site vegetation shall be preserved to the maximum extent practicable.

1503.2.10. The wireless communications facility shall minimize, to the extent feasible, adverse visual effects on the environment. The Planning Board may impose reasonable conditions to ensure this result, including painting and lighting standards.

1503.2.11. Traffic associated with the wireless communications facility shall not adversely affect abutting ways.

1503.2.12. The applicant shall obtain written, legally valid and binding authorization for the use of each facility site from the owner thereof; and, where applicable, from the utility

companies whose facilities are used; and from the Board of Selectmen with respect to public ways and Town-owned facilities.

1503.2.13 Any antenna for use as a wireless communications facility shall not be installed, nor mounted on, nor attached to, a new monopole tower or existing structure, in any location that is within 900 feet of a lot line defining a parcel on which exists a dwelling, a school, a daycare center, a nursing home, or an assisted or independent living facility.

1503.2.14. Any antenna, or equipment, mounted on, or attached to, any of the BECO towers shall not extend more than 25 feet above the highest point of said towers.

1503.2.15. The area around a tower, communication equipment shelters, and related equipment shall be completely fenced for security to a height of 6 feet, and gated; and a sign shall be posted on, or adjacent to, all entry gates indicating the facility owner and a 24-hour emergency telephone number.

1503.2.16. All radio frequency radiation from any wireless communications facility:

1503.2.16.1. Shall comply with Federal Communications Commission (FCC) Guidelines for Evaluating the Environmental Effects of Radio Frequency Radiation.

1503.2.16.2. Shall comply with standards of the Massachusetts Department of Public Health (DPH), the National Council for Radiation Protection, and the American National Standards Institute, insofar as such standards are more strict or limiting as to permissible human exposure than are the FCC Guidelines, and may lawfully be applied.

1503.2.16.3. Shall be controlled and limited as to frequency and power so as not to cause interference, by inter-modulation or otherwise, with any Town facility or amateur facility.

1503.2.17. Noise generated by any wireless communications facility shall not exceed 50db at ground level at the property line at any public way on which it is located.

§198-1504. Submittal requirements.

1504.1. As part of any application for a special permit, applicants shall submit, at a minimum, the information required for site plan approval, as set forth herein at Article 6. Applicants shall also describe the capacity of any tower, including the number and types of antennas, number and types of radios and of channels per radio, that it can accommodate, and the basis for the calculation of capacity, and shall describe any accessory structures.

1504.2. In addition, applicants shall submit:

1504.2.1. The name and address of the applicant and all agents of the applicant, and of all legal and beneficial owners of the site or sites proposed for a wireless communication facility, copies of all instruments, options, contracts, or encumbrances affecting ownership of the site or sites, together with the opinion of an attorney concerning the state of the title thereto, and an instrument executed by all persons or entities owning property at the site or sites agreeing that

the applicant is authorized by them to make the application, and agreeing to comply with provisions of this Article 15.

1504.2.2. A statement signed by the applicant, on oath and under penalties of perjury, that all information included in the submittal is materially accurate, true, complete, and verifiable. Inaccurate, misleading, or false information shall be grounds for disapproval of the application, or revocation of approval.

1504.2.3. Plans and other information identifying the site or sites proposed, including:

1504.2.3.1. A map at an appropriate scale (to be determined by the Planning Board), showing lot lines of the subject property and of all properties within 2,000 feet of the perimeter of the facility, and showing the footprint of all buildings on all such properties.

1504.2.3.2. Specification on a copy of the Town Atlas Maps of the zoning district, including any overlay district, applicable to such properties.

1504.2.3.3. The heights of all existing buildings and structures on such properties, and the height of any proposed new structure on the subject property.

1504.2.3.4. Average height of existing tree cover on such properties, specifying heights and principal species.

1504.2.4. A map of the Town of Wayland, including all towns to a distance of 5 miles from Wayland boundaries, showing the locations of:

1504.2.4.1. All existing wireless communications facilities.

1504.2.4.2. All proposed wireless communications facilities the applicant expects to install, and reasonably knows will be installed by other providers, within the next 24 months following the submittal of the application.

1504.2.5. A map showing:

1504.2.5.1. The location of tree cover within 500 feet of the proposed facility.

1504.2.5.2 Dominant tree species for each area of tree cover within 500 feet.

1504.2.5.3 Topography contour lines at 2-foot intervals to a distance beyond the proposed facility to be determined by the Planning Board, but not to exceed 1,000 feet, with reference contours to mean sea level datum.

1504.2.6. True copies of all applications (to include any Notification of Nonionizing Radiation Source, and/or any Combined Request for Approval Under 105 CMR 122.000 [et seq.] and Employer Notification Under 453 CMR 5.000, [et seq.], and the like) and information submitted to the DPH, Radiation Control Program, or any other subdivision of the DPH, approval letter, and any other notice from said department or subdivisions, and any revisions thereof; and true copies, and any revisions thereof, of all similar applications, notices, etc. submitted to the FCC.

1504.2.7. A complete specification certified by a radio frequency engineer licensed by the Commonwealth of Massachusetts of:

1504.2.7.1. The energy outputs at ground level, actual and potential, and the power densities at ground level, actual and potential, produced at two hundred feet, five hundred feet, and one thousand feet, and at the location where maximum power density is expected, for each antenna sector, from the operation of each and every proposed new wireless communications facility to be added.

1504.2.7.2. The cumulative energy outputs at ground level, actual and potential, produced from all wireless communications facilities, and the cumulative power densities from the operation of all wireless communications facilities, actual and potential, produced at two hundred feet, five hundred feet, and one thousand feet, and at the location where maximum power density is expected, for each antenna sector, from the operation of all wireless communications facilities, including any proposed new wireless communications facility.

1504.2.7.3. With respect to such actual energy outputs and power densities, the data contained in such specification shall be from actual field measurements made within 30 days before the applicant submits the special permit/site plan review and approval application.

1504.2.8. The beam widths at ground level for the energy outputs from each antenna sector, and the degree of down-tilt of each antenna.

1504.2.9. A complete description, including, but not limited to, data, drawings, catalogs, brochures, manufacturers' specifications, photographs and all other pertinent information relevant to the proposal describing antennas, equipment mounts, and all other equipment and structures proposed for the site or related to the proposal; plus all of the information required by Article 6 of this ZBL.

1504.2.10. Data as to noise, certified by an acoustical engineer, specifying in decibels Ldn (logarithmic scale) both existing or ambient noise at each proposed site, and the maximum noise to occur, comprising the aggregate of that existing and that resulting from the proposed wireless communications facility.

1504.2.11. An environmental assessment meeting the standards set forth in §198-1503.2.16, and the environmental assessment requirements of the FCC, together with evidence that the same has been submitted to, and approved by, the FCC.

§198-1505. Review and action by the Planning Board.

1505.1. The Planning Board shall review and act upon an application for a special permit and site plan review and approval for a wireless communications facility in accordance with applicable provisions of MGL c40A, §§9 and 11; and in accordance with Articles 6 and 15 of this ZBL; and:

1505.1.1. Shall make such investigation as it deems appropriate to determine whether the application meets the requirements of §§198-1503 and 1504.

1505.1.2. May engage a radio frequency engineer, an acoustic engineer, and such other professional consultants as it deems necessary, to assist and advise it in its investigation and determination.

1505.1.3. Shall require of each applicant and each holder of a special permit and site plan approval hereunder reasonable deposit for, and reimbursement of, all fees for the employment of appropriate consultants.

1505.1.4. May limit the duration of a special permit.

§198-1506. Monitoring and inspections.

1506.1. The applicant may be required to float a balloon or use a crane test at the location of a proposed tower or antenna to show its height and visibility. Such test shall be conducted 2 weeks prior to the public hearing, and shall be advertised at the applicant's expense in a newspaper of general circulation in Wayland at least one week prior to the test.

1506.2. Photo documentation after construction of the facility and just prior to becoming operational shall be required.

1506.3. Prior to beginning operation of the wireless communications facility, background levels of electromagnetic frequency radiation shall be monitored for each antenna sector at ground level at 200 feet, 500 feet, and 1,000 feet from the facility; and at the locations where maximum power density is predicted, as listed in the application.

1506.4. After operation of the facility has commenced, random monitoring of radio frequency and acoustic emissions shall be required. Electromagnetic frequency radiation shall be monitored for each antenna sector at ground level at 200 feet, 500 feet, and 1,000 feet from the facility; at the locations where maximum power density was predicted, as listed in the application; and at the locations where maximum power density occurs.

1506.5. Inspection of the structural integrity and safety of all towers and equipment attached thereto shall be required. Monopoles shall be inspected every 5 years. Structures mounted on, or attached to, existing BECO towers shall be inspected every 3 years. Any modification of an existing facility that includes changes to tower dimensions or antenna numbers or type shall require a new structural inspection.

1506.6 All required monitoring and inspections shall be performed by appropriate independent consultants selected by the Planning Board, and paid for by the applicant/owner. Said consultants shall use monitoring and inspection protocols as outlined in applicable wireless communication facilities regulations, or, in the absence of such regulations, as specified by the Planning Board. Reports of all monitoring and inspection results shall be prepared by the consultants and submitted to the Planning Board, to the Zoning Enforcement Officer, to the Building Commissioner, and to the Board of Health.

§198-1507. Compliance and violations.

1507.1. Every wireless communications facility for which a special permit is granted hereunder shall continue at all times to comply with the provisions thereof, and of this Article 15; and the

holder of such special permit shall comply with requirements of the Planning Board in fulfillment of the provisions for monitoring herein.

1507.2. Every wireless communications facility, and every application for a special permit for such facility, shall comply with all other applicable provisions of this ZBL, including, without limitation, requirements with respect to:

1507.2.1. The permit application under §198-202.

1507.2.2. Special permits under §198-203.

1507.2.3. Signs and exterior lighting under §198-501.

1507.2.4. Site plan approval under Article 6.

1507.3. Wireless communications facilities shall comply with such standards applicable thereto as may from time to time be imposed by the Board of Health, to the extent that such standards are not contrary to federal or state laws.

1507.4. The applicant shall be bound in the special permit and site plan approval processes, and thereafter, by the energy outputs and power densities at the locations as set forth in the special permit and site plan review and approval application, and also with respect to the information contained in the application to the Radiation Control Program of the DPH.

1507.5. If a wireless communications facility is determined to be in violation of any of the provisions of the special permit and/or site plan approval, or any other applicable law or regulation, the Planning Board shall cause to be served on the operator of the facility, and on the owner of the land on or from which the violation is caused, notice of such violation. Any such violation shall cause automatic revocation of said special permit.

§198-1508. Modifications.

1508.1. Any changes or modifications to an already-approved wireless communications facility shall be made through the special permit/site plan review and approval process. All such changes or modifications shall include:

1508.1.1. Any change of personal wireless services as defined in the Federal Communications Act of 1996, other than allowed under an existing special permit.

1508.1.2. Any change of service that involves changing the physical appearance of the wireless communications facility.

1508.1.3. Any change of tenant by co-location, regardless of the type of service.

1508.1.4. Any change in equipment that by nature of the change increases the level of radio frequency emissions.

1508.1.5 Any change in the physical appearance, physical characteristics, or dimensions of the wireless communications facility.

1508.1.6. Any change in, or deviation from, the existing special permit.

§198-1509. Liability insurance; removal and removal bond.

1509.1. The special permit shall include a condition that any wireless communications services provider that operates a wireless communications facility in the Town of Wayland shall provide, for each such wireless communications facility, a certificate of insurance for bodily injury in a form acceptable to the Planning Board, with coverage limits of not less than five million dollars. For good cause, and after notice and a public hearing, the Planning Board may from time to time require the owner to increase the limits of such coverage.

1509.2. If a wireless communications facility is not substantially in commercial operation for a period of one year, it shall be removed, and the site shall be returned to its pre-existing condition by the owner of the facility and/or by the owner of the site within 180 days of notice by the Town. As part of an application for any wireless communications facility, a plan shall be submitted detailing how the site will be returned to its pre-existing conditions, including planting of replacement trees, grading and removal of all structures and waste, and any other work that may be required by the Planning Board, with a bond to be held by the Town, the amount of which shall be determined by the Planning Board. If the facility is not removed within said 180 days, the Town shall be empowered to use said bond for the removal of said facility.

§198-1510. Exemption.

1510.1. The following type of wireless communications towers are exempt from this Article 15: amateur radio towers used in accordance with the terms of any amateur radio service license issued by the FCC, provided that the tower is not used or licensed for any commercial purpose; and the tower must be removed if the use is discontinued for six months.

MOTION:

Gretchen Schuler moved and was duly seconded that the Town amend §198 (Zoning) of the Code of the Town of Wayland, by deleting therefrom Article 15, Wireless Communications Services District, in its entirety and replacing it with a new Article 15, Wireless Communications Services District, printed on Pages 145 through 152 of the Warrant for the May 3, 1999 Special Town Meeting, with the following revisions thereto:

1. Page 145 - In Section 1502.1, change the word "Transit" to "Transportation."
2. Page 147 - In Section 1503.2.4.2, delete the phrase "at breast height".
3. Page 148 - In Section 1503.2.17, add after wireless communications facility "including auxiliary generators".
4. Page 149 - In Sections 1504.2.7.1 and 2 add after the words "at ground level" the following words "and at six feet above ground level".
5. Page 150/151 - In Sections 1506.3 and 4 add after the words "at ground level" the following words "and at six feet and sixteen feet above ground level for points that are"
6. Page 151 - In Section 1507.5 replace "Planning Board" with "Zoning Enforcement Officer" and delete the last sentence.
7. Page 152 - In Section 1510 Exemptions, renumber the exemption of amateur radio towers to be 1510.1.1 and add the following section: "1510.1.2. Wireless

communications facilities constructed by the Town of Wayland for municipal public safety communications purposes.”

PLANNING BOARD REPORT: - George Ives

The Planning Board held its public hearing as required by law on March 30, 1999.

This article proposes to delete Article 15 in its entirety and to replace it with this proposed language. This new article describes the procedures for the installation and on-going use of a wireless communications facility in Wayland.

Foremost, the recommended Article governing wireless facilities specifically states that the purpose of the by-law is: to protect the general public from hazards, minimize visual impacts, protect scenic, historic, natural and man-made resources, and protect property values.

The article describes the allowed location, type, size and setback of wireless facilities in the following way:

- **The permitted locations, in which wireless communications facilities will be allowed are described as an “overlay district”.** The overlay district includes specific locations listed as the old and new landfills, and the Boston Edison Company towers (referred to as the BECO towers) #94 through #102, which are located within the MBTA right-of-way. These towers extend from the Sudbury/Wayland town line easterly to within two towers of the Sudbury River.
- **A 900 foot setback** from the lot line of a parcel on which there is a dwelling, school, daycare, nursing home, or senior housing is required.
- A facility that is mounted on any of the specified numbered BECO towers may extend **no more than 25 feet** above the existing structure.
- **A new tower must be a monopole** only and must **not exceed 55 feet** if in an open area or ten feet above an existing tree canopy, the specific characteristics of which are described in the recommended by-law.

Other issues addressed in the recommended total replacement of Article 15 that are not part of our existing by-law and that are reflective of the recommendations of the Wireless Communications Advisory Committee are:

- ♦ the expansion of required information in an application,
- ♦ the establishment of monitoring requirements for a wireless facility during construction and operation,
- ♦ the requirements for compliance with and modification of a special permit,

- ◆ the requirements for owners and operators of wireless communications facilities to provide liability and insurance in amounts set forth in the Article.

Also, the recommended by-law lists the criteria against which a special permit application must be measured.

The motion includes the following changes to the text that appears in the warrant:

1. In Section 1502.1 change the word "Transit" to "Transportation" to correct a typographical error.
2. In Section 1503.2.4.2 delete the phrase "at breast height". This is an unnecessary phrase.
3. In Section 1503.2.17 add after wireless communications facility "including auxiliary generators" so that the noise level of such generators also shall not exceed 50 db.
4. In Sections 1504.2.7.1 and 2 and 1506.3 and 4 add measurements at six feet and sixteen feet also, so that submittal and monitoring requirements would consider power densities at ground level, six feet above and sixteen feet above ground level for each of the distances from the source described in the same sections.
5. In Section 1507.5 replace "Planning Board" with "Zoning Enforcement Officer" and delete the last sentence.
6. In Section 1510 Exemptions, renumber the exemption of amateur radio towers to be 1510.1.1 and add the following section: "1510.1.2. Wireless communications facilities constructed by the Town of Wayland for municipal public safety communications purposes." This section exempting Wayland's public safety communications was inadvertently omitted in the printing.

The Planning Board plans to offer a motion that includes the above amendments to the proposed article. These changes are a result of the public hearing. One person spoke against the article at the public hearing stating that the permitted locations would not provide adequate coverage and would possibly lead to the by-law being overturned by the Attorney General. The Planning Board has discussed this issue thoroughly and unanimously recommends passage of this article as amended.

AMENDMENT NO. 1 TO MAIN MOTION:

Edward Mendler moved and was duly seconded that the main motion be amended as follows:

1. Page 145 of the Warrant - by changing the period at the end of Section 1502.1 to a comma and inserting thereafter the words: "and BECO towers Numbers 110 to 113 inclusive, that are located within the MBTA right-of-way from its boundary with Route 20 easterly to its boundary with Old Sudbury Road (as shown in the Atlas of the Town of Wayland on Plate 23.)"
2. Page 147 of the Warrant - by inserting in section 1503.2.13, immediately after the words "existing structure," the words: "except for the BECO towers,"

POINT OF ORDER:

Eleanora West questioned the Moderator on the length of the amendment being proposed and that it being more than 25 words should be available in writing for the assembly.

The Moderator ruled that the procedures were not violated - only a main motion is required to be available in writing if more than 25 words, not an amendment.

POINT OF ORDER:

Brian O'Herlihy asked the Moderator to rule if the amendment being proposed was within the scope of the Article.

The Moderator ruled that it was within the scope of the Article.

MOTION TO TERMINATE DEBATE:

Jeffrey Koechling moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE: UNANIMOUSLY IN FAVOR

VOTED ON AMENDMENT NO. 1 TO MAIN MOTION: MOTION NOT CARRIED

AMENDMENT NO. 2 TO MAIN MOTION:

The Moderator offered the following amendment that was moved and was duly seconded by George Ives, that the words "at breast height" that were deleted in the main motion be replaced with the words "at 4 feet."

VOTED ON AMENDMENT NO. 2 TO MAIN MOTION: UNANIMOUSLY IN FAVOR

MOTION TO TERMINATE DEBATE:

Judy Bennett moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE: UNANIMOUSLY IN FAVOR

VOTED ON MAIN MOTION AS AMENDED:

1st VOICE VOTE: SCATTERING OF NOES

2nd VOICE VOTE: SCATTERING OF NOES

STANDING COUNT BY MODERATOR:

IN FAVOR: 223

OPPOSED: 26

MOTION CARRIED BY MORE THAN 2/3 MAJORITY

7 VOTERS QUESTIONNED THE VOTE

STANDING COUNTED VOTE:

IN FAVOR: 212

OPPOSED: 28

MOTION CARRIED BY 2/3 MAJORITY

TELLERS:

V. I. Pavloglou
Martin Schiff
Suzan Curtin
Joy Wallner
Janice Burandt
James Hackendorf

**ARTICLE 15: PETITION TO AMEND THE ZONING BY-LAWS, §198-1501-§198-1509,
"WIRELESS COMMUNICATIONS SERVICES DISTRICT"**

Proposed by: Petitioners

To determine whether the Town will vote to amend the Zoning By-Law by deleting the present §198-1501 to §198-1509, inclusive, "Wireless Communications Services District," and replacing it by the following §198-1501 to §198-1507, inclusive:

WIRELESS COMMUNICATIONS SERVICES DISTRICT

§198-1501. Purpose.

1501.1 The purpose of this §198-1501 to §198-1507, inclusive, is to establish a district in which wireless communications services may be provided with minimal harm to the public health, safety and general welfare. Specifically, the Wireless Communications Services District has been created to (a) protect the general public from hazards associated with wireless communications facilities and (b) minimize visual impacts from wireless communications facilities on residential districts within Wayland. For the purposes of this §198-1501-§198-1507, "wireless communications services" shall mean the provision of the following types of services: cellular telephone service, personal communications service and enhanced specialized mobile radio service. Such services, it is anticipated, will be provided via wireless communications facilities that may include an antenna support structure, one or more antennas and one or more accessory structures.

§198-1502. Locations.

1502.1. The Wireless Communications Services District shall be located in the old landfill site, as shown in the Atlas of the Town of Wayland, Massachusetts, 1996, on Plates 22 and 23, Parcels 22-001 and 22-002, the new landfill site, as shown in the Atlas of the Town of Wayland, Massachusetts, 1996, on Plates 17, 21, and 22, inclusive, Parcels 17-018, 21-010A, 21-012A, 21-012B, 21-012C, 21-012D, 21-012E, 21-012F, 21-012G, 22-003, 22-004, 22-006, and 22-007, and upon or attached to the existing electric power transmission towers No. 94 to 99, inclusive, that are located within the Massachusetts Bay Transit Authority right-of-way south of Boston Post Road (Route 20), which right-of-way is shown in the Atlas of the Town of Wayland, Massachusetts, 1996, on Plates 22, 26 and 27, inclusive; provided, however, that:

1502.1.1. Any wireless communications facility located upon or attached to such electric power transmission towers in the aforesaid right-of-way shall be placed at a height of no more than 25 feet above the height of such existing transmission tower in said right of way.

1502.1.2. Any wireless communications facility shall be located at least 880 feet from any property line of any lot upon which there exists a dwelling, school, day-care center, nursing home, or assisted or independent living facility on April 1, 1999.

1502.1.3. No wireless communications facility shall be allowed on or attached to any building, structure, utility pole, or streetlight fixture, except for those permitted upon or attached to the aforesaid electric transmissions towers No. 94 to 99, inclusive, or on monopoles located in the aforesaid old or new landfill sites. No parabolic dishes, teleports, or repeaters shall be allowed, permitted, or approved.

1502.2. The Wireless Communications Services District shall be construed as an overlay district with regard to said locations. All requirements of the underlying zoning district shall remain in full force and effect, except as may be specifically superseded herein.

§198-1503. Use Restrictions.

1503.1. A wireless communications facility may be sited in the Wireless Communications Services District upon the issuance of a special permit by the Planning Board pursuant to §198-1604, as it may be amended, and site plan approval by the Planning Board pursuant to §198-1605, as it may be amended, and subject to the terms pertaining to wireless communications facilities of the special permit and site plan approval regulations of the Planning Board, and all of the following conditions:

1503.1.1. To the extent feasible, all service providers shall co-locate their antennas on a single antenna support structure. Antenna support structures shall be designed structurally to accommodate the maximum number of foreseeable users (within a ten-year period) technically practicable.

1503.1.2. New antenna support structures shall be considered only upon a finding by the Planning Board that existing or previously approved antenna support structures cannot accommodate the antennas planned for the proposed antenna support structure. The burden of proving that existing or previously approved antenna support structures cannot accommodate the antenna(s) planned for a new proposed antenna support structure shall be on the applicant(s) for a special permit and site plan approval.

1503.1.3 Any new antenna support structure shall be a monopole only. New lattice-type antenna support structures or new antenna support structures supported by guy wires shall not be allowed, permitted or approved.

1503.1.4. With the exception of wireless communications facilities located upon or attached to the aforesaid existing electric power transmission towers No. 94 to 99, inclusive, and of wireless communications facilities that might be located in an area within the circle defined by a radius of one hundred fifty feet from the base of an antenna as provided in 1503.1.5 below, no wireless communications facility shall be located at a height in excess of fifty-five (55) feet above the finished grade of ground elevation, nor shall any antenna support structure be higher than fifty-five (55) feet above the finished grade of ground elevation.

1503.1.5. The highest point of any antenna support structure or of any antenna or any component thereof or attachment thereto to be located within the old or new landfill sites shall not exceed ten (10) feet above the lesser of the preexisting significant tree canopy elevation or the proposed post-construction significant tree canopy elevation, as defined in § 1503.1.7 below.

1503.1.6. If there is no significant tree canopy elevation, as defined in 1503.1.7 below, the maximum height of any antenna support structure or any antenna or any component thereof or attachment thereto shall not exceed fifty-five (55) feet above finished grade of ground elevation.

1503.1.7. For the purpose of this bylaw, a significant tree canopy elevation shall be defined as the arithmetic average of the elevations of the tops of all trees at least six (6) inches in diameter and over twenty (20) feet tall in a stand of trees all of which are located within a one hundred fifty (150) foot radius from the base of the proposed antenna(s) provided at least ten (10) such trees are in that stand. Elevations are with respect to mean sea level datum. No antenna, nor any support structure, nor any antenna or any component thereof or attachment thereto shall be located at a height in excess of fifty-five (55) feet unless there is such a significant tree canopy elevation.

1503.1.8. Such finished grades shall not be distorted above the preexistent natural grade as a way to achieve additional height.

1503.1.9. To the extent feasible, all network interconnections from any wireless communications facility shall be via land lines.

1503.1.10. Existing on-site vegetation shall be preserved to the maximum extent practicable.

1503.1.11. The wireless communications facility shall minimize, to the extent feasible, adverse visual effects on the environment. The Planning Board may impose reasonable conditions to ensure this result, including painting and lighting standards.

1503.1.12. Traffic associated with any wireless communications facility shall not adversely affect abutting ways.

1503.1.13. Unless required by the FAA, no exterior night lighting of any wireless communications facility is permitted except for manually operated emergency lights for use when operating personnel are on site.

1503.1.14. Applicants proposing to erect wireless communications facilities on municipally-owned land shall provide evidence of contractual authorization from the appropriate authority of the Town of Wayland to site wireless communications facilities on such land.

1503.1.15. If a wireless communications facility is not substantially in commercial operation for a period of one year, it shall be removed, and the site shall be returned to its pre-existing condition by the owner of the facility and/or by the owner of the site within 180 days of notice by the Town. As part of an application for approval of any wireless communications facility, a plan shall be submitted detailing how the site will be returned to its

pre-existing conditions, including planting or replacement of trees, grading and removal of all structures and waste, and any other work that may be required by the Planning Board, with a bond to be held by the Town, the amount of which shall be determined by the Planning Board. If the facility is not removed within said 180 days, the Town shall be empowered to use said bond for the removal of said facility.

§198-1504. Submittal Requirements.

1504.1. As part of any application for a special permit, applicants shall submit, at a minimum, the information required for site plan approval, as set forth herein at §198-1605, as it may be amended. Applicants shall also describe the capacity of any antenna support structure, including the number and types of antennas that it can accommodate, and the basis for the calculation of capacity, and shall describe any accessory structures.

1504.2. In addition, applicants shall submit:

1504.2.1. The name(s) and address(es) of the applicant(s) and all agents of the applicant(s), and of all legal and beneficial owners of the site or sites proposed for a wireless communications facility, copies of all instruments, contracts, easements, leases, or encumbrances affecting ownership, possession, and use of the site or sites, together with the opinion of an attorney concerning the state of the title thereto, and an instrument executed by all persons or entities owning or having an interest in property at the site or sites agreeing that the applicant is authorized by them to make the application and agreeing to comply with the provisions of this §198-1501 to §198-1507.

1504.2.2. A statement signed by the applicant(s), on oath or under penalties of perjury, that all information included in the submittal is materially accurate, true, complete, and verifiable. Inaccurate, misleading, or false information shall be grounds for disapproval of the application, or revocation of approval.

1504.2.3. A map of the Town of Wayland, including all abutting towns to a distance of five miles from Wayland boundaries, showing the locations of:

1504.2.3.1. All existing wireless communications facilities.

1504.2.3.2. All proposed wireless communications facilities the applicant expects to install, and reasonably knows will be installed by other providers, within the next 24 months following the submittal of the application.

1504.2.4. A complete description, including, but not limited to, data, drawings, catalogs, brochures, manufacturers' specifications, photographs and all other pertinent information relevant to the proposal describing antennas, antenna support structures, equipment mounts, and all other equipment and structures proposed for the site or related to the proposal.

1504.2.5. True copies of all applications (to include any "Notification of Nonionizing Radiation Source," and/or any "Combined Request for Approval Under 105 CMR 122.000" [et seq.] and Employer Notification Under 453 CMR 5.000," [et seq.] and the like) and information submitted to the Massachusetts Department of Public Health ("DPH"), Radiation

Control Program, or any other subdivision of the DPH, approval letter(s), and any other notice(s) from said department or subdivisions, and any revisions thereof.

1504.2.6. A complete specification certified by a radio frequency engineer licensed by the Commonwealth of Massachusetts of (a) the energy outputs at ground level, actual and potential, and the power densities at ground level, actual and potential, produced at two hundred feet, five hundred feet, and one thousand feet, and at the location(s) where maximum power density is expected, for each antenna sector, from the operation of each and every proposed new wireless communications facility to be added and of (b) the cumulative energy outputs at ground level, actual and potential, produced from all wireless communications facilities, and the cumulative power densities from the operation of all wireless communications facilities, actual and potential, produced at two hundred feet, five hundred feet, and one thousand feet, and at the location(s) where maximum power density is expected, for each antenna sector, from the operation of all wireless communications facilities, including any proposed new wireless communications facility.

1504.2.6.1. With respect to such actual energy outputs and power densities, the data contained in such specification shall be from actual field measurements made within thirty (30) days before the applicant(s) submits an application for the grant of a special permit to the Planning Board.

1504.2.7. The beam widths at ground level for the energy outputs from each antenna sector.

1504.2.8. A map showing:

1504.2.8.1. The location of tree cover within 500 feet of the proposed facility;

1504.2.8.2 Dominant tree species for each area of tree cover;

1504.2.8.3 Topography contour lines at two-foot intervals within 500 feet of any proposed wireless communications facility site with reference contours to mean sea level datum.

§198-1505. Exemptions.

1505.1. The following types of wireless communications towers are exempt from this §198-1501 to §1507:

1505.1.1. Amateur radio towers used in accordance with the terms of any amateur radio service license issued by the Federal Communications Commission, provided that the tower is not used or licensed for any commercial purpose, the tower must have a cost or replacement value of less than \$10,000 and the tower must be removed if the use is discontinued for six months.

1505.1.2. Towers used for the purposes set forth in MGL c. 40A, §3.

§198-1506. Monitoring and Compliance

1506.1. After the granting of a special permit and after applicant(s) begin operation of a wireless communications facility, the Planning Board shall cause the operation of the wireless communications facility to be monitored by actual field measurements conducted on a random and seasonal basis made by an independent consultant chosen by the Planning Board, which the applicant agrees to pay for by submitting an application for a special permit, to monitor the actual energy outputs and the actual power densities for each antenna sector produced at ground level at two hundred feet, five hundred feet, and one thousand feet, and at the locations where maximum power density was said by the applicant(s) to be expected, from operation of each wireless communications facility.

1506.1.1. The independent consultant shall use the monitoring protocol specified in the Planning Board's regulations for wireless communications facilities. A report of monitoring results shall be prepared by the independent consultant and submitted to the Planning Board, the Board of Health, and the Building Commissioner.

1506.2. Applicants shall be bound in the special permit and site plan approval processes, and thereafter, by the energy outputs and power densities at the locations as aforesaid as set forth in their applications to the Planning Board for the grant of a special permit and also with respect to the information contained in their application(s) to the Radiation Control Program of the Massachusetts Department of Public Health.

1506.3. The operation of wireless communications facilities shall comply with such standards applicable thereto as may from time to time be imposed by the Board of Health.

1506.4. Any modification of an existing wireless communications facility or the activation of any additional permitted channels shall require new monitoring.

1506.5. If a provider(s) or providers operating a wireless communications facility is in violation of any of the provisions of this §198-1501 to §198-1507, inclusive, of this bylaw, the Planning Board shall cause to be served on such provider(s) and upon the owner(s) of the land on or from which the violation is caused notice of such violation.

1506.6. Such provider(s) and owner(s) shall have ten (10) business days to bring the operation of any wireless communications facility causing or contributing to the violation into full compliance with this §198-1501 to §198-1507, inclusive, and to file with the Planning Board a detailed plan of how they are accomplishing such compliance and how they intend to avoid the problem(s) in the future that caused the violation(s).

1506.7. After notice and hearing, the Planning Board shall as promptly as is possible approve such plan, approve it with modifications, or reject it. The promptness and good faith with which such provider(s) or owner(s) acts to cure the problem(s) causing the violation(s) shall be considered as factors used by the Planning Board in acting upon such plan.

1506.8. The terms of approval or approval with modification(s) of such plan by the Planning Board shall be considered a condition of the special permit pertaining to such wireless communications facility or facilities. Failure by the Planning Board to approve such a plan within fourteen (14) days of the day it is filed, if it is timely filed, shall be deemed a denial.

1506.9. Such violation(s), if not cured within thirty (30) days of receipt by the provider(s) of notice thereof, as aforesaid, shall constitute adequate cause for the Planning Board to revoke any special permit pertaining to such wireless communications facility or facilities, and said special permit shall be deemed revoked automatically at that time.

1506.10. No extensions of time shall be permitted for the filing of such a plan or for acting upon it.

1506.11. If such plan is denied or deemed denied by the Planning Board, the special permit(s) pertaining to the operation of the wireless communications facility or facilities causing the violation shall be deemed immediately revoked.

1506.12. Violation of any provision of this §198-1501 to §198-1507, inclusive, shall be punishable by a fine not to exceed one thousand dollars (\$1,000.00) per day for each day after the third day after the provider(s) operating wireless communications facilities in said violation receives notice of the violation as aforesaid.

§ 198-1507 Liability Insurance

1507.1. It shall be a condition of and in any special permit that any wireless communications services provider(s) who operates a wireless communications facility in the Town of Wayland shall provide for each such wireless communications facility a certificate of insurance for bodily injury in a form acceptable to the Planning Board with coverage limits of not less than five million dollars. For good cause, and after notice and hearing, the Planning Board may from time to time require the owner(s) to increase the limits of such coverage.

MOTION:

Peggy Patton moved and was duly seconded to pass over the Article.

VOTED: UNANIMOUSLY IN FAVOR

<p>ARTICLE 16: AMEND CHAPTER 198, ZONING, OF THE CODE OF THE TOWN OF WAYLAND, BY DELETING §§198-1501, PURPOSE, AND 1504, SUBMITTAL REQUIREMENTS, AND 1505, NONUSE, OF THE WIRELESS COMMUNICATIONS SERVICES DISTRICT, IN THEIR ENTIRETY AND REPLACING THEM WITH A NEW §198-1501, PURPOSE, §198-1504, SUBMITTAL REQUIREMENTS, §198-1505, REVIEW AND ACTION BY THE PLANNING BOARD, §198-1506, MONITORING AND INSPECTIONS, §198-1507, COMPLIANCE AND VIOLATIONS, §198-1508, MODIFICATIONS, AND §198-1509, LIABILITY INSURANCE; REMOVAL AND REMOVAL BOND</p>

Proposed by: Planning Board

To determine whether the Town will vote to amend Chapter 198, Zoning, of the Code of the Town of Wayland, by deleting §§198-1501, Purpose, and 1504, Submittal Requirements, and 1505, Nonuse, of the Wireless Communications Services District, in their entirety and replacing

them with a new §198-1501, Purpose, §198-1504, Submittal requirements, §198-1505, Review and action by the Planning Board, §198-1506, Monitoring and inspections, §198-1507, Compliance and Violations, §198-1508, Modifications, and §198-1509, Liability insurance; removal and removal bond, as follows:

§198-1501. Purpose.

1501.1. For the purposes of this Article 15, “wireless communications services” shall mean the provision of the following types of services: cellular telephone service, personal communications service, and enhanced specialized mobile radio service. It is anticipated that such services will be provided via wireless communications facilities that may include a tower, one or more antennas, and one or more accessory structures. The purpose of this Article 15 is to establish a district in which wireless communications services may be provided while preserving and protecting the public health, safety, and general welfare. Specifically, the Wireless Communications Services District has been created to:

1501.1.1. Protect the general public from hazards associated with wireless communications facilities.

1501.1.2. Minimize visual impacts from wireless communications facilities.

1501.1.3. Protect the scenic, historic, natural, and human-made resources of the Town.

1501.1.4. Protect property values.

§198-1504. Submittal requirements.

1504.1. As part of any application for a special permit, applicants shall submit, at a minimum, the information required for site plan approval, as set forth herein at Article 6. Applicants shall also describe the capacity of any tower, including the number and types of antennas, number and types of radios and of channels per radio, that it can accommodate, and the basis for the calculation of capacity, and shall describe any accessory structures.

1504.2. In addition, applicants shall submit:

1504.2.1. The name and address of the applicant and all agents of the applicant, and of all legal and beneficial owners of the site or sites proposed for a wireless communication facility, copies of all instruments, options, contracts, or encumbrances affecting ownership of the site or sites, together with the opinion of an attorney concerning the state of the title thereto, and an instrument executed by all persons or entities owning property at the site or sites agreeing that the applicant is authorized by them to make the application, and agreeing to comply with provisions of this Article 15.

1504.2.2. A statement signed by the applicant, on oath and under penalties of perjury, that all information included in the submittal is materially accurate, true, complete, and verifiable. Inaccurate, misleading, or false information shall be grounds for disapproval of the application, or revocation of approval.

1504.2.3. Plans and other information identifying the site or sites proposed, including:

1504.2.3.1. A map at an appropriate scale (to be determined by the Planning Board), showing lot lines of the subject property and of all properties within 2,000 feet of the perimeter of the facility, and showing the footprint of all buildings on all such properties.

1504.2.3.2. Specification on a copy of the Town Atlas Maps of the zoning district, including any overlay district, applicable to such properties.

1504.2.3.3. The heights of all existing buildings and structures on such properties, and the height of any proposed new structure on the subject property.

1504.2.3.4. Average height of existing tree cover on such properties, specifying heights and principal species.

1504.2.4. A map of the Town of Wayland, including all towns to a distance of 5 miles from Wayland boundaries, showing the locations of:

1504.2.4.1. All existing wireless communications facilities.

1504.2.4.2. All proposed wireless communications facilities the applicant expects to install, and reasonably knows will be installed by other providers, within the next 24 months following the submittal of the application.

1504.2.5. A map showing:

1504.2.5.1. The location of tree cover within 500 feet of the proposed facility.

1504.2.5.2 Dominant tree species for each area of tree cover within 500 feet.

1504.2.5.3 Topography contour lines at 2-foot intervals to a distance beyond the proposed facility to be determined by the Planning Board, but not to exceed 1,000 feet, with reference contours to mean sea level datum.

1504.2.6. True copies of all applications (to include any Notification of Nonionizing Radiation Source, and/or any Combined Request for Approval Under 105 CMR 122.000 [et seq.] and Employer Notification Under 453 CMR 5.000, [et seq.], and the like) and information submitted to the DPH, Radiation Control Program, or any other subdivision of the DPH, approval letter, and any other notice from said department or subdivisions, and any revisions thereof; and true copies, and any revisions thereof, of all similar applications, notices, etc. submitted to the FCC.

1504.2.7. A complete specification certified by a radio frequency engineer licensed by the Commonwealth of Massachusetts of:

1504.2.7.1. The energy outputs at ground level, actual and potential, and the power densities at ground level, actual and potential, produced at two hundred feet, five hundred feet, and one thousand feet, and at the location where maximum power density is expected, for each antenna sector, from the operation of each and every proposed new wireless communications facility to be added.

1504.2.7.2. The cumulative energy outputs at ground level, actual and potential, produced from all wireless communications facilities, and the cumulative power densities from the operation of all wireless communications facilities, actual and potential, produced at two hundred feet, five hundred feet, and one thousand feet, and at the location where maximum power density is expected, for each antenna sector, from the operation of all wireless communications facilities, including any proposed new wireless communications facility.

1504.2.7.3. With respect to such actual energy outputs and power densities, the data contained in such specification shall be from actual field measurements made within 30 days before the applicant submits the special permit/site plan review and approval application.

1504.2.8. The beam widths at ground level for the energy outputs from each antenna sector, and the degree of down-tilt of each antenna.

1504.2.9. A complete description, including, but not limited to, data, drawings, catalogs, brochures, manufacturers' specifications, photographs and all other pertinent information relevant to the proposal describing antennas, equipment mounts, and all other equipment and structures proposed for the site or related to the proposal; plus all of the information required by Article 6 of this ZBL.

1504.2.10. Data as to noise, certified by an acoustical engineer, specifying in decibels Ldn (logarithmic scale) both existing or ambient noise at each proposed site, and the maximum noise to occur, comprising the aggregate of that existing and that resulting from the proposed wireless communications facility.

1504.2.11. An environmental assessment meeting the standards set forth in §198-1503.2.19, and the environmental assessment requirements of the FCC, together with evidence that the same has been submitted to, and approved by, the FCC.

§198-1505. Review and action by the Planning Board.

1505.1. The Planning Board shall review and act upon an application for a special permit and site plan review and approval for a wireless communications facility in accordance with applicable provisions of MGL c40A, §§9 and 11; and in accordance with Articles 6 and 15 of this ZBL; and:

1505.1.1. Shall make such investigation as it deems appropriate to determine whether the application meets the requirements of §§198-1503 and 1504.

1505.1.2. May engage a radio frequency engineer, an acoustic engineer, and such other professional consultants as it deems necessary, to assist and advise it in its investigation and determination.

1505.1.3. Shall require of each applicant and each holder of a special permit and site plan approval hereunder reasonable deposit for, and reimbursement of, all fees for the employment of appropriate consultants.

1505.1.4. May limit the **duration** of a special permit.

§198-1506. Monitoring and inspections.

1506.1. The applicant may be required to float a balloon or use a crane test at the location of a proposed tower or antenna to show its height and visibility. Such test shall be conducted 2 weeks prior to the public hearing, and shall be advertised at the applicant's expense in a newspaper of general circulation in Wayland at least one week prior to the test.

1506.2. Photo documentation after construction of the facility and just prior to becoming operational shall be required.

1506.3. Prior to beginning operation of the wireless communications facility, background levels of electromagnetic frequency radiation shall be monitored for each antenna sector at ground level at 200 feet, 500 feet, and 1,000 feet from the facility; and at the locations where maximum power density is predicted, as listed in the application.

1506.4. After operation of the facility has commenced, random monitoring of radio frequency and acoustic emissions shall be required. Electromagnetic frequency radiation shall be monitored for each antenna sector at ground level at 200 feet, 500 feet, and 1,000 feet from the facility; at the locations where maximum power density was predicted, as listed in the application; and at the locations where maximum power density occurs.

1506.5. Inspection of the structural integrity and safety of all towers and equipment attached thereto shall be required. Monopoles shall be inspected every 5 years. Structures mounted on, or attached to, existing BECO towers shall be inspected every 3 years. Any modification of an existing facility that includes changes to tower dimensions or antenna numbers or type shall require a new structural inspection.

1506.6 All required monitoring and inspections shall be performed by appropriate independent consultants selected by the Planning Board, and paid for by the applicant/owner. Said consultants shall use monitoring and inspection protocols as outlined in applicable wireless communication facilities regulations, or, in the absence of such regulations, as specified by the Planning Board. Reports of all monitoring and inspection results shall be prepared by the consultants and submitted to the Planning Board, to the Zoning Enforcement Officer, to the Building Commissioner, and to the Board of Health.

§198-1507. Compliance and violations.

1507.1. Every wireless communications facility for which a special permit is granted hereunder shall continue at all times to comply with the provisions thereof, and of this Article 15; and the holder of such special permit shall comply with requirements of the Planning Board in fulfillment of the provisions for monitoring herein.

1507.2. Every wireless communications facility, and every application for a special permit for such facility, shall comply with all other applicable provisions of this ZBL, including, without limitation, requirements with respect to:

1507.2.1. The permit application under §198-202.

1507.2.2. Special permits under §198-203.

1507.2.3. Signs and exterior lighting under §198-501.

1507.2.4. Site plan approval under Article 6.

1507.3. Wireless communications facilities shall comply with such standards applicable thereto as may from time to time be imposed by the Board of Health, to the extent that such standards are not contrary to federal or state laws.

1507.4. The applicant shall be bound in the special permit and site plan approval processes, and thereafter, by the energy outputs and power densities at the locations as set forth in the special permit and site plan review and approval application, and also with respect to the information contained in the application to the Radiation Control Program of the DPH.

1507.5. If a wireless communications facility is determined to be in violation of any of the provisions of the special permit and/or site plan approval, or any other applicable law or regulation, the Planning Board shall cause to be served on the operator of the facility, and on the owner of the land on or from which the violation is caused, notice of such violation. Any such violation shall cause automatic revocation of said special permit.

§198-1508. Modifications.

1508.1. Any changes or modifications to an already-approved wireless communications facility shall be made through the special permit/site plan review and approval process. All such changes or modifications shall include:

1508.1.1. Any change of personal wireless services as defined in the Federal Communications Act of 1996, other than allowed under an existing special permit.

1508.1.2. Any change of service that involves changing the physical appearance of the wireless communications facility.

1508.1.3. Any change of tenant by co-location, regardless of the type of service.

1508.1.4. Any change in equipment that by nature of the change increases the level of radio frequency emissions.

1508.1.5 Any change in the physical appearance, physical characteristics, or dimensions of the wireless communications facility.

1508.1.6. Any change in, or deviation from, the existing special permit.

§198-1509. Liability insurance; removal and removal bond.

1509.1. The special permit shall include a condition that any wireless communications services provider that operates a wireless communications facility in the Town of Wayland shall provide, for each such wireless communications facility, a certificate of insurance for bodily injury in a form acceptable to the Planning Board, with coverage limits of not less than five

million dollars. For good cause, and after notice and a public hearing, the Planning Board may from time to time require the owner to increase the limits of such coverage.

1509.2. If a wireless communications facility is not substantially in commercial operation for a period of one year, it shall be removed, and the site shall be returned to its pre-existing condition by the owner of the facility and/or by the owner of the site within 180 days of notice by the Town. As part of an application for any wireless communications facility, a plan shall be submitted detailing how the site will be returned to its pre-existing conditions, including planting of replacement of trees, grading and removal of all structures and waste, and any other work that may be required by the Planning Board, with a bond to be held by the Town, the amount of which shall be determined by the Planning Board. If the facility is not removed within said 180 days, the Town shall be empowered to use said bond for the removal of said facility.

MOTION:

Gretchen Schuler moved and was duly seconded to pass over the Article.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 17: AMEND CHAPTER 198, ZONING, OF THE CODE OF THE TOWN OF WAYLAND, BY DELETING §§198-1502, LOCATION, AND 1506, EXEMPTIONS, OF THE WIRELESS COMMUNICATIONS SERVICES DISTRICT, IN THEIR ENTIRETY AND REPLACING THEM WITH A NEW §198-1502, LOCATION, AND §1510, EXEMPTION

Proposed by: Planning Board

To determine whether the Town will vote to amend Chapter 198, Zoning, of the Code of the Town of Wayland, by deleting §§198-1502, Location, and 1506, Exemptions, of the Wireless Communications Services District, in their entirety and replacing them with a new §198-1502, Location, and §1510, Exemption, as follows:

§198-1502. Location.

1502.1. The Wireless Communications Services District shall be located on land owned by the Town of Wayland known as the old landfill site (as shown in the Atlas of the Town of Wayland, Massachusetts, 1996, on Plates 22 and 23, Parcels 22-001 and 22-002), and known as the new landfill site (as shown in the Atlas of the Town of Wayland, Massachusetts, 1996, on Plates 17, 21, and 22, inclusive, Parcels 17-018, 21-010A, 21-012A, 21-012B, 21-012C, 21-012D, 21-012E, 21-012F, 21-012G, 22-003, 22-004, 22-006, and 22-007); and on sites known as the existing Boston Edison Company (BECO) electric power transmission towers Numbers 94 to 102, inclusive, that are located within the Massachusetts Bay Transit Authority (MBTA) right-of-way from its boundary with Route 20 westerly to its western-most boundary with the Town of Sudbury (as shown in the Atlas of the Town of Wayland, Massachusetts, 1996, on Plates 22, 26 and 27, inclusive).

1502.2. The Wireless Communications Services District shall be construed as an overlay district with regard to said locations. All requirements of the underlying zoning district shall remain in full force and effect, except as may be specifically superseded herein.

§198-1510. Exemption.

1510.1. The following type of wireless communications towers are exempt from this Article 15: amateur radio towers used in accordance with the terms of any amateur radio service license issued by the FCC, provided that the tower is not used or licensed for any commercial purpose; and the tower must be removed if the use is discontinued for six months.

MOTION:

Gretchen Schuler moved and was duly seconded to pass over the Article.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 18: AMEND CHAPTER 198, ZONING, OF THE CODE OF THE TOWN OF WAYLAND, BY DELETING §198-1503, USE RESTRICTIONS, OF THE WIRELESS COMMUNICATIONS SERVICES DISTRICT, IN ITS ENTIRETY AND REPLACING IT WITH A NEW §198-1503, USE RESTRICTIONS

Proposed by: Planning Board

To determine whether the Town will vote to amend Chapter 198, Zoning, of the Code of the Town of Wayland, by deleting §198-1503, Use Restrictions, of the Wireless Communications Services District, in its entirety and replacing it with a new §198-1503, Use Restrictions, as follows:

§198-1503. Use restrictions.

1503.1. A wireless communications facility may be erected in the Wireless Communications Services District upon the issuance of a special permit by the Planning Board pursuant to §198-203, and subject to site plan approval as set forth in Article 6 of this ZBL, if the Planning Board determines that the adverse effects of the proposed facility will not outweigh its benefits to the Town, in view of the particular characteristics of the site, and of the proposal in relation to the site. Said determination shall include consideration of the each of the following:

1503.1.1. The communications needs served by the facility.

1503.1.2. Traffic flow and safety, including parking and loading.

1503.1.3. Adequacy of utilities and other public services.

1503.1.4. Impacts on neighborhood character, including aesthetics.

15-3.1.5. Impacts on the natural environment, including visual impacts.

1503.1.6. Potential fiscal impacts, including impacts on town services, tax base, and employment.

1503.1.7. Potential human health hazards due to radio signal radiation, to the extent not contrary to federal law.

1503.2 In addition, such facility may be erected in said district, subject to the following conditions:

1503.2.1. To the extent feasible, all service providers shall co-locate their antennas on a single tower. Towers shall be designed to structurally accommodate the maximum number of foreseeable users (within a 10-year period) technically practicable.

1503.2.2. New towers shall be considered only upon a finding by the Planning Board that existing or approved towers cannot accommodate the antennas planned for the proposed tower.

1503.2.3. Any new wireless communications facility tower shall be of the monopole type only; no lattice or guy-wire towers, and no teleports, shall be permitted, and the Planning Board may allow and/or limit the use and size of parabolic antennas, and of repeaters.

1503.2.4. Except for the BECO towers, the highest point of any antenna support structure, or of any antenna or any component thereof, or attachment thereto, shall not exceed 10 feet above the lesser of the pre-existing significant tree canopy elevation, or the proposed post-construction significant tree canopy elevation, as defined in §198-1503.2.4.2 below.

1503.2.4.1. Except for the BECO towers, if there is no significant tree canopy elevation, as defined in §198-1503.2.4.2 below, the maximum height of any antenna support structure, or any antenna, or any component thereof or attachment thereto, shall not exceed 55 feet above finished grade of ground elevation.

1503.2.4.2. For the purpose of this Article 15, "significant tree canopy elevation" shall be defined as the arithmetic average of the elevations of the tops of all trees at least 6 inches in diameter at breast height, and over 20 feet tall in a stand of trees, all of which are located within a 150-foot radius of the base of the proposed antenna support structure, provided at least 10 such trees are in said stand. Elevations shall be measured with respect to mean sea level datum.

1503.2.5. Except for the BECO towers, no antenna, nor any support structure, nor any antenna or any component thereof, or attachment thereto, shall be located at a height in excess of 55 feet, unless there is such a significant tree canopy elevation, as defined in §198-1503.2.4.2 above.

1503.2.6. Finished grades shall not be distorted above the pre-existing natural grades as a way to achieve additional height.

1503.2.7. Except for the BECO towers, a wireless communications facility shall not be erected nearer to any property line than a distance equal to the vertical height of the wireless communications facility, measured at the mean finished grade of the tower base.

1503.2.8. To the extent feasible, all network interconnections from the wireless communications facility made via land lines shall be via underground lines.

1503.2.9. Existing on-site vegetation shall be preserved to the maximum extent practicable.

1503.2.10. The wireless communications facility shall minimize, to the extent feasible, adverse visual effects on the environment. The Planning Board may impose reasonable conditions to ensure this result, including painting and lighting standards.

1503.2.11. Traffic associated with the wireless communications facility shall not adversely affect abutting ways.

1503.2.12. The applicant shall obtain written, legally valid and binding authorization for the use of each facility site from the owner thereof; and, where applicable, from the utility companies whose facilities are used; and from the Board of Selectmen with respect to public ways and Town-owned facilities.

1503.2.13. Any antenna for use as a wireless communications facility shall not be installed, nor mounted on, nor attached to, a new monopole tower or existing structure, in any location that is within 900 feet of a lot line defining a parcel on which exists a dwelling, a school, a daycare center, a nursing home, or an assisted or independent living facility.

1503.2.14. Any antenna, or equipment, mounted on, or attached to, any of the BECO towers shall not extend more than 25 feet above the highest point of said towers.

1503.2.15. The area around a tower, communication equipment shelters, and related equipment shall be completely fenced for security to a height of 6 feet, and gated; and a sign shall be posted on, or adjacent to, all entry gates indicating the facility owner and a 24-hour emergency telephone number.

1503.2.16. All radio frequency radiation from any wireless communications facility:

1503.2.16.1. Shall comply with Federal Communications Commission (FCC) Guidelines for Evaluating the Environmental Effects of Radio Frequency Radiation.

1503.2.16.2. Shall comply with standards of the Massachusetts Department of Public Health (DPH), the National Council for Radiation Protection, and the American National Standards Institute, insofar as such standards are more strict or limiting as to permissible human exposure than are the FCC Guidelines, and may lawfully be applied.

1503.2.16.3. Shall be controlled and limited as to frequency and power so as not to cause interference, by inter-modulation or otherwise, with any Town facility or amateur facility.

1503.2.17. Noise generated by any wireless communications facility shall not exceed 50db at ground level at the property line at any public way on which it is located.

MOTION:

Gretchen Schuler moved and was duly seconded to pass over the Article.

VOTED: UNANIMOUSLY IN FAVOR

The Meeting adjourned at 10:30 P.M. until May 6, 1999 at 7:45 P.M.

Attendance: 297

**VOTES ENACTED:
May 6, 1999 AT THE WAYLAND HIGH SCHOOL FIELD HOUSE**

The Moderator called the Meeting to order at 7:50 P.M., declared that a quorum was present, and the Meeting proceeded to transact the following business:

MOTION TO RECONSIDER ARTICLE 10:

1st VOICE VOTE: SCATTERING OF NOES
2nd VOICE VOTE: UNANIMOUSLY IN FAVOR

ARTICLE 10: AMEND CHAPTER 198, ZONING, OF THE CODE OF THE TOWN OF WAYLAND, BY DELETING ARTICLE 8, DIMENSION AND USE TABLES, IN ITS ENTIRETY AND REPLACING IT WITH A NEW ARTICLE 8, DIMENSION AND USE TABLES

AMENDMENT NO. 5 TO MAIN MOTION:

George Ives moved and was duly seconded that Article 10 be further amended by deleting the definition of Hazardous Material Storage contained on Page 129 of the Warrant and also deleting the entry Hazardous Material Storage Line 48 contained on Page 133 of the Warrant.

VOTED ON AMENDMENT: UNANIMOUSLY IN FAVOR

ARTICLE 19: AMEND CHAPTER 198, ZONING, OF THE CODE OF THE TOWN OF WAYLAND, BY ADDING A NEW §198-505, GENERAL

Proposed by: Planning Board

To determine whether the Town will vote to amend Chapter 198, Zoning, of the Code of the Town of Wayland, by adding a new §198-505, General, as follows:

§198-505. General.

505.1. In all zoning districts all uses shall be conducted in a manner so as not to create offensive or unreasonable noise, vibration, smoke, gas, fumes, odor, dust, or other objectionable features, or so as to be dangerous to the public health or safety.

MOTION:

George Ives moved and was duly seconded that the Town vote to amend Chapter 198 (Zoning) of the Code of the Town of Wayland, by adding a new §198-505, General, as follows:

§198-505. General.

505.1. In all zoning districts all uses shall be conducted in a manner so as not to create offensive or unreasonable noise, vibration, smoke, gas, fumes, odor, dust, or other objectionable features, or so as to be dangerous to the public health or safety.

PLANNING BOARD REPORT - George Ives

The Planning Board held its public hearing as required by law on March 30, 1999.

The requirement relating to uses that do not create offensive noise, odors, etc. has been part of the Business District criteria and should be in effect for all districts,

During the public hearing one resident stated that we have nothing about noise in the Zoning By-Law and asked - How do you measure? It was recommended that this be studied for a possible future change.

The Planning Board has heard the one question of clarification but has not heard any negative comments.

The Planning Board unanimously supports the passage of this article.

AMENDMENT NO. 1 TO MAIN MOTION:

Steve Allen moved and was duly seconded to insert the word "light," after the word "vibration."

VOTED ON AMENDMENT NO. 1 TO MAIN MOTION: MOTION CARRIED

AMENDMENT NO. 2 TO MAIN MOTION:

Stanley Robinson moved and was duly seconded that words "or other objectionable features," be removed from the main motion.

VOTED ON AMENDMENT NO. 2 TO MAIN MOTION:

1st VOICE VOTE: UNDECIDED

2nd VOICE VOTE: MOTION CARRIED

VOTED ON MAIN MOTION AS AMENDED: UNANIMOUSLY IN FAVOR

ARTICLE 20: FUND CONTINUATION OF THE DESIGN AND IMPLEMENTATION OF A MASTER PLAN FOR WAYLAND TOWN CENTER
--

Proposed by: Planning Board

Estimated Cost: \$32,000.

To determine whether the Town will appropriate a sum of money to be expended by the Planning Board to engage the services of a consultant or consultants for the purpose of continuing the design and implementation of a master plan for Wayland Town Center, consisting of: 1) overall plan development (parking improvements in the commercial districts; creation of new, or improvement of existing, pedestrian and vehicular connections between municipal buildings, and

buildings of major historical significance; development on the residential portion of the former Raytheon site; and development of lighting improvements); and, 2) design guidelines; and to determine whether such appropriation shall be provided by taxation, transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by borrowing, by gift, by grant, or otherwise.

MOTION:

George Ives moved and was duly seconded that the Town appropriate the sum of \$32,000. to be expended by the Planning Board for the services of a consultant or consultants for the purpose of continuing the design and implementation of a master plan for Wayland Town Center, consisting of: 1) overall plan development (parking improvements in the commercial districts; creation of new, or improvement of existing, pedestrian and vehicular connections between municipal buildings, and buildings of major historical significance; development of the residential portion of the former CNA/Raytheon site; and development of lighting improvements); and, 2) design guidelines; and that said appropriation shall be provided by transfer from the General Fund – Unreserved Fund Balance.

VOTED: UNANIMOUSLY IN FAVOR

The Meeting adjourned at 8:30 P.M. sine die.

Attendance: 236

GLOSSARY

UNRESERVED FUND BALANCE:	The amount by which the cash, accounts receivable and other current assets exceed current liabilities and reserves.
FREE CASH:	Unreserved Fund Balance less outstanding taxes.
OVERLAY:	Amount raised by the Assessors to create a fund to cover abatements of real and personal tax assessments for the current year.
RESERVE FUND:	Amount appropriated for emergency or unforeseen purposes, controlled exclusively by the Finance Committee.
AVAILABLE FUNDS:	Free cash plus reserved and unexpected balances available for appropriation.
CHAPTER 90:	General Laws that provides for contributions by the State and County for construction and maintenance of certain Town ways, usually roads leading from one main road to another.
MATCHING FUNDS:	Amounts made available by special State and Federal Acts to supplement local appropriations for specific projects.
REVENUE SHARING:	Quarterly distribution of a portion of Federal tax collections to states and municipalities to be used for ordinary and necessary operating expenses and capital expenditures.
CHERRY SHEET:	Details of State and County charges and reimbursements used in determining the Tax Rate. Name derives from the color of paper used.

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VOLUNTEER TO SERVE YOUR TOWN

Vacancies on Town boards, committees and commissions occur from time to time. The Board of Selectmen appoints most positions (see I.)

Elected positions are usually filled at the annual April election, but if openings occur mid-term, they are filled by appointment until the next annual election (see II.).

Registered voters, please indicate your interest in order of preference.

I. Appointed boards, committees and commissions:

- | | |
|---|--|
| <input type="checkbox"/> Cable TV | <input type="checkbox"/> Personnel |
| <input type="checkbox"/> Conservation | <input type="checkbox"/> Public Ceremonies |
| <input type="checkbox"/> Council on Aging | <input type="checkbox"/> Route 20 Study |
| <input type="checkbox"/> Cultural Council | <input type="checkbox"/> Route 30 Development |
| <input type="checkbox"/> Dog By-law Study Committee | <input type="checkbox"/> Senior Tax Relief |
| <input type="checkbox"/> Fair Housing | <input type="checkbox"/> Septage Committee |
| <input type="checkbox"/> Finance | <input type="checkbox"/> Surface Water Quality |
| <input type="checkbox"/> Growth Policy | <input type="checkbox"/> Town Center Committee |
| <input type="checkbox"/> Historical Committee | <input type="checkbox"/> Wastewater Management |
| <input type="checkbox"/> Historic District | <input type="checkbox"/> Wireless Communications |
| <input type="checkbox"/> Housing Partnership | <input type="checkbox"/> Youth Advisory |
| <input type="checkbox"/> Middle School Building | <input type="checkbox"/> Zoning Board of Appeals |

II. Elected boards, committees and commissions:

- | | |
|--|---|
| <input type="checkbox"/> Assessors | <input type="checkbox"/> Library Trustees |
| <input type="checkbox"/> Health | <input type="checkbox"/> Road Commission |
| <input type="checkbox"/> Housing Authority | <input type="checkbox"/> School |
| <input type="checkbox"/> Park and Recreation | <input type="checkbox"/> Selectmen |
| <input type="checkbox"/> Planning | <input type="checkbox"/> Trust Funds |
| | <input type="checkbox"/> Water |

NAME: _____ ADDRESS: _____

HOME TEL: _____ WORK TEL: _____

Applications of interest will be kept on file for one year. You will be contacted as relevant vacancies occur.

Return this completed form to:

Executive Secretary
Town of Wayland
41 Cochituate Road
Wayland, MA 01778

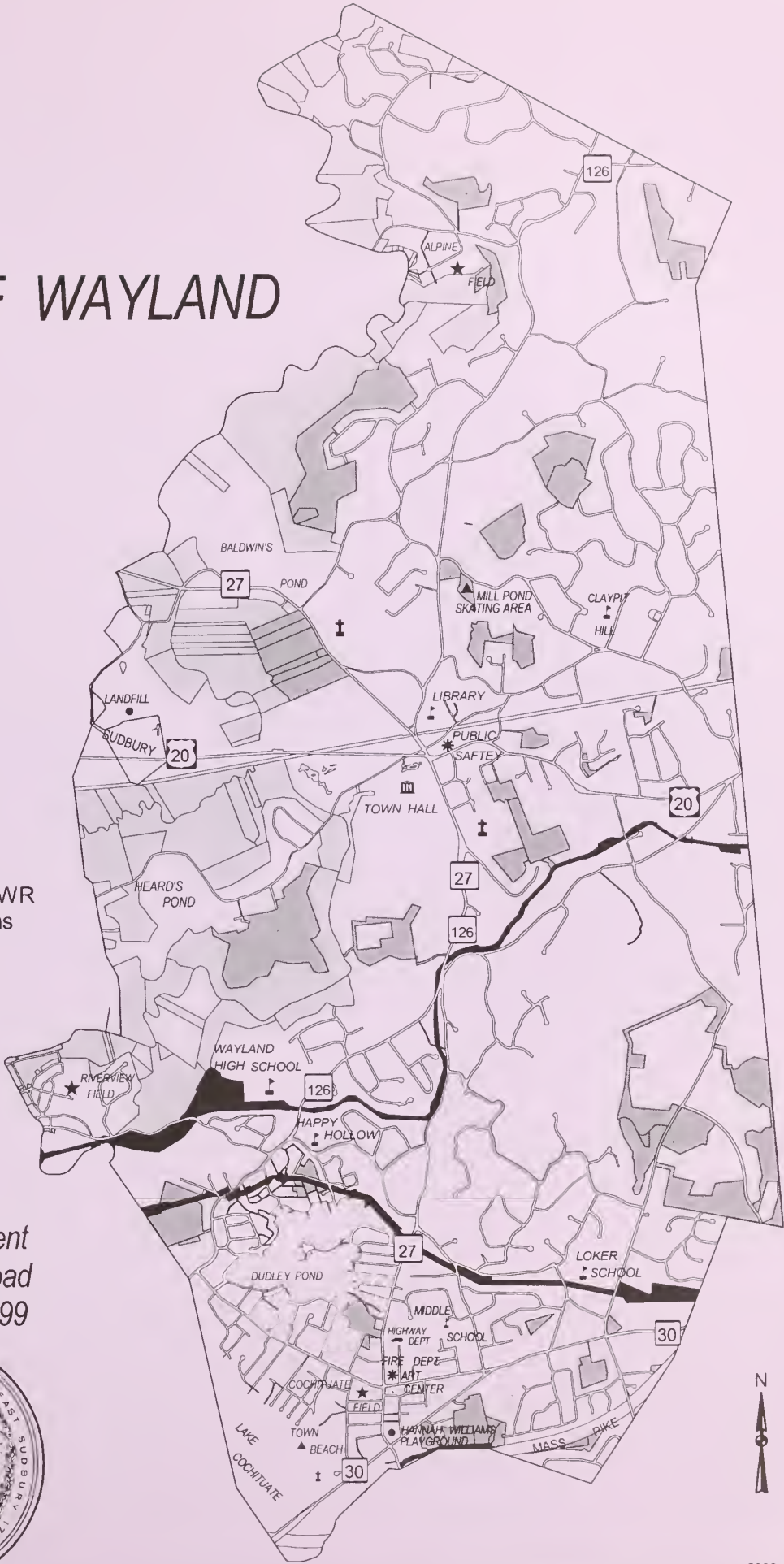
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BOARD OF SELECTMEN
Town of Wayland
41 Cochituate Road
Wayland, MA 01778

TOWN OF WAYLAND

- Great Meadows NWR
- Conservation Areas
- MWRA



Survey Department
41 Cochituate Road
December 29, 1999



TOWN OF WAYLAND

PHONE DIRECTORY

Main Number	358-7701
Accounting/Payroll	358-3610
Assessors	358-3788
Building Department	358-3600
Conservation	358-3669
Council on Aging	358-2990
Data Processing	358-3637
Dog Officer	358-3625
Executive Secretary	358-7755
Fire Department (Emergency)	911
(Business)	358-7951
Gas/Plumbing Inspector	358-3604
Health Department/Septic Inspections	358-3617
Highway Department	653-4121
Housing Authority	655-6310
Landfill Facility	358-7910
Library	358-2311
Parks - Recreation - Cemetery	358-3660
Personnel Department	358-3622
Planning Department	358-3615
Police Department (Emergency)	911
(Non-Emergency)	358-4721
(Storm Non-Emergency)	358-7841/51
Selectmen	358-7755
Septage Facility	358-7328
School Department	358-7728
Claypit Hill School	358-7401
Happy Hollow School	358-2120
Loker School	655-0331
Wayland Junior High School	655-6670
Wayland High School	358-7746
Minuteman Science-Tech. H.S.	(617) 861-6500
Superintendent of Schools	358-3763
Surveyor	358-3655
Town Clerk	358-3631
Town Counsel	358-7755
Treasurer/Collector	358-3633
Veterans' Agent	358-3625
Water Department	358-3696
Youth & Family Services	358-4293
(Crisis Line)	(617) 553-3535

For Reference

Not to be taken from this room

ANNUAL REPORTS
OF THE
TOWN OF WAYLAND
FOR ITS
TWO HUNDRED AND TWENTIETH
MUNICIPAL YEAR



JULY 1, 1999 THROUGH JUNE 30, 2000

WAYLAND PUBLIC LIBRARY
5 CONCORD ROAD
WAYLAND, MA 01778

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BOARD OF SELECTMEN

Powers and Duties

The Board of Selectmen has broad authority over matters not delegated by statute or bylaw to another town government entity. The Selectmen are responsible for several departments and committees, litigation and other legal matters, acquisition of property, matters of collective bargaining, assembling the warrant for town meetings, appointments to town boards and committees, appointments of professional staff, and other areas. The Board does not have authority over any elected board or appointed board with statutory duties, including the School Department, Highway Department, the Assessors, and others. Such elected boards and officials are accountable to the electorate.

The Year in Review

As part of the ever-present need to improve communication, the Selectmen held meetings with community groups in preparation for Town Meeting and convened meetings on cross-board issues such as water usage as well as an annual summit meeting. Each year the Selectmen sponsor conversations with the public on topics of wide general interest. Very high water use by residents, particularly in the summer, was one of three such conversations this year. The other topics were preparations for possible Y2K problems, and senior tax relief options. The Board also offered informational sessions on personnel and legal issues and laws that govern the activities of town volunteers.

In addition, the Town is enhancing its website (www.wayland.ma.us) to make it more useful. It now includes the agenda for upcoming Selectmen's meetings, town bylaws, information on important activities, links to town departments, and soon a

calendar of community events. Ongoing training of staff keeps the site current.

Increase of traffic and development continue to be of concern to residents. The Selectmen have received numerous requests for additional signage, lower speed limits, and limiting the amount of traffic cutting through neighborhoods. Working within the limits of the town's authority, the Board has called for increased police activity and taken other actions whenever appropriate. Work continues toward improving the intersections at Routes 20, 27, and 126 and at Route 30, Rice Road, and Oak Street. Because of a reduction in the legal weight-carrying capacity of the bridge on Pelham Island Road, it has been replaced by a temporary bridge. Both that bridge and the Route 20 bridge over the Sudbury River will be reconstructed in the future.

In keeping with the growth management goals of preserving open space and encouraging a variety of housing options, the Town voted to acquire the residential portion of the former Raytheon property in the town center for open space, recreation, and housing. The town also purchased a four-acre parcel at the end of Rich Valley Road and completed the purchase of the 35-acre former Dow Research Laboratory site on Route 30. Both parcels will be open to the public for passive recreation and open space.

Always important, water became a problem during the year when it appeared in the wrong place and disappeared from its rightful place. A number of rooms in the Town Building suffered water damage as a result of a broken pipe and later a leaking roof. Meanwhile thousands of gallons of water from Dudley Pond drained into the Massachusetts Water Resources Authority (MWRA) tunnel being dug under the pond.

The MWRA is working closely with the town to restore the water level in the pond both on a temporary basis and in the long-term.

The Town is fortunate to have a talented and professional staff, led by Executive Secretary Jeff Ritter. In addition to his numerous routine duties, he and his staff facilitated the renovations of a portion of the second floor of the Town Building for the Children's Way including rebuilding of its parking lot, and oversaw other Town Building repairs. He spearheaded the town's beautification efforts, established a

staff committee to coordinate land use activities in the town, and handled a myriad of legal, personnel, and resident concerns.

The Selectmen have the privilege of appointing more than 150 people to a wide variety of boards, committees, and commissions. We—and the town—are greatly indebted to these volunteers who contribute so generously of their time and expertise despite demanding jobs and family obligations. We thank them all as well as their families. We also thank Selectman Susan Weinstein as she leaves the board and welcome new member Linda Segal.

GENERAL INFORMATION

Form of Government:	Open Town Meeting	
Population (6/30/00)	13,792	
Number of Households	4,805	
School Enrollment (10/00)	2,795	
Number of Registered Voters (6/00)	8,368	
Tax Rate FY'00	\$15.02	
Land Area - Town of Wayland	15.28 Square Miles	
Landfill Hours: (Except Holidays)	Tuesday	7am – 4pm
	Thursday	7am – 4pm
	Saturday	7am – 4pm
Library Hours: (School Year)	Monday – Thursday 9am – 9pm	
	Friday	9am – 6pm
	Saturday	10am – 5pm
	Sunday	2pm – 5pm
Town Building Office Hours:	Monday through Friday 8:30am – 4:30pm*	

*Please check with individual departments as the hours may vary.

FEDERAL AND STATE OFFICIALS REPRESENTING WAYLAND

United States Senators
in Congress:

Edward M. Kennedy - D
2400 John F. Kennedy Federal Building
Boston, MA 02203
(617) 565-3170
E-mail: senator@kennedy.senate.gov

John F. Kerry - D
10 Park Plaza
Boston, MA 02116
(617) 565-8519
E-mail: john_kerry@kerry.senate.gov

Representative in Congress,
5th Congressional District:

Martin T. Meehan - D
11 Kearney Street
Lowell, MA 01852
(978) 459-0101
E-mail: martin.meehan@mail.house.gov

State Senator,
5th Middlesex District:

Susan Fargo - D
State House Room 504
Boston, MA 02133
(617) 722-1572
E-mail: SFargo@senate.ma.us

Representative in General Court,
13th Middlesex District:

Susan W. Pope - R
State House Room 237
Boston, MA 02133
(617) 722-2305
E-mail: SusanPope@hou.state.ma.us

ELECTED TOWN OFFICIALS

The following is a list of elected officials as of June 30, 2000:

		Term Expires
Board of Assessors	Francis P. Aurelio	2002
	Jeffrey A. Cohen	2001
	Jayson Brodie	2003
Board of Health	Bryan J. Besso	2003
	James A. Karlson	2003
	Herbert J. Jacobus	2002
	Philip L. Pattison	2002
	Susan E. Busch	2001
Housing Authority	Robert Dolan	2002
	Charles H. Raskin	2004
	Susan Weinstein	2005
	Marie C. Zaniboni	2003
	Vacancy (State Appointee)	2003
Moderator	C. Peter R. Gossels	2002
Park and Recreation Commissioners	William J. Bowhers	2001
	Arthur N. King	2002
	Douglas J. Leard	2003
	Mary Ellen Litter	2001
	Virginia Meyer	2003
Planning Board	Maureen A. Cavanaugh	2005
	George Ives	2003
	Joseph A. McGrail, Jr.	2002
	Gretchen G. Schuler	2004
	David Todd	2001
Planning Board, Associate Member	Richard B. Keeler	2004
Board of Road Commissioners	Patricia Abramson	2001
	Anette S. Lewis	2003
	Joseph F. Nolan	2003
	Mark A. Santangelo	2002
School Committee	Lea T. Anderson	2003
	Jeffrey Dieffenbach	2003
	Robert B. Gordon	2001
	Frederick K. Knight	2002
	Cathy L. Shuman	2002

Board of Selectmen	Patricia E. Abramson	2002
	Mary M. Antes	2001
	Brian T. O'Herlihy	2002
	Susan W. Pope	2003
	Linda L. Segal	2003
Town Clerk	Judith L. St. Croix	2001
Trust Fund Commissioners	Donald Bishop	2002
	George J. Evans	2001
	Michael Patterson	2003
Board of Library Trustees	Ann A. Flowers	2001
	Perry R. Hagenstein	2001
	Lynne J. Lipcon	2002
	Jerrold I. W. Mitchell	2002
	Rosamond P. Swain	2003
	John B. Wilson	2003
Water Commissioners	Robert L. Duffy, Jr.	2003
	Joel Goodmonson	2001
	W. Edward Lewis	2002

APPOINTED TOWN OFFICIALS

The following is a list of appointed officials as of June 30, 2000:

		Term Expires
Allen Fund Trustees	George Lewis	2001
	Sema Faigen	2001
	Benjamin W. Johnson, III	2001
	Michael Patterson	2001
Animal Inspector (Livestock)	Bruce S. Sweeney (State Appt.)	2001
Animal Control Officer (Dead Animals)	David R. Poirier	2001
Assessor, Assistant	Molly Reed	
Building Commissioner/ Zoning Enforcement Officer	Daniel F. Bennett	2001
Building Inspector, Local	Jay T. Abelli	2001
Cable TV Advisory Committee	Russell A. Ashton	2001
	Jeffrey S. Baron	2001
	Robert W. Hanlon	2001

	Betsy G. Moyer	2001
	Matthew M. Shear	2001
	Maurice H. Stauffer	2001
	Jean Tower	2001
	Jane A. Weagle	2001
Census 2000 Liaison	Judith L. St. Croix	2001
Central MA Rail Trail	Edward P. Wallner	2001
Charitable Committee	Michael Patterson	2001
Civil Defense Director	Gerald J. Galvin	
Conservation Administrator	Carol Gumbart	
Conservation Commission	Frank R. Antonell	2001
	Roger A. Backman	2001
	Marylynn Gentry	2003
	Barbara Howell	2003
	J. Andrew Irwin	2002
	Wendy B. Levey (Levine)	2002
	John R. Sullivan	2002
Constables	Curtis P. Donelan	2002
	Nelson H. Goldin	2002
	Theodore Milgroom	2001
	Sandra L. O'Brien	2001
	Denis J. Obshatkin	2001
	Jeffrey C. Pollack	2001
	Jerrald M. Vengrow	2002
Council on Aging	George Blood	2001
	Elise M. Boulding	2002
	Martha Bustin	2001
	Minnette B. Harrington	2002
	Harriet Onello	2001
	Geoffrey E. Smith	2003
	Betsy Soule	2003
	Robert N. Walker	2003
Council on Aging Co-Directors	Patricia Long LeVan	
	Amy Moran	
Cultural Council	Charles W. Anderson	2001
	H. Bredt Handy	2001
	Ruth N. MacDonald	2001
	R. Neil Olmstead	2002

	Catherine Radmer	2002
	Rhoda Sakowitz	2002
	Susan Sherwood	2001
	Carl H. Whittker	2001
Data Processing Operations Manager	Gwendolyn Sams-Lynch	2001
Dog Control Officer	Mary Lou Chamberlain	2001
Dog By-Law Study Committee	Susan Koffman	2001
	Nicky D. Patterson	2001
	Alfred Viola	2001
	Katherine Williams	2001
Dudley Pond/MWRA Tunnel Committee	Mary Alice Boelter	2001
	Karen A. Fahrner	2001
	J. Andrew Irwin	2001
	Wendy B. Levine	2001
	Philip L. Pattison	2001
	Carl Frederick Pearson	2001
	Thomas A. Richter	2001
Emergency Planning Committee	Patricia Abramson	
	Gerald J. Galvin	
	Mark Santangelo	
	Michael Murphy	
	Charles H. Raskin	
Executive Secretary	J. Jeffrey Ritter	
Finance Committee	Alfred H. Bellows	2002
	Peter Hahn	2001
	Robert L. Lentz	2003
	Robert H. Loring	2002
	G. Christopher Riley	2001
	Lisa Schimmel	2001
	Jane Sanford Stabile	2003
Finance Director/Town Accountant	Robert Hilliard	2002
Fire Chief, Forest Fire Warden And Oil Burner Inspector	Michael T. Murphy	
Gas Inspector/Plumbing Inspector	Richard Rheume	2001
Gas Inspector/Plumbing Inspector Deputy	Marc Albanna	2001

Health Director/Inspector of Milk	Steven Calichman	2001
Sanitarian/Health Agent	Vacant	
Health Department/Burial Agents	Cynthia F. Bryant	2001
	John C. Bryant	2001
Highway Operations Director	Vacant	
Historical Commission	Stephen J. Curtin	2002
	James H. Flanagan	2002
	Paul Gardescu	2003
	Bonnie S. Nash	2003
	Mary C. Reed	2001
	Howard L. Schultz	2001
Historic District Commission	Irma S. Brodie	2002
	John T. Crimmins	2003
	Christopher Hagger	2001
	Christopher Nash	2002
	John Seiler	2003
	Martha C. Taub	2001
	Shirley M. Secor	2001
Housing Authority/Executive Director	Brian E. Boggia	
Housing Partnership	Robert L. Dolan	2001
	Diana Humphrey	2001
	Brad E. Keys	2001
	Jonathan F. Saxton	2001
	Marilyn J. Wallin	2001
Joint Regional Transportation	Marcia P. Crowley	2001
Library Director	Louise R. Brown	
MBTA Advisory Board	Marcia P. Crowley	2001
Measures of Wood and Bark	Linda Greyser	2001
	John R. McEnroy	2001
MetroWest Growth Management	Susan W. Pope	2001
Middle School Building Committee	Robert A. Doyle	2002
	Robert B. Gordon	2002
	Lawrence J. Krakauer	2002
	Mark R. Kaufman	2002
	Frederick K. Knight	2002

	Celia L. Lombardo	2002
	Michael Marion	2002
	Mark Santangelo	2002
	Laurene M. Sperling	2002
Minuteman Regional High School	Marie E. Connolly	2002
MWRA Tunnel Group	David Marshall	2001
Park and Recreation Superintendent	William C. Kilcoyne	
Personnel Board	Walter Jabs	2005
	Cathleen M. O'Brien	2004
	Maryanne Peabody	2002
	Ellen B. Scult	2005
Personnel Director	Karen M. Woronicz	
Planner, Town	Joseph Laydon	
Police Chief/ Director of Civil Defense	Gerald J. Galvin	
Public Ceremonies	William C. Moyer	2001
	Christina F. Rideout	2003
	Arthur Strafuss	2002
	John Turchinetz	2002
Public Safety Building Committee	Dennis J. Berry	2001
	A. Bradford Conant, III	2001
	S. Fiske Crowell, Jr.	2001
	John T. Crimmins	2001
	Catherine W. Seiler	2001
	Warren Daniel	2001
	Steven N. Zieff	2001
Records Manager	Judith L. St. Croix	2001
Registrar of Voters	Georgia K. Gillespie	2003
	Judith H. Ide	2001
	Judith L. St. Croix	2001
	Elizabeth Salerno	2002
Registrar of Voters – Assistant	Lois Toombs	2001
Route 20 Study Committee	Dean F. Goodermote	2001
	Werner F. Gossels	2001
	Christopher L. Hagger	2001

	Joseph F. Nolan	2001
	James F. Santamaria	2001
	Martha C. Taub	2001
Route 30 Development Committee	William J. Bowhers	2001
	Alan W. Frantz	2001
	Jonathan A. Hart	2001
	Thomas V. Maglione	2001
	Paul A. Rufo	2001
	Richard Schnetke	2001
	Lawrence A. Stabile	2001
	Michael J. Toomey	2001
School Superintendent	Gary Burton	
Sealer of Weights and Measures	Courtney Atkinson	2001
Senior Property Tax Relief Committee	Joan M. Clifford	2001
	Stephen J. Colella	2001
	Madeline O. Foley	2001
	Robert B. Hatton	2001
	Mitchell J. Marcus	2001
	Lillian I. Mills	2001
	Patricia Nelson	2001
	Geoffrey P. Smith	2001
Septage Committee	John Dyer	2001
	William B. Gagnebin	2001
	Philip L. Pattison	2001
Septage/Wastewater Manager	Robin Kaiser	
South Middlesex Opportunity Council	Lawrence N. Scult	2001
Surface Water Quality Committee	Theodore P. Fiust	2001
	Karen Fahrner	2001
	Peter Johnson	2001
	Michael J. Miller	2001
	Arlene B. Pollak	2001
	Cheri R. Richter	2001
	Linda M. Rosa	2001
Surveyor, Town	Alfred Berry	
Taxation Aid Committee	Jeffrey A. Cohen	
	Paul Keating	
	Mary S. Morss	2002
	Kenneth Sawyer	2003

Town Center Committee	Allen Benjamin	2002
	Gary Burton	2002
	Eleanor S. Harris	2002
	John J. O'Donnell	2002
	Brooke Richter	2002
	Lewis S. Russell, Jr.	2002
	John A. Seiler	2002
	Martha C. Taub	2002
Town Clerk, Assistant	Lois M. Toombs	2002
Town Counsel	Mark J. Lanza	
Treasurer/Collector	Paul Keating, Jr.	2001
Deputy Tax Collectors	Thomas E. Laz	2000
	Joseph A. Laz	2000
Treasurer/Collector, Assistant	Christine Mallard	
Trinity Mental Health Association	Karen Braunwald	
Veteran's Agent	John Turchinetz	2001
Wastewater Management Committee	Lana D. Carlsson-Irwin	2003
	Eugene C. Roberts	2001
	Christopher P. N. Woodcock	2002
Water Superintendent	Donald W. Hollender	
Wiring Inspector	Ward Keller	2001
Wiring Inspector, Deputy	Arthur J. Richard	2001
Youth & Adolescent Services Director	Paul R. Neustadt	
Youth & Adolescent Services Associate Directors	Lynn Dowd	
	Mary Elizabeth Wright Groden	
Youth Advisory Committee	Lynne M. Cavanaugh	2003
	James K. Forti	
	Doris E. Goldthwaite	
	Reverend Kimi Riegel	
	Trudy Zimmerman	2001
Youth Officer	James K. Forti	

Zoning Board of Appeals

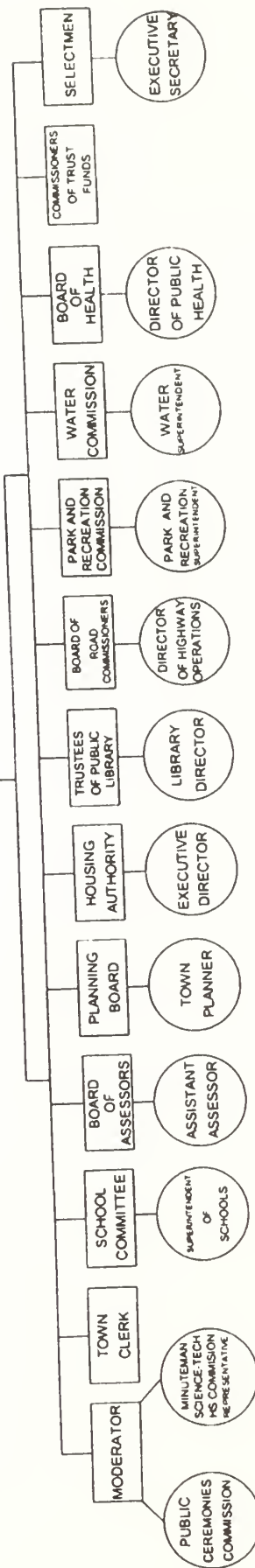
Mark W. Corner	2002
Lawrence K. Glick	2003
Carolyn J. Klein	2001
Mary L. Lentz	2003

Zoning By-Law Study Committee

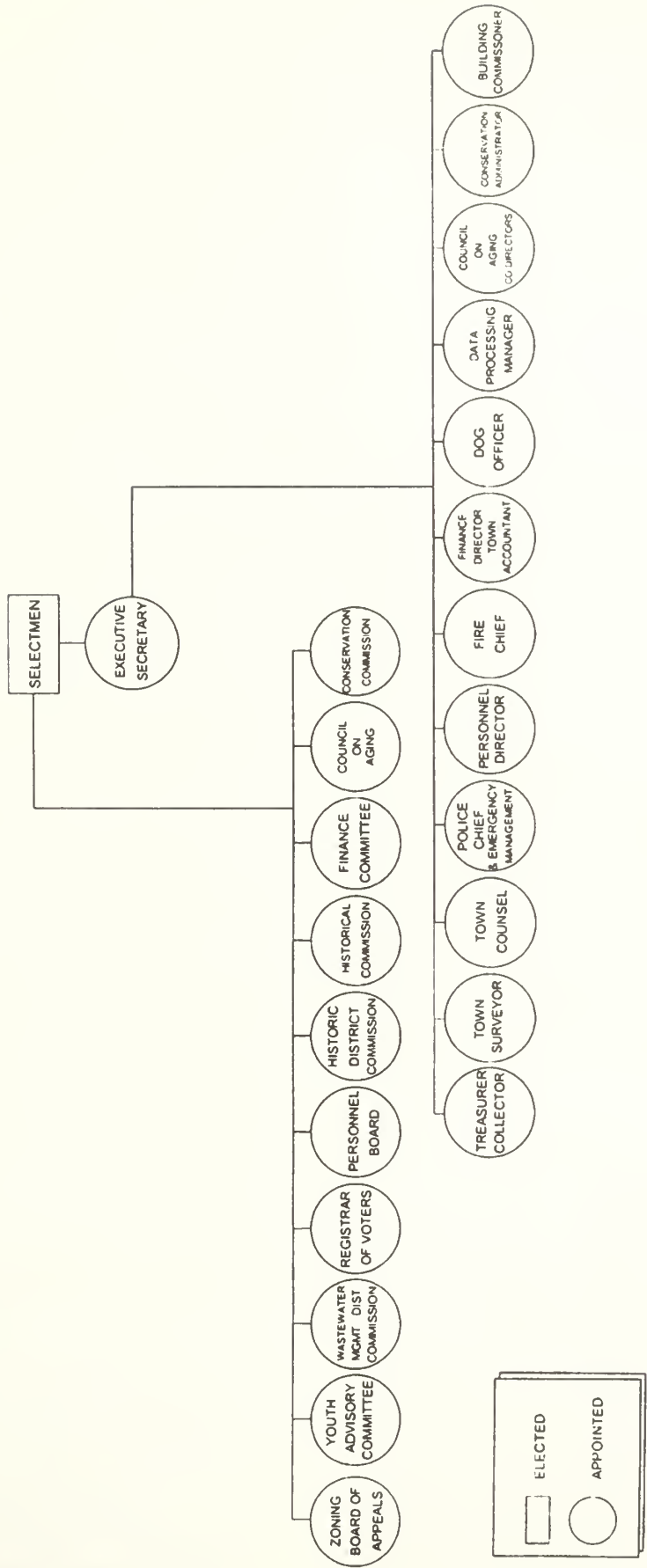
Daniel F. Bennett
Werner F. Gossels
George V. Ives
Jean Pratt
Gretchen G. Schuler
Joseph A. Strazzulla
Martha C. Taub

VOTERS

ANNUAL TOWN MEETING
GENERAL ELECTION



SELECTMEN'S APPOINTMENTS
CONTINUE ON THE FOLLOWING
PAGE



TOWN CLERK

During FY2000 the following elections and town meetings were held:

Special Town Meeting	November 17, 1999
Presidential Primary	March 7, 2000
Annual Town Election	April 25, 2000
Annual Town Meeting	April 27, 2000

Please consult the Table of Contents for election results and Town Meeting Minutes.

FY00 Highlights:

Town Census

The Annual Town Census was mailed to all households the first week of January. The information was compiled, updated, and printed in the form of the Resident List which was published in April. The census information is used to validate and update the residency of voters; to assist the Police/Fire in updating E-911; to assist the School Department with enrollment information and projections; to assist the Council on Aging with service projections; to prepare the annual jury list; to assist the Park and Recreation Department in enrolling residents in programs throughout the year; and by several other municipal departments in the course of their daily work. The cooperation of all residents with a prompt completion and return of the census form was appreciated.

Federal Census

The Federal Census, conducted every ten years, was done on April 1. This count is independent of the town census and is used for determining the Massachusetts congressional representation, federal funds for community and economic development, community policing, public transportation, sewer projects, and other initiatives important to the Town and Commonwealth. For every Massachusetts resident counted in

the federal census the state receives \$1,118 in federal funds. The Town Clerk is the Federal Census Liaison for Wayland and will work with Federal and State Departments in FY2001 to redistrict the precincts of the Town based on the census population totals.

Voter Registration

The Town Clerk's Office continued to utilize the state's Voter Registration Information System (VRIS) for voter registration. To avoid duplication of voter registrations, this system connects Wayland with all 351 cities and towns across the state to the Registry of Motor Vehicles, and to the Office of the Secretary of the Commonwealth.

Assistant Town Clerk

Population changes, increased responsibilities, and extensive social and legislative change have increased both the difficulty and the importance of the clerk's functions. With increased responsibility comes a need for professional education to aid the municipal clerk and staff, in acquiring necessary new skills and knowledge. Assistant Town Clerk, Lois M. Toombs, attained the designation of Certified Municipal Clerk in September 1999 by completing an intensive program of continuing professional education for

municipal and assistant municipal clerks at
the New England Municipal Clerks Institute

at Salve Regina University.

VITAL RECORDS REPORT

Births Recorded	155
Deaths Recorded	108
Marriages Recorded	41

FINANCIAL REPORT

Dog Licenses	\$ 15,980.00
Kennel Licenses	\$ 200.00
Miscellaneous	\$ 11,917.70

DOG LICENSES ISSUED

Dog Licenses	1598
Kennels	6

BOARD OF REGISTRARS

The Board of Registrars in a town is the counterpart of an Election Commission in a city and the Elections Division of the Secretary of the Commonwealth's Office at the state level. The Board is composed of four members, not more than two may be members of the same political party.

The Town Clerk, by virtue of the office, is one of the four, and is responsible for executing the functions of the Board of

Registrars including the conduct of elections, election recounts, voter registration, compilation of the annual listing of residents (Town Census), and certification of signatures on nomination papers and petitions. 1999 was a busy year for certifying signatures on nomination papers for candidates and initiative petitions for ballot questions that will appear on the State Election ballot in 2000.

As of June 30, 2000, the total number of registered voters were:

Precinct 1	2,089
Precinct 2	1,867
Precinct 3	1,912
Precinct 4	<u>2,500</u>
	8,368

Political Parties:

Democrat	2257	
Republican	1599	
Libertarian	14	
Unenrolled	4493	(formerly Independent)

Political Designations:

Green Party USA	2
Reform Party	2
Rainbow Coalition	1

Inactive Voters: 926

TOWN COUNSEL

During FY'00 Town Counsel performed general legal services for all Town departments, boards, committees, and commissions and for the School Department. Most Town employment relations law services were performed by the firm Deutsch, Williams, Brooks, DeRensis, Holland & Drachman, P.C. Insurance defense counsel designated by the Town's liability insurance carrier provided defense of tort claims (negligence). Defense of workers' compensation claims was provided by counsel designated by the Town's insurance group's claims management service. Bond Counsel services were provided by the law firm of Palmer and Dodge. Special counsel is utilized on an as-needed basis to supplement or supplant Town Counsel's services when appropriate, especially in the area of employment relations law. Other special counsel is used on a case-by-case basis.

A considerable amount of time was spent during FY'00 on the Rowan Family land, Smith property and Dow Chemical Company conservation land acquisition and the new Public Safety Building litigation.

Throughout FY'00 Town Counsel kept regular office hours in Wayland Town Building on Thursday afternoons and most Monday evenings. Town Counsel met with various boards and committees on an as-needed basis. Town Counsel also attended all sessions of the Annual Town Meeting and the Special Town Meetings.

Town Counsel represented the Town in various legal proceedings in Middlesex County Superior Court, Suffolk County Superior Court, the Land Court, Framingham District Court, and the Appellate Tax Board.

At the conclusion of FY'00, Mark J. Lanza completed his eleventh year as Town Counsel for the Town.

DATA PROCESSING

During the FY'00 the Data Processing Department has been very busy. In the height of Y2K readiness, the Data Processing department worked closely with all Town Departments and third party hardware/software vendors in identifying problems and developing a strategy for correcting them.

A high-speed T1 access line has been installed into the Town Building. This allows secure data communications within each department and links the Library and the Police Department to the Town Building. The Park and Recreation Department has also been added into the network scheme. In the next fiscal year we hope to add the Landfill, Septage Facility and Highway Department into our T1 frame relay cloud. Each Department is responsible now for maintaining their own web page on the www.wayland.ma.us site.

In continuing improvement and preparation for the new millennium, the Data Processing Department will be working closely with outside consultants and third-party software solution providers in finding the "best" technology enhancement for the Town of Wayland.

PERSONNEL BOARD

Chapter 43 of the Code of the Town of Wayland, defines the role of the Personnel Board to be the development and administration of the Wage and Salary Classification Plan and personnel policies and procedures in cooperation with the affected town boards and departments. In addition, the Board is charged with approving all pay or classification changes of town employees; negotiating collective bargaining agreements for the town; establishing and maintaining central personnel files for all employees; reviewing the operation of the Wage and Salary Classification Plan and recommending appropriate changes to town meeting. FY'99 was a busy year for the Personnel Board. The Board operated for a considerable portion of the year with only

four members. The Board reorganized in September, electing Cathleen O'Brien as chair and Wally Jabs as vice chair. The Board of Selectmen appointed Ellen Scult as the newest member of the Board in February. In June, Deborah Cohen resigned from the Personnel Board. The Board thanks Deborah for her five years of dedicated service and will miss the expertise that she brought to the Board.

The Personnel Board has worked on several policy items this year, including efforts to complete the Employee Handbook; the development of a Supervisor's Guidebook for Boards and Department Heads; and the development of a modified performance evaluation system. The handbook and the guidebook are currently under legal review by counsel for compliance with appropriate statutes prior to implementation. The Personnel Board will conduct training for boards and managers to implement the modified performance evaluation system in the upcoming fiscal year. The Personnel Board created and implemented a *Policy For Adding Staff/Creating New Job Titles* in FY'00. During the budget process, any department seeking to add staff hours or new positions appeared before the Board to justify their need for additional staff. The Personnel Board evaluated the information submitted and made recommendations to the Finance Committee. The Finance Committee accepted the recommendations of the Personnel Board, adding one full-time new position, one half-time new position and adding staff hours to three other positions. The Personnel Board did not recommend the addition of two full-time positions, one part-time position and the addition of staff hours to one other position, as they did not appear to be essential at this time.

Over the past year, the Board heard six union grievances and four were resolved without having to submit them to an outside arbitrator. The Board continues to maintain a posture of strict interpretation of collective bargaining language.

The Personnel Department conducted several training programs this year. Wayland belongs to a six community training consortium called the Municipal Training Group. The Group conducted a series of twelve half-day training sessions for supervisory and management personnel. The topics included *Staying Out of Trouble I – Hiring, Staying Out of Trouble II – Discipline, Ethics & Conflict of Interest – Employee Assistance Programs – The Supervisor's Role, Americans w/Disabilities Act – What Supervisors Need to Know, Wage & Hour, Open Meeting, and Public Records Laws, and Drugs & Alcohol – DOT Mandatory Training*. This training provided participants with valuable management tools and updates about the laws that govern supervisors in the public sector. The Town also offered a wide variety of computer training for many of its employees. Over 50 vouchers were issued for various computer training courses.

The Personnel Board would like to thank boards, committees, officials and employees for their cooperation in the past year and invite all to attend the Personnel Board meetings and provide input on issues of importance to your respective departments. The Board would also like to remind all employees and officials that the Personnel Board and the Personnel Director are available to assist on a wide variety of personnel matters.

CABLE TV ADVISORY COMMITTEE

During FY'00 the Cable TV Advisory Committee, with assistance from William August, Esquire, conducted license renewal negotiations with MediaOne. MediaOne was merged into AT&T Broadband during this fiscal year, and the town consented to the transfer of the MediaOne license to AT&T Broadband. In September, 2000, negotiations were successfully concluded with AT&T Broadband, and the committee unanimously recommended the renewal package to the Board of Selectmen. After reviewing, the Selectmen voted to accept the renewal license package on behalf of the town.

Major elements of the renewal package include:

- over \$740,000 in direct payments to the town for capital support and operation of the town's cable access studio, more than doubling the financial support for town-originated programming;
- transfer of all studio assets and operations to a town-operated access corporation;
- provision of cable television services to each municipal building at no charge, including the town's three senior centers;
- continuance for three years of no-charge cable Internet access for the Wayland Public Schools;
- provision of a state-of-the art fiber-rich cable modem capable cable system, including a new fiber link from the studio to the Needham headend;
- continuation of the institutional network serving the schools and municipal buildings;
- strong support for customer service;

- provision for substantial Issuing Authority oversight of the town's cable operations.

HISTORICAL COMMISSION

The Wayland Historical Commission, a seven-member town agency, meets once a month, September through June, to plan the identification, evaluation, and protection of Wayland's historical, cultural, and archaeological resources. During FY'00, its scope of work included reviewing the impact of cellular towers on historic sites and extension of in-town historic districts, as well as ongoing programs enumerated below.

The historic marker program is an ongoing process; over twenty historically significant buildings have been marked. These are identified by signs indicating the year or era of construction and the original owner. The focus of this program is to communicate information on the development of our community. This past year's endeavors include identifying additional eligible buildings, photographing them, and documenting their historic significance.

The Commission continues updating a photo inventory of the town's historic resources. A clearer indexing system is being developed. Copies of this collection are in the Wayland Public Library and at the Massachusetts Historical Commission at Columbia Point in Boston.

Work continues on plans to recognize the 1714 Training Field at Training Field Road and Glezen Lane. The Commission has produced a commemorative plaque that will be affixed to a boulder onsite and unveiled in a ceremony in FY'01. In addition, an

historic cemeteries preservation program has been undertaken to protect the ancient gravestones at North Cemetery on Old Sudbury Road.

The Wayland Archaeology Group, a subcommittee of the Historical Commission, continues its data recovery work and educational programs which include well attended field workshops at some of Wayland's archaeological sites.

The Commission continued its commitment to achievement and interest in local history by providing a copy of Helen Emery's book "The Puritan Village Evolves" for the Wayland High School History Department's award program.

HISTORIC DISTRICT COMMISSION

During this past year, the Historic District Commission (WHDC) has been very busy. In July 1999, the Commission held public hearings on an application covering a part of the proposed design for the new Public Safety Building project. The majority of the Commission approved the application with no added restrictions. In December 1999, the WHDC held two public hearings related to the installation of storm windows at 12 Cochituate Road and a lamppost and exterior signs at 2 Old Sudbury Road.

Over a several month period beginning in December 1999, the WHDC held public meetings and a public hearing on expansion of the Historic District to the west of the Wayland Depot to include 0.7 acres of unused town-owned land and 0.6 acres of MBTA right-of-way. This area includes the remains of many railroad artifacts including the Hand Car Shed foundations, the Engine

Water Tank, the pedestrian waiting platform with original light fixture, and the engine house and turntable pit. It was the WHDC's intent to add these railroad features to the Historic District as a means to protect them. The WHDC also included 10 Old Sudbury Road (the Zechariah Bryant House which dates to 1770) in the Historic District expansion. This enlargement of the Historic District was endorsed by the Massachusetts Historical Commission and at Town Meeting in May 2000.

The WHDC also held two additional public hearings prior to June 30, 2000. There was another public hearing on an application covering additional design details for the new Public Safety Building project as well as exterior color changes to 6 Old Sudbury Road.

The Commission continues exploring potential expansion of the Historic District and welcomes support from members of the community who share our interest in the preservation and enhancement of the significant historic resources in the District.

PUBLIC CEREMONIES COMMITTEE

It is the responsibility of the Public Ceremonies Committee to coordinate the Town's observance of Memorial Day and any other appropriate public ceremonies. This year's activities also included a special honoring of the Wayland Police and Fire Departments and the commemoration of the United States' 50th Anniversary of the Korean War.

Police and Fire Departments Honored

As part of Wayland's *Know Your Community Day*, held on May 6, 2000, the

Public Ceremonies Committee presented to both departments a plaque to be placed beneath a tree yet to be planted, in front of the new Public Safety Building reading, "May this tree and its successors stand forever quiet in gratitude to the Wayland Police and Fire Departments, to their Communication Center, and to their Volunteers holding always ready for service to the town as needed." *The citizens of Wayland, May 2000.*

Memorial Day

The annual Memorial Day Parade was conducted at 11:00 am on Monday, May 29, 2000, led by Grand Marshall Ward Keller, Post Advocate John McCarthy, Chaplain Paul Kohler, and Veterans' Agent John Turchinetz. Thanks go to all the Veterans, the Police and Fire Departments, Wayland School Bands, and to all others who marched.

At Lakeview Cemetery, Chair of the Board of Selectman Mary Antes and John McCarthy delivered welcoming addresses. John Turchinetz made commemorative comments to veterans and families on the 50th Anniversary of the Korean War, June 25, 2000. Reverend James Pocock offered an invocation, David Bleuer read the Gettysburg Address, and Robert M. Anderson delivered the keynote address. Musical selections were provided by the High School Band. Paul Kohler of the VFW and the American Legion offered a prayer. The program concluded with the firing of a salute by the Veterans' Firing Squad, taps and the National Anthem. Wreaths were placed in seven locations throughout the town, and each veteran's grave was decorated.

**50th Anniversary of the Korean War -
June 25, 2000**

GENERAL GOVERNMENT

A commemorative committee was organized to participate in the 50th Anniversary of the Korean War program for the purpose of honoring Korean War Veterans and their families for their sacrifice and service. The committee developed annual programs and agreed to host a minimum of three events each year, concluding on November 11, 2003, the official close of the war. Wayland has surpassed the minimum requirements of the three events for the year and our fifth event is scheduled during the month of November at the Wayland Public Library to coincide with Veterans Day.

Wayland was awarded a certificate from the Secretary of Defense designating Wayland as a Korean War Commemorative Community. It is on display in the Town Hall. In addition, the town received the official 50th Anniversary Korean War Commemorative flag that is displayed during major events.

BOARD OF ASSESSORS

The Revaluation for fiscal year 2000 was completed and certified by the Department of Revenue. Assessment valuation notices (impact notices) were mailed to all property owners in November 1999. The process went smoothly. All property owners were given the chance to come and ask questions pertaining to the revaluation and proposed assessments. Because of the great economy, properties have had high selling prices. The main reason for a revaluation is to restore the equity to assessments. The purpose is to reflect values as owners buying or selling within Wayland set them. The total Town value increased by 26% for FY2000; this does not mean that all assessments increased by this amount. Depending on style, location and other features, individual assessments could have increased by this amount or more. Some properties saw a decrease in value. Assessments reflect fair

market value based on the fair market values set by real estate buyers and sellers.

The Board of Assessors, through the assessment process, reflect property values as set by willing buyers and willing sellers. The Board of Assessors, through an equitable assessment process, allocates each property's obligation for the monies voted through Town meeting action.

As per the code of Wayland Section 19-7 the Board of Assessors (added 5/8/00 ATM Article 28) makes the following report:

A. (1) The sales reports for calendar year 1999 were given to the Library, local newspapers, and posted to the Town of Wayland website. Please go to www.wayland.ma.us for reprints.

A. (2) Report for the previous six calendar years of abatement history as follows:

FISCAL YEAR	# RECD	# GRANTED	# DENIED	AVG ABMT
1995	182	126	56	\$999.00
1996	91	47	44	\$1,052.00
1997*	432	244	188	\$402.00
1998	73	49	24	\$878.00
1999	57	28	29	\$1,031.00
2000*	226	112	114	\$786.00

*Revaluation year

ATB filing last six years:

YEAR	ATB FILINGS
1995	12
1996	4
1997	20
1998	4
1999	2
2000	16*

*(Through 10/16/2000)

ATB decisions granted, by address, per fiscal year:

ADDRESS	YEAR	ASSESSMENT VALUE CHANGE
124 LAKESHORE DRIVE	1997	\$40,000
259 CONCORD ROAD	1997	\$33,700
57 MOORE ROAD	1997	\$18,100
22 OLD TAVERN ROAD	1997	\$41,900

Summary of the above: over the past six years there have been 58 Appellate Tax Board dockets filed and the Appellate Tax Board held eleven hearings. The four properties noted above were granted a reduction and seven were denied, meaning no reduction was granted.

A. (3) The Board does not have a tracking mechanism at this time.

B. The Board has supplied monthly reports to the Board of Selectmen.

C. The public hearing was held on November 2, 2000, for the Board to listen to taxpayers express their concerns.

D. To comply with this section will require additional financial support and personnel.

Shown below are fiscal year 2000 assessed values for the separate classes of properties as well as the number of parcels in each class and their share of the tax levy.

CLASS	PARCEL COUNT	VALUATION	PERCENTAGE OF LEVY
Residential	4,812	1,810,341,700	94.77
Commercial	121	84,520,100	4.42
Personal	240	233,080	.81

The single tax rate for FY00 was \$15.02 per \$1,000 of value. The levy limit was \$29,575,085; the Town levied \$28,693,910 with new growth contributing \$871,058. As stated above, the Board received a record

low number of abatement applications for FY2000, 226 as compared to the FY97 revaluation amount of 432, which was down from the FY94 amount of 589. This decline in abatement filings has been a clear

sign that the Board has consistently been improving its communication of the

revaluation process to the property owners.

Statutory Exemptions granted for the period July 1, 1999 to June 30, 2000:

EXEMPTION TYPE	COUNT	TAX AMOUNT
Clause 17D (Widow/Widower)	26	\$ 9,100.00
Clause 22 (Disabled Veterans)	50	\$25,000.00
Clause 37 (Blind)	10	\$ 8,750.00
Clause 41C (Elderly)	26	\$26,000.00
Clause 41A (Elderly Deferral)	14	\$53,383.69 (principal)

For the period July 1999 to June 2000 the total number of excise bills issued was 15,198 that generated \$2,015,564 in levies. There were 630 abatements granted in the amount of \$46,393. The Registry of Motor Vehicles sends commitments throughout the year. The above figures represent 1998, 1999, and 2000. Taxpayers should not ignore an excise bill. If an excise bill goes unpaid, the Registry will mark the owner's license number and all unpaid balances will need to be paid before a car registration or license can be renewed.

Any homeowner who changes their address, whether through buying, selling or summer/winter residences should notify the Assessors' office.

The Assessors' workload has increased over the last five years. Betterments have been approved for streets, septic, and a wastewater management district. Chapter 203 was accepted at the polls, which authorizes the Town, through the Board of

Assessors, to send out a supplemental bill based on the issuance of a certificate of occupancy beginning in fiscal year 2001. New homes and those that have large additions should expect to receive a supplemental bill between December 2000 and June 2001 if their occupancy certificate was issued after June 2000.

TREASURER / COLLECTOR

The Treasurer's office is responsible for collecting all monies due to the Town of Wayland. This includes real estate taxes, personal property taxes, excise taxes, water bills, departmental turn-ins such as building permits, health permits, and park and recreation fees. We are also responsible for collecting the new "Disabled and Elderly Property Tax Relief Fund" donations and any other special interest funds. These receipts must be reported to the auditor on a timely basis. Unspent money must be invested in high yield, insured accounts.

JULY 1, 1999	CASH BALANCE	\$ 5,179,718.32
FISCAL YEAR 2000	RECEIPTS	<u>\$109,183,454.28</u>
		\$114,363,172.60
FISCAL YEAR 2000	EXPENDITURES	\$109,648,342.31
June 30, 2000	CASH BALANCE	<u>\$ 4,714,830.29</u>
		\$114,363,172.60

FINANCE

AS OF JUNE 30, 2000	TAX TITLE 43 PARCELS	\$ 496,057.80
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AS OF JUNE 30, 2000	TAX TITLE POSSESSIONS 39 PARCELS	\$ 6,102.20
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TEMPORARY NOTES BOND ANTICIPATION NOTES

	<u>Amount</u>	<u>Rate</u>	<u>Dated</u>	<u>Due</u>	<u>Interest</u>
Dow Property	\$1,700,000.00	4.54	4/28/00	12/22/00	\$ 50,167.00
Middle School	\$ 600,000.00	4.41	12/22/99	12/22/00	\$ 28,660.27
Middle School	\$4,670,000.00	3.98	2/03/00	12/22/00	\$210,150.00
Treatment Plant	\$ 250,000.00	4.52	6/29/00	9/29/00	\$ 2,825.00
Highway Funds	\$ 242,950.00	4.60	6/29/00	12/21/00	\$ 5,362.72

**MATURING DEBT AND
INTEREST**

	BALANCE JULY 1, 1999	PRINCIPAL FY 2000	INTEREST FY 2000	BALANCE June 30, 2000
Multi-Purpose - 1990 \$1,390,000.00	\$ 240,000.00	\$ 125,000.00	\$ 10,650.00	\$ 115,000.00
High School Remodel \$6,180,000.00	\$4,185,000.00	\$ 385,000.00	\$ 154,624.94	\$ 3,800,000.00
Landfill Cap - 1991 \$480,000.00	\$ 105,000.00	\$ 35,000.00	\$ 5,810.00	\$ 70,000.00
Loker School Remodel \$1,400,000.00	\$ 420,000.00	\$ 140,000.00	\$ 23,240.00	\$ 280,000.00
School - 1993 \$4,146,000.00	\$3,020,000.00	\$ 225,000.00	\$ 130,582.50	\$ 2,795,000.00
Multi-Purpose - 1996 \$6,158,000.00	\$4,430,000.00	\$ 570,000.00	\$ 197,375.00	\$ 3,860,000.00
Multi-Purpose - 1997 \$3,830,000.00	\$3,020,000.00	\$ 400,000.00	\$ 129,480.00	\$ 2,620,000.00
Multi-Purpose - 1998 \$8,722,000.00	\$8,722,000.00	\$ 777,000.00	\$ 332,114.50	\$ 7,945,000.00
Multi-Purpose - 2000 \$3,613,000.00	\$ -	\$ -	\$ -	\$ 3,613,000.00

COMMISSIONERS OF TRUST FUNDS

The goal of the Commissioners is to invest Wayland's trust funds to realize the best possible gain while maintaining a balance between risk and return appropriate for a public trust. The following are the fund's balances at the end of the past six years:

2000	\$ 1,789,690
1999	\$ 1,581,869
1998	\$ 1,325,784
1997	\$ 939,000
1996	\$ 784,717
1995	\$ 681,655

TOWN OF WAYLAND TRUST COMMISSION STATEMENT OF INVESTMENT POLICY

Objective

The investment objective of trust funds given or bequeathed to the Town of Wayland shall be as follows in order of priority:

- A. To preserve the purchasing power of the trust funds, specifically increasing invested funds at a rate, which equals or exceeds the rate of change in the Consumer Price Index (CPI).
- B. To invest in securities, collective funds or through the investment managers in accordance with the prudent man standard.
- C. To provide as specified by the donor at the time of a gift or bequeath or, in the absence of such specifications, by the Commission out of income and principal appreciation recognizing the total return achieved through management of the funds.
- D. To increase the value of trust funds through the retention of a portion of the return achieved in excess of the rate of change in the CPI; said portion to be determined periodically by the Commission in accordance with the constraints outlined below.

Constraints

Investment of the Funds shall be consistent with the provisions of Chapter 180A of the General Laws of the Commonwealth, specifically:

- A. Appropriations of principal in any one year may not exceed 7% of the appreciation in market value of funds over their original cost averaged quarterly over at least three years (c.180A, §2.)
- B. Appropriations may not be made from net appreciation if so indicated explicitly in the donor's instrument (c. 180A)

Asset Allocations

Trust Funds will be invested by the Commission in such a manner as to conform to the following guidelines:

- A. Funds will normally be invested such that 40% of the total is in common stocks or convertible securities (or in funds of such issues) and 60% is invested in fixed-income securities (or in funds of such issues). The proportion invested in common stocks shall range between 30% and 50% of the total fund based on the outlook for the capital markets.
- B. The weighted maturity of the fixed-income portion of the funds should remain within the range of 4 to 8 years.
- C. Investment in small capitalization equities (or funds of such issues) should not exceed 30% of the total equity portion of the trust funds.

Amendment, November 15, 1995

That any remaining authorized funds may be withdrawn in the ensuing years up to a

5-year period of time; however, the Commissioners encourage allowing funds not needed at the present time to remain invested the Trust Funds. This will allow endowments to build for future needs.

As an example, if the Park Department draws all but three thousand dollars of its authorized disbursement, the Park Department may withdraw the three thousand dollars at any time during the ensuing 5-year period. In the event that any

part of the three thousand dollars is not withdrawn, this amount will remain invested in the Park Department's portion of the Trust Funds, and these funds will continue to earn a return to benefit this department.

Amendment, January 15, 1997 Asset Allocation A...the proportion invested in common stocks shall range between 30% and 60% of the total fund based on the outlook for the capital markets.

TOWN OF WAYLAND TRUST FUNDS

VANGUARD – 500 INDEX FUND	\$288,836
VANGUARD – VALUE INDEX FUND	\$297,724
VANGUARD – TOTAL BOND MARKET INDEX FUND	\$106,541
VANGUARD – GROWTH INDEX FUND	\$245,402
VANGUARD – PRIME MONEY MARKET FUND	\$196,831
VANGUARD – INTER-TERM BOND INDEX FUND	\$428,385
VANGUARD – EXTENDED MARKET INDEX FUND	<u>\$225,971</u>

TOTAL TRUST FUNDS (INCLUDES INCOME) FISCAL YEAR 2000

\$1,789,690

	AVAILABLE INCOME	EXPENDITURES
CEMETERY FUNDS	\$55,772	\$ 51,407
LIBRARY FUNDS	6,217	617
CHARITY FUNDS	401	200
GREAVES FUNDS	4,087	7,254
CROFT FUNDS	30	0
J. LEAVITT FUND	3,994	0
LIBRARY ENDOWMENT FUNDS	293,940	4,041
S. LEAVITT FUND	12,312	10,531

TRUSTEES OF THE ALLEN FUND

The Allen Fund was established in 1854 through a gift from Miss Debby Allen and Mrs. Nabby (Allen) Draper. The permanent fund was intended for "beneficent objects". The Allen fund was later combined with the

"Donation Funds" which date back to 1678. Over the years several additional gifts were contributed to the Fund. Although the Allen Fund was virtually depleted by 1990 it has recently grown so that it can now provide annual gifts. In the past year, three gifts were given to senior citizens.

FINANCE DIRECTOR/ACCOUNTANT

BALANCE SHEET ASSETS GENERAL FUND

BALANCE 6/30/00

CASH	(12,527,405.49)
TEMPORARY INVESTMENT	<u>\$21,748,082.78</u>
TOTAL	\$9,220,677.29
PROPERTY TAXES RECEIVED	
CURRENT YEARS LEVY	\$147,312.64
PRIOR YEARS LEVY	\$119,639.07
LESS ALLOWANCE FOR ABATEMENT	<u>(\$268,567.84)</u>
TOTAL	(\$1,616.13)
OTHER RECIEPTS, TAX TITLE, POSSESSIONS	
MOTOR VEHICLE EXCISE	\$326,911.59
DEFERRED REAL ESTATE	\$159,211.10
SPECIAL ASSESSMENTS	\$18,182.77
TAX TITLE, POSSESSIONS	<u>\$503,981.08</u>
TOTAL	\$1,008,286.54
UNAPPROPRIATED STREET BETTERMENT	<u>\$26,006.18</u>
TOTAL ASSETS	\$10,253,353.88

BALANCE SHEET LIABILITY GENERAL FUND

	BALANCE 6/30/00
WARRANTS PAYABLE	\$449,113.27
ACCRUED PAYROLL & WITHHOLDING	\$587,021.73
OTHER LIABILITIES	\$582,915.40
REVENUE RESERVES UNTIL COLLECTED	
PROPERTY TAXES	\$698,061.20
OTHER RECEIPTS	\$371,100.54
TOTAL LIABILITIES & RESERVE	\$2,688,212.14
FUND BALANCES	
OTHER FUND BALANCE RESERVE	\$2,290.40
UNRESERVED FUND BALANCE	\$6,719,432.15
FUND BALANCE OVER/UNDER ESTIMATE	(\$3,547.00)
FUND BALANCE RESERVE INTEREST REFUND	\$200,000.00
CONTINUED APPROPRIATIONS	\$886,208.84
FUND BALANCE AUTH TEACHER SUMMER SALARY	<u>(\$239,242.65)</u>
TOTAL FUND BALANCE	\$7,565,141.74
TOTAL LIABILITIES	\$10,253,353.88

SPECIAL REVENUE FUND

BALANCE 6/30/00

ASSETS

CASH

\$3,311,862.75

WARRANTS PAYABLE

(\$64,236.57)

TOTAL

\$3,247,626.18

LIABILITIES

DOG LICENSE

\$66,982.50

SCHOOL ATHLETICS

\$35,280.88

ADULT EDUCATION

\$4,178.27

METCO 1996

\$5,426.87

FUND BALANCE: OTHER SCHOOL

\$262,488.15

PEGASUS AFTER SCHOOL

\$5,416.48

WAYLAND HIGH HOCKEY

\$41,413.28

INSURANCE REIMBURSEMENT UNDER 5000

\$36,978.04

INSURANCE REIMBURSEMENT OVER 5000

\$15,657.91

SALE OF CEMETERY LOTS

\$117,214.13

CONSERVATION RECEIPTS

\$68,788.72

CONSERVATION DONATION

\$45,000.00

CONSERVATION GARDEN CLUB GIFT

\$500.00

COUNCIL ON AGING

\$6,581.52

DUDLEY POND CLEAN LAKES

\$810.59

AMBULANCE RECEIPTS

\$364,647.54

AMBULANCE DONATIONS

\$1,100.00

SCHOOL LUNCH

\$105,869.97

STUDENT ADVISORY COMMITTEE

\$50.00

LIBRARY BOOK FUND

\$11,334.32

ELDER AFFAIRS GRANT

(\$10,628.73)

HUD GRANT

\$233.44

EPA DIAGNOSTIC

\$595.00

PREMIUM ON BONDS

\$89,006.84

STATE AID LIBRARIES

\$6,388.33

POLICE DONATION

\$855.50

SALE TOWN OWNED LAND

\$1,612,775.55

HIGHWAY RECYCLE

\$550.00

REIMBURSEMENT SCHOOL BOOKS

\$55.32

COMMUNITY POLICING GRANT

\$8,594.01

CULTURAL COUNCIL

\$8,122.52

PARK & RECREATION GIFT FUND

\$14,451.76

ELECTION REIMBURSEMENT

\$1,426.47

PREMIUM TEMPORARY NOTES

\$128.50

LIBRARY CONSTRUCTION GIFT

\$2.68

AFFORDABLE HOUSING

\$5,500.00

STORM REIMBURSEMENT

\$581.00

YOUTH ADVISORY DONATION

\$1,080.70

LIBRARY GRANT	\$10,731.23
LIBRARY HEALTH GRANT	(\$138.00)
LIBRARY NON-RESIDENT	\$30,381.38
LIBRARY AUTOMATION	\$8,070.37
LSCA TITLE 1	\$135.35
LIBRARY EARLY CHILDHOOD	\$2,630.25
LIBRARY INFORMATION LITERACY GRANT	(\$1,065.47)
HIGHWAY DONATIONS	\$56.10
ELDERLY DONATIONS	\$4,284.97
SPECIAL EDUCATION REVOLVING	\$30,409.12
HAMILBURG FOUNDATION	\$1,000.00
DARE PROGRAM	\$593.79
LIBRARY CHILDRENS CENTER	\$1,836.81
FIRE DEPARTMENT SAFE GRANT	(\$3,852.28)
BOARD OF HEALTH SUB	\$69,214.25
BOARD OF HEALTH DEP TITLE 5	\$33,154.05
BOARD OF HEALTH TITLE 5 BETTERMENT	\$43,881.04
CRIMINAL JUSTICE INFORMATION	(\$25.00)
HIGHWAY UTILITY APPLICATIONS	\$16,350.00
HIGHWAY UTILITY PERMITS	\$5,000.35
MASSACHUSETTS TURNPIKE EXTENSION	\$427.15
CAPITAL ACCOUNT INTEREST	(\$185.17)
HORACE MANN	(\$14.75)
ALPINE PLAYGROUND	(2,889.33)
MASS RECYCLE INCENTIVE	\$13,065.33
LANDFILL COMPOST BIN SALES	\$2,710.00
FIRE HAZARDOUS MATERIALS TEAM	\$81.78
HOUSING FUND	\$45,839.53
ROAD BEAUTIFICATION	<u>\$505.27</u>
 TOTAL	 \$3,247,626.18

FINANCE

CAPITAL PROJECT BALANCE SHEET

BALANCE 6/30/00

ASSETS

CASH

\$11,323,674.09

TOTAL

\$11,323,674.09

OTHER ASSETS

DUE FROM GENERAL FUND

AMOUNTS FOR RETIREMENT

\$7,232,950.00

TOTAL ASSETS

\$18,556,624.09

LIABILITIES AND FUND BALANCE

WARRANTS PAYABLE

\$152,487.50

BOND ANTICIPATION NOTES

\$7,232,950.00

SUB TOTAL

\$7,385,437.50

FUND BALANCES/RESERVE ENCUMBERED

OLD CONNECTICUT PATH

\$7,615.85

EQUIPMENT

\$720,826.86

CONSERVATION

\$10,405.59

PARK REPAIRS

\$69,604.01

HIGHWAYS

\$110,881.41

PUBLIC SAFETY BUILDING

\$5,369,967.01

WATER REPAIRS

\$113,427.16

SCHOOL RECONSTRUCTION

\$28,743.08

MIDDLE SCHOOL REPAIRS

\$4,739,715.62

TOTAL FUND BALANCE

\$11,171,186.59

TOTAL LIABILITIES

\$18,556,624.09

SEPTAGE FUND BALANCE SHEET

	BALANCE 6/30/00
<u>ASSETS:</u>	
CASH	\$571,465.44
SEPTAGE USER CHARGES	\$51,190.00
SEPTAGE LIENS	<u>\$165,711.00</u>
TOTAL USER CHARGES	\$216,901.00
HELD BY SUDBURY	<u>\$451,031.45</u>
TOTAL ASSETS	\$1,239,397.89
<u>FUND EQUITY</u>	
SEPTAGE RETAINED EARNINGS	<u>\$1,239,397.89</u>
TOTAL	\$1,239,397.89
TOTAL LIABILITIES	\$1,239,397.89

FINANCE

WASTEWATER ENTERPRISE FUND

BALANCE 6/30/00

ASSETS

CASH	(\$287,904.71)
WASTEWATER, MANAGEMENT TRUST	\$390,654.07
INTEREST DUE FROM GENERAL FUND	\$12,790.19
RESERVE FOR DEBT PAYABLE	\$72,505.20
AMOUNTS FOR RETIREMENT	<u>\$250,000.00</u>
 TOTAL ASSETS	 \$438,044.75

LIABILITIES

DEBT PAYABLE GENERAL FUND	\$72,505.20
RESERVE FOR INTEREST FROM GENERAL FUND	\$12,790.19
WARRANTS PAYABLE	\$10,173.82
RESERVE FOR EXPENDITURES	\$83,018.19
UNRESERVED FUND BALANCES	\$9,557.35
BOND ANTICIPATION NOTES	<u>\$250,000.00</u>
 TOTAL LIABILITIES	 \$438,044.75

WATER FUND BALANCE SHEET

BALANCE 6/30/00

ASSETS

CASH	\$1,105,172.24
WATER USER CHARGE	\$257,060.15
WATER LIENS	<u>(\$46,022.50)</u>
TOTAL RECEIPTS	\$211,037.65
 NET	 <u>\$211,037.65</u>
 TOTAL ASSETS	 \$1,316,209.89

LIABILITIES

WARRANTS PAYABLE	\$90,658.91
FUND BALANCE RESERVE FOR ENCUMBERANCE	\$34,151.75
UNRESERVED FUND BALANCE	<u>\$1,191,399.23</u>
TOTAL RETAINED EARNINGS	\$1,225,550.98
 TOTAL LIABILITIES	 \$1,316,209.89

TRUST & AGENCY BALANCE SHEET

	BALANCE 6/30/00
<u>ASSETS</u>	
CASH	\$92,908.91
TEMPORARY INVESTMENT	\$1,853,760.12
INVESTMENTS (OTHER)	<u>\$137,715.93</u>
TOTAL ASSETS	\$2,084,384.96
<u>LIABILITIES AND RESERVES</u>	
WARRANTS PAYABLE	\$0.00
OTHER	\$0.00
<u>FUND BALANCE</u>	
TRUST FUND INCOME UNDISTRIBUTED	
EXPENDABLE	\$783,134.06
UNEXPENDABLE	<u>\$1,301,250.90</u>
TOTAL LIABILITIES	\$2,084,384.96

FINANCE

REVENUE FY00

GENERAL FUND

REAL ESTATE TAXES	\$28,383,740
PERSONAL PROPERTY TAXES	\$235,351
MOTOR VEHICLE EXCISE	\$1,802,270
TAX LIENS	\$45,069
REVENUE	\$22,386
INTEREST ON TAXES	\$1,202,744
FEES	\$54,410
SCHOOL REVENUES	\$9,352
LIBRARY	\$22,110
CEMETARIES	\$10,347
RECREATION FEES	\$648,252
LICENSES AND PERMITS	\$960,162
FINES AND FORFEITS	\$43,075
HIGHWAY UTILITY PERMITS	\$10,200
DOG LICENSES	\$17,959
TOTAL REVENUES G.F.	\$33,467,427

GENERAL FUND AGENCY

INVESTMENT G.F. CASH	\$46,072,284
BETTERMENTS	\$39,524
PROJECT REVENUE - STATE AID	\$4,350,388
PAYROLL WITHHOLDING	\$21,314
POLICE DETAILS	\$122,569
INSURANCE 32B	\$279,838
GUARANTEED DEPOSITS	\$76,393
PLANNING BOARD SUBDIV FEES	\$27,475
PLANNING BOARD ANR PLANS	\$4,803
REFUNDS	\$195,147
TOWN POOL FUND	\$19,357
WASTE WATER INTEREST	\$5,076
TOTAL G.F. AGENCY	\$51,214,168

SPECIAL REVENUE

SCHOOL ATHLETICS	\$142,600
ADULT EDUCATION	\$2,885
METCO	\$419,510
OTHER SCHOOL	\$1,366,387
PEGASUS	\$53,613
REIMBURSEMENT UNDER 5000	\$18,920
WAYLAND HIGH HOCKEY	\$24,314
BOH TITLE 5 BETTERMENT	\$17,476
SCHOOLS 2000	\$1,061,140
REIMBURSEMENT OVER 5000	\$159,342
SALE OF CEMETARY LOTS	\$7,411

REVENUE FY00

CONSERVATION RECEIPTS	
AMBULANCE RECEIPTS	
COUNCIL ON AGING PROGRAM	
SCHOOL LUNCH	
GARDEN CLUB GIFT	
LIBRARY LITERACY GRANT	
LIBRARY BOOK FUND	
PREM - SALE OF BONDS	
PARK AND REC GIFT FUND	
ELECTION REIMBURSEMENT	
DARE PROGRAM POLICE DEPT	
COMMUNITY POLICING GRANT	
ALPINE PLAYGROUND FUND	
STORM REIMBURSEMENT	
MASS INCENTIVE PROGRAM	
COMPOST BIN SALE	
MASS TURNPIKE EXT.	
LIBRARY NON RESIDENT LIB FUND	
LIBRARY AUTOMATION	
HEALTH SUB FEES	
LIBRARY CHILDREN'S CENTER	
LIBRARY ENDOWMENT FUND	
FIRE - S A F E ACCOUNT	
FIRE, HAZARDOUS MATERIAL	
TOTAL SPECIAL REVENUE	

**RECEIPTS
FY00**

\$52,191
\$116,238
\$20,390
\$660,635
\$500
\$8,700
\$10,560
\$26,551
\$7,500
\$696
\$11,250
\$25,000
\$3,067
\$399
\$3,523
\$40
\$427
\$7,579
\$14,664
\$15,459
\$650
\$6,000
\$4,739
\$16,589
\$4,286,945

CAPITAL PROJECTS

CONSERVATION BANS	\$1,700,000
REVENUE FROM BOND SALES	\$1,200,000
ROWAN PROPERTY	\$900,000
SMITH PROPERTY	\$300,000
BOND SALE, EQUIPMENT	\$2,064,000
PROJECT REVENUE	\$242,950
LODGE ROAD	\$256,000
WATER PROJECT	\$221,500
MIDDLE SCHOOL ADDITIONS	\$5,870,000
TOTAL CAPITAL PROJECT	\$12,754,450

WATER FUND

USER CHARGES	\$1,126,620
OTHER CHARGES	\$99,809
LIENS	\$19,687
FLUORIDE TREATMENT	\$29,489
TOTAL WATER REVENUE	\$1,275,605

FINANCE

REVENUE FY00

SEPTAGE FUND

USER CHARGES	\$27,924
LIENS	\$17,753
MISC. EST RECEIPTS	\$22,912
REIMBURSEMENT SUDBURY	\$644,132
OPERATING ACCT - INTEREST	\$25,995
TOTAL SEPTAGE REVENUE	\$738,716

WASTE WATER

STATE AID ANTICIPATION NOTES	\$250,000
TOTAL SEPTAGE REVENUE	\$250,000

TRUST AND AGENCY

LIBRARY ENDOWMENT FUND	\$228,088
STABILIZATION INCOME	\$7,572
RETIREMENT FUNDING	\$899
KERTZMAN FUND INCOME	\$500
CHARITY/LIBRARY/PERPET/SWAIN/ HARRY CROFT TF/ACADEMIC EXCEL INC	\$506,747
FRANCIS J. SMITH DIGNITAS AWARD	\$1,553
CHARITY/LIBRARY/PERPETUAL CARE TRUST/ GREAVES FUND/JANET DOLAN/ JOHN LEAVITT INCOME	\$49,845
SUSAN LEAVITT TRUST	\$16,150
SUSAN LEAVITT INCOME ACCT	\$80,204
CAFETERIA PLAN	\$997
TRUST FUND REVENUE	\$892,555

GRAND TOTAL REVENUE FY00

RECEIPTS FY00

\$104,879,866

BUDGET		EXPENDED FY 2000
SELECTMEN		
1	SALARIES	\$500
2	EXPENSE	\$29,368
3	IMPROV PROPERTIES & BUILDINGS	\$5,885
4	DOW SITE STUDY	\$12,666
5	TOWN BUILDING IMPROVEMENTS	\$48,200
6	CABLE TV STUDY	\$10,000
TOTAL SELECTMEN		\$106,619
CIVIL DEFENSE		
7	SALARY	\$4,441
8	EQUIP, AMMO, SUPPLIES, MISC.	\$5,488
TOTAL CIVIL DEFENSE		\$9,929
TOWN OFFICE		
SALARIES:		
1	EXECUTIVE SECRETARY	\$75,840
2	PERSONNEL DIRECTOR	\$56,897
3	FIN. DIR./TOWN ACCT.	\$84,389
4	OFFICE ADMIN	\$48,423
5	S. SCHEDULE	\$35,222
6	CLERICAL	\$94,483
7	OVERTIME	\$15,147
8	TOTAL SALARIES	\$410,401
9	EXPENSE	\$52,168
10	EQUIPMENT	\$4,300
11	TELEPHONES	\$35,674
12	PROFESSIONAL SERVICES	\$13,600
13	PENSION STUDY COMMITTEE	\$8,273
TOTAL TOWN OFFICE		\$524,416
WAYLAND TOWN BUILDING		
14	SALARIES	\$87,954
15	BUILDING UTILITIES	\$58,330
16	EXPENSE	\$21,461
17	PARKING LOT REPAIR	\$750
TOTAL TOWN BUILDING		\$168,495

FINANCE

BUDGET		EXPENDED FY 2000
OTHER TOWN BUILDG-COCHIT		
18	EXPENSES	\$14,969
DATA PROCESSING		
19	MANAGER	\$43,488
20	COMPUTER OPERATOR	\$423
21	TOTAL SALARIES	\$43,911
EXPENSES		
22	FORMS, SUPPLIES	\$11,928
23	EDUCATION/TRAVEL	\$1,049
EQUIPMENT		
24	RENTAL AND REPAIRS	\$5,670
25	NEW APPLICATIONS/EQ.	\$10,492
26	COMPUTER EQ/UPDATE	\$17,332
27	PROFESSIONAL SERVICES	\$20,328
	TOTAL DATA PROCESSING	\$110,710
TREASURER/COLLECTOR		
28	TREASURER/COL. SALARY	\$57,688
29	CLERICAL SALARY	\$85,431
30	TOTAL SALARIES	\$143,119
EXPENSES:		
31	OPERATING EXPENSE	\$3,413
32	TAX TITLE EXPENSE	\$933
33	TAX COLLECTION EXPENSE	\$261
34	EXCISE TAX PROGRAM	\$1,788
35	BANKING SERVICES	\$19,408
36	LOCK BOX SEVICES	\$10,478
	TOTAL TREASURER/COLLECTOR	\$179,400
ASSESSORS		
37	SALARIES	\$4,717
38	PROF/CLERICAL	\$113,833
39	EXPENSE	\$5,000
40	OTHER EXPENSE	\$800
41	PROF SERVICES	\$4,755

BUDGET		EXPENDED FY 2000
42	COMPUTER SOFTWARE/EQUIPMENT	\$1,408
43	SPEC BDGT ITEM-PROP. REASMNT	\$101,435
	TOTAL ASSESSORS	\$231,948
44	FINANCE COMMITTEE	\$0
	PERSONNEL BOARD	
45	EXPENSE	\$4,511
	TOTAL PERSONNEL BOARD	\$4,511
	TOWN COUNSEL	
	PROFESSIONAL SERVICES	
46	PROFESSIONAL SERVICES	\$2,532
47	TOWN COUNSEL	\$58,824
48	ASSOC. TOWN COUNSEL	\$94,336
49	ROBINSON	\$3,200
50	MISCELLANEOUS	\$2,877
51	TOTAL PROFESSIONAL SERVICES	\$161,769
	TOTAL TOWN COUNSEL	\$161,769
	REGISTRARS	
52	SALARY	\$675
53	LISTING	\$3,203
	TOTAL REGISTRARS	\$3,878
	TOWN CLERK	
54	TOWN CLERK SALARY	\$48,643
55	TOWN CLERK ADDED COMP	\$400
56	CLERICAL	\$34,389
57	EXPENSE	\$5,200
58	CODIFICATION BY LAWS	\$4,069
59	FEDERAL CENSUS 2000	\$500
	TOTAL TOWN CLERK	\$93,201
	ELECTIONS	
60	OFFICERS SALARIES	\$6,569
61	EXPENSE	\$4,600
	TOTAL ELECTIONS	\$11,169

FINANCE

BUDGET

EXPENDED FY 2000

PLANNING BOARD

62	EXPENSE	\$6,000
63	PLANNING STUDY	\$9,395
64	EQUIPMENT MAINT.	\$180
65	PROFESSIONAL SERVICES	\$4,000
66	PLANNING ADMINISTRATOR SAL	\$57,429

TOTAL PLANNING BOARD

\$77,004

TOWN SURVEYOR

67	TOWN SURVEYOR SAL	\$55,362
68	SURVEY/COMP SPEC SAL	\$41,034

69	TOTAL SALARIES	\$96,396
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70	EXPENSE	\$3,391
71	FEDERAL CENSUS 2000	\$1,000
72	VEHICLE GAS EXPENSE	\$116
73	IMPLEMENT ASST.	\$833
74	GPS SYSTEM	\$6,024
75	COMPUTER UPGRADE	\$4,186

TOTAL TOWN SURVEYOR

\$111,946

CONSERVATION

76	SALARIES	\$69,956
77	EXPENSE	\$8,721
78	COMM CONSERV FD	\$7,705
79	ROWAN PROPERTY	\$900,000
80	GATE HOUSE RECON/BRIDGE RESTORE	\$6,931
81	SMITH PROPERTY	\$300,000

TOTAL CONSERVATION

\$1,293,313

HISTORICAL COMMISSION

82	EXPENSE	\$1,001
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TOTAL HISTORICAL COMMISSION

\$1,001

SURFACE WATER QUALITY COM

83	MILFOIL TREATMENT	\$14,070
84	PROF SERVICES	\$33
85	SURFACE WATER QUALITY	\$1,700

BUDGET		EXPENDED FY 2000
TOTAL SURFACE WATER QUALITY		\$15,803
86	HISTORIC DISTRICT COMM	\$200
COUNCIL ON AGING		
87	SALARIES	\$89,987
88	OPERATING EXPENSE	\$4,971
89	EQUIPMENT	\$398
90	TAX WORK-OFF PROGRAM	\$10,000
91	TRANSPORTATION	\$27,686
TOTAL COUNCIL ON AGING		\$133,042
TOTAL GENERAL GOVERNMENT		\$3,253,323
POLICE		
SALARIES		
	POLICE CHIEF SALARY	\$82,314
	LIEUTENANT SALARY	\$71,262
	YOUTH OFFICER SALARY	\$55,156
	SERGEANTS SALARY	\$299,536
	DETECTIVES SALARY	\$138,012
	PATROLMEN SALARY	\$493,730
	INTERNS SALARY	\$2,646
	OVERTIME SALARY	\$154,985
	RETIREMENT EXPENSE	\$3,500
	HOLIDAY SALARY	\$52,794
	SCHOOL TRAFFIC SUPR	\$27,974
	COURT TIME	\$12,011
	TUITION REIMB	\$800
	CLERK	\$35,472
1	TOTAL SALARIES	\$1,430,192
EXPENSE:		
2	ANNUAL PHYSICALS	\$3,995
3	OPERATING EXPENSE	\$14,816
4	UNIFORM EXPENSE	\$18,799
5	TRAINING EXPENSE	\$56,359
6	SPECIAL SERVICES	\$5,024
7	OUT-OF-STATE TRAVEL	\$1,340
8	LINE PAINTING/STREET SIGNS	\$15,882
9	PUBLIC SAFETY COMPUTER	\$4,909

FINANCE

BUDGET

EXPENDED FY 2000

EQUIPMENT

10	POLICE CARS PURCHASE	\$73,114
11	VEHICLE OPERATION EXPENSE	\$15,000
12	NEW EQUIPMENT,MISC.OFFICE	\$7,914
13	EQUIPMENT MAINT & REPAIR	\$6,772
14	VEHICLE GASOLINE	\$27,736
15	TRAFFIC LIGHTS	\$2,818

TOTAL POLICE DEPT.

\$1,684,670

FIRE

SALARIES

CHIEF SALARY	\$77,165
DEPUTY CHIEF SALARY	\$53,281
LIEUTENANTS SALARY	\$175,504
CAPTAINS SALARY	\$144,459
FIREFIGHTERS SALARY	\$648,439
INCENTIVE & EMT	\$20,250
OVERTIME	\$111,709
CALLBACK PAY	\$22,472
HOLIDAY PAY	\$54,117
CALL MEN HOURLY	\$3,440
CALL BACK PAY: AMBULANCE	\$30,400
CALL MEN ANNUALLY	\$3,400
CLERICAL PART TIME	\$15,319

16 TOTAL SALARIES **\$1,359,955**

17	PHYSICAL EXAMS	\$3,813
18	OPERATING EXPENSE	\$9,157
19	AMBULANCE EXPENSE	\$8,196
20	FIRE ALARM SYSTEM EXPENSE	\$3,236
21	TRAINING AND EDUCATION	\$5,000
22	UNIFORM EXPENSE	\$15,500

EQUIPMENT

23	MISC. EQUIPMENT & HOSE	\$11,000
24	EQUIPMENT MAINTENANCE	\$11,000
25	EQUIPMENT RENTAL	\$495
26	VEHICLE GASOLINE	\$7,360
27	COMPUTER MAINTENANCE	\$4,999

28 AMBULANCE REPLACEMENT & UPGRADE **\$120,000**

TOTAL FIRE DEPT.

\$1,559,711

BUDGET**EXPENDED
FY 2000****INSPECTION/BUILDING****SALARIES**

BLDG & ZONING INSPECTORS SALARY	\$54,826
CLERICAL	\$60,994
DEPUTY BLDG INSPECTOR	\$24,040
WIRING INSPECTOR	\$20,487
PLUMBING INSPECTOR	\$16,816
SUB INSPECTOR SAL	\$1,470
SEALER OF WEIGHTS & MEAS., SALARY	\$498

29	TOTAL SALARIES	\$179,131
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EXPENSE:

30	BUILDING & ZONING EXPENSE	\$6,072
31	INSPECTORS EXPENSE	\$4,860
32	ZONING BOARD EXPENSE	\$2,500
33	TOWN LABOR	\$5
34	COMPUTER UPDATE	\$4,998

EQUIPMENT

35	VEHICLE GASOLINE	\$316
36	VEHICLE EXPENSE	\$407
37	VEHICLE PURCHASE	\$1,500
38	COPY MACHINE	\$496

DOG OFFICER:

39	DOG OFFICER SALARY	\$35,828
40	DOG OFFICER EXPENSE	\$1,711
41	BOARD & VET FEES	\$2,754
42	VEHICLE GASOLINE	\$591

TOTAL INSPECTION**\$241,169****JOINT COMMUNICATIONS**

43	DISPATCHERS SAL	\$300,119
44	OPERATING EXPENSE	\$13,330
45	BLDG. EXPENSE, MAINT, REPAIR	\$12,455
46	BLDG. EXP UTILITIES	\$47,360
47	COMP LICENSE/REMOTE FIRE ALARM	\$6,323
48	UNIFORM ALLOWANCE	\$1,600
49	DIGITIZER/COPIER	\$31,177

TOTAL JOINT COMM**\$412,364**

FINANCE

BUDGET

EXPENDED FY 2000

TOTAL PROTECTION

\$3,897,914

BOARD OF HEALTH

SALARIES:

BOARD MEMBERS	\$250
HEALTH DIRECTOR	\$58,426
ADMINISTRATIVE ASSISTANT	\$45,456
SANITARY INSPECTOR	\$43,445
ANIMAL CONTROL OFFICER	\$7,862
ANIMAL INSPECTOR	\$450

1 TOTAL SALARIES \$155,889

EXPENSES:

2 FRINGE BENEFITS \$529
3 OFFICE EXPENSE \$4,599
4 IN STATE TRAVEL EXPENSE \$745

5 VEHICLE OPERATION/MAINT \$522

CONTRACT/PROF SERVICES:

6 PROFESSIONAL SERVICES \$940
7 ENVIRONMENTAL PROFESSIONAL SRVCS \$2,244

8 MENTAL HEALTH CLINICS \$47,400

9 PARMENTER NURSING CARE \$195,242

10 MOSQUITO CONTROL \$19,380

SPECIAL BUDGET ITEMS:

11 WATER QUALITY STUDY \$1,395

12 HAZARDOUS WASTE MGT \$11,593

TOTAL BOARD OF HEALTH

\$440,478

HIGHWAY

SALARIES:

DIRECTOR OF HIGHWAY	\$69,308
CLERK SALARY	\$63,945
HIGHWAY LABOR SALARY	\$462,416

1 TOTAL SALARIES \$595,669

MAINTENANCE:

2 MAINTENANCE OF ROADS \$49,856

BUDGET		EXPENDED FY 2000
3	MAINTENANCE OF EQUIPMENT	\$24,732
4	UNIFORMS/OTHER FRINGE	\$14,632
5	SNOW REMOVAL, SALT, OUTSIDE CNTRCT	\$97,069
CONTRACT/PROFESSIONAL SRVCS		
6	DRAINAGE FACILITY COCH SCHOOL	\$1,155
7	ROAD RESURFACING	\$109,982
8	CONTRACT BASIN CLEANING	\$19,839
9	CRACK SEALING	\$14,999
10	INDIAN & MASSASOIT	\$26,375
11	OUTSIDE SERVICE & PARTS	\$64,993
12	CONSTRUCTION LODGE ROAD	\$108,845
13	SIDEWALKS & BICYCLE	\$21,725
EQUIPMENT		
14	HIGHWAY GAS	\$22,876
15	EQUIPMENT MISC	\$10,500
16	MULTIPURPOSE TRACTOR	\$81,290
17	ROLLER 3-5 TON	\$25,488
18	4X4 TRUCK	\$25,753
BUILDING MAINTENANCE:		
19	HIGHWAY GARAGE REPAIRR/MAT & SUP	\$24,786
20	HIGHWAY GARAGE UTILITIES	\$25,104
21	OFFICE EXPENSE	\$6,991
TOTAL HIGHWAY		\$1,372,659
BOARD OF HEALTH-LANDFILL		
22	SALARIES:	\$168,957
EXPENSE:		
23	GASOLINE	\$10,780
24	LEACHATE COLLECTION	\$40,968
25	DISPOSAL OF WOOD	\$20,946
PROFESSIONAL SERVICES		
26	MISC. ENGINEERING	\$19,340
BUILDING:		
27	REPAIRS	\$24,086
28	UTILITIES	\$10,034
29	OTHER EXPENSE	\$15,037
30	MAINT. REPAIRS	\$44,592

FINANCE

BUDGET		EXPENDED FY 2000
31	OTHER EXPENSE: COVER	\$14,456
32	LEASE EQUIPMENT	\$6,636
33	MISC. EQUIPMENT	\$25,771
34	ENGINEERING LANDFILL CAP	\$4,828
35	GAS MITIGATION	\$15,740
36	COMPACTOR	\$41,000
TOTAL LANDFILL		\$463,171
WASTE WATER MANAGEMENT		
1	SALARIES	\$0
2	EXPENSE	\$21,600
3	RAYTHEON TREATMENT PLANT	\$250,000
4	PROFESSIONAL SERVICES	\$60,559
5	CAPITAL	\$362,777
6	WASTEWATER MANAGEMENT	(\$420)
TOTAL WASTE WATER		\$694,516
VETERANS BENEFITS		
1	SALARIES	\$2,915
2	VET BENEFIT APPROPRIATION	\$2,685
3	MISCELLANEOUS	\$539
TOTAL VETERANS BENEFITS		\$6,139
SCHOOLS		
1	REGULAR INSTRUCTOR 1	\$9,946,960
2	SPECIAL INSTRUCTOR 2	\$3,348,132
3	INSTRUCTOR 3	\$2,724,376
4	OPERATIONAL SERVICES 4	\$1,774,762
5	POLICY ADMIN. 5	\$666,680
6	OUT OF STATE TRAVEL 6	\$4,009
7	COMPUTERS, FURNISHINGS, TECH., BUS	\$273,632
8	MODULAR CLASSROOM	\$889,983
9	PARENT EDUCATION PROGRAM	\$2,915
10	RENOVATION CHILDREN'S WAY	\$680,000
11	MIDDLE SCHOOL CONSTRUCTION	\$530,284
TOTAL SCHOOLS		\$20,841,733
12	REGIONAL VOCATIONAL SCHOOL	\$76,386

BUDGET**EXPENDED
FY 2000****DIRECTOR YOUTH SERVICES**

13	DIRECTOR YOUTH SERVICES	\$60,249
14	ASSOC. DIRECTOR YOUTH SERVICES	\$51,453
15	TOTAL YOUTH SERVICES SALARIES	\$111,702
16	EXPENSE	\$3,418
17	AUTOMOBILE EXPENSE	\$962

TOTAL DIR YOUTH SERVICES**\$116,082****LIBRARY****SALARIES**

LIBRARY DIRECTOR	\$67,257
ADMIN ASSISTANT	\$38,315
REFERENCE LIBRARIAN	\$34,484
TECHNICAL SOURCES & REF	\$40,268
CHILDREN'S LIBRARIAN	\$33,015
ASST. CHILDREN'S LIBRARIAN	\$34,988
LIBRARY ASSISTANTS	\$94,325
PART TIME ASSISTANT	\$19,098
PAGES SALARY	\$9,061
CLERKS SALARY	\$23,086
CUSTODIAN SALARY	\$26,921
CIRCULATION SUPERVISOR	\$39,419

1	TOTAL SALARIES	\$460,237
2	OPERATING EXPENSE	\$43,628
3	TUITION REIMBURSEMENT	\$1,840
4	MATERIALS PURCHASE	\$99,348
5	LIBRARY AUTOMATION	\$39,500

TOTAL LIBRARY**\$644,553****PARK & RECREATION****SALARIES:**

SUPERINTENDENT	\$67,358
LABOR	\$279,969
POOL SALARIES	\$112,979
CLERICAL SALARY	\$36,745
BEACH SALARIES	\$58,588

1	TOTAL SALARIES	\$555,639
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FINANCE

BUDGET		EXPENDED FY 2000
EXPENSE:		
2	REPAIRS & MISC.	\$45,397
3	MATERIALS & SUPPLIES	\$28,583
4	POOL EXPENSES	\$128,186
5	UNIFORM EXPENSE	\$4,277
6	TRAVEL & DUES IN STATE	\$110
7	TRAVEL OUT OF STATE	\$1,017
8	TREE PLANTING	\$706
EQUIPMENT		
9	MISC SMALL EQUIPMENT	\$891
10	REPAIR SUPPLY & EQUIP	\$4,686
11	TRUCK & ONE TON DUMP/PLOW	\$94,953
12	INFIELD GROOMER	\$13,400
BUILDING REPAIRS		
13	LIGHTING, ETC.	\$3,680
CONTRACT/PROF SERVICES		
14	TREE TRIMMING	\$17,483
15	PUBLIC WORKS EXPENSE	\$1,751
16	DUTCH ELM DISEASE EXPENSE	\$600
17	GROUPS IMPROVEMENT	\$82,438
18	DUDLEY POND WATER	\$212
TOTAL PARK & RECREATION		\$984,009
19	FEE SUPPORTED PROGRAMS	\$335,244
UNCLASSIFIED		
1	INSURANCE GENERAL	\$182,009
2	INSURANCE 32B	\$1,600,000
3	UNEMPLOYMENT COMPENSATION	\$8,871
4	STREET LIGHTING	\$65,730
5	HYDRANT RENTAL	\$18,000
6	TOWN MEETING WARRANT	\$16,064
7	PUBLIC CEREMONIES	\$3,562
8	TOWN CLOCKS	\$280
9	MEDICAL CONTRIBUTION	\$80,000
10	NON CONTRIBUTORY PENSION	\$11,377
11	OCCUPATIONAL HEALTH NURSE	\$6,345
TOTAL UNCLASSIFIED		\$1,992,238

BUDGET**EXPENDED
FY 2000****DEBT AND INTEREST****INTEREST**

1	BOND ANTICIPATION NOTES EX	\$10,125
2	BOND ISSUE EXEMPT 1989	\$7,950
3	MULTI PURP EX 91 HIGH SCHL	\$214,625
4	MULTI PURP EX 91 LOKER	\$23,240
5	MULTI PURP EX 91 LANDFILL	\$5,810
6	MULTI PURP EXEM SCHL 1993	\$130,583
7	LAND ACQUISITION EXEMPT	\$131,410
8	MULTI PURPOSE 1996 INT	\$25,490
9	MULTI PURPOSE 1997	\$51,046
10	MULTI PURPOSE EXEMPT 1997	\$51,600
11	PUBLIC SAFETY BLDG EXEMPT INT	\$230,673
12	DECARLO LAND ACQUISITION INT	\$2,895
13	DEPARTMENTAL EQUIPMENT INT	\$34,890
14	FIELD HOUSE ROOF/INTEREST	\$1,260
15	DEBT & INT/COMPUTERS/INTEREST	\$13,335
16	DEBT & INT/TRAFFIC LIGHTS/INT	\$898

MATURING DEBT

17	MULTI PURPOSE EXEMPT 1990	\$95,000
18	MULTI PURP EX 91 HIGH SCHOOL	\$325,000
19	MULTI PURP EX 91 LOKER	\$140,000
20	MULTI PURP EX 91 LANDFILL	\$35,000
21	MULTI PURPOSE EXEMPT SCHOOL 1993	\$225,000
22	LAND ACQUISITION EXEMPT 1996	\$180,000
23	MULTI PURPOSE 1996	\$250,000
24	BOND SALE EXPENSE	\$39,127
25	FINANCIAL DISCLOSURE	\$2,500
26	MULTI PURPOSE 1997 MAT	\$152,300
27	MULTI PURPOSE EXEMPT 1997	\$150,000
28	PUBLIC SAFETY BLDG/MATURING	\$290,000
29	DECARLO LAND/MATURING	\$20,000
30	DEPARTMENTAL EQUIPMENT/MATURING	\$222,000
31	FIELD HOUSE REMODEL/MATURING	\$3,920
32	COMPUTERS/MATURING	\$85,000
33	TRAFFIC LIGHTS/MATURING	\$10,000

TOTAL DEBT & INTEREST**\$3,160,677****GRAND TOTAL BUDGET****\$38,279,122****WATER DEPARTMENT****SALARIES:****COMMISSIONERS****\$225**

FINANCE

BUDGET		EXPENDED FY 2000
	SUPERINTENDENT	\$56,129
	LABOR	\$246,918
	CLERICAL	\$37,274
1	TOTAL SALARIES	\$340,546
2	NEW BACKHOE	\$65,927
3	SERVICE TRUCK & 1 TON DUMP TRUCK	\$84,501
4	COMPUTER EQUIPMENT & SOFTWARE	\$15,105
5	CAPITAL SYSTEM IMPROVEMENT	\$111,643
6	WATER BONDS 1996	\$39,491
7	FLUORIDE	\$6,296
8	OPERATING EXPENSE	\$506,404
9	PURGE WELLS	\$3,142
10	WATER PROTECTION PROJECT	(\$165)
11	POLICE DETAILS	\$4,777
12	BORROWING COSTS	\$292,426
	TOTAL WATER DEPARTMENT	\$1,470,093

FISCAL 00 EXPENDITURES**EXPENDED
FY00****AGENCY EXPENDITURES**

PARK & RECREATION DUES	\$9,085
GENERAL FUND CASH	\$52,105,969
REAL ESTATE TAXES	\$51,816
MOTOR VEHICLE EXCISE	\$30,783
PERSONAL PROPERTY TAXES	\$15,072
PAYROLL WITHHOLDING	\$8,707,715
POLICE DETAILS	\$110,419
INSURANCE 32B	\$1,720
COMM MBTA ASSESSMENT	\$290,350
AIR POLLUTION	\$4,309
MAPC	\$2,958
RENEWAL MOTOR VEHICLE EXCISE	\$5,160
COUNTY ASSESSMENT	\$29,544
COUNTY RETIREMENT	\$566,609
STATE ASSESSMENT	\$1,800
GUARANTEED DEPOSITS	\$88,755
REVENUE REFUNDS	\$6,350
MISC EXPENSE	\$20,276
PLANNING REVIEW FEES	\$5,901
SUMMER SALARIES	\$834,003
SCHOOL CHOICE	\$6,617
TOWN POOL	\$136,011
COUNTY-DOG LICENSES	\$2,510

TOTAL G. F. AGENCY**\$63,033,732****SPECIAL REVENUE**

SCHOOL ATHLETIC	\$105,953
ADULT EDUCATION	\$4,996
METCO 2000	\$404,789
PEGASUS/BASE/CHILDREN'S WAY/METCO/SPED	\$1,589,692
PEGASUS 2000	\$170,060
INS REM UNDER 5000	\$41,529
INS REM OVER 5000	\$162,306
BOH TITLE 5 BETTERMENT	\$57,447
SCHOOL 2000	\$825,202
CEMETERY LOTS	\$2,640
COUNCIL ON AGING	\$22,371
LITERACY GRANT	\$9,765
SCHOOL LUNCH	\$645,452
ELDERLY AFFAIRS GRANT	\$11,402
STATE AID TO LIBRARIES	\$1,278
HIGHWAY UTILITY PERMITS	\$5,900

FINANCE

FISCAL 00 EXPENDITURES

EXPENDED FY00

ELECTION REIMBURSEMENT	\$1,760
DARE PROGRAM	\$11,250
COMMUNITY POLICING GRANT	\$31,384
ARTS LOTTERY COUNCIL	\$3,254
PLAYGROUND FUND	\$60,893
AMBULANCE REFUND	\$6,341
MASS RECYCLING INCENTIVE PROGRAM	\$510
LIBRARY GRANT	\$3,370
LIBRARY AUTOMATION ACCOUNT	\$1,086
FIRE - S A F E ACCOUNT	\$8,592
BOARD OF HEALTH SUB DIV	\$1,367
AMBULANCE GIFT	(\$100)
FIRE HAZARDOUS MATERIAL	\$11,184
 TOTAL SPECIAL REVENUE	 \$4,201,673
 CAPITAL PROJECTS	
DOW PROPERTY	\$1,700,000
CONS. BAN	\$1,200,000
ROAD RESURFACING	\$138,509
BAN HIGHWAY PROJECTS	\$128,000
BOND ANTIC SCHOOL REMODEL	\$600,000
PUBLIC SAFETY BLDG	\$218,719
 TOTAL CAPITAL PROJECTS	 \$3,985,228
 REFUND OTHER CHARGES	 \$10,344
 TRUST AND AGENCY	
INVESTMENTS	\$810,999
CHARITY INCOME	\$300
PERPETUAL CARE INCOME	\$10,670
GREAVES TRUST FUND	\$4,165
LIBRARY INCOME	\$3,898
JANET DOLAN MEMORIAL	\$29
FRANCIS J. SMITH DIGNITAS AWARD	\$76
SUSAN LEAVITT TRUST	\$5,000
M.H.P. PAYMENT	\$943,242
CAFETERIA PLAN	\$107,101
 TOTAL TRUST AND AGENCY	 \$1,885,480
 GRAND TOTAL EXPENDED FY00	 \$73,116,457

SEPTAGE BUDGET		EXPENDED FY 2000
1	SALARIES	\$258,233
	EXPENSE	
2	EXPENSE UTILITY	\$41,632
3	EXPENSE CHEMICAL	\$8,111
4	MISC. & OTHER EXPENSE	\$3,227
5	CONTRACTED/PROF. SERVICES	\$14,270
6	OUT OF STATE TRAVEL	\$0
	EQUIPMENT	
7	PURCHASE/RENTAL	\$3,519
8	MAINTENANCE REPAIRS/EQUIPMENT	\$20,961
9	MATERIAL/SUPPLIES	\$4,549
	BUILDING/MAINT EXPENSE	
10	MAINT/REPAIRS/RENOVATIONS	\$8,789
11	BUILDING UTILITY	\$876
12	BUILDING/EQUIPMENT ENERGY	\$4,245
	SPECIAL BUDGET ITEMS	
13	DEBT & INT. PAYMENT	\$116,560
14	SLUDGE DISPOSAL	\$94,785
	INDIRECT EXPENSES	
15	LAB	\$2,040
16	ADMINISTRATION	\$40,000
17	GREASE DISPOSAL	\$46,426
18	LEGAL SERVICES	\$2,586
19	GROUND WATER MONITOR	\$9,513
20	COMMITTEE SECRETARY	\$831
TOTAL SEPTAGE BUDGET FY00		\$681,153

SCHOOL COMMITTEE

This report describes activities in several areas concerning the educational programs and services in our schools. It is our hope that this report will stimulate a greater understanding and appreciation of the achievements made and challenges which remain in our quest to maintain the quality of our educational system.

Overview

During FY 2000, the School Committee conducted 21 regular business meetings, several open discussion meetings and special sessions regarding the budget, and additionally participated in a number of joint meetings with other Town boards.

The 1999-00 school year should be remembered as a year of outstanding schooling for the children of Wayland. Numerous individual and class accomplishments highlighted this twelve-month period. Overall, the schools are in good operational order, are academically sound, and continue to provide excellent educational and extra-curricular opportunities to the Town's students. Throughout the buildings, morale remains high, with staff and students working collaboratively on a variety of rewarding educational tasks and projects.

As has been true in the past, the district faces a number of new and continuing challenges. Most notably, these challenges involve maintaining the quality of our schools even as the student population increases and a sizable number of veteran teachers leave our system for retirement. Modest levels of state and federal financial aid, inflationary costs associated with established programs such as special

education, and properly addressing the physical space needs of the district remain causes for concern to those who administer our schools. The state's decision to conduct annual tests of all students in specific grades has proven to be at once helpful and troublesome. The MCAS tests have already shined a public light on the excellence of Wayland's program, and the district certainly welcomes an insistence on standards; but the School Committee is on record that the currently mandated testing consumes far too much class time and will weigh too heavily as a graduation requirement. We will continue to make our voice heard on this important subject.

School Committee Policies

The Committee adopted the Superintendent's recommendation to modify the district's class size policy. This policy modification addressed the recommendation of a town-wide task force that had studied the issue for almost a year and lowered the presumptive class size limits that prevail at the elementary level.

Another significant policy change implemented this year involved an adjustment to the kindergarten eligibility age. Effective in FY 2002, children will only be eligible to start kindergarten if they will be 5 years of age by August 31 (instead of December 31) of the year of their enrollment. This change brings Wayland into alignment with prevailing educational thinking and practice throughout the Commonwealth, and should serve the best interests of our children and the district. This policy will be implemented in September 2002 to accommodate families with children already in preschool.

The Committee has once again reviewed the appropriateness of all its policies. To the best of our knowledge, all policies are in compliance with the Education Reform Act of 1993. A Policy Manual Notebook is available for review in each school, in the public library, in the central office and on our web site (www.wayland.k12.ma.us). Residents interested in becoming more informed about school policies are invited to consult these manuals and to attend School Committee meetings, all of which are open to the public.

Superintendent's Goals

Each year, the Committee establishes short-term and long-term goals for the Superintendent of Schools. This process sets much of the agenda for the school system and is the starting point for the Committee's annual evaluation of the Superintendent's performance. In early September, Dr. Gary A. Burton presented to the School Committee specific goals for the 1999/00 school year that focused on (1) future planning, (2) the completion of building projects, (3) professional development opportunities for the staff, and (4) a concern for the well being of students and staff. In mid-January, Dr. Burton made a mid-year assessment on each goal, and again reported on his progress at year's end.

As has been true for the past two years, much of the Superintendent's time has been devoted to working with other town and school officials in developing a specific plan of action for the district's future physical space needs. Working closely with the Finance Committee and recognizing that current economic conditions were favorable, the School Committee successfully proposed three building projects totaling \$10.8 million

dollars at the 1999 Town Meeting. The largest of these was a \$9.8 million dollar renovation and expansion of the Middle School. The design phase of this project is essentially complete. Construction of a new classroom wing and a performing arts auditorium will be getting under way shortly. The two smaller projects, four classrooms at Claypit Hill, two classrooms, and a much-needed gymnasium at Loker, were successfully completed last year and should meet our elementary space needs for the foreseeable future. The School Committee is particularly pleased with the low costs associated with these additions and with the public's support of the projects. The Committee is pleased to report that The Children's Way construction project has been successfully completed, and this outstanding pre-school program has moved from transitional space at the High School to dedicated facilities within the Town Building. With the completion of the six-room renovation on the building's second floor, The Children's Way has at last found a permanent home. This project is being funded by fees paid by the users of the district's fee-based programs and by private fundraising specifically targeted to The Children's Way.

The implementation of the new teacher evaluation procedure continues to go smoothly. The School Committee believes that proper staff evaluations at all levels are essential to guaranteeing the quality of leadership and instruction throughout the district. To this end, the School Committee is committed to supporting our administrators to oversee the continued professional development of the certified teachers under their supervision. It is essential that our children be taught by

professional educators of the highest caliber.

Also, a formal teacher mentoring program was initiated in 1998 and has now completed a third year. This program represents an investment in guaranteeing the quality of Wayland's professional staff and, to date, has been very well received.

Budget Information

The FY 2000 budget, which totaled \$19,274,740, proved adequate to meet both the expected and unexpected needs of the district. School programs, however, still bear the marks of a loss of state aid, a growing student population, the escalating costs of special education, and the results of delayed maintenance projects. Barring any unforeseen emergencies, the FY 2001 budget of \$21,008,840 should prove sufficient to maintain high levels of direct instructional services to students in accordance with current student/teacher ratios. School Committee members remain committed to maintaining a proper balance between desired programs, student opportunities, and realistic limitations on town and taxpayer resources. While mindful of the need for balance, committee members are committed to an exceptionally fine school experience for students. Committee members are convinced that the entire community is well served by an educational system with high academic standards and a well-paid staff.

Committee members are most grateful to the Town for its continued support of public education. We believe our citizens recognize the importance of education to the life of the Wayland community, and they have generously and enthusiastically

supported their schools. Despite financial pressures, Wayland continues to be recognized throughout the Commonwealth as a public school system of exceptionally high academic quality. This excellence is directly linked to decades of careful planning, good management, and community support.

Overall, the fiscal health of the school district is very good, and the budget situation quite stable. Excellence is costly, and a bright future requires that we maintain the unusually positive relationship that exists between the taxpayers and the district's professional staff. Our upcoming renegotiations of the collective bargaining agreements with teachers and staff will at once be a test of this commitment and a challenge to the Committee's resolve to maintain proper fiscal discipline.

MCAS Update

As has been widely reported, the state has begun a very ambitious testing program known as MCAS (Massachusetts Comprehensive Assessment System) in which all children in grades 4, 8, and 10 are examined on their knowledge of English, science, and mathematics skills. This testing is part of the Massachusetts Educational Reform Act of 1993. Early on, the designers of these tests warned that student results, particularly in affluent communities, might not be as expected. Several testing cycles (years) will be necessary to establish reliable benchmarks for use by local educators.

The Committee is pleased to report that the vast majority of Wayland children performed well on the second round of these exams, and we are naturally gratified

by our Middle School's first place finish state-wide. Still, there is room for improvement throughout the district, and the full impact of these tests continues to be examined by our teachers and central office staff.

Private Contributions Used by Wayland Public Schools

Again this year, many generous citizens donated financial, material, or "in-kind" gifts to the schools. The PTOs, CAPA, Boosters, the Wayland Public Schools Foundation and numerous private citizens contributed a total of more than \$257,000 in support of our educational programs. In addition, the Wayland Scholarship Committee reported that gifts totaling \$79,600 were received. The Wayland Public Schools Foundation had another successful year, raising over \$59,000 in contributions. This level of community support is extraordinary by any standard, and we thank all citizens who contributed to one or more of these organizations.

Concluding Remarks

During the past school year, this district improved in many significant ways. The Committee again expresses its sincere appreciation to the citizens and organizations of the Town for their continued support of the schools. We also thank the many citizens who have volunteered their time and energy to enhance our schools and school activities. Likewise, the Committee commends the administration, faculty and other staff members for their professional work and dedication to our children. We are pleased to report that our community's children are well served in our public schools.

SUPERINTENDENT OF SCHOOLS

This is the one-hundred-and-fourth Annual Report of the Superintendent of the Wayland Public Schools and covers the 1999-2000 academic year. It is submitted by Dr. Gary A. Burton, who began his sixth year as the district's Superintendent on July 1, 1999.

Student Enrollment

Between 1990 and 2000, the district's enrollment grew by approximately 800 students from just under 2100 to just over 2900 students. This increase was predicted and is being carefully monitored. Moderate enrollment growth is likely to continue for the foreseeable future. Presently, signs of student growth are evident throughout the district; there are more children new to Wayland, some large classes and less unused space in each of the five schools.

Class Size Study Committee

In 1999, a Class Size Task Force (CSTF) was appointed by the School Committee to study elementary class sizes throughout the district. The task force was comprised of parents, non-parents, teachers, and school administrators. The CSTF met 14 times and issued a final report with recommendations on November 27, 1999. As Superintendent, I reviewed the work of this group and, in December 1999, issued a set of recommendations modified slightly from those proposed by the CSTF. On February 28, 2000, the School Committee changed its policy on class size and agreed that, for budgeting purposes, the prescribed number of students per class should follow these guidelines:

Elementary: K-1 (20); 2-3 (23); 4-5 (25)

Middle School: 6-8 (25)

High School: 9-12 (25)

The School Committee reserved the right to deviate from or waive the foregoing class parameters in the best interest of the

school system. Also, nothing in this new policy precludes the administration from recommending additional teaching assistants, new class sections, or other relief should classroom conditions warrant such action.

Enrollments

	<u>95/96</u>	<u>96/97</u>	<u>97/98</u>	<u>98/99</u>	<u>99/00</u>	<u>00/01</u>	<u>Proj 01/02</u>
K-5	1258	1344	1364	1378	1410	1427	1439
Middle: 6, 7, 8	566	594	633	635	652	682	729
High: 9,10,11,12	<u>619</u>	<u>642</u>	<u>710</u>	<u>710</u>	<u>756</u>	<u>801</u>	<u>841</u>
Totals:	2443	2580	2707	2723	2818	2910	3009
% of Change		5.6	4.9	1.6	3.5	4.1	3.5

Class Sizes

Elementary Class

Size Averages:	<u>95/96</u>	<u>96/97</u>	<u>97/98</u>	<u>98/99</u>	<u>99/00</u>
Claypit Hill: K-5	23.2	21.8	22.6	21.3	22.1
Happy Hollow: K-5	22.6	23.8	23.5	22.6	22.6
Loker School: K-5	21.5	22.4	22.2	20.6	22.6

Middle School

High School

Secondary Class

Size Averages:	<u>97/98</u>	<u>98/99</u>	<u>99/00</u>	<u>97/98</u>	<u>98/99</u>	<u>99/00</u>
English	21.3	22.0	21.1	20.5	19.8	21.6
Social Studies	20.8	22.0	20.9	19.2	19.6	19.3
Math	19.0	19.0	17.9	19.2	20.1	19.2
Science	21.0	19.0	20.2	20.0	19.3	19.2
Modern	22.0	19.7	18.0	16.6	18.0	15.8
Languages						
Classical Studies	22.8	20.2	16.0	16.1	16.5	16.8

Curriculum

Curriculum review and development occurs in all subject areas throughout the school year and the summer months. Direction for curriculum work is set at meetings of the Strategic Planning Team (SPT), where long-range goals are set and mechanisms are established to

communicate and monitor the implementation of these goals.

The immediate goal applicable to each discipline is the alignment of Wayland curricula with the Massachusetts State Frameworks. The degree of alignment is dependent upon the professional judgment of Curriculum Team Members, many of

whom are recognized at the state and national levels for their knowledge of curriculum and best practices in teaching and learning. The goal of curriculum alignment contains within it the process of articulating the instructional practices, the desired outcomes, and the assessment methods that are required to deliver the curriculum within the classroom setting.

A second goal set by the SPT is to provide teachers and administrators with the professional development they need in order to implement the curriculum, instruction, and assessment expectations established by the district.

A third goal is to create a common target for the work that is done in the five domains that support curriculum: 1) Curriculum Team Meetings, 2) Inservice Sessions, 3) Summer Work Projects, 4) Professional Development Activities, and 5) Grant Activities.

A fourth goal is to coordinate the budget development process among the three elementary schools, such that the long-range planning of the Elementary Principals, Curriculum Specialists, and the Assistant Superintendent is resulting in parallel changes in grades K-5 district-wide.

A fifth goal is to provide communication and documentation to teachers, parents, and administrators that inform them about curriculum initiatives in grades K-12. To this end: 1) Curriculum coffees have been held in the fall and spring; 2) The "Curriculum Compass" has been published in journal form to describe specific philosophies and practices in various disciplines; 3) A poster-sized "Curriculum Blueprint" has been developed to map what is taught at each

grade level. Both the Compass and the Blueprint will be available to the public at the Town Library, the Senior Citizen Center, and the School Department.

Curriculum Accomplishments

The following is a sampling of the district's many curriculum accomplishments that have taken place over the past twelve months.

The Wayland Public Schools Foundation funded more than \$59,000 for curriculum initiatives and program enrichment that contributed directly to our overall success with students.

Utilizing Wednesday inservice sessions, curriculum leaders developed a plan to further the district goals of curriculum revision, MCAS analysis, professional development, and program coordination K-12.

Thirty-six teacher-directed summer curriculum projects were completed. Ninety-seven teachers participated in professional coursework to improve their content knowledge and pedagogical skills. To date, 107 staff members have completed a district-sponsored graduate level course on anti-racism and effective classroom practices.

Elementary curriculum specialists led year-long workshops with staff to broaden assessment skills in mathematics and to study the English/Language Arts learning standards.

Middle School curriculum leaders and teachers reviewed and adjusted substantial portions of the social studies curriculum, studied the process of teaching reading comprehension, reviewed assessment practice in World Languages, shared strategies for reading and writing in

science and developed learning objectives and assessment systems in mathematics. High School department heads and teachers developed assessment projects using rubrics, portfolios, and exhibitions for use in English classes. They also formulated grading standards for homework, projects, class participation, presentations, and written assignments in mathematics and analyzed assessment practices in science and world languages. Across all departments, they reviewed grading practices related to written work, essays, open responses, projects, and term-types within and between grade levels.

Standardized Scores

Wayland High School students scored 160 points in both the verbal and math above the statewide SAT average. WHS students averaged a 588 score in the verbal and 606 in math with 97% of the graduating class taking the SAT.

MCAS SCORES November, 1999

ENGLISH LANGUAGE ARTS

		GR 4	GR 8	GR 10
ADVANCED	District	0%	17%	8%
	State	0%	3%	4%
PROFICIENT	District	27%	73%	58%
	State	21%	53%	30%
NEEDS IM-PROVEMENT	District	70%	9%	26%
	State	67%	31%	34%
FAILING	District	3%	2%	8%
	State	12%	13%	32%

MATHEMATICS

		GR 4	GR 8	GR 10
ADVANCED	District	29%	40%	22%
	State	12%	6%	9%
PROFICIENT	District	32%	35%	28%
	State	24%	22%	15%
NEEDS IM-PROVEMENT	District	33%	17%	26%
	State	44%	31%	23%
FAILING	District	5%	8%	24%
	State	19%	40%	53%

SCIENCE & TECHNOLOGY

		GR 4	GR 8	GR 10
ADVANCED	District	9%	37%	9%
	State	10%	5%	3%
PROFICIENT	District	66%	35%	41%
	State	46%	23%	21%
NEEDS IM-PROVEMENT	District	23%	16%	36%
	State	36%	27%	39%
FAILING	District	3%	12%	14%
	State	9%	45%	38%

HISTORY AND SOCIAL SCIENCE

		GRADE 8
ADVANCED	District	2%
	State	1%
PROFICIENT	District	25%
	State	10%
NEEDS IM-PROVEMENT	District	52%
	State	40%
FAILING	District	21%
	State	49%

Present and Future Directions

I am pleased to report that the 1999-00 school year will be remembered as unusually successful for both students and staff members. Like the graduates before them, members of the Class of 2000 are well prepared for life outside of Wayland. The vast majority (89%) have elected to continue their education without interruption at a diverse and impressive group of colleges and universities. From an educator's perspective, it is a pleasure to be associated with a school system where the students consistently put forth their best efforts without unnecessary prompting. The community's support of the schools is outstanding, and I sincerely believe that everyone from the youngest student to the most veteran staff members benefit from this public encouragement. In many ways, the Wayland Public Schools have become the defining characteristic of this fine community.

In looking forward, I see a number of challenges that must be addressed. First, due to staff retirements and student enrollment growth, staff recruitment is a

growing concern. Our continuing success as a high-performing school system is dependent upon our ability to recruit and retain a corps of outstanding classroom instructors. Even in today's tight job market, it is essential that we employ teachers of the highest professional quality.

Second, to ensure superior classroom instruction, it is imperative that staff development opportunities become an integral part of a teacher's professional life in Wayland. To this end, our teachers must continue to be learners themselves. The strength of our system in everything from art and athletics to our most demanding academic classes is tied directly to the skills and enthusiasm of our professional staff.

Third, with two successful rounds of the state's mandated testing (MCAS) behind us, many in Wayland are troubled with the manner in which state officials are choosing to use these test results. Overall, our students have and will continue to perform well on these standardized tests. Still, it is obvious to many school supporters that confidence in public schooling is being undermined by the controversy that surrounds MCAS and the state's willingness to use these tests as a single measure of a school's effectiveness.

Concluding Remarks

It is a simple fact that much of our success as educators results from the encouragement and financial support we receive from the community itself. We are blessed with bright students who are eager to learn. They come from good homes with parents who are in regular attendance at school functions. The resources of the community have been generously shared with us. Donations and volunteerism continue to enhance programs, and annual

budget requests have been quickly approved. Overall, this is an excellent school system in a vibrant and generous community.

In closing, I again thank all who have helped or encouraged us throughout the past year. School Committee members remain diligent in the performance of their duties. Together, these elected officials, along with our teachers and other employees, have kept the Wayland Public Schools among the finest in the country. For me personally, it continues to be a pleasure and privilege to serve the children and citizens of this community. Thank you.

WAYLAND HIGH SCHOOL SCHOLARSHIP PROGRAM

Early efforts among Wayland High School parents and staff to create a sizable scholarship fund were further supported in 1977 when the Wayland School Committee established the Wayland High School Scholarship Committee comprised of Wayland citizens and *ex officio* members of the Wayland Public Schools. The purpose of the Scholarship Committee is to raise and safeguard monies for the awarding of annual scholarships to selected graduates of Wayland High School who wish to continue their formal education. The grants are based on financial need, academic promise and scholastic achievement.

The Scholarship Committee is pleased to provide assistance and awards totaling \$79,000 to twenty-seven Wayland High School graduates from the Class of 2000. We wish to thank the community for its generous support.

Wayland High Scholarship Committee

Karen Langweber, Co-Chair
Frances Klemptner, Co-Chair
Charles Cope
Cindy Lombardo
Nancy McCarthy
Linda Shigley
Kathy Steinberg
Ralph Wegener

Ex Officio

Joy Buhler
Gary A. Burton
Stephen Collins
Arthur Macbride
Joellen O'Neil
Charles P. Ruopp

MINUTEMAN REGIONAL HIGH SCHOOL

Minuteman Regional High School is your sixteen town technical school. You can learn more about the school at its web site www.minuteman.org.

FY'00 Highlights

- The school stopped admitting CHOICE students from outside the District because of an inadequate level of state-defined tuition.
- Concurrently, Minuteman began enrolling higher level tuition students from some new communities to maintain the enrollment base that allows it to provide one of the most powerful sets of career pathways in the nation.
- The school opened the first state-approved pre-engineering program in a high school in Massachusetts. The new Pre-Engineering Academy joins a Biotechnology Academy, a

telecommunications program, an environmental program, an electromechanics-robotics program, and computer and electronics programs to make Minuteman the leading high technology high school in Massachusetts. Over 80% of the Technology Division graduates enter strong college programs and succeed in such institutions as MIT, the U.S. Naval Academy and Worcester Polytech.

- The Trades/Power Division initiated an Automotive Youth Educational Systems program in 1999-2000 in partnership with General Motors, BMW, Mercedes, Volkswagen, Toyota, and Chrysler. This advanced automotive program prepares students for master technician careers or for entry into articulated college programs from the associate degree level to automotive engineering.
- Minuteman's popular Entrepreneurship course more than doubled its enrollment from other departments in 1999-2000 as more and more students from different career paths decided to add this learning to their background for college or employment. This program has hosted visitors from many other school districts and nations as more and more educators have discovered its power to motivate students to consider entrepreneurship options.
- The school has now defined advanced credit agreements with colleges in 26 different career areas. Our next goal is to double the number of college articulation options as we pursue one of Minuteman's unique purposes - - helping graduates to have options that

lead to enjoyable and profitable careers. Recognition of this unique service in member towns that operate joint guidance programs with Minuteman has led to an important increase in enrollment from those towns.

WAYLAND PUBLIC LIBRARY

The Millennium year was a period of growth and change at the library, especially in the areas of technology, personnel and programming. The Massachusetts Board of Library Commissioners funded our Information Literacy Grant, "Click on for Information," with \$13,524 in federal Library Services and Technology Act (LSTA) funds. Reference Librarian Andy Moore developed a series of three-session online literacy seminars. Offering courses here at the library and at the Wayland Middle School computer laboratory, he trained 70 adults to use the Minuteman databases, online periodical indexes and the Web.

Automation

New Minuteman Library Network software permitted patrons using home computers to view their personal borrowing records and renew and reserve books and other materials after obtaining a PIN at the library. The library submitted a Technology Plan to the state, which was approved through 2002. Several staff and public terminals were replaced with PC's. We created a four PC network in the Reference Area using the Homework Center PC and adding one new computer. Staff attended technology-training workshops at NELINET, the MetroWest Region and the Minuteman Library Network offices. Through our membership in Minuteman and the MetroWest Region,

patrons now have access to many new and improved databases.

Personnel

Long-time staff member Helen Hagnauer, Technical Services Assistant, died in August after a two-year battle with cancer. Serials Assistant Marjanneke Amare was promoted to take over acquisitions and other technical services operations. Jan Fliss, Circulation Assistant, was promoted to Serials Assistant. Miryam Vessel was hired to fill Jan's position. Sue Decker, Head Children's Librarian, resigned and Pam Sway, Assistant Children's Librarian, and Cathy Gronewold, Circulation Assistant, did an admirable job running the Children's Room until Deborah Kelsey joined the staff as Head of Youth Services.

Several part-time weekend, evening, and substitute clerks were hired to replace clerks who resigned. New clerks include Rhoda Smith, Jane Teepe and April Mazza. The union contract for FY99-01 was signed in November. In December, the Children's Room opening time was moved from 10 a.m. to 9 a.m. Thanks and appreciation go to all staff for hard work and loyal service during a year in which we had many staff changes and shortages while trying to cover expanded hours of service.

Millennium Endowment Fund

The Millennium Endowment Fund Committee, chaired by Trustee Ann Flowers, actively campaigned all year, finishing the fiscal year with a grand total of \$325,000 in contributions and pledges. The Fund was established in 1993 by the Trustees who designated the year 2000 (100th anniversary of the building and 150th of the library) as an ideal time for a major fund-raising campaign. The Fund will

continue to receive donations beyond the year 2000.

The Committee sponsored a number of entertaining and provocative programs. In the fall, the Committee presented Elizabeth Winship and her daughter Margaret, the former and current writer of the *Boston Globe Ask Beth* column. **Night of the Stars** featured readers Gary Burton, Stephen Greyser, Susan Pope, Lauren Rikleen, Bruce Schwoegler and Frank Smith. Children's book author/illustrator Nancy Poydar was featured at a book and poster signing. Nancy designed a beautiful library poster for the Millennium Endowment Fund. During the winter, the Millennium Fund brought us David Zucker performing **Poetry in Motion**, a family presentation. In April, over 175 people crowded onto the main level to hear David Hackett Fischer, Brandeis professor and author of *Paul Revere's Ride*, speak about our local Colonial hero. Fund solicitors and workers were honored at a luncheon at trustee Lynne Lipcon's home. We also thank Karl Geiger for his great engineering feat, which resulted in the tall stack of "books" outside the building. Each title represents \$10,000 added to the Fund.

Collection

Despite the success of computers and the Internet, library users continue to borrow thousands (220,488 items) of books, periodicals, CDs, videocassettes, DVDs, large-print titles, audio books and art prints. The Friends have added new museum memberships for patron use; we have acquired several new periodicals including *Dog Fancy*, *Ebony*, *ESPN*, *Golf Digest*, *This Old House* and *Web Guide*. Fortunately the Town Meeting funds the library in accordance with the state standard that requires libraries in our population range to spend 16% of their

total budget on books and materials. Withdrawing from our collection is an ongoing process because of space constraints and the need to keep our holdings current. We remove outdated and worn materials, and many items with low circulation. The following section of library statistics provides detailed information on the use of the library.

Facility

We conducted the regular maintenance and repair work on HVAC, the elevator, security, and fire and smoke detection systems. Our collections and computer workstations are rapidly using up the space added in the 1988 addition. Staff is constantly removing materials that are no longer needed. The grounds are in good shape, largely due to the Friends and the Park and Recreation Department, but the interior needs painting and recarpeting in heavy traffic areas. The Trustees have been reviewing various options for making better use of our space or expanding the building.

Programs

The library's usual program offerings were supported by grants from the Wayland Cultural Council (WCS) and matching funds from the Friends of the Wayland Library. WCC grants funded the summer reading program, "Funny Things Happen When You Read" with humorist Stephen Stearns and the Holiday Open House musical show by Suzanne McDermott. Museum lecturer Judy Schurgin offered a well-attended Spanish art slide/lecture series in the fall. Professor Helen Whall presided over "To Be A Man"; the spring 2000 Shakespeare Festival, a three-play lecture and discussion series. Actress Judy Bernstein dramatized her one-woman show "Dinner at the White House," in March.

Poetry workshops continued to meet twice a month in the Raytheon Room. The library sponsored regular meetings of the Sudbury Valley Nature Photography Group, the Great Decisions Group, the Friday monthly lunchtime book discussion group, and the Children's Authors Group. Free blood pressure clinics were offered on a monthly basis. The ESOL (English for Speakers of Other Languages) project attracted fewer tutors for training this year, although the number of students requesting tutoring remains steady. *Make a Difference Day (The United Nations Year of the Older Person)* was observed in October with a panel of "older persons" discussing senior concerns with a large audience assembled in the Raytheon Room.

Implementing a \$6,000 federal LSTA Early Childhood Grant administered by the Massachusetts Board of Library Commissioners (MBLC), the Youth Services Department purchased materials and offered a variety of programs for young children, parents and care givers. Psychologist and author Dan Kindlon talked about emotional issues; Jennifer Smith presented "Hands Up, Tizzy Lizzy!" Michael D'Orlando engaged children in a musical program; Carol DiGianni provided a Kindermusik demonstration. The second annual fall Chess Day sponsored by the Friends was held on a Saturday in the Raytheon Room. The seventh annual all-day Read-A-Thon took place in the Children's Room with all readers returning at 7 p.m. to hear trustee Ann Flowers reading the final story and to enjoy refreshments together.

Exhibits

Volunteers Sylvia Andell and Jo Wilson organized many fine exhibits in the Raytheon Room of works by the

following: George Brawerman, Bill and Marge Lund, members of the Sudbury Valley Nature Photography Group, Celia Judge and her students; the Wayland Garden Club and "Arts and Arrangements," and members of Arts/Wayland and their "Coming Home" spring show. Senior artists showed their works to celebrate "*Year of the Senior Citizen*."

In the foyer, the library featured works by Jonathan Donahue, Marsha Odabashian, Joan Lorraine Hottleman, Norman Law, Murray Alan Drobnis, Sylvia Andell, Judy A. Bennett, Edith Newcomb and her students, Marla Greenfield, George Brawerman, and Jack Wilson. Volunteers Kathe Bernstein and Arlene Ziner coordinated the main level foyer exhibits.

The lower level foyer display case focused on a number of thematic exhibits arranged by Reference Librarian Judy Ravindra: Halloween, Thanksgiving Day, India, the Girl Scouts, origami by Diana Bronner, mathematics quilts created by Leslie Edelman, a collection of illuminated manuscripts and an assortment of old and antique children's books. In cooperation with the Wayland Diversity Network, the library presented a "People of Color Inventors' Exhibit and Museum," with a two-day hands-on exhibit in the Raytheon Room. One month we honored late resident Dr. Roland Lombard, World Champion Sled Dog Racer. Special displays centered on *Banned Books Week*, *Constitution Week* (Wayside Chapter of the DAR), *Home Care and Hospice* (Parmenter Health Services) and *Dr. Martin Luther King, Jr.* (Black History Month).

Volunteers

The library is grateful to the Friends of the Wayland Library for their tireless efforts to support the library's programs and provide special funds during the year. A cadre of volunteers help us with English Speakers of Other Languages training, shelving and other projects. Thanks go to Joyce Carmen, Anne Cave, Anita Cohen, Joanne Davis, James and Margaret Flanagan, Mariann Goslovich, Jia Jia Hou, Biruta Jakobsons, Beatrice and Vera Kelsey-Watts, Monique Poirier, Arjun Ray and Dee West for taking on a variety of tasks and responsibilities at the library.

We appreciate the cooperation received from other town departments. The library worked with the Council on Aging, cosponsoring programs and participating in the tax work-off program. We provided community service opportunities for the Town Social Worker and Public Schools. Thanks go to the Board of Health, Highway, Park & Recreation, Water, Public Schools and Public Safety Departments for their assistance on numerous occasions. We also want to express our thanks to the Finance Committee for their support of the library through the years and to the Trust Fund Commissioners for the effective management of library funds.

As we move ahead into the 21st century, the Wayland Library continues to evolve as it serves the information needs of users, provides access to knowledge in a variety of formats, helps patrons navigate their way through the maze of databases now available to them and presents cultural programs and activities to enrich their lives.

SUMMARY OF FISCAL YEAR 2000 STATISTICS

	<u>FISCAL YEAR 1999</u>	<u>FISCAL YEAR 2000</u>
	<u>CIRCULATION</u>	
ADULT		
PRINT	80,220	73,667
NON-PRINT	40,786	42,764
JUVENILE		
PRINT	90,761	82,624
NON-PRINT	22,232	21,078
TOTAL CIRCULATION	233,999	220,133
	<u>ACQUISITIONS</u>	
VOLUMES ADDED		
PURCHASES	5,075	4,202
GIFTS	742	619
TOTAL	5,817	4,821
NON-PRINT MATERIALS ADDED		
PURCHASES	361	425
GIFTS	811	787
(Includes the Friends' supported video collection)		
TOTAL	1,172	1,212
TOTAL ITEMS ADDED	6,989	6,033
	<u>OTHER</u>	
REGISTERED BORROWERS	8,665	8,825
MLN Interlibrary Loans		
Filled for other Libraries	5,561	6,014
MLN Interlibrary Loans		
Filled for Wayland Patrons	4,551	4,820
Reference questions answered	15,600	19,010
FINES COLLECTED	\$21,442	\$22,094
ENDOWMENT FUND CONTRIBUTIONS		
CURRENT YEAR	\$ 81,025	\$150,326
TOTAL TO DATE	\$ 125,360	\$275,687

CONSERVATION COMMISSION

The Conservation Commission is charged with the protection of the Town's natural resources. The Commission administers the Massachusetts Wetlands Protection Act, M.G. L. Ch. 131, s. 40. In addition, the Commission and staff plan for the acquisition of open space, manage existing open space, and monitor conservation and agricultural preservation restrictions.

Meetings and Personnel:

During FY'00 the Commission continued the practice of meeting every two weeks on Thursday evenings to conduct their business. The Conservation Commission members include: Frank Antonell, Chair during FY 2000, Roger Backman, MaryLynn Gentry, Barbara Howell, Wendy Levine, Andy Irwin, and John Sullivan. Carol Gumbart continued as the Conservation Administrator. An administrative assistant, Katie Holden, was hired part time in the Conservation Office. Jeff Andrews was employed to assist with land management projects. Ken Moon continued to assist the Commission as volunteer staff.

Several other individuals represent the Conservation Commission on other Town committees: Bill Gagnebin, Septage Committee; Jonathan Saxton, Housing Partnership Committee; Ken Moon, Growth Policy Advisory Committee, Michael Patterson, Assessment and Valuation Study; and John O'Donnell, CNA/Raytheon Committee.

The Open Space Advisory Committee met routinely during the year. The Committee members include: Molly Beard, Kathleen Freeman, MaryLynn Gentry, Carol

Gumbart, Convenor Megan Lucier, Priscilla Lucier, Kenneth Moon, John Player, Mark Santangelo, Kathy Schriber, Linda Segal, David Marshall, Janice Molloy and Denise Yurkofsy.

Wetlands Protection: The administration and enforcement of the Wetlands Protection Act, accounts for a major portion of the efforts of the Conservation Commission and the Conservation Administrator. This year, the problems related to the drop in water levels in Dudley Pond and the refilling of the pond by the MWRA through the use of treated water from the Hultman Aqueduct required much time and research. The Commission was also involved with a high number of wetland violations.

Forty Requests for Applicability were received, three after the fact. This resulted in twenty-nine findings that the work, although located in a buffer zone, would not alter areas subject to protection under M.G.L. Ch. 131, s. 40, if performed as described in the submitted plans and subject to relevant conditions. In seventeen cases, the work described was within an area subject to protection under the act, but would not remove, fill, dredge or alter the area and therefore did not require the filing of a Notice of Intent. One positive finding on a project required the applicant to file a Notice of Intent and two projects were found not to be in areas subject to protection under the Act.

Thirty-three Notices of Intent were received, six after the fact, on projects impacting wetland resource areas, and formal hearings were held. There were forty-two continued hearings. Thirty-four hearings were closed and an Order of Conditions was issued for thirty projects. There were two denials and two Orders were appealed to the Department

of Environmental Protection. The Commission heard reports, reviewed or held follow-up discussions on twenty-five occasions. There were nine requests for plan changes and four for amendments of the Order.

There were thirteen Violations, two Emergency Certificates and eleven Enforcement Orders issued. The Commission received eighteen requests for a Certificate of Compliance. Eleven full certificates were issued: three partial, and four were deferred. Seven requests for Extension of the Order were received. Six were extended and one was denied. The Commission held discussions and reviewed plans for other projects, possibly impacting wetlands, at the request of other Town Boards.

Acquisition of Land and Easements:

Wayland's 2000 Town Meeting voted to acquire the 4 acre Reid parcel located off Rich Valley Road for conservation purposes. The acquisition price was approved at \$40,000. The former 33-acre DOW property was also purchased this year for recreation and conservation purposes for having \$1.7 million dollars appropriated at a 1998 Special Town Meeting. The final cost to Wayland was \$1,625,490 after the deduction of insurance, which DOW agreed to cover.

Two other articles for land purchases were approved, but the acquisitions have not moved ahead. The first article was for the purchase of 10 acres (Lot 20 and 20A) off Concord Road. That article was approved for \$50,000. Secondly, \$1,325,000 was approved for purchasing part of the former Raytheon property. Intended uses for the property include conservation, recreation, and housing.

Land Management:

Conservation Land Management continued this year as the function of a group consisting of the Conservation Administrator, two commission members, and volunteer staff. Additionally, a summer staff person was hired who performed exceptionally well in keeping our trails open and safe for the many users throughout the various conservation areas.

The Community Gardens was popular again this year in spite of the unpredictable weather. The untilled areas allow gardeners to plant early and maintain perennial crops, whereas the other areas must be dry enough to be tilled by a contracted farmer. But gardeners by nature are a hardy lot and usually return year after year for the challenge.

The Cow Common and Heard Farm Conservation Areas were leased for haying with certain restrictions. The mowing of several acres in both areas was delayed until later in the summer to allow meadow-nesting birds to fledge their young. Additionally, several acres at the Sedge Meadow conservation area were leased for the specific use of planting crops. Stringent requirements for leasing in all cases were included to prevent the misuse of fields, and restrict the use of herbicides and pesticides is prohibited.

Trails and Events: Walks were held on the second Sunday of the month in the fall and spring as an introduction to the Town's Conservation Areas. In addition, the Commission held special events including nature walks, night walks and beaver walks, the Annual Turkey Hill walk on Thanksgiving morning and the Annual Marsh Marigold walk. Wayland held its first Biodiversity Day, which consisted of

identifying species of flora and fauna with a local Boy Scout group at Lake Cochituate.

The Commission also participated in Community Day with a composting workshop held at Russells Garden Center. Maps of the conservation areas are available at the Wayland Public Library and Conservation Office in the Town Building.

PLANNING BOARD

Mission

The basic mission and responsibilities of the Planning Board are specified in the state laws known as "Improved Methods of Municipal Planning" and "The Subdivision Control Law," and are described as follows: to undertake planning and land use studies, including needs studies and comprehensive plans; to prepare plans of the resources and future development scenarios for the town; to report annually to the town regarding the condition of the town; to prepare an official map of the public and private ways and public parks within the town; to report on the layout, alteration, relocation, or discontinuance of public ways; and to adopt regulations for, and administer the processes of, dividing and subdividing land into building lots and other parcels.

Accomplishments and Activities

The Board hired Joseph Laydon as the new Town Planner.

The Board met 30 times during the year, with actions which included: reviewing and approving 13 new building lots in residential subdivisions; providing advice on 10 proposed building lots in preliminary residential subdivisions; reviewing and approving several new residential building lots not requiring subdivision approval;

reviewing and approving 5 site plans for non-residential expansion; and overseeing the ongoing development of the Traditions of Wayland, formerly the Paine Estate, which will result in 5 new affordable housing units being added to the Town.

The Board considered and reported on several Town Meeting zoning articles drafted by its zoning study group and others, and requested additional funding to continue planning studies, including the Town Center Project. A continuing objective of the zoning articles was to recodify, standardize, and correct minor errors in the bylaw. Several zoning articles resulted in substantive changes to the bylaw.

Special Activities

Planning Board members Maureen Cavanaugh, Joseph McGrail, and Gretchen Schuler are members of the Cochituate Interim Planning Overlay District (CIPOD) Subcommittee. Gretchen Schuler served on the Wireless Communications Facilities Advisory Committee. George Ives and Gretchen Schuler continue to serve on the Zoning Bylaw Study Group. David Todd continues to serve as the Board's representative to the MetroWest Growth Management Committee and Joe McGrail serves on the Route 30 Committee.

Goals

The major activities for the upcoming year will focus on continuing substantive changes to the Zoning Bylaw; developing an overall plan for Cochituate and for Wayland Center; completing and commencing implementation of the growth management strategy; and completing review and adoption of the revised subdivision regulations. The CIPOD Subcommittee has been tasked with exploring zoning changes to replace the protection afforded by the

CIPOD, and the Planning Board will continue to meet with the Road Commission to improve Route 30 intersections. The Zoning Bylaws Study Group Revision Subcommittee will continue to work diligently to revise the Aquifer Protection District Bylaw to protect our vital water resources so that it may be voted on by Town Meeting.

ZONING BY-LAW SUBCOMMITTEE OF THE PLANNING BOARD

The Zoning Bylaw Committee, a subcommittee of the Planning Board, met regularly to discuss zoning by-law changes that would improve the meaning and use of our Zoning By-law. The main focus in the past year was to develop amendments to the zoning by-law pertaining to customary home occupation, signs, parking, and zoning by-law definitions. These recommendations were approved by the Planning Board. Articles were then submitted to the 2000 Annual Town Meeting. The committee did not meet in early 2000 but resumed meetings in the fall to address additional issues including the development of a new Aquifer Protection District By-law.

TOWN SURVEYOR

As in past years, this year has seen many areas of activity in the Town Surveyors' office. Work continues to be performed in association with roadway takings and easements. Our office is fully utilizing Global Positioning (G.P.S) technology to expand a control network based upon a statewide coordinate system. This will greatly enhance our ability to update parcel information.

During the process of "walking the town bounds," as is required under state law, we recovered a relic from the Towns' past. The relic was an original Town boundary marker between Framingham and "East Sudbury." This particular marker had not been recovered since approximately 1904 and still had "ES" stamped in the side of it. This proved to be a most interesting day. The Town Surveyor continues to make presentations before some of the students at Happy Hollow School. Various aspects of surveying and mapmaking were shared with the students and is a most rewarding experience for everyone.

The Town Geographic Information System, (G.I.S.) continues to see improvement with each passing month. The system has a new "pilot", that being Rich Ames of Framingham. He has brought with him additional knowledge to further enhance our ability to provide GIS products. You can see many of the products produced by this system at Town Meeting and at various locations throughout the Town Hall.

Updating the Town Atlas continues to be a challenge due to the large number of parcel and property line changes that occur in any given year. The GPS technology is of great use in this area as well.

Responding to requests for information from various committees and boards as well as the general public continues to occupy a significant portion of our time. This helps us keep our hand on the "pulse of the community."

Once again, we invite the general public to stop by and visit.

ZONING BOARD OF APPEALS

The Board would like to express its thanks to three of its members whose terms of service ended in FY 2000. Mary Ann McDougall served as a member for eight years. Linda Segal and Brian O'Herlihy served as Associate Members of the Board for six and two years respectively, and ended their terms on the Board after being elected to the Board of Selectmen. We would like to express our thanks to Mary Ann, Linda and Brian for their dedication, expertise, professionalism and commitment to the Town. We also welcomed James Grumbach who was appointed as an Associate member of the Board in FY 1999.

The jurisdiction of the Zoning Board of Appeals includes primarily: (1) site plan approvals, (2) petitions for variances from the Zoning By-laws, (3) special permits requested under the Zoning By-laws, and (4) appeals from the grant or denial of permits by the Building Commissioner based on provisions of the Zoning By-laws. The Board consists of five members and three associate members appointed by the Board of Selectmen. Under the provisions of Massachusetts General Laws, all matters decided by the Zoning Board of Appeals must be the subject of a public hearing. Notice of hearings must first be published in a local newspaper at least fourteen days prior to the date of the hearing. Each applicant is charged a filing fee, which covers the cost of publication of legal notices and other administrative expenses. Board of Appeals applications may be obtained from the Building Department in the Town Building during business hours. Decisions rendered by the Board are filed with the Town Clerk; notice of each decision is given to the applicant and others

and, after the appeal period of twenty days has lapsed, the decision becomes final.

The Building Commissioner is the Zoning Enforcement Officer of the Town. Citizens should report violations and direct requests for zoning enforcement in writing to the Building Commissioner. The Zoning Board of Appeals has jurisdiction to hear appeals relating to the Building Commissioner's response to such requests.

There were 63 applications filed with the Zoning Board of Appeals during FY 2000. A total of 25 hearings were held. A total of \$8,200. in application fees was collected.

ROUTE 20 STUDY COMMITTEE

Massachusetts Highway Department (MHD) held a public hearing on the Route 126/20/27 intersection in Wayland Center in September, 1999. The Board of Selectmen endorsed the plan. The Route 20 Committee made the following comments to MHD:

- Support improvements to Pelham Island Road such that it could support one-way or two-way traffic.
- Encourage MHD to communicate with Wayland Historical Society about access and egress from the Grout Heard House.
- Encourage MHD to continue work with the Town Center Committee consultant on pedestrian circulation.
- Request that in the event of relocation of the community billboard, the MHD work with the planning consultant on pedestrian circulation.
- Request the MHD investigate an attractive but practical low maintenance, environmentally sensitive surface for the bus stop.
- Encourage MHD to consider a safe traffic pattern that allows the merger of

two lanes of southbound traffic at the 126/27 intersection. As part of the process, discuss with the MBTA the possibility of encroaching on its land just north of the intersection.

- Encourage the MHD to bury all cables and other wires wherever possible.

The Board of Selectmen made the following suggestions to MHD based on the input of the Route 20 Study Committee:

- Formalize the existing two lanes of traffic southwest of the intersection of Route 27 as it merges with Route 126.
- No land taking from the MBTA as appeared on MHD's latest scheme. The first schematic is acceptable and has no land taking on the southern portion of the land owned by MBTA at Routes 27/126 intersection.
- Flat Island on Route 27/126 to formalize direction and lanes. This allows for crosswalks if pavers are used instead of rubble stone. This would not impede access for wheelchairs or the blind.

The Route 20 Committee worked with the Town Center Committee and a consultant on the Enhancement Grant. The Town of Wayland was awarded \$225,000 in reimbursable funds to implement and enhance the town center within the confines of the Route 20/126/27 intersection.

The Improvement Plan was scheduled to begin in spring 2001. MHD is waiting for resolution of the Route 27/126 intersection and the use of pavers for sidewalks and crosswalks. This construction is currently scheduled for spring 2002.

ROUTE 30 DEVELOPMENT COMMITTEE

The committee continued its discussions regarding changes to the zoning of the Cochituate area. We concentrated on pedestrian and vehicle traffic patterns based on information contained in David Friend's traffic study of the Route 30 corridor. In addition, updates were provided as a result of the Route 30/Oak Street intersection project and the proposed development along Route 30 corridor. The committee continued its focus on traffic on Route 30 and its effect on the quality of life in the Route 30 Corridor. Monitored progress of the Route 30/Oak Street intersection as well as the intersections at Route 30/27 and Route 30/School Street. Several entire meetings were devoted to the discussion of various alternative solutions to these intersections and the resulting effect. The committee reviewed extensively the proposed development along the Route 30 corridor. A recommendation was made to the Zoning and Planning Boards regarding this development.

The Committee met monthly during the year. Paul Rufo was elected Chair of the Committee to serve until June 30, 2000.

TOWN CENTER COMMITTEE

Master Plan

Work continued on our long-term goal to create space in the center of town and safe, attractive, pedestrian connections in the town center. Widths of roads and sidewalks have been determined for each section of the Civic Ring Road connecting municipal buildings and other buildings of historical significance. Included were:

Pedestrian and vehicular circulation

Goal: To create good connections and increase safety.

The Town Center Committee (TCC) applied for an Enhancement Grant through the Board of Selectmen. Wayland was awarded \$225,000.00 in reimbursement funds. That will be used to accomplish a small part of the Town Center Master Plan and will address issues identified in the Town Center. Plans produced by the Enhancement Grant will create a safer more attractive environment for pedestrians and will enhance the small town character of the town center

Paver sidewalks along sections of Route 20/126/27 and paver crosswalks at the intersection were proposed to encourage walking and to help protect pedestrians from traffic, and contribute to traffic calming by diminishing the thruway appearance of the intersections. This innovation amplifies the connections of this section of the Civic Ring Road.

Benches and bollards on the Mellon Law Office Green will encourage use of this open space.

Many meetings with town boards, committees and property owners were held throughout the year to review this work. The Selectmen will submit the plans for use of the Enhancement Grant to Massachusetts Highway Department for a 75% review with the approval of the Board of Road Commissioners.

Municipal Parking

Goal: Achieve "one stop parking."

Land owned by Boston Edison Company, which is adjacent to town-owned land by

The Depot, has been identified as an appropriate site. Although parking alternatives have been outlined for the Edison site, a wetlands consultant is needed to prepare a Wetlands Restoration Analysis before work can be done. The town should purchase or receive this land as a gift as soon as possible.

Goal: To encourage property owners to combine lots.

Purchase of Residential Parcel From Congress Group/Wayland Meadows

Goal: Initiate a mixed-use town center that will eventually establish a sense of place and community for future generations.

Annual Town Meeting voted to purchase the residential portion of the former Raytheon site (34 acres) for \$1,025,000. The purpose of this purchase is to initiate a mixed-use town center. Included would be:

- **Housing** for moderate income seniors and affordable family housing, designed around the "Knoll" (future town green).
- **Conservation** - 34 acres currently on the Open Space Recreation Plan.
- **Recreation** - 4 acres preserved for passive or active recreation, mainly playing fields.
- **Pedestrian Circulation** - Walking paths connecting the new town green with the Civic Ring Road, an existing commercial center and the former Raytheon office building.

The TCC has recommended that the Board of Selectmen appoint a Non-Profit Housing Corporation to establish standards and details for moderate income housing for the elderly.

BOARD OF HEALTH

The Board of Health derives its authority through explicit and specific delegation of power from the state legislature. This authority includes both the powers that are expressly granted by state statutes and those powers that are necessarily implied from those statutes. The extent of the state's delegation of power varies from designating the Board of Health as the primary enforcement agent of the state's regulations to authorizing the Board of Health to draft its own regulations regarding public health matters (M.G.L. c.111 §31). Local regulations may be more stringent than existing state mandates, but in no case may they be inconsistent with state regulations.

The Board saw many long-term projects come to fruition during FY'00. With the cooperation of the Massachusetts Division of Oral Health, the Water Department completed the necessary work to begin adding sodium fluoride to the town's water supply at the rate of 1.00 ppm. After extensive notification to area dentists, pediatricians and residents, Wayland began fluoridation on February 2, 2000.

Progress continued on the town's Community Septic Management Program. Twenty homeowners are participating in the Title 5 Betterment Program, which will provide direct financial assistance up to \$10,000 to homeowners with failed septic systems at an interest rate of 5%. In addition, we were notified by DEP that an additional \$200,000 was available for a second round of funding under this program. The Board of Health was successful in obtaining the annual Town Meeting approval required to borrow funds for the second round.

After approval from Town Counsel as to form and a final public hearing on May 23, 2000, the Board of Health adopted

Hazardous Material Regulations for the Town.

Inspectional Services

Compliance with Title 5 regulations continues to place increasing demands on the Board of Health. The staff issued 137 septic system permits, including 22 new construction permits, 69 upgrades of septic systems and 46 alteration permits. The construction of two Amphidrome-designed small treatment plants for Traditions of Wayland (Greenways) and Meadows at Mainstone were inspected. The staff reviewed a total number of 134 Title 5 inspection reports, of which 10 conditionally passed and 7 systems failed. A total of 140 Certificates of Compliance were issued during this period.

The Board of Health provided its routine inspectional services as required by State law and Town regulations relative to food establishments, public and semi-public swimming pools, Town beach, and recreational camps. Additionally, investigation and follow-up of complaints filed with the Board of Health relative to housing, public health nuisances and other environmental matters were also conducted.

Rabies Control

The risk of rabies continues to be a potential problem. Raccoon and skunk transmitted rabies has been identified in animals in a bordering town. The Board of Health continues to provide information to the community in an effort to minimize the threat of rabies to the general public.

Routine Services

The department oversees the daily management of public health and environmental programs, collection of communicable disease statistics, issuance of burial permits, issuance of licenses as reported in the statistics section, review of subdivision plans and building permit

applications, and monitoring the special services provided by Parmenter VNA and Community Care, Human Relations Services, and the East Middlesex Mosquito Control Project.

Landfill Division

Wayland's Recycling Program was once again recognized by the State for the sixth year in a row for achieving one of the highest ratios of recycling solid waste in the Commonwealth at 61%. The Landfill also received awards from the Massachusetts Recycling Coalition and an "Excellent Award" from the State Senate, which was presented at the Earth Day celebration on May 6, 2000. The staff also received certificates of recognition for their efforts and dedication to the recycling program.

The Landfill staff continues to pick up all trash from the Town's schools and public buildings. A good portion of this trash is also recycled. This program continues to save the Town a considerable amount of money.

In preparation for future landfill capping, the town is acquiring clay at no cost to the town. This clay is currently being stockpiled on the former DiCarlo property.

Regular sticker prices have remained the same for the last four years.

Sticker sales: \$316,450.00

Recycling sales: \$ 8,832.00

Grant money from Mass.

Recycling Incentive Program: \$6,000.00

Cost Avoidance to Landfill
due to amount of solid waste
recycled: \$231,064.00

Animal Inspector

The Animal Inspector provided annual inspection for animal keeping permits in the Town. The following is a summary of the animal inspections for FY00:

Cattle	76
Llamas	2
Donkey	1
Ponies	5
Goats	2
Sheep	7
Horses	17
Swine	18

Animal Control Officer

The Animal Control Officer responded to requests from the Police Department and the Board of Health regarding problem animals reported on public or private property and for the collection and disposal of dead animals on public property. The officer maintained a log of all dead animals collected and all locations attended for problem animal cases and submitted them monthly to the Board of Health.

Tobacco Control Program

The Wayland Board of Health's Tobacco Control Program has three major goals:

- Ensuring Wayland youth are unable to obtain tobacco products in Wayland.
- Ensuring that businesses within town are continuing to comply with current Wayland Board of Health Tobacco Regulations.
- Providing free cessation services to Wayland residents and town employees.

This year has seen a lot of change within the Wayland Tobacco Control Program (TCP). With the new tobacco settlement funds coming in to the state, the Wayland TCP was funded extra money for enforcement efforts. Due to the additional funding, the program was able to increase enforcement by conducting extra compliance checks with

the cooperation of the Wayland Police Department, as well as by increasing site inspections of retail establishments and restaurants that sell tobacco products. The Wayland TCP is still very much involved in working with the Wayland Public Schools on policy initiatives, school policy issues surrounding tobacco, and education dealing with the dangers of tobacco use.

The Tobacco Control Program is committed to serving the Wayland community in offering different solutions toward living healthier, longer and more productive lives.

Statistics as of June 30, 2000

The Board of Health issued the following licenses and permits:

Animal Keeping	17
Burial	55
Disposal Works Construction:	
New	22
Alteration	46
Repair	69
Review of Previously	
Approved Plans	8
Disposal Works Installers	57
Food:	
Food Service Establishment	33
Frozen Dessert	
Manufacturing	1
Limited Food Service	13
Milk and Cream	38
Retail Food Establishment	7
Limited Retail Food	9
Mobile Canteen	1
Funeral Director	2
Guest House	1
Massage Establishment	2
Massage Therapist	2
Pool:	
Annual Operating (semi-public)	10
Construction (private)	6
Installer	2
Recreational Camp for Children	2
Refuse Collection	7
Septage Hauler	33
Well	5

Communicable Diseases reported to the Board of Health:

Campylobacter	3
Giardiasis	6
Pertussis	1
Hepatitis	2
Salmonellosis	2
Lyme Disease	1
E. coli	1
AIDS	6*

*Number of cases living in Wayland when first diagnosed, as provided by the State Dept. of Public Health for the period of 1983 through September 1, 2000.

Parmenter Health Services

The Wayland Board of Health contracts with Parmenter VNA and Community Care is divided into two major programs: the Public Health Program and the School Health Program. The Public Health Program covers a broad range of services to Wayland residents that are preventive and supportive in nature. They include:

- A range of regularly scheduled clinics at Parmenter and at other sites where seniors gather in the town;
- Ordering and distribution of vaccines;
- Tracking and reporting of communicable diseases;
- Providing immunizations to at risk population;
- Health education and community service programs;
- Administering the Pantry Program;
- Providing free home care services to residents without health insurance that qualify;
- TB testing;
- Flu clinics.

In 1999-2000, Parmenter provided 1,498 screenings (blood pressure, blood sugar and cholesterol) to Wayland residents, screened 79 people for TB, and administered 233

doses of Hepatitis B vaccine to students and 633 flu shots. The program sponsored 7 podiatry and mammography clinics. 176 home care visits (nursing, social service, home health aide and nutritionist) were made to individuals without health insurance or other means of payment.

The School Program provides health services to the five public schools, in town. Parmenter provides full-time R.N.'s to the High School and the Middle School, and R.N.s to each of the three elementary schools for 4.5 hours/day. These employees provide emergency, routine and preventative health services to the schools, consult with school staff and parents concerning health concerns, provide some health education services and maintain student health records. In the 1999-2000 school year, 28,592 student visits to the health rooms were made and nurses administered 13,362 doses of medication. Additionally, Parmenter provides the required screening services to students and complies with all state regulations and submits required reports.

HUMAN RELATIONS SERVICE, INC.

The Human Relations Service, Inc. (HRS), a private, non-profit, community mental health agency, has been the Town's provider of mental health services since FY97. HRS, located in Wellesley Hills, is the nation's oldest community mental health agency.

As in past years, the majority of our services to residents in FY00 were school-related, primarily clinical counseling to students and their families, along with consultation to school staff to help them better serve students, particularly those with special needs. This combination of treatment and consultation is an ideal way to both meet students' needs and avoid the dislocation and expense of residential and other special programs. However, HRS also serves

residents who do not come to us through the schools.

During FY'00, HRS delivered 1,630 total service hours. 1,490 of these hours were for direct counseling (diagnosis; testing; individual, group, or family therapy; medication, etc.). Of these, 560 hours were to 35 students and their families who were seen in connection with their special education plan and 140 were for school consultation. We also served 125 residents (children and adults from 75 families) who were not seen as part of school-related issues, providing a total of 930 hours to them.

After two consecutive years in which service hours far exceeded the total covered by Town funding, FY00 saw two significant changes. First, the Town approved additional funding, apparently the first such increase in more than ten years. Second, with excellent cooperation from the Wayland schools, we were able to target improved consultation to staff so that they could better manage some students and thus reduce growth in the hours required for direct school-related child therapy. Nonetheless, communities and schools everywhere are encountering the combined effects of a rise in the child/adolescent population and a rise in the stresses among families. Direct, non-school service to Wayland residents rose from 790 to 930 hours this year. Consequently, we must anticipate continued upward demand for service. As always, we look forward to collaborating with the Board of Health and the School Department in meeting these needs.

EAST MIDDLESEX MOSQUITO CONTROL PROJECT

The East Middlesex Mosquito Control Project conducts a program in Wayland consisting of mosquito and wetland

surveillance, larval mosquito control, ditch maintenance and public education. The Project also participates as a component of the State's Vector Control Plan to prevent Eastern Equine Encephalitis (EEE).

The introductions of a mosquito-borne disease and 2 mosquito species to Massachusetts and the appearance of Eastern Equine Encephalitis kept mosquitoes in the news throughout the summer and early fall. The spread of West Nile Virus from the metropolitan New York area into Massachusetts has raised new health concerns related to mosquitoes. The 2 mosquito species that were collected in Massachusetts for the first time this summer are both mammal biting mosquito species that could contribute to future outbreaks of West Nile Virus or EEE. Both *Aedes albopictus* and *Aedes japonicus* are originally from Asia and breed in tires and other water-holding containers.

The spring floodwater mosquito populations were below average. Some neighborhoods experienced moderate populations of a marsh mosquito species between mid-June and mid-July. Summer floodwater nuisance species reached moderate to high population levels in mid-August. Beginning in early July and continuing through September, the Project began using a specialized mosquito surveillance trap to monitor species associated with West Nile Virus.

The larval mosquito control program relies on the biological larvicide. Bti (*Bacillus thuringiensis* var. *israelensis*). An April 2000 helicopter application applied Bti to 452 wetland acres. Field crews using a truck-mounted hydraulic sprayer and portable sprayers applied Bti to 18.6 wetland acres when high densities of mosquito larvae were found breeding in stagnant water. In response to West Nile Virus in eastern Massachusetts, Wayland purchased time release Altosid briquets that were applied by

Town workers to roadside catch basins to control mosquito larvae.

The project's public education program is designed to develop public awareness within the public and the private sectors as to their roles in mosquito control. The project serves as a resource to residents, schools, municipal officials and the local media on controlling mosquitoes, breeding sites and mosquito-borne diseases. A web page was developed to provide residents with information on mosquitoes, project control programs and related topics. The website address is www.town.sudbury.us/services/health/emmcpc.

BUILDING DEPARTMENT

The Building Department staff administers and enforces all applicable regulations (Town By-laws, Zoning By-laws Massachusetts State Building Code, etc.), by processing and reviewing permit applications for all construction projects with the Town.

As mandated by Massachusetts General Law, the Building Department administers and enforces the following:

- The construction, reconstruction, alteration, repair, demolition, removal, inspection, issuance, and revocation of permits or licenses, installation of equipment, classification, and definition of any building or structure, use and occupancy of all buildings and structures or parts thereof;
- The rehabilitation and maintenance of existing buildings;
- The standards or requirements for materials to be used in connection therewith, including but not limited to, provisions for safety, ingress and egress, energy conservation, and sanitary conditions;

- Interpretation and enforcement of the Town of Wayland Zoning By-laws, and enforcement of certain provisions of the Town of Wayland Town By-laws.
- Administrative liaison to the Zoning Board of Appeals;
- Administrator and keeper of all records, plans, etc. that pertain to the above responsibilities;
- Periodically inspect and certify buildings and structures or parts thereof with regard to use as required by the Commonwealth of Massachusetts.

On a daily basis, the Building Department continues to serve the residents, business owners, and contractors within the community by processing various applications, issuing permits, performing periodic inspections, investigating complaints and granting certificates of occupancy.

The following is a list of major projects within the Town of Wayland that are in process or have been completed over the last year:

- **Mainstone Farm Phase VI** – Completed construction of 28 attached Single Family Dwellings with 23 attached Single Family Dwellings under construction.
- **Wayland Business Center** Construction of \$1million Daycare Center and several interior renovation projects.
- **Traditions of Wayland (Paine Estates)**- Completed construction of a \$5 million-24 Unit Independent Living Facility. 76 Unit Assisted Living Facility is under construction. Construction of 8 out of 17 Single Family Dwellings completed.
- **Construction of 42 Single Family Dwellings.**

The additional funding for a full-time Local Inspector's position within the Building Department in the coming year will allow us to provide more efficient and timely

assistance to the town residents, boards and all Building Department users.

In the coming year, we plan to continue to improve our filing system and storage by scanning all plans. The Building Department continues to insure the public safety, health and welfare of the residence of the Town of Wayland, as they are affected by building construction.

The following fees were collected for FY'00:

Building Permits

Number of Permits:	595
Value	\$37,238,264
Fees	\$ 597,721

Plumbing Permits:

Number of Permits:	337
Fees	\$ 20,464

Gas Permits:

Number of Permits	276
Fees	\$ 12,079

Electrical Permits:

Number of Permits	517
Fees	\$ 47,168

Zoning Permits:

Number of Permits	63
Fees	\$ 8,200

BOARD OF ROAD COMMISSIONERS

The Board of Road Commissioners has exclusive jurisdiction over public ways and sidewalks. It is responsible for overseeing the operations of the Highway Department in maintaining, repairing, and constructing all Town roads, sidewalks, bridges, and associated drainage facilities; snow and ice operations; fleet maintenance; and procurement of services for major projects and equipment.

In FY'00 the Highway Department undertook the emergency installation of a temporary replacement bridge on Pelham Island Road; reconstructed the walkways along Route 30 from Pemberton Road to Loker Street, and along East Plain Street from Route 27 to Route 30; reconstructed the roadway and associated drainage facilities on Old Stonebridge Road, Overlook Road, Riverview Circle, Riverview Avenue, Shore Drive and Forest Hill Road; and reconstructed Lodge Road under the Town's Betterment of Ways program. In addition, the Highway Department completed its annual program of sealing cracks on road surfaces to forestall roadway deterioration and to clean catch basins throughout Town.

The Department also initiated preparation for placement of a new road surface on Route 27 from East Plain Street to Old Connecticut Path, and completed the engineering design for the reconstruction of Indian Road and Massasoit Path under the Town's Betterment of Ways program. A final design for the reconstruction of the Route 30/Oak Street intersection was presented to the Board of Road Commissioners by the Route 30 Traffic Study Committee, and was subsequently approved by the Board, and put out for bid.

The Department issued 88 permits for street/sidewalk openings and 21 permits for installation of or changes to curbs, sidewalks, driveway openings, and drainage.

In FY'00 the Department responded to two big winter storms and intermittent icing conditions and kept our roads clear and passable. The Department discontinued the practice of maintaining a salt pile at the Highway Department Garage. Thus, currently, the only salt pile storage location in Town is at the landfill. The Road Commissioners are looking at other possible

locations for salt storage at the landfill and elsewhere in Town.

Prior to the opening of school, the Department painted crosswalks in all school zones. During a two-month period in the spring, it completed sweeping of public ways in the entire Town. The Department responded to 286 residents' requests for service for items such as repair of potholes, clearing of brush at the sides of public ways, and maintenance of street signs.

From monies specifically approved by Town Meeting, the Highway Department purchased a multi-purpose tractor, a five-ton articulating roller, and a Ford Explorer 4x4 truck.

Over the past year, during several meetings, the Board of Road Commissioners engaged in initial discussions with representatives of the Route 20 Advisory Committee and the Town Center Study Committee concerning possible improvements to the Route 27/126 intersection and enhancements to sidewalks and crosswalks in that area of Town.

WATER COMMISSION

The Wayland Water Department was created by a vote of Town Meeting in April 1878 "to supply itself and its inhabitants with pure water, extinguish fires, generate steam for domestic and other uses." This remains the charge of the Department. The water supply and distribution system consists of eight wells, two storage tanks, 2 booster stations and 85 miles of distribution system piping. The Department provides and maintains for the Town's use 689 fire hydrants and 10 water fountains. The Water Department maintains retained earning funds to finance its operations. The fund balance at the end of FY'00 was \$1,191,399.33.

During FY'00 the Water Department continued its upgrade and replacement of antiquated fire hydrants. With the approval of the Department of Environmental Protection, the Department continued its program toward replacing one of the Baldwin Pond wells. This well has been shut down for over a year. Progress included "stepping out" from the old well, drilling and monitoring the well and conducting appropriate testing of water quality parameters. Once the water meets all specifications complying with The Safe Drinking Water regulations, encasing and screening will be executed.

The Department commenced its second leak detection program in three years. This program has technically been upgraded using the latest state of art process to detect underground leaks. This method can detect leaks that bubble down below the surface rather than bubbling up to the surface top that can be seen by the eye.

Last year fluoride was added to the water. With this addition of fluoride to the water system at each of the eight wells, it forced the personnel of the Water Department to complete and qualify for class II water system certification. This now allows each staff member to test, sample, and replenish the required chemicals on a daily basis. This upgrade of personnel was necessary to continue the Water Department program to comply with the Federal Safe Drinking Water regulations. This results in the employees spending more time in completing technical requirements daily as well as maintaining the system operations.

It was necessary to implement the second consecutive water ban during the growing season. Although this season was one of the wetter summers which should not make the ban necessary, the weather does not address the problem of outdoor water usage that is now greater than the pumping capabilities of

the water system. Because of this ongoing problem, it is likely that summer water bans will continue during the ensuing summers. The Water Department appreciates the willingness of the citizens to comply with the water ban this year.

The Commissioners thank the employees of the Water Department for their continued work towards the goal of responsive, efficient, and professional management, and for their work on behalf of the Water Department which has exemplified the skills and demeanor necessary to bring us closer to the goal.

SURFACE WATER QUALITY COMMITTEE

Mission Statement

The Surface Water Quality Committee (SWQC) has been chartered by the Board of Selectmen to monitor, analyze, maintain, and improve the quality of surface bodies of water in the Town. The SWQC accomplishes its mission through a combination of on-site surveys of surface bodies of water, water sample testing, vegetation sampling, study of invasive weed species and control methods, and pursuance of various financial grant activities for improvement programs.

Significant Accomplishments, Events, and Challenges

The SWQC conducted water testing of Dudley Pond specifically for fecal coliform throughout the pond and at the inlet. The levels of these bacteria were found to be well below levels considered safe for recreational activity. The SWQC also evaluated for chlorine, fluoride, oxygen and pH levels and found them to be satisfactory. pH levels during the drawdown of Dudley Pond were higher than normal, however, with the introduction of Hultman water, the pH has come down to acceptable levels.

Town of Wayland Warrant Article 27 awarded the SWQC \$26,000.00 for:

- Professional evaluation of Mill Pond with regard to invasive weeds, odor due to eutrofication, and for duckweed removal.
- Professional consultation for remediation of Heard Pond's invasive weed populations.
- On-going monitoring and spot treatment for continued management of Eurasian Watermilfoil in Dudley Pond.

Monitoring and evaluations are underway at this writing; reports are expected November/December 2000. Once evaluation and survey findings are reported, an integrated management program will be developed to improve the environmental health of the ponds, including invasive weed control.

SWQC has constructed and will install two educational kiosks: one on Town land at the junction of Bayfield Road and Dudley Road; the second at the junction of Mansion Road and Lake Shore Drive. The kiosks will be maintained and managed by the SWQC. Posted items will include Town notices, information on pond history, flora and fauna, pond events and items of interest to pond visitors.

SWQC will purchase and install water level monitoring devices at selected locations in Mill, Heard and Dudley Ponds.

The SWQC compiled all of its pond chemical data into notebooks which are now stored at Town Building and available as a reference.

SWQC has been closely involved in the oversight of the MWRA's recent drawdown and current refill of Dudley Pond. SWQC has provided interim funding for the handpulling of milfoil and purple loosestrife that either did not get treated because of low

water or have now developed in the drawdown zone.

PARK & RECREATION COMMISSION

FY'00 has been extremely busy for the Park & Recreation Department. Finishing touches on the Grounds Improvement Program, i.e., shrubs and trees, are now complete and the department is now maintaining these additional facilities. We continue to get letters of commendation on the condition of our playing fields from our users.

Secondly, we assumed the responsibility of the newly acquired Town Pool, in March of 1999. Since March, the Park & Recreation Department has been continually doing major in-house repairs and updates to this facility. A new roof and siding were completed in the spring of 2000.

New playgrounds were installed at the Town Beach and Loker School. Unfortunately, the popular Hannah Williams Park was closed in the spring of 1999 due to its non-compliance with state and ADA regulations. Many of the 37 play items were unsafe. We are continuing to investigate the repair or replacement of this playground.

Recreation continues to offer over 85 programs each season with participants ranging from toddlers to adults. Programs at the Wayland Arts Center are very popular. Introduction to science programs such as Robotics and Mad Scientists have been well received.

Summer Adventure at the Town Pool ran successfully as did our Summer Playground Programs. Ever-popular sports clinics offering baseball, basketball, tennis, soccer, lacrosse, track & field, golf, and archery are some of the programs keeping our youth busy during school vacation.

The Park & Recreation Department continues to work with volunteer youth and adult groups. Youth Soccer had over 800 children in the fall and over 700 children in the spring. The Baseball and Softball Associations had over 600 participants this spring. Also over 500 young people played in various winter basketball programs.

The department also works with adult sports groups in the area of women's and men's softball and soccer. We thank all of the volunteers who gave countless hours to the community to make these programs possible.

WAYLAND/SUDBURY SEPTAGE TREATMENT FACILITY

FY'00 was the third year in our transition following both Town Meeting's adoption of the administrative changeover. The management of the regional facility under a contract with Camp, Dresser & McKee continues to be extremely successful. With the help of both town's administrators, we received another rate relief grant from the Department of Revenue which allows us to reduce the rates charged to the two communities another 10% to \$.07 per gallon. This reduction coupled with the FY'99 rate reduction has resulted in a 20% decrease in the past two years.

The engagement of both a highly qualified auditor and financial management consultant has helped immensely so we can begin to place the operations in a strong financial position. The committee interviewed many private contract operation firms during the year in order to evaluate and plan for the best and most prudent long-range operations and management.

During the year we were successful in obtaining a new operations permit as required by the Department of

Environmental Protection Agency, which had lapsed years ago. We also began to undertake the vital state required hydrogeological groundwater site study, which will soon be completed.

The facility processed approximately 6,300,000 gallons of septage and 270,000 of grease with total billings of \$600,000, which is a marked decrease over last year. Thus, we have begun preliminary discussions with the Town of Weston to explore the feasibility of having their septage haulers utilize the Wayland-Sudbury facility.

A major accomplishment was the decision to advertise for bids for the disposal of grease and septage over a ten-year period, which resulted in bid prices 30% lower than past bids with projected ten-year savings of about \$600,000.

The two towns should be very proud of the excellent and professional appointees to the committee.

WASTEWATER MANAGEMENT DISTRICT COMMISSION

Wayland's Wastewater Management District Commission was formed by a vote of the 1996 Town Meeting. The Commission's first facilities went into operation this year! We successfully acquired the old Raytheon treatment plant from the Congress Group and assumed ownership on October 25, 1999. The new sewer system construction was completed over the winter and our first connection was completed February 11, 2000, with several more soon following. The final sewer construction costs were \$278,188 vs. our initial contract estimate of \$330,542. Construction supervision and police details added another \$81,485 to the final costs. The operator of the treatment plant that had been hired by the former owner

proved to be quite costly. We had to advertise for a new operator. Our first round of bids resulted in few proposals and costs that exceeded our estimates, so we re-bid the contract. This time, we were successful in retaining Woodard & Curran, a local engineering firm, as our new treatment plant operator. We have a three-year contract with the firm and have been quite pleased with their performance to date.

While the treatment plant has operated without any real problems; unfortunately, the initial operations of the new sewer system did not go so smoothly. The old force main to the treatment plant proved to be inoperative and we had to construct a new parallel line to get the sewage to the plant. The Commission wishes to apologize to those residents and businesses that were inconvenienced by this and thanks them all for their understanding. Since this new line was constructed, everything has been operating smoothly, with the treatment plant meeting its permit limits.

We were successful in getting the State to agree to finance the purchase of the treatment plant with zero interest loans. This has greatly reduced the costs to those connecting to the system. We have had trouble with financial reporting by the town since start-up and have been unable to report to the Town or the system users what our true financial status is. While we have worked to resolve this matter, we have been unsuccessful. The enterprise fund that was voted by Town Meeting to track revenues and expenses has not been used. From our own unofficial records, operating costs for the year totaled some \$57,900 and debt service was \$22,430 for a total cost of \$80,330. Through June 30 we billed \$71,727. Betterments for over \$685,000 were set to be sent in

July to all those that had signed up for service.

The Commission's goal is to help interested property owners in Wayland that have wastewater disposal problems. Because we are strictly voluntary, we can only help those that request assistance. We ask that any resident or business in Wayland that may be interested in assistance from the Commission to please contact us through the Executive Secretary's office at the Town Office Building.

FIRE DEPARTMENT

INVENTORY OF FIRE DEPARTMENT MOTOR VEHICLE EQUIPMENT

1,250 Gallon Per Minute Pumping Engine	E-One	1997
1,000 Gallon Per Minute Pumping Engine	Ford	1987
1,000 Gallon Per Minute Pumping Engine	Ford	1983
750 Gallon Per Minute Pumping Engine	Ford	1973
75 Ft. Ladder/1250 Gallon Per Minute Pump	E-One	1993
Four Wheel Drive Brush Truck	Ford	1997
Modular Ambulance	Ford	1994
Fire Alarm Truck	Ford	1986
Chief's Car	Ford	1997
Pick Up Truck	Ford	1997
Modular Ambulance A-1	Ford	1999

PROPERTY PROTECTED 1999/2000 \$1,529,295,000

PROPERTY DAMAGE - FIVE YEAR COMPARISON

1997/1998	\$ 42,760		
1995/1996	\$532,825	1998/1999	\$200,007
1996/1997	\$ 29,575	1999/2000	\$ 60,550

ALARMS ANSWERED (ALL INCIDENTS) – FIVE YEAR COMPARISON

		1997/1998	2,947
1995/1996	2,433	1998/1999	3,004
1996/1997	2,911	1999/2000	3,221

CLASSIFICATION OF INCIDENTS 1999/2000

Carbon Monoxide	27
Fire Emergencies	407
Medical Emergencies	826
Other Emergency Services	500
Motor Vehicle Accidents	165
Fire Alarm System Work	327
Hazardous Material Emergencies	7
Inspection and Permit Work	839
Training Sessions	86
Public Education	<u>37</u>
Total	3,221

PERMITS ISSUED 1999/2000

Building Plan Smoke Detector	6
Building Plan Review	83
Oil Burning Equipment Alteration	48
Blasting	7
Liquified Petroleum Storage	19
Smoke Detector Compliance Certificate	273
Underground Tank Removal/Installation	25
Pumps, Sprinklers, Standpipes	6
Incident Report Copy	18
Storage Flammable L, S, G	4
Temporary Tents	2
Environmental Study	1
Site Plan Review	10
Cooking Suppression System	5
Total	507

The Fire Department's mission is to prevent the outbreak of fire and other dangerous events, to prevent the loss of life, and to minimize the danger to people, and damage to property and the environment should a fire or dangerous event occur.

As the community continues to grow, the demands on the Department increase. Wayland Business Center is 100 percent occupied and construction on the former Paine Estate is near completion. There are numerous other developments in various stages of completion. The Fire Department is responding to an increased number of simultaneous incidents and relying on mutual aid to respond to those additional incidents. Due to the increase in responses, the Department is requesting additional Personnel.

The Wayland Fire Department continues to seek grants and donations to offset costs of some programs. A grant was received from the State for student education.

Public Fire and Life Safety Education is being offered to the entire community.

Town Hall employees are receiving CPR training by Firefighter/EMT Lewis LeBlanc. Chief Murphy presents Fire Safety Training to the elderly and nursing home staffs. In addition, a growing number of school children receive Smoking Prevention and Fire Safety Training led by Firefighter/EMT Daniel Buentello, who is assisted by Firefighter/EMTs Debra Durant, David Houghton and Lieutenant Richard Gladu. Firefighter Buentello has also been trained and serves on the Fire District's Critical Incident Street Debriefing Team. Fire Inspector Francis Burke implemented many Fire Prevention Inspection Programs.

The Worcester Fire Tragedy reminds us of the dangers and vulnerabilities associated with firefighting. The loss of six brother firefighters was deeply felt by all. The Town of Wayland Fire Department was well represented at the incident supplying men and equipment to Worcester during at least three days of the fire incident. From lessons learned related to the Worcester Incident, Wayland Firefighters will be receiving an infrared camera with associated equipment

and training in the operation of rapid intervention teams.

Due to the Fire Department efforts in public fire education, code enforcement and conducting fire inspection along with our aggressive firefighting operations, total dollar loss due to fire was only \$60,000 opposed to a nearly \$2,000,000,000 property value for the community. Wayland Fire Department was again recognized by Operation Life Safety, for its prevention efforts.

Wayland EMTs continue to prove their competency and skills in saving lives and preventing further injuries. A good example of their efforts is the assistance provided to a construction worker who had suffered severe trauma and back injuries from a rooftop fall. Due to the quick action by the Wayland EMT's along with skill in treatment, the man's life was saved and he continues to have the ability to walk.

Many thanks to the Firefighters, Department Heads, Board of Selectmen, other Town Boards, the Executive Secretary and the Business Community for their continued support and cooperation in keeping Wayland is a safe community.

POLICE DEPARTMENT

This fiscal year has brought about a number of personnel changes within the Police Department. In June Officer Victor Prokopovich retired after thirty years on the force, and Dispatcher Joe Brown retired in May, after twenty years. The vacant dispatcher position was filled by Douglas Comman in May. Also in May, Intermittent Officer Michael McCammon entered the police academy and will graduate in September. His entry into the patrol force

will bring the department back up to full strength.

The Department has once again received a \$25,000 Community Policing Grant from the Executive Office of Public Safety. These funds were used to continue the bicycle patrols on weekends and during special events. Additionally, a radar equipped Speed Trailer, that records the speed of oncoming vehicles, was obtained. This trailer, in conjunction with the purchase of additional Laser Speed Guns, has been used in expanding the previously implemented traffic control program that specifically targets speeding problems in various neighborhoods. The results of "Operation Safer Neighborhood" have shown, in a quantifiable manner, a significant reduction in speeding violations in the impacted areas. It is our intention to continue to expand this highly successful program throughout the next fiscal year with an additional Speed Trailer.

The design of the new Public Safety Building continues to move forward despite the legal complications that have beset the project and delayed construction. The members of the Police Department, once again, want to thank the residents of Wayland for their support during this process.

During FY'00 the calls for police services increased to over 8,000. This represents an increase of approximately 6.5%. There was a general increase in most of the criminal reporting categories. The single most significant increase was in the area of Domestic Abuse/Assault & Battery, with a rise of slightly under 10%.

The monetary value of all reported larcenies during Fiscal 2000 was \$282,168, an increase of 57% from the previous year.

AUXILIARY POLICE

Ride-A-Long

This program is a continuing training program with the Police Department. An auxiliary officer voluntarily signs up to ride as a second officer in a Police Department patrol unit. During the patrol, the auxiliary officers learn how to put into practice the training they have received by monthly training meetings and from the regular officers. This provides the Town with a two-person patrol unit. On many occasions, the presence of a second officer in the initial responding unit has been extremely beneficial.

Marked Cruiser

A marked cruiser has been utilized by the auxiliary department. It was previously used only on special occasions and for patrolling the town buildings as well as the schools. This allows the town to have three marked cruisers and one marked auxiliary cruiser to provide more visibility to the public.

Turnover Rate

The Wayland auxiliary program provides a great beginning for people that are interested in the law enforcement field. The Police Department's newest officers, Jamie Berger and Mike McCammon were auxiliary police officers.

The auxiliary department has recently lost two of its officers who are currently working in surrounding towns.

Special Thanks

The Police Department thanks Police Officers McCammon and Berger for their continued support to this program. Thanks also go out to recently retired Sergeant Robert Parker who created this program to be the best training and stepping stone for our future officers and to Chief Gerry

Galvin for his support and guidance. Lastly, a special thanks to all the families and loved ones that have sacrificed time and special days when the auxiliary police are called upon.

- Ride-A-Long Duty: 98 tours of duty, totaling 392 hours
- X-ray Patrol: 20 tours of duty, totaling, 88 hours
- Special Assignments:

Parade duty:	40 hours
Safety Fair:	16 hours
Salvation Army:	20 hours
Halloween duty:	8 hours
- Training Assignments:

Monthly meetings	360 hours
Firearms training	567 hours
First aid	242 hours
Chemical agents	124 hours
Defensive tactics	24 hours
Instructor courses	481 hours
Total hours donated:	2,018

Dollar value based on entry-level police salary of \$18.68 per hour equals \$37,696.24.

PUBLIC SAFETY BUILDING COMMITTEE

The work for FY'00 involving the design of the new Wayland Public Safety Building focused on a number of goals defined by our committee. The committee continued to work with the architect, Finegold Alexander and Associates, on revisions to the design aimed at reducing the ridge height from 40 feet to 34.5 feet, and reducing the building area from approximately 30,000 square feet to 27,000 square feet. In addition, the main roofline was changed from a large shed design (single pitch) to a more traditional

gable design (double pitch) in order to better blend with the adjacent Wayland Historic District style. These revisions were done by the architect in careful consultation with our committee and with Chief Galvin and Chief Murphy, and were aimed at keeping the construction cost within budget, and reducing the mass and height of the building to better fit the sensitive Historic District. Although the original design had been passed by all the required town committees including the Planning Board, Zoning Board of Appeal, Board of Health, and Historic District Commission, some residents as highlighted by a lawsuit from a property abutter, believed that the building needed to be scaled down and be made more traditional in appearance. Thus, the architect was directed to revise the design, and to continue to produce construction cost estimates to ensure we stayed within the town approved budget for the project.

The committee met frequently with the Selectmen to report on our progress and to formulate our approach to the project. We hired a Clerk of the Works, devised a plan for the temporary operations of the Police and Fire Departments during construction, and planned for the Contract Documents to go out to bid in October 2000. If all goes as planned, and the bids come in within budget, our committee anticipates a construction start of December 2000 and a completion date of February 2002. We all look forward to continuing work on the project and completing construction on a building which we feel will fit well in the Historic District, and be a long-term asset to the Police and Fire Departments and the town as a whole.

DOG CONTROL OFFICER

Telephone calls (approximately): 1200

Stray dogs picked up in violation of control law: 12

Stray dogs destroyed: 0

Dogs quarantined for biting: 7

Dogs placed on permanent restraining orders: 2

Dogs placed on temporary restraining orders: 6

Dogs removed from town for biting: 0

Cats placed on 45-day or 6-month quarantine for wounds of unknown origin: 12

Dogs placed on 45-day quarantine because of fight with skunk: 1

Total dogs licensed by the Town Clerk's office under the jurisdiction of the Dog Control officer: 1612

DOG CONTROL BY-LAW STUDY COMMITTEE

The Dog Control By-law Study Committee was created by town meeting to examine the Town's present by-law on controlling dogs and determine whether the bylaw needed redrafting. Based on two years of committee work that included interviewing town officials, holding several public hearings, and researching dog control laws in nearby towns and elsewhere, the committee has drafted a new bylaw for presentation at Annual Town Meeting. We determined that the current bylaw suffers from three

deficiencies: it is so poorly worded as to be incomprehensible and therefore unenforceable; it is not organized logically and is therefore difficult to follow; and it lacks the teeth to be effective.

The new by-law was carefully drafted to be readable, concise, clear, unambiguous, and comprehensible. It is organized logically; like requirements and like concepts are grouped together. The definitions appear at the beginning, so the concepts can be applied throughout the bylaw. This is followed by the licensing requirements, procedures, and fees, first for individual owners, then for kennels. The administrative matters, administered by the Town Clerk. Next are enforcement issues, administered by the Dog Control Officer, the newly created Dog Control Appeals Board, or the Board of Selectmen (depending on the seriousness of the violation). The behaviors that constitute a nuisance e.g., barking, chasing cars, running at large, are distinguished from the more serious behaviors that signify a vicious dog- biting humans or killing other domestic animals. The punishments appropriately fit the "crimes" e.g., 30-day restraint for a dog that chases cars and a permanent muzzling for a dog that bites.

The proposed by-law has several elements to increase its enforcement effectiveness. The fines are stronger; the Dog Control Officer has more authority; and the Dog Control Officer is required to educate dog owners in better ways to control their dogs, leading to better future compliance. The by-law creates a new mediation board, the Dog Control Appeals Board, which will meet only when petitioned by a citizen. Persons aggrieved by a decision of the Dog Control Officer, whether a decision to impose restraints and penalties or a decision to take no action, can be appealed to this board. This gives

neighbors a forum for a mediated resolution and allows for lengthier public hearings on serious violations than the current system permits.

The committee has not changed the substance of several important clauses. We have not altered the basics of the current "pooper-scooper" or leash clauses however we have clarified the language, making the law easier to understand and therefore to follow.

The Dog Control By-law Study Committee is a self-limiting committee. Having completed our assignment of studying the law and recommending changes, the committee will cease to exist after we offer the new by-law to the Town at the Annual Town Meeting, as our mission will be fulfilled.

COUNCIL ON AGING

The purpose of the Council on Aging (COA) is to promote and enhance the quality of life for older citizens and their families. The COA seeks to serve Wayland senior citizens with a full range of services, including information and referral, programs which provide socialization, nutrition, education and opportunities for creativity and health promotion. The COA also provides outreach to those elders who through physical and/or cognitive impairments are unable to participate in Senior Center programs.

Accomplishments, Events and Challenges

The Council on Aging spent much of FY '00 working on the issue of property tax relief. The Property Tax Relief Committee, led by COA board member Geoff Smith, worked toward the passage of the Birmingham "Circuit Breaker" Bill at the state level and presented a first of its kind article at Town Meeting. The article, which passed at Town Meeting, allows for the filing of enabling legislation, under a home rule petition, which would allow the Town to expand the Birmingham Bill for qualified seniors if the state income tax credit proves insufficient in capping the property tax at ten percent of the income.

The COA continues to mail *The Wayland Senior* to every senior household in town. It continues to be a great marketing tool and has drawn many new seniors to COA programs and services.

The COA successfully obtained a grant to support the Wayland Golden Tones. The Golden Tones are a senior choral group who meet and rehearse weekly at the Senior Center. They performed sixty times this year at local senior centers, churches, housing sites, nursing homes and assisted living facilities.

The COA worked with the Y2K Committee to provide pertinent Y2K and severe weather information for seniors via informational meetings, newspaper articles and displays. The COA also generated a Y2K telephone list for seniors who wished to be called on the first day of the year to be sure that they were well.

The COA participated in "Make A Difference Day" and presented an intergenerational panel at the Wayland Library who talked about their collective volunteer experiences. The COA hosted a "Memories of the Millennium" Celebration the last week of 1999. It was a full scale, once in a lifetime party where seniors shared stories and song of the past century with the assistance of emcees Bruce Schwaegler and Jack Agnew.

Challenges

The COA dealt with some very serious and timely issues this year with particular emphasis on the passage of the Property Tax Relief article at Town Meeting. In addressing the challenge of how to reach more and younger seniors, the COA developed two brochures. One brochure was a general brochure on the COA and the other which was called an "outreach" brochure was geared to marketing the senior center to younger seniors and baby boomers. The coordination of activities and priority items by the COA co-directors was smoothly and proficiently accomplished.

Goals for FY '01

- Study the transportation needs of Wayland seniors and explore other possibilities including the purchase and implementation of a transportation system run through the Council on Aging.
- Continue to play a leadership role in the Property Tax Relief Committee and work with the Selectmen towards implementation of the home rule petition

needed to pass enabling legislation to match property tax relief for eligible seniors as was given in the Birmingham Bill.

- Continue the successful operation of the Property Tax Work-Off Program, evaluate its effectiveness, and make necessary changes.
- Explore the prescription drug crisis for seniors and inform and educate seniors about all programs available to them including the Senior Pharmacy Program and the Pharmacy Plus Program.
- Increase visibility of the Senior Center and its services: One method will be to continue mailing the COA newsletter regularly to all senior households.
- Explore independent grant possibilities including Title III-F funds from the Area Agency on Aging to fund additional programs for seniors.

Special Recognition

Recognizing the significant work of our volunteers is an important function of the COA. Outstanding this year was Board member Geoffrey Smith who took a leadership role in drafting and passage of a senior property tax relief article at Town Meeting.

WAYLAND CHARITABLE COMMITTEE

The Committee provides short-term, emergency help to people who have lived in Wayland for at least one year. Payment is made directly to vendors or the suppliers of services. Cash is not given to applicants. Assistance has been provided for utilities, medicine, food, rent, clothing, medical service, special dietary needs, and special transportation connected with medical needs.

During FY'00 the Committee provided a total of \$ 10,531 in assistance to nineteen applicants.

The Wayland Charitable Committee reports to the Commissioners of Trust Funds. The Committee's work is funded through a bequest from Suzanne A. Leavitt, which has been supplemented by gifts from Wayland residents.

VETERANS' AGENT

The Veterans' Agent is responsible for the administration of assistance to eligible Armed Service Veterans, their spouses, and dependents pursuant to the provisions of MGL c.115.

During FY00 only modest sums were expended in direct assistance to one eligible veteran which will continue into FY01. It is anticipated that expenditures for FY01 year will be higher. Veterans are not getting any younger and as they age, their health and other needs will require greater assistance. In addition, as more veterans become informed of their benefits that they have earned, their needs will have to be met.

Memorial Day

Prior to Memorial Day, we placed flags and geranium plants at our local cemeteries for our deceased veterans. Our town will be reimbursed seventy-five percent for the cost of the flags by the Department of Veterans Services (DVS).

Veterans Day

To commemorate Veterans Day, Wayland High School had an all-school assembly honoring World War II veterans who left Wayland High before graduating to serve our country. Five high school diplomas were awarded to veterans from Wayland High School, who many years ago never received their diplomas. Two of which were

posthumous and were given to family members. A similar event is scheduled again in December and presently two veterans qualify.

Benefits Health and Information Fair

A Veterans Health and Information Fair was held in April in which five surrounding towns were invited. The purpose was to provide veterans and their family's information relative to benefits in which they are entitled. Representatives from the Veteran's Administration (VA) Office in Boston, the VA Hospitals and clinics in Boston, Bedford, Framingham, and the Massachusetts Department of Veterans Services were present providing assistance and enrollment in the VA Healthcare System. Blood pressure screenings, glucose, vision and memory screenings were conducted. In addition, low cost prescription drug information was distributed and several veterans stated that this program might save them over a thousand dollars per year. Fifty-one veterans attended in addition to their families and over half of the veterans were from Wayland.

Korean War 50th Anniversary Commemorative

The Veterans' office coordinated the activities and events of the Wayland Korean 50th Anniversary Commemorative Community in conjunction with the Public Ceremonies Committee. It is anticipated that we will double the required minimum events/programs by the years end.

Nursing Home Visitations

This past spring the Veterans' office visited each veteran confined in our two nursing homes in Wayland. Encouragement and a small token were given to the veterans expressing our appreciation for their sacrifices. Another visit is planned during the upcoming holiday season.

WAYLAND HOUSING AUTHORITY

The Wayland Housing Authority (WHA) was incorporated in 1970 under M.G.L. Chapter 121B as a public authority to provide safe and sanitary housing to the Town of Wayland. The WHA manages 56 units of state elderly/disabled public housing at Bent Park. The state income limits are as follows: one person, \$31,700; two persons, \$36,250. Wayland applicants can expect an average wait of 6 months. The Cochrane Village Apartments (CVA) is a fifty-six unit federal elderly/disabled public housing complex. The income limits are as follows: one person, \$22,950; two persons, \$26,200. Wayland applicants can expect an average wait of one year for placement. In both housing programs, there is no asset limitation, but the interest from all assets along with all other income cannot exceed the income limitations.

The WHA owns and manages 25 units of low-income family scattered site public housing. The income limits range from \$26,200 for a household of two to \$38,000 for a household of six. The WHA also administers 56 HUD Section 8 Rental Vouchers that provide a rent subsidy to qualified applicants for units that are owned and operated by private landlords. The WHA administers 25 Family self-sufficiency (FSS) Section 8 Vouchers designed to help families become self-supporting so they will no longer need public assistance.

In all housing programs, local preference for placement is given to those who live or work in Wayland. The elderly/disabled waiting list is open to applicants. Because of the large demand, the family conventional public housing and the Section 8 Voucher

program waiting lists are open to local residents only.

The WHA is developing an agency plan for the federal housing programs, which will describe the mission of the WHA and long-range goals, and objectives for achieving its mission.

The WHA is working on an affordable housing proposal for the recently town purchased 130 Plain Road site. The WHA will continue to work with the Town Center committee to pursue the public housing component of the town meeting proposal to purchase a portion of the Polaroid property.

HUD approved \$127,909 in capital improvement funds for preventative maintenance. Funds will be used to replace the roofs and windows at Cochituate Village Apartments. The state has granted \$253,399 in state modernization funds for Bent Park. These funds will be used for preventative maintenance to replace the roofs, casement windows, and hallway floors.

Charles Raskin was re-elected to serve on the WHA Board of Commissioners. The WHA welcomed Susan Weinstein who rejoined the Board. The WHA would like to recognize outgoing Commissioners Penny Lazarian and Timothy Sullivan for their service to the WHA and its residents.

The WHA is grateful to the Town of Wayland for its ongoing support of public housing.

YOUTH ADVISORY COMMITTEE

Wayland Youth Social Work (WYSW) provides five basic services to youth, families, and the community: counseling;

community education and prevention; consultation; information and referral; and crisis intervention. (After hours we refer people to Advocates Psychiatric Emergency Services in Framingham).

Counseling is the primary focus of the program. The staff provides consultation and counseling for children, adolescents, parents and families regarding parenting issues, communication problems and family conflicts as well as around such issues as stress management, substance abuse, the impact of family disruption, such as separation, divorce, illness and death. We also address issues of depression, suicide, anxiety, eating disorders, concerns about sexuality, physical or sexual abuse, and peer relationships. These services are supported by the Town budget and are provided at no cost to Wayland residents. All counseling is strictly confidential.

Prevention and community education are also central to our mission. One of our priorities is supporting parents in their efforts to raise healthy responsible children. This was the first year of our expanded parent education program. We provided 12 workshops or discussion groups and co-sponsored 2 programs with the PTOs. Consultation is provided to school personnel and others who work with children and teenagers. Paul Neustadt continues to participate in the Wayland Interfaith Youth Collaborative whose goal is to increase collaboration among religious youth educators and leaders in addressing issues facing teenagers in Wayland.

WYSW provides two programs in collaboration with the Wayland Police Department. The Court Referred Community Service Program for teenagers offers adolescents the option to do their court-ordered community service through

WYSW. The Court Diversion program is designed to help youth avoid involvement with the criminal justice system. Both programs include the teenager's parents in an assessment of the issues related to the incident which got the student in trouble.

Through the Youth Employment Program, we match teenagers looking for work with community members seeking someone to do odd jobs. The Community Service Leadership Program involves high school students in planning and implementing community service projects. These include preparing and bringing meals to a homeless shelter, and helping out with a variety of community projects such as the Annual Fishing Derby.

Goals for the Wayland Youth Social Work Office this year include strengthening the Community Service Leadership Program and the After School Buddies Program at the high school, continuing to develop and expand the new parent education program, and maintaining the quality of the counseling services and other programs which are offered.

FAIR HOUSING COMMITTEE

The Fair Housing Committee is charged with facilitating equal access to housing regardless of race, color, age, sex, religion, national origin, sexual orientation, veteran status, disability, welfare status, or children. To do this, the Fair Housing Committee must analyze the community and develop a plan to eliminate any barriers that may exist that hinder equal access to and the choice of housing. The committee is directly responsible to the Board of Selectmen and the Massachusetts Commission Against Discrimination (MCAD). It must adhere to guidelines set forth by MCAD to avoid jeopardizing Wayland's applications for

state grants. Complaints about housing discrimination may be made to the Fair Housing Committee through the Fair Housing Officer, Karen Woronicz. There have been no complaints in recent years.

HOUSING PARTNERSHIP

The Wayland Housing Partnership was created to assist in the development of affordable housing. The Partnership works with developers to include affordable housing in their developmental plans. In recent years, the Housing Partnership has worked only with developers on Town initiated projects; no outside developer has initiated a project that would require the involvement of the Partnership.

SOUTH MIDDLESEX OPPORTUNITY COUNCIL

South Middlesex Opportunity Council, Inc. (SMOC) is a not-for-profit corporation providing social services, housing development and job training for 10 towns in the Metrowest region. As one of the towns in SMOC's service area, Wayland is able to appoint one representative to a 30-member board of directors. Nine of the other directors are selected from the other towns in the region; ten directors are selected from the groups served by SMOC; and the remaining ten are selected from the public at large, various community organizations and businesses.

The following list describes SMOC's major programs and services and the Wayland residents served during the past year.

Elderly Nutrition Program provided Wayland senior citizens with 812 meals and congregate mealsite at the Wayland Senior

Center. SMOC also delivered 4,953 meals to Wayland's homebound elders.

Metrowest Helpline, a general information and referral service, responded to 1 call from a Wayland resident. The call was for medical information.

Women's Protective Services facilitates Teen Violence Awareness Program at Wayland High School as well as Violence Awareness Week and other similar programs.

Services for Education and Employment, which assists people with severe mental disabilities in obtaining and maintaining competitive employment, serviced 4 Wayland clients.

Fuel Assistance served 27 Wayland households.

SMOC Behavioral Health Services provided mental health and substance abuse services to 9 Wayland residents.

Weatherization/Energy Conservation Program served 146 Wayland residents.

Rental Assistance Program provides rental assistance in the form of Section 8 certificates; several Wayland residents have been referred to the program.

In the addition to the above, several Wayland residents have donated time, services and/or money to SMOC programs, including Metrowest Harvest (Food Rescue); Framingham Resource Center Holiday Drive; and Womankind Education and Resource Center.

SENIOR PROPERTY TAX RELIEF COMMITTEE

Regular meetings were held during the year, and there was no change in the membership of the committee. Present members are Joan Clifford, Steve Colella, Madeline Foley, Bob Hatton, Mitchell Marcus, Lillian Mills, Patricia Nelson and Geoff Smith.

With the passage in 1999 of the "Circuit Breaker" bill, Sections 80-81, Chapter 127 of the Acts of 1999, to provide State income tax credit to certain eligible senior households. While this provides useful relief, the average property tax assessed for many Wayland senior households will still range above 30% of their income.

The Committee therefore initiated efforts in this period to provide additional relief in the form of matching Town funded property tax rebates for certain senior households. The eligibility and benefit criteria would be identical to those adopted in the State legislation. To this end, an article was prepared for the April 2000 town meeting seeking approval to approach the State for enabling legislation. The article was reviewed by the Finance Committee, and included in the Warrant for the Town Meeting by the Selectmen. It was passed by unanimous vote.

Subsequently, Wayland's member of the House of Representatives submitted this article as a Home Rule Petition (House Bill H159). It passed and was signed into law. It is anticipated that rebates will be available under this program for taxes paid in Calendar Year 2001.

During the year, the committee actively supported a town meeting article to acquire the Raytheon property as a site for the development of moderately-priced senior

housing in the town. This article was passed at the April Town meeting. It is hoped that plans can also be developed for this property that would enhance the convenience, utility and appearance of the town center. Such developments would be of benefit not only for Seniors, but also for the community at-large.

CULTURAL COUNCIL

The Cultural Council is a subsidiary of the Massachusetts Cultural Council. It is represented by citizens of Wayland. Its primary goal is the proliferation of art and music programs within the town by allocating funds originating from the Massachusetts Arts Lottery.

Individuals and organizations that received grants for last year include:

- Gideon Freudmann, "Cello Bop", a three-part cello performance and master class, \$500;
- Nancy W. Vogel, "Performing Picasso", an after school enrichment program, \$500;
- Project Concern, A hip-hop dance performance by youth, \$477;
- Wayland Diversity Network, a concert featuring non-European musical traditions, \$500;
- Wayland Golden Tones, a multi-generational family concert by the senior citizens chorus, \$200;
- Wayland Public Library, two performances for families, \$500;
- Wayland Public Library, a lecture/discussion series on three of Shakespeare's plays, \$425;
- Total funds allocated for administration, \$175;
- Total approved for Wayland Cultural Council, \$3,327.

TOWN OF WAYLAND
SPECIAL TOWN MEETING NOVEMBER 17, 1999

RETURN OF SERVICE

MIDDLESEX, s.s.

NOVEMBER 2, 1999

I, Sandra O'Brien, duly qualified Constable of the Town of Wayland, do hereby affirm and certify that I have posted the specimen of the Warrant for the Special Town Meeting to be held on Wednesday, November 17, 1999, by my posting copies thereof at the Town Building, Cochituate Post Office, Wayland Library and the Happy Hollow School, by posting fourteen (14) days at least before the date appointed for the posting of the Special Town Meeting. Posting was done November 2, 1999.

VOTES ENACTED:

November 17, 1999 AT THE WAYLAND HIGH SCHOOL FIELD HOUSE

C. PETER R. GOSSELS, MODERATOR:

Pursuant to the Warrant dated November 1, 1999 signed by Susan Weinstein, Marcia P. Crowley, Mary M. Antes, Brian T. O'Herlihy and Susan W. Pope, Selectmen, served and return of service given by Sandra L. O'Brien, Constable of the Town, the inhabitants of the Town of Wayland qualified to vote at the Special Town Meeting met this day at Wayland High School Field House; and at 7:47 P.M. the Moderator called the Meeting to order, declared that a quorum was present, and the Meeting proceeded to transact the following business:

ERRATA: The errata sheet included the following pages of the Warrant:

Warrant Page Number

Page 4, Article 3

Under 1502.1: "and on the land comprising the portion of the so-called Massachusetts Bay Transit Authority (MBTA)..."

Should read: "and on the land comprising the portion of the so-called Massachusetts Bay Transit Authority, currently known as the Massachusetts Bay Transportation Authority (MBTA),..."

Page 5, Article 3

Top of page, third line should read:

"Except for the BECO towers, the highest point of any antenna support structure, or of any antenna or any component thereof, or attachment thereto, shall not exceed 10 feet above the lesser of the pre-existing significant tree canopy elevation, or the proposed post-construction significant tree canopy elevation, as defined in §198-1503.2.4.2. below..."

Page 6, Article 4:

Under "Arguments in Favor:" change IPOD to CIPOD.

Page 7, Article 5:

In 5th paragraph (2), change "Article 7, §198-1701.1.1." to "Article 7, §198-701.1.1."

Page 8, Article 5:

Last sentence, change "Also, not that the project..." to "Also, note that the project..."

Page 10, Article 5:

Under "Recommendation: The Finance Committee recommends approval. Vote: Unanimous", change "Vote: Unanimous" to "Vote: 5-0-1".

Page 25:

Last line of paragraph: Change "100 signatures" to "200 signatures".

ARTICLE 1: HEAR REPORTS

Proposed by: Board of Selectmen

To determine whether the Town will vote to receive and act upon reports of Town officers, agents, trustees, commissioners, boards and committees.

MOTION:

Brian O'Herlihy moved and was duly seconded that the Town hear the reports of the Y2K Committee and the Route 30 Traffic Project Committee.

Route 30 Traffic Project Committee – Philip Pattison
Y2K Committee – Jim Van Sciver

VOTED: MOTION CARRIED

ARTICLE 2: AMEND PERSONNEL BY-LAWS

Proposed by: Personnel Board

To determine whether the Town will vote to amend the Code of the Town of Wayland, Chapter 43, PERSONNEL, and the Personnel Wage and Salary Classification Plan previously adopted by the Town by making the following additions, deletions, modifications thereto, and by establishing effective dates for such amendments.

Chapter 43 – PERSONNEL

(Note: New language is underlined, deleted language is [*italic and bracketed*]. Only articles that have been amended are included.

§ 43-19. Equal Employment opportunity.

The Town of Wayland is an equal opportunity employer. This means that it pledges that all candidates for positions and all officials and employees of the town's agencies will be treated equally in all actions affecting them. It also means that the town has a policy of nondiscrimination which guarantees that all applicants for employment and all employees are not to be discriminated against because of race, color, age, sex, religion, national origin, sexual orientation, veteran status, political affiliation, or handicap.

MOTION:

Cathy O'Brien moved and was duly seconded that the Town amend the Code of the Town of Wayland, Chapter 43, PERSONNEL, by making the following additions to §43-19 thereof:

The Town of Wayland is an equal opportunity employer. This means that it pledges that all candidates for positions and all officials and employees of the town's agencies will be treated equally in all actions affecting them. It also means that the town has a policy of nondiscrimination which guarantees that all applicants for employment and all employees are not to be discriminated against because of race, color, age, sex, religion, national origin, sexual orientation, veteran status, political affiliation, or handicap.

AMENDMENT TO MAIN MOTION:

Milton Bailey moved and was duly seconded to pass over the Article.

VOTED ON AMENDMENT TO MAIN MOTION: MOTION NOT CARRIED

VOTED ON MAIN MOTION: MOTION CARRIED

ARTICLE 3: AMEND ZONING BY-LAWS RE: WIRELESS COMMUNICATIONS SERVICES DISTRICT

Proposed by: Planning Board

To determine whether the Town will vote to amend Chapter 198, Zoning, of the Code of the Town of Wayland by:

1.) adding the following provisions to Article 15, Wireless Communications Services District, §198-1502.1 and §198-1503.2.4, respectively (underlining denotes added text):

198-1502. Location

1502.1. The Wireless Communications Services District shall be located on land owned by the Town of Wayland known as the old landfill site (as shown in the Atlas of the Town of Wayland, Massachusetts, 1996, on Plates 22 and 23, Parcels 22-001 and 22-002), and known as the new landfill site (as shown in the Atlas of the Town of Wayland, Massachusetts, 1996, on Plates 17, 21, and 22 inclusive, Parcels 17-018, 21-010A, 21-012A, 21-012B, 21-012C, 21-012D, 21-012E, 21-012F, 21-012G, 22-003, 22-004, 22-006, and 22-007); and on the land comprising the portion of the so-called Massachusetts Bay Transit Authority, currently known as the Massachusetts Bay Transportation Authority (MBTA), right-of-way from its boundary with the southerly sideline of Boston Post Road (Route 20) westerly to its western-most boundary with the Town of Sudbury (as shown in the Atlas of the Town of Wayland, Massachusetts, 1996, on Plates 22, 26, and 27, inclusive and as shown on the plan entitled "Town of

Wayland Wireless Communications Services District Special Town Meeting – November 17, 1999”, dated September 16, 1999, prepared by the Town of Wayland Survey Department, a copy of which plan is on file in the Office of the Town Clerk).; and

198-1503. Use Restrictions

1503.2.4. Any wireless communications facility erected in the portion of the Wireless Communications Services District comprising the portion of so-called MBTA right-of-way located between its western-most boundary with the Town of Sudbury and its boundary with the southerly sideline of Route 20 shall be mounted on and attached to one of the Boston Edison Company (BECO) electric transmission towers located therein numbered 94 through 102, inclusive, except for structures which are accessory to such wireless communications facilities. Except for the BECO towers, the highest point of any antenna support structure, or of any antenna or any component thereof, or attachment thereto, shall not exceed 10 feet above the lesser of the pre-existing significant tree canopy elevation, or the proposed post-construction significant tree canopy elevation, as defined in §198-1503.2.4.2. below.;

2.) Adding the following provision to Article 3, Establishment of Districts, §198-302. Overlay Districts:

302.1.8. A Wireless Communications Services District that includes the land owned by the Town of Wayland known as the old landfill site (as shown in the Atlas of the Town of Wayland, Massachusetts, 1996, on Plates 22 and 23, Parcels 22-001 and 22-002), and known as the new landfill site (as shown in the Atlas of the Town of Wayland, Massachusetts, 1996, on Plates 17, 21, and 22 inclusive, Parcels 17-018, 21-010A, 21-012A, 21-012B, 21-012C, 21-012D, 21-012E, 21-012F, 21-012G, 22-003, 22-004, 22-006, and 22-007); and the land comprising the portion of the so-called Massachusetts Bay Transit Authority, currently known as Massachusetts Bay Transportation Authority (MBTA), right-of-way from its boundary with the southerly sideline of Boston Post Road (Route 20) westerly to its western-most boundary with the Town of Sudbury (as shown in the Atlas of the Town of Wayland, Massachusetts, 1996, on Plates 22, 26, and 27 inclusive and as shown on the plan entitled “Town of Wayland Wireless Communications Services District Special Town Meeting – November 17, 1999”, dated September 16, 1999, prepared by the Town of Wayland Survey Department, a copy of which plan is on file in the Office of the Town Clerk).; and

3.) by amending the Zoning Map referenced in Article 3, Establishment of Districts, §198-301.2, by adding thereto and showing thereon said Wireless Communications Services District.

MOTION:

Gretchen Schuler moved and was duly seconded that the Town amend Chapter 198, Zoning, of the Code of the Town of Wayland by: (underlining denotes added text):

1) adding the following provisions to Article 15, Wireless Communications Services District, §198-1502.1 and §198-1503.2.4, respectively:

198-1502. Location

1502.1. The Wireless Communications Services District shall be located on land owned by the Town of Wayland known as the old landfill site (as shown in the Atlas of the Town of Wayland, Massachusetts, 1996, on Plates 22 and 23, Parcels 22-001 and 22-002), and known as the new landfill site (as shown in the Atlas of the Town of Wayland, Massachusetts, 1996, on Plates 17, 21, and 22 inclusive, Parcels 17-

018, 21-010A, 21-012A, 21-012B, 21-012C, 21-012D, 21-012E, 21-012F, 21-012G, 22-003, 22-004, 22-006, and 22-007); and on the land comprising the portion of the so-called Massachusetts Bay Transit Authority, currently known as Massachusetts Bay Transportation Authority (MBTA), right-of-way from its boundary with the southerly sideline of Boston Post Road (Route 20), westerly to its western-most boundary with the Town of Sudbury as shown in the Atlas of the Town of Wayland, Massachusetts, 1996, on Plates 22, 26, and 27, inclusive and as shown on the plan entitled "Town of Wayland Wireless Communications Services District Special Town Meeting – November 17, 1999", dated September 16, 1999, prepared by the Town of Wayland Survey Department, a copy of which plan is on file in the Office of the Town Clerk.; and

198-1503. Use Restrictions

1503.2.4. Any wireless communications facility erected in the portion of the Wireless Communications Services District comprising the portion of so-called MBTA right-of-way located between its western-most boundary with the Town of Sudbury and its boundary with the southerly sideline of Route 20, as described in Section 198-1502.1 of this Zoning Bylaw, shall be mounted on and attached to one of the Boston Edison Company (BECO) electric transmission towers located therein numbered 94 through 102, inclusive, except for structures which are accessory to such wireless communications facilities. Except for the BECO towers, the highest point of any antenna support structure, or of any antenna or any component thereof, or attachment thereto, shall not exceed 10 feet above the lesser of the pre-existing significant tree canopy elevation, or the proposed post-construction significant tree canopy elevation, as defined in §198-1503.2.4.2. below.;

2.) Adding the following provision to Article 3, Establishment of Districts, §198-302. Overlay Districts:

302.1.8. A Wireless Communications Services District that includes the land owned by the Town of Wayland known as the old landfill site as shown in the Atlas of the Town of Wayland, Massachusetts, 1996, on Plates 22 and 23, Parcels 22-001 and 22-002, and known as the new landfill site as shown in the Atlas of the Town of Wayland, Massachusetts, 1996, on Plates 17, 21, and 22 inclusive, Parcels 17-018, 21-010A, 21-012A, 21-012B, 21-012C, 21-012D, 21-012E, 21-012F, 21-012G, 22-003, 22-004, 22-006, and 22-007; and the land comprising the portion of the so-called Massachusetts Bay Transit Authority, currently known as Massachusetts Bay Transportation Authority (MBTA), right-of-way from its boundary with the southerly sideline of Boston Post Road (Route 20) westerly to its western-most boundary with the Town of Sudbury as shown in the Atlas of the Town of Wayland, Massachusetts, 1996, on Plates 22, 26, and 27 inclusive and as shown on the plan entitled "Town of Wayland Wireless Communications Services District Special Town Meeting – November 17, 1999", dated September 16, 1999, prepared by the Town of Wayland Survey Department, a copy of which plan is on file in the Office of the Town Clerk.; and

3.) by amending the Zoning Map referenced in Article 3, Establishment of Districts, §198-301.2, by adding thereto and showing thereon said Wireless Communications Services District.

PLANNING BOARD REPORT: Gretchen Schuler

The Planning Board held its public hearing as required by law on November 16, 1999.

The purpose of Warrant Article 3 is to add new language to the current wireless communications bylaw that better describes the locations where wireless communications facilities may be constructed and

operated. The new language simply clarifies the bylaw and does not conceptually or substantively change the bylaw adopted by the Town in May 1999. The Attorney General in rejecting this portion of the law simply asked for a more detailed description of the allowed locations. Voting for this article is a reaffirmation of the nearly unanimous wireless bylaw vote of May 1999. It in no way changes the meaning of the bylaw.

The added language to Section 198-1502. Location which is "currently known as the Massachusetts Bay Transportation Authority (MBTA)" accurately states the legal name of the MBTA but retains the language included in the warrant article because "Massachusetts Bay Transit Authority" is the name on Wayland's Assessors Maps.

The added language to Section 198-1503. Use Restrictions names the specific plan that locates the towers referred to in this section.

The Planning Board has not received any negative input or correspondence.

The Planning Board unanimously supports passage of this article.

<u>VOTED:</u>	1 st VOICE VOTE:	SCATTERING OF NOES
	2 nd VOICE VOTE:	UNANIMOUSLY IN FAVOR

ARTICLE 4: AMEND ARTICLE 22 OF THE ZONING BY-LAWS – COCHITUATE INTERIM PLANNING OVERLAY DISTRICT

Proposed by: Planning Board

To determine whether the Town will vote to amend Chapter 198, Zoning, of the Code of the Town of Wayland, by making the deletions (indicated in ~~striketrough lettering~~) and insertions (indicated in underlined lettering) indicated in the following paragraph:

ARTICLE 22
Cochituate Interim Planning Overlay District
[Added April 30, 1997 Special Town Meeting by Article 7]

§198-2207. Time Limitation

2207.1. The provisions of this Article 22 shall expire on ~~January 1, 2000~~ June 1, 2001; provided, however, that by vote of the Town Meeting before said date, the provisions of this Article 22 may be extended for an additional three years to continue municipal comprehensive planning studies necessary to promote orderly growth in the CIPOD. In the event that such action is taken by Town Meeting prior to ~~January 1, 2000~~ June 1, 2001, these provisions shall not be construed to have lapsed on such date.

MOTION:
Joseph McGrail moved and was duly seconded that the Town amend Chapter 198, Zoning, of the Code of the Town of Wayland, by making the following deletions (indicated in ~~striketrough lettering~~) and insertions (indicated in underlined lettering):

§198-2207. Time Limitation

2207.1. The provisions of this Article 22 shall expire on ~~January 1, 2000~~ June 1, 2001; provided, however, that by vote of the Town Meeting before said date, the provisions of this Article 22 may be extended for an additional three years to continue municipal comprehensive planning studies necessary to promote orderly growth in the CIPOD. In the event that such action is taken by Town Meeting prior to ~~January 1, 2000~~ June 1, 2001, these provisions shall not be construed to have lapsed on such date.

PLANNING BOARD REPORT: Gretchen Schuler

The Planning Board voted 5-0 to recommend the approval of this article.

The Planning Board held its public hearing as required by law on November 16, 1999.

Article 4 extends the time for the completion of studies and the thorough review of policy and/or bylaw options with respect to future growth and land use in the Cochoituate Interim Planning Overlay District Bylaw ("CIPOD") area. The current CIPOD Bylaw is set to expire on January 1, 2000 and Article 4, if passed, would keep the CIPOD in place until June 1, 2001. The June 1, 2001 date was chosen in order to require closure on the consideration of possible bylaw amendments prior to or during the 2001 Annual Town Meeting.

The Planning Board voted unanimously to seek a bylaw amendment extending the CIPOD for several reasons: chief among these are:

- The Planning Board has spent an inordinate amount of time in the last one-half years on wireless communications bylaws (and attendant issues). As a result, the Board was unable to devote the time necessary to fully evaluate CIPOD planning issues.
- The town was without a Town Planner during a critical period in 1999.
- The new Town Planner, Edward Pimentel, joined the town in August of this year. In the time since, he has been required to become familiar with a wide range of one-time and ongoing planning issues important to the town. Mr. Pimentel was heavily involved in the process that led to the passage and the drafting of a Village Zoning Bylaw in North Kingston, Rhode Island.

The input received by the Board during the public hearing on the article was mixed. Those opposed offered similar arguments against the District as those offered at the time of the CIPOD's 1997 passage. In particular, some commented that the CIPOD imposes hardships on business property owners in the CIPOD area. Those in favor stated that it was reasonable to give more time to complete the examination of planning options begun with the passage of the CIPOD in 1997.

The Board recommends passage of the Article.

VOTED: 1st VOICE VOTE: UNDECIDED
STANDING COUNT BY MODERATOR: UNDECIDED

STANDING COUNTED VOTE:

IN FAVOR: 385

OPPOSED: 128 MOTION CARRIED BY 2/3 MAJORITY

TELLERS:

Anna Laura Rosow	15 Marshall Ter
Liz Stevens	9 Gage Rd
Regina Snow Mandl	90 Glezen Ln
Susan Koffman	204 Boston Post Rd East
Kelt Naylor	21 French Ave
Chris Devany	71 Moore Rd
William Murakami	24 Red Barn Rd
Robert Shlifer	2 Fox Hollow

ARTICLE 5: AMEND ZONING BY-LAWS RE: PUBLIC SAFETY BUILDINGS
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Proposed by: Board of Selectmen

To determine whether the Town will vote to amend Chapter 198 of the Code of the Town of Wayland (Zoning By-Law) by: (1) adding to Article 17 thereof relative to Floodplain, Federal Flood Protection and Watershed Protection Districts the following new paragraphs (underlining denotes added text):

1701.7 Land, buildings and structures used for municipal police and/or municipal fire purposes are exempt from the provisions of this §198-1701.;

1702.3 Land, buildings and structures used for municipal police and/or municipal fire purposes are exempt from the provisions of this §198-1702.; and

1703.9 Land, buildings and structures used for municipal police and/or municipal fire purposes are exempt from the provisions of this §198-1703.; and

(2) by adding to Article 7, Section §198-701.1.1. thereof the following new exemptions and limitations:

701.1.1. The limit of height of all buildings in Single Residence Districts shall comply with §198-801 Table of Dimensional Requirements, except that schools, municipal police stations, municipal fire stations, and, on lots of five acres and over, dwellings may be three stories high, but shall not exceed the maximum allowed heights for buildings and structures set forth in §198-801 Table of Dimensional Requirements, except for municipal police stations and municipal fire stations, which shall not exceed forty feet in height.

MOTION:

Susan Weinstein moved and was duly seconded that the Town amend Chapter 198 of the Code of the Town of Wayland (Zoning Bylaw) by adding to Article 7, Section 198-701.1.1. thereof the following new exemptions and limitations: (underling denotes added text):

701.1.1. The limit of height of all buildings in Single Residence Districts shall comply with §198-801 Table of Dimensional Requirements, except that schools, municipal police stations, municipal fire

stations, and, on lots of five acres and over, dwellings may be three stories high, but shall not exceed the maximum allowed heights for buildings and structures set forth in §198-801 Table of Dimensional Requirements, except for municipal police stations and municipal fire stations, which shall not exceed forty feet in height.

PLANNING BOARD REPORT: George Ives

The Planning Board voted 5-0 to recommend against the approval of this article.

The Planning Board held its public hearing as required by law on November 16, 1999.

Section 198-1701.1.1 of the Town's Zoning Bylaw currently limits the height of all buildings located in Single Residence Districts to thirty-five feet. Article 5 proposes to extend this height limitation to forty feet for municipal police and fire stations only.

Once the Town completed the building design process, a height variance was sought from the Zoning Board of Appeals to allow the building to exceed thirty-five feet. The ZBA granted the variance in August of 1999. That decision has been appealed. As a result of this appeal, and in the absence of a zoning bylaw amendment, it is likely that a judge will make a ruling or decision that will ultimately decide the height of Wayland's Public Safety Building. The judge, unfortunately, will not be guided by the same broad set of consideration that the various town boards, commissions, and officials took into account in approving the building design. Rather, the case will likely be decided on narrow legal principles that may result in a decision that is not in the best interests of the town.

In addition, the proposed height of the public safety building is consistent with the height of neighboring buildings such as the Unitarian Church and the Town Library. While the proposed height of the building exceeds domestic scale, it is in character with other public buildings in the area. The Board supports this exemption as it is related to scale and character and believes that a 40 foot height limitation is appropriate for municipal police and fire buildings in Wayland. The Board also determined that the public process to date allowed for adequate consideration of these issues.

Article 5 further proposes to exempt public safety buildings in Wayland from the provisions of the Floodplain and Watershed Protection Districts Bylaws. The Board opposes these bylaw amendments due to the sensitive natural resource protection function of these bylaws.

Significant public input was received by the town relative to the public safety building project throughout the design and approval processes. In light of this, and in the interest of the town continuing to control its own destiny with respect to this important project, the Planning Board supports the section of Article 5 that pertains to the exemption from the height limitation. With respect to the proposed exemptions to the Floodplain and Watershed Protection Districts requirements, the Board has determined that the special permit process required in these districts is important and necessary.

In summary, as currently written, the Planning Board recommends against the passage of Article 5. However, the Planning Board would support the passage of an article that extended the height limitation for public safety buildings to 40 feet.

INCIDENTAL MOTION:

Patricia Abramson moved and was duly seconded that all main motions under Article 5, as well as whether to reconsider Article 5, be voted by secret ballot.

MOTION TO TERMINATE DEBATE ON INCIDENTAL MOTION:

Perry Smoot moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE: UNANIMOUSLY IN FAVOR

VOTED ON INCIDENTAL MOTION: MOTION NOT CARRIED

MOTION TO TERMINATE DEBATE ON MAIN MOTION:

Perry Smoot moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE: MOTION CARRIED BY 2/3 MAJORITY

VOTED ON MAIN MOTION:

1st VOICE VOTE: MODERATOR RULED MOTION NOT CARRIED

7 VOTERS QUESTIONED THE VOTE

STANDING COUNTED VOTE:

IN FAVOR: 283

OPPOSED: 307 MOTION NOT CARRIED

TELLERS:

Robert Shlifer	2 Fox Hollow
Ann Baker	3 Waltham Rd
Susan Koffman	204 Boston Post Rd East
Chris Devany	71 Moore Rd
Kelt Naylor	21 French Ave
Liz Stevens	9 Gage Rd
Anna Laura Rosow	15 Marshall Ter
William Murakami	24 Red Barn Rd

PRIVILEGED MOTION:

Lisa Schimmel moved and was duly seconded that the time of adjournment be extended until 11:30 P.M.

VOTED: MOTION CARRIED

ARTICLE 6: AMEND CHAPTER 190 WATER, ARTICLE I RESTRICTIONS ON USE, SECTION 190-9

Proposed by: Board of Water Commissioners

To determine whether the Town will vote to amend Chapter 190, Section 190-9 of the Code of the Town of Wayland by adding thereto the following:

§190-6.1. Exemptions.

After a declaration of a state of water supply conservation, the Town, through its Board of Water Commissioners, may fully or partially exempt certain water users from the restrictions imposed. Exemptions shall only be granted after a determination by a majority vote of the Board of Water Commissioners that the following conditions exist:

- a) that the water restriction imposes a hardship, financial or otherwise, on the water user seeking an exemption which is more severe than the hardship imposed upon water customers in general; and
- b) the exemption may be granted without a substantial detriment to the water system.

Delete Section 190-9 below:

§190-9. Violations and penalties

Any person violating this article shall be subject to a fine in the amount of \$100 for the first violation and \$100 for each subsequent violation. Fines shall be recovered by indictment or on complaint before the District Court or by non-criminal disposition in accordance with Massachusetts General Laws Chapter 40, Section 21D. The enforcing person shall be the Water Superintendent or his/her designee. Each day of violation shall constitute a separate offense.

Replace it with:

§190-9. Violations and penalties

Any person violating this article shall be subject to the following:

First Offense: Written reprimand by Water Superintendent or the Board of Water Commissioners. Written reprimand shall include a copy of this article, Chapter 190.

Second Offense: A fine in the amount of \$100.00 and written notification by certified and regular mail that an additional violation may result in a termination of water service and a charge to reconnect water service as set forth below. Actual proof of receipt of this notice is not required.

Third and Each Subsequent Offense: Notice of termination of water services in no less than seven days shall be served upon the water customer by a duly appointed constable for the Town of Wayland. The notice shall be served to the water customer in hand or left at the address given for billing purposes and mailed to that address. Notice shall include a statement that the water customer may appeal a decision to terminate water services by requesting a hearing before the Board of Water Commissioners. Water service may be terminated seven days after receipt of the notice to terminate or after a majority vote of the Board of Water Commissioners if the water customer has requested a hearing. Receipt of the notice shall be presumed to be three days after the notice is mailed or the day of in hand service. After water service has been terminated, a reconnection fee of \$275 during normal business hours, or reconnection fee of \$275 plus overtime fee of \$200 after normal working hours will be charged prior to renewing water service. Payment of the above must be made before reconnection. In lieu of terminating water services, the Board of Water Commissioners by a majority vote may assess a fine in the amount of \$200.00 for the third offense and each subsequent offense.

Fines shall be recovered by indictment or on complaint before the District Court or by non-criminal disposition in accordance with Massachusetts General Laws Chapter 40, Section 21D. After favorable disposition to the Town of Wayland, any outstanding unpaid fines shall be placed on the water customer's water bill. The enforcing person shall be the Water Superintendent or his/her designee. Each day of violation during the same calendar year shall constitute a separate offense.

MOTION:

W. Edward Lewis moved and was duly seconded that the Town amend Chapter 190 of the Code of the Town of Wayland as follows: (deletions are indicated in strikethrough lettering and additions are indicated in underlined lettering).

1) By adding the following paragraph to §190-6 thereof:

§190-6.1. Exemptions.

After a declaration of a state of water supply conservation, the Town, through its Board of Water Commissioners, may fully or partially exempt certain water users from the restrictions imposed. Exemptions shall only be granted after a determination by a majority vote of the Board of Water Commissioners that the following conditions exist:

- a) that the water restriction imposes a hardship, financial or otherwise, on the water user seeking an exemption which is more severe than the hardship imposed upon water customers in general; and
- b) the exemption may be granted without a substantial detriment to the water system; and

2) By deleting therefrom §190-9 in its entirety and inserting in place thereof the following new §190-9:
§190-9. Violations and penalties

Any person violating this article shall be subject to the following:

First Offense: Written reprimand by Water Superintendent or the Board of Water Commissioners. Written reprimand shall include a copy of this article, Chapter 190.

Second Offense: A fine in the amount of \$100.00 and written notification by certified and regular mail that an additional violation may result in a termination of water service and a charge to reconnect water service as set forth below. Actual proof of receipt of this notice is not required.

Third and Each Subsequent Offense: Notice of termination of water services in no less than seven days shall be served upon the water customer by a duly appointed constable for the Town of Wayland. The notice shall be served to the water customer in hand or left at the address given for billing purposes and mailed to that address. Notice shall include a statement that the water customer may appeal a decision to terminate water services by requesting a hearing before the Board of Water Commissioners. Water service may be terminated seven days after receipt of the notice to terminate or after a majority vote of the Board of Water Commissioners if the water customer has requested a hearing. Receipt of the notice shall be presumed to be three days after the notice is mailed or the day of in hand service. After water service has been terminated, a reconnection fee of \$275 during normal business hours, or reconnection fee of \$275 plus overtime fee of \$200 after normal working hours will be charged prior to renewing water service. Payment of the above must be made before reconnection. In lieu of terminating water services, the Board of Water Commissioners by a majority vote may assess a fine in the amount of \$200.00 for the third offense and each subsequent offense.

Fines shall be recovered by indictment or on complaint before the District Court or by non-criminal disposition in accordance with Massachusetts General Laws Chapter 40, Section 21D. After favorable disposition to the Town of Wayland, any outstanding unpaid fines shall be placed on the water

customer's water bill. The enforcing person shall be the Water Superintendent or his/her designee. Each day of violation during the same calendar year shall constitute a separate offense.

VOTED: MOTION CARRIED

ARTICLE 7: SELL LAND ON STONEBRIDGE ROAD

Proposed by: Board of Selectmen/Conservation Commission

To determine whether the Town will vote to (a) instruct the Conservation Commission, with the approval of Town Counsel as to form, to transfer the care, custody, management and control of the parcels of land bordering on the south side of Stonebridge Road and containing in the aggregate approximately 0.43 acres, together with all of the Town's right, title and interest in and to the portion of the way known as River Terrace abutting said parcels of land, and described in a deed from Edward John Connolly dated October 4, 1976 and recorded with the Middlesex South Registry of Deeds in Book 13071, Page 239, to the Board of Selectmen for the purpose of conveying and selling said parcels of land to the United States Department of the Interior Fish and Wildlife Service; and (b) authorize the Board of Selectmen, with the approval of Town Counsel as to form, to convey and sell said parcels of land to the United States Department of the Interior Fish and Wildlife Service; and (c) authorize the Conservation Commission, through the Town's representatives in the General Court of the Commonwealth of Massachusetts, to petition the General Court of the Commonwealth of Massachusetts to enact a special act pursuant to Article XCVII of the Articles of Amendment to the Massachusetts Constitution to authorize the disposition of said parcels of land.

MOTION:

Mary Antes moved and was duly seconded that the Town vote to (a) instruct the Conservation Commission, with the approval of Town Counsel as to form, to transfer the care, custody, management and control of the parcels of land bordering on the south side of Stonebridge Road, as in the words of the Article with one exception. Insert after the words "with the approval of Town Counsel as to form, to convey" the words "and sell the fee or any lesser interest in..."

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 8: TRANSFER AND CONVEY LAND AT 130 PLAIN ROAD

Proposed by: Board of Selectmen

Estimated Cost: \$1.00

To determine whether the Town will vote to (a) instruct the Board of Selectmen, with the approval of Town Counsel as to form, to transfer the care, custody, management, and control of the parcel of land, with the improvements thereon, known and numbered as 130 Plain Road, Wayland, Massachusetts, containing 4.6 acres, more or less, and described in a deed from Sudbury Valley Trustees, Inc. to the Town of Wayland dated August 26, 1999, and recorded with the Middlesex South Registry of Deeds on August 26, 1999, as Instrument No. 597, to the Board of Selectmen for the purpose of conveying said property to the Wayland Housing Authority for low-income family or affordable housing purposes; and (b) authorize the Board of Selectmen, with the approval of Town Counsel as to form, to transfer, convey and sell to the Wayland Housing Authority, for nominal consideration, all or any portion of the above-described property for low-income family or affordable housing purposes, subject to a conservation restriction and a trail easement on the portion of said parcel of land shown as "CONSERVATION

RESTRICTION 4.3 Acres±" on a plan entitled "Plan of Land in Wayland, Massachusetts prepared for the Conservation Commission (Smith Parcel)" dated October 21, 1999, prepared by the Town of Wayland Town Surveyor's Office, a copy of which plan is on file in the Office of the Town Clerk.

MOTION:

Mary Antes moved and was duly seconded that the Town transfer and convey land at 130 Plain Road as in the words of the Article.

VOTED: 1st VOICE VOTE: UNDECIDED
 2nd VOICE VOTE: UNDECIDED
 STANDING COUNT BY MODERATOR:
 IN FAVOR: 185
 OPPOSED: 5 MOTION CARRIED

ARTICLE 9: ADDITIONAL CONSTRUCTION FUNDS
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Proposed by: Wastewater Management District Commission Estimated Cost: \$50,000.00

To determine whether the Town will appropriate a sum of money to be expended by the Wayland Wastewater Management District Commission for the construction of wastewater management systems as defined in Section 3 of Chapter 461 of the Acts of 1996 pursuant to agreements between the Wayland Wastewater Management District Commission and property owners, including without limitation all costs thereof as defined in Section 1 of Chapter 29C of the Massachusetts General Laws; and to determine whether said appropriation shall be provided by taxation, by transfer from unappropriated funds in the General Fund, transfer of funds already appropriated for another purpose, by borrowing from the Massachusetts Water Pollution Abatement Trust, by borrowing under Massachusetts General Laws, Chapter 44, by grants received from the Federal Government or the Commonwealth or otherwise.

MOTION:

Christopher Woodcock moved and was duly seconded that the Town appropriate \$50,000.00 to be expended by the Wayland Wastewater Management District Commission for the construction of wastewater management systems as defined in Section 3 of Chapter 461 of the Acts of 1996 pursuant to agreements between the Wayland Wastewater Management District Commission and property owners, including without limitation all costs thereof as defined in Section 1 of Chapter 29C of the Massachusetts General Laws; and that to meet said appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$50,000.00 and issue bonds or notes thereof under Section 7(1) Chapter 44 of the General Laws, Section 7(f) of Chapter 461 of the Acts of 1996 and/or Chapter 29C of the General Laws; that such bonds or notes shall be general obligations of the Town unless the Treasurer, with the approval of the Board of Selectmen, determines that they should be issued as limited obligations and may be secured by local system revenues as defined in Section 1 of Chapter 29C; that the Treasurer with the approval of the Board of Selectmen is authorized to borrow all or a portion of such amount from the Massachusetts Water Pollution Abatement Trust established pursuant to Chapter 29C and in connection therewith to enter into a loan agreement and/or security agreement with the Trust and otherwise to contract with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the construction of said wastewater management systems or for financing thereof; and that the Wayland Wastewater Management District Commission or other appropriate local body or official is authorized to enter into a project regulatory agreement with the Department of Environmental Protection, to contract for any other federal or state aid available for the

project or the financing thereof, to expend all funds available for the project and to take any other action necessary for the construction of said wastewater management systems.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 10: PLAN AND DESIGN MASSASOIT PATH

Proposed by: Board of Road Commissioners

Estimated Cost: \$12,000.00

To determine whether the Town will vote to appropriate a sum of money to be expended by the Board of Road Commissioners for the planning and design of Massasoit Path; and to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by funds received as grants from the Commonwealth or the Federal Government, by borrowing, or otherwise.

MOTION:

Mark Santangelo moved and was duly seconded that the Town appropriate \$12,000.00 to be expended by the Board of Road Commissioners for the planning and design of Massasoit Path; and that said appropriation shall be provided by transferring \$12,000.00 from the Bradford Street Improvement Account.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 11: ACCEPT BRADFORD STREET, LODGE ROAD AND INDIAN ROAD AS TOWN WAYS
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Proposed by: Board of Road Commissioners

To determine whether the Town will vote to (a) accept Bradford Street, Lodge Road and Indian Road, as laid out by the Board of Road Commissioners, as Town ways; and (b) authorize the Board of Road Commissioners and the Board of Selectmen, with the approval of Town Counsel as to form, to acquire by purchase, gift, eminent domain or otherwise, highway purposes, the fee, or any lesser interests, including easements for drainage, slope, roadway, construction or otherwise in, on, over, under, across and through (i) Lodge Road, as laid out by the Board of Road Commissioners, and the easements, all as shown on a plan entitled "Existing Plan & Profile of Lodge Road Prepared for Proposed Betterment", dated April 4, 1999, prepared by the Town of Wayland Town Surveyor's Office; and (ii) Indian Road, as laid out by the Board of Road Commissioners, and the easements, all as shown on a plan entitled "Plan of Land in Wayland, Mass. Showing Indian Road and Massasoit Path", dated October 21, 1999, prepared by the Town of Wayland Town Surveyor's Office, a copy of which plans are on file in the Office of the Town Clerk.

MOTION:

Joseph Nolan moved and was duly seconded that the Town accept Bradford Street, Lodge Road, and Indian Road as Town ways as in the words of the Article.

VOTED: UNANIMOUSLY IN FAVOR

The Moderator recognized the video crew, Media One, and the sound crew:

Albie Cincotti
Andrew Robinson
Matt Travis
John Ricci
Alison White
Oren Novotny

The Meeting adjourned at 11:15 P.M. sine die.

Attendance: 637

CERTIFICATE OF APPROPRIATIONS
SPECIAL TOWN MEETING NOVEMBER 17, 1999

Article No.	Total Appropriation	From Tax Levy	From Free Cash	From Other Available Funds*	Borrowing	From Offset Receipts Enterprise or Revolving Funds (User Fees)	Date Passed
9	50,000.00				50,000.00		11/17/99
10	12,000.00			12,000.00			11/17/99
TOTALS	\$ 62,000.00			\$ 12,000.00	\$ 50,000.00		

CERTIFICATE OF APPROPRIATIONS
SPECIAL TOWN MEETING NOVEMBER 17, 1999

[illegible]

TOWN OF WAYLAND
ANNUAL TOWN MEETING 2000

DATE:

Thursday,	April 27, 2000
Monday,	May 1, 2000
Wednesday,	May 3, 2000
Thursday,	May 4, 2000
Monday,	May 8, 2000

ARTICLES DISPOSED OF:

1, 2, 3, 4, 5, 6,
7 through 24
25 through 32
33 through 37
38 through 51, reconsider 4, 6, 28

RETURN OF SERVICE

MIDDLESEX, s.s.

APRIL 11, 2000

I, Sandra O'Brien, duly qualified Constable of the Town of Wayland, do hereby affirm and certify that I have posted the specimen of the Official Ballot for the Annual Town Election to be held on Tuesday, April 25, 2000, together with the Warrant for the Annual Town Meeting to be held on Thursday, April 27, 2000, by my posting copies thereof at the Town Building, Cochituate Post Office, Wayland Library and the Happy Hollow School, by posting seven (7) days at least before the date appointed for the posting of the Ballot and the Annual Town Meeting Warrant. Posting was done April 11, 2000.

VOTES ENACTED:

THURSDAY, APRIL 27, 2000 AT THE WAYLAND HIGH SCHOOL FIELD HOUSE

C. PETER R. GOSSELS, MODERATOR:

Pursuant to the Warrant dated April 10, 2000 signed by Susan Weinstein, Marcia P. Crowley, Mary M. Antes, and Brian T. O'Herlihy, Selectmen, served and return of service given by Sandra L. O'Brien, Constable of the Town, the inhabitants of the Town of Wayland qualified to vote at Town Meeting met this day at Wayland High School Field House; and at 7:50 P.M. the Moderator called the Meeting to order, declared that a quorum was present, and the Meeting proceeded to transact the following business:

ERRATA: The errata sheet included the following pages of the Warrant:

Warrant Page Number:

Page 8, Capital Planning Report

Middle of page, under HIGHWAY DEPARTMENT

Replace:	18gvw maintenance truck/plow
With:	15K gvw maintenance truck/plow

Page 27, Article 6, CAPITAL REQUESTS 2001

Line 13 after heading, under HIGHWAY DEPARTMENT:

Replace:	15gvw maintenance truck/plow
With:	15K gvw maintenance truck/plow

Page 32, Article 7

Replace:	column headings EXPENDED FY98 and APPROPRIATED FY20
With:	EXPENDED FY99 and APPROPRIATED FY2000

Page 34, Article 8

Water Department Budget

Second Column of Figures:

	Replace: APPROPRIATED FY2000	With: APPROPRIATED FY2000
Salaries:		
Commissioners	225	225
Superintendent	52,375	56,060
Labor	274,462	293,860
Clerical	41,658	43,138
Total Salaries:	368,720	393,282
Operating Exp	432,500	437,000
Prof Services	0	0
Equipment	0	0
Police Details	0	0
Borrowing Costs	239,539	300,159
<u>TOTAL</u>	\$1,040,759	\$1,130,441

Page 37, Article 11

Top of page, Delete: Estimated Cost: \$57,866

Page 48, Article 15

Top of page, Underline TOWN POOL

Page 49, Article 15

Top of page, Underline SUMMER PLAYGROUND
NON-UNION SEASONAL

Page 61, Article 28

Replace: 101.11 With: 101.1.1

Replace: 101.12 With: 101.1.2

Replace: 101.13 With: 101.1.3

Page 66, Article 32

First paragraph, third line: after "and bulk" replace comma (,) with semi-colon (;)

Page 74, Article 37

Replace: Cost: \$1,325,000

With: Estimated Cost: \$1,325,000

Page 90, Article 50

Under Police Department:

Add: (1) Kawasaki Motorcycle

On bottom of map, replace: "Compiled Plan of Land in Wayland, Massachusetts Prepared for the 2000 Annual Town Meeting Article 39"

With: "Compiled Plan of Land in Wayland, Massachusetts Prepared for the 2000 Annual Town Meeting Article 37"

ARTICLE 1:	RECOGNIZE CITIZENS FOR EXTENSIVE SERVICE TO THE TOWN
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Proposed by: Board of Selectmen

To determine whether the Town will vote to recognize certain citizens of Wayland for their extensive service to the Town of Wayland.

MOTION NO. 1:

Mary Antes moved and was duly seconded that the Town recognize and observe a moment of silence in remembrance of the following citizens who served the Town and have passed away:

John Finegan (January 9, 1999) Veterans' Agent, from July 1, 1997 to January 11, 1999

Clinton H. Mills (January 26, 2000) Electrical Inspector from 1980-1987, Deputy Electrical Inspector from 1988-1992

Helen S. Hagnauer (August 23, 1999) Library Assistant, Circulation and Automation, 1983 to 1999

W.H. "Duke" Irvine (August 14, 1999) Board of Selectmen from 1978-1987, School Committee from 1972-1978, Park & Recreation Commission from 1971-1975, Radio Study Committee from 1988-1989, Middlesex County Advisory Board from 1984-1985, Traffic Light Committee from 1984-1985, Charter Commission in 1989, Municipal Planning Committee in 1978, School Building Planning Committee in 1972

Catherine Marston (January 5, 2000) Volunteer, Town Clerk's Office, 1980-1986

VOTED: UNANIMOUSLY IN FAVOR

MOTION NO. 2:

Mary Antes moved and was duly second that the Town recognize the following citizens for twenty-five years of service to the Town of Wayland:

Martha C. Taub
Catherine Seiler
Christopher Woodcock

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 2:	HEAR REPORTS
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Proposed by: Board of Selectmen

To determine whether the Town will vote to receive and act upon reports of Town officers, agents, trustees, commissioners, boards and committees.

MOTION NO. 1:

Susan W. Pope moved and was duly seconded that the Town vote to accept the 1999 Wayland Annual Report, as corrected; and that the Town hear reports from the following:

Y2K Committee	Peter Kellman
Dog Bylaw Study Committee	Susan Koffman
Dow Negotiations Oversight Committee	Mark Santangelo
Route 30 Traffic Project Committee	Philip Pattison

VOTED: UNANIMOUSLY IN FAVOR

MOTION NO. 2:

Mary Antes moved and was duly seconded that the Town recognize the following full-time employees for 25 years of service or more to the town:

25 years	Edward J. Mallard	Police Department
26 years	Lewis L. LeBlanc	Fire Department
26 years	Richard A. Gladu Jr.	Fire Department
26 years	Francis A. Burke	Fire Department
26 years	Thomas J. Turner	Joint Communications
26 years	Stephen W. Williams	Police Department
26 years	Stephen F. Kadlik	Highway Department
26 years	John F. McDonald Jr.	Water Department
27 years	Peter J. Bulkeley	Highway
27 years	Kevin G. Ahern	Park & Recreation
27 years	Mary Lou Chamberlain	Dog Control Officer
29 years	Robert K. Newton	Fire Department
29 years	Margaret B. Harper	Library
30 years	Daniel A. Sauro	Police Department
30 years	Kenneth W. Hart	Fire Department
30 years	Victor Prokopovich	Police Department
30 years	Robert L. Campana	Fire Department
30 years	Bruce M. Cook	Police Department
31 years	Gerald J. Galvin	Police Department
32 years	James V. Cassella	Fire Department
33 years	Sandra L. O'Brien	Police Department
33 years	Patrick L. McGrenra	Fire Department
34 years	Louise R. Brown	Library
35 years	Richard R. Morris	Fire Department
40 years	John R. Columbus	Highway Department

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 3: CHOOSE TOWN OFFICERS

Proposed by: Board of Selectmen

To determine whether the Town will vote to choose Town officers, agents, trustees, councils, commissioners, boards, and committees not elected by official ballot.

MOTION:

Patricia Abramson moved and was duly seconded that the following persons be nominated for the following offices:

As Trustees of the Allen Fund:

Sema Faigen
Benjamin W. Johnson III
George K. Lewis
Michael B. Patterson

As Fence Viewers:

The Selectmen

As Field Drivers:

The Constables

As Measurers of Wood and Bark:

Linda L. Greyser
John R. McEnroy
Fern A. Taylor

As Surveyors of Lumber:

Marcia P. Crowley
John R. McEnroy
Fern A. Taylor

and that there being no further nominations, the Clerk be instructed to cast one ballot for the same.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 4: CURRENT YEAR TRANSFER

Proposed by: Finance Committee

Estimated Cost: \$88,000

To determine whether the Town will vote to appropriate a sum or sums of money for the operation and expenses of various Town departments for the current fiscal year; to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by funds received as grants from the Commonwealth or federal government, by borrowing, or otherwise; and to determine which Town officer, board, or committee of combination of them, shall be authorized to expend the money or monies appropriated therefor.

Current Year Transfers FY2000

1	Highway Snow Removal	\$27,900
2	Highway Labor Overtime	\$8,100
3	Fire Department Overtime	\$20,000
4	Police Department Overtime	\$7,000
5	Town Counsel Professional Services	\$25,000

Total Current Year Transfers \$88,000

Funding Sources

Free Cash	\$88,000
Total Sources	\$88,000

MOTION:

Lisa Schimmel moved and was duly seconded that the following sums be appropriated to be expended by the following boards and committees in Fiscal Year 2000 for the following purposes:

<u>Purpose</u>	<u>Amount</u>	<u>Board or Committee</u>
Highway Snow Removal	\$39,044.00	Road Commissioners
Highway Labor Overtime	\$8,100.00	Road Commissioners
Fire Department Overtime	\$20,000.00	Selectmen
Police Department Overtime	\$7,000.00	Selectmen
Town Counsel Professional Services	\$25,000.00	Selectmen;

and that said appropriation be provided by transferring \$99,144 from available funds in the General Fund – Unreserved Fund Balance.

VOTED: UNANIMOUSLY IN FAVOR

(Article 4 Amended - Reconsideration – see Page 66)

ARTICLE 5: LINE ITEM NUMBERS FOR CAPITAL REQUESTS IN BUDGET

Proposed by: Petitioners

To determine whether the Town will vote to amend §19-2 of the Code of the Town of Wayland (General By-Laws), entitled “Budget; capital improvement program,” by inserting after the first sentence, which reads “The Finance Committee shall prepare the omnibus operating budget of the town and submit it at the annual town meeting.”, the following new sentence:

"Every capital expenditure request appearing in the omnibus budget article of the warrant shall bear a separate line item number. "

MOTION:

William Murphy moved and was duly seconded that the Town vote to amend §19-2 of the Code of the Town of Wayland by inserting after the first sentence, a new sentence as printed in the Warrant on Page 14.

VOTED: 1ST VOICE VOTE: MOTION NOT CARRIED
(7 VOTERS QUESTIONED THE VOTE)
2ND VOICE VOTE: UNDECIDED
STANDING VOTE: UNDECIDED
STANDING COUNTED VOTE: IN FAVOR: 78
OPPOSED: 81 MOTION NOT CARRIED

TELLERS:
Anthony D. Lee 14 Brooks Rd
Timothy McCullough 233 Lakeshore Dr
Amelia Entin 24 Alden Rd
Marcia P. Crowley 6 Wayland Hills Rd
John A. Seiler 12 Plain Rd
Joseph Homer 3 Amey Rd

MOTION TO RECONSIDER:
Brian O'Herlihy moved and was duly seconded that the meeting reconsider Article 5.

ARTICLE 6: FY 2001 OMNIBUS BUDGET
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Proposed by: Finance Committee

To determine what sum of money the Town will appropriate for the operation and expenses of the Town, including capital expenditures for equipment, improvements, or other purposes, and determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by borrowing, or otherwise.

MOTION UNDER ARTICLE 6:

For what it considers to be the proper management of the Town and its finances, the Finance Committee makes the following recommendations, and they are, therefore, incorporated under the motion to be made under Article 6 at the Annual Town Meeting, as follows:

"That the Executive Secretary be charged with responsibility for (1) the operation, maintenance, and administration of the Wayland Town Building, the Public Safety Building, and the Cochrane Town Building, their equipment, and their grounds, as well as (2) the supervision, except for matters relating to policy, of all employees in those buildings, other than elected officials, non-salaried appointed officials, and employees of the School Department;

"That the appropriation under Conservation Commission for 'Conservation Fund' be maintained as a fund against future purchases and not be expended without future vote of the Finance Committee and Board of Selectmen;

"That the appropriation for 'Hydrant Rental' of \$18,000 for the Water Department granted in the budget be transferred to 'Water Available Surplus';

"That the Office of the Town Clerk be continued on a salary basis and that all fees from whatever source derived be turned over to the Town as Town income;

"That all fees, wages, or payments made to the Tree Warden, from whatever source, be turned over to the Town as Town income;

"That the Director of Youth and Adolescent Services and Staff be under the jurisdiction of the Youth Advisory Committee which shall report to the Town on the activities of the Director of Youth and Adolescent Services and Staff at the Annual Town Meeting. The Director of Youth and Adolescent Services and Staff will receive administrative support from the School Department."

MOTION NO. 1:

Lisa Schimmel moved and was duly seconded that the report of the Finance Committee respecting the Fiscal Year 2001 Budget be accepted; and that each and every numbered item set forth in the Finance Committee's Budget for Fiscal Year 2001 be voted, granted and appropriated as an expenditure for the several purposes and uses set forth in said budget establishing a total budget of \$37,478,287., which sum shall be expended only for the purposes shown under the respective boards, committees and offices of the Town; and, of the total sum so appropriated, \$35,959,774. shall be raised by taxation, \$100,000. shall be provided by transfer from Ambulance Receipts, \$150,000. shall be provided by transfer from the sale of Town-owned Land Account for payment of debt, \$10,000. shall be provided by transfer from the Conservation Receipt Account, and \$1,258,513. shall be transferred from the General Fund - Unreserved Fund Balance; and for what it considers to be the proper management of the Town and its finances, the Finance Committee makes the following recommendations, and they are, therefore, incorporated under this motion as stated in the Warrant on Pages 15 and 16.

AMENDMENT NO. 1:

Brian O'Herlihy moved and was duly seconded that the operating budget be amended as follows:

"On Page 18 of the Warrant, increase the amount shown in the third column of Line 36 labeled "Professional Services" from \$14,400 to \$19,400"

"On Page 18 of the Warrant, increase the amount shown in the third column of the line item labeled "Total Assessors" from \$189,257 to \$194,257"

VOTED ON AMENDMENT NO. 1: MOTION CARRIED

AMENDMENT NO. 2:

Herbert Jacobus asked the Moderator for permission to read a motion that would increase the budget of the Board of Health pertaining to monies available to assist residents in upgrading their septic systems.

The Moderator ruled the motion out of order.

AMENDMENT NO. 3:

Christopher Woodcock moved and was duly seconded that Item 4 – Highway – Snow Removal – be increased from \$51,000 to \$91,000.

VOTED ON AMENDMENT NO. 3: MOTION NOT CARRIED

AMENDMENT NO. 4:

Christopher Riley moved and was duly seconded that the requested Fiscal Year 2001 appropriation for Unclassified-Line 2, Insurance 32B on Page 24 of the Warrant be increased by \$106,000 to \$1,856,000.

VOTED ON AMENDMENT NO. 4: MOTION CARRIED

MOTION NO. 1 AS AMENDED:

Lisa Schimmel moved and was duly seconded that the report of the Finance Committee respecting the Fiscal Year 2001 Budget be accepted; and that each and every numbered item set forth in the Finance Committee's Budget for Fiscal Year 2001 be voted, granted and appropriated as an expenditure for the several purposes and uses set forth in said budget establishing a total budget of \$37,589,287., which sum shall be expended only for the purposes shown under the respective boards, committees and offices of the Town; and, of the total sum so appropriated, \$36,065,774., shall be raised by taxation, \$100,000 shall be provided by transfer from Ambulance Receipts, \$150,000 shall be provided by transfer from the sale of Town-owned Land Account for payment of debt, \$10,000 shall be provided by transfer from the Conservation Receipt Account, and \$1,263,513, shall be transferred from the General Fund - Unreserved Fund Balance; and for what it considers to be the proper management of the Town and its finances, the Finance Committee makes the following recommendations, and they are, therefore, incorporated under this motion as stated in the Warrant on Pages 15 and 16.

VOTED ON MOTION NO. 1 AS AMENDED: UNANIMOUSLY IN FAVOR

BUDGET		EXPENDED	APPROPRIATED	REQUESTED
		FY 1999	FY 2000	FY 2001
SELECTMEN				
1	SALARIES	\$500	\$500	\$500
2	EXPENSE	\$20,079	\$15,848	\$19,957
3	MISCELLANEOUS	\$0	\$10,000	\$0
4	WAYLAND BEAUTIFICATION	\$0	\$0	\$8,500
5	CABLE COMMITTEE	\$3,250	\$10,000	\$15,000
TOTAL SELECTMEN		\$20,579	\$36,348	\$43,957
EMERGENCY MANAGEMENT				
5b	OPERATIONS	\$3,731	\$5,000	\$5,000
6	TRAINING	\$3,114	\$2,000	\$2,000
7	EMERGENCY MANAGEMENT	\$0	\$5,000	\$6,000
TOTAL EMERGENCY MNGMNT		\$6,845	\$12,000	\$13,000
TOWN OFFICE				
SALARIES:				
	EXECUTIVE SECRETARY	\$68,618	\$72,289	\$81,000
	PERSONNEL DIRECTOR	\$54,199	\$58,281	\$60,902
	FIN. DIR./TOWN ACCT.	\$80,601	\$84,453	\$88,675
	OFFICE ADMIN	\$40,105	\$50,802	\$36,725
	S. SCHEDULE	\$34,196	\$35,222	\$36,984
	CLERICAL	\$83,039	\$87,610	\$104,102
	OVERTIME/LONGEVITY/SICK LEAVE	\$2,547	\$5,500	\$3,500

8	TOTAL SALARIES	\$363,305	\$394,157	\$411,888
9	EXPENSE	\$49,616	\$46,500	\$49,000
10	EQUIPMENT	\$3,530	\$4,300	\$3,600
11	TELEPHONES	\$44,103	\$50,000	\$50,000
12	CONTRACT SERVICES	\$13,050	\$13,600	\$14,000
13	PERSONNEL BD EXPENSE	\$5,876	\$7,500	\$10,000
14	PERSONNEL BD ADJ FUND	\$0	\$6,750	\$6,750
	TOTAL TOWN OFFICE	\$479,480	\$522,807	\$545,238
	WAYLAND TOWN BUILDING			
15	SALARIES	\$77,977	\$71,158	\$74,662
16	BUILDING UTILITIES	\$78,435	\$103,700	\$96,300
17	EXPENSE	\$23,120	\$21,250	\$28,350
	TOTAL TOWN BUILDING	\$179,532	\$196,108	\$199,312
	OTHER TOWN BUILDG-COCHIT			
18	EXPENSES	\$15,034	\$15,000	\$15,000
	DATA PROCESSING			
	MANAGER	\$40,714	\$41,812	\$51,870
	COMPUTER TECHNICIAN	\$2,000	\$2,000	\$30,893
19	TOTAL SALARIES	\$42,714	\$43,812	\$82,763
	EXPENSES			
20	FORMS, SUPPLIES	\$17,238	\$18,000	\$18,000
21	EDUCATION/TRAVEL	\$184	\$2,150	\$1,800
	EQUIPMENT			
22	RENTAL AND REPAIRS	\$10,508	\$12,000	\$12,000
23	NEW APPLICATIONS/EQ.	\$10,547	\$10,500	\$10,500
24	COMPUTER EQ./UPDATE	\$50,932	\$9,500	\$9,000
24b	INFORMATION TECHN CONSULT	\$0	\$0	\$30,000
25	PROFESSIONAL SERVICES	\$31,637	\$20,200	\$25,000
	TOTAL DATA PROCESSING	\$163,760	\$116,162	\$189,063
	TREASURER/COLLECTOR			
	TREASURER/COLLECTOR SALARY	\$55,287	\$57,415	\$61,347
	CLERICAL SALARY	\$77,315	\$82,649	\$92,090
26	TOTAL SALARIES	\$132,602	\$140,064	\$153,437

EXPENSES:

27	OPERATING EXPENSE	\$4,517	\$7,110	\$5,781
28	TAX TITLE EXPENSE	\$1,894	\$5,140	\$1,680
29	EXCISE TAX PROGRAM	\$435	\$0	\$0
30	BANKING SERVICES	\$15,400	\$17,864	\$17,900
31	LOCK BOX SERVICES	\$10,697	\$11,000	\$11,500
32	MAILING SERVICE	\$0	\$1,775	\$1,775

TOTAL TREASURER/COLLECTOR

\$165,545	\$182,953	\$192,073
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ASSESSORS

33	SALARIES	\$4,599	\$4,600	\$4,600
34	PROF/CLERICAL	\$101,905	\$113,321	\$122,057
35	EXPENSE	\$4,809	\$5,000	\$6,850
36	PROF SERVICES	\$12,488	\$14,056	\$19,400
37	OTHER EXPENSE	\$1,800	\$800	\$300
38	EQUIPMENT,MAINT,SOFTWARE	\$5,000	\$5,000	\$5,000
39	SPEC BDGT ITEM-PROP. REASMNT	\$23,191	\$35,000	\$36,050

TOTAL ASSESSORS

\$153,792	\$177,777	\$194,257
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FINANCE COMMITTEE

\$0	\$160	\$160
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TOWN COUNSEL

PROFESSIONAL SERVICES

SPECIAL COUNSEL	\$56,951	\$28,550	\$41,000
PROFESSIONAL SERVICES	\$1,450	\$0	\$0
TOWN COUNSEL	\$50,536	\$43,450	\$51,000

TOTAL PROFESSIONAL SERVICES	\$108,937	\$72,000	\$92,000
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LEGAL EXPENSES	\$1,273	\$3,000	\$3,000
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40	TOTAL TOWN COUNSEL	\$110,210	\$75,000	\$95,000
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REGISTRARS

SALARY	\$675	\$675	\$675
LISTING	\$705	\$3,200	\$3,200

41	TOTAL REGISTRARS	\$1,380	\$3,875	\$3,875
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TOWN CLERK

42	TOWN CLERK SALARY	\$46,300	\$48,643	\$52,291
43	TOWN CLERK ADDED COMP	\$400	\$400	\$400
44	CLERICAL	\$31,290	\$32,973	\$34,950
45	CODIFICATION BY LAWS	\$5,500	\$5,500	\$5,900
46	EXPENSE	\$19,515	\$4,100	\$4,019

46b	FEDERAL CENSUS 2000	\$0	\$500	\$1,000
	TOTAL TOWN CLERK	\$103,005	\$92,116	\$98,560
	ELECTIONS			
	OFFICERS SALARIES	\$9,788	\$6,932	\$7,380
	EXPENSE	\$3,150	\$4,350	\$5,875
47	TOTAL ELECTIONS	\$12,938	\$11,282	\$13,255
	PLANNING BOARD			
48	EXPENSE	\$4,102	\$6,000	\$6,000
49	PLANNING ADMINISTRATOR SAL	\$46,861	\$57,711	\$57,711
49B	PLANNING ADMINISTRATIVE ASST.	\$0	\$0	\$15,500
50	EQUIPMENT MAINTENANCE	\$45	\$250	\$250
51	SPECIAL ITEMS	\$28,953	\$0	\$0
	TOTAL PLANNING BOARD	\$79,961	\$63,961	\$79,461
	TOWN SURVEYOR			
	TOWN SURVEYOR SAL	\$52,400	\$55,364	\$59,603
	SURVEY/COMP SPEC SAL	\$42,602	\$45,169	\$48,446
52	TOTAL SALARIES	\$95,002	\$100,533	\$108,049
53	EXPENSE	\$3,235	\$3,450	\$3,750
54	VEHICLE EXPENSE	\$100	\$400	\$400
55	COMPUTER/COPIER MAINT.	\$0	\$3,000	\$4,000
57	IMPLEMNT. ASST.	\$2,140	\$0	\$0
58	PLAN STORAGE	\$1,321	\$0	\$0
59	COMPUTER UPGRADE	\$813	\$3,000	\$4,000
59b	FEDERAL CENSUS 2000	\$0	\$1,000	\$1,000
	TOTAL TOWN SURVEYOR	\$102,611	\$111,383	\$121,199
	CONSERVATION			
60	EXPENSE	\$6,977	\$8,693	\$9,893
61	PROF SERVICES/MISC	\$2,050	\$2,000	\$7,000
62	SALARIES	\$57,559	\$76,735	\$92,103
63	CONSERVATION FUND	\$5,346	\$10,000	\$10,000
	TOTAL CONSERVATION	\$71,932	\$97,428	\$118,996
	HISTORICAL COMMISSION			
64	EXPENSE	\$742	\$1,114	\$1,114
	TOTAL HISTORICAL COMMISSION	\$742	\$1,114	\$1,114

SURFACE WATER QUALITY COM

65	MILFOIL TREATMENT	\$840	\$1,200	\$1,000
66	SURFACE WATER QUALITY	\$1,903	\$1,700	\$4,900
TOTAL SURFACE WATER QUALITY		\$2,743	\$2,900	\$5,900

67	HISTORIC DISTRICT COMM	\$30	\$275	\$275
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COUNCIL ON AGING

68	SALARIES	\$79,370	\$89,748	\$96,790
69	OPERATING EXPENSE	\$5,081	\$5,000	\$5,000
70	TAX WORK-OFF PROGRAM	\$13,500	\$15,000	\$15,000
71	EQUIPMENT	\$378	\$400	\$400
71b	NEWSLETTER			\$4,500
72	TRANSPORTATION	\$27,286	\$29,250	\$29,250
TOTAL COUNCIL ON AGING		\$125,615	\$139,398	\$150,940

TOTAL GENERAL GOVERNMENT		\$1,795,734	\$1,858,047	\$2,080,635
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POLICE**SALARIES:**

POLICE CHIEF SALARY	\$79,102	\$74,512	\$80,347
LIEUTENANT SALARY	\$65,794	\$57,568	\$62,260
YOUTH OFFICER SAL	\$48,097	\$0	\$0
SERGEANTS SALARY	\$322,396	\$234,939	\$247,357
DETECTIVES SAL	\$137,205	\$0	\$0
SPECIALISTS	\$0	\$210,040	\$219,874
PATROLMEN SAL	\$422,437	\$428,546	\$455,803
INTERNS SAL	\$5,245	\$6,897	\$7,242
OVERTIME SAL	\$139,472	\$106,174	\$111,482
HOLIDAY SAL	\$52,605	\$66,099	\$70,040
SCHOOL TRAFFIC SUPR	\$26,371	\$28,006	\$29,718
COURT TIME	\$11,100	\$12,000	\$15,000
CLERK	\$34,446	\$35,222	\$36,983
TUITION REIMB	\$1,600	\$4,500	\$4,500
NIGHT DIFFERENTIAL	\$0	\$25,861	\$30,266
LONGEVITY	\$0	\$3,450	\$3,250
PROFESSIONAL STIPEND	\$0	\$14,973	\$18,248
ED. INCENTIVE	\$0	\$112,098	\$93,058

1	TOTAL SALARIES	\$1,345,870	\$1,420,885	\$1,485,428
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EXPENSE:

2	OPERATING EXPENSE	\$11,841	\$15,150	\$15,150
3	UNIFORM EXPENSE	\$18,691	\$18,883	\$19,140
4	TRAINING EXPENSE	\$44,280	\$56,871	\$63,048
6	SPECIAL SERVICES	\$2,056	\$5,100	\$5,100
7	ANNUAL PHYSICALS	\$4,000	\$4,000	\$4,000
8	OUT-OF-STATE TRAVEL	\$1,009	\$1,500	\$1,500
9	PUBLIC SAFETY COMPUTER	\$4,392	\$0	\$0
10	TRAFFIC CONTROL EXPENSE	\$0	\$17,000	\$25,500

EQUIPMENT:

12	POLICE CARS PURCHASE	\$102,000	\$73,500	\$100,940
13	VEHICLE OPERATION EXPENSE	\$14,995	\$15,000	\$15,000
14	NEW EQUIPMENT,MISC,OFFICE	\$4,000	\$8,000	\$8,000
16	EQUIPMENT MAINT & REPAIR	\$6,457	\$6,400	\$3,400
17	VEHICLE GASOLINE	\$21,428	\$21,000	\$21,000
18	COMPUTER MAINTENANCE	\$0	\$5,000	\$5,000
19	EQUIPMENT RENTAL	\$0	\$400	\$400
20	RETIREMENT EXPENSE	\$0	\$24,615	\$23,981

TOTAL POLICE DEPT.

\$1,581,019

\$1,693,304

\$1,796,587

FIRE

SALARIES:

CHIEF SALARY	\$73,597	\$74,941	\$82,454
DEPUTY CHIEF SAL	\$51,729	\$53,281	\$55,945
CAPTAINS SAL	\$138,607	\$144,459	\$151,685
LIEUTENANTS SAL	\$169,752	\$174,843	\$183,586
FIREFIGHTERS SAL	\$630,368	\$648,596	\$684,102
INCENTIVE & EMT	\$31,175	\$20,750	\$20,750
OVERTIME	\$83,216	\$92,000	\$99,000
TRAINING OVERTIME	\$0	\$5,000	\$7,000
CALLBACK PAY	\$26,441	\$16,000	\$20,000
HOLIDAY PAY	\$52,249	\$52,021	\$54,622
CALLMEN HOURLY	\$2,320	\$5,000	\$6,000
CALLMEN ANNUALLY	\$0	\$4,400	\$4,400
CLERICAL PART TIME	\$11,944	\$5,000	\$0
FIRE PREVENTION-PART TIME	\$0	\$0	\$5,000
CALLBACK PAY: AMBULANCE	\$25,357	\$26,000	\$32,000
CLERICAL	\$0	\$18,500	\$18,500

21	TOTAL SALARIES	\$1,296,755	\$1,340,791	\$1,425,044
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22	OPERATING EXPENSE	\$9,472	\$9,400	\$9,400
23	AMBULANCE EXPENSE	\$8,000	\$8,000	\$8,000
24	FIRE ALARM SYSTEM EXPENSE	\$2,042	\$3,400	\$3,400
25	TRAINING AND EDUCATION	\$8,086	\$5,000	\$7,000

26	UNIFORM EXPENSE	\$15,479	\$15,500	\$15,500
27	PHYSICAL EXAMS	\$2,195	\$4,100	\$4,100

EQUIPMENT:

28	MISC. EQUIPMENT & HOSE	\$12,194	\$11,000	\$13,000
29	EQUIPMENT MAINTENANCE	\$11,048	\$11,000	\$13,000
30	EQUIPMENT RENTAL	\$503	\$500	\$700
31	VEHICLE GASOLINE	\$6,888	\$7,000	\$7,000
32	COMPUTER MAINTENANCE	\$4,932	\$5,000	\$5,000

TOTAL FIRE DEPT.

\$1,377,594	\$1,420,691	\$1,511,144
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INSPECTION/BUILDING

SALARIES:

BLDG. & ZONING INSP. SAL	\$50,068	\$52,675	\$59,019
DEP BLDG INSP	\$14,013	\$23,826	\$44,804
SUB INSPECTOR SAL	\$1,400	\$0	\$0
WIRING INSPECTOR	\$17,740	\$20,164	\$20,706
OVERTIME	\$0	\$1,500	\$0
PLUMBING/ GAS INSPECTOR	\$14,700	\$17,577	\$19,377
CLERICAL	\$49,841	\$56,163	\$61,483
DEPUTY PLUMBING/GAS	\$0	\$735	\$775
DEPUTY WIRING	\$0	\$735	\$775
SEALER OF WEIGHTS, MEAS	\$1,067	\$550	\$775

33	TOTAL SALARIES	\$148,829	\$173,925	\$207,714
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EXPENSE:

34	BUILDING & ZONING EXPENSE	\$5,490	\$6,000	\$7,000
35	INSPECTORS EXPENSE	\$3,168	\$4,860	\$3,600
36	ZONING BOARD EXPENSE	\$2,091	\$2,500	\$2,750
37	COMPUTER UPDATE	\$3,200	\$0	\$0
38	SPECIAL BUDGET ITEMS	\$0	\$5,050	\$0

EQUIPMENT:

39	VEHICLE EXPENSE	\$916	\$500	\$1,250
40	VEHICLE GASOLINE	\$345	\$400	\$800
41	COPIER	\$0	\$500	\$500
42	CAR REPLACEMENT	\$0	\$1,500	\$1,500

TOTAL INSPECTION

\$164,039	\$195,235	\$225,114
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DOG OFFICER:

43	DOG OFFICER SALARY	\$34,872	\$35,416	\$37,331
44	DOG OFFICER EXPENSE	\$1,811	\$2,200	\$2,200
45	BOARD VET FEES	\$2,541	\$3,000	\$3,550
46	VEHICLE GASOLINE	\$585	\$700	\$700

TOTAL DOG OFFICER**\$39,809****\$41,316****\$43,781****JOINT COMMUNICATIONS**

47	DISPATCHERS SAL	\$285,032	\$307,206	\$326,521
48	OPERATING EXPENSE	\$13,700	\$14,409	\$17,428
49	BLDG. EXPENSE,MAINT,REPAIR	\$9,566	\$12,600	\$12,600
50	BLDG. EXP UTILITIES	\$47,369	\$47,400	\$47,400
51	COMPUTER LICENSE	\$4,480	\$5,000	\$5,000
52	UNIFORM ALLOWANCE	\$990	\$1,600	\$1,800
53	BUILDING REPAIRS	\$12,994	\$0	\$13,000
	SPECIAL ITEMS			
54	REMOTE FIRE ALARM MONITOR	\$0	\$2,000	\$0
55	FIRE HELMET RADIOS	\$0	\$6,000	\$0

TOTAL JOINT COMM**\$374,131****\$396,215****\$423,749****TOTAL PROTECTION****\$3,536,592****\$3,746,761****\$4,000,375****BOARD OF HEALTH****SALARIES:**

	BOARD MEMBERS	\$250	\$250	\$250
	ADMINISTRATIVE ASSISTANT	\$31,167	\$32,871	\$34,950
	ADMINISTRATIVE ASSISTANT OT	\$1,780	\$1,000	\$2,200
	ANIMAL INSPECTOR	\$450	\$450	\$450
	HEALTH DIRECTOR	\$57,156	\$58,702	\$62,850
	ANIMAL CONTROL OFFICER	\$7,862	\$7,862	\$8,255
	HEALTH AGENT/ SANITARIAN	\$34,036	\$41,605	\$45,543
	PART-TIME CLERICAL	\$12,154	\$13,149	\$15,620

1	TOTAL SALARIES	\$144,855	\$155,889	\$170,118
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EXPENSES:

2	OFFICE EXPENSE	\$5,860	\$5,000	\$7,500
3	IN STATE TRAVEL EXPENSE	\$498	\$1,380	\$1,000
4	FRINGE BENEFITS	\$1,083	\$1,980	\$1,980

CONTRACT/PROF SERVICES:

5	MENTAL HEALTH CLINICS	\$37,430	\$47,400	\$47,400
6	COMMUNITY NURSING CARE	\$175,000	\$195,242	\$211,000
7	MOSQUITO CONTROL	\$18,465	\$19,380	\$20,136
8	PROFESSIONAL SERVICES/MOSQ	\$2,265	\$10,524	\$10,524

9	VEHICLE OPERATION/MAINT	\$582	\$1,200	\$1,200
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SPECIAL BUDGET ITEMS:

10	WATER QUALITY STUDY	\$1,500	\$3,500	\$2,500
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11	HAZARDOUS WASTE MGT	\$9,005	\$12,000	\$12,000
12	CONSULTING ENGINEER	\$0	\$2,500	\$2,500
13	FOOD INSPECTOR	\$0	\$5,000	\$5,000

TOTAL BOARD OF HEALTH

\$396,543	\$460,995	\$492,858
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HIGHWAY

SALARIES:

DIRECTOR OF HIGHWAY	\$63,282	\$67,883	\$71,905
CLERKS' SALARIES	\$42,079	\$53,558	\$63,643
HIGHWAY LABOR SALARY	\$436,285	\$466,951	\$482,435
OVERTIME, LABOR	\$0	\$32,000	\$40,000

1	TOTAL SALARIES	\$541,646	\$620,392	\$657,983
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MAINTENANCE:

2	MAINTENANCE OF ROADS	\$102,875	\$25,000	\$25,000
3	MAINTENANCE OF EQUIPMENT	\$64,975	\$65,000	\$65,000
4	SNOW REMOVAL	\$128,796	\$51,000	\$51,000
5	SNOW REMOVAL/PRIVATE WAYS	\$7,000	\$7,000	\$7,000
6	UNIFORMS/OTHER FRINGE	\$13,975	\$15,000	\$15,000

CONTRACT/PROFESSIONAL SRVCS:

7	CONTRACT BASIN CLEANING	\$19,992	\$20,000	\$20,000
8	ROAD RESURFACING	\$126,500	\$110,000	\$135,000
9	CRACK SEALING	\$14,837	\$15,000	\$15,000

EQUIPMENT:

10	EQUIPMENT MISC.	\$9,998	\$10,500	\$21,300
11	HIGHWAY FUEL	\$15,832	\$20,000	\$20,000

BUILDING MAINTENANCE:

12	HIGHWAY GARAGE REPAIR	\$52,734	\$24,500	\$9,500
12b	WASTEWATER DISPOSAL	\$0	\$0	\$25,000
13	HIGHWAY GARAGE UTILITIES	\$22,081	\$25,500	\$25,500
14	OFFICE EXPENSE	\$6,522	\$7,000	\$7,000

TOTAL HIGHWAY

\$1,127,763	\$1,015,892	\$1,099,283
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HEALTH-LANDFILL

1	SALARIES	\$160,630	\$170,356	\$181,018
	EXPENSE:			
2	LEACHATE COLLECTION	\$27,500	\$35,000	\$45,000
3	DISPOSAL OF WOOD	\$16,878	\$19,000	\$19,000
4	FUEL	\$6,846	\$10,000	\$10,000
	PROFESSIONAL SERVICES			
5	MISC. ENGINEERING	\$25,373	\$31,460	\$35,000
	BUILDING:			

6	REPAIRS	\$6,024	\$22,700	\$8,700
7	UTILITIES	\$14,360	\$11,000	\$12,000
8	OTHER EXPENSE	\$12,060	\$15,000	\$18,500
9	MAINT REPAIRS	\$32,220	\$33,750	\$30,000
10	LEASE EQUIPMENT	\$10,209	\$6,408	\$6,900
11	OTHER EXPENSE: COVER	\$14,172	\$14,650	\$14,650
12	MISC. EQUIPMENT	\$6,869	\$7,400	\$8,400
13	ENGINEERING LANDFILL CAP	\$0	\$57,000	\$0

TOTAL LANDFILL

\$333,141

\$433,724

\$389,168

VETERANS BENEFITS

VET BENEFIT APPROP	\$3,249	\$3,990	\$3,990
MISCELLANEOUS	\$40	\$210	\$210
SALARIES	\$2,475	\$2,850	\$2,993

1 TOTAL VETERANS BENEFITS

\$5,764

\$7,050

\$7,193

SCHOOLS

REGULAR INSTRUCTION 1	\$9,240,237	\$10,350,430	\$11,247,318
SPECIAL INSTRUCTION 2	\$3,168,375	\$3,350,512	\$3,712,487
INSTRUCTIONAL SERVICES 3	\$2,592,790	\$2,944,580	\$3,283,835
OPERATIONS SERVICES 4	\$1,719,746	\$1,771,933	\$1,896,975
POLICY ADMIN. SERV. 5	\$621,782	\$626,218	\$656,525
OUT OF STATE TRAVEL 6	\$3,798	\$11,067	\$6,700

1 TOTAL SCHOOLS

\$17,346,728

\$19,054,740

\$20,803,840

2 REGIONAL VOCATIONAL SCHOOL

\$194,291

\$76,386

\$95,155

DIRECTOR YOUTH SERVICES

DIRECTOR YOUTH SERVICES	\$55,142	\$57,415	\$60,521
ASSOC DIRECTOR YOUTH SER	\$47,622	\$52,122	\$55,756
PARENT EDUCATION PROGRAM	\$0	\$3,000	\$0

1 TOTAL YOUTH SERV SAL

\$102,764

\$112,537

\$116,277

2 EXPENSE	\$3,435	\$3,420	\$3,720
3 AUTOMOBILE EXPENSE	\$950	\$330	\$330
3b VEHICLE PURCHASE	\$0	\$0	\$1,500
4 AUTOMOBILE REPAIR	\$0	\$550	\$250

TOTAL DIR YOUTH SERVICES

\$107,149

\$116,837

\$122,077

LIBRARY

SALARIES:

LIBRARY DIRECTOR	\$64,234	\$67,017	\$71,510
ADM ASSISTANT	\$32,816	\$35,034	\$39,431
CHILDREN'S LIBRARIAN	\$34,542	\$36,880	\$38,774
ASST. CHILDREN'S LIBRARIAN	\$30,060	\$31,618	\$35,270
LIBRARY ASSISTANTS	\$76,257	\$85,325	\$90,810
PAGES SALARY	\$10,607	\$13,728	\$12,050
CLERKS SALARY	\$25,409	\$26,520	\$25,700
CUSTODIAN SALARY	\$24,864	\$26,213	\$28,659
REF LIBRARIAN/ PART TIME	\$28,509	\$29,120	\$45,296
ASSISTANT DIRECTOR	\$0	\$38,226	\$41,876
HEAD OF CIRCULATION	\$35,054	\$37,885	\$41,921
SATURDAY DIFFERENTIAL	\$0	\$1,300	\$1,300
EVEN DIFFERENTIAL	\$0	\$1,400	\$1,400
CHILDREN'S RM PART TIME	\$0	\$11,650	\$27,129

1	TOTAL SALARIES	\$362,352	\$441,916	\$501,126
2	OPERATING EXPENSE	\$43,379	\$43,500	\$43,500
3	OUT OF STATE TRAVEL	\$536	\$550	\$550
4	TUITION REIMBURSEMENT	\$1,835	\$2,000	\$2,000
5	MATERIALS PURCHASE	\$90,416	\$99,348	\$109,000
6	LIBRARY AUTOMATION	\$30,000	\$30,000	\$30,000
	SPECIAL ITEMS			
7	COMPUTER UPGRADE	\$0	\$5,000	\$5,000
8	NEW BOOK RETURN UNIT	\$2,270	\$0	\$0
	TOTAL LIBRARY	\$530,788	\$622,314	\$691,176

PARK & RECREATION

SALARIES:

SUPERINTENDENT	\$65,428	\$67,333	\$70,690
LABOR	\$254,380	\$245,566	\$284,331
CLERICAL REGULAR	\$31,364	\$31,385	\$34,950

1	TOTAL SALARIES	\$351,172	\$344,284	\$389,971
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EXPENSE:

2	REPAIRS & MISC.	\$43,054	\$45,335	\$45,335
3	LANDSCAPE, MATERIAL & SUP	\$33,869	\$31,527	\$31,527
4	UNIFORM EXPENSE	\$3,999	\$4,280	\$4,280
5	TREE PLANTING	\$1,339	\$1,500	\$1,500
6	PLAYGROUND SUPPLY	\$0	\$500	\$500
7	TRAVEL & DUES IN STATE	\$475	\$500	\$500
8	TRAVEL OUT OF STATE	\$711	\$1,050	\$1,050

EQUIPMENT:

9	MISC SMALL EQUIPMENT	\$417	\$1,000	\$1,000
10	REPAIR SUPPLY & EQUIP	\$4,778	\$5,000	\$4,500

BUILDING REPAIRS:				
11	LIGHTING, ETC.	\$3,252	\$3,650	\$3,650
CONTRACT/PROF SERVICES:				
12	TREE TRIMMING	\$17,011	\$18,000	\$18,800
13	PUBLIC WORKS EXPENSE	\$933	\$2,000	\$2,000
14	DUTCH ELM DISEASE EXP	\$0	\$800	\$0
15	DEV. CEMETERY LAND	\$0	\$0	\$0
	TOTAL PARK & RECREATION	\$461,010	\$459,426	\$504,613

16	FEE SUPPORTED PROGRAMS	\$316,255	\$340,000	\$390,000
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**PARK/RECREATION: POOL
OPERATION:**

	SALARIES	\$0	\$127,310	\$115,000
	UTILITIES	\$0	\$27,500	\$35,000
	ADMIN MATERIALS, SUPPLIES	\$0	\$15,100	\$15,100
	MAINTENANCE MATERIALS, SUPPLY	\$0	\$29,000	\$25,600
	PROGRAMS	\$0	\$91,425	\$70,000
17	TOTAL POOL OPERATION	\$0	\$290,335	\$260,700

UNCLASSIFIED

1	INSURANCE GENERAL	\$190,209	\$200,000	\$200,000
2	INSURANCE 32B	\$1,500,000	\$1,600,000	\$1,856,000
3	UNEMPLOYMENT COMPENSATION	\$11,597	\$10,000	\$10,000
4	STREET LIGHTING	\$89,659	\$110,000	\$100,000
5	HYDRANT RENTAL	\$18,000	\$18,000	\$18,000
6	TOWN MEETING WARRANT	\$18,735	\$16,000	\$16,000
7	RESERVE FUND	\$0	\$125,000	\$125,000
8	PUBLIC CEREMONIES	\$2,502	\$2,500	\$2,500
9	SURETY BONDS	\$650	\$800	\$800
10	TOWN CLOCKS	\$0	\$200	\$200
11	NON CONTRIBUTORY PENSION	\$11,569	\$20,500	\$12,000
12	PENSION DISABILITY ACCT	\$0	\$10,000	\$10,000
13	OCCUPATIONAL HEALTH NURSE	\$7,379	\$6,000	\$6,000
14	MEDICAL CONTRIBUTION	\$80,000	\$80,000	\$80,000
15	RESERVE FOR SAL SETTLEMENT	\$0	\$260,000	\$50,000
16	EMPLOYEE ASSISTANCE PROG.	\$1,907	\$6,000	\$4,500
	TOTAL UNCLASSIFIED	\$1,932,207	\$2,465,000	\$2,491,000

DEBT AND INTEREST

INTEREST:

1	BOND ANTICIPATION NOTES	\$20,028	\$0	\$70,000
2	BOND ANTICIPATION NOTES EX	\$187,363	\$68,375	\$80,000
3	ANTICIPATION REVENUE	\$0	\$10,000	\$0
4	BOND ISSUE 1989	\$465	\$0	\$0
5	BOND ISSUE EXEMPT 1989	\$8,060	\$7,950	\$2,550
6	MULTI PURPOSE EXEMPT 1990	\$13,603	\$0	\$0
7	MULTI PURP EX 91 HIGH SCHL	\$250,900	\$234,000	\$162,685
8	MULTI PURP EX 91 LOKER	\$30,660	\$23,240	\$15,680
9	MULTI PURP EX 91 LANDFILL	\$7,665	\$5,810	\$3,920
10	MULTI PURP EXEM SCHL 1993	\$138,683	\$130,583	\$122,228
11	MULTI PURPOSE EQUIPMENT	\$1,225	\$0	\$0
12	LAND ACQUISITION EXEMPT	\$138,610	\$131,400	\$124,210
13	MULTI PURPOSE 1996	\$35,490	\$25,490	\$15,490
14	MULTI PURPOSE 1997	\$58,911	\$50,530	\$44,954
15	MULTI PURPOSE EXEMPT 1997	\$59,100	\$51,600	\$45,600
16	PUBLIC SAFETY BLDG. EXEMPT	\$0	\$230,673	\$220,957
17	DECARLO LAND ACQUISITION	\$0	\$2,895	\$2,225
18	DEPARTMENTAL EQUIPMENT	\$0	\$34,890	\$27,575
19	FIELD HOUSE ROOF	\$0	\$5,779	\$1,129
20	COMPUTERS	\$0	\$13,335	\$10,487
21	TRAFFIC LIGHTS	\$0	\$898	\$650
22	DEPARTMENTAL EQUIPMENT	\$0	\$0	\$25,600
23	LAND ACQUISITION	\$0	\$0	\$60,000
24	MODULAR CLASSROOMS/GYM	\$0	\$0	\$50,000
25	POOL REMODEL	\$0	\$0	\$17,000
26	STREET REMODEL	\$0	\$0	\$13,650
27	SIDEWALK/BIKE	\$0	\$0	\$6,000
28	TEMP BORROWING MIDDLE SCH	\$0	\$0	\$465,150

MATURING DEBT:

29	BOND ISSUE 1989	\$15,000	\$0	\$0
30	MULTI PURPOSE EXEMPT 1990	\$95,000	\$95,000	\$85,000
31	MULTI PURP EX 91 HIGH SCHL	\$325,000	\$325,000	\$360,000
32	MULTI PURP EX 91 LOKER	\$140,000	\$140,000	\$140,000
33	MULTI PURP EX 91 LANDFILL	\$35,000	\$35,000	\$35,000
34	MULTI PURP EXEMPT SCHL 1993	\$225,000	\$225,000	\$215,000
35	MULTI PURP EQUIP 1993	\$70,000	\$0	\$0
36	LAND ACQUISITION EXEMPT 1996	\$180,000	\$180,000	\$180,000
37	MULTI PURPOSE 1996	\$510,000	\$250,000	\$185,000
38	BOND SALE EXPENSE	\$0	\$25,000	\$25,000
39	FINANCIAL DISCLOSURE	\$0	\$2,500	\$2,500
40	MULTI PURPOSE 1997	\$157,300	\$152,300	\$152,300
41	MULTI PURPOSE EXEMPT 1997	\$150,000	\$150,000	\$150,000
42	PUBLIC SAFETY BLDG.	\$0	\$290,000	\$290,000
43	DECARLO LAND ACQUISITION	\$0	\$20,000	\$20,000
44	DEPARTMENTAL EQUIP	\$0	\$222,000	\$215,000
45	FIELD HOUSE REMODEL	\$0	\$18,939	\$3,675
46	COMPUTERS	\$0	\$85,000	\$85,000
47	TRAFFIC LIGHTS	\$0	\$10,000	\$5,000

48	DEPARTMENTAL EQUIPMENT	\$0	\$0	\$107,000
49	LAND ACQUISITION	\$0	\$0	\$120,000
50	MODULAR CLASSROOMS/GYM	\$0	\$0	\$100,000
51	POOL REMODEL	\$0	\$0	\$35,000
52	STREET REMODEL	\$0	\$0	\$33,000
53	SIDEWALK/BIKE	\$0	\$0	\$30,000

TOTAL DEBT & INTEREST

\$2,853,063	\$3,253,185	\$4,161,215
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GRAND TOTAL BUDGET

\$30,937,028	\$34,200,692	\$37,589,287
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SOURCES:

TAX RATE	\$36,065,774
FREE CASH	\$1,263,513
AMBLUANCE ACCOUNT	\$100,000
STATE AID TO LIBRARIES	\$0
OTHER SOURCES	\$150,000
CONSERV RECEIPT ACCNT	\$10,000
TOTAL REVENUES	\$37,589,287

MOTION NO. 2:

Lisa Schimmel moved and was duly seconded that the following amounts be appropriated for the following specified equipment and vehicle acquisitions and projects on Page 27 and Page 28 of the Warrant, and, to meet these appropriations, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$1,758,500 pursuant to the provisions of Massachusetts General Laws Chapter 44, Sections 7 and 8; \$40,000. shall be provided by transfer from Water Available Surplus; \$167,300 shall be provided be transfer from the General Fund – Unreserved Fund Balance; and \$242,950 shall be provided by transfer from State Transportation Funds.

AMENDMENT NO. 1 TO MOTION NO. 2:

Susan W. Pope moved and was duly seconded that the requested appropriation for the capital budget, parking lot repair, be increased by \$27,000 to \$57,000; and that said additional appropriation shall be transferred from the General Fund-Unreserved Fund Balance.

VOTED ON AMENDMENT NO. 1 TO MOTION NO. 2: MOTION CARRIED

MOTION NO. 2 AS AMENDED:

Lisa Schimmel moved and was duly seconded that the following amounts be appropriated for the following specified equipment and vehicle acquisitions and projects and, to meet these appropriations, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$1,758,500 pursuant to the provisions of Massachusetts General Laws Chapter 44, Sections 7 and 8; \$40,000 shall be provided by transfer from Water Available Surplus; \$194,300 shall be provided by transfer from the General Fund – Unreserved Fund Balance; and \$242,950 shall be provided by transfer from State Transportation Funds.

<u>Equipment/Vehicle/Project</u>	<u>Department</u>	<u>Amount</u>
Parking Lot Repair	Selectmen	\$57,000
Town Building Repairs	Selectmen	\$150,000
Repairs Fire Station 2	Fire	\$25,000
Postage Machine	Selectmen	\$12,400
Rice Road Dam	Conservation	\$10,000
Computer Equipment	Library	\$5,000
Sidewalk Reconstruction	Highway	\$60,000
46K GVW Dump Truck and Plow	Highway	\$100,000
15K GVW Maintenance Truck/Plow	Highway	\$48,000
Information Retrieval System	Police	\$15,000
Thermal Imaging Camera	Fire	\$15,000
Turnout Gear	Fire	\$24,000
Computer/Office Equipment	Inspection	\$10,000
Station Wagon	Park and Recreation	\$22,000
Mower	Park and Recreation	\$4,800
Leaf Blower	Park and Recreation	\$2,100
Line Trimmer	Park and Recreation	\$1,000
Hedge Trimmer	Park and Recreation	\$1,000
Building Repairs	School	\$33,000
Parking Lot/Happy Hollow	School	\$5,000
Replacement Furniture	School	\$41,000
School Bus	School	\$50,000
Copiers	School	\$12,000
Food Service Equipment/Loker	School	\$13,000
Technology	School	\$250,000
Landfill Cap and Closure	Health/Landfill	\$250,000
Crawler/Tractor	Health/Landfill	\$193,000
Roll Off Truck	Health/Landfill	\$110,000
Pak-Rat Body	Health/Landfill	\$25,000
Containers 50CY Open Top	Health/Landfill	\$4,400
Containers 40CY Recycling (2)	Health/Landfill	\$8,700
Containers 50CY Closed Box (2)	Health/Landfill	\$9,900
Containers 30CY Open Top (6)	Health/Landfill	\$17,700
Snow Plow	Health/Landfill	\$7,800

<u>Equipment/Vehicle/Project</u>	<u>Department</u>	<u>Amount</u>
Vehicles	Water	\$40,000
Dudley Pond Upgrade	Water	\$210,000
Baldwin Pond Replace	Water	\$150,000
Highway Repairs	Highway	\$242,950;
GRAND TOTAL		\$1,992.800
HIGHWAY STATE FUNDS		\$242,950

VOTED ON MOTION NO. 2 AS AMENDED:

1ST VOICE VOTE: SCATTERING OF NOES
 2ND VOICE VOTE: UNANIMOUSLY IN FAVOR

(Article 6 Capital Budget Amended - Reconsideration – see Page 67)

The Meeting adjourned at 11:05 P.M. until 7:45 P.M. May 1, 2000.

Attendance: 198

VOTES ENACTED:

MONDAY, MAY 1, 2000 AT THE WAYLAND HIGH SCHOOL FIELD HOUSE

C. PETER R. GOSSELS, MODERATOR:

Pursuant to the Warrant dated April 10, 2000 signed by Susan Weinstein, Marcia P. Crowley, Mary M. Antes, and Brian T. O'Herlihy, Selectmen, served and return of service given by Sandra L. O'Brien, Constable of the Town, the inhabitants of the Town of Wayland qualified to vote at Town Meeting met this day at Wayland High School Field House; and at 7:55 P.M. the Moderator called the Meeting to order, declared that a quorum was present, and the Meeting proceeded to transact the following business:

MOTION TO RECONSIDER:

Herbert Jacobus moved and was duly seconded that the Meeting reconsider Article 6 of the Warrant, Health Department Budget, for the sole purpose of appropriating an additional \$500,000. for continuation of the town's participation in the Department of Environmental Management's Community Septic Management Program to be borrowed by the Town from competitive state funds.

MOTION TO TAKE ARTICLE OUT OF ORDER:

Philip Pattison moved and was duly seconded that Article 42 in the 2000 Warrant be addressed at 9:00 P.M. on Thursday, May 4, 2000, or as soon as the Article before the Meeting at the time is disposed of.

VOTED:

1ST VOICE VOTE: SCATTERING OF NOES
 2ND VOICE VOTE: SCATTERING OF NOES
 MODERATOR DECLARED MOTION PASSED BY 2/3 VOTE

ARTICLE 7:	WAYLAND/SUDBURY SEPTAGE TREATMENT FACILITY BUDGET
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Proposed by: Septage Committee

Estimated Cost: \$900,113

To determine whether the Town will vote to appropriate a sum of money to be expended by the Septage Committee for the operation of the Wayland/Sudbury Treatment Facility, and to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by borrowing, or otherwise.

	EXPENDED FY 99	APPROPRIATED FY2000	REQUESTED FY2001
1 SALARIES	\$271,106	\$165,421	\$173,692
EXPENSE			
2 OPERATING EXPENSE	\$11,322	\$60,000	\$55,000
3 OTHER EXPENSE	\$2,734	\$10,000	\$5,500
4 EXPENSE UTILITY-MISC.	\$32,109	\$5,000	\$5,000
5 CONTRACTED/PROF SVCES	\$6,760	\$5,000	\$5,000
6 CONTRACT SERVICES/DIRECTOR	\$0	\$75,000	\$75,000
7 LEGAL SERVICES	\$3,923	\$5,000	\$5,500
8 OUT OF STATE TRAVEL	\$0	\$500	\$500
EQUIPMENT			
9 CAPITAL REPLACEMENT	\$0	\$75,000	\$67,500
10 PURCHASE/RENTAL	\$2,747	\$4,000	\$4,000
11 MAINTENANCE/REPAIRS	\$21,107	\$25,000	\$25,750
12 MATERIAL/SUPPLIES	\$4,820	\$4,500	\$0
12 EMERGENCY REPAIRS			\$25,000
BUILDING/MAINT EXPENSE			
13 MAINT/REPAIRS/RENOVATIONS	\$8,975	\$5,000	\$5,000
14 BUILDING UTILITIES	\$1,317	\$2,000	\$2,000
15 OTHER EXPENSE	\$5,836	\$4,000	\$6,000
SPECIAL BUDGET ITEMS			
16 ENGINEERING SERVICES	\$0	\$10,000	\$10,000
17 DEBT SERVICE	\$120,945	\$116,560	\$112,210
18 SLUDGE DISPOSAL	\$92,358	\$126,000	\$110,714
19 GROUND WATER MONITORING	\$0	\$25,000	\$18,800
20 AUDIT, FINANCIAL SERVICES	\$0	\$0	\$18,000
20 LABRATORY AND PROFESS SERVICES		\$10,750	\$10,000
INDIRECT EXPENSES			
21 ADMINISTRATION	\$20,510	\$40,000	\$40,000

22	INSURANCE FRINGE BENEFITS	\$0	\$20,400	\$20,400
23	OTHER INSURANCE	\$0	\$4,400	\$4,400
24	RETIREMENT BENEFITS	\$0	\$35,800	\$35,800
25	GREASE DISPOSAL	\$45,631	\$54,000	\$56,847
26	SEPTAGE COMMITTEE	\$0	\$1,000	\$500
27	RESERVE FOR EMERGENCY REP	\$38,700	\$0	\$0
28	SEPTAGE COMMITTEE SEC.	\$422	\$1,000	\$2,000

TOTAL BUDGET REQUEST	\$691,322	\$890,331	\$900,113
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REVENUE SOURCES

ANTICIPATED REVENUE	\$673,200	\$640,000	\$685,000
RETAINED EARNINGS	\$121,940	\$250,331	\$215,113

TOTAL REVENUES	\$795,140	\$890,331	\$900,113
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MOTION:

Philip Pattison moved and was duly seconded that the Town appropriate the sum of \$900,113 to be expended by the Septage Committee for the operation of the Wayland/Sudbury Septage Treatment Facility during Fiscal Year 2001 for the purposes as shown on Pages 32 and 33 of the Warrant, and that said appropriation shall be provided by the use of \$685,000 from Septage Revenues and \$215,113 from Septage Retained Earnings.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 8: WATER DEPARTMENT BUDGET

Proposed by: Water Department

Estimated Cost: \$1,199,353

To determine whether the Town will vote to appropriate a sum of money to be expended by the Board of Water Commissioners for the operation and expenses of the Water Department; to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by grants received from the Commonwealth or federal government, by borrowing, or otherwise.

WATER DEPARTMENT

SALARIES:

COMMISSIONERS	\$225	\$225	\$225
SUPERINTENDENT	\$53,400	\$56,060	\$57,174
LABOR	\$264,596	\$293,860	\$305,550
CLERICAL	\$31,136	\$43,138	\$49,224

TOTAL SALARIES	\$349,357	\$393,283	\$412,173
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OPERATING EXPENSE:	\$361,590	\$437,000	\$457,500
PROFESSIONAL SERVICES	\$0	\$0	\$25,000
EQUIPMENT	\$0	\$0	\$0
POLICE DETAILS	\$8,940	\$0	\$0

BORROWING COSTS	\$231,379	\$300,159	\$304,680
TOTAL WATER DEPARTMENT	\$951,266	\$1,130,441	\$1,199,353

MOTION:

Robert Duffy moved and was duly seconded that the Town vote to appropriate the sum of \$1,199,353 to be expended by the Board of Water Commissioners for the operation and expenses of the Water Department during Fiscal Year 2001 for the purposes as shown on Page 34 of Warrant and that said appropriation be provided by the use of \$900,000 from Water Revenues and \$299,353 from Water Retained Earnings.

VOTED: MOTION CARRIED

ARTICLE 9: WASTEWATER MANAGEMENT DISTRICT COMMISSION BUDGET

Proposed by: Wastewater Management District Commission

Cost: \$160,796

To determine whether the Town will vote to appropriate a sum of money to be expended by the Wastewater Management District Commission for its annual operating expenses; and to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by borrowing, or otherwise.

WMDC BUDGET FY 2001	<u>Expended FY 1999</u>	<u>Appropriated FY 2000</u>	<u>Requested FY 2001</u>
Salaries	\$0	\$0	\$0
Operating Expenses	\$0	\$3,600	\$11,183
Maintenance/Repair	\$0	\$0	\$0
Contract/Professional Services	\$0	\$83,000	\$92,000
Debt Service	<u>\$23,430</u>	<u>\$22,430</u>	<u>\$57,613</u>
Total Budget Request	\$23,430	\$109,030	\$160,796
 Revenue			
Anticipated Revenues	\$0	\$86,600	\$160,796
General Fund Contribution	\$23,430	\$22,430	\$0
Retained Earnings	\$0	\$0	\$0
 Total Revenue	 \$23,430	 \$109,030	 \$160,796

MOTION:

Christopher Woodcock moved and was duly seconded that the Town appropriate the sum of \$160,796 to be expended by the Wastewater Management Commission for its annual operating expenses during Fiscal Year 2001 for the following purposes:

Operating Expenses	\$ 11,183
Contract/Professional Services	92,000
Debt Service	57,613;

and that said appropriation be provided by the use of \$100,796 from sewer revenues, and \$60,000 from the General Fund-Unreserved Fund Balance.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 10: REVOLVING FUND FOR COUNCIL ON AGING
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Proposed by: Council on Aging

To determine whether the Town will vote to authorize the continuance of a revolving fund pursuant to Chapter 44, Section 53E ½ of the Massachusetts General Laws for the Council on Aging; and to determine: (1) the programs and purposes for which such revolving fund may be expended; (2) the departmental receipts which may be credited to such revolving fund; (3) the board or officer(s) authorized to expend monies from such fund; and (4) the total amount that may be expended from such fund in Fiscal Year 2001.

MOTION:

Mary Antes moved and was duly seconded that (a) the Town continue the revolving fund established by vote of the 1994 Annual Town Meeting pursuant to Massachusetts General Laws Chapter 44, Section 53E1/2 for the Council on Aging for education, cultural and entertainment programs and purposes; (b) that receipts from said programs may be credited to said revolving fund; (c) that the Co-Executive Directors of the Council on Aging are hereby authorized to expend monies from such fund for the aforementioned programs and purposes; and (d) that the sum of \$50,000 may be expended from such fund during Fiscal Year 2001.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 11: COMPENSATION FOR ELECTED OFFICIALS

Proposed by: Board of Selectmen

To determine whether the Town will vote to fix the salary and compensation of all elected officers of the Town effective July 1, 2000, which salary and compensation are printed below.

SALARY SCHEDULE – ELECTED TOWN OFFICERS

		<u>FY 2000</u>	<u>FY 2001</u>
Town Clerk		48,643.00	52,291.00
Selectmen	(5 @ \$100)	500.00	500.00
Assessors	(Chairman)	1,600.00	1,600.00
	(2 @ \$1,500)	3,000.00	3,000.00
Board of Health	(5 @ \$50)	250.00	250.00
Water Commissioners	(3 @ \$75)	225.00	225.00
TOTAL		54,218.00	57,866.00

MOTION:

Susan Pope moved and was duly seconded that the Town vote to fix the salary and compensation of all elected officers of the Town to be effective July 1, 2000, as in the Warrant on Page 37.

VOTED: 1ST VOICE VOTE: UNDECIDED
2ND VOICE VOTE: UNANIMOUSLY IN FAVOR

ARTICLE 12: PAY PREVIOUS FISCAL YEAR UNPAID BILLS

Proposed by: Finance Committee

Estimated Cost: \$12,737.75

To determine whether the Town will vote to:

(a) pay the following bills of Fiscal Years 1997 and 1999:

<u>Vendor</u>	<u>Invoice Date</u>	<u>Fiscal Year</u>	<u>Amount</u>	<u>Board</u>
Kopelman & Paige	8/20/97	1997	\$5,265.70	Selectmen
Kopelman & Paige	6/11/99	1999	\$2,146.03	Selectmen
Kopelman & Paige	8/27/99	1999	\$1,720.60	Selectmen
U.S. Liquids NCW Northeast	5/99	1999	\$2,082.17	Septage Committee
West Group	4/99	1999	<u>\$1,523.25</u>	Planning Board
TOTAL			\$12,737.75	

- (b) appropriate the sum of money for the payment of the foregoing bills of prior fiscal years;
and
(c) provide for such appropriation by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by borrowing, or otherwise.

MOTION:

Lisa Schimmel moved and was duly seconded that the Town vote to pay the following bills of Fiscal years 1997 and 1999:

Kopelman & Paige	8/20/97	1997	\$5,265.70	Selectmen
Kopelman & Paige	6/11/99	1999	\$2,146.03	Selectmen
U.S. Liquids NCW Northeast	5/99	1999	\$2,082.17	Septage Committee
West Group	4/99	1999	<u>\$1,523.25</u>	Planning Board
TOTAL			\$11,017.15	

and that the Town appropriate the sum of \$11,017.15 for the payment of the foregoing bills of prior fiscal years; and that said appropriation shall be provided by transferring \$11,017.15 from the General Fund-Unreserved Fund Balance.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 13:	RESCINDING PREVIOUS FUNDED DEBT VOTE
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Proposed by: Board of Selectmen

To determine whether the Town will vote to rescind:

- a) the \$750.00 balance remaining from the borrowing authorized under Article 32 of the 1996 Annual Town Meeting for Water System Capital Improvements; and
- b) the \$950.00 balance remaining from the borrowing authorized under Article 5 of the 1998 Annual Town Meeting for the Fiscal Year 1999 Omnibus Budget.

MOTION:

Lisa Schimmel moved and was duly seconded that the Town vote to rescind:

- a) the \$750.00 balance remaining from the borrowing authorized under Article 32 of the 1996 Annual Town Meeting for Water System Capital Improvements; and
- b) the \$950.00 balance remaining from the borrowing authorized under Article 5 of the 1998 Annual Town Meeting for the Fiscal Year 1999 Omnibus Budget.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 14:	AMEND ARTICLE 34, 1999 ANNUAL TOWN MEETING "FUNDING FOR WAYLAND MIDDLE SCHOOL"
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Proposed by: Finance Committee

To determine whether the Town will vote to amend its vote under Article 34 of the Warrant for the 1999 Annual Town Meeting relative to funding for the Wayland Middle School renovations and addition by adding thereto reference to Chapter 645 of the Acts of 1948.

MOTION:

Christopher Riley moved and was duly seconded that the Town amend its vote under Article 34 of the Warrant for the 1999 Annual Town Meeting relative to funding for the Wayland Middle School renovations and addition by adding thereto reference to Chapter 645 of the Acts of 1948 as an additional statutory authorization for borrowing thereunder.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 15:	PERSONNEL BY-LAWS AND WAGE AND CLASSIFICATION PLAN
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Proposed by: Personnel Board

To determine whether the Town will vote to amend the Code of the Town of Wayland, Chapter 43, PERSONNEL and the Personnel Wage and Salary Classification Plan previously adopted by the Town

by making the following additions, deletions, and modifications thereto, and by establishing effective dates for such amendments.

Chapter 43 – PERSONNEL

(Note: Added language is underlined, deleted language has a ~~strike through~~. Only articles that have been amended are included.)

§43-1 Definitions.

REGULAR ~~PERMANENT~~ EMPLOYEE or REGULAR ~~PERMANENT~~ APPOINTEE:

- A. Any employee retained on a continuing basis in a regular ~~permanent~~ position, as defined below.
- B. Any employee holding an a ~~permanent~~ appointment under the Civil Service Law to a position deemed permanent within the meaning of said law.

REGULAR ~~PERMANENT~~ PART-TIME POSITION – Any regular ~~permanent~~ position in the town service in which the incumbent works at least 20 hours per week but less than 35 hours per week.

REGULAR ~~PERMANENT~~ POSITION – Any position in the town service which has required or which is likely to require the services of an incumbent without interruption for a period of more than six calendar months, either on a full-time or part-time employment basis.

§ 43-5. Hours of Work.

- A. The regular work week for office and clerical employees shall be 35 hours. For Fire Department personnel, it shall be 42 hours. For Police Department personnel, it shall be 37.5 hours. The regular work week for all other town employees shall be 40 hours, unless otherwise provided by union contract.
- B. Non-exempt employees, other than members of collective bargaining units, required to work more than eight hours in any day or 40 hours in any week shall be compensated for such overtime at a rate based on one and one-half ~~1 1/2~~ times their regular hourly rates of pay or may with permission of the supervisor take ~~be given~~ time off equal to one and one-half times the amount of overtime. Employees other than members of collective bargaining units, whose regular work week is less than 40 hours shall receive straight-time pay up to 40 hours per week and time and one-half for all hours worked in excess of 40 hours per week or may with permission of the supervisor take ~~be given~~ time off equal to one and one-half times the amount of overtime. ~~performed.~~
- C. Nothing in this section shall apply to administrative and professional employees in the G and S-G Schedules or any other exempt employees under the Fair Labor Standards Act.

§ 43-9. Annual leave.

- B. Schedule for earning leave days.

- (3) Regular ~~permanent~~ part-time employees will earn days at the same rate, i.e., calculated on the number of days worked, provided that they work at least 20 hours per week.

**ADMINISTRATIVE AND PROFESSIONAL
NON-UNION**

G-Schedule Effective July 1, 2000 (5% Adjustment)

	1	2	3	4	5	6	7	8
G-1	52,138	53,256	54,372	55,490	56,606	57,722	58,840	59,956
G-2	54,223	55,386	56,548	57,709	58,871	60,032	61,195	62,357
G-3								
G-4	65,590	66,995	68,401	69,806	71,211	72,617	74,022	75,428
G-5	68,212	69,673	71,134	72,596	74,058	75,519	76,980	78,441
G-6	73,460	75,034	76,609	78,183	79,759	81,333	82,907	84,482
	9	10	11	12	13	14	15	
G-1	61,073	62,190	63,306	64,423	65,540	66,657	67,781	
G-2	63,518	64,680	65,841	67,004	68,166	69,327	70,490	
G-3								
G-4	76,833	78,238	79,644	81,049	82,455	83,860	85,266	
G-5	79,903	81,365	82,833	84,287	85,749	87,210	88,675	
G-6	86,056	87,632	89,206	90,781	92,355	93,929	95,497	

**NON-ADMINISTRATIVE AND PROFESSIONAL
NON-UNION**

Effective July 1, 2000 (5% Adjustment)

	1	2	3	4	5	6	7	8
SG-3	30,893	31,556	32,218	32,879	33,542	34,205	34,867	35,527
SG-4	33,365	34,080	34,795	35,510	36,225	36,939	37,654	38,369
	9	10	11	12	13	14	15	
SG-3	36,189	36,851	37,513	38,176	38,838	39,501	40,162	
SG-4	39,084	39,799	40,514	41,228	41,943	42,658	43,374	

NON-UNION

ADMINISTRATIVE AND PROFESSIONAL

Finance Director	G-5
Police Chief	G-4
Fire Chief	G-4
Water Superintendent	G-2
Park & Recreation Director	G-2
Library Director	G-2
Personnel Director	G-1

NON-ADMINISTRATIVE AND PROFESSIONAL

Administrative Secretary, Selectmen	SG-4
Fee Support Administrator, P & R	SG-4
Outreach Coordinator, COA	SG-3*
<u>Pool Director</u>	<u>SG-3</u>

* part-time

**OFFICE STAFF
NON-UNION**

Effective July 1, 2000 - 5% adjustment

GRADE	MINIMUM	STEP 1	STEP 2	STEP 3
S-9	24,878	25,928	26,965	28,002
S-10	25,928	26,958	28,089	29,168
S-12	28,133	29,306	30,478	31,650
S-13	29,242	30,460	31,676	32,896
S-14	30,408	31,674	32,941	34,209
S-15	31,590	32,906	34,224	35,540
S-16	32,874	34,244	35,615	36,984
S-17	34,176	35,599	37,023	38,448
S-18	35,583	37,064	38,547	40,030

**OFFICE STAFF
NON-UNION**

Effective July 1, 2000 - 5% adjustment

	Starting Hourly Rate	Step 1	Step 2	Step 3
Hrly. Sen. Sec. Aide	11.34			
Hrly. Sec. Aide	10.00			
Student Sec. Aide	6.45	7.25	8.06	8.87

POLICE – NON-UNION

Effective July 1, 2000 - 5% adjustment

GRADE	TITLE	STARTING SALARY	STEP 1	STEP 2	STEP 3
P-4	Lieutenant	53,783.00	56,471.60	59,295.40	62,259.79

PUBLIC SAFETY POSITION – NON UNION

Effective July 1, 2000 - 5% Adjustment

TITLE	Rate	Per
Traffic Supervisors	\$ 5,881.20	Year
Traffic Supervisor Substitute	\$ 33.72	Day
Special Police Matrons	\$ 14.99	Hour
Call Firefighters	\$ 14.99	Hour
Part-time Custodian	\$ 11.95	Hour
JCC Dispatcher	\$ 10.65	Hour
Police Intern	\$ 7.74	Hour

SEPTAGE – NON-UNION

Effective July 1, 2000 - 5% adjustment

GRADE	TITLE	Starting Salary	Step 1	Step 2	Step 3
Hourly	Waste Water Facility	\$11.21	\$11.79	\$12.39	\$12.98
Part-time	Monitor				

INSPECTORS – NON-UNION - BUILDING

Effective July 1, 2000 - 5% Adjustment

	Min.	2	3	4	Max.
Gas & Plumbing Inspector	\$ 16.80	\$ 17.64	\$ 18.52	\$ 19.45	\$ 20.42
Wiring Inspector					
Local Building Inspector					

LIBRARY - NON-UNION - PART-TIME WEEKEND PROFESSIONALS

Effective July 1, 2000 - 5% adjustment

STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9
\$ 17.86	\$ 18.18	\$ 18.50	\$ 18.83	\$ 19.16	\$ 19.48	\$ 19.81	\$ 20.13	\$ 20.46
STEP 10	STEP 11	STEP 12						
\$ 20.79	\$ 21.11	\$ 21.44						

LIBRARY - NON-UNION - HOURLY CLERKS

Effective July 1, 2000 - 5% adjustment

STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9
\$ 11.34	\$ 11.59	\$ 11.85	\$ 12.10	\$ 12.33	\$ 12.58	\$ 12.82	\$ 13.07	\$ 13.32
STEP 10	STEP 11	STEP 12	STEP 13	STEP 14	STEP 15			
\$ 13.57	\$ 13.81	\$ 14.05	\$ 14.31	\$ 14.54	\$ 14.79			

LIBRARY - NON-UNION - PAGES

Effective July 1, 2000 - 5% adjustment

	Year 1	Year 2	Year 3
Library Pages	\$6.72	\$7.14	\$7.52

**WAYLAND TOWN POOL and BEACH
NON-UNION**

Effective July 1, 1999

Position	1st year	2nd year	3rd year	4th year
Pool Head Lifeguard	\$13.00	\$13.40	\$13.80	\$14.20
Secretary	\$8.95	\$9.25	\$9.55	\$9.85

Position	0-360 hrs.	361 - 720 hrs.	721-1080 hrs.	1081 + hrs.
Senior Lifeguard	\$9.00	\$9.30	\$9.60	\$9.90
Junior Lifeguard	\$8.00	\$8.25		
Front Desk Clerk	\$7.25	\$7.50	\$7.75	\$8.00

Pool Effective July 1, 2000 / Beach Effective May 1, 2000 - 5% adjustment

Position	1st year	2nd year	3rd year	4th year
Pool Head Lifeguard	\$13.65	\$14.07	\$14.49	\$14.91
Beach Director	\$14.70	\$15.12	\$15.54	\$15.96
Pool Secretary	\$9.40	\$9.71	\$10.03	\$10.34
Snack Bar Supervisor	\$9.45	\$9.73	\$10.03	\$10.33
Snack Bar I	\$8.40	\$8.66	\$8.91	\$9.18
Snack Bar II	\$6.30	\$6.49	\$6.68	\$6.88

Position	0-360 hrs.	361 - 720 hrs.	721-1080 hrs.	1081 + hrs.
Beach Head Lifeguard	\$9.87	\$10.17	\$10.47	\$10.79
Beach Supervisor	\$11.34	\$11.68	\$12.10	\$12.46
Water Safety Instructor	\$9.87	\$10.17	\$10.47	\$10.79
Senior Lifeguard	\$9.45	\$9.77	\$10.08	\$10.40
Junior Lifeguard	\$8.40	\$8.66		
Front Desk Clerk	\$7.61	\$7.88	\$8.14	\$8.40
Swim Aide	\$7.14	\$7.35		
Beach Police	\$7.14	\$7.35	\$7.65	\$8.10

SUMMER PLAYGROUND
NON-UNION SEASONAL

POSITION	EDUC./QUALIFICATIONS	FY01			
		1st year	2nd year	3rd year	4th year
<u>Day Program Coordinator</u>	ED Degree, Min 4 yrs. Camp Exp.	\$ 17.00	\$ 17.51	\$ 18.04	\$ 18.58
SA Program Director	ED Degree/Camp Exp.	\$ 15.00	\$ 15.45	\$ 15.91	\$ 16.39
<u>SA Assistant Director</u>	College Degree	\$ 12.50	\$ 12.88	\$ 13.26	\$ 13.66
Lead Teacher	ED Degree	\$ 12.50	\$ 12.88	\$ 13.26	\$ 13.66
Assistant Teacher	ED Degree	\$ 11.00	\$ 11.33	\$ 11.67	\$ 12.02
SA Senior Counselor	Sr. HS/College	\$ 10.00	\$ 10.30	\$ 10.61	\$ 10.93
Counselor	Sr. HS/College	\$ 9.00	\$ 9.27	\$ 9.55	\$ 9.83
Junior Counselor	High School	\$ 7.00	\$ 7.21	\$ 7.43	\$ 7.65

SA = Summer Adventure Program
New Position

MISCELLANEOUS SEASONAL
NON-UNION

Effective July 1, 2000 - 5% adjustment

	1 year	2 years	3 years	4 years
Conservation Laborer	9.45	10.13	10.81	11.42

C. Use of annual leave

- (3) All ~~regular permanent~~ part-time employees who work less than the standard full-time hours per week shall ~~for that position~~ receive that portion of leave time based on the average number of hours worked the three months preceding the leave year, and the years of service for determining leave time will be the same as for full-time employees.

§ 43-10. Holidays with pay.

All ~~regular permanent~~ employees in benefit status shall be allowed the following 11 holidays with pay: New Year's Day, Martin Luther King Day, Presidents' Day, Patriots' Day, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. When one of the foregoing holidays falls on a Sunday, the holiday will be observed on the following Monday. When one of the foregoing holidays falls on a Saturday, the holiday will be observed on the preceding Friday. If a holiday falls on a regularly scheduled day off, or when a ~~regular permanent~~ town employee is scheduled to work on a holiday, he/she shall be given an additional day off with pay or shall receive straight-time pay for the hours actually worked in addition to his/her regular pay.

§ 43-15. Military leave.

An employee called to Reserve or National Guard duty will be compensated for the difference between his/her military pay and his/her regular (base) pay for the training period, not to exceed seventeen days ~~two weeks~~ in any year, upon satisfactory evidence of completion of the training period. Military pay shall be considered to be all pay received for the entire seventeen-day ~~fourteen-day~~ period, including Saturdays and Sundays. Military leave shall not be charged to vacation time.

§ 43-16. Maternity leave.

- A. A regular full-time female employee, after having successfully completed her probationary period, ~~if not on a full time basis, for at least six consecutive months,~~ shall be granted an eight week maternity leave without pay, for the purpose of giving birth to a child, adopting a child who is under 18 years of age, or adopting a person under the age of 23 who is mentally or physically disabled ~~for a period of time not to exceed eight weeks, provided that such employee gives.~~ The employee must give at least two weeks' notice of her anticipated departure date and intention to return to her job ~~work~~.
- B. Such employee, provided that she has complied with Subsection A above, shall be entitled at the conclusion of her maternity leave, to return to work at her previous or similar position with the same status she held as of the date her maternity leave commenced, unless other employees with equal length of service and ~~credit~~ or status in the same or similar positions have been laid off due to changes in economic or operating conditions during the period of her maternity leave.

§ 43-17. Physical examinations.

All new employees are required to have a physical examination completed after an employment offer has been made and prior to beginning work ~~prior to being hired~~ to ensure that they are capable of performing the essential functions of the job with or without a reasonable accommodation. Physical examinations shall be done by a physician designated by the town, at town expense. The town physician is responsible for making

recommendations to the Personnel Department ~~appropriate town department head~~ and for maintaining confidential medical records on the individuals. Full-time active employees of the Police and Fire Departments are also required to have annual physical examinations.

§ 43-10. Americans with Disabilities Act.

As of July 1992, all provisions of this chapter must conform to the requirements of the Americans with Disabilities Act (ADA). In keeping with the recommendation of the Report of the House Committee on Education and Labor (Report No. 101-485), the town shall take all action necessary to comply with the Act. ~~not withstanding any discriminatory past practice or provision of this chapter not in compliance with the Act which, if maintained or enforced, would subject both the town and the employee to the penalty provisions of the ADA.~~

§ 43-22. Small Necessities Leave Act

The Personnel Board shall establish a policy consistent with the Small Necessities Leave Act of 1998.

MOTION:

Cathleen O'Brien moved and was duly seconded that the Town adopt the amendments to the Code of the Town of Wayland, Chapter 43, PERSONNEL and the Personnel Wage and Salary Classification Plan as set forth in pages 40 through 49 of the Warrant with Report of the Finance Committee for the 2000 Annual Town Meeting; and that each of the amendments become effective at the adjournment of the 2000 Annual Town Meeting, except that the Fiscal Year 2001 salaries and wages set forth therein shall become effective on July 1, 2000.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 16:	EXTEND TERM OF DOG CONTROL BY-LAW STUDY COMMITTEE
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Proposed by: Board of Selectmen

To determine whether the Town will vote to extend the term and date to make a report to Town Meeting of the Dog Control By-Law Study Committee from the 2000 Annual Town Meeting to the 2001 Annual Town Meeting.

MOTION:

Susan Pope moved and was duly seconded that the Town vote to extend the term and date for the Dog Control Bylaw Study Committee to make a report to Town Meeting from the 2000 Annual Town Meeting to the 2001 Annual Town Meeting.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 17:	FINANCE COMMITTEE PUBLIC MEETINGS
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Proposed by: Petitioners

To determine whether the Town will vote to amend §19-3 of the Code of the Town of Wayland (General By-Laws), entitled "Finance Committee reports," by inserting after the first sentence, which reads "The Board of Selectmen, after drawing a warrant for a town meeting, shall immediately forward a copy thereof to each

member of said Finance Committee, which shall consider all articles in the warrant and make such report, in print or otherwise, to the town meeting as it deems for the best of the town.", the following new sentence:

"In gathering information to prepare its report, if any, relative to an article, the Finance Committee shall meet with the party or parties that proposed the article and concurrently with anyone else who desires to comment thereon, and shall publicly post notice thereof on the Town's principal official bulletin board at least forty-eight hours, including Saturdays but not Sundays and legal holidays, prior to such meeting."

MOTION:

Diana Warren moved and was duly seconded that the Town amend §19-3 of the Code of the Town of Wayland, entitled "Finance Committee Reports," as in the words of Article 17 on Page 50 of the Warrant, with one change. The words "anyone else who desires" are changed to "others who want."

VOTED: MOTION CARRIED

ARTICLE 18:	NOTICE OF PUBLIC HEARING BY PUBLICATION
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Proposed by: Petitioners

To determine whether the Town will vote to amend Chapter 6 of the Code of the Town of Wayland (General By-Laws), entitled "Boards, Commissions and Committees," by adding a new section 6-2 thereto, which shall read as follows:

"Whenever notice of a public hearing is required by law to be given by publication, such notice shall be published in a newspaper whose readership is predominantly domiciled in Wayland."

MOTION:

George Harris moved and was duly seconded that the Town amend Chapter 6 of the Code of the Town of Wayland (General Bylaws), entitled "Boards, Commissions and Committees," by adding a new section 6-2 thereto, which shall read as follows:

"Whenever notice of a public hearing is required by law to be given by publication, at least one such notice shall be published in the Wayland Town Crier or a successor newspaper."

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 19:	ACCEPT LAW INCREASING REAL ESTATE TAX EXEMPTION AMOUNTS
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Proposed by: Board of Assessors and Board of Selectmen

Estimated Cost: \$47,102

To determine whether the Town will vote to accept the provisions of Section 4 of Chapter 73 of the Acts of 1986, as amended by Chapter 126 of the Acts of 1988, and allow an additional exemption of up to one hundred percent for Fiscal Year 2001.

MOTION:

Mary Antes moved and was duly seconded that the Town vote to accept the provisions of Section 4 of Chapter 73 of the Acts of 1986, as amended by Chapter 126 of the Acts of 1988 and allow an additional exemption of up to one hundred percent for Fiscal Year 2001.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 20:	ACQUIRE SEWER EASEMENT ON PORTION OF MBTA RIGHT-OF-WAY
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Proposed by: Wastewater Management District Commission

Estimated Cost: \$10,000

To determine whether the Town will vote to authorize the Board of Selectmen, with the approval of Town Counsel as to form, to acquire by purchase, eminent domain, gift, or otherwise, for sewer and wastewater management purposes, an easement in, on, under, over, across, and through all or any part of the parcel of land located on and lying between Boston Post Road (Route 20) and Route 27 (Old Sudbury Road), Wayland, Massachusetts, shown as "LAND OF MASSACHUSETTS BAY TRANSPORTATION AUTHORITY": containing 170,000 square feet of land, more or less, on a plan entitled "Compiled Plan of Land in Wayland, Mass. Owner: Massachusetts Bay Transportation Authority", Scale 1" = 60', dated May 26, 1998, by Colonial Surveying, Co., a copy of which plan is in the file in the Office of the Town Clerk; to determine whether the Town will appropriate a sum of money for the acquisition of said easement; and to determine whether such appropriation shall be provided by taxation, transfer from unappropriated funds, by transfer from funds already appropriated for another purpose, by grants received from the Commonwealth or federal government, by borrowing, or otherwise.

MOTION:

Christopher Woodcock moved and was duly seconded that the Town authorize the Board of Selectmen, with the approval of Town Counsel as to form, to acquire by purchase, eminent domain, gift, or otherwise, for sewer and wastewater management purposes, an easement in, on, under, over, across, and through all or any part of the parcel of land located on and lying between Boston Post Road (Route 20) and Route 27 (Old Sudbury Road), Wayland, Massachusetts, shown as "LAND OF MASSACHUSETTS BAY TRANSPORTATION AUTHORITY" containing 170,000 square feet of land, more or less, on a plan entitled "Compiled Plan of Land in Wayland, Mass. Owner: Massachusetts Bay Transportation Authority", Scale 1" = 60', dated May 26, 1998, by Colonial Surveying, Co., a copy of which plan is on file in the Office of the Town Clerk; that the Town appropriate \$11,500 for the acquisition of said easement; and that said appropriation shall be provided by transfer of \$11,500 from the General Fund – Unreserved Fund Balance.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 21:	ADDITIONAL APPROPRIATION FOR PUBLIC SAFETY BUILDING PROJECT
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Proposed by: Board of Selectmen

Estimated Cost: \$0

To determine whether the Town will vote to appropriate a sum of money to be expended by the Board of Selectmen for the demolition of the existing public safety building, and design and construction of a new public safety building, including furnishings, fixtures, and equipment; related temporary relocation costs; and to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by funds received as grants from the Commonwealth or the federal government, by borrowing, or otherwise.

MOTION:

Mary Antes moved and was duly seconded that the Meeting pass over Article 21.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 22:	PRELIMINARY DESIGN PLANS FOR BUILDING IMPROVEMENTS AND RENOVATIONS TO FIRE STATION TWO
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Proposed by: Board of Selectmen

Estimated Cost: \$15,000

To determine whether the Town will vote to appropriate a sum of money to be expended by the Board of Selectmen to complete preliminary design plans for various improvements and renovations for certain municipal programs including but not limited to police, fire, and recreation at Cochituate Fire Station Two; and to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by borrowing, or otherwise.

MOTION:

Mary Antes moved and was duly seconded that the Town appropriate \$15,000 to be expended by the Board of Selectmen to complete preliminary design plans for various improvements and renovations for certain municipal programs including but not limited to police, fire, and recreation at Cochituate Fire Station Two; and that said appropriation shall be provided by transfer of \$15,000 from the General Fund – Unreserved Fund Balance.

AMENDMENT TO MAIN MOTION:

Lawrence Stabile moved and was duly seconded that the words “the Board of Selectmen” in the second line be replaced by the words “a committee”, and that the following text be appended to the end of the paragraph:

“Said committee is to be composed of 6 members, one appointed by the Selectmen, one appointed by the Chief of Police, one appointed by the Chief of the Fire Department, one appointed by the Cochituate Preservation Association, one appointed by the Route 30 Development Committee, and one appointed by the Planning Board.”

AMENDMENT TO THE AMENDMENT:

Mary Antes moved and was duly seconded that the Committee be composed of 7 members, one appointed by the Selectmen, one appointed by the Chief of Police, one appointed by the Chief of the Fire Department, one appointed by the Cochituate Preservation Association, one appointed by the Route 30 Development Committee, one appointed by the Planning Board, and one appointed by the Park and Recreation Commission.”

VOTED ON AMENDMENT TO THE AMENDMENT:

MOTION CARRIED

VOTED ON AMENDMENT AS AMENDED:

MOTION NOT CARRIED

VOTED ON MAIN MOTION:

1ST VOICE VOTE: UNDECIDED

2ND VOICE VOTE: UNDECIDED

STANDING COUNT BY MODERATOR: MOTION CARRIED

ARTICLE 23: PUBLIC SAFETY BUILDING DESIGN AND LOCATION APPROVAL

Proposed by: Petitioners

To determine whether the Town will vote:

- (a) to authorize the renovation of the existing public safety building, including furnishings, fixtures and equipment, and related temporary relocation costs, as well as the use therefor of funds appropriated under Article 22 of the 1998 Annual Town Meeting;
- (b) to authorize the construction of a new public safety building at any suitable and lawful location in the Town and the use therefor of funds identified in (a) above;
- (c) to prohibit the expenditure of any and all funds appropriated under Article 22 of the 1998 Annual Town Meeting for the demolition of the existing public safety building and for the construction of a new public safety building until such time that the Town shall have voted to approve the final design and location of any new public safety building.

MOTION:

Nancy Hellstrom moved and was duly seconded that before commencing demolition of the existing Public Safety Building, the Board of Selectmen shall seek at an election, voter approval of the new Public Safety Building design.

VOTED: MOTION NOT CARRIED

ARTICLE 24: ACQUIRE REID PROPERTY, 42 RICH VALLEY ROAD

Proposed by: Conservation Commission

Estimated Cost: \$40,000

To determine whether the Town will vote to (a) authorize the Board of Selectmen, with the approval of Town Counsel as to form, to acquire by purchase, gift, eminent domain, or otherwise, for conservation purposes, the fee or any lesser interest in all or part of the parcel of land located off Rich Valley Road, Wayland, Massachusetts, described in a deed recorded with the Middlesex South Registry of Deeds in Book 26996, page 467, containing 3.94 acres, more or less; (b) appropriate a sum of money to compensate the owner and/or acquire said parcel of land; and (c) provide for said appropriation by taxation, transfer from unappropriated available funds, transfer from funds appropriated for other purposes, by borrowing, or otherwise.

MOTION:

Mary Lynn Gentry moved and was duly seconded that the Town: (a) authorize the Board of Selectmen, with the approval of Town Counsel as to form, to acquire by purchase, gift, eminent domain, or otherwise, for conservation purposes, the fee or any lesser interest in all or part of the parcel of land located off Rich Valley Road, Wayland, Massachusetts, described in a deed recorded with the Middlesex South Registry of Deeds in Book 26996, Page 467, containing 3.94 acres, more or less; (b) appropriate the sum of \$40,000. to acquire said parcel of land or compensate the owner of said parcel of land; and (c) that said appropriation shall be provided by transfer of \$40,000. from the General Fund – Unreserved Fund Balance.

AMENDMENT TO MAIN MOTION:

Stanley Robinson moved and was duly seconded that the words "or part of" be deleted from the motion.

VOTED ON AMENDMENT TO MAIN MOTION: UNANIMOUSLY IN FAVOR

VOTED ON MAIN MOTION AS AMENDED:

1ST VOICE VOTE: SCATTERING OF NOES

2ND VOICE VOTE: SCATTERING OF NOES

MODERATOR DECLARED MOTION PASSED UNANIMOUSLY

The Meeting adjourned at 10:42 P.M. until Wednesday, May 3, 2000 at 7:45 P.M.

Attendance: 194

VOTES ENACTED:

WEDNESDAY, MAY 3, 2000 AT THE WAYLAND HIGH SCHOOL FIELD HOUSE

C. PETER R. GOSSELS, MODERATOR:

Pursuant to the Warrant dated April 10, 2000 signed by Susan Weinstein, Marcia P. Crowley, Mary M. Antes, and Brian T. O'Herlihy, Selectmen, served and return of service given by Sandra L. O'Brien, Constable of the Town, the inhabitants of the Town of Wayland qualified to vote at Town Meeting met this day at Wayland High School Field House; and at 7:48 P.M. the Moderator called the Meeting to order, declared that a quorum was present, and the Meeting proceeded to transact the following business:

MOTION TO RECONSIDER:

Mark Santangelo moved and was duly seconded that the Meeting reconsider Article 4.

ARTICLE 25:	ACQUISITION OF PROPERTY LOCATED AT 265 CONCORD ROAD (LOTS 20 AND 20A)
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Proposed by: Petitioners

Estimated Cost: \$342,000

To determine whether the Town will vote to

- a) authorize the Board of Selectman with the approval of Town Counsel to acquire by purchase for Conservation, the land thereon known and numbered at 265 Concord Road (Lots 20 & 20A) Wayland, MA containing 10+ acres more or less, and recorded with the Middlesex South Registry of Deeds in Book 15949, page 00429;
- b) appropriate a sum of money to compensate the owner(s) of said land for the acquisition and to determine whether said appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by borrowing, or otherwise.

MOTION:

Lynn Connolly moved and was duly seconded that the Town (a) authorize the Board of Selectmen, with the approval of the Town Counsel as to form to acquire by purchase, gift or otherwise, for conservation purposes, the fee or any lesser interest in all or any part of the parcel of land known and numbered as 265 Concord Road (Lots 20 & 20A) Wayland, MA., containing 10 acres more or less, described in a deed recorded with the Middlesex South Registry of Deeds in Book 15949, Page 00429; (b) appropriate the sum of \$342,000 to compensate the owner of said land for the acquisition of said parcel of land or any part thereof; (c) and that said appropriation shall be provided by transfer from General Fund-Unreserved Fund Balance.

AMENDMENT NO. 1 TO MAIN MOTION:

Lisa Schimmel moved and was duly seconded that the motion be amended by striking "General Fund-Unreserved Fund Balance" as the funding source and substituting therefor "that the Town Treasurer, with the approval of the Board of Selectmen, be authorized to borrow \$342,000 under the provisions of MGL Chapter 44, Section 7(3) for the acquisition of said parcel of land".

VOTED ON AMENDMENT NO. 1 TO MAIN MOTION: MOTION CARRIED

AMENDMENT NO. 2 TO MAIN MOTION:

Eleanora West moved and was duly seconded that the amount to be borrowed for the acquisition of said parcel of land be limited to \$50,000.

VOTED ON AMENDMENT NO. 2 TO MAIN MOTION:

1ST VOICE VOTE: MOTION CARRIED
(7 Voters questioned the vote)
STANDING COUNT BY MODERATOR: UNDECIDED
COUNTED VOTE: IN FAVOR: 106
 OPPOSED: 94 MOTION CARRIED

TELLERS:

V. I. Pavloglou	16 Highland Cir
Donald Matsas	12 Carpenter Rd
Jane Sanford Stabile	120 Commonwealth Rd
Shirley M. Barnes	20 Loblolly Ln
Paul Gardescu	135 Glezen Ln
John Dyer	287 Cochituate Rd

VOTED ON MAIN MOTION AS AMENDED:

1ST VOICE VOTE: UNDECIDED
2ND VOICE VOTE: UNDECIDED
COUNTED VOTE: IN FAVOR: 143
 OPPOSED: 63 MOTION CARRIED BY 2/3 MAJORITY

TELLERS:

Charles Shane	25 Three Ponds Rd
Donald Matsas	12 Carpenter Rd
Jane Sanford Stabile	120 Commonwealth Rd
Shirley M. Barnes	20 Loblolly Ln

Paul Gardescu
John Dyer

135 Glezen Ln
287 Cochituate Rd

ARTICLE 26:	STORMWATER DRAINAGE IMPROVEMENT TO 20 RED BARN ROAD
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Proposed by: Board of Road Commissioners

Estimated Cost: \$75,000

To determine whether the Town will vote to appropriate a sum of money to be expended by the Board of Road Commissioners for the design and construction of drainage improvement to the stormwater drainage system outfall located at 20 Red Barn Road, Wayland, Massachusetts; and to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by funds received as grants from the Commonwealth or the federal government, by borrowing, or otherwise.

MOTION:

David McKenna moved and was duly seconded that the Town appropriate \$75,000 to be expended by the Board of Road Commissioners for the design and construction of drainage improvements to the stormwater drainage system outfall located at 20 Red Barn Road, Wayland, Massachusetts; and that the Town Treasurer, with the approval of the Board of Selectmen, be authorized to borrow \$75,000 pursuant to the provisions of Massachusetts General Laws Chapter 44, Section 7(1) for the aforesaid purposes.

VOTED: 1ST VOICE VOTE: SCATTERING OF NOES
 2ND VOICE VOTE: UNANIMOUSLY IN FAVOR

ARTICLE 27:	EVALUATION AND MANAGEMENT OF TOWN BODIES OF WATER
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Proposed by: Board of Selectmen/ Surface Water Quality Committee

Estimated Cost: \$26,000

To determine whether the Town will vote to appropriate a sum of money to be expended by the Surface Water Quality Committee for: (1) professional evaluation of Mill Pond with regard to invasive weeds, odor due to eutrofication, and for duckweed removal; (2) professional consultation for remediation of Heard's Pond's invasive weed populations; and (3) on-going monitoring and spot treatment for continued management of Eurasian Watermilfoil in Dudley Pond; and to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by funds received as grants from the Commonwealth or the federal government, by borrowing, or otherwise.

MOTION:

Mary Antes moved and was duly seconded that the Town appropriate \$26,000 to be expended by the Surface Water Quality Committee for: (1) professional evaluation of Mill Pond with regard to invasive weeds, odor due to eutrofication, and for duckweed removal; (2) professional consultation for remediation of Heard's Pond's invasive weed populations; and (3) on-going monitoring and spot treatment for continued management of Eurasian Watermilfoil in Dudley Pond; and that said appropriation shall be provided by transferring \$26,000. from the General Fund – Unreserved Fund Balance.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 28: ADD A GENERAL BY-LAW REGULATING THE BOARD OF ASSESSORS

Proposed by: Board of Selectmen

To determine whether the Town will vote to amend the Code of the Town of Wayland by adding thereto a new Section, Section 19-7, Board of Assessors, as follows:

Section 19-7.

101.1 Annual Report. The Board of Assessors shall:

101.1.1 Make an annual report describing market trends and make this easily available to the public by submitting it to the local newspapers, having it posted on the Town's Internet website, and providing copies at the Town Library. The report shall describe the real estate trends in Wayland and the semi-annual increase of decrease in the average sale price of residential properties, for each six month period within the most recent two years;

101.1.2 Prepare, as part of the annual Town "Hear Reports," and the Annual Town Report a report for the previous six calendar years that provides:

- (a) The number of annual abatement requests filed with the Board of Assessors;
- (b) The annual number of abatements granted by the Board of Assessors;
- (c) The annual average value of the abatements granted by the Board of Assessors;
- (d) The number of annual abatement requests filed by Wayland property owners at the Appellate Tax Board with respect to Wayland properties;
- (e) A list by property of the dollar changes in each assessment granted as a result of Appellate Tax Board decisions; and

101.1.3 Prepare, as part of the annual Town "Hear Reports," and the Annual Town Report a report for the previous calendar year that states the number of residential properties that were due for inspection, the number of properties actually inspected, the number of properties for which an internal inspection of the dwelling was conducted, the number of residential properties sold, the number of sold properties for which an internal inspection was conducted, the number of properties inspected in response to a grant of a building permit, and any other criteria requested by the Executive Secretary that will provide guidance to the Town as to effectiveness of the assessment process.

101.2 Quarterly Reports. The Board of Assessors shall prepare and provide to the Board of Selectmen quarterly reports detailing the progress in implementing the Recommendations of the Assessment and Valuation Study Committee contained in Article 27 of the Warrant for the 1999 Annual Town Meeting and shall submit these reports to the Executive Secretary for posting on the Town's Internet website.

101.3 Public Hearing. The Board of Assessors shall hold a public hearing annually to listen to taxpayer concerns and questions regarding the assessment process and the services provided by the Assessors' Office. The Board of Assessors shall ensure that adequate time is provided for the hearing and that the agenda is set so that a hearing occurs where citizens are given a reasonable amount of time to voice their concerns.

101.4 Increased Valuation Information. The Board of Assessors shall include with the first notice of actual tax bill a separate written explanation of the basis for increased valuation for every property for which the

MOTION:

Mary Antes moved and was duly seconded that the Town amend the Code of the Town of Wayland by adding thereto a new Section, Section 19-7, Board of Assessors, as follows:

Section 19-7.

101.1 Annual Report. The Board of Assessors shall:

101.1.1 Make an annual report describing market trends and make this easily available to the public by submitting it to the local newspapers, having it posted on the Town's Internet website, and providing copies at the Town Library. The report shall describe the real estate trends in Wayland and the semi-annual increase or decrease in the average sale price of residential properties, for each six month period within the most recent two years;

101.1.2 Prepare, as part of the reports to be heard under the annual town meeting "Hear Reports" article and the Annual Town Report a report for the previous six calendar years that provides:

- (a) The number of annual abatement requests filed with the Board of Assessors;
- (b) The annual number of abatements granted by the Board of Assessors;
- (c) The annual average value of the abatements granted by the Board of Assessors;
- (d) The number of annual abatement requests filed by Wayland property owners at the Appellate Tax Board with respect to Wayland properties;
- (e) A list by property of the dollar changes in each assessment granted as a result of Appellate Tax Board decisions; and

101.1.3 Prepare, as part of the report to be heard under the annual town meeting "Hear Reports" article and the Annual Town Report a report for the previous calendar year that states the number of residential properties that were due for inspection, the number of properties actually inspected, the number of properties for which an internal inspection of the dwelling was conducted, the number of residential properties sold, the number of sold properties for which an internal inspection was conducted, the number of properties inspected in response to a grant of a building permit, and any other criteria requested by the Board of Selectmen or its designee that will provide guidance to the Town as to the effectiveness of the assessment process.

101.2 Quarterly Reports. The Board of Assessors shall prepare and provide to the Board of Selectmen quarterly reports detailing the progress in implementing the Recommendations of the Assessment and Valuation Study Committee contained in Article 27 of the Warrant for the 1999 Annual Town Meeting and shall submit these reports to the Board of Selectmen or its designee for posting on the Town's Internet website.

101.3 Public Hearing. The Board of Assessors shall hold a public hearing annually to listen to taxpayer concerns and questions regarding the assessment process and the services provided by the Assessors' Office. The Board of Assessors shall ensure that adequate time is provided for the hearing and that the agenda is set so that a hearing occurs where citizens are given a reasonable amount of time to voice their concerns.

101.4 Increased Valuation Information. The Board of Assessors shall send a separate written explanation of the basis for increased valuation for each residential property, either land or buildings, for which the new assessed valuation increase is eight percent (8%) or more above the Town-wide average increase, within thirty days of the actual tax bill.

AMENDMENT NO. 1 TO MAIN MOTION:

V. I. Pagloglou moved and was duly seconded that the Meeting pass over Article 28.

MOTION TO TERMINATE DEBATE:

Mark Santangelo moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE: MOTION CARRIED

VOTED ON AMENDMENT NO. 1 TO MAIN MOTION: MOTION NOT CARRIED

AMENDMENT NO. 2 TO MAIN MOTION:

Mary Antes moved and was duly seconded that 101.4 be amended to read:

101.4 Increased Valuation Information. The Board of Assessors shall send a separate written explanation of the basis for increased valuation for each residential property, either land or buildings, for which the new assessed valuation increase is eight percent (8%) or more above the Town-wide change in valuation in property values over the immediate prior fiscal year, stated as a percentage, within thirty days of the actual tax bill.

AMENDMENT TO AMENDMENT NO. 2 TO MAIN MOTION:

Mary Antes moved and was duly seconded that Section 101.4 be deleted from the main motion.

VOTED ON AMENDMENT TO AMENDMENT NO. 2 TO MAIN MOTION: MOTION CARRIED

AMENDMENT NO. 3 TO MAIN MOTION:

Jeffrey Cohen moved and was duly seconded to delete 101.1.1 in its entirety and replace with the following:

101.1.1 Make an annual report of sales of properties sold in Wayland available to the public by submitting it to the local newspapers, having it posted on the Town's internet website, and providing copies at the Town Library. The report shall describe the semi-annual increase or decrease in the average sale price of residential properties in Wayland.

VOTED ON AMENDMENT NO. 3 TO MAIN MOTION: MOTION CARRIED

PROCEDURAL MOTION:

Jeffrey Cohen moved and was duly seconded that the time for discussion of Article 28 be extended by ten (10) minutes.

VOTED ON PROCEDURAL MOTION: MOTION CARRIED

AMENDMENT NO. 4 TO MAIN MOTION:

Jeffrey Cohen moved and was duly seconded to delete 101.1.2 in its entirety and replace with the following:

101.1.2 Prepare, for the Annual Town Report a report for the previous six calendar years commencing for Town Report 2001, to be reported yearly thereafter that provides:

- (a) The number of annual abatement requests filed with the Board of Assessors;
- (b) The annual number of abatements granted by the Board of Assessors;
- (c) The annual average value of the abatements granted by the Board of Assessors;

- (d) The number of annual abatement requests filed by Wayland property owners at the Appellate Tax Board with respect to Wayland properties;
- (e) A list by property of the dollar changes in each assessment granted as a result of Appellate Tax Board decisions; and

VOTED ON AMENDMENT NO. 4 TO MAIN MOTION: MOTION NOT CARRIED

AMENDMENT NO. 5 TO MAIN MOTION:

Jeffrey Cohen moved and was duly seconded to delete the words "or its designee" and the words "Board of Selectmen" in 101.2.

VOTED ON AMENDMENT NO. 5 TO MAIN MOTION:

1ST VOICE VOTE: UNDECIDED
2ND VOICE VOTE: MOTION NOT CARRIED

VOTED ON MAIN MOTION AS AMENDED: 1ST VOICE VOTE: UNDECIDED
2ND VOICE VOTE: MOTION CARRIED

MOTION TO RECONSIDER:

Mary Antes moved and was duly seconded that the Meeting reconsider Article 28.

(Article 28 Reconsideration – see Page 67)

ARTICLE 29: AMEND ZONING BYLAW RE: ARTICLE 8 DIMENSION AND USE TABLES
--

Proposed by: Planning Board

To determine whether the Town will vote to amend Chapter 198-802 (Zoning) of the Code of the Town of Wayland, by inserting the word "Principal" on each of the Table of Permitted Uses by Districts, such that it reads as follows:

Table of Permitted Principal Uses by Districts.

MOTION:

George Ives moved and was duly seconded that the Meeting vote to pass over Article 29.

PLANNING BOARD REPORT (George Ives):

The Planning Board held its public hearing as required by law on March 21, 2000.

This article contains a provision that is basically clerical as it was always the intent of the Planning Board that the Table of uses meant the Table of Principal Uses.

The Planning Board will move to pass over the article as we are advised by the Town Clerk that the wording was approved at a previous Town Meeting and was omitted through a clerical error.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 30:	AMEND ZONING BYLAW RE: ARTICLE 4 NONCONFORMING STRUCTURES AND USES²
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Proposed by: Planning Board

To determine whether the Town will vote to amend the Code of the Town of Wayland, Chapter 198, Zoning, Article 4, Nonconforming Structures and Uses, by making the deletions (indicated in ~~strike through lettering~~) and insertions (indicated in underlined lettering) indicated in the following paragraph:

ARTICLE 4

Nonconforming Structures and Uses²

§198-401.1.3.2. Such alteration, reconstruction, extension or structural change shall not exceed 20% of the gross floor area in existence on the date this paragraph first becomes effective. ~~For the purposes of this paragraph~~ Open decks and accessory structures less than 175 square feet shall be permitted as a matter of right and shall not be included in any floor area calculation. [Amended 5-5-1999 STM by Art. 11]

MOTION:

George Ives moved and was duly seconded that the Town amend the Code of the Town of Wayland, Chapter 198 (Zoning), Article 4, Nonconforming Structures and Uses, as in the words of the Warrant.

PLANNING BOARD REPORT (George Ives):

The Planning Board held its public hearing as required by law on March 21, 2000.

The existing Zoning Bylaw provides that open decks may be permitted as of right in the alteration or reconstruction of a nonconforming structure. The proposed article would also include small accessory structures. The Planning Board supports this interpretation provided that small structures are defined to be smaller than a 2-car garage.

The Planning Board unanimously recommends passage of the article.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 31:	CLARIFY "TOWN USES" IN ZONING BYLAW
--------------------	--

Proposed by: Planning Board and Petitioners

To determine whether the Town will vote to amend Chapter 198 (Zoning) of the Code of the Town of Wayland, by replacing in §198-803.3 the words "Town use: Town of Wayland facility." with the words "Town use: any Town of Wayland facility, except in single residence districts, where such a facility is restricted to fire stations, police stations, public schools, public libraries, parks, water supply reservations, and soldiers' and sailors' memorial buildings."

MOTION:

George Ives moved and was duly seconded that the Town amend Chapter 198 (Zoning) of the Code of the Town of Wayland, by replacing in §198-803.3 the words "Town use: Town of Wayland facility." with the words "Town use: any Town of Wayland facility, except in single residence districts, where such a facility is restricted

to fire stations, police stations, public libraries, parks, water supply reservations, and soldiers' and sailors' memorial buildings."

PLANNING BOARD REPORT (George Ives):

The Planning Board held its public hearing as required by law on March 21, 2000.

The Planning Board had always intended that a limited sub-set of Town Uses be permitted as of right in residence districts while the full array of Town uses would be permitted as of right in other districts. The uses permitted as of right in a residence district are those limited in the article. Other uses such as a landfill or a garage should not be permitted as of right; but could be permitted if 2/3 of a Town Meeting agreed to change the Zoning Bylaw. The Town should not allow these secondary Town uses to occur without Town Meeting review.

The Planning Board unanimously supports the passage of this article.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 32: AMEND ZONING BYLAW RE: ARTICLE 1 GENERAL PROVISIONS
--

Proposed by: Planning Board

To determine whether the Town will vote to amend Chapter 198 (Zoning) of the Code of the Town of Wayland, by making the insertions (indicated in underlined lettering) indicated in the following paragraph:

§198-104. Definitions

BUILDING ENVELOPE –The three-dimensional space within which a structure is permitted to be built on a lot and which is defined by regulations governing building setbacks, maximum height, and bulk; by other regulations; and/or any combination thereof.

FRONTAGE – The linear extent of the front of a lot measured along the street lot line of the right-of-way from the intersection of one side lot line to the intersection of the other lot line of the same lot along the same right-of-way. Noncontiguous frontage shall not be considered with regard to meeting frontage requirements. A building lot that is located on more than one street shall meet the frontage requirement on one such street. [Added 5-5-1999 STM by Art. 11]

MOTION:

George Ives moved and was duly seconded that the Town amend Chapter 198 (Zoning) of the Code of the Town of Wayland, by making the insertions (indicated in underlined lettering) as in the words of the Article.

PLANNING BOARD REPORT (George Ives):

The Planning Board held its public hearing as required by law on March 21, 2000.

This article proposes to amend Section §198-104 Definitions first by adding a new definition for Building Envelope that is consistent with the Massachusetts Building Code and the customary interpretation of the Building Commissioner. The second change would modify the definition of Frontage to exclude noncontiguous frontage from meeting frontage requirements and to furthermore add the requirement that building lots located on more than one street shall meet the frontage requirements on one such street.

Recent Building Commissioners have consistently interpreted the Zoning Bylaws in the manner contained in this article. The Planning Board has received no negative input.

The Planning Board unanimously supports the passage of this article.

VOTED: 1ST VOICE VOTE: SCATTERING OF NOES
 2ND VOICE VOTE: UNANIMOUSLY IN FAVOR

The Meeting adjourned at 10:30 P.M. until Thursday, May 4, 2000 at 7:45 P.M.

Attendance: 240

VOTES ENACTED:
THURSDAY, MAY 4, 2000 AT THE WAYLAND HIGH SCHOOL FIELD HOUSE

C. PETER R. GOSSELS, MODERATOR:

Pursuant to the Warrant dated April 10, 2000 signed by Susan Weinstein, Marcia P. Crowley, Mary M. Antes, and Brian T. O'Herlihy, Selectmen, served and return of service given by Sandra L. O'Brien, Constable of the Town, the inhabitants of the Town of Wayland qualified to vote at Town Meeting met this day at Wayland High School Field House; and at 7:50 P.M. the Moderator called the Meeting to order, declared that a quorum was present, and the Meeting proceeded to transact the following business:

ARTICLE 33: AMEND ZONING BY-LAWS RE: ARTICLE 15 WIRELESS COMMUNICATIONS SERVICES DISTRICT
--

Proposed by: Planning Board

To determine whether the Town will vote to amend Article 15 Wireless Communications Services District of Chapter 198 (Zoning) of the Code of the Town of Wayland, by making the deletions (indicated in ~~striketrough lettering~~) and insertions (indicated in underlined lettering) indicated in the following paragraph:

§198-1502.1. The Wireless Communications Services District shall be located on land owned by the Town of Wayland known as the "old landfill site" (as shown in the Atlas of the Town of Wayland, Massachusetts, 1996, on Plates 22 and 23, Parcels 22-001 and 22-002), and part of the land known as the "new landfill site" (as shown in the Atlas of the Town of Wayland, Massachusetts 1996, on Plates 17, 21 and 22, inclusive, ~~that part of~~ that part of ~~Parcels 17-018 that is south of a continuation of the parcel line that extends northeasterly from the point of the intersection of parcel lines for Parcels 21-010A, 21-012A, 21-012B, 21-012C, 21-012D, 21-012E, 21-012F, 21-012G, 21-012F, 22-004, and 17-018 to meet the northeast parcel line of Parcel 17-018, Parcels 21-010A, 22-003, 22-004, 22-006, and 22-007);~~

and by amending the Wireless Communications Services District on the Zoning Map referenced in said Article by deleting those parcels no longer included in the District according to the above amendments.

MOTION:

George Ives moved and was duly seconded that the Town amend Article 15 Wireless Communications Services District of Chapter 198 (Zoning) of the Code of the Town of Wayland, by making the deletions (indicated in ~~strike through lettering~~) and insertions (indicated in underlined lettering) as in the words of the Warrant on Pages 66 and 67.

PLANNING BOARD REPORT (George Ives):

The Planning Board held its public hearing as required by law on March 21, 2000.

Article 33 proposes to amend Section 198-1502.1 the Wireless Communications Services District by clarifying the boundaries of the Wireless Communications Services District, within which wireless companies may site facilities. When the Wireless Communications Services District Zoning Bylaw was amended (at the Annual Town Meeting in April-May 1999) to include the current and former landfill sites on the west end of Wayland on Route 20, the for DiCarlo property and a portion of the existing landfill were inadvertently included as being allowable sites for a wireless facility. The inclusion of the former DiCarlo property and a portion of the landfill places at least one residence within 900 feet of the wireless district.

The current zoning bylaw prohibits the installation of a wireless communications facility within 900 feet of a residence. The proposed revisions to the boundaries of the district will eliminate an inconsistency in the current zoning bylaw by removing the erroneously included former residential parcel and a portion of the existing landfill.

The Planning Board voted unanimously to recommend approval of this article.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 34: AMEND ZONING BY-LAWS RE: HOME OCCUPATION
--

Proposed by: Planning Board

To determine whether the Town will vote to amend Chapter 198 (Zoning) of the Code of the Town of Wayland by making the deletions (indicated in ~~strike through lettering~~) and insertions (indicated in underlined lettering) indicated in the following paragraph:

ARTICLE 1

General Provisions

Definitions

104.2 HOME OCCUPATION – Any activity customarily carried out for gain by a resident, conducted as an accessory use in the resident's dwelling unit or an accessory structure. Said occupations to include but not necessarily limited to the following: sale of antiques; dressmaking, sewing and tailoring; letting of rooms; telephone solicitation work; tutoring; home crafts; studio for artist or craftsman; office for doctor, dentist, attorney, real estate agent, insurance agent, accountant, stock broker, engineer, architect, landscape architect, musician, writer, data programmer, or sales representative; and trades person, such as electrician, plumber, or carpenter. Where customary home occupations are permitted by the Table of Accessory Uses §198-804, no dwelling or accessory structure so used shall be reconstructed or enlarged for such purposes unless specifically permitted under the provisions of §198-203.

ARTICLE 8

Dimension and Use Tables

§198-805. Classification of accessory uses.

~~Customary Home Occupation: see §198-104 of this Zoning By-Law. A customary home occupation, such as dressmaking, millinery, the letting of rooms or sale of antiques, conducted by a resident owner, provided that there is no display or advertising visible from the outside, except for an announcement card or sign of not more than two square feet in area; no dwelling so used shall be reconstructed or enlarged unless specifically permitted by a special permit under the provisions of §198-203.~~

~~In home office: see §198-901.1.2 of this Zoning By Law.~~

Trade shop: see Table of Permitted Principal Uses by Districts⁸ for definition; a trade shop may be located in an accessory building on residential premises on the condition that no manufacturing or business requiring continuous employment shall be carried on therein.

ARTICLE 9

Single Residence District

§198-901. Permitted uses

~~901.1.1. Where customary home occupations are permitted by the Table of Accessory Uses §198-804, no dwelling so used shall be reconstructed or enlarged for such purposes unless specifically permitted under the provisions of §198-203, [Amended 5-4-1994 ATM by Art. 23; 5-5-1999 STM by Art. 9]~~

~~901.1.2.~~ 901.1.1. [Amended 5-4-1994 ATM by Art. 23] ~~An in home office~~ A home occupation of a resident owner, or a resident tenant with the owner's permission, shall be permitted as a matter of right in those zoning districts specifically referenced in the Table of Accessory Uses §198-804, provided that all of the following conditions are met:

~~901.1.2.1.~~ 901.1.1.1. The ~~office~~ home occupation occupies not more than one room;

~~901.1.2.2.~~ 901.1.1.2. There are no employees;

~~901.1.2.3.~~ 901.1.1.3. No business is conducted on the premises with any client or customer physically present;

~~901.1.2.4.~~ 901.1.1.4. There are no signs or other external evidence of the office; and

~~901.1.2.5.~~ 901.1.1.5. ~~There is no production of offensive noise, vibration, smoke, dust or other particulate matter, heat, humidity, glare or other objectionable effects.~~ No hazard or nuisance, including but not limited to offensive noise, vibrations, smoke, dust or other particulate matter, odors, heat, glare, humidity, and noxious fumes, shall be created to any greater or more frequent extent than would normally be expected in the neighborhood under normal circumstances wherein no home occupation exists.

901.1.2. A home occupation of a resident owner, or a resident tenant with the owner's permission, may be permitted by issuance of a Special Permit from the Zoning Board of Appeals in those zoning districts specifically referenced in the Table of Accessory Uses §198-804, provided that all of the following conditions are met:

901.1.2.1 The use of the dwelling unit, or where permitted, an accessory structure, by the resident for business is incidental and subordinate to its use for residential purposes and occupies no more than twenty-five (25) percent of the gross floor area or 500 square feet, whichever is less, within the dwelling unit on the premises;

No more than one (1) nonresident employee shall be permitted on site;

901.1.2.3 There is no change in the outside appearance of the building or premises or any visible or audible evidence detectable from the property line of the conduct of such business except that one (1) sign not larger than two (2) square feet in area bearing only the name of the practitioner and occupation shall be permitted (words only). The sign shall be flush-mounted to the dwelling unit and shall not be illuminated;

901.1.2.4 Traffic, including traffic by commercial delivery vehicles, shall not be generated in greater volumes than would normally be anticipated in a residential neighborhood;

901.1.2.5 No hazard or nuisance, including but not limited to offensive noise, smoke, dust, odors, heat, glare, noxious fumes or vibrations, shall be created to any greater or more frequent extent than would normally be expected in the neighborhood under normal circumstances wherein no home occupation exists;

901.1.2.6 There shall be no display of goods or outside storage of goods or equipment;

901.1.2.7 Parking for the home occupation and dwelling(s) shall be met on-site.

Amend Table of Permitted Accessory Uses by District by making the following deletions and additions.

Delete Accessory Uses category title "Customary home occupation" and replace with "Home occupation (§198-901.1.2)".

Delete Accessory Uses category title "In-home office" and replace with "Home occupation (§198-901.1.1)".

Delete entire row for Accessory Uses categories "Office" and "Trade Shop".

MOTION:

After much discussion, George Ives moved and was duly seconded that the Town pass over Article 34.

VOTED:

UNANIMOUSLY IN FAVOR

ARTICLE 35:	AMEND ZONING BY-LAW RE: ARTICLE 3 ESTABLISHMENT OF DISTRICTS
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Proposed by: Planning Board

To determine whether the Town will vote to amend Articles 3 and 7 of Chapter 198 (Zoning) of the Code of the Town of Wayland, by making the deletions (indicated in ~~striketrough lettering~~) and insertions (indicated in underlined lettering) indicated in the following paragraphs:

ARTICLE 3

Establishment of Districts

§198-301 Designation

301.1.1 Single Residence Districts [Amended 3-12-1973 ATM by Art. 15] - For the purposes of §198-705.1. and §198-705.2. of Article 7 of this Zoning By-Law, the Single Residence District shown on the map referred to in §198-301 herein is hereby divided into four types of zones designated as follows, all as shown, defined and bounded on a second map accompanying this Zoning By-Law entitled "Town of Wayland, Amendment to Zoning Map 1934, March 1939," dated and approved February 27, 1939, by the Wayland Planning Board, as revised March 13, 1939, by said Board and on file with the Town Clerk, and said second map and the Explanatory matter thereon, as so revised, are hereby made a part of this Zoning By-Law:

301.1.1.1. Residence Zone 20,000 square feet – 120 feet Front.

Residence Zone 30,000 square feet – 150 feet Front.

Residence Zone 40,000 square feet – 180 feet Front.

Residence Zone 60,000 square feet – 210 feet Front.

ARTICLE 7

Area, Yard and Bulk Regulations

~~§198 705.1.1. For the purposes of this §198 705.1.1. and for the purposes of §198 705.2. of this article, the Single Residence District shown on the map referred to in §198 301 herein is hereby divided into four types of zones designated as follows, all as shown, defined and bounded on a second map accompanying this Zoning By-Law entitled "Town of Wayland, Amendment to Zoning Map 1934, March 1939," dated and approved February 27, 1939, by the Wayland Planning Board, as revised March 13, 1939, by said Board and on file with the Town Clerk, and said second map and the Explanatory matter thereon, as so revised, are hereby made a part of this Zoning By-Law;~~

~~Residence Zone 20,000 square feet 120 feet Front.~~

~~Residence Zone 30,000 square feet 150 feet Front.~~

~~Residence Zone 40,000 square feet 180 feet Front.~~

~~Residence Zone 60,000 square feet 210 feet Front.~~

~~§198 705.1.3. Lot. [Amended 5-7-1997 ATM by Art. 39; 5-5-1999 STM by Art. 9; 5-5-1999 STM by Art. 11]~~

~~§198-705.1.4. Lot.~~ [Amended 5-7-1997 ATM by Art. 39; 5-5-1999 STM by Art. 9; 5-5-1999 STM by Art. 11]

~~§198-705.1.5. Lot.~~ [Amended 5-7-1997 ATM by Art. 39; 5-5-1999 STM by Art. 9; 5-5-1999 STM by Art. 11]

MOTION:

George Ives moved and was duly seconded that that the Town amend Articles 3 and 7 of Chapter 198 (Zoning) of the Code of the Town of Wayland, by making the deletions (indicated in ~~striketrough lettering~~) and insertions (indicated in underlined lettering) indicated as in the words of the Warrant on Pages 71 and 72.

PLANNING BOARD REPORT (George Ives):

The Planning Board held its public hearing as required by law on March 21, 2000.

This article would remove the definition of the individual Single Residence Zones from the Section on Area, Yard and Bulk Regulations and insert them in the Section on Establishment of Districts where the various Zoning Districts are defined.

The Planning Board believes that this is an obvious clerical change and unanimously recommends its passage.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 36: FUND CONTINUATION OF MASTER PLAN FOR WAYLAND TOWN CENTER AND OTHER PLANNING STUDIES
--

Proposed by: Planning Board

Cost: \$25,000

To determine whether the Town will vote to appropriate a sum of money to be expended by the Planning Board to engage the services of a consultant or consultants for the purposes of continuing the design and implementation of a master plan for Wayland Town Center and other planning studies as determined by the Planning Board; and to determine whether such appropriation shall be provided by taxation, transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by borrowing, by gift, by grant, or otherwise.

MOTION:

Gretchen Schuler moved and was duly seconded that the Town appropriate the sum of \$25,000 to be expended by the Planning Board for professional services for the purpose of continuing the design and implementation of a master plan for Wayland Town Center and other planning studies; and that said appropriation shall be provided by transferring \$25,000 from the General Fund – Unreserved Fund Balance.

VOTED: MOTION CARRIED

ARTICLE 37: ACQUIRE PORTION OF FORMER RAYTHEON PARCEL
--

Proposed by: Board of Selectmen and Town Center Committee

Estimated Cost: \$1,325,000

To determine whether the Town will vote to authorize the Board of Selectmen, with the approval of Town Counsel as to form, to acquire by purchase, eminent domain, gift, or otherwise, for purposes including municipal and/or school, highway (road and pedestrian/bikepaths), passive and active recreation, conservation, open space, public health, low and moderate income housing, affordable housing, human services, or public safety, the fee or

any lesser interest in all or any part of the land, with the improvements thereon, located on Route 27 (Old Sudbury Road), Wayland, Massachusetts, shown as the residentially zoned portion of the former CNA/Raytheon property containing 34.1 acres of land, more or less, on a plan entitled "Compiled Plan of Land in Wayland Massachusetts Prepared for the CNA/Raytheon Committee," Scale 1" = 100', dated March 20, 1998, by the Town of Wayland Surveyor's Office, a copy of which plan is on file in the Office of the Town Clerk; and to establish a nine-member committee to oversee the housing component, seven appointed by the Board of Selectmen and two appointed by the Finance Committee; and to determine whether the Town will vote to appropriate a sum of money to be expended by the Board of Selectmen for the acquisition of said land or interest therein, including related legal expenses and site analyses and tests; and to determine whether such appropriation shall be provided by taxation, transfer from unappropriated funds, by transfer from funds already appropriated for another purpose, by funds received as grants from the Commonwealth or the federal government, by borrowing, or otherwise.

MOTION:

Mary Antes moved and was duly seconded that the Town authorize the Board of Selectmen, with the approval of Town Counsel as to form, to acquire by purchase, eminent domain, gift, or otherwise, for purposes including municipal and/or school, highway (road and pedestrian/bikepaths), passive and active recreation, conservation, open space, public health, low and moderate income housing, affordable housing, human services, and/or public safety, the fee or any lesser interest in all or any part of the land, with the improvements thereon, located on Route 27 (Old Sudbury Road), Wayland, Massachusetts, shown as the residentially zoned portion of the former CNA/Raytheon property containing 34.1 acres of land, more or less, on a plan entitled "Compiled Plan of Land in Wayland, Massachusetts prepared for the CNA/Raytheon Committee," Scale 1" = 100', dated March 20, 1998, by the Town of Wayland Surveyor's Office, a copy of which plan is on file in the Office of the Town Clerk; authorize the establishment of a nine-member committee to oversee the housing component of said land, seven to be appointed by the Board of Selectmen and two to be appointed by the Finance Committee; that the Town appropriate \$1,325,000 to be expended by the Board of Selectmen for the acquisition of said land or interest therein, including related legal expenses and site analyses and tests; and that the Town Treasurer, with the approval of the Board of Selectmen, be authorized to borrow \$1,325,000 pursuant to the provisions of Massachusetts General Laws Chapter 44, Section 7(3) for the aforesaid purposes.

AMENDMENT NO. 1 TO MAIN MOTION:

Werner Gossels moved and was duly seconded that the following words be deleted from the Main Motion:

"and moderate" (lines 5 - 6)

"affordable housing" (line 6)

"authorize the establishment of a nine-member committee to oversee the housing component of said land, seven to be appointed by the Board of Selectmen and two to be appointed by the Finance Committee." (line 15-18)

AMENDMENT TO AMENDMENT NO. 1:

George Harris moved and was duly seconded that the words "affordable housing" be added back in to the motion and that after the words "Office of the Town Clerk" insert the words "to authorize the Wayland Housing Authority to administer low and affordable housing to be constructed and managed hereunder."

PROCEDURAL MOTION:

Susan Weinstein moved and was duly seconded that the time to debate Article 37 be extended by 45 minutes.

VOTED ON PROCEDURAL MOTION:

MOTION CARRIED

VOTED ON AMENDMENT TO AMENDMENT NO. 1:

1ST VOICE VOTE: UNDECIDED
2ND VOICE VOTE: MOTION NOT CARRIED

MOTION TO TERMINATE DEBATE:

Tim McCullough moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE: UNANIMOUSLY IN FAVOR

VOTED ON AMENDMENT NO. 1: MOTION NOT CARRIED

AMENDMENT NO. 2 TO MAIN MOTION:

Tim McCullough moved and was duly seconded that the Town amend Article 37 by inserting additional language as follows after the phrase "Public Safety,"

"or rezoned for commercial use, subject to town meeting approval."

The Moderator ruled the motion out of order.

AMENDMENT NO. 3 TO MAIN MOTION:

William Currier moved and was duly seconded that the Town authorize the Board of Selectmen, with the approval of Town Counsel as to form, to acquire by purchase, gift, or otherwise, for municipal purposes, the fee or any lesser interest in all or any part of the land, with the improvements thereon, located on Route 27 (Old Sudbury Road), Wayland, Massachusetts, shown as the residentially zoned portion of the former CNA/Raytheon property containing 34.1 acres of land, more or less, on a plan entitled "Compiled Plan of Land in Wayland, Massachusetts prepared for the CNA/Raytheon Committee," Scale 1" = 100', dated March 20, 1998, by the Town of Wayland Surveyor's Office, a copy of which plan is on file in the Office of the Town Clerk; up to an amount of \$1,325,000 and that the Town appropriate \$1,325,000 to be expended by the Board of Selectmen for the acquisition of said land or interest therein, including related legal expenses and site analyses and tests; and that the Town Treasurer, with the approval of the Board of Selectmen, be authorized to borrow \$1,325,000 pursuant to the provisions of Massachusetts General Laws Chapter 44, Section 7(3) for the aforesaid purposes.

AMENDMENT TO AMENDMENT NO. 3:

Christopher Woodcock moved and was duly seconded that the words "eminent domain" be included in the Motion.

VOTED ON AMENDMENT TO AMENDMENT NO. 3: MOTION CARRIED

PROCEDURAL MOTION:

Susan Weinstein moved and was duly seconded that the time for debate on Article 37 be extended by 30 minutes.

VOTED ON PROCEDURAL MOTION: 1ST VOICE VOTE: UNDECIDED
2ND VOICE VOTE: MOTION NOT CARRIED

MOTION TO TERMINATE DEBATE:

Mark Santangelo moved and was duly seconded to move the question.

VOTED ON AMENDMENT NO. 3 AS AMENDED: MOTION NOT CARRIED

Gretchen Schuler moved and was duly seconded that the time for debate on Article 37 be extended by 15 minutes.

VOTED ON PROCEDURAL MOTION: 1ST VOICE VOTE: UNDECIDED
 2ND VOICE VOTE: UNDECIDED
 STANDING COUNT BY MODERATOR: MOTION CARRIED

Matthew Shear moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE: UNANIMOUSLY IN FAVOR

VOTED ON MAIN MOTION:

1ST VOICE VOTE: UNDECIDED
COUNTED VOTE: IN FAVOR: 145
OPPOSED: 52 MOTION CARRIED BY MORE THAN 2/3 MAJORITY

Mitchell J. Marcus	9 Fox Hollow
Regina Mandl	90 Glezen Ln
Kenneth A. Moon	9 Reservoir Rd
Peggy Patton	43 Plain Rd
Joanne W. Davis	2 Winthrop Ter
Steven Allen	7 Country Corners Rd

The Meeting adjourned at 10:40 P.M. until Monday, May 8, 2000 at 7:45 P.M.

Attendance: 213

MONDAY, MAY 8, 2000 AT THE WAYLAND HIGH SCHOOL FIELD HOUSE

C. PETER R. GOSSELS, MODERATOR:

Pursuant to the Warrant dated April 10, 2000 signed by Susan Weinstein, Marcia P. Crowley, Mary M. Antes, and Brian T. O'Herlihy, Selectmen, served and return of service given by Sandra L. O'Brien, Constable of the Town, the inhabitants of the Town of Wayland qualified to vote at Town Meeting met this day at Wayland High School Field House; and at 7:50 P.M. the Moderator called the Meeting to order, declared that a quorum was present, and the Meeting proceeded to transact the following business:

ARTICLE 42:	APPROPRIATE FUNDS TOWARDS THE CONSTRUCTION OF A NATIONAL WORLD WAR II MEMORIAL
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Proposed by: Petitioners

Cost: \$14,000

To determine whether the Town will vote to appropriate a sum of money towards the construction of a National World War II Memorial.

MOTION:

Philip Pattison moved and was duly seconded that the Town vote to appropriate \$14,000 from the General Fund – Unreserved Fund Balance to go towards the construction of the National World War II Memorial to be constructed in Washington, DC on 7.4 acres of the National Mall, directly between the Lincoln Memorial and the Washington Memorial, which said site was authorized by Congress in 1993.

MOTION TO TERMINATE DEBATE:

Perry Smoot moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE: MOTION CARRIED

VOTED:

1ST VOICE VOTE:	UNDECIDED	
STANDING COUNT BY MODERATOR:		UNDECIDED
COUNTED VOTE:	IN FAVOR: 68	
	OPPSOED: 73	MOTION NOT CARRIED

TELLERS:

Peter Hahn	22 Country Corners Rd
Paul Kohler	57 Edgewood Rd
Pauline Leland	20 Edgewood Rd
William J. Murphy	85 Oxbow Rd
Augustine Scannell	26 Peck Ave
Nancy Gossels	32 Hampshire Rd

ARTICLE 38:	AMEND AQUIFER PROTECTION DISTRICT SECTION 198-302.1.5. OF THE ZONING BY-LAW
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Proposed by: Planning Board and Conservation Commission

To determine whether the Town will vote to amend Section 198-302.1.5 of the Code of the Town of Wayland by deleting the words "Proposed Aquifer Protection District, Wayland Engineering Department, February 1, 1989" and substituting therefor the words "Existing and Proposed Aquifer Protection District, Wayland Town Surveyor's Office, April 18, 1993; by adding the following words to the last sentence in said Section 198-302.1.5: "and also a report" on file with the Town Clerk entitled "Report on Conceptual Zone II Study of the Baldwin Pond Wellfield," March 1994, by Anderson-Nichols & Company, Inc., Consulting Engineers, Boston, MA;" and by adding to Section 198-1603 therefor the following new subsection: "Section 1603.3. Exemptions. The provisions of this Section shall not apply to properties on which there existed a use and/or structure and/or impervious surface(s) which were rendered nonconforming with the provisions of this Section by the adoption

of an amendment to Section 198-302.1.5 of the Code of the Town of Wayland at the 2000 Annual Town Meeting which enlarged the District for a period of eighteen months after the effective date of said amendment.

MOTION:

George Ives moved and was duly seconded that the Meeting vote to pass over the Article.

VOTED:

1 ST VOICE VOTE:	UNDECIDED	
STANDING COUNT BY MODERATOR:		MOTION CARRIED
(7 voters questioned the vote)		
COUNTED VOTE:	IN FAVOR: 94	
	OPPOSED: 62	MOTION CARRIED

ARTICLE 39: SENIOR RESIDENTS PROPERTY TAX RELIEF PROGRAM

Proposed by: Board of Selectmen

To determine whether the Town will vote to appropriate a sum of money to provide property tax rebates of up to \$375 in the first year and \$750 thereafter to senior residents of the Town who meet the criteria set forth in sections 80-81 of Chapter 127 of the Acts of 1999 for a state tax credit; to determine whether said appropriation shall be provided by taxation, transfer from unappropriated available funds, transfer from funds appropriated for other purposes, by borrowing, or otherwise; and authorize the Board of Selectmen, through the Town's representatives in the General Court of the Commonwealth of Massachusetts, to petition the General Court of the Commonwealth of Massachusetts to enact a special act authorizing the Town to establish a program appropriate and expend funds for property tax rebates for senior residents of the Town who meet the aforesaid criteria, contingent upon the passage of a ballot question seeking approval of the voters of an override of the provisions of Proposition two and one-half, so-called, for said appropriation, at a local election.

MOTION:

Susan Pope moved and was duly seconded that the Town authorize the Board of Selectmen, through the Town's representative in the General Court of the Commonwealth of Massachusetts, to enact a special act authorizing the Town to establish a program and appropriate and expend funds for property tax rebates of up to \$750.00 per year for senior residents of the Town who have been determined by the state to meet the criteria set forth in sections 80 and 81 of Chapter 127 of the Acts of 1999 for a state income tax credit.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 40: ENLARGE WAYLAND HISTORIC DISTRICT
--

Proposed by: Wayland Historic District Commission

To determine whether the Town will vote to enlarge the Wayland Historic District established by vote of the Town in 1965, and subsequently enlarged to its present boundaries by adding thereto the areas of land shown as "Weiland 2.0 Acres," "Massachusetts Bay Transit Authority 0.6 Acres ±" and "Town of Wayland 0.7 Acres ± To Be Added" as shown on a plan filed in the Office of the Town Clerk entitled "Plan Showing Proposed Historic District Changes in Wayland, Massachusetts 2000 Annual Town Meeting," dated March 2, 2000, Scale 1" = 200', prepared by the Wayland Surveyor's Office.

MOTION:

Christopher Hagger moved and was duly seconded that the Town enlarge the Wayland Historic District established by vote of the Town in 1965, and subsequently enlarged to its present boundaries, by adding thereto the areas of land shown as "Weiland 2.0 Acres," "Massachusetts Bay Transit Authority 0.6 Acres ±" and "Town of Wayland 0.7 Acres ± To Be Added" as shown on a plan filed in the Office of the Town Clerk entitled "Plan Showing Proposed Historic District Changes in Wayland, Massachusetts 2000 Annual Town Meeting," dated March 2, 2000, Scale 1" = 200', prepared by the Wayland Surveyor's Office.

AMENDMENT TO MAIN MOTION:

Eleanora West moved and was duly seconded that the words "Weiland 2.0 Acres," be deleted from the motion.

VOTED ON AMENDMENT TO MAIN MOTION: MOTION NOT CARRIED

VOTED: 1ST VOICE VOTE: SCATTERING OF NOES
 2ND VOICE VOTE: UNANIMOUSLY IN FAVOR

ARTICLE 41:	TRANSFER LAND FROM TOWN TO PAUL LANGNER
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Proposed by: Petitioners

Estimated Cost: \$1,000

To determine whether the Town will vote to transfer a parcel of land measuring 1,706 square feet from the Town to Paul Langner et ux. for the purpose of straightening out the property border at 43 Cochituate Road.

MOTION:

Barbara Hayes Buell moved and was duly seconded that 1) the Board of Selectmen be authorized to transfer a parcel of land consisting of approximately 1706 square feet abutting the property of Paul Langer and Barbara Hayes Buell, as shown on the map submitted by the petitioners with their warrant article, from the municipal purpose of use as a municipal building to the Selectmen as surplus land for the purpose of sale to the petitioners; and, 2) that the Board of Selectmen be authorized to sell the parcel of land (consisting of approximately 1706 square feet abutting the property of Paul Langer and Barbara Hayes Buell, as shown on the map submitted by the petitioners with their warrant article) to Paul Langer and Barbara Hayes Buell for \$1,000 or such amount as the Selectmen may decide.

VOTED: 1ST VOICE VOTE: UNDECIDED
 STANDING COUNT BY MODERATOR: MOTION NOT CARRIED

ARTICLE 43:	ACCEPT AND CONSTRUCT MASSASOIT PATH
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Proposed by: Board of Road Commissioners

Cost: \$75,000

To determine whether the Town will vote to accept Massasoit Path as a Town way as laid out by the Board of Road Commissioners; to authorize the Board of Road Commissioners or Board of Selectmen, as the case may be, with the approval of Town Counsel as to form, to acquire by purchase, gift, eminent domain, or otherwise for highway purposes, the fee or any lesser interests, including appurtenant easements for drainage, slope, or otherwise, in, on, over, under, and through said streets; to appropriate a sum of money to compensate the landowners owning and/or abutting said street, and for the planning, design, layout, and construction of certain betterments to said street; and to determine whether such appropriation shall be provided by taxation, by transfer

from unappropriated funds, by transfer of funds already appropriated for another purpose, by funds received as grants from the Commonwealth or the federal government, by borrowing, or otherwise.

MOTION:

Mark Santangelo moved and was duly seconded that the Town accept Massasoit Path as a Town way as laid out by the Board of Road Commissioners; authorize the Board of Road Commissioners and Board of Selectmen, as the case may be, with the approval of Town Counsel as to form, to acquire by purchase, gift, eminent domain, or otherwise for highway purposes, the fee or any lesser interests, including appurtenant easements for drainage, slope, or otherwise, in, on, over, under, and through the land shown as "Massasoit Path," "Proposed 24' Wide Right of Way" and "Roadway Easement" on a plan entitled "Plan of Land in Wayland, Mass. Showing Indian Road and Massasoit Path," dated October 21, 1999, by the Town of Wayland Town Surveyor's Office, a copy of which plan is on file in the Office of the Town Clerk; appropriate \$86,250 to compensate the landowners owning and/or abutting said street, and for the planning, design, layout, and construction of certain betterments to said street; and authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow \$86,250 pursuant to the provisions of Massachusetts General Laws Chapter 44, Section 7(5) for the aforesaid purposes.

VOTED: 1ST VOICE VOTE: SCATTERING OF NOES
 2ND VOICE VOTE: UNANIMOUSLY IN FAVOR

PROCEDURAL MOTION:

Herbert Jacobus moved and was duly seconded that the Meeting vote to extend the time of adjournment until all of the business of the Warrant has been completed.

VOTED: MOTION CARRIED

ARTICLE 44: AMEND TOWN BY-LAW RE: PAVEMENT WIDENING

Proposed by: Petitioners

To determine whether the Town will vote to amend Chapter 158, Article II, Section 158-3 of the Code of the Town of Wayland (General By-Laws) (see Appendix M) by replacing the first sentence thereof with the following new sentence:

"No existing road, bridge, or sidewalk shall be widened, and no road, bridge or sidewalk shall be constructed where none exists at the time, unless prior to said widening or construction (1) the town governmental body or official having authority to undertake this work shall hold a public hearing to explain the project and receive the public's views and (2) the Conservation Commission and Planning Board shall each approve said project in writing and together document the likely environmental and aesthetic impacts resulting therefrom."

MOTION:

William Murphy moved and was duly seconded that the Town vote to approve the proposed amendment to Chapter 158, Article II, Section 158-3 of the Code of the Town of Wayland by replacing the first sentence with the following new sentence as set forth in the Warrant on Page 82.

VOTED: 1ST VOICE VOTE: UNDECIDED
 2ND VOICE VOTE: UNDECIDED
 STANDING COUNT BY MODERATOR: MOTION NOT CARRIED

ARTICLE 45:	ESTABLISH ROUTE 30 TRAFFIC INTERSECTIONS COMMITTEE
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Proposed by: Planning Board

Cost: \$20,000

To determine whether the Town will vote to appropriate a sum of money to be expended by a Route 30 Traffic Intersections Committee, consisting of seven members: two appointed by the Route 30 Development Committee, two appointed by the Planning Board, one appointed by the Chief of Police, one appointed by the Board of Road Commissioners, and one appointed by the Cochituate Preservation Association, for professional services relative to Route 30 intersections; and to determine whether such appropriation shall be provided by taxation, transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by borrowing, by gift, by grant, or otherwise.

MOTION:

George Ives moved and was duly seconded that the Town appropriate \$20,000 to be expended by a Route 30 Traffic Intersections Committee, consisting of seven members, two appointed by the Route 30 Development Committee, two appointed by the Planning Board, one appointed by the Chief of Police, one appointed by the Board of Road Commissioners, and one appointed by the Cochituate Preservation Association, for professional services relative to Route 30 intersections; and that said appropriation shall be provided by transferring \$20,000 from the General Fund – Unreserved Fund Balance.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 46:	SUPPLEMENT FUNDS APPROPRIATED FOR THE RECONSTRUCTION OF THE INTERSECTION OF ROUTE 30 AND OAK STREET
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Proposed by: Board of Road Commissioners

Estimated Cost: \$30,000

To determine whether the Town will vote to appropriate a sum of money to be expended by the Board of Road Commissioners for the reconstruction of the Route 30 and Oak Street intersection in accordance with the design recommended by the Route 30 Traffic Study Committee; and to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by funds received as grants from the Commonwealth or the federal government, by borrowing, or otherwise.

MOTION:

Mark Santangelo moved and was duly seconded that the Town appropriate \$34,500 to be expended by the Board of Road Commissioners for the reconstruction of the Route 30 and Oak Street intersection in accordance with the design recommended by the Route 30 Traffic Study Committee; and that said appropriation shall be provided by transferring \$34,500 from the General Fund – Unreserved Fund Balance.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 47:	AMEND ARTICLE 22 OF THE ZONING BY-LAWS – COCHITUATE INTERIM PLANNING OVERLAY DISTRICT
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Proposed by: Petitioners

To determine whether the Town will vote to amend its By-Laws by making the following changes regarding the Cochituate Interim Planning Overlay District:

Item 1. Add a new section **§198-302.1.7 to Article 3** as follows:

302.1.7. A Cochituate Interim Planning Overlay District which includes all of the land located to the south of a line defined as follows: the southerly boundary of the Commonwealth of Massachusetts Pressure Aqueduct, as shown in the Atlas of the Town of Wayland, Massachusetts, 1994, on Plates 48 and 49, from its easternmost end traversing said boundary westerly to its intersection with the Aquifer Protection District boundary, thence the Aquifer Protection District boundary, as shown on the map referenced in §198-302.1.5 herein, southerly and westerly to where it intersects with the center line of the right-of-way of Old Connecticut Path, thence southwesterly along said line to the Wayland town line. Said Plates 48 and 49 of the Atlas of the Town of Wayland, Massachusetts, 1994, are hereby made a part of the Zoning Map of the Town of Wayland and are available at the office of the Town Clerk for public inspection.

Item 2. Add a new **Article 22 Cochituate Interim Planning Overlay District** as follows:

§198-2201. Purpose

2201.1. The purpose of the Cochituate Interim Planning Overlay District (CIPOD) is to provide a temporary zoning and regulatory system for the development of land within the district while the Town engages in comprehensive planning studies. Cochituate has been the subject of significant commercial and residential growth. Such growth may have an adverse impact on the natural environment, the Town's infrastructure and service capacity, traffic, the local economy, neighborhood character and open space. The CIPOD provides a mechanism to allow for growth that promotes sound land use planning goals and objectives during the course of the Town's comprehensive planning studies.

§198-2202. Applicability

2202.1 The CIPOD shall be construed as an overlay district. All requirements of the underlying zoning districts shall remain in full force and effect, except where the requirements of the CIPOD are more restrictive; in such cases, the requirements of the CIPOD shall supercede the underlying zoning regulations.

§198-2203. Use restrictions

2203.1 The following uses shall require a special permit from the Planning Board pursuant to §198-203 herein and shall require site plan approval as set forth in Article 6 herein:

2203.1.1. The development of five or more dwelling units, whether attached or detached, in a single calendar year on a property, or set of contiguous properties, in common ownership or control on the effective date of this Article 22.

2203.1.2. The development of more than 2,000 gross square feet of nonresidential space, regardless of the use.

2203.1.3. Alteration, expansion or change to any existing nonresidential building, structure or use that will result in the development of more than 2,000 gross square feet of new space, regardless of the use.

2203.1.4. Any nonresidential development requiring the provision of five or more new parking spaces.

§198-2204. Exemptions

2204.1. The following uses are specifically exempt from this Article 22:

2204.1.1. Uses exempted by MGL c. 40A, §3.

2204.1.2. The construction of a single-family dwelling, the enlargement, restoration or reconstruction of a single-family dwelling, in existence as of the effective date of this Article 22.

2204.1.3. Dwelling units for low-and/or moderate-income families or individuals as set forth in MGL c. 40B.

2204.1.4. Development projects that voluntarily agree to a minimum fifty-percent (50%) permanent reduction in density below the environmental conditions of the tract.

§198-2205. Special permit criteria.

2205.1. In addition to the standards and criteria set forth in §198-203 herein, the Planning Board shall consider, in assessing an application for a special permit in the CIPOD, the impact of the proposed development upon the following:

2205.1.1 Pedestrian and vehicular traffic.

2205.1.2. The natural environment, including noise, smoke, glare, vibration, water or air pollution, sedimentation and any other noxious or objectionable effects.

2205.1.3. Economic impact within and outside the CIPOD.

2205.1.4. Municipal services, including water, sewer, drainage, schools, parks and transportation.

2205.1.5. Neighborhood character, including building design, architecture and visual aesthetics.

§198-2206. Decision.

2206.1 The Planning Board may grant a special permit upon a determinations, after consideration of all of the factors set forth in §198-203 and §198-2205 herein, that the proposed development will not adversely impact the CIPOD during the term of this Article 22, as set forth below.

§198-2207. Time limitation.

2207.1 The provisions of this Article 22 shall expire on January 1, 2002.

§198-2208. Separability

2208.1 The provisions of this Article 22 are hereby declared separable and if any provision shall be held invalid or unconstitutional, it shall not be construed to affect the validity or constitutionality of any of the remaining provisions of this Article 22.

MOTION:

Lawrence Stabile moved and was duly seconded that the Town vote to amend the Code of the Town of Wayland by making the changes regarding the Cochrutuate Interim Planning Overlay District as in the words of the Warrant on Pages 85 to 87.

PLANNING BOARD REPORT (Gretchen Schuler):

The Planning Board held its public hearing as required by law on March 21, 2000.

Article 47, a petitioner's article reinstates the CIPOD to allow for the completion of studies and the thorough review of policy and/or bylaw options with respect to future growth and land use in the Cochrutuate Interim Planning Overlay District By-Law ("CIPOD") area. A virtually identical version of the proposed CIPOD by-law expired on January 1, 2000. Article 47, if passed, would reinstate the CIPOD for a term to expire on January 1, 2002, without extension. The January 1, 2002 date was chosen in order to require closure on the consideration of possible by-law amendments prior to or during the 2001 Annual Town Meeting.

An article proposing to extend the CIPOD until June 1, 2001 was passed by the November 1999 Special Town Meeting. The extension did not, however, go into effect because of a clerical error in the legal notice published in the *Wayland Town Crier* as required by law. The Commonwealth's Attorney General rejected the by-law amendment based on this clerical error.

The Planning Board voted unanimously to seek a By-Law amendment reinstating the CIPOD for several reasons: Chief among these are:

- The Planning Board spent an inordinate amount of time in the last two years on wireless communications by-laws (and attendant issues). As a result, the Board was unable to devote the time necessary to fully evaluate CIPOD planning issues.
- The town was without a Town Planner during a critical period in 1999.
- A new Town Planner joined the town in August of 1999. Some progress was made on Cochrutuate planning issues during his tenure. However, before completing substantial work on Cochrutuate planning, the new planner resigned his position in December of 1999. The search for a new town planner was just recently concluded. The Planning Board has made experience in village planning a key skill in its search for a new town planner.
- Neither during the fall 1999 public hearing on the CIPOD by-law warrant nor during the March 2000 warrant hearing did the Planning Board receive input from residents or business owners in the CIPOD area regarding alleged hardships caused by the CIPOD's requirements.

The input received by the Board during the public hearing on the article was favorable. Supporters argue that it is reasonable to give more time to complete the examination of planning options begun with the passage of the CIPOD in 1997. The Board received no negative comment on the proposed article.

The Planning Board voted unanimously in favor of recommending approval of the article to Annual Town Meeting.

VOTED: 1ST VOICE VOTE: SCATTERING OF NOES
STANDING COUNT BY MODERATOR:
IN FAVOR: 112
OPPOSED: 6 MOTION CARRIED BY 2/3 MAJORITY

ARTICLE 48:	CONSTRUCTION OF NEW SALT STORAGE FACILITY (STUDY)
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Proposed by: Board of Road Commissioners

Estimated Cost: \$35,000

To determine whether the Town will vote to appropriate a sum of money to be expended by the Board of Road Commissioners for the design evaluation and selection of a site for a salt storage facility; and to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by funds received as grants from the Commonwealth or the federal government, by borrowing, or otherwise.

MOTION:

Anette Lewis moved and was duly seconded that the Town appropriate \$25,000 to be expended by the Board of Road Commissioners for the evaluation, selection and design of a site for a salt storage facility; and that said appropriation shall be provided by transferring \$25,000 from the General Fund – Unreserved Fund Balance.

VOTED: MOTION CARRIED

ARTICLE 49:	ACCEPT GIFTS OF LAND
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Proposed by: Board of Selectmen

To determine whether the Town will vote to accept real property or interests in real property which have been tendered to it as a gift, by devise, or otherwise.

MOTION:

Susan Pope moved and was duly seconded that the Town accept, as a gift, for conservation purposes, from Glenn H. Sacra and Shirley C. Sacra, Trustees of Sacra Nominee Trust, the parcel of land containing 45,003 square feet, more or less, situated in Wayland, Middlesex County, Massachusetts, shown as Lot 24 OPEN SPACE on a plan entitled "Pheasant Run" a Definitive Subdivision in Wayland, Mass. (Middlesex County) 1" = 50' Date: February 3, 1999, revised: 8/24/99 by Engineering Design Consultants, Inc., which plan is filed in the Southern Registry District, Middlesex County, as Plan No. 1875F and to which plan reference is made for a more particular description of said Lot 24; and that the Town express its appreciation to Glenn H. Sacra and Shirley C. Sacra for their generosity in donating said parcel of land to the Town.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 50: SELL OR TRADE VEHICLES AND EQUIPMENT

Proposed by: Board of Selectmen

To determine whether the Town will vote to authorize the Board of Selectmen to sell or otherwise dispose of the following surplus vehicles, equipment, or other personal property in connection with the purchase of new vehicles, equipment, or other personal property.

<u>Department</u>	<u>Vehicle/Equipment</u>	<u>Year</u>
Park & Recreation Department	(3) 32" Bunton Mowers	1975
	(3) 36" Bunton	1977
	(1) 52" Bunton	1981
	(2) Howard Mowers	
	(2) Mower decks	
	(1) Old Fert./Grass seed Spreader	
	(1) Sidewalk Sweeper	
	(1) Bobcat Snow Blower parts	1974
	(1) Ariens Snow Blower parts	1974
	(1) Aero blade slicer/seeder Model 548	
	(1) Homelite Chainsaw	1977
	(1) Athletic Field Linepainter	1986
	(1) Giant Vac Leaf Blower	
	(1) Leaf/Grass Blower	
	(1) Wenco Generator 1000 watts	
	(1) Wenco Generator 2000 watts	
	(1) Chevrolet Station Wagon	1989
Landfill	(1) Tractor Crawler	
	(1) Volvo Roll Over Truck	
Police Department	(1) Harley Davidson Motorcycle	
	(1) Kawasaki Motorcycle	

MOTION:

Patricia Abramson moved and was duly seconded that the Town authorize the Board of Selectmen to sell or otherwise dispose of the following surplus vehicles and equipment, in connection with the purchase of new vehicles and equipment as in the Article with one exception: "under Police Department add (1) Kawasaki Motorcycle."

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 51: AUTHORIZE TREASURER TO BORROW
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Proposed by: Board of Selectmen

To determine whether the Town will vote to authorize the Treasurer, with the approval of the Selectmen, to borrow monies from time to time in anticipation of the revenue of the fiscal year beginning July 1, 2000, in accordance with the provisions of Massachusetts General Laws Chapter 44, Section 4 and Chapter 849 of the Acts of 1969, both as amended, and to issue a note or notes therefor, payable within one year, and to renew any note or notes that may be given for a period of less than one year in accordance with the provisions of Massachusetts General Laws Chapter 44, Section 17, as amended.

MOTION:

Susan Pope moved and was duly seconded that the Town authorize the Treasurer, with the approval of the Board of Selectmen, to borrow monies from time to time in anticipation of the revenue of the fiscal year beginning July 1, 2000, in accordance with the provisions of Massachusetts General Laws Chapter 44, Section 4, and Chapter 849 of the Acts of 1969, both as amended, and to issue a note or notes therefor, payable within one year, and to renew any note or notes that may be given for a period of less than one year in accordance with the provisions of Massachusetts General Laws Chapter 44, Section 17, as amended.

VOTED: UNANIMOUSLY IN FAVOR

MOTION TO RECONSIDER:

David McKenna moved and was duly seconded that the Meeting reconsider Article 4.

VOTED: 1ST VOICE VOTE: SCATTERING OF NOES
2ND VOICE VOTE: MODERATOR DECLARED 2/3 MAJORITY IN FAVOR

ARTICLE 4: CURRENT YEAR TRANSFER

MOTION TO AMEND:

David McKenna moved and was duly seconded that the Town amend the vote taken under Article 4 by adding by adding a new line item for the following purpose:

Installation of Temporary Bridge on Pelham Island Road \$ 50,000

and that said appropriation be provided by transferring from available funds in the General Fund-Unreserved Fund Balance so that the total sum to be appropriated under Article 4 be amended to read \$149,144.

VOTED: MOTION CARRIED

MOTION TO RECONSIDER:

Herbert Jacobus moved and was duly seconded that the Meeting reconsider Article 6 for the sole purpose of appropriating the sum of \$500,000 for the continuation of the Town's participation in the Department of Environmental Protection's Community Septic Management Program to be borrowed by the Town from the Massachusetts Water Pollution Abatement Trust.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 6:	FY 2001 OMNIBUS BUDGET
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MOTION TO AMEND:

Herbert Jacobus moved and was duly seconded that the Town amend its vote under Article 6 of the Warrant for the 2000 Annual Town Meeting to appropriate the sum of \$500,000 to be expended by the Board of Health for the purpose of financing the repair, replacement and/or upgrade of septic systems, pursuant to agreements with the Board of Health and residential property owners, including, without limitation, all costs thereof as defined in Section 1 of Chapter 29C of the Massachusetts General Laws; that to provide said appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$500,000 and issue bonds or notes therefor under Chapter 111, Section 127B½ and/or Chapter 29C of the Massachusetts General Laws; that project and financing costs shall be repaid by property owners, in accordance with those agreements, but such bonds or notes shall be the general obligation of the Town; that the Treasurer, with approval of the Board of Selectmen, is authorized to borrow all or a portion of such amount from the Massachusetts Water Pollution Abatement Trust established pursuant to Chapter 29C of the Massachusetts General Laws and in connection therewith to enter into a loan agreement and/or security agreement with said Trust and otherwise contract with said Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the financing thereof; and that the Board of Selectmen and Board of Health are authorized to enter into a project regulatory agreement with the Department of Environmental Protection, to expend all funds available for the projects and to take any other action necessary to carry out the projects.

VOTED: UNANIMOUSLY IN FAVOR

MOTION TO RECONSIDER:

Mary Antes moved and was duly seconded that the Meeting reconsider Article 28.

VOTED: 1ST VOICE VOTE: SCATTERING OF NOES
2ND VOICE VOTE: MODERATOR DECLARED 2/3 MAJORITY IN FAVOR

ARTICLE 28:	ADD A GENERAL BY-LAW REGULATING THE BOARD OF ASSESSORS
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MOTION TO AMEND:

Mary Antes moved and was duly seconded that the Town amend the Code of the Town of Wayland by adding thereto a new sub-section, 101.4 to Section 19-7, Board of Assessors, as follows:

Section 19-7

101.4 Increased Valuation Information. After each revaluation, the Board of Assessors shall send, within thirty days of the actual tax bill, a separate, reasonably-detailed written explanation of the actual basis for the increased valuation for each residential property for which the new valuation percentage increase is eight percentage points (8%) or more above the Town-wide average residential increase in percentage points. Town-wide average residential increase shall be based on a data set that includes all those revalued residential properties for which no building permit has been issued between the current revaluation and the prior valuation.

VOTED: 1ST VOICE VOTE: UNDECIDED
STANDING COUNT BY MODERATOR: MOTION CARRIED
(7 voters questioned the vote)
COUNTED VOTE: IN FAVOR: 58
OPPOSED: 41 MOTION CARRIED

The Moderator recognized the technical crew responsible for the audio recording of the Meeting:

Albie Cincotti
Andrew Robinson
Matt Travis
Ben Travis
Marcus Ricci
Ben Shapiro
Alison White

The Meeting adjourned at 11:35 P.M. sine die.

Attendance: 172

<u>DATE:</u>	<u>CALLED TO ORDER/ADJOURNED</u>	<u>ATTENDANCE:</u>
April 27, 2000	7:50-11:05	198
May 1, 2000	7:55-10:42	194
May 3, 2000	7:48-10:30	240
May 4, 2000	7:50-10:40	213
May 8, 2000	7:50-11:35	172

CERTIFICATE OF APPROPRIATIONS
ANNUAL TOWN MEETING
2000

Article No.	Total Appropriation	From Tax Levy	From Free Cash	From Other Available Funds*	Borrowing	From Offset Receipts Enterprise or Revolving Funds (User Fees)	Date Passed
4	99,144.00		99,144.00				04/27/00
4	50,000.00		50,000.00				05/08/00
6	37,589,287.00	36,065,774.00	1,263,513.00	260,000.00			04/27/00
6	2,235,750.00		194,300.00	282,950.00	1,758,500.00		04/27/00
6	500,000.00				500,000.00		05/08/00
7	900,113.00			900,113.00			05/01/00
8	1,199,353.00			1,199,353.00			05/01/00
9	160,796.00		60,000.00	100,796.00			05/01/00
12	11,017.15		11,017.15				05/01/00
20	11,500.00		11,500.00				05/01/00
22	15,000.00		15,000.00				05/01/00
24	40,000.00		40,000.00				05/01/00
25	50,000.00				50,000.00		05/03/00
26	75,000.00				75,000.00		05/03/00
27	26,000.00		26,000.00				05/03/00
36	25,000.00		25,000.00				05/04/00
37	1,325,000.00				1,325,000.00		05/04/00
43	86,250.00				86,250.00		05/08/00
45	20,000.00		20,000.00				05/08/00
46	34,500.00		34,500.00				05/08/00
48	25,000.00		25,000.00				05/08/00
TOTALS	44,478,710.15	36,065,774.00	1,874,974.15	2,743,212.00	3,794,750.00		

CERTIFICATE OF APPROPRIATIONS
ANNUAL TOWN MEETING
2000

ARTICLE	AMOUNT	*TRANSFER FROM (AVAILABLE FUNDS)
6	100,000.00	Ambulance Receipts
6	150,000.00	Town Owned Land Account
6	10,000.00	Conservation Receipt Account
6	40,000.00	Water Available Surplus
6	242,950.00	State Transportation Funds
7	685,000.00	Septage Revenues
7	215,113.00	Septage Retained Earnings
8	900,000.00	Water Revenues
8	299,353.00	Water Retained Earnings
9	100,796.00	Sewer Revenues

PRESIDENTIAL PRIMARY

MARCH 7, 2000

DEMOCRATIC

	<u>PREC 1</u>	<u>PREC 2</u>	<u>PREC 3</u>	<u>PREC 4</u>	<u>TOTALS</u>
<u>PRESIDENTIAL PREFERENCE</u>					
Blanks	1	2	2	0	5
Gore	220	223	207	210	860
LaRouche	0	1	1	1	3
Bradley	233	161	207	266	867
No Preference	4	2	2	1	9
Write Ins	1	1	0	0	2
TOTALS	459	390	419	478	1746

STATE COMMITTEE MAN

Blanks	208	146	184	231	769
Larkin	249	239	231	244	963
Write Ins	2	5	4	3	14
TOTALS	459	390	419	478	1746

STATE COMMITTEE WOMAN

Blanks	219	149	177	225	770
Beyer	178	164	167	192	701
Mitchell	58	76	72	61	267
Write Ins	4	1	3	0	8
TOTALS	459	390	419	478	1746

TOWN COMMITTEE

Group	193	151	190	186	720
Nelles	202	156	204	194	756
West	233	167	214	204	818
Ashton	235	224	228	224	911
Berry	252	215	261	222	950
Hanlon	208	195	215	202	820
Bergan	230	199	227	222	878
Wallner	208	160	204	196	768
Saxton	200	170	208	197	775
Fox	208	181	219	203	811
Ashton	223	213	228	208	872
Garfinkel	210	167	211	205	793
Santangelo	224	178	244	224	870
Warren	217	174	216	218	825
Russell	271	211	253	254	989
Harrar	213	157	192	193	755
Shafer	212	173	213	213	811

PRESIDENTIAL PRIMARY

MARCH 7, 2000

DEMOCRATIC

	<u>PREC 1</u>	<u>PREC 2</u>	<u>PREC 3</u>	<u>PREC 4</u>	<u>TOTALS</u>
Doerr	220	174	210	207	811
Dyer	207	175	218	202	802
Tichnor	222	169	215	235	841
Bate	206	159	196	198	759
Goessling	227	185	231	217	860
Case	212	163	206	199	780
Greiff, Lorraine	238	177	213	216	844
Greiff, Paul	229	166	210	210	815
Sargent	210	173	219	208	810
Kaplan	213	161	210	209	793
Sylva	251	188	225	233	897
Sawyer	255	196	231	238	920
Abramson	239	193	234	237	903
Write In- Richard P. Hoyt	6	3	1	0	10
Write In- Sandra Hoyt	6	3	1	0	10
Write In- Marianne Lee	5	3	0	0	8
Write In- Ann Ross	5	3	1	0	9
Write In- Paula Spound	5	3	0	0	8
Write In- Scattered	11	21	2	3	37
TOTALS	6706	5406	6550	6377	25039

PRESIDENTIAL PRIMARY**MARCH 7, 2000****REPUBLICAN**

	<u>PREC 1</u>	<u>PREC 2</u>	<u>PREC 3</u>	<u>PREC 4</u>	<u>TOTALS</u>
<u>PRESIDENTIAL PREFERENCE</u>					
Blanks	0	2	2	2	6
Keyes	8	3	6	11	28
Bush	140	112	146	219	617
Bauer	1	1	0	0	2
McCain	351	274	257	414	1296
Forbes	1	0	2	3	6
Hatch	0	1	0	0	1
No Preference	0	1	0	1	2
Write Ins	0	1	0	0	1
TOTALS	501	395	413	650	1959
<u>STATE COMMITTEE MAN</u>					
Blanks	194	133	149	244	720
Dulchinos	51	40	53	74	218
Regan	256	222	210	332	1020
Write Ins	0	0	1	0	1
TOTALS	501	395	413	650	1959
<u>STATE COMMITTEE WOMAN</u>					
Blanks	224	166	180	292	862
Gelsinon	277	229	232	357	1095
Write Ins	0	0	1	1	2
TOTALS	501	395	413	650	1959
<u>TOWN COMMITTEE</u>					
Group	193	196	170	266	825
Devany	233	173	175	282	863
Wilson	237	182	185	320	924
Kea	236	177	183	299	895
Kingsbury	245	187	189	331	952
Evans, Hasty	315	253	253	426	1247
Salerno	222	185	188	294	889
Ide	242	196	196	321	955
Schulte	211	175	174	284	844
Pryor	227	181	183	286	877
Scarpato	208	178	191	283	860
Murch, Jane S	235	170	180	291	876
Murch, Robert E	232	171	178	294	875
Wardle	206	171	171	280	828
McKenna	225	176	185	286	872
Hojlo	212	168	169	279	828
Hildreth, Leslie F	213	182	185	297	877

**PRESIDENTIAL PRIMARY
MARCH 7, 2000
REPUBLICAN**

	<u>PREC 1</u>	<u>PREC 2</u>	<u>PREC 3</u>	<u>PREC 4</u>	<u>TOTALS</u>
Hildreth, Barbara L	214	184	186	292	876
Besso	228	202	191	298	919
Pope	359	254	263	440	1316
Gilmour	212	177	180	286	855
Hicks	332	247	249	416	1244
Bolivar	227	187	191	311	916
Bigwood	224	207	193	283	907
Shannon	218	180	186	303	887
McConnon	207	177	174	281	839
Myles	231	175	174	305	885
Morrissey	214	176	173	279	842
Lewis	224	179	184	312	899
Haigney	231	178	197	301	907
Sweitzer	216	173	181	315	885
Keith	224	180	179	305	888
Evans, G. Jay	237	181	186	330	934
Wheelock	233	204	200	307	944
Write In	1	5	3	2	11
TOTALS	7924	6387	6445	10485	31241

**PRESEDENTIAL PRIMARY
MARCH 7, 2000
LIBERTARIAN**

	<u>PREC 1</u>	<u>PREC 2</u>	<u>PREC 3</u>	<u>PREC 4</u>	<u>TOTALS</u>
<u>PRESIDENTIAL PREFERENCE</u>					
Blanks	0	0	0	0	0
Lee	0	1	0	0	1
Browne	0	1	0	1	2
McDaniels	1	0	0	0	1
Hines	0	1	0	0	1
Hollist	0	0	0	0	0
Smith	0	0	0	0	0
No Preference	0	0	0	0	0
Write Ins	0	0	0	0	0
TOTALS	1	3	0	1	5
<u>STATE COMMITTEE MAN</u>					
Blanks	1	3	0	0	4
Write Ins	0	0	0	1	1
TOTALS	1	3	0	1	5
<u>STATE COMMITTEE WOMAN</u>					
Blanks	1	0	0	0	1
El-Azem	0	3	0	1	4
Write Ins	0	0	0	0	0
TOTALS	1	3	0	1	5
<u>TOWN COMMITTEE</u>					
Blanks	1	3	0	0	4
Write In	0	0	0	1	1
Write In	0	0	0	0	0
Write In	0	0	0	0	0
TOTALS	1	3	0	1	5

**TOWN OF WAYLAND
ANNUAL TOWN ELECTION
APRIL 25, 2000**

19% of Voters

	<u>PREC 1</u>	<u>PREC 2</u>	<u>PREC 3</u>	<u>PREC 4</u>	<u>TOTALS</u>
<u>BOARD OF SELECTMEN (2)</u>					
Blanks	99	66	77	98	340
Susan W. Pope	320	213	216	331	1080
Mary Ellen Litter	149	109	110	136	504
Philip L. Pattison	117	119	122	147	505
Linda L. Segal	130	139	233	188	690
Write-In	1	0	0	0	1
TOTALS	816	646	758	900	3120
<u>SCHOOL COMMITTEE (2)</u>					
Blanks	179	174	195	242	790
Lea T. Anderson	283	204	244	292	1023
Jeffrey Dieffenbach	257	174	215	243	889
John P. Gunshenan	95	94	102	122	413
Write-In	2	0	2	1	5
TOTALS	816	646	758	900	3120
<u>BOARD OF ASSESSORS</u>					
Blanks	353	280	328	388	1349
Write-In					0
Scattered	34	37	42	57	170
Jayson S. Brodie	21	6	9	5	41
TOTALS	408	323	379	450	1560
<u>TRUSTEES OF PUBLIC LIBRARY (2)</u>					
Blanks	178	204	208	271	861
Rosamond P. Swain	327	230	281	324	1162
John B. Wilson	309	212	268	304	1093
Write-In	2	0	1	1	4
TOTALS	816	646	758	900	3120
<u>BOARD OF HEALTH (2) 3 YR</u>					
Blanks	203	171	182	274	830
Bryan J. Besso	250	210	246	244	950
James A. Karlson	265	170	202	267	904
Alan J. Shubin	94	94	128	113	429
Write-In	4	1	0	2	7
TOTALS	816	646	758	900	3120

**TOWN OF WAYLAND
ANNUAL TOWN ELECTION
APRIL 25, 2000**

19% of Voters

	<u>PREC 1</u>	<u>PREC 2</u>	<u>PREC 3</u>	<u>PREC 4</u>	<u>TOTALS</u>
<u>BOARD OF HEALTH 1 YR</u>					
Blanks	123	120	129	156	528
Susan E. Busch	283	203	250	293	1029
Write-In	2	0	0	1	3
TOTALS	408	323	379	450	1560
<u>ROAD COMMISSIONER (2) 3 YR</u>					
Blanks	305	262	290	372	1229
Joseph F. Nolan	251	206	235	251	943
Anette Seltzer Lewis	258	178	232	276	944
Write-In	2	0	1	1	4
TOTALS	816	646	758	900	3120
<u>ROAD COMMISSIONER 1 YR</u>					
Blanks	137	124	138	178	577
K. David McKenna	269	198	241	271	979
Write-In	2	1	0	1	4
TOTALS	408	323	379	450	1560
<u>PLANNING BOARD</u>					
Blanks	136	124	141	159	560
Maureen Anne Cavanaugh	270	199	237	289	995
Write-In	2	0	1	2	5
TOTALS	408	323	379	450	1560
<u>PARK & RECREATION COMM</u>					
Blanks	306	247	257	390	1200
Douglas J. Leard	266	218	262	268	1014
Virginia Meyer	243	181	238	240	902
Write-In	1	0	1	2	4
TOTALS	816	646	758	900	3120
<u>WATER COMMISSIONER</u>					
Blanks	132	115	126	169	542
Robert L. Duffy, Jr.	274	206	253	280	1013
Write-In	2	2	0	1	5
TOTALS	408	323	379	450	1560

**TOWN OF WAYLAND
ANNUAL TOWN ELECTION
APRIL 25, 2000**

19% of Voters

	<u>PREC 1</u>	<u>PREC 2</u>	<u>PREC 3</u>	<u>PREC 4</u>	<u>TOTALS</u>
<u>COMMISSIONER OF TRUST FUND</u>					
Blanks	126	122	128	157	533
Michael B. Patterson	279	200	251	293	1023
Write-Ins	3	1	0	0	4
TOTALS	408	323	379	450	1560
<u>HOUSING AUTHORITY</u>					
Blanks	348	279	327	386	1340
Write-In					0
Scattered	19	30	33	29	111
Susan Weinstein	41	14	19	35	109
TOTALS	408	323	379	450	1560
<u>QUESTION NO. 1</u>					
(Purchase CNA/Raytheon Property)					
Blanks	17	32	43	29	121
YES	313	170	209	300	992
NO	78	121	127	121	447
TOTALS	408	323	379	450	1560

GLOSSARY

UNRESERVED FUND BALANCE:	The amount by which the cash, accounts receivable and other current assets exceed current liabilities and reserves.
FREE CASH:	Unreserved Fund Balance less outstanding taxes.
OVERLAY:	Amount raised by the Assessors to create a fund to cover abatements of real and personal tax assessments for the current year.
RESERVE FUND:	Amount appropriated for emergency or unforeseen purposes, controlled exclusively by the Finance Committee.
AVAILABLE FUNDS:	Free cash plus reserved and unexpected balances available for appropriation.
CHAPTER 90:	General Laws that provides for contributions by the State and County for construction and maintenance of certain Town ways, usually roads leading from one main road to another.
MATCHING FUNDS:	Amounts made available by special State and Federal Acts to supplement local appropriations for specific projects.
REVENUE SHARING:	Quarterly distribution of a portion of Federal tax collections to states and municipalities to be used for ordinary and necessary operating expenses and capital expenditures.
CHERRY SHEET:	Details of State and County charges and reimbursements used in determining the Tax Rate. Name derives from the color of paper used.

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VOLUNTEER TO SERVE YOUR TOWN

Vacancies on Town boards, committees and commissions occur from time to time. Most positions are appointed by the Board of Selectmen (see I).

Elected positions are usually filled at the annual April election, but if openings occur mid-term, they are filled by appointment until the next annual election. Registered voters, please indicate your interest in order of preference (see II):

I. Appointed boards, committees and commissions:

- | | |
|---|--|
| <input type="checkbox"/> Cable TV | <input type="checkbox"/> Personnel |
| <input type="checkbox"/> Conservation | <input type="checkbox"/> Public Ceremonies |
| <input type="checkbox"/> Council on Aging | <input type="checkbox"/> Route 20 Study |
| <input type="checkbox"/> Cultural Council | <input type="checkbox"/> Route 30 Development |
| <input type="checkbox"/> Dog Bylaw Study Committee | <input type="checkbox"/> Senior Tax Relief |
| <input type="checkbox"/> Dudley Pond Area Planning | <input type="checkbox"/> Septage Committee |
| <input type="checkbox"/> Fair Housing | <input type="checkbox"/> Station Two |
| <input type="checkbox"/> Finance | <input type="checkbox"/> Surface Water Quality |
| <input type="checkbox"/> Growth Policy | <input type="checkbox"/> Town Center Committee |
| <input type="checkbox"/> Highway/Parks Building Study | <input type="checkbox"/> Wastewater Management |
| <input type="checkbox"/> Historical | <input type="checkbox"/> Wireless Communications |
| <input type="checkbox"/> Historic District | <input type="checkbox"/> Youth Advisory |
| <input type="checkbox"/> Housing Partnership | <input type="checkbox"/> Zoning Board of Appeals |
| <input type="checkbox"/> Middle School Building | |

II. Elected boards, committees and commissions:

- | | |
|--|--|
| <input type="checkbox"/> Assessors | <input type="checkbox"/> Road Commission |
| <input type="checkbox"/> Health | <input type="checkbox"/> School |
| <input type="checkbox"/> Housing Authority | <input type="checkbox"/> Selectmen |
| <input type="checkbox"/> Park and Recreation | <input type="checkbox"/> Trust Funds |
| <input type="checkbox"/> Planning | <input type="checkbox"/> Water |
| <input type="checkbox"/> Library Trustees | |

NAME: _____ ADDRESS: _____

HOME TEL: _____ WORK TEL: _____

Applications of interest will be kept on file for one year. You will be contacted as relevant vacancies occur.

Return this completed form to:

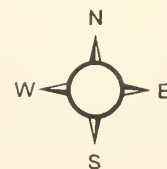
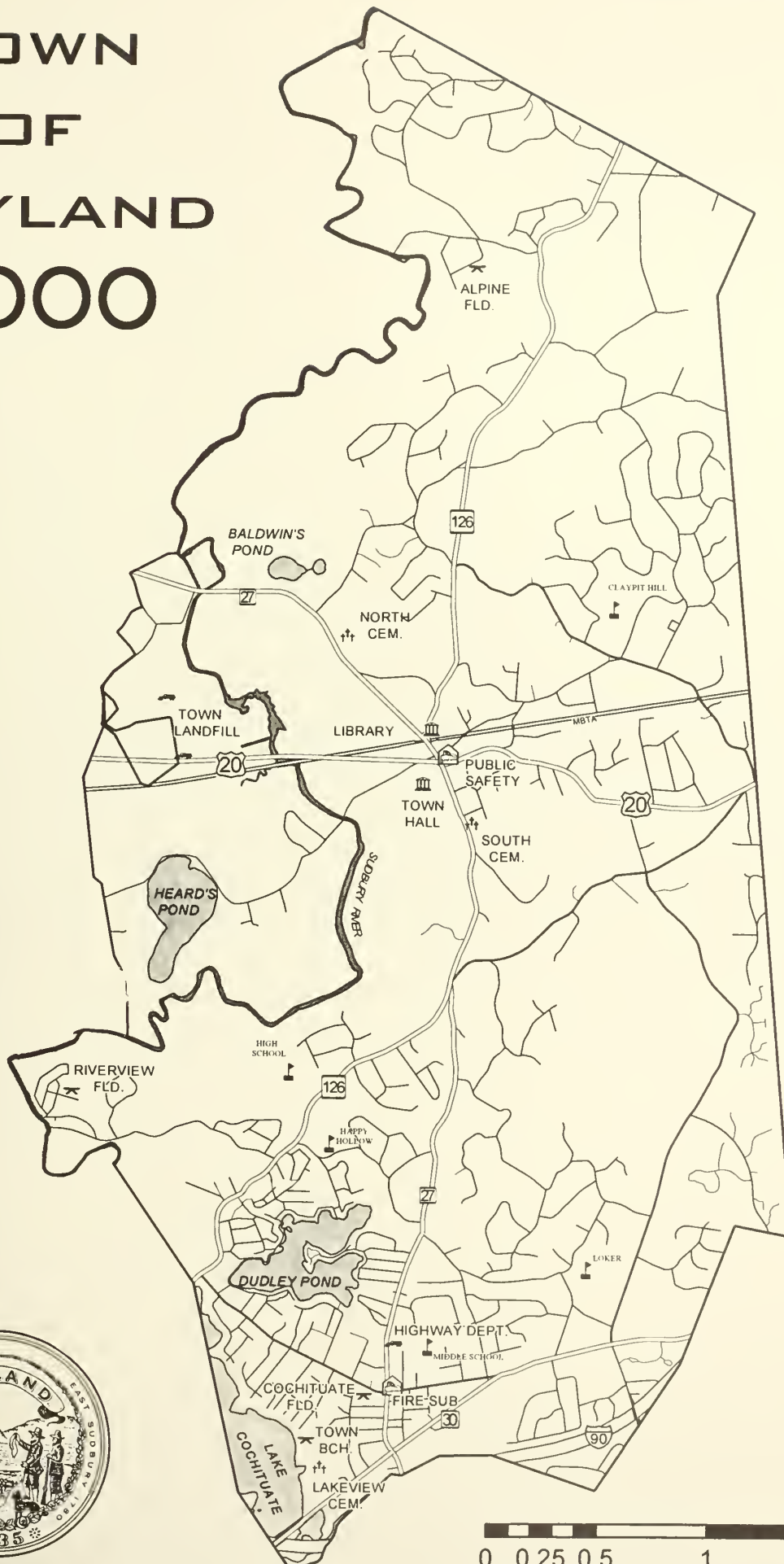
Executive Secretary
Town of Wayland
41 Cochituate Road
Wayland MA 01778

FOLD HERE

**PLACE
STAMP
HERE**

**Board of Selectmen
Town of Wayland
41 Cochituate Road
Wayland MA 01778**

TOWN OF WAYLAND 2000



0 0.25 0.5 1 1.5 2 Miles

TOWN OF WAYLAND PHONE DIRECTORY

Main Number	358-7701
Fax Number	358-3627
Website Address	www.wayland.ma.us

Accounting/Payroll	358-3610
Assessors	358-3788
Building Department	358-3600
Conservation	358-3669
Council on Aging	358-2990
Data Processing	358-3637
Dog Officer	358-3625
Executive Secretary	358-7755
Fire Department (Emergency)	911
(Business)	358-7951
Gas/Plumbing Inspector	358-3604
Health Department/Septic Inspections	358-3617
Highway Department	653-4121
Housing Authority	655-6310
Landfill Facility	358-7910
Library	358-2311
Parks - Recreation - Cemetery	358-3660
Personnel Department	358-3622
Planning Department	358-3615
Police Department (Emergency)	911
(Non-Emergency)	358-4721
(Storm Non-Emergency)	358-7841/51
Selectmen	358-7755
Septage Facility	358-7328
School Department	358-7728
Claypit Hill School	358-7401
Happy Hollow School	358-2120
Loker School	655-0331
Wayland Junior High School	655-6670
Wayland High School	358-7746
Minuteman Science-Tech. H.S.	(781) 861-6500
Superintendent of Schools	358-3763
Surveyor	358-3655
Town Clerk	358-3631
Town Counsel	358-7755
Treasurer/Collector	358-3633
Veterans' Agent	358-3625
Water Department	358-3696
Youth & Family Services	358-4293

ANNUAL REPORT
OF THE
TOWN OF WAYLAND
FOR ITS
TWO HUNDRED AND TWENTY-FIRST
MUNICIPAL YEAR



JULY 1, 2000 THROUGH JUNE 30, 2001

ANNUAL REPORTS
OF THE
TOWN OF WAYLAND
FOR ITS
TWO HUNDRED AND TWENTY- FIRST
MUNICIPAL YEAR



JULY 1, 2000 THROUGH JUNE 30, 2001

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BOARD OF SELECTMEN

The five member Board of Selectmen meets regularly every Monday evening. This year, meetings were rescheduled to begin a half hour earlier at 7:00pm. However, the traditional public comment time of 7:30pm was preserved.

The Selectmen have broad authority over matters not delegated by statute or bylaw to another town government entity. The Selectmen are responsible for several departments and committees, legal matters including litigation, property acquisition, contracts, collective bargaining, assembling the warrant for town meetings, and calling annual and special town meetings. The Selectmen also make committee appointments, grant local liquor licenses, conduct union grievance hearings, and approve the additional signs at the designated locations.

Board membership remained unchanged with the re-election of Mary Antes to her fourth term.

Neighborhood Issues

Wayland residents continued to communicate their concerns. Following neighborhood complaints about safety at the former Nike Site, the town obtained commitment from the Army National Guard to make the site's fences and structures secure from public access.

After consultation with the police chief, Operation Safe Neighborhoods was launched to increase safe operation of motor vehicle traffic in Wayland neighborhoods through measures such as monitoring vehicle speed, increased police visibility and enforcement. To address neighborhood safety and traffic

concerns at the Pelham Island Temporary Bridge, safety lights were installed at either end of the bridge.

Environment

Maintaining Dudley Pond water levels that had been impacted by the MetroWest Water Supply Tunnel Project was an on-going effort. At the town's request, the MWRA agreed to discharge treated water from the Hultman Aqueduct into Dudley Pond to return the pond to pre-draw down levels. The MWRA committed up to \$106,000 to fund the services of an environmental consultant to assist the town's Conservation Commission in monitoring data and reports submitted by the MWRA. Pond water levels and quality were adequately maintained throughout the year.

The Selectmen monitored the assessment and clean up of hazardous materials on the former Raytheon site. This site is in an Aquifer Protection District Zone II and less than a mile from the town's Baldwin Wells. As a result of a petition by Wayland residents and town officials, the Department of Environmental Protection designated the site a Public Involvement Plan (PIP). This designation has enabled public involvement in the decision making process, facilitated public access to information, and provided opportunity for comment and oversight of the cleanup process. The Selectmen established information repositories at the Public Library and Board of Health.

Projects

The year saw steady progress on the new Public Safety Building project. Final drawings and bid documents were prepared. Various approvals were

obtained, and the required traffic study was submitted to the ZBA. In March, the Selectmen awarded the construction contract to Colantonio, Inc. Following the direction of the Selectmen, the project was redesigned to also meet the goals and objectives of the expanded Aquifer Protection District recently passed at Annual Town Meeting.

Summer 2001 will witness temporary relocation of the Police Department and Dispatchers to the Town Building, and the Fire Department to quarters in on-site trailers. Demolition of the existing building and the beginning of construction of the new building are planned to follow.

The Station Two Study Committee was appointed to assess the present needs and future uses of the town's other safety building in Cochituate.

Annual Town Meeting

In view of anticipated slowing in revenue growth, the Selectmen worked cooperatively with the Finance Committee to prepare a fiscally responsible budget and exercised restraint in staffing and capital requests.

Acquisition of the Cazan property and expansion of the Aquifer Protection District along the Route 20 corridor from the public safety building west to the Sudbury River were significant to maintaining the town's character and valued natural resources.

Following the adoption of the Community Preservation Act (CPA) at the town general election, town meeting established the required committee charged with making recommendations on use of the funds. The CPA, a new

state law, allows towns to raise funds through a surcharge on the real estate tax bill and dedicate those funds for open space acquisitions, affordable housing and historic preservation.

Town Meeting also appropriated funds for the development of a new Master Plan and the study of town administrative government.

Personnel Changes

Police Chief Galvin announced his intention to retire as of September 2001 after 33 years of service to the town. A search committee was established with membership including residents, former town officials, the business and religious communities, schools, the Diversity Network and town departments. An impressive response was received from over 130 interested candidates. The committee worked diligently to narrow the field and will recommend finalists to the Selectmen this summer with the goal of hiring the new chief in September.

In June, Personnel Director Karen Woronicz resigned to join her husband in Chicago where he had accepted a new position.

Other Highlights

Selectmen pursued a number of approaches to foster communication and coordination between boards, departments and citizens. Issues oriented meetings were held on town bodies of water, fundamentals of municipal finance, and legal aspects of personnel management. The Selectmen reached out to the community and conducted a series of informative meetings on warrant articles for the upcoming Annual Town Meeting. A community survey of citizen views and

participation in town government was conducted and results were published on the town's ever-expanding website.

In addition to routine legal matters, the Selectmen grappled with several significant litigation issues that overburdened the legal budget. By the end of the fiscal year, the Selectmen had disposed of most of these issues and anticipated a return to normalcy in the coming year.

The Selectmen attempted to assess town building employee complaints of noise coming from the Children's Way on the second floor.

The Selectmen redirected finalizing plans for the Town Center Enhancement Project to the Board of Road Commissioners.

The Selectmen contracted with an engineering firm to design the Town Building sewer connection to the wastewater treatment plant in the town center.

The cable contract was renewed; and a Local Access Corporation was established to manage the town's cable studio.

On a regional note, a majority of the Selectmen supported a moratorium on any additional commercial aviation, change of use and new infrastructure development at Hanscom Field since there is no regional transportation plan.

Groundwork was laid for future projects. Massachusetts Highway Department representatives held an initial meeting to discuss their intended replacement of the Route 20 Bridge and will follow-up with

another meeting when the project design has reached 75%.

The Selectmen entered into preliminary discussion with the MWRA about opening a portion of the Weston Aqueduct to public access. Due to MWRA staff constraints, further discussion and planning was postponed until summer 2001.

For the coming year, the recent economic downturn will exert financial stress on the town through declining revenues and anticipated decreases in local aid. To minimize negative impacts, the Selectmen expect to continue their collaborative work to chart a course that maintains optimum town services, respects the character of the town, and pursues budgets and projects that do not unduly burden residents. The Selectmen look forward to the completion of the Master Plan and Town Government Study as providing direction to meaningful planning and change.

The Selectmen are grateful for the talented Executive Secretary and staff who work hard on behalf of the town and for the many citizens who step forward to serve the town on the many volunteer boards and committees. The town is enriched by all their diverse contributions.

GENERAL INFORMATION

Form of Government:	Open Town Meeting	
Population (6/01)	13,894	
Number of Households	4,798	
School Enrollment (6/01)	2,910	
Number of Registered Voters (6/01)	8,593	
Tax Rate FY'02	\$15.62	
Land Area - Town of Wayland	15.28 Square Miles	
Landfill Hours: (Except Holidays)	Tuesday	7am – 4pm
	Thursday	7am – 4pm
	Saturday	7am – 4pm
Library Hours: (School Year)	Monday – Thursday	9am – 9pm
	Friday	9am – 6pm
	Saturday	10am – 5pm
	Sunday	2pm – 5pm
Town Building Office Hours:	Monday through Friday 8:30am – 4:30pm*	

*Please check with individual departments as the hours may vary.

FEDERAL AND STATE OFFICIALS REPRESENTING WAYLAND

United States Senators
in Congress:

Edward M. Kennedy - D
2400 John F. Kennedy Federal Building
Boston, MA 02203
(617) 565-3170
E-mail: senator@kenedy.senate.gov

John F. Kerry - D
1 Bowdoin Square 10th Floor
Boston, MA 02114
(617) 565-8519
E-mail: john_kerry@kerry.senate.gov

Representative in Congress,
5th Congressional District:

Martin T. Meehan - D
11 Kearney Street
Lowell, MA 01852
(978) 459-0101
E-mail: martin.meehan@mail.house.gov

State Senator,
5th Middlesex District:

Susan Fargo - D
State House Room 413F
Boston, MA 02133
(617) 722-1572
E-mail: SFargo@senate.ma.us

Representative in General Court,
13th Middlesex District:

Susan W. Pope - R
State House Room 237
Boston, MA 02133
(617) 722-2305
E-mail: SusanPope@hou.state.ma.us

ELECTED TOWN OFFICIALS

The following is a list of elected officials as of June 30, 2001:

		Term Expires
Board of Assessors	Francis P. Aurelio	2002
	Jeffrey A. Cohen	2004
	Jayson Brodie	2003
Board of Health	(Vacancy)	2003
	James A. Karlson	2003
	Herbert J. Jacobus	2002
	Philip L. Pattison	2002
	Susan E. Busch	2004
Housing Authority	Robert Dolan	2002
	Charles H. Raskin	2004
	Susan Weinstein	2005
	Marie C. Zaniboni	2003
	Vacancy (State Appointee)	2003
Board of Library Trustees	Anne B. Heller	2004
	Perry R. Hagenstein	2004
	Lynne J. Lipcon	2002
	Gwenn Schurgin O'Keeffe	2002
	Rosamond P. Swain	2003
	John B. Wilson	2003
Moderator	C. Peter R. Gossels	2002
Park and Recreation Commissioners	William J. Bowhers	2004
	Arthur N. King	2002
	Douglas J. Leard	2003
	Mary Ellen Litter	2004
	Virginia Meyer	2003
Planning Board	Maureen A. Cavanaugh	2005
	George Ives	2003
	Joseph A. McGrail, Jr.	2002
	Gretchen G. Schuler	2004
	David Todd	2006
	Richard B. Keeler (Assoc. Member)	2004
Board of Road Commissioners	Alan J. Shubin	2004
	Anette S. Lewis	2003
	Joseph F. Nolan	2003
	Mark A. Santangelo	2002
	Stewart A. Millerd	2004

School Committee	Lea T. Anderson	2003
	Jeffrey Dieffenbach	2003
	Robert B. Gordon	2004
	Frederick K. Knight	2002
	Cathy L. Shuman	2002
Board of Selectmen	Patricia E. Abramson	2002
	Mary M. Antes	2004
	Brian T. O'Herlihy	2002
	Susan W. Pope	2003
	Linda L. Segal	2003
Town Clerk	Judith L. St. Croix	2004
Trust Fund Commissioners	Donald Bishop	2002
	George J. Evans	2004
	Michael Patterson	2003
Water Commissioners	Robert L. Duffy, Jr.	2003
	Joel Goodmonson	2004
	W. Edward Lewis	2002

APPOINTED TOWN OFFICIALS

The following is a list of appointed officials as of June 30, 2001:

		Term Expires
Allen Fund Trustees	George Lewis	2002
	Sema Faigen	2002
	Benjamin W. Johnson, III	2002
	Michael Patterson	2002
Animal Inspector (Livestock)	Bruce S. Sweeney (State Appt)	2002
Animal Control Officer (Dead Animals)	David R. Poirier	2002
Assessor, Assistant	Molly Reed	
Building Commissioner/ Zoning Enforcement Officer	Daniel F. Bennett	2002
Building Inspector, Local	Jay T. Abelli	2002
Cable TV Advisory Committee	Russell A. Ashton	2002
	Robert W. Hanlon	2002
	Betsy G. Moyer	2002
	(Vacancy)	2002

	Maurice H. Stauffer	2002
	Jean Tower	2002
	Jane A. Weagle	2002
Central MA Rail Trail	Edward P. Wallner	2002
Civil Defense Director	Gerald J. Galvin	
Cochituate State Park Advisory	Harold Meyer	2004
Community Preservation Committee	Stephen Curtin	2004
	Michael Patterson	2003
	Jerome Heller	2004
Conservation Administrator	Brian Monahan	
Conservation Commission	Frank R. Antonell	2004
	Roger A. Backman	2004
	Marylynn Gentry	2003
	Barbara Howell	2003
	J.Andrew Irwin	2002
	Megan M. Lucier	2002
	John R. Sullivan	2002
Constables	Curtis P. Donelan	2002
	Nelson H. Goldin	2002
	Theodore Milgroom	2004
	Christopher Hanlon	2002
	Jeffrey C. Pollack	2004
	Jerrald M. Vengrow	2002
Council on Aging	George Blood	2004
	Vacancy	
	Martha Bustin	2004
	Minnette B. Harrington	2002
	Harriet Onello	2004
	Geoffrey E. Smith	2003
	Betsy Soule	2003
	Robert N. Walker	2003
	Clement Sansone	2002
Council on Aging Co-Directors	Patricia Long LeVan	
	Vacancy	
Cultural Council	Charles W. Anderson	2003
	H. Bredt Handy	2003
	Ruth N. MacDonald	2003
	R. Neil Olmstead	2002

	Catherine Radmer	2002
	Rhoda Sakowitz	2002
	Susan Sherwood	2003
	Carl H. Whittker	2003
Data Processing Manager	Gwendolyn Sams-Lynch	2002
Dog Appeals Board	Susan Sherwood	2004
	Jeffrey S. Baron	2002
	Susan Koffman	2003
Dog Control Officer	Mary Lou Chamberlain	2002
Dudley Pond Area Planning Committee	Christopher Foster	2002
	Deborah Portyrata	2002
	Patricia Marston	2002
	Robert L. Duffy, Jr.	2002
	Herbert Jacobus	2002
	William B. Gagnebin	2002
	Timothy McCullough	2002
Dudley Pond/MWRA Tunnel Oversight Committee	Mary Alice Boelter	2002
	Karen A. Fahrner	2002
	J. Andrew Irwin	2002
	(Vacancy)	2002
	Philip L. Pattison	2002
	Carl Frederick Pearson	2002
	(Vacancy)	2002
Emergency Planning Committee	Mary Antes	
	Gerald J. Galvin	
	Mark Santangelo	
	Michael Murphy	
	Charles H. Raskin	
Executive Secretary	J. Jeffrey Ritter	
Fence Viewers	Board of Selectmen	2002
Field Drivers	Constables	2002
Finance Committee	(Vacancy)	2002
	Peter Hahn	2004
	Robert L. Lentz	2003
	Robert H. Loring	2002
	G. Christopher Riley	2004
	Lisa Schimmel	2004
	Jane Sanford Stabile	2003

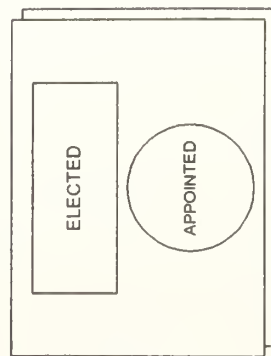
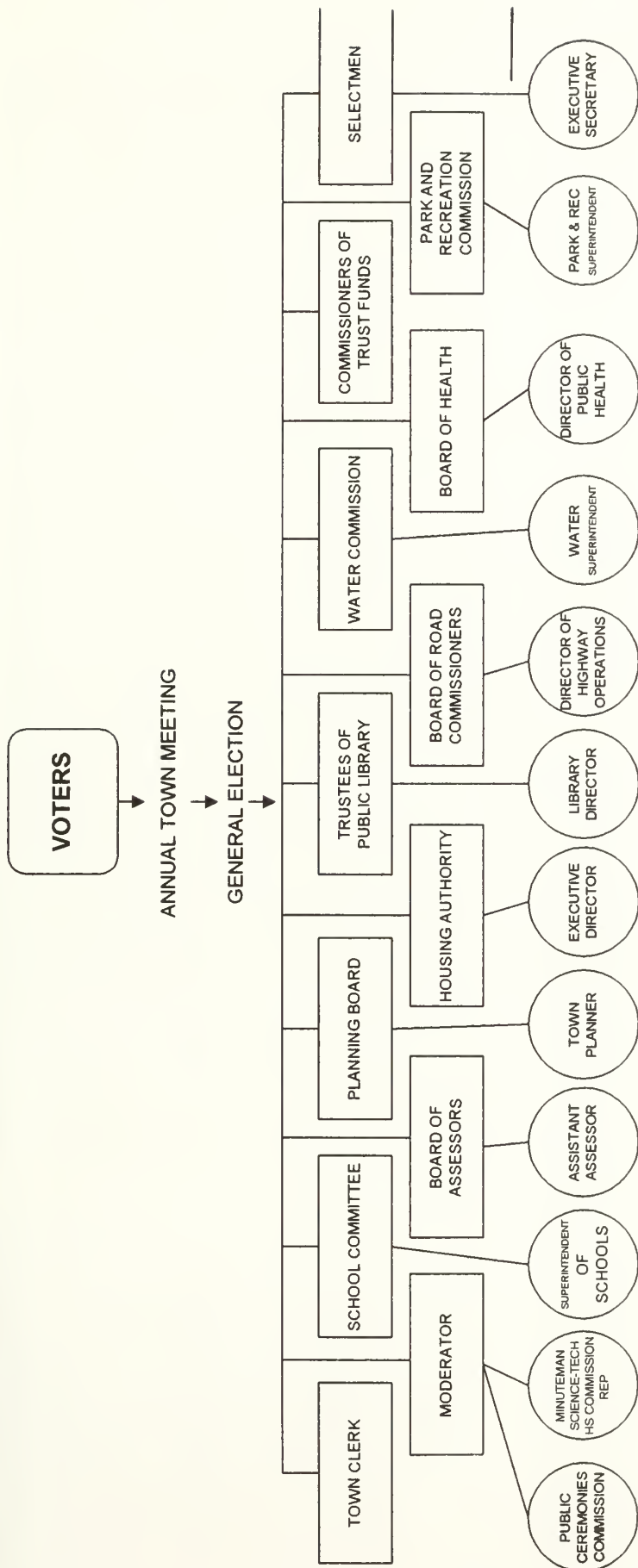
Finance Director/Town Accountant	Robert Hilliard	2002
Fire Chief, Forest Fire Warden And Oil Burner Inspector	Michael T. Murphy	
Gas Inspector/Plumbing Inspector	Ernest A. Ferraro	2002
Gas Inspector/Plumbing Inspector Deputy	William Rheume	2002
Health Director/Inspector of Milk	Steven Calichman	2002
Health Agent/Sanitarian	Julia M. Junghans	2002
Health Department/Burial Agents	Cynthia F. Bryant	2002
	John C. Bryant	2002
Highway Operations Director	(Vacancy)	
Historical Commission	Stephen J. Curtin	2002
	James H. Flanagan	2002
	Paul Gardescu	2003
	Bonnie S. Nash	2003
	Mary C. Reed	2004
	Howard L. Schultz	2004
	R. Richard Conrad	2003
Historic District Commission	Irma S. Brodie	2002
	John T. Crimmins	2003
	Christopher Hagger	2004
	Christopher Nash	2002
	John Seiler	2003
	Margery F. Baston	2004
	Diana Warren	2004
Housing Authority/Executive Director	Brian E. Boggia	
Housing Partnership Committee	Robert L. Dolan	2002
	Diana Humphrey	2002
	Brad E. Keyes	2002
	Jonathan F. Saxton	2002
	Marilyn J. Wallin	2002
Joint Regional Transportation	Marcia P. Crowley	2002
Library Director	Louise R. Brown	

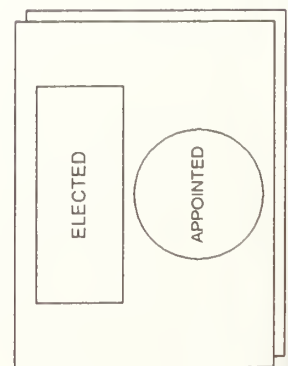
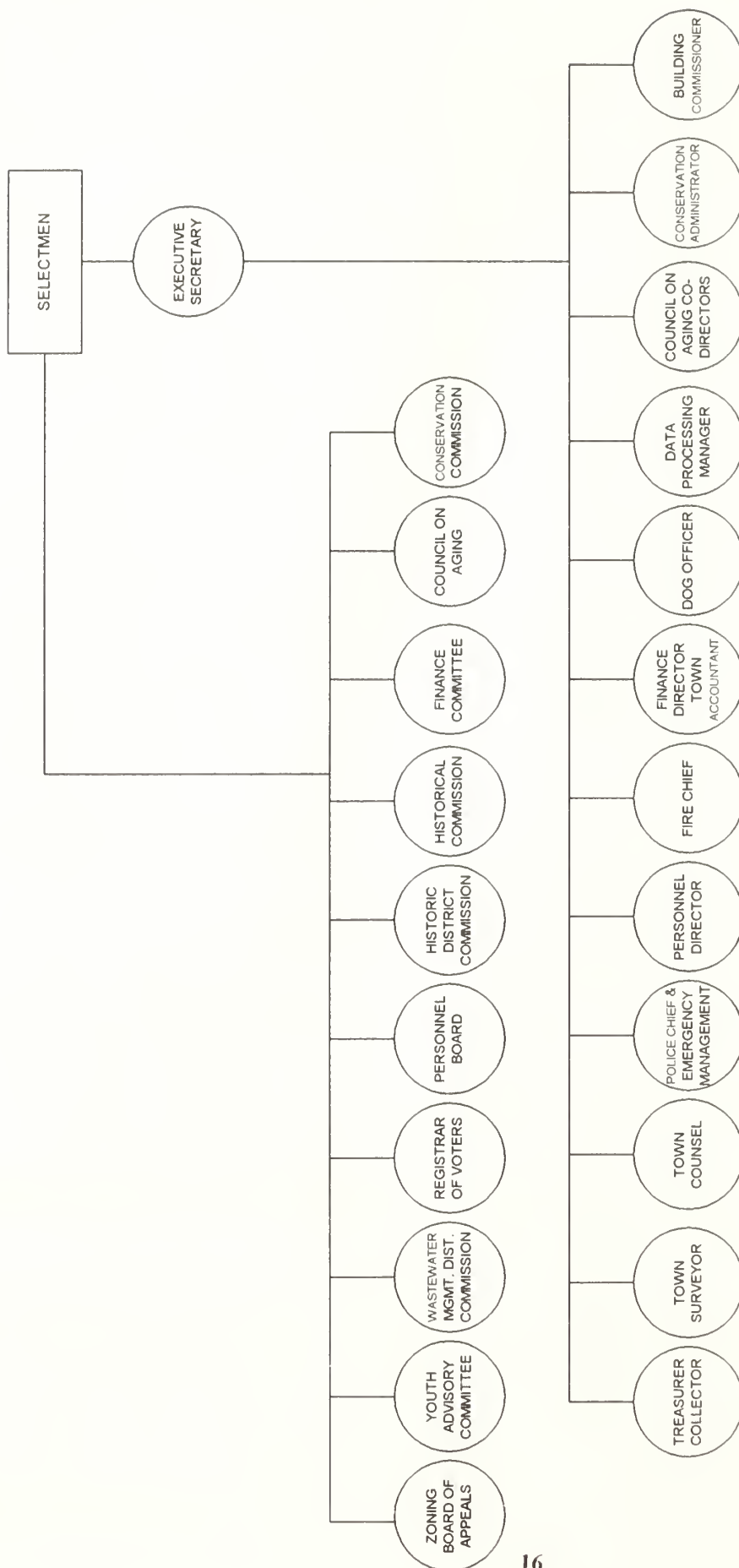
Library Planning Committee	Karl A. Geiger Aida A. Gennis Elizabeth C. Sweitzer Joyce B. Wilson Cherry C. Karlson Beverley Daniel	
Local Access Corporation	Angela Varner David R. Nelson Jessica McGonagle Arnold L. Kahn	2004 2002 2002 2004
MAPC	Patricia E. Abramson	2002
MBTA Advisory Board	Marcia P. Crowley	2002
Measures of Wood and Bark	Harry F. Sweitzer John R. McEnroy Paul Doerr	2002 2002 2002
MetroWest Growth Management	Susan W. Pope	2002
MetroWest Open Space Task Force	(Vacancy)	
Middle School Building Committee	Robert A. Doyle Robert B. Gordon Lawrence J. Krakauer Mark R. Kaufman Frederick K. Knight Celia L. Lombardo Michael Marion Mark Santangelo Laurene M. Sperling Karl Geiger William D. Whitney	2002 2002 2002 2002 2002 2002 2002 2002 2002 2002 2002
Middlesex County Advisory Board	Mary M. Antes	
Minuteman Regional High School	Marie E. Connolly	2002
MWRA Tunnel Group	David Marshall	2002
Park and Recreation Superintendent	William C. Kilcoyne	
Personnel Board	Walter Jabs Cathleen M. O'Brien Maryanne Peabody Ellen B. Scult	2005 2004 2002 2005

	John P. Reilly	2003
Personnel Director	(Vacancy)	
Planner, Town	Joseph Laydon	
Police Chief/ Director of Civil Defense	Gerald J. Galvin	
Public Ceremonies	William C. Moyer	2001
	Christina F. Rideout	2003
	Arthur Strafass	2002
	John Turchinets	2002
	(Vacancy)	
Public Safety Building Committee	Dennis J. Berry	2002
	A. Bradford Conant, III	2002
	S. Fiske Crowell, Jr.	2002
	John T. Crimmins	2002
	Catherine W. Seiler	2002
	Warren Daniel	2002
	Steven N. Zieff	2002
Records Manager	Judith L. St. Croix	2002
Registrar of Voters	Georgia K. Gillespie	2003
	Judith H. Ide	2004
	Judith L. St. Croix	2004
	Elizabeth Salerno	2002
Registrar of Voters – Assistant	Lois Toombs	2002
River Stewardship Council Alternate Member	Thomas Sciacca	2002
	Mary M. Antes	
School Superintendent	Gary Burton	
Sealer of Weights and Measures	Courtney Atkinson	2002
Senior Property Tax Relief Committee	Joan M. Clifford	2002
	Stephen J. Colella	2002
	Madeline O. Foley	2002
	Robert B. Hatton	2002
	Mitchell J. Marcus	2002
	Lillian I. Mills	2002
	Patricia Nelson	2002
	Geoffrey P. Smith	2002

Septage Committee	John Dyer	2001
	William B. Gagnebin	2002
	Philip L. Pattison	2003
	(Vacancy)	
Septage/Wastewater Manager	Robin Kaiser	
South Middlesex Opportunity Council	Lawrence N. Scult	2002
Station Two Committee	Constance Bean	2002
	Douglas J. Leard	2002
	Kathleen Lang	2002
	Elizabeth Sweitzer	2002
	Gerald Galvin	2002
Surface Water Quality Committee	Theodore P. Fiust	2002
	S. Russell Sylva	2002
	Karen Fahrner	2002
	Thomas J. Largy	2002
	Jackson Madnick	2002
	(Vacancy)	2002
	(Vacancy)	2002
Surveyor, Town	Alfred Berry	
Surveyors of Lumber	John R. McEnroy	2002
	Marcia P. Crowley	2002
	Harry F. Sweitzer	2002
Taxation Aid Committee	Jeffrey A. Cohen	
	Paul Keating	
	Mary S. Morss	2002
	Kenneth Sawyer	2003
	(Vacancy)	
Town Center Committee	Brooke Richter	2002
	Lewis S. Russell, Jr.	2002
	Harvey Montague	2002
Town Clerk, Assistant	Lois M. Toombs	2002
Town Counsel	Mark J. Lanza	
Tax Collectors, Deputy	Kelly & Ryan Associates, Inc.	2004
Treasurer/Collector	Paul Keating, Jr.	2002
Treasurer/Collector, Assistant	Christine Mallard	

Trinity Mental Health Association	Karen Braunwald	
Veteran's Agent	John Turchinetz	2002
Wastewater Management Committee	Lana D. Carlsson-Irwin	2003
	Eugene C. Roberts	2004
	Christopher P. N. Woodcock	2002
Water Superintendent	Donald W. Hollender	
Wiring Inspector	Ward Keller	2002
Wiring Inspector, Deputy	Arthur J. Richard	2002
Youth & Adolescent Services Director	Paul R. Neustadt	
Youth & Adolescent Services Associate Directors	Lynn Dowd	
	Mary Elizabeth Wright Groden	
Youth Advisory Committee	Lynne M. Cavanaugh	2003
	James K. Forti	
	Doris E. Goldthwaite	
	Reverend Kimi Riegel	
	Trudy Zimmerman	2002
Youth Officer	James K. Forti	
Zoning Board of Appeals	Mark W. Corner	2002
	Lawrence K. Glick	2003
	Carolyn J. Klein	2004
	Mary L. Lentz	2003
	James E. Grumbach	2002
Zoning Board of Appeals Associate Members	Steven Fugarazzo	2003
	Susan F. Koffman	2002
	Eric B. Goldberg	2004
Zoning By-Law Study Committee	Daniel F. Bennett	
	Werner F. Gossels	
	George V. Ives	
	Jean Pratt	
	Gretchen G. Schuler	
	Joseph A. Strazzulla	
	Martha C. Taub	





TOWN CLERK

During FY2001 the following elections and town meetings were held:

State Primary	September 19, 2000
General Election (State and Presidential)	November 7, 2000
Special Town Meeting	January 18, 2001
Annual Town Election	April 24, 2001
Annual Town Meeting	April 26, 2001

Please consult the Table of Contents for election results and Town Meeting Minutes.

FY'01 Highlights

Town Census

The Annual Town Census was mailed to all households the first week of January. The information was compiled, updated, and printed in the form of the Resident List published in April. The census information is used to validate and update the residency of voters; to assist the Police/Fire in updating E-911; to assist the School Department with enrollment information and projections; to assist the Council on Aging with service projections; to prepare the annual jury list; to assist the Park and Recreation Department in enrolling residents in programs throughout the year; and by several other municipal departments in the course of their daily work. The cooperation of all residents with a prompt completion and return of the census form was appreciated.

Federal Census

The Federal Census conducted every ten years was done on April 1, 2000. This count is independent of the annual town census and is used for determining the Massachusetts congressional representation, federal funds for community and economic development, community policing, public transportation, sewer projects, and other

initiatives important to the Town and Commonwealth.

Federal census data is used to redraw precinct boundaries (local redistricting) for use beginning with the 2002 elections. This activity was conducted by the Town Clerk (Federal Census Liaison), the Town Surveyor, and the Office of the Secretary of the Commonwealth. The final map, with legal descriptions of each precinct, was approved by the Board of Selectmen on April 23, 2001 and certified by the Local Election Districts Review Commission (LEDRC) on June 26, 2001. A copy of the map showing the boundaries of the four (4) precincts appears in this report.

Approximately 478 households were changed from one precinct to another. Every household where a voter resides will be notified by mail of any precinct and/or polling location change. Once certified by the LEDRC, districts are good for ten years.

Voter Registration

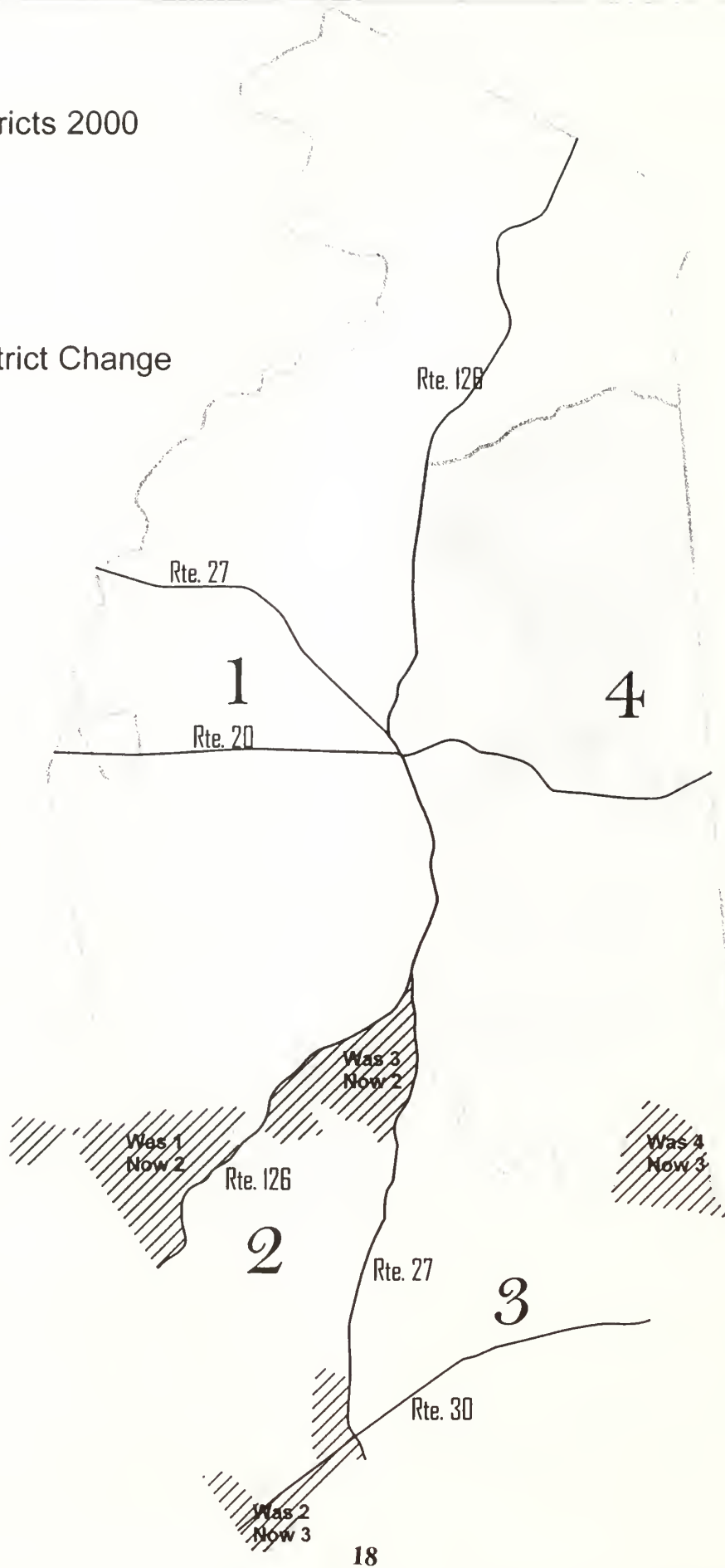
The Town Clerk's office continued to utilize the state's Voter Registration Information System (VRIS) for voter registration. To avoid duplication of voter registrations, this system connects Wayland with all 351 cities and towns across the state, to the Registry of Motor Vehicles, and to the Office of the

New Voting Districts 2000



1
2
3
4

Voting District Change



GENERAL GOVERNMENT

Secretary of the Commonwealth. 767 persons registered to vote in Wayland in FY01.

Elections

The year 2000 was a Presidential election year and with it three elections: a Town

Election, the State Primary and the usual large turnout for the General (Presidential and State) Election in November. Thanks go to the election officials for their faithful assistance and great efforts in a busy year.

VITAL RECORDS REPORT

Births Recorded	143
Deaths Recorded	147
Marriages Recorded	37

FINANCIAL REPORT

Dog Licenses	\$ 16,000.00
Kennel Licenses	\$ 250.00
Miscellaneous	\$ 12,128.60

DOG LICENSES ISSUED

Dog Licenses	1600
Kennels.....	4

BOARD OF REGISTRARS

Elizabeth A. Salerno, Chair.....	4/02
Georgia Gillespie	4/03
Judith Ide.....	4/04
Judith L. St. Croix, Clerk.....	4/04
Lois M. Toombs, Assistant Registrar	4/02

The Board of Registrars in a town is the counterpart of an Election Commission in a city and the Elections Division of the Secretary of the Commonwealth’s Office at the state level. The Board is composed of four members, not more than two may be members of the same political party.

The Town Clerk, by virtue of the office, is one of the four, and is responsible for executing the functions of the Board of Registrars including the conduct of elections, election recounts, voter registration, compilation of the annual listing of residents (Town Census), and certification of signatures on nomination papers and petitions. 2000 was a busy year for certifying signatures on nomination papers for candidates and initiative petitions for the 8 ballot questions that appeared on the State Election ballot.

As of June 30, 2001, the total number of registered voters were:

Precinct 1	2,195	
Precinct 2	1,870	
Precinct 3	1,922	
Precinct 4	<u>2,588</u>	
	8,575	
Political Parties:		
Democrat	2319	
Republican	1584	
Libertarian	20	
Green Party	1	
Unenrolled	4646	(formerly Independent)
Political Designations:		
Green Party USA	2	
Reform Party	2	
Rainbow Coalition	1	
Inactive Voters:	996	

Population (Census January 1, 2001).....	13,894
Number of Households (Census January 1, 2001).....	4,878

TOWN COUNSEL

During FY'01 Town Counsel performed general legal services for all Town departments, boards, committees, and commissions and for the School Department. Most Town employment relations law services were performed by the firm Deutsch, Williams, Brooks, DeRensis, Holland & Drachman, P.C. Insurance defense counsel designated by the Town's liability insurance carrier provided defense of tort claims (negligence). Defense of workers' compensation claims was provided by counsel designated by the Town's insurance group's claims management service. Bond Counsel services were provided by the law firm of Palmer and Dodge. Special counsel is utilized on an as-

needed basis to supplement or supplant Town Counsel's services when appropriate, especially in the area of employment relations law. Other special counsel is used on a case-by-case basis.

A considerable amount of time was spent during FY'01 on the land acquisition and the new Public Safety Building litigation and construction contract and two comprehensive permit matters.

Throughout FY'01 Town Counsel kept regular office hours in Wayland Town Building on Thursday afternoons. Town Counsel met with various boards and committees on an as-needed basis. Town Counsel also attended all sessions of the

Annual Town Meeting and the Special Town Meetings.

Town Counsel represented the Town in various legal proceedings in the Massachusetts Appeals Court, Middlesex County Superior Court, the Land Court, Framingham District Court, the Appellate Tax Board and the Housing Appeals Committee.

DATA PROCESSING DEPARTMENT

During the FY'01 the Data Processing Department has worked closely with all Town Departments and third-party vendors in resolving problems and issues in software development.

The high-speed T1-network internet connection is running smoothly and still allows data communication and sharing within each department. Each Department with the Web Developer's assistance is responsible for maintaining their own web page on the www.wayland.ma.us site.

In continuing software improvement and development, the Data Processing Department will be working closely with outside consultants and third-party software solution providers in finding the "best" technology enhancement for the Town of Wayland.

PERSONNEL BOARD

Chapter 43 of the Code of the Town of Wayland defines the role of the Personnel Board to be the development and administration of the Wage and Salary Classification Plan and personnel policies

and procedures in cooperation with the affected town boards and departments. In addition, the Board is charged with approving all pay or classification changes of town employees; negotiating collective bargaining agreements for the town; establishing and maintaining central personnel files for all employees; reviewing the operation of the Wage and Salary Classification Plan and recommending appropriate changes at town meeting.

FY'01 was a busy year for the Personnel Board. The Board operated a considerable portion of the year with only four members. Cathleen O'Brien was reappointed as chair and Wally Jabs remained as vice chair. The Board of Selectmen appointed Jack Riley as the Board's newest member, who has extensive experience in labor relations.

Wayland's Personnel Director, Karen Woronicz, resigned on June 1st. Ms. Woronicz was the Town's first full-time Personnel Director and was responsible for the creation of several new programs and policies which benefited Town staff and department heads. She will be missed. The Personnel Director's position is currently vacant and the Town has hired consultant Gerald Hayes to act as Interim Personnel Director until the position is filled. Mr. Hayes is retired from the Town of Brookline where he held the position of Personnel Director for 32 years. Mr. Hayes will be undertaking contract negotiations for the Town's nine unions. All nine collective bargaining agreements ended on June 30, 2001.

The Personnel Board worked on several issues this year. The Employee Handbook and the Supervisor's Guidebook for Boards and Department Heads were both finalized and distributed. The modified performance

evaluation system is still under development. The Board received requests from several departments for both new staff and additional hours for current staff. Job audits of existing staff were conducted and the Board evaluated each request and submitted recommendations to the Finance Committee. The Finance Committee accepted the Board's recommendations. New staff was added to the Park and Recreation Department and additional hours were added for existing positions at the Library and Planning departments.

Over the past year, the Board heard nine union grievances, most of which were resolved without being submitted to an outside arbitrator. The Board continues to maintain a posture of strict interpretation of collective bargaining language.

Several training programs were provided to employees including:

- *Accident Investigation* for department heads and supervisors;
- *Diversity Training*;
- *How to Manage Multiple Projects & Meet Deadlines*;
- *Maintaining and Organizing Files*.
- *The Do's and Don'ts Regarding Employee Relations* was presented to elected and appointed volunteers.

The Personnel Board would like to thank Town boards, committees, officials and staff for their input in the past year. The Board and the Interim Personnel Director welcome attendance at its meetings and are available to assist employees and officials on a wide variety of personnel matters.

CABLE ADVISORY COMMITTEE

The Cable Advisory Committee is a group of residents who advise the Selectmen on matters relating to the town's cable television and related cable services. The Selectmen are the official "issuing authority" for the Town's cable licenses. During the past year the membership of the Cable Advisory Committee has been 8 members with 7 currently appointed.

The committee has addressed the current and future needs for our Institutional Network (I-Net), the deployment of cable drops in Wayland's public buildings and schools, the needs of the schools, the elderly, the town offices, and the public safety services in town, as well as the needs of the general public.

During the past year, the Cable Committee and the Selectmen have been working to facilitate the town's takeover of the Wayland Channel and studio from AT&T Broadband. A new non-profit unit has been formed to manage the studio and the Wayland Channel. This organization has been named "Wayland Community Access and Media, Inc." or "WayCam". The WayCam board members are Arnold Kahn, Joe Damplo, David Nelson, Angela Varner, and Jessica (McGonagle) Capen.

WAYLAND HISTORICAL COMMISSION

The Wayland Historical Commission, a seven-member town agency, meets once a month, September through June, to plan the identification, evaluation, and protection of Wayland's historical, cultural, and

archaeological resources. During FY'01 its scope of work included involvement in several projects requiring Historical Commission evaluation and comment, as well as the administration ongoing programs.

This past year the Historical Commission evaluated the effect of proposed cell tower construction on railroad artifacts and elected to create a study committee to further look into the issue. It also undertook an archaeological evaluation of several areas at Greenways in anticipation of canoe access there.

Work continued during FY'01 on plans to recognize the 1714 Training Field at Training Field Road and Glezen Lane. The Commission affixed a commemorative plaque to a boulder onsite and scheduled a ceremony for November, 2001. The historic cemeteries preservation program to protect the ancient grave stones at North Cemetery moved forward, with onsite inspection performed by Commission members and noted cemetery preservations.

While FY'01 saw additional eligible buildings added to the historic properties inventory, including photographs and documentation of their historic significance, no new signs were authorized for property owners choosing to participate in the Commission's historic marker program, an ongoing program that encourages property owners to place on their building, Commission-sponsored signs identifying original owner and year/era of construction. The Wayland Archaeology Group, a subcommittee of the Historical Commission, continued its data recovery work and educational programs, which include well-attended field workshops at some of

Wayland's archaeological sites. Preservation work continued on the Old Stone Bridge.

In anticipation of FY'02, the Commission appointed representatives to sit on Wayland's Town Center Committee and its Community Preservation Committee.

HISTORIC DISTRICT COMMISSION

During this last year the Historic District Commission (WHDC) has been very busy. In July 2000, the Commission held a public hearing on an application covering a part of the proposed design for the new Public Safety Building complex. In December 2000, the WHDC held a public hearing related to the reconstruction of a platform tennis court at 18 Winthrop Road.

Over a several month period beginning in October 2000, the WHDC held public meetings and a public hearing on expansion of the Historic District to include 0.9 acres of town-owned land containing the 1881 Railroad Freight House located between the Grout-Heard House and the 1900 Wayland Public Library. Visually and associatively, the property is an integral part of the Wayland Center Historic District. Recent discoveries which include the remains of an 1889 Engine House, a partially buried 1889 turntable pit, the foundations of the Handcar House and the 1911 Water Tank as well as platforms, lighting fixtures and track were added to the Wayland Center Local Historic District in 2000. These railroad features plus the railroad depot, which was part of the original historic district and the Freight House, form one of the most comprehensive collections of railroad artifacts in Massachusetts. All aspects of this collection are representative of the busy railroad stop

of the late nineteen and early twentieth century and are worthy of, and warrant preservation. This enlargement of the Historic District was endorsed by the Massachusetts Historical Commission and at Town Meeting in May 2001.

The WHDC also held three additional public hearings prior to June 30, 2001. There were public hearings on applications to remove clapboards to reveal two small concealed windows and change the color of a detached garage at 221 Boston Post Road; to replace roof shingles at the Wayland Depot, 1 Cochituate Road; and to replace exterior lighting at the First Parish Church at 225 Boston Post Road.

The Historic District Commission welcomes support from members of the community who share our interest in the preservation and enhancement of the significant historic resources in our District.

PUBLIC CEREMONIES COMMITTEE

The responsibility of the Public Ceremonies Committee is to coordinate Wayland's observance of Memorial Day and other appropriate town events. This year we honored John Sherwood, a long-time Assessor and member of the committee, who died unexpectedly; identified public town monuments; and held this year's celebration of events commemorating the US Korean War.

Memorial Day Parade

This year's parade was conducted at 11:00am on Monday, May 28, 2001. Selectman Patricia Abramson welcomed all and introduced Grand Marshall Arthur Strafuss, who called upon Leah Bellman to

read the Gettysburg Address. Reverend Maddie Sifantus gave an invocation. William Moyer spoke about John Sherwood as one to be remembered. Veterans' Agent John Turchinetz introduced South Korean S. David Kwak, who served as a First Lieutenant in the South Korean Army and currently is a Robotics Engineer engaged in our country's defense. Lois Davis spoke of the Civil War genesis. Paul Kohler of the American Legion offered a prayer. There was a firing salute, taps were played, and the High School Band played the National Anthem. Wreaths were placed in seven locations throughout the town. Each veteran's grave was decorated.

50th Anniversary of the Korean War - June 25, 2000 through November 11, 2003

Wayland is certified by the Department of Defense as a Korean War Commemorative Community for the purpose of honoring Korean War Veterans and their families for their sacrifice and service. To express his gratitude, S. David Kwak spoke of his appreciation to the United States for rescuing South Korea from the invasion of communist forces.

As a committee, Wayland is required to develop annual programs and agreed to host a minimum of three events each year, concluding on November 11, 2003, the official close of the war. Wayland has surpassed the required three events for this year and our seventh event was scheduled during November at the Wayland Public Library to coincide with Veterans' Day. A certificate from the Secretary of Defense designating Wayland as a Korean Commemorative Community is on display in the Town Building. In addition, the official 50th Anniversary Korean War

Commemorative flag was displayed during major events.

Honoring John Sherwood

"John was not one to talk freely about his life -- not even with Susan. She knew a little of what he did in the Navy, what he did for General Electric and for Exxon, how he became sensitive to the Japanese, and his gentleness to others. He was quiet and soft-spoken. John represents all veterans in town. He and they receive our unanimous vote for the year."

Memorials

More than thirteen memorials were located in Wayland. We are in the process of locating all memorials in Town for the purpose of restoring the ones that are in disrepair.

BOARD OF ASSESSORS

With Voters accepting Chapter 203 in April of 1999, the Board was faced with the first of several new assessment requirements for which processes had to be created in order to deal with the acceptance requirements.

Chapter 203 allows the Town, through the Board of Assessors, to send out Supplemental Tax Bills to property owners who are doing major construction. The Town had already adopted Chapter 653, which allows the increases on new construction to be determined up to June 30th. Therefore, as it stood, property owners who took out building permits to improve their buildings were assessed on the percentage of completion on June 30th for the fiscal year. Chapter 203 now allows the assessors to send out a supplemental tax bill upon the completion of the construction.

The Board coordinated with the Building Department to set up a process that allowed the Assessing department to be notified when construction was completed. The Assessing staff would then go out to assess the property. If the increase in assessment was judged to be more than 50%, a supplemental bill was sent to the property owner for the improvement.

Working with the Collector's office, the first supplemental tax billing was mailed on May 18, 2001. The total number of bills was 20 totaling \$177,545.96 in tax dollars. The second billing was mailed on August 28, 2001, and consisted of 7 bills totaling \$13,652.73 in tax dollars.

In April of 2001 the Town, through a ballot vote, accepted the Community Preservation Act. This act allows the Town to establish a surcharge up to 3% on real estate taxes. The Town accepted this act at 1.5%. The

Community Preservation Act (CPA) is a community effort to preserve conservation land, historical sites and low-income housing. The money collected can be spent on these three initiatives for the community. As an example of the CPA impact, the average FY'01 assessment is \$380,000 less the \$100,000 CPA exemption (or \$280,000). Take the \$280,000 x tax rate of \$15.62 = \$4,373.60 taxes due for Fiscal Year x 1.5% = \$65.61. The average assessed property would owe \$65.61 for the Community Preservation Fund. With acceptance the Town will form a committee that will make recommendations to the Town on projects this money should be spent. The final decision is voted on at Town Meeting.

Once again the Board was faced with how to come up with procedures and on how they would be implemented. The biggest issue was that, although this is a community effort to preserve property for those three particular areas, there is an exemption attached for individuals eligible for low income housing and low to moderate-income senior housing. The Board's challenge is to come up with an application that will allow the Board to fairly and equitably grant exemptions. The statute was very specific that this is a community effort and only those people who meet with the guidelines set by the United States Department of Housing and Urban Development standards for specific housing will be eligible to receive this exemption.

The next challenge facing the Board is the locally accepted "Circuit Breaker Matching Funds" that was voted in at the 1999 Town Meeting. This action required a special act from the legislature which was granted in 2000, to take effect for tax filing year 2001. The Board, with the help of the committee that sponsored the warrant article, will work

towards a simple form for those who qualify.

The Board and the staff have had a very busy year incorporating all the new locally accepted local option issues.

For their regular work, the Board has been gearing up for the FY2003 Revaluation. The Board has been reviewing sales yearly. On average, the market has been increasing at about 10% per year since the FY2000 Revaluation was completed. People selling

their homes generally have received a premium over the assessment. The Board is anticipating that the upcoming revaluation could identify an increase in assessments that could approximate the increases seen at the last revaluation. During the upcoming year, the Board will also address the issue of yearly adjustments to assessments. The Board believes that yearly assessments might be the fairest approach to address markets that increase or decrease at a significant rate.

In accordance with the code of Wayland, Section 19-7 (A-1,2,3 B,C, D) the Board of Assessors makes the following report.

A-1 Make annual report of sales.

The Registry of Deeds is six months behind current. This report is expected to be available February of 2002.

A-2 (a,b,c) Abatements

A report for the previous six calendar years of abatement history follows:

FISCAL YEAR	#RECD	AVG			ABMT
		#GRANTED	#DENIED		
1996	91	47	44		\$1,052.00
1997*	432	244	188		\$ 401.00
1998	73	49	24		\$ 878.00
1999	57	28	29		\$1,031.00
2000*	226	112	114		\$ 786.00
2001	81	35	44		\$ 668.56
Supplemental***	*4	2	0		\$ 429.80
52/72A Exempt**	1	1	0		\$ 818.83

*Revaluation Years

**Property purchased by the Town; bill had to be abated.

***Disposition of applications still open FY2001 status as of 6/30/01

A-2 (d,e) ATB filings last six years:

YEAR	ATB FILINGS	
1996	12	
1997	4	
1998	20	
1999	2	
2000	23	
2001	5 *	*(Thru 8/16/2001)

As of August 2001, the Board has gone to the Appellate Tax Board on five (5) dockets for fiscal year 2000. Three were denied, one dismissed and one withdrawn. The Appellate Tax Board did not find for the Appellant on any case the Board went in on. ATB decisions denied, by address, per fiscal year:

-ADDRESS	YEAR	ATB
55 Hillside Drive	2000	Denied
22 Oak Hill Road	2000	Denied
81 Plain Road	2000	Denied
2 Plainview Road	2000	Denied

A-3 Residential Property Inspections

The Board will be starting a new 10-year cyclical data re-inspection plan beginning in September of 2001. A plan for reporting this information will be reviewed, and reported next year.

B. Quarterly Reports

The Board has supplied reports to the Board of Selectmen.

C. Public Hearings

The public meeting will be held in February 2002 for the Board to listen to taxpayers express their concerns.

D. Increased Valuation Information

To comply with this section will require additional financial support and personnel.

Shown below are fiscal year 2001 assessed values for the separate classes of properties as well as the number of parcels in each class and their share of the tax levy.

CLASS	PARCEL COUNT	VALUATION	% OF LEVY	TAX DOLLARS
Residential	4,871	1,851,059,439	94.96	28,913,548
Commercial	117	82,104,661	4.22	12,824,475
Personal	<u>230</u>	<u>16,062,860</u>	<u>.82</u>	<u>250,904</u>
TOTALS	5,218	1,949,226,960	100.00	30,446,900
EXEMPT	461	153,637,100	.12	0

The single tax rate for FY'01 was \$15.62 per \$1,000 of value. The maximum allowable levy limit was \$31,518,647; the Town levied \$30,446,925 with new growth contributing \$698,830. The new growth contribution dropped by \$172,228. The Board expects this figure to drop yearly with the decline of new house starts. The Board once again had a record low 81 abatements filed for FY'01.

FINANCE

The Statutory Exemptions granted for the period of July 2000 to June 2001:

Exemption Type	Amount (not to exceed)	Count	Tax Amount
Clause 17D (Widow/Widower)	\$ 350.00	17	\$ 5,250.00
Clause 22 (Disabled Veterans)	\$ 500.00	53	\$25,464.48
Clause 22A (10% Disabled)	\$ 850.00	3	\$ 2,550.00
Clause 22E (100% Disabled)	\$1,200.00	3	\$ 3,600.00
Clause 37 (Blind)	\$ 875.00	10	\$ 8,750.00
Clause 41C (Elderly)	\$1,000.00	32	\$27,458.16
Clause 42			
(Police/Fire Surviving Spouse)	Full /Total	1	\$ 3,981.54
Paraplegic	Full	2	\$ 8,014.62

For the period of July 2000 to June 2001, the total number of excise bills issued for this period was 13,657 that generated \$1,913,322.72 in levies. There were 204 abatements granted in the amount of \$13,622.51. The Registry of Motor Vehicles sends commitments throughout the year. The above figures represent 2000 and 2001. Taxpayers should not ignore an excise bill. If an excise bill remains unpaid, the Registry will mark the owner's license number and all unpaid balances will need to be paid before a car registration or license can be renewed.

The Board is looking forward to starting the fiscal year 2003 revaluation process.

TAXATION AID COMMITTEE

This committee was formed last year and its mission is to aid Wayland disabled and elderly with their property taxes. Contributions to the Fund are voluntary and may be made by anyone, in any amount. Applications are available after the first of the year and the Committee usually disburses the funds in time for the May tax payment. Last year five applicants received help with their taxes.

TREASURER / COLLECTOR

The Treasurer's office is responsible for collecting all monies due to the Town of Wayland. This includes real estate taxes, personal property taxes, excise taxes, water bills, departmental turn-ins such as building permits, health permits, and park and

recreation fees. We are also responsible for collecting the new moneys received from the Community Preservation Act, which will show up on the fourth quarter Real Estate bill in May 2002. These receipts must be reported to the Auditor on a timely basis. Unspent money must be invested in high yield, insured.

JULY 1, 2000	CASH BALANCE	\$ 4,714,830.29
FISCAL YEAR 2001	RECEIPTS	<u>\$126,439,109.37</u>
		\$131,153,939.66
FISCAL YEAR 2001	EXPENDITURES	\$123,189,790.12
June 30, 2001	CASH BALANCE	<u>\$ 7,964,149.54</u>
		\$131,153,939.66
AS OF JUNE 30, 2001	TAX TITLE 30 PARCELS	\$ 360,801.00
AS OF JUNE 30, 2001	TAX TITLE POSSESSIONS 39 PARCELS	\$ 6,102.20

TEMPORARY NOTES
BOND ANTICIPATION NOTES

	<u>Amount</u>	<u>Rate</u>	<u>Dated</u>	<u>Due</u>	<u>Interest</u>
Middle School	\$5,270,000.00	4.13	12/22/00	12/22/01	\$231,235.89
Highway Funds	\$ 243,725.00	3.50	6/29/00	3/26/02	\$ 6,310.14

MATURING DEBT AND INTEREST	BALANCE JULY 1, 2000	PRINCIPAL FY 2001	INTEREST FY 2001	BALANCE June 30, 2001
Multi-Purpose - 1990 \$1,390,000.00	\$115,000.00	\$115,000.00	\$3,450.00	\$ -
High School Remodel \$6,180,000.00	\$3,800,000.00	\$360,000.00	\$162,685.00	\$3,440,000.00
Landfill Cap - 1991 \$480,000.00	\$70,000.00	\$35,000.00	\$3,920.00	\$35,000.00
Loker School \$1,400,000.00	\$280,000.00	\$140,000.00	\$15,680.00	\$140,000.00
School - 1993 \$4,146,000.00	\$2,795,000.00	\$215,000.00	\$122,227.50	\$2,580,000.00
Multi-Purpose - 1996 \$6,158,000.00	\$3,860,000.00	\$505,000.00	\$174,575.00	\$3,355,000.00
Multi-Purpose - 1997 \$3,830,000.00	\$2,620,000.00	\$400,000.00	\$113,023.58	\$2,220,000.00
Multi-Purpose - 1998 \$8,722,000.00	\$7,945,000.00	\$760,000.00	\$307,642.65	\$7,185,000.00
Multi-Purpose - 2000 \$3,613,000.00	\$3,613,000.00	\$448,000.00	\$177,512.52	\$3,165,000.00
Multi-Purpose - 2001 \$3,425,000.00	\$3,425,000.00	\$-	\$-	\$3,425,000.00

COMMISSIONERS OF TRUST FUNDS

The goal of the Commissioners is to invest Wayland's trust funds to realize the best possible gain while maintaining a balance between risk and return appropriate to a public trust. The following are the fund's balances at the end of the past seven years:

2001	\$ 1,764,659
2000	\$ 1,789,690
1999	\$ 1,581,869
1998	\$ 1,325,784
1997	\$ 939,000
1996	\$ 784,717
1995	\$ 681,655

STATEMENT OF INVESTMENT POLICY

Objective

The investment objective of trust funds given or bequeathed to the Town of Wayland shall be as follows in order of priority:

- A. To preserve the purchasing power of the trust funds, specifically increasing invested funds at a rate, which equals or exceeds the rate of change in the Consumer Price Index (CPI).
- B. To invest in securities, collective funds or through the investment managers in accordance with the prudent man standard.
- C. To provide as specified by the donor at the time of a gift or bequeath or, in the absence of such specifications, by the Commission out of income and principal appreciation recognizing the total return achieved through management of the funds.
- D. To increase the value of trust funds through the retention of a portion of the

return achieved in excess of the rate of change in the CPI; said portion to be determined periodically by the Commission in accordance with the constraints outlined below.

Constraints

Investment of the Funds shall be consistent with the provisions of Chapter 180A of the General Laws of the Commonwealth, specifically:

- A. Appropriations of principal in any one year may not exceed 7% of the appreciation in market value of funds over their original cost averaged quarterly over at least three years (c.180A, §2.)
- B. Appropriations may not be made from net appreciation if so indicated explicitly in the donor's instrument (c. 180A)

Asset Allocations

Trust Funds will be invested by the Commission in such a manner as to conform to the following guidelines:

- A. Funds will normally be invested such that 40% of the total is in common stocks or convertible securities (or in funds of such issues) and 60% is invested in fixed-income securities (or in funds of such issues). The proportion invested in common stocks shall range between 30% and 50% of the total fund based on the outlook for the capital markets.
- B. The weighted maturity of the fixed-income portion of the funds should remain within the range of 4 to 8 years.
- C. Investment in small capitalization equities (or funds of such issues) should not exceed 30% of the total equity portion of the trust funds.

Amendment, November 15, 1995

That any remaining authorized funds may be withdrawn in the ensuing years up to a 5-year period of time; however, the Commissioners encourage allowing funds not needed at the present time to remain invested the Trust Funds. This will allow endowments to build for future needs.

As an example, if the Park Department draws all but three thousand dollars of its authorized disbursement, the Park Department may withdraw the three thousand dollars at any time during the

ensuing 5-year period. In the event that any part of the three thousand dollars is not withdrawn, this amount will remain invested in the Park Department's portion of the Trust Funds, and these funds will continue to earn a return to benefit this department.

Amendment, January 15, 1997 Asset Allocation A...the proportion invested in common stocks shall range between 30% and 60% of the total fund based on the outlook for the capital markets.

TOWN OF WAYLAND TRUST FUNDSShort-Term Investments

Vanguard - Prime Money Market Fund	\$33,933
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Bonds

Vanguard Intermediate Term Bond Index Fund	\$500,072
Vanguard Total Bond Market Index Fund	\$118,813

Stocks

Vanguard Extended Market Index Fund Investor Shares	\$287,519
Vanguard Growth Index Fund Investor Shares	\$207,897
Vanguard 500 Index Fund Investor Shares	\$245,949
Vanguard Value Index Fund Investor Shares	<u>\$370,476</u>

Total Investments	\$1,764,659
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<u>Individual Funds</u>	<u>FY'01 Available Distribution</u>	<u>FY'01 Distribution Taken</u>
Cemetery Funds	\$ 55,772	-0-
Library Funds	6,217	44
Library Endowment *	\$ 345,382	3,588
Allen Fund	\$ 401	300
Greaves/Croft Funds	\$ 4,117	4,087
J. Leavitt Fund	\$ 3,994	-0-
S. Leavitt (Wayland Charitable) Fund	\$ 12,312	12,312

*Entire Library Endowment Fund is available for distribution.

TRUSTEES OF THE ALLEN FUND

The Allen Fund was established in 1854 through a gift from Miss Debby Allen and Mrs. Nabby (Allen) Draper. The permanent fund was intended for "beneficent objects". The Allen fund was later combined with the

"Donation Funds" which date back to 1678. Over the years several additional gifts were contributed to the Fund. Although the Allen Fund was virtually depleted by 1990, it has recently grown so that it can now provide annual gifts. In the past year, three gifts were given to senior citizens.

FINANCE DIRECTOR/ACCOUNTANT

BALANCE SHEET ASSETS GENERAL FUND

	BALANCE 6/30/01
CASH	(12,018,853.90)
TEMPORARY INVESTMENT	<u>\$21,201,111.77</u>
TOTAL	\$9,182,257.87
PROPERTY TAXES RECEIVED	
CURRENT YEARS LEVY	\$188,550.27
PRIOR YEARS LEVY	\$39,208.36
LESS ALLOWANCE FOR ABATEMENT	<u>(\$208,464.88)</u>
TOTAL	\$19,293.75
OTHER RECEIPTS, TAX TITLE, POSSESSIONS	
MOTOR VEHICLE EXCISE	\$191,649.68
DEFERRED REAL ESTATE	\$257,998.72
SPECIAL ASSESSMENTS	\$7,192.67
TAX TITLE, POSSESSIONS	\$368,724.27
DUE FROM OTHER GOVERNMENT	<u>\$78,886.00</u>
TOTAL	\$904,451.34
TOTAL ASSETS	\$10,106,002.96

BALANCE SHEET LIABILITY GENERAL FUND

BALANCE 6/30/01

WARRANTS PAYABLE	\$524,555.86
ACCRUED PAYROLL & WITHHOLDING	\$796,748.48
OTHER LIABILITIES	\$366,754.04
REVENUE RESERVES UNTIL COLLECTED	
PROPERTY TAXES	\$806,520.73
OTHER RECEIPTS	<u>\$198,842.03</u>
TOTAL LIABILITIES & RESERVE	\$2,693,421.14
FUND BALANCES	
OTHER FUND BALANCE RESERVE	\$2,290.40
UNRESERVED FUND BALANCE	\$6,563,956.53
FUND BALANCE OVER/UNDER ESTIMATE	(\$3,547.00)
FUND BALANCE RESERVE INTEREST REFUND	\$300,000.00
CONTINUED APPROPRIATIONS	\$764,124.54
FUND BALANCE AUTH TEACHER SUM SALARY	<u>(\$214,242.65)</u>
TOTAL FUND BALANCE	\$7,412,581.82
TOTAL LIABILITIES	\$10,106,002.96

SPECIAL REVENUE FUND

BALANCE 6/30/01

ASSETS

CASH	\$3,864,806.21
WARRANTS PAYABLE	<u>(\$167,956.77)</u>
TOTAL	\$3,696,849.44

LIABILITIES

REVENUE SHARING BALANCE	\$130.38
DOG LICENSES	\$81,293.24
SCHOOL ATHLETICS	\$29,336.64
ADULT EDUCATION	\$2,328.27
METCO 1996	\$5,426.87
FUND BALANCE OTHER SCHOOL	\$444,999.94
PEGASUS AFTER SCHOOL	\$136,421.96
WAYLAND HIGH HOCKEY	\$49,917.92
INSURANCE REIMBURSEMENT UNDER 5000	\$63,229.50
INSURANCE REIMBURSEMENT OVER 5000	\$20,657.91
SALE OF CEMETARY LOTS	\$123,637.67
CONSERVATION RECEIPTS	\$67,281.07
CONSERVATION DONATIONS	\$45,000.00
CONSERVATION GARDEN CLUB	\$1,100.00
COUNCIL ON AGING	\$7,542.23
DUDLEY POND CLEAN LAKES	\$46,333.66
AMBULANCE RECEIPTS	\$381,379.24
AMBULANCE DONATIONS	\$1,100.00
FIRE DEPARTMENT AGENCY	\$3,891.58
SCHOOL LUNCH	\$179,784.75
STUDENT ADVISORY COMMITTEE	\$50.00
LIBRARY BOOK FUND	\$8,274.70
ELDER AFFAIRS GRANT	(\$7,824.68)
HUD GRANT	\$233.44
EPA DIAGNOSTIC	\$595.00
PREMIUM ON BONDS	\$91,377.27
STATE AID LIBRARIES	\$6,388.33
POLICE DONATION	\$1,439.81
SALE TOWN-OWED LAND	\$1,462,775.55
HIGHWAY RECYCLE	\$550.00
REIMBURSEMENT SCHOOL BOOKS	\$55.32
COMMUNITY POLICING GRANT	\$13,456.78
CULTURAL COUNCIL	\$7,884.50
PARK & RECREATION GIFT FUND	\$14,279.10
ELECTION REIMBURSEMENT	(\$124.76)
PREMIUM TEMPORARY NOTES	\$14,423.08
LIBRARY CONSTRUCTION GIFT	\$2.68

AFFORDABLE HOUSING	\$5,500.00
STORM REIMBURSEMENT	\$581.00
YOUTH ADVISORY DONATION	\$1,080.70
LIBRARY GRANT	\$19,723.96
LIBRARY HEALTH GRANT	(\$138.00)
LIBRARY NON RESIDENT	\$19,809.21
LIBRARY AUTOMATION	\$9,621.38
LSCA TITLE 1	\$135.35
LIBRARY CUSTOMER SERVICE	\$2,270.65
HIGHWAY DONATIONS	\$56.10
ELDERLY DONATIONS	\$4,284.97
SPECIAL ED REVOLVING	\$30,409.12
HAMILBURG FOUNDATION	\$1,000.00
DARE PROGRAM	\$592.49
LIBRARY CHILDRENS CENTER	\$2,540.76
FIRE DEPARTMENT SAFE GRANT	\$0.13
BOARD OF HEALTH SUB	\$78,516.03
FIRE SAFETY EQUIPMENT	\$7,310.00
BOARD OF HEALTH DEP TITLE 5	\$34,389.09
BOARD OF HEALTH TITLE 5 BETTERMENT	\$36,774.20
CRIMINAL JUSTICE INFORMATION	(\$25.00)
HIGHWAY UTILITY APPLICATIONS	\$22,400.00
HIGHWAY UTILITY PERMITS	\$5,049.28
MASS. TURNPIKE EXTENSION	\$427.15
CAPITAL ACCOUNT INTEREST	(\$185.17)
HORACE MANN	(\$14.75)
ALPINE PLAYGROUND	(\$10,852.87)
MASS. RECYCLE INCENTIVE	\$9,447.43
LANDFILL COMPOST BIN SALES	\$2,710.00
FIRE HAZARDOUS MATERIALS TEAM	\$4,866.23
HOUSING FUND	\$45,839.53
MWRA DUDLEY POND	\$41,402.00
HANNAH WILLIAMS PLAYGROUND	\$16,194.25
ROAD BEAUTIFICATION	<u>\$505.27</u>
TOTALS	\$3,696,849.44

CAPITAL PROJECT FUNDS

CAPITAL PROJECT BALANCE SHEET

BALANCE 6/30/01

ASSETS

CASH	\$9,553,055.17
TOTAL	\$9,553,055.17

OTHER ASSETS

DUE FROM GENERAL FUND	
AMOUNTS FOR RETIREMENT	\$5,513,725.00
TOTAL ASSETS	\$15,066,780.17

LIABILITIES AND FUND BALANCE

WARRANTS PAYABLE	\$892,193.27
BOND ANTICIPATION NOTES	\$5,270,000.00
STATE AID ANTICIPATION NOTES	\$243,725.00
SUBTOTAL	\$6,405,918.27

FUND BALANCES/RESERVE ENCUMBERED

OLD CONNECTICUT PATH	\$7,615.85
EQUIPMENT	\$1,022,351.57
CONSERVATION	(\$291.83)
PARK REPAIRS	\$20,819.32
HIGHWAYS	\$231,120.44
PUBLIC SAFETY BUILDING	\$5,180,885.61
WATER REPAIRS	\$198,034.89
SCHOOL RECONSTRUCTION	\$9,049.36
MIDDLE SCHOOL REPAIRS	\$1,991,276.69
TOTAL FUND BALANCE	\$8,660,861.90

TOTAL LIABILITIES	\$15,066,780.17
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WASTEWATER ENTERPRISE FUND

BALANCE 6/30/01

ASSETS

CASH	\$209,949.51
WASTEWATER USER CHARGES	\$3,216.88
WASTEWATER LIENS	\$1,766.72
BETTERMENT ASSESSMENT	<u>\$590,441.35</u>

TOTAL ASSETS	\$805,374.46
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LIABILITIES

RESERVE FOR BETTERMENT ASSESSMENT	\$590,441.35
WARRANTS PAYABLE	\$7,112.37
RESERVE FOR EXPENDITURES	\$83,018.19
UNRESERVED FUND BALANCE	<u>\$124,802.55</u>

TOTAL LIABILITIES	\$805,374.46
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SEPTAGE FUND BALANCE SHEET

BALANCE 6/30/01

ASSETS

CASH	\$567,264.99
SEPTAGE USER CHARGES	\$55,065.51
SEPTAGE LIENS	<u>\$61,197.10</u>

TOTAL USER CHARGES	\$116,262.61
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DUE FROM SUDBURY HELD BY SUDBURY	<u>\$493,365.00</u>
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TOTAL ASSETS	\$1,176,892.60
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LIABILITIES

WARRANTS PAYABLE	\$20,218.07
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FUND EQUITY

SEPTAGE RETAINED EARNINGS	\$1,118,360.52
RESERVE FOR ENCOMBERANCE	<u>\$38,314.01</u>

TOTAL RETAINED EARNINGS	\$1,156,674.53
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TOTAL LIABILITIES	\$1,176,892.60
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WATER FUND BALANCE SHEET

BALANCE 6/30/01

ASSETS

CASH	\$896,006.86
WATER USER CHARGES	\$153,469.23
OTHER WATER SERVICE	<u>\$7,522.53</u>
TOTAL RECEIVED	\$160,991.76
NET	\$160,991.76
TOTAL ASSETS	\$1,056,998.62

LIABILITIES

WARRANTS PAYABLE	\$34,477.00
FUND BALANCE RESERVE FOR ENCUMBERANCE	\$76,043.96
UNRESERVED FUND BALANCE	<u>\$946,477.66</u>
TOTAL RETAINED EARNINGS	\$1,022,521.62
TOTAL LIABILITIES	\$1,056,998.62

TRUST AND AGENCY BALANCE SHEET

BALANCE 6/30/01

ASSETS

CASH	\$142,693.52
TEMPORARY INVESTMENT	\$1,965,000.23
INVESTMENT (OTHER)	<u>\$145,973.47</u>
TOTAL ASSETS	\$2,253,667.22

LIABILITY AND RESERVES

WARRANTS PAYABLE	\$15,268.46
FUND BALANCE	
EXPENDABLE	\$1,187,881.85
UNEXPENDABLE	<u>\$1,050,516.91</u>
TOTAL LIABILITY	\$2,253,667.22

LONG TERM DEBT
BONDS PAYABLE

6/30/01
 \$25,545,000

	<u>FY'00</u>	<u>FY'01</u> <u>Payments</u>	<u>FY'01</u>
MUNICIPAL PURPOSE 1990	\$115,000	\$115,000	\$0
SCHOOL PROJECTS 1992	\$4,150,000	\$535,000	\$3,615,000
MUNICIPAL PURPOSE 1994	\$2,795,000	\$215,000	\$2,580,000
MUNICIPAL PURPOSE 1996	\$3,860,000	\$505,000	\$3,355,000
MUNICIPAL PURPOSE 1997	\$2,620,000	\$400,000	\$2,220,000
MUNICIPAL PURPOSE 1998	\$7,945,000	\$760,000	\$7,185,000
MUNICIPAL PURPOSE 2000	\$3,613,000	\$448,000	\$3,165,000
MUNICIPAL PURPOSE 2001			\$3,425,000
TOTAL	\$25,098,000	\$2,978,000	\$25,545,000

RESERVE FUND TRANSFERS

JUNE 11, 2001

TOWN COUNSEL	\$21,067.45
TOWN SURVEYOR	\$110.79
VETERANS' BENEFITS	\$7,000.00
JCC BUILDING EXPENSE	\$4,000.00
UNCLASSIFIED UNEMPLOYMENT	\$9,000.00
UNCLASSIFIED INSURANCE GENERAL	\$24,000.00
UNCLASSIFIED WARRANTS	\$1,663.00
BOARD OF HEALTH, GASOLINE	\$3,600.00
TOWN SURVEYOR EQUIPMENT	<u>\$9,000.00</u>
TOTAL	\$79,441.24

JUNE 12, 2001

TOWN OFFICE EXPENSE	\$514.99
OTHER TOWN BUILDING - COCHITUATE	\$2,770.64
TREASURER, BANKING SERVICES	\$1,446.59
TOWN COUNSEL	\$12,223.79
POLICE VEHICLE EXPENSE	\$1,119.27
JCC OPERATING EXPENSE	\$118.35
JCC BUILDING REPAIR	\$286.00
HIGHWAY GASOLINE	\$3,333.11
LIBRARY OPERATING EXPENSE	\$10.90
LIBRARY MATERIALS AND SUPPLIES	\$7.25
HIGHWAY GARAGE UTILITIES	<u>\$4,200.67</u>
TOTAL	\$26,031.56
GRAND TOTAL TRANSFERS	\$105,472.80

FISCAL 01 EXPENDITURES**EXPENDED
FY01****AGENCY EXPENDITURES**

PARK & RECREATION DUES	\$5,699
GENERAL FUND CASH	\$66,551,613
REAL ESTATE TAXES	\$64,701
MOTOR VEHICLE EXCISE	\$28,915
PERSONAL PROPERTY TAXES	\$84,397
TAX LIENS	\$4,754
PAYROLL WITHHOLDING	\$10,013,688
POLICE DETAILS	\$122,911
INSURANCE 32B	\$334,737
COMM MBTA ASSESSMENT	\$290,350
AIR POLLUTION	\$4,441
MAPC	\$3,089
RENEWAL MOTOR VEHICLE EXCISE	\$4,780
COUNTY RETIREMENT	\$1,098,950
GUARANTEED DEPOSITS	\$210,952
REVENUE REFUNDS	\$17,846
MISC EXPENSE	\$30,488
SUMMER SALARIES	\$614,422
SCHOOL CHOICE	\$7,364
TOWN POOL	\$120
HEALTH PROTECTION 01	\$59,666
COUNTY-DOG LICENSES	\$4,874

TOTAL G. F. AGENCY**\$79,558,757****SPECIAL REVENUE**

MASS RELEAF TREE GRANT	\$9,420
SCHOOL ATHLETIC	\$106,905
ADULT EDUCATION	\$1,900
SCHOOL GRANT ACCT - PL 89-313 1993	\$1,643
BASE/CHILDREN'S WAY/LIKE 1999/HOCKEY	\$1,198,472
INS REM UNDER 5000	\$3,540
PEGASUS 2001	\$167,390
BOH TITLE 5 BETTERMENT	\$38,422
SCHOOL 2001	\$1,399,415
SCHOOL CABLE STUDIO	\$506
ACADEMIC SUPPORT SERVICES	\$2,493
CEMETERY LOTS	\$1,125
CONSERVATION RECEIPTS	\$399
COUNCIL ON AGING	\$20,002
LITERACY GRANT	\$3,759
SCHOOL LUNCH	\$692,819
LIBRARY BOOK FUND	\$3,155

FISCAL 01 EXPENDITURES**EXPENDED
FY01**

ELDER AFFAIRS GRANT	\$7,591
CUSTOMER SERVICE GRANT	\$2,929
SURFACE QUALITY WATER GRANT	\$477
HIGHWAY UTILITY PERMITS	\$9,288
ELECTION REIMBURSEMENT	\$2,943
DARE PROGRAM	\$11,251
COMMUNITY POLICING GRANT	\$17,887
HANNAH WILLIAMS PLAYGROUND	\$27,735
MWRA DUDLEY POND MONITOR	\$30,898
PARK & REC GIFT	\$2,914
ARTS LOTTERY COUNCIL	\$3,701
ALPINE PLAYGROUND FUND	\$5,363
AMBULANCE REFUND	\$4,980
LIBRARY CHILDRENS CENTER	\$696
MASS RECYCLING INCENTIVE PROGRAM	\$15,913
LIBRARY NON RESIDENT	\$16,733
LIBRARY GRANT	\$2,895
LIBRARY AUTOMATION ACCOUNT	\$1,763
FIRE - S A F E ACCOUNT	\$893
BOARD OF HEALTH TITLE 5 DEP GRANT	\$765
BOARD OF HEALTH SUB DIV	\$2,980
FIRE HAZARDOUS MATERIAL	\$1,763
FIRE SAFETY EQUIPMENT	\$13,509

TOTAL SPECIAL REVENUE**\$3,837,232****CAPITAL PROJECTS**

DOW PROPERTY	\$3,462,124
ROAD RESURFACING	\$133,563
BAN HIGHWAY PROJECTS	\$248,313
BOND ANTIC SCHOOL REMODEL	\$5,270,000
PUBLIC SAFETY BLDG	\$175,536

TOTAL CAPITAL PROJECTS**\$9,289,536****REFUND OTHER CHARGES****\$6,040****BAN WASTEWATER****\$250,000****TRUST AND AGENCY**

INVESTMENTS	\$111,240
CHARITY INCOME	\$300
PERPETUAL CARE INCOME	\$53,397
GREAVES TRUST FUND	\$4,087
LIBRARY INCOME	\$3,818

FISCAL 01 EXPENDITURES**EXPENDED
FY01**

FRANCES J SMITH DIGNITAS AWARD
SUSAN LEAVITT TRUST
CAFETERIA PLAN

\$48
\$12,500
\$1,683

TOTAL TRUST AND AGENCY

\$187,073

GRAND TOTAL EXPENDED FY01

\$93,128,638

BUDGET**EXPENDED
FY 2001****SELECTMEN**

1	SALARIES	\$500
2	EXPENSE	\$19,957
3	FIRE STATION 2 RENOVATION	\$3,685
4	TOWN BUILDING IMPROVEMENTS	\$1,529
5	BEAUTIFICATION PROP	\$4,879
6	CABLE TV STUDY	\$7,105

TOTAL SELECTMEN**\$37,655****CIVIL DEFENSE**

7	SALARY	\$5,745
8	EQUIP, AMMO, SUPPLIES, MISC.	\$5,000

TOTAL CIVIL DEFENSE**\$10,745****TOWN OFFICE****SALARIES:**

1	EXECUTIVE SECRETARY	\$85,204
2	PERSONNEL DIRECTOR	\$59,180
3	FIN. DIR./TOWN ACCT.	\$88,675
4	OFFICE ADMIN	\$36,719
5	S. SCHEDULE	\$36,984
6	CLERICAL	\$98,996
7	OVERTIME	\$17,948

8	TOTAL SALARIES	\$423,706
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9	EXPENSE	\$49,515
10	EQUIPMENT	\$3,600
11	TELEPHONES	\$45,684
12	PROFESSIONAL SERVICES	\$12,600

TOTAL TOWN OFFICE**\$535,105****WAYLAND TOWN BUILDING**

13	SALARIES	\$88,138
14	BUILDING UTILITIES	\$161,670
15	EXPENSE	\$28,350
16	BLDG REP/FIRE ST 2/POSTAGE MACHINE	\$62,940
17	PARKING LOT REPAIR	\$86,250

TOTAL TOWN BUILDING**\$427,348**

BUDGET**EXPENDED
FY 2001****OTHER TOWN BUILDG-COCHITUATE**

18 EXPENSES

\$17,771**DATA PROCESSING**

19 MANAGER SALARY

\$79,155

EXPENSES

20 FORMS, SUPPLIES

\$23,000

21 EDUCATION/TRAVEL

\$1,807

EQUIPMENT

22 RENTAL AND REPAIRS

\$18,256

23 NEW EQUIPMENT & PROG

\$9,806

24 COMPUTER EQUIPMENT/UPDATE

\$17,646

25 PROFESSIONAL SERVICES

\$35,637

TOTAL DATA PROCESSING

\$185,307**TREASURER/COLLECTOR**

26 TREASURER/COL. SALARY

\$62,029

27 CLERICAL SALARY

\$92,545

28 TOTAL SALARIES

\$154,574

EXPENSES:

29 OPERATING EXPENSE

\$5,234

30 TAX TITLE EXPENSE

\$417

31 EXCISE TAX PROGRAM

\$1,775

32 BANKING SERVICES

\$19,347

33 LOCK BOX SEVICES

\$11,221

TOTAL TREASURER/COLLECTOR

\$192,568**ASSESSORS**

34 SALARIES

\$4,570

35 PROF/CLERICAL

\$123,068

36 EXPENSE

\$6,220

37 OTHER EXPENSE

\$300

38 PROF SERVICES

\$3,775

39 COMPUTER SOFTWARE/EQUIPMENT

\$8,085

40 SPEC BDGT ITEM-PROP. REASMNT

\$4,950

TOTAL ASSESSORS

\$150,968

BUDGET		EXPENDED FY 2001
41	FINANCE COMMITTEE	\$0
PERSONNEL BOARD		
42	EXPENSE	\$9,413
43	ADJUSTMENT FD	\$2,231
TOTAL PERSONNEL BOARD		\$11,644
TOWN COUNSEL		
PROFESSIONAL SERVICES		
44	PROFESSIONAL SERVICES	\$3,658
45	SPECIAL COUNSEL	\$15,717
46	TOWN COUNSEL	\$40,916
47	ASSOC. TOWN COUNSEL	\$174,240
48	TOTAL PROFESSIONAL SERVICES	\$234,531
49	LEGAL EXPENSE/TRAVEL & MTG/MISC	\$7,760
TOTAL TOWN COUNSEL		\$242,291
REGISTRARS		
50	SALARY	\$675
51	LISTING	\$3,141
TOTAL REGISTRARS		\$3,816
TOWN CLERK		
52	TOWN CLERK SALARY	\$52,291
53	TOWN CLERK ADDED COMP	\$400
54	CLERICAL	\$35,440
55	EXPENSE	\$4,019
56	CODIFICATION BY LAWS	\$4,411
57	FEDERAL CENSUS 2000	\$1,000
TOTAL TOWN CLERK		\$97,561
ELECTIONS		
58	OFFICERS SALARIES	\$7,285
59	EXPENSE	\$5,970
TOTAL ELECTIONS		\$13,255

BUDGET**EXPENDED
FY 2001****PLANNING BOARD**

60	EXPENSE	\$5,468
61	WAYLAND TOWN CENTER PLAN	\$5,611
62	ADMINISTRATOR SALARY	\$47,516
63	ADMINISTRATIVE ASSISTANT SALARY	\$11,951

TOTAL PLANNING BOARD**\$70,546****TOWN SURVEYOR**

64	TOWN SURVEYOR SALARY	\$59,558
65	SURVEY/COMP SPEC SALARY	\$45,956

66	TOTAL SALARIES	\$105,514
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67	EXPENSE	\$12,412
68	FEDERAL CENSUS 2000	\$1,000
69	VEHICLE GAS EXPENSE	\$511
70	GPS SYSTEM	\$2,836
71	COMPUTER UPGRADE	\$3,990

TOTAL TOWN SURVEYOR**\$126,263****CONSERVATION**

72	SALARIES	\$76,459
73	EXPENSE	\$9,865
74	PROFESSIONAL SERVICES	\$6,280
75	42 RICH VALLEY	\$40,000
76	COMM CONSERV FD	\$2,500
77	COM REV MASTER P	(\$528)
78	GATE HOUSE RECON/BRIDGE RESTORE	\$10,597

TOTAL CONSERVATION**\$145,173****HISTORICAL COMMISSION**

79	EXPENSE	\$729
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TOTAL HISTORICAL COMMISSION**\$729****SURFACE WATER QUALITY COM**

80	MILFOIL TREATMENT	\$896
81	TOWN BODIES OF WATER EVALUATION	\$12,377
82	SURFACE WATER QUALITY	\$3,495

BUDGET**EXPENDED
FY 2001****TOTAL SURFACE WATER QUALITY****\$16,768****83 HISTORIC DISTRICT COMM****\$0****COUNCIL ON AGING**

84	SALARIES	\$98,180
85	OPERATING EXPENSE	\$5,000
86	EQUIPMENT	\$0
87	TAX WORK-OFF PROGRAM	\$15,015
88	TRANSPORTATION	\$29,250
89	NEWSLETTER	\$4,500

TOTAL COUNCIL ON AGING**\$151,945****TOTAL GENERAL GOVERNMENT****\$2,437,458****POLICE****SALARIES**

POLICE CHIEF SALARY	\$89,470
LIEUTENANT SALARY	\$74,874
YOUTH OFFICER SALARY	\$57,776
SERGEANTS SALARY	\$310,841
DETECTIVES SALARY	\$149,186
PATROLMEN SALARY	\$511,446
INTERNS SALARY	\$696
OVERTIME SALARY	\$163,337
RETIREMENT EXPENSE	\$7,000
HOLIDAY SALARY	\$55,838
SCHOOL TRAFFIC SUPR	\$29,473
COURT TIME	\$11,208
TUITION REIMB	\$800
CLERK	\$37,234

I	TOTAL SALARIES	\$1,499,179
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EXPENSE:

2	ANNUAL PHYSICALS	\$3,878
3	OPERATING EXPENSE	\$14,784
4	UNIFORM EXPENSE	\$18,395
5	TRAINING EXPENSE	\$59,734
6	SPECIAL SERVICES	\$5,087
7	OUT-OF-STATE TRAVEL	\$1,500
8	LINE PAINTING/STREET SIGNS	\$15,157
9	PUBLIC SAFETY COMPUTER	\$4,562

BUDGET**EXPENDED****FY 2001****EQUIPMENT**

10	POLICE CARS PURCHASE	\$100,314
11	VEHICLE OPERATION EXPENSE	\$14,597
12	NEW EQUIPMENT,MISC,OFFICE	\$8,000
13	EQUIPMENT MAINT & REPAIR	\$3,643
14	VEHICLE GASOLINE	\$29,619
15	TRAFFIC LIGHTS	(\$3,369)

TOTAL POLICE DEPT.**\$1,775,080****FIRE****SALARIES**

	CHIEF SALARY	\$89,727
	DEPUTY CHIEF SALARY	\$55,945
	LIEUTENANTS SALARY	\$187,022
	CAPTAINS SALARY	\$151,325
	FIREFIGHTERS SALARY	\$680,578
	INCENTIVE & EMT	\$21,250
	OVERTIME	\$152,825
	CALLBACK PAY	\$48,970
	HOLIDAY PAY	\$56,685
	CALL MEN HOURLY	\$5,138
	CALL BACK PAY: AMBULANCE	\$30,947
	CALL MEN ANNUALLY	\$700
	CLERICAL PART TIME	\$18,715
	PREVENTION PART TIME	(\$4,374)

16	TOTAL SALARIES	\$1,495,453
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17	PHYSICAL EXAMS	\$4,011
18	OPERATING EXPENSE	\$9,400
19	AMBULANCE EXPENSE	\$7,965
20	FIRE ALARM SYSTEM EXPENSE	\$3,358
21	TRAINING AND EDUCATION	\$6,992
22	UNIFORM EXPENSE	\$15,713

EQUIPMENT

23	MISC. EQUIPMENT & HOSE	\$12,995
24	EQUIPMENT MAINTENANCE	\$12,954
25	EQUIPMENT RENTAL	\$520
26	VEHICLE GASOLINE	\$10,000
27	COMPUTER MAINTENANCE	\$4,990
28	TURNOUT GEAR & THER IMAG CAMERA	\$38,441

BUDGET**EXPENDED
FY 2001****TOTAL FIRE DEPT.****\$1,622,792****INSPECTION/BUILDING****SALARIES**

BLDG & ZONING INSPECTORS SALARY	\$59,018
CLERICAL	\$62,156
DEPUTY BLDG INSPECTOR	\$43,539
WIRING INSPECTOR	\$20,706
GAS INSPECTOR	\$18,350
SUB INSPECTOR SAL	\$1,550
SEALER OF WEIGHTS & MEAS., SALARY	\$610

29	TOTAL SALARIES	\$205,929
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EXPENSE:

30	BUILDING & ZONING EXPENSE	\$6,990
31	INSPECTORS EXPENSE	\$3,600
32	ZONING BOARD EXPENSE	\$2,737
33	TOWN LABOR	\$0

34	COMPUTER EQUIPMENT	\$3,933
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EQUIPMENT

35	VEHICLE GASOLINE	\$640
36	VEHICLE EXPENSE	\$1,246
37	VEHICLE PURCHASE	\$1,500
38	COPY MACHINE	\$498

DOG OFFICER:

39	DOG OFFICER SALARY	\$37,631
40	DOG OFFICER EXPENSE	\$1,899
41	BOARD & VET FEES	\$1,978
42	VEHICLE GASOLINE	\$700

TOTAL INSPECTION**\$269,281****JOINT COMMUNICATIONS**

43	DISPATCHERS SAL	\$321,596
44	OPERATING EXPENSE	\$17,546
45	BLDG. EXPENSE, MAINT, REPAIR	\$25,040
46	BLDG. EXP UTILITIES	\$47,399
47	COMPUTER LICENSE	\$2,840
48	BUILDING REPAIRS	\$286
49	UNIFORM ALLOWANCE	\$1,718
50	FIRE HELMET RADIOS	\$6,000

BUDGET**EXPENDED
FY 2001****TOTAL JOINT COMM****\$422,425****TOTAL PROTECTION****\$4,089,578****BOARD OF HEALTH****SALARIES:**

BOARD MEMBERS	\$250
HEALTH DIRECTOR	\$64,058
ADMINISTRATIVE ASSISTANT	\$52,593
SANITARY INSPECTOR	\$22,885
ANIMAL CONTROL OFFICER	\$8,255
ANIMAL INSPECTOR	\$450

1	TOTAL SALARIES	\$148,491
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EXPENSES:

2	FRINGE BENEFITS	\$967
3	OFFICE SUPPLIES/EQUIPMENT/MISC	\$7,882
4	IN STATE TRAVEL EXPENSE	\$776

5	VEHICLE OPERATION/MAINT	\$1,017
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CONTRACT/PROF SERVICES:

6	PROFESSIONAL SERVICES	\$1,788
7	ENVIRONMENTAL PROFESSIONAL SRVCS	\$7,318

8	MENTAL HEALTH CLINICS	\$47,400
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9	PARMENTER NURSING CARE	\$211,000
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10	MOSQUITO CONTROL	\$29,937
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SPECIAL BUDGET ITEMS:

11	WATER QUALITY STUDY	\$2,260
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12	HAZARDOUS WASTE MGT	\$12,000
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TOTAL BOARD OF HEALTH**\$470,836****HIGHWAY****SALARIES:**

DIRECTOR OF HIGHWAY	\$62,726
CLERK SALARY	\$5,097
HIGHWAY LABOR SALARY	\$493,359

1	TOTAL SALARIES	\$561,182
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BUDGET**EXPENDED
FY 2001****MAINTENANCE:**

2	MAINTENANCE OF ROADS	\$116,363
3	ROADS/BITUMINOUS MAT/SIGNS/MISC	\$24,497
4	SNOW REMOVAL PRI WAY	\$7,000
5	WASTEWATER DISPOSAL	\$8,012
6	MAINTENANCE OF EQUIPMENT	\$48,000
7	UNIFORMS/OTHER FRINGE	\$10,929
8	BRIDGE REPAIR, SALT, OUTSIDE CNTRCT	\$201,400

CONTRACT/PROFESSIONAL SRVCS

9	CONSTRUCTION MASSASSOIT	\$69,043
10	ROAD RESURFACING	\$86,068
11	CONTRACT BASIN CLEANING	\$19,987
12	CRACK SEALING	\$13,627
13	INDIAN ROAD	\$114,863
14	OUTSIDE SERVICE & PARTS	\$64,637
15	CONSTRUCTION LODGE ROAD	\$3,507
16	SIDEWALK RECONSTRUCTION	\$39,351
17	STORMWATER RED BARN	\$3,451

EQUIPMENT

18	HIGHWAY GAS	\$23,333
19	EQUIPMENT MISC	\$20,933
20	GVW DUMP TRUCK & PLOW	\$99,700

BUILDING MAINTENANCE:

21	HIGHWAY GARAGE REPAIR/MAT & SUP	\$9,500
22	HIGHWAY GARAGE UTILITIES	\$29,701
23	OFFICE EXPENSE	\$6,904

TOTAL HIGHWAY**\$1,581,988****BOARD OF HEALTH-LANDFILL**

24	SALARIES:	\$171,249
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EXPENSE:

25	GASOLINE	\$13,600
26	LEACHATE COLLECTION	\$45,000
27	DISPOSAL OF WOOD	\$19,008

PROFESSIONAL SERVICES

28	MISC. ENGINEERING	\$25,291
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BUDGET**EXPENDED
FY 2001****BUILDING:**

29	REPAIRS	\$8,163
30	UTILITIES	\$12,000
31	OTHER EXPENSE	\$18,500
32	MAINT. REPAIRS	\$30,000
33	OTHER EXPENSE: COVER	\$12,619
34	LEASE EQUIPMENT	\$6,900
35	MISC. EQUIPMENT	\$7,970
36	ENGINEERING LANDFILL CAP	\$14,820
37	CONTAINERS/RECYCLE/BOX/TOP/UTIL/PLOW	\$45,239
38	TRACTOR/TRUCK/PAK RAT/GAS MIT/UTIL	\$299,266

TOTAL LANDFILL**\$729,625****WASTE WATER MANAGEMENT**

1	SALARIES	\$0
2	EXPENSE	\$43,377
3	PROFESSIONAL SERVICES	\$55,783
4	DEBT SERVICES	\$2,825
5	CAPITAL	\$71,969
6	WASTEWATER MANAGEMENT II	\$6,726

TOTAL WASTE WATER**\$180,680****VETERANS BENEFITS**

1	SALARIES	\$2,993
2	VET BENEFIT APPROPRIATION	\$10,258
3	MISCELLANEOUS/TRAVEL	\$260

TOTAL VETERANS BENEFITS**\$13,511****SCHOOLS**

1	REGULAR INSTRUCTOR 1	\$10,746,374
2	SPECIAL INSTRUCTOR 2	\$3,627,542
3	INSTRUCTOR 3	\$3,284,881
4	OPERATIONAL SERVICES 4	\$2,123,313
5	POLICY ADMIN. 5	\$677,885
6	OUT OF STATE TRAVEL 6	\$2,785
7	TECHNOLOGY & SCHOOL BUS	\$264,274
8	BLDG REPAIRS/COPIERS/FURN/FOOD SER EQ	\$87,053
9	MODULAR CLASSROOM	\$55,848
10	RENOVATION CHILDREN'S WAY	\$19,694
11	MIDDLE SCHOOL CONSTRUCTION	\$2,748,439

BUDGET		EXPENDED FY 2001
	TOTAL SCHOOLS	\$23 638,088
12	REGIONAL VOCATIONAL SCHOOL	\$104,694
	DIRECTOR YOUTH SERVICES	
13	DIRECTOR YOUTH SERVICES	\$60,521
14	ASSOC. DIRECTOR YOUTH SERVICES	\$51,981
15	TOTAL YOUTH SERVICES SALARIES	\$112,502
16	YOUTH SERVICES VEHICLE	\$1,500
17	EXPENSE	\$3,728
18	AUTOMOBILE EXPENSE	\$587
	TOTAL DIR YOUTH SERVICES	\$118,317
	LIBRARY	
	SALARIES	
	LIBRARY DIRECTOR	\$70,840
	ADMIN ASSISTANT	\$39,612
	REFERENCE LIBRARIAN	\$45,244
	TECHNICAL SOURCES & REF	\$43,215
	CHILDREN'S LIBRARIAN	\$38,210
	ASST. CHILDREN'S LIBRARIAN	\$28,338
	LIBRARY ASSISTANTS	\$90,290
	PART TIME ASSISTANT	\$20,847
	PAGES SALARY	\$9,435
	CLERKS SALARY	\$45,325
	CUSTODIAN SALARY	\$28,776
	CIRCULATION SUPERVISOR	\$41,477
1	TOTAL SALARIES	\$501,609
2	CARPETING	\$10,000
3	OPERATING EXPENSE	\$43,499
4	OUT OF STATE TRAVEL	\$226
5	TUITION REIMBURSEMENT	\$1,979
6	MATERIALS PURCHASE	\$109,007
7	LIBRARY AUTOMATION	\$35,000
	TOTAL LIBRARY	\$701,320
	PARK & RECREATION	
	SALARIES:	
	SUPERINTENDENT	\$70,740

BUDGET**EXPENDED
FY 2001**

	LABOR	\$296,333
	POOL SALARIES	\$187,095
	CLERICAL SALARY	\$36,461
	BEACH SALARIES	\$54,920
1	TOTAL SALARIES	\$645,549
	EXPENSE:	
2	REPAIRS & MISC.	\$44,910
3	MATERIALS & SUPPLIES	\$34,859
4	POOL EXPENSES	\$129,870
5	UNIFORM EXPENSE	\$4,025
6	TRAVEL & DUES IN STATE	\$500
7	TRAVEL OUT OF STATE	\$1,038
8	TREE PLANTING	\$1,450
	EQUIPMENT	
9	MISC SMALL EQUIPMENT	\$524
10	REPAIR SUPPLY & EQUIP	\$4,113
11	LEAF BLOWER	\$2,079
12	STATION WAGON/MOWER/TRIMMERS	\$26,736
	BUILDING REPAIRS	
13	LIGHTING, ETC.	\$3,634
	CONTRACT/PROF SERVICES	
14	TREE TRIMMING	\$38,122
15	PUBLIC WORKS EXPENSE	\$1,708
16	POOL IMPROVEMENTS	\$108,795
17	GROUNDS IMPROVEMENT	\$40,203
	TOTAL PARK & RECREATION	\$1,088,115
18	FEE SUPPORTED PROGRAMS	\$274,423
	UNCLASSIFIED	
1	INSURANCE GENERAL	\$223,746
2	INSURANCE 32B	\$1,908,580
3	UNEMPLOYMENT COMPENSATION	\$18,047
4	STREET LIGHTING	\$144,140
5	HYDRANT RENTAL	\$18,000
6	SALARY SETTLEMENT	\$75,267
7	TOWN MEETING WARRANT	\$19,490
8	PUBLIC CEREMONIES	\$2,501
9	MISCELLANEOUS	\$15

BUDGET**EXPENDED
FY 2001**

10	MEDICAL CONTRIBUTION	\$80,000
11	NON CONTRIBUTORY PENSION	\$10,957
12	PENSION DISABILITY ACCOUNT	\$10,000
13	OCCUPATIONAL HEALTH NURSE	\$5,910
14	EMPLOYEE ASSISTANCE PROGRAM	\$3,200

TOTAL UNCLASSIFIED**\$2,519,853****DEBT AND INTEREST****INTEREST**

1	BOND ANTICIPATION NOTES EX	\$42,821
2	BOND ANTICIPATION NOTES EX	\$43,059
3	BOND ISSUE EXEMPT 1989	\$2,550
4	MULTI PURP EX 91 HIGH SCHOOL	\$162,685
5	MULTI PURP EX 91 LOKER	\$15,680
6	MULTI PURP EX 91 LANDFILL	\$3,920
7	MULTI PURP EXEM SCHOOL 1993	\$122,228
8	LAND ACQUISITION EXEMPT	\$124,210
9	MULTI PURPOSE 1996 INT	\$15,490
10	MULTI PURPOSE 1997	\$44,954
11	MULTI PURPOSE EXEMPT 1997	\$45,600
12	PUBLIC SAFETY BLDG EXEMPT INT	\$220,958
13	DECARLO LAND ACQUISITION INT	\$2,225
14	DEPARTMENTAL EQUIPMENT INT	\$27,575
15	FIELD HOUSE ROOF/INTEREST	\$1,129
16	DEBT & INT/COMPUTERS/INTEREST	\$10,488
17	DEBT & INT/TRAFFIC LIGHTS/INT	\$650
18	DEBT & INT/LAND ACQUISITION	\$59,310
19	DEBT & INT/MODULAR CLASSROOM	\$49,425
20	DEBT & INT/POOL REMODEL	\$16,783
21	DEBT & INT/STREET REMODEL	\$13,396
22	DEBT & INT/SIDEWALK/BIKE	\$5,750
23	DEBT & INT/BORROWING MIDDLE SCHOOL	\$232,715
24	DEBT & INT/DEPARTMENT EQUIPMENT	\$24,570

MATURING DEBT

25	MULTI PURPOSE EXEMPT 1990	\$85,000
26	MULTI PURP EX 91 HIGH SCHOOL	\$360,000
27	MULTI PURP EX 91 LOKER	\$140,000
28	MULTI PURP EX 91 LANDFILL	\$35,000
29	MULTI PURPOSE EXEMPT SCHOOL 1993	\$215,000
30	LAND ACQUISITION EXEMPT 1996	\$180,000
31	MULTI PURPOSE 1996	\$185,000
32	BOND SALE EXPENSE	\$25,000
33	MULTI PURPOSE 1997 MAT	\$152,300

BUDGET**EXPENDED
FY 2001**

34	MULTI PURPOSE EXEMPT 1997	\$150,000
35	PUBLIC SAFETY BLDG/MATURING	\$290,000
36	DECARLO LAND/MATURING	\$20,000
37	DEPARTMENTAL EQUIPMENT/MATURING	\$215,000
38	FIELD HOUSE REMODEL/MATURING	\$3,675
39	COMPUTERS/MATURING	\$85,000
40	TRAFFIC LIGHTS/MATURING	\$5,000
41	DEBT & INT/DEPARTMENT EQUIPMENT MAT	\$107,000
42	DEBT & INT/LAND ACQUISITION MAT	\$120,000
43	DEBT & INT/MODULAR CLASSROOM	\$100,000
44	DEBT & INT/STREET REMODEL	\$33,000
45	DEBT & INT/POOL REMODEL	\$35,000
46	DEBT & INT/SIDEWALK/BIKE	\$30,000

TOTAL DEBT & INTEREST**\$3,859,146****GRAND TOTAL BUDGET****\$41,807,632****WATER DEPARTMENT****SALARIES:****COMMISSIONERS****\$225****SUPERINTENDENT****\$60,065****LABOR****\$265,264****CLERICAL****\$36,053****I TOTAL SALARIES****\$361,607**

3	VEHICLES/BALDWIN POND REPLACE	\$66,473
4	COMPUTER EQUIPMENT & SOFTWARE	\$680
5	CAPITAL SYSTEM IMPROVEMENT	\$271,098
6	WATER BONDS 1996	\$44,029
7	FLUORIDE	\$9,964
8	OPERATING EXPENSE	\$472,411
9	PURGE WELLS	\$9,379
10	PROFESSIONAL SERVICES	\$14,655
11	POLICE DETAILS	\$6,319
12	BORROWING COSTS	\$310,340

TOTAL WATER DEPARTMENT**\$1,566,955**

SEPTAGE BUDGET**EXPENDED
FY 2001**

1	SALARIES	\$276,137
	EXPENSE	
2	EXPENSE UTILITY	\$41,914
3	EXPENSE CHEMICAL	\$10,587
4	MISC. & OTHER EXPENSE	\$6,565
5	CONTRACTED/PROF. SERVICES	\$31,290
6	OUT OF STATE TRAVEL	\$0
	EQUIPMENT	
7	PURCHASE/RENTAL	\$3,236
8	MAINTENANCE REPAIRS/EQUIPMENT	\$24,580
9	MATERIAL/SUPPLIES	\$1,857
	BUILDING/MAINT EXPENSE	
10	MAINT/REPAIRS/RENOVATIONS	\$0
11	BUILDING UTILITY	\$966
12	BUILDING/EQUIPMENT ENERGY	\$10,829
	SPECIAL BUDGET ITEMS	
13	DEBT & INT. PAYMENT	\$112,160
14	SLUDGE DISPOSAL	\$75,034
	INDIRECT EXPENSES	
15	LAB	\$7,138
16	ADMINISTRATION	\$20,000
17	GREASE DISPOSAL	\$16,619
18	LEGAL SERVICES	\$2,001
19	GROUND WATER MONITOR	\$14,008
20	CAPITAL REPAIR	\$15,391
21	AUDIT	\$6,588
22	COMMITTEE SECRETARY	\$963
	TOTAL SEPTAGE BUDGET FY01	\$677,863

REVENUE FY01**RECEIPTS
FY01****GENERAL FUND**

REAL ESTATE TAXES	\$30,297,320
PERSONAL PROPERTY TAXES	\$250,838
MOTOR VEHICLE EXCISE	\$1,896,079
TAX LIENS	\$249,109
REVENUE	\$6,403
INTEREST ON TAXES	\$1,484,498
FEES	\$77,727
SCHOOL REVENUES	\$1,166
LIBRARY	\$20,797
CEMETARIES	\$8,715
RECREATION FEES	\$654,370
LICENSES AND PERMITS	\$889,211
FINES AND FORFEITS	\$46,648
HIGHWAY UTILITY PERMITS	\$9,337
DOG LICENSES	\$19,769
TOTAL REVENUES G.F.	\$35,911,987

GENERAL FUND AGENCY

INVESTMENT G.F. CASH	\$67,019,233
BETTERMENTS	\$24,055
PROJECT REVENUE - STATE AID	\$4,313,961
PAYROLL WITHHOLDING	\$1,032
POLICE DETAILS	\$113,337
INSURANCE 32B	\$334,737
GUARANTEED DEPOSITS	\$33,581
PLANNING BOARD SUBDIV FEES	\$1,072
PLANNING BOARD ANR PLANS	\$200
REFUNDS	\$226,851
TOWN POOL FUND	\$62,526
WASTE WATER INTEREST	\$7,647
TOTAL G.F. AGENCY	\$72,138,232

SPECIAL REVENUE

MASS RELEAF TREE GRANT	\$9,420
LIBRARY CUSTOMER SERVICE	\$5,200
SCHOOL ATHLETICS	\$96,697
ADULT EDUCATION	\$50
EDUCATION REFORM 96/CHILDREN'S WAY 97	\$17,457
OTHER SCHOOL	\$1,303,292
PEGASUS	\$298,395
REIMBURSEMENT UNDER 5000	\$29,791
WAYLAND HIGH HOCKEY	\$22,824
BOH TITLE 5 BETTERMENT	\$31,315
SCHOOLS 2000	\$1,558,583
SCHOOL CABLE STUDIO	\$22,924

REVENUE FY01**RECEIPTS****FY01**

ACADEMIC SUPPORT SERVICES	\$8,990
REIMBURSEMENT OVER 5000	\$5,000
SALE OF CEMETARY LOTS	\$7,549
CONSERVATION RECEIPTS	\$8,892
AMBULANCE RECEIPTS	\$121,711
COUNCIL ON AGING PROGRAM	\$24,855
GARDEN CLUB GIFT	\$600
LIBRARY LITERACY GRANT	\$4,824
SCHOOL LUNCH	\$770,308
LIBRARY BOOK FUND	\$95
ELDER AFFAIRS GRANT	\$10,560
PREM - SALE OF BONDS	\$16
INT. - SALE OF BONDS	\$2,354
DUDLEY POND CLEAN LAKES	\$46,000
PARK AND REC GIFT FUND	\$2,741
ELECTION REIMBURSEMENT	\$1,392
CULTURAL COUNCIL - ATRS	\$3,463
DARE PROGRAM POLICE DEPT	\$12,023
COMMUNITY POLICING GRANT	\$23,750
HANNAH WILLIAMS PLAYGROUND	\$43,929
DUDLEY POND MONITOR	\$72,300
POLICE GIFT & DONATIONS	\$584
ALPINE PLAYGROUND FUND	(\$2,601)
STORM REIMBURSEMENT	\$0
MASS INCENTIVE PROGRAM	\$12,295
LIBRARY NON RESIDENT LIB FUND	\$6,161
LIBRARY AUTOMATION	\$12,572
HEALTH SUB FEES	\$12,282
LIBRARY CHILDREN'S CENTER	\$1,400
FIRE - S A F E ACCOUNT	\$4,746
BOH TITLE 5 DEP GRANT	\$2,000
FIRE, HAZARDOUS MATERIAL	\$6,548
FIRE SAFETY EQUIPMENT	\$20,819
TOTAL SPECIAL REVENUE	\$4,644,106

CAPITAL PROJECTS

DOW PROPERTY	\$1,700,000
REVENUE FROM BOND SALES	\$3,065,000
PROJECT REVENUE	\$487,530
BOND SALE WATER	\$360,000
MIDDLE SCHOOL ADDITIONS	\$5,284,295
TOTAL CAPITAL PROJECT	\$10,896,825

REVENUE FY01**RECEIPTS
FY01****WATER FUND**

USER CHARGES	\$1,013,248
OTHER CHARGES	\$50,913
LIENS	\$18,360
TOTAL WATER REVENUE	\$1,082,521

SEPTAGE FUND

LIENS	\$33,195
MISC. EST RECEIPTS	\$22,432
REIMBURSEMENT SUDBURY	\$562,118
OPERATING ACCT - INTEREST	\$35,701
TOTAL SEPTAGE REVENUE	\$653,446

WASTE WATER

RECEIPTS	\$71,902
MASS WATER GRANT	\$671,731
APPORTIONED WW BETTERMENT	\$90,054
UNAPPORTIONED WW BETTERMENT	\$37,909
TOTAL SEPTAGE REVENUE	\$871,596

TRUST AND AGENCY

LIBRARY ENDOWMENT FUND	\$59,498
STABILIZATION INCOME	\$8,258
RETIREMENT FUNDING	\$1,076
KERTZMAN FUND INCOME	\$545
CHARITY/PERPET/ACADEMIC EXCEL INC	\$116,078
FRANCIS J. SMITH DIGNITAS AWARD	\$82
GOSSELS HUMAN DIGNITY	\$35,000
CHARITY/LIBRARY/PERPETUAL CARE TRUST/ GREAVES FUND/JANET DOLAN MEMORIAL	\$17,928
CAFETERIA PLAN	\$1,683
TRUST FUND REVENUE	\$240,148

GRAND TOTAL REVENUE FY01**\$126,438,861**

RESERVE FUND TRANSFERS

JUNE 11, 2001

TOWN COUNSEL	\$21,067.45
TOWN SURVEYOR	\$110.79
VETERANS' BENEFITS	\$7,000.00
JCC BUILDING EXPENSE	\$4,000.00
UNCLASSIFIED UNEMPLOYMENT	\$9,000.00
UNCLASSIFIED INSURANCE GENERAL	\$24,000.00
UNCLASSIFIED WARRANTS	\$1,663.00
BOARD OF HEALTH, GASOLINE	\$3,600.00
TOWN SURVEYOR EQUIPMENT	<u>\$9,000.00</u>
 TOTAL	 \$79,441.24

JUNE 12, 2001

TOWN OFFICE EXPENSE	\$514.99
OTHER TOWN BUILDING - COCHITUATE	\$2,770.64
TREASURER, BANKING SERVICES	\$1,446.59
TOWN COUNSEL	\$12,223.79
POLICE VEHICLE EXPENSE	\$1,119.27
JCC OPERATING EXPENSE	\$118.35
JCC BUILDING REPAIR	\$286.00
HIGHWAY GASOLINE	\$3,333.11
LIBRARY OPERATING EXPENSE	\$10.90
LIBRARY MATERIALS AND SUPPLIES	\$7.25
HIGHWAY GARAGE UTILITIES	<u>\$4,200.67</u>
 TOTAL	 \$26,031.56

GRAND TOTAL TRANSFERS	\$105,472.80
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SCHOOL COMMITTEE

This report describes the Wayland School Committee's activities in several areas concerning the educational programs and services in our schools. The Education Reform Act of 1993 stipulates that the responsibilities of a school committee include formulating policy, overseeing the superintendent, and approving the budget. This report will touch on these three aspects.

Overview

During FY 2001, the School Committee conducted 26 regular business meetings, open discussion meetings and special sessions regarding the budget. We also participated in a number of joint meetings with other Town boards.

The School Committee is pleased with the results of the 2000-01 school year. This proved to be a twelve-month period that was highlighted by numerous student and staff accomplishments. It is noteworthy that a high percentage of our students performed well by state established academic standards. It is even more important, however, that our students were judged successful in a wide variety of school activities by their parents, teachers, assistants and coaches. The academic success of our students is a valid measure of the district's effectiveness and is closely monitored by the professional staff and the School Committee itself. None the less, the Committee also takes pride in the many extra curricular accomplishments of the students. Given the often-repeated news of disenfranchised youth, the School Committee is particularly pleased with the number and variety of school-sponsored activities offered by the staff. Throughout our schools, student participation in athletics, drama, music, and student clubs add color and excitement to our traditional

program of studies. At all levels, elementary and secondary, the enthusiasm of our students spills forth from their classrooms and fills their free time before and after school, and on so many weekends, too. Overall, the schools are focused on scholarly pursuits and civil behavior, and, as a result, Wayland remains a healthy and active community in which to raise children.

As has been true in the past, the district continues to face challenges. Enrollment has grown for twelve straight years and in 2001 was 41% higher than the low mark in 1990. Maintaining the quality of our schools, even as enrollment grows and many veteran teachers retire, is our top priority. While the level of financial support from the town is excellent, state and federal financial aid is inadequate. Rising costs of special education and increased space needs also remain causes for concern to those who administer our schools. One of the greatest challenges over the next few years will be to hire replacements for the superb teachers who are retiring. The School Committee is pleased to report that recruitment of excellent new teachers has been successful. No administrative decision is more important than choosing teachers.

School Committee Policies

The School Committee continues to respond to mandates from the Department of Education in the rules and regulations that govern the operation of the Commonwealth's public schools. The Committee annually reviews the appropriateness of all its policies, and, to the best of our knowledge, all policies are in compliance with the Educational Reform Act of 1993. A Policy Manual Notebook is available in each school, in the public library, and in the superintendent's office in the town building. Our website (www.wayland.k12.ma.us) is accessible at

all times and contains many pertinent school documents, reports, and daily news. School Committee meetings are open to the public, and citizens interested in becoming more informed about the schools may access school policies via any of the sources listed above.

During FY2001, the Committee approved the Superintendent's recommendation to adopt a new policy regarding teen dating violence, and to revise policies relating to school councils, solicitation, fundraising activities, and school gifts.

Superintendent's Goals

The School Committee meets regularly at public meetings with our school superintendent, Dr. Gary A. Burton. Dr. Burton has completed his seventh year as our school's chief administrator. The Committee evaluates his performance annually, and, again this year, we are very pleased with his leadership of the schools. In September, Dr. Burton presented annual goals that we approved and monitored throughout the school year. Dr. Burton's goals this past year addressed (1) the middle school building project, (2) future planning, (3) negotiations with the district's employee unions, (4) the professional development of the staff, and (5) curriculum relevancy. The Committee is pleased to report that the \$10.7 million dollar middle school building project, of which \$9.8M was approved in 1999 and an additional \$.9M was approved at special town meeting in November, 2000, saw construction begin in December, 2000. This project, which both expands and renovates the existing building, should provide ample space for grades six, seven and eight when complete in July 2002. Assisting the School Committee in overseeing this project is a fifteen-member building committee that is truly doing yeoman service for this community.

In the area of future planning, the Superintendent continued to monitor enrollment growth. The Committee and Superintendent have also undertaken a project that will refine and enhance the district's enrollment forecasting needs.

It should be noted that there is little vacant space within the three elementary schools, and while this is not an immediate problem, it is being closely monitored by the School Committee. The modular classroom additions (4 at Claypit, 2 at Happy Hollow, 2 at Loker, and a gym at Loker) have proven to be a wise investment. Annual and long range enrollment projections plus the earlier work of our Growth Planning Committee led us to believe that space at the middle school was the most pressing need. It is now being addressed.

At Wayland High School, there is adequate space for now, but some expansion may be necessary as enrollment increases. Also, the age and condition of the facility itself are now being publicly discussed. A facilities study of Wayland High School will most likely be undertaken in the next year or so.

The Committee is particularly pleased to report that it has successfully negotiated three-year labor agreements (2001-04) with the district's four employee unions. The stability of the staff results from knowing that issues of salary and working conditions have been properly addressed. This benefits the school district in ways not always apparent to the general public. The School Committee eagerly pays its teachers well. In return we expect that our children will be subjected to a rigorous program of study within a school environment that is truly conducive to learning. In this manner, the community has demonstrated that it values educators and the achievement of our students alike.

This past year, the district has initiated a number of program changes designed to improve student performance and enhance the professional skills of the staff. The district's administrators are overseeing a number of training workshops that will help newer staff understand the curriculum while reinforcing instructional techniques that are known to be successful.

The district continues to fund a mentoring program that pairs veteran teachers with instructors new to Wayland. The benefits of this tutelage are many, and the Committee views this program as guaranteeing the continuity of programs and quality of instruction already in place.

A number of curriculum documents have been produced by the staff and were distributed to parents throughout the year. These publications promote a common language and allow parents to better understand the scope and sequence of the curriculum and the richness of our school programs

Budget Information

The FY 2001 budget totaled \$21,008,840. Financially, the schools have operated within acceptable limits, and, while there were some unanticipated expenses, the School Committee is pleased with our year-end status. We greatly appreciate the support and understanding of the Town's voters and their willingness to ensure that neither the educational programs nor the extracurricular opportunities budgeted for our children were compromised. In May 2001, a fund transfer of \$280,000, as recommended by the School Committee and supported by the FINCOM, was approved unanimously by voters at the annual town meeting.

The district's facilities are in good repair, and the efforts of the custodial staff under

the direction of our facilities manager has ensured that learning and teaching areas are clean and safe.

Barring any unforeseen emergencies, the FY2002 budget of \$23,055,840 should prove sufficient to maintain high levels of direct instructional services. School Committee members remain committed to maintaining a proper balance between desired programs, student opportunities, and realistic limitations on town and taxpayer resources.

Overall, the fiscal health of the school district is very good, and the budget situation is stable. As we have said every year, excellence is costly. We continue to maintain the unusually positive relationship that exists between the taxpayers and the district's staff.

Annually, a proposed school budget booklet is mailed to every household in the community prior to the annual town meeting. This document contains a wealth of information about our schools and should be referred to in support of this report.

MCAS Update

Found at the end of the Wayland High Scholarship Program are our district's most recent standardized test scores. As many parents know, the state has mandated a demanding and time-consuming testing program known as MCAS (Massachusetts Comprehensive Assessment System). Now in its fourth year, this testing program continues to be controversial. District-wide results for grades four, eight, and ten have been very good and place Wayland among the top ten performing school districts in the state. It remains true that several testing cycles (years) will be needed to properly understand the test results and their overall benefits to our children and this district in

particular. The School Committee is not opposed to assessment per se, and indeed welcomes an appropriately balanced system for evaluating the quality of our district's program. We do, however, share our staff's concern with a number of the aspects of MCAS, and, in particular, the valuable teaching time lost to administering these lengthy examinations.

Private Contributions Used by Wayland Public Schools

The Committee is particularly pleased that community-based groups such as the Wayland Public Schools Foundation, The Wayland High School Scholarship Committee, and Arts/Wayland, along with our many parent-led school-based groups (PTO's, CAPA, Boosters), continue to support our school programs with enthusiasm and generous financial assistance. In total \$405,500 was donated or given to the schools this past year to assist special programs or enrich the general learning environments within our schools. It should be noted that the Wayland Public Schools Foundation contributed \$69,759.31 during the year. The Wayland High School Scholarship Committee was equally successful, and reported gifts to graduating seniors in the amount of \$40,000. These organizations and others have become a critical part of the foundation upon which the quality of this school district exists. It is obvious, even to the casual observer, that the broad community support of our schools strongly encourages our professional staff. The level of support in dollars alone is extraordinary, and the School Committee again thanks all who have supported the schools with donations of time, energy, and money.

Concluding Remarks

In conclusion, the School Committee is pleased with the academic achievement and personal progress experienced by a majority

of our students over the past twelve months. We believe that our students have attended to their studies and have seen good results for their efforts. We are equally pleased with the performance of our professional educators. They have served our children well and are a credit to their profession. The work of all other school employees is likewise noteworthy. Parent involvement in support of school programs is both gratifying and necessary for the sustained success of our schools. The School Committee thanks the taxpayers of Wayland for their continued support of the schools and believes that the partnership that has been forged between those families with children in school and those households that receive no direct benefit is proper and necessary to the town's overall welfare. Wayland's schools continue to be vibrant and strong, and all in the community rightfully benefit from their success.

SUPERINTENDENT OF SCHOOLS

This is the one-hundred-and-fifth Annual Report of the Superintendent of the Wayland Public Schools and covers the 2000-01 academic year. It is submitted by Dr. Gary A. Burton, who began his seventh year as the district's superintendent on July 1, 2000.

The Wayland Public Schools have enjoyed numerous successes for many years. These successes are measurable and have not occurred by chance. One is found in the college acceptance rate of Wayland High School seniors into our nation's most respected institutions of higher learning. Another is recorded in the frequency of unsolicited letters that appear in the local papers praising the efforts of individual staff members. While not often publicized, the district's successes are also measured in a small daily student absentee rate and an

even smaller teacher absentee rate. Annual budgets have been greeted with public praise for what is included and necessary to provide students with a sound education. The same budgets have also been praised for the restraint and respect that has been shown for taxpayers who no longer have children in the public schools.

In general, most Wayland residents realize that there is a direct correlation between the quality of life in this community and the excellence of local schools. School sponsored activities of all sorts, including concerts, plays, parades, and sporting events, add a tangible richness to the daily lives of our residents. The absence of school dropouts, an almost nonexistent juvenile crime rate, and the impact of student-led community service groups are all proof that the schools are meeting the social and emotional needs of Wayland's young people. By no means, however, is the district without its shortcomings. Still, the prevailing opinion of many regarding the schools is overwhelmingly positive. Directly or indirectly, all residents benefit from a strong school system.

Student Enrollment

In the past seven years, the number of students attending Wayland's five schools has grown considerably. This is most noticeable at the secondary level. Based upon five- and ten-year projections, the size of the student body should continue to increase at a manageable rate. The impact of student growth is carefully monitored with regard to class size and available instructional space. Currently, there is little unused classroom space at the elementary level (K-5). The small modular additions (a total of eight classrooms) completed a few years ago have proven both timely and

highly cost effective. The middle school building project now underway should provide the students and staff in grades 6, 7, and 8 with ample instructional space in a newly configured and renovated facility. This project, too, is proving to be cost effective. At the High School there is adequate instructional space, but the integrity of the facility itself due to its age is now the subject of public discussion.

It should be noted that student enrollment numbers remain constant throughout the entire school year. This is desirable for many reasons, and generally enhances the curriculum and promotes student learning. Once the school year is underway, there is little change in the number of students (and families) moving into and out of the school district.

I am pleased to report that the existing class size policy that was approved in February 2000 has worked well to ensure that individual classes, particularly at the elementary level, fall within specific limits. Class sizes are carefully monitored by the district's administrators.

The guidelines for students per class are as follows:

Elementary: K-1 (20); 2-3 (23); 4-5 (25)

Middle School: 6-8 (25)

High School: 9-12 (25)

Please note that the School Committee reserves the right to deviate from or waive the foregoing class parameters in the best interest of the school system. Also, nothing in this school committee policy precludes the administration from recommending additional teaching assistants, new class sections, or other relief should classroom conditions warrant such consideration.

Enrollments

(as of October 1)

	<u>95/96</u>	<u>96/97</u>	<u>97/98</u>	<u>98/99</u>	<u>99/00</u>	<u>00/01</u>	<u>01/02</u>
K-5	1258	1344	1364	1378	1387	1427	1381
Middle: 6,7,8	566	594	633	635	652	682	730
High: 9,10,11,12	<u>619</u>	<u>642</u>	<u>682</u>	<u>710</u>	<u>756</u>	<u>778</u>	<u>811</u>
Totals:	2443	2580	2679	2723	2795	2887	2922
% of Change		5.6	3.8	1.6	2.6	3.3	1.2

Class Sizes

Elementary Class	<u>95/96</u>	<u>96/97</u>	<u>97/98</u>	<u>98/99</u>	<u>99/00</u>	<u>00/01</u>
Size Averages:						
Claypit Hill: K-5	23.	21.	22.	21.	22.1	22.0
Happy Hollow: K-5	22.	23.	23.	22.	22.6	22.7
Loker School: K-5	21.	22.	22.	20.	22.6	20.6

Middle School

High School

Secondary Class	<u>98/99</u>	<u>99/00</u>	<u>00/01</u>	<u>98/99</u>	<u>99/00</u>	<u>00/01</u>
Size Averages:						
English	22.0	21.1	17.2	19.8	21.6	22.4
Social Studies	22.0	20.9	21.0	19.6	19.3	19.7
Math	19.0	17.9	18.8	20.1	19.2	20.2
Science	19.0	20.2	21.3	19.3	19.2	24.4
Modern Languages	19.7	18.0	17.5	18.0	15.8	16.1
Classical Studies	20.2	16.0	15.7	16.5	16.8	14.3

Curriculum

Curriculum review and development is ongoing and occurs in multiple settings. Throughout the past year, curriculum leaders and department heads met with teachers to coordinate the development and revision of specific curricula in grades K-12. The district provides time for such work during Wednesday's inservice sessions, departmental and grade level meetings and during the summer.

The task of aligning the curriculum with the Massachusetts State Curriculum Frameworks is nearing completion. District expectations for curriculum, instruction, and assessment have also been developed, and the necessary professional training for teachers and administrators to implement these expectations is ongoing.

All elementary teachers have equal access to curriculum materials that support core learning experiences. As a result, regardless of the elementary school assignment,

students are exposed to the same learning standards and expectations. Beyond that, there will always be teacher and other related experiences that reflect the unique character of a particular class.

Curriculum Highlights

At the elementary level, new standards-based curriculum guides have been produced in Language Arts and Mathematics. An additional resource, *Curriculum Guide to Kindergarten Literacy*, has also been developed. Primary level teachers have received ongoing training in the newly adopted handwriting program and a content-based science course, *Science: A Habit of Mind*, was completed by approximately half of our elementary instructors.

At the middle school level, sixth grade teachers developed a new schedule that provides them with the opportunity to teach reading within the content areas of math, science, social studies, and "arts" classes. This effort mirrors a school-wide focus on literacy, and has guided our professional development efforts in grades 6, 7, and 8.

At the high school level, a new schedule has been developed that offers expanded class time and allows teachers to engage in various instructional strategies designed to reach students with different learning styles. The schedule will be implemented in the 2001-02 school year.

Standardized Scores

Wayland High School students attained an average score of 571 in the verbal SAT's and 591 in math, with 97% of the graduating class having taken the tests. The combined average scores of 1162 are 136 points above the combined average scores statewide.

Present and Future Directions

The district's five schools remain focused on appropriate academic activities and the continued success of our students. The educational staff as a whole is attentive to their responsibilities, and the children have demonstrated progress and proficiency in all areas of study. The district itself has enjoyed the economic prosperity of the past years, and the community's well being is reflected in school experiences. While other districts have voiced concern over recruiting teachers, Wayland continues to attract instructors of the highest quality and good personal character. I remain convinced that the strength of the district is found in the scholarly habits of our students, the talents of our instructors, the soundness of the budget, the cleanliness of the facilities, and the support of the community in general.

Looking forward, the challenges facing the district are similar to those noted last year. The district remains dependent upon an ample supply of good instructors. Our current professional staff numbers 210, and, within the next four years, approximately 50 instructors will reach retirement age and leave our employment. The challenge of finding competent replacements cannot be overstated.

The high school complex, now forty years old, is showing signs of age. With many neighboring communities building new schools, it has become apparent that our facilities are far from "state of the art." This realization has given rise to conversations concerning the long-term viability of the high school. The School Committee will address this matter in the near future. In a similar sense, the need for a new elementary school is being quietly discussed. Elementary enrollments will continue to rise, and presently all three elementary schools are nearing full capacity. There is

no over-crowding in the district; still, the time to plan a new school, be it elementary or secondary, is three to five years before it is needed.

The K-12 curriculum that is presented to our students is constantly being reviewed and revised. This is absolutely necessary in a high-performing school system such as ours. Above average test scores and the success of large numbers of students in mastering specific subject matter leads many to believe that our programs and expectations for students are appropriate. It is indeed a pleasure to report on the scholarly accomplishments of so many of our students. Still, we cannot rest on these laurels and must be mindful of the changing world that awaits our children.

Concluding Remarks

In closing, I am pleased with the effort put forth and the results obtained by the staff and students during the 2000-01 school year. I again want to thank everyone associated with the Wayland Public Schools. The support of parents and the community as a whole has contributed directly in making this a successful school year. The School Committee members, in particular, have been strong advocates for public education, and it is indeed a privilege to serve in this community. Thank you.

WAYLAND HIGH SCHOOL SCHOLARSHIP PROGRAM

Early efforts among the Wayland High School parents and staff to create a sizable scholarship fund were further supported in

1977 when the Wayland School Committee established the Wayland High School Scholarship Committee comprised of Wayland citizens and *ex officio* members of the Wayland Public Schools. The purpose of the Scholarship Committee is to raise and safeguard monies for the awarding of annual scholarships to selected graduates of Wayland High School who wish to continue their formal education. The grants are based on financial need, academic promise and scholastic achievement.

The Scholarship Committee is pleased to provide assistance and awards totaling \$80,000 to twenty-six Wayland High School graduates from the Class of 2001. We wish to thank the community for its generous support.

Wayland High Scholarship Committee

Frances Klemper, Chair

Charles Cope

Lynn Doyle

Jonathan Ellman

Cindy Lombardo

Paulette Melanson

Linda Shigley

Kathy Steinberg

Ralph Wegener

Ex Officio

Joy Buhler

Gary A. Burton

Stephen Collins

Arthur MacBride

Joseph McCoy

Joellen O'Neil C

Charles P. Ruopp

Wayland Public Schools
MCAS Scores – Spring 2001
(Percents are rounded and may be above or below 100%)

Grade 3 Reading

	Proficient	Needs Improvement	Warning
District	84%	15%	1%
State	62%	31%	7%

Grade 4

English/Language Arts

	Advanced	Proficient	Needs Improvement	Warning
District	8%	60%	30%	3%
State	7%	44%	38%	11%

Mathematics

	Advanced	Proficient	Needs Improvement	Warning
District	14%	39%	40%	8%
State	10%	24%	46%	19%

Grade 6 Mathematics

	Advanced	Proficient	Needs Improvement	Warning
District	52%	28%	12%	8%
State	13%	23%	30%	33%

Grade 7 English/Language Arts

	Advanced	Proficient	Needs Improvement	Warning
District	12%	70%	17%	1%
State	6%	49%	32%	12%

Grade 8

English/Language Arts

	Advanced	Proficient	Needs Improvement	Warning
District	18%	73%	9%	1%
State	8%	59%	25%	8%

Mathematics

District	42%	33%	20%	5%
State	11%	23%	34%	31%

History/Social Science

District	1%	20%	67%	12%
State	1%	10%	48%	41%

Grade 10

English/Language Arts

	Advanced	Proficient	Needs Improvement	Warning
District	53%	39%	7%	1%
State	15%	35%	31%	18%

Mathematics

District	65%	20%	12%	3%
State	18%	27%	30%	25%

WAYLAND PUBLIC LIBRARY

The Library raised \$366,000 for its Millennium Endowment Fund by the close of this fiscal year, which marked the final phase of the Millennium Fund Campaign by the Trustees, Chair of the Campaign Ann Flowers, and many volunteers. To celebrate their success and thank the community, the Trustees hosted a grand "wrap-up" party in September featuring two jazz bands, the Golden Tones, a children's entertainer, and ice-cream buffet. Thanks go to the donors and to all the people who planned and worked on this special day. The Library Trustees, who are responsible for the Millennium Endowment Fund, continued in their efforts to encourage annual gifts, memorial gifts and bequests to the Fund.

In January, the Library was the recipient of a major donation from the families of C. Peter R. and Werner Gossels for the establishment of an endowment fund, known as the Gossels Fund for Human Dignity. In honor of Charlotte Lewy Gossels, Hilde Lewy, Lina Lewy and all other innocent victims of persecution, the fund will be used to provide programs and materials that promote respect and protection of the rights of all human beings to live in dignity, freedom and peace.

Facility

Town Meeting's approval of the FY2001 budget enabled the Library to extend Monday through Thursday hours in the Children's Room to 9 p.m. for consistency with Adult Department hours. We improved the interior with new carpeting in several areas and replaced worn areas of the circulation desk with a durable stone surface. The Children's Room installed a baby-changing table in its restroom. Through the senior tax work-off program, we were able to paint the Raytheon Room. Town Meeting authorized the inclusion of

the 1881 vintage railroad freight shed, which is adjacent to the Library building, in the Historic District.

Staff

Training was a major endeavor this year. As part of a Customer Service Grant, we hired an expert trainer to work with 20 staff members for a full day in February. Reference Librarian Andy Moore also conducted information literacy/computer training sessions for all staff, making use of laptop computers borrowed through a Minuteman wireless grant. In addition, employees enrolled in continuing education classes at Minuteman and MetroWest offices on new databases, web pages, library policies, the virtual catalog, filters, Internet crime, bibliographic services, Windows operating system, and other topics. Ten additional hours in the budget for reference personnel enabled us to provide better coverage at the Information Desk. Natalie Stoller, former teacher, joined the Adult Circulation Department. Retired Children's Librarian, Sandy Hoyt, has taken on some special projects in the Children's Room. The Library hired two new clerks, Carolyn Egan and Christine Eisenhauer, for evening, weekend and substitute work.

Trustees

The Town elected Anne B. Heller to the Board to fill the trustee position vacated by Ann Flowers, who had served as Children's Librarian for over 20 years. As Trustee, Mrs. Flowers spearheaded the WPL Millennium Endowment Fund Campaign. Mrs. Heller has chaired the Friends' book sale for many years and held positions on the Friends Steering Committee. Jerrold I. W. Mitchell, Trustee for nearly 18 years, resigned in mid-June, after he was appointed manager of the state pension fund. Gwenn Schurgin O'Keefe, was appointed to complete Jerry's unexpired term. The Trustees formed a Library Planning Committee in May to

make an assessment of the community's vision of Wayland's Public Library needs for the future. Co-chairs are Aida Gennis and Cherry Karlson, with Bev Daniel, Karl Geiger, Betty Sweitzer, and Jo Wilson completing the Committee and Trustees Anne Heller, Lynne Lipcon and Ronnie Swain serving ex-officio.

Collections

The Library instituted a popular new "express" collection for bestsellers and high-demand titles. We increased the number of movies in the new DVD format. WPL's membership in the MetroWest Region and Minuteman Library Network has provided access to a number of new databases for patrons to use at the Library and from home. The Children's Room has expanded Y (young adult fiction) to new shelves and moved Y non-fiction to the main level adult collection. The adult audiobook and compact disk collection has grown considerably to meet demand. Withdrawing items continues as an ongoing activity because of space needs for new acquisitions.

Programs

The Library offered a wide variety of cultural, literary and other programs. With the Council on Aging as co-sponsor, museum lecturer Judy Schurgin presented a program on Van Gogh and a fall series on Renaissance Art. Funding from the Wayland Cultural Council and Friends of the Library supported the Survey of Western Literature series conducted by Francis Smith, well-known retired Wayland High School Classics teacher. Retired Professor Victor Howes of Northeastern spoke to the Poetry Workshop, which presented its 5th annual public reading in April. Prof. Helen Whall of Holy Cross delivered her popular Shakespeare lecture series, entitled "What's So Funny?" in April/May. The Friday monthly lunchtime book discussion group

continued its 30+ years of meeting. The local chapter of the Great Decisions Group, a program of the Foreign Policy Association, resumed its well-attended study programs from January to June. The Sudbury Valley Nature Photography Group attracts a large group to its monthly meetings of slide presentations and technical programs in the Raytheon Room.

Through the Library's English-for-Speakers-of-Other-Languages program, volunteer trainers Sema Faigen and Mariann Goslovich scheduled spring and fall training seminars for adults planning to become ESOL Tutors. The Library sponsored a number of "stand alone" special programs including "Dig the West," by storyteller Diane Edgecomb, "Songs, Silliness and Other Stuff, Too," with Michael D'Orlando and his guitar and "Under the Sea," by Matthew Schoeffler for the Holiday Open House. Wayland concert pianist Allen Barker gave a successful benefit concert for the Friends of the Library at the Wayland High School Little Theater, followed by an art reception at the Library. The Children's Department conducted a 10 hour Read-A-Thon in August. Matt Schoeffler brought another animal show to the Library during April school vacation. Helene Lerner, Chair of Wayland High School's Classical and Modern Language Department delivered a slide/lecture talk in May. Edward Konopka, baseball historian, talked about America's Negro Baseball Leagues, in June.

Exhibits

A wonderful array of exhibits brightened up the Library's display areas, including landscape architect watercolors and photographs by Jie Hu; "Visuals," by Lester Farnsworth; silk paintings and photography by Rhoda Sakowitz and her son Craig; photographs by Dotsy Long; "Aspects of Photography," by Betsy Moyers and

assorted works by Arts/Wayland members. The Wayland Garden Club presented *Arts and Arrangements*, paintings and floral arrangements, in the Raytheon Room in April.

On the main level foyer, we hosted floor cloth paintings by Norma Radoff, watercolors by Carole Cudmore, Sharon Jeffery, and Edie Newcomb and her students. The foyer also highlighted photographs by Steve Robb, Murray Allan Drobnis, and Herb and Pearl Shulkind. Amruta Mudambi contributed her pencil portraits; Nine Jordan, pastels and oils; Fred Gelfand, oil paintings; Irving Erlichman, sculptural works, and Carl Winkel, assorted paintings and drawings.

The lower level glass case has featured a wide variety of monthly exhibits—a display on Al-Anon and Alateen; a library postcard collection; Snoopy and other items by Charles Schultz; Halloween items; a Veterans' Day exhibit emphasizing the 50th anniversary of the Korean War; sheet music and scores; a Pez collection; "Our History; Civil Rights for All," for Black History Month; the life of Juliette Gordon Low, founder of the Girl Scouts of America; a National Library Week show and an Arts/Wayland assortment of beaded figures, wood carvings and sculpture.

Miscellaneous

On October 1, the Library closed out two federal grants, Information Literacy and Early Childhood. We began implementation

of our Customer Service Grant. Ann Knight, Assistant Director, enhanced our webpage making it a winner in the 2001 Massachusetts Library Association's public relations contest. WPL also won awards for the Nancy Poydar Millennium Fund poster and the Children's Room brochure. The Library served as a repository for materials on the Dudley Pond/MWRA project and the Raytheon property's environmental cleanup. The Wayland Cultural Council partially funded children's entertainers and Francis Smith's program. The Library participated in the town-wide May Community Day with an art reception and crafts/jewelry display. Children's Room staff went into the schools and school groups visited the Library.

The Friends received an award from the Massachusetts Friends of Libraries Association for providing seating and a handsome garden area near the entrance. The Friends continue to run their fall and spring book and bake sales, raising the funds needed to support the museum pass program and many other services at WPL.

Thank you

Many individuals contribute tirelessly to the Library. Our thanks and appreciation to all library patrons, staff, the Friends, the committees, and all the volunteers, as we complete another productive year at the Wayland Public Library.

SUMMARY OF FISCAL YEAR 2001 STATISTICS

	FISCAL YEAR 2000	FISCAL YEAR 2001
CIRCULATION		
ADULT		
PRINT	73,667	72,356
NON-PRINT	42,764	50,117
JUVENILE		
PRINT	82,624	79,896
NON-PRINT	21,078	21,668
TOTAL CIRCULATION	220,133	224,037
ACQUISITIONS		
VOLUMES ADDED		
PURCHASES	4,202	5,942
GIFTS	619	607
TOTAL	4,821	6,549
NON-PRINT MATERIALS ADDED		
PURCHASES	425	453
GIFTS	787	1,155
(Includes the Friends' supported video collection)		
TOTAL	1,212	1,608
TOTAL ITEMS ADDED	6,033	8,157
OTHER		
REGISTERED BORROWERS	8,825	8,883
MLN Interlibrary Loans Filled for other Libraries	6,014	6,559
MLN Interlibrary Loans Filled for Wayland Patrons	4,820	5,331
REFERENCE QUESTIONS	19,010	19,400
PROGRAMS HELD	341	279
Total Attendance	5,654	7,183
FINES COLLECTED	\$22,094	\$20,797
TRUST FUND BALANCE		
ENDOWMENT FUND	\$293,940	\$360,207
OTHER TRUST FUNDS	\$113,048	\$107,398
TOTAL	\$406,988	\$467,605

CONSERVATION COMMISSION

The Conservation Commission is charged with the protection of the Town's natural resources. The Commission administers the Massachusetts Wetlands Protection Act, M.G. L. Ch. 131, s. 40. In addition, the Commission and staff plan for the acquisition of open space, manage existing open space, and monitor conservation and agricultural preservation restrictions.

Meetings and Personnel

During Fiscal Year 2001 the Commission continued the practice of meeting every two weeks on Thursday evenings to conduct their business. The Conservation Commission members include: Frank Antonell, Chair during FY 2001, Roger Backman, MaryLynn Gentry, Barbara Howell, Andy Irwin, John Sullivan, and new member Megan Lucier. Commissioner Wendy Levine resigned after 10 years of service. Carol Gumbart left after 10 years as the Conservation Administrator, and Brian Monahan became the new Conservation Administrator. Katie Holden, the conservation assistant, began working full time in the Conservation Office. Jeff Andrews was employed to assist with land management projects. Ken Moon continued to assist the Commission as volunteer staff.

Several other individuals represent the Conservation Commission on other Town committees: Bill Gagnebin, Septage Committee, and Jonathan Saxton, Housing Partnership Committee.

The Open Space Advisory Committee met routinely during the year. The Committee members include: Convener Megan Lucier, Marylynn Gentry, Alison Moore, Molly Beard, Steve Rowan, Bev Fowler, Kenneth Moon, John Player, David Marshall, Katie Holden, and Brian Monahan.

Wetlands Protection

The administration, and enforcement, of the Wetland Protection Act, M.G.L Ch. 131. s. 40 accounts for a major portion of the efforts of the Conservation Commission. Thirty-four Requests for Determinations of Applicability were received, three after the fact. One was withdrawn. There were twenty-eight negative findings that the work proposed would not alter areas subject to protection under M.G.L. Ch. 131, s.40 if performed as described in the submitted plans and subject to relevant conditions and therefore did not require the filing of a Notice of Intent. There were five positive findings requiring filings of Notices of Intent.

Thirty-one Notices of Intent were received on projects impacting wetland resource areas and formal Public Hearings were held. Two were withdrawn. There was one filing to amend an Order of Conditions. This resulted in Forty-four continued Public Hearings, seven Public Hearings on the request to amend, twenty-eight Hearings being closed and twenty-seven Orders of Conditions issued. One project was denied. There were eleven follow-up discussions and six plan changes.

Superseding Orders from the Department of Environment Protection were received for two projects. Enforcement Orders were lifted on two sites following correction of the situations. Two Emergency Certificates were issued.

There were nineteen requests for a Certificate of Compliance. Twelve full Certificates were issued and two partial. Six were deferred and two denied. Three requests for extensions were received and four were issued.

The Commission held informal discussions on many projects and violations and reviewed plans for other projects, possibly impacting wetlands, at the request of other Town Boards.

Acquisition of Land and Easements

Wayland's 2001 Town Meeting voted \$50,000 towards the purchase of 8 acres at the top of Reeves Hill. The property, owned by the Reeves Hill Trust, has been on the Conservation Commission's Open Space Plan for over 30 years!

Two other articles for land purchases that were approved at the 2000 ATM still remain outstanding because the acquisitions have not moved ahead. The first article was for the purchase of 10 acres (Lot 20 and 20A) off Concord Road. That article was approved for \$50,000. Secondly, \$1,325,000 was approved for purchasing part of the former Raytheon property. Intended uses for the property include conservation, recreation, and housing.

Land Management:

Land management of Wayland's conservation areas this year was an activity of a group comprised of the Conservation Administrator, the Conservation Assistant, three members of the Commission, and two volunteer staff persons. A summer intern returned for a second season and continued with another exceptional effort in maintaining all trails within conservation areas and in the construction of bridges. It is the Commission's policy to let fallen limbs and trees that occur in off-trail areas remain as habitat for wildlife and for the natural rejuvenation of forested areas; this type of downfall does not endanger hikers and cross-country skiers.

The Community Gardens continues as a popular activity in the Cow Commons

Conservation Area with the rental of 186 plots. Many users elected to return to their untilled plots and customize them with perennial crops, birdhouses, and fences. The open fields at Cow Common and Heard Farm were again leased for haying and the Sedge Meadow fields were leased for agriculture. Additionally, a farmer plowed south Cow Common and planted feed corn, which will be harvested in the fall, and the field replanted with timothy and orchard grass. This is a one-season activity that mellows the soil and will restore this area to a healthy hay field.

A special ceremony was held at the new Pinebrook Bridge in recognition of its completion and to give special honor to Ken Moon who spent many long hours in its construction. This bridge can be accessed using trails from the end of either Bennett Road or Forty Acres Drive.

The control valves in the Gate House at the Rice Road reservoir were inspected and temporarily opened for testing by a private contractor. This effort, along with the reconstruction of the Gate House roof, was performed using funding appropriated during a previous town meeting. The unique construction details of the exterior masonry of the building remains to be restored. The Gate House, which has historic significance, contains controls for water supplied from the reservoir to Cochituate village for many years until that area was connected to the current Wayland water system.

Trails and Events: Walks were held on the second Sunday of the month in the fall and spring as an introduction to the Town's Conservation Areas. In additions, the Commission held special events including nature walks, night walks, and beaver walks, the Annual Turkey Hill walk on Thanksgiving morning and the Annual

Marsh Marigold walk. Work parties were held at Greenways C.A. and Heard Farm C.A.. Wayland held its second Biodiversity Day, which consisted of Wayland residents recording the local flora and fauna. Also, Wayland held a very popular Trail Day consisting of cleaning up the former Dow property, and having a bridge dedication ceremony. Maps of the conservation areas are available at the Wayland Public Library or Conservation Office in the Town Building.

PLANNING BOARD

Mission

The basic mission and responsibilities of the Planning Board are specified in the state laws known as "Improved Methods of Municipal Planning" and "The Subdivision Control Law," and are described as follows: to undertake planning and land use studies, including needs studies and comprehensive plans; to prepare plans of the resources and future development scenarios for the town; to report annually to the town regarding the condition of the town; to prepare an official map of the public and private ways and public parks within the town; to report on the layout, alteration, relocation, or discontinuance of public ways; and to adopt regulations for, and administer the processes of, dividing and subdividing land into building lots and other parcels.

Accomplishments and Activities

The Board hired Jeanne Cassidy as a part-time Principal Clerk for the Town of Wayland Planning Department.

The Board met 26 times during the year, with actions which included: reviewing and approving 4 new building lots in residential subdivisions; providing advice on 10 proposed building lots in preliminary residential subdivisions; reviewing and

approving several new residential building lots not requiring subdivision approval; reviewing and approving 3 site plans for non-residential development; and overseeing the ongoing project of the Traditions of Wayland.

The Board considered and reported on several Town Meeting zoning articles drafted by its zoning study group and others, and requested additional funding to continue planning studies, including the Town Master Plan. A continuing objective of the zoning articles was to recodify, standardize, and correct minor errors in the bylaw. Several zoning articles resulted in substantive changes to the bylaw.

Special Activities

Planning Board members Maureen Cavanaugh, Joseph McGrail, and Gretchen Schuler are members of the Cochituate Interim Planning Overlay District (CIPOD) Subcommittee. David Todd continues to serve as the Board's representative to the MetroWest Growth Management Committee and Joe McGrail serves on the Route 30 Intersection Committee.

Goals

The major activities for the upcoming year will focus on continuing substantive changes to the Zoning Bylaw; developing a Master Plan for the Town; completing and commencing implementation of the growth management strategy; and completing review and adoption of the revised subdivision regulations.

TOWN SURVEYOR

As in past years, this year has seen many areas of activity in the Town Surveyors' office. Work continues to be performed in association with roadway takings and easements. We continue to work closely

with the Conservation Commission on various activities. We completed surveying services for the Wayland Housing Authority at 130 Plain Road. The purpose of this survey was to provide some much-needed affordable housing. We continue to work with all town departments and committees on a variety of projects.

The Town Geographic Information System, (G.I.S.) continues to see improvement with each passing month. We have upgraded the software to ARC/INFO 8.1. A parcel-by-parcel update of the database was completed. The Planning Department was added to the list of departments utilizing the system. The department made a presentation at "GIS day" at the State House in Boston. New zoning and overlay district maps were created using the GIS.

Updating the Town Atlas continues to be a challenge due to the large number of parcel and property line changes that occur in any given year. New streets added to the system were "Ellen Mary Way," "Cobblestone Circle," and "Pheasant Run."

Responding to requests for information from various committees and boards as well as the general public continues to occupy a significant portion of our time. This helps us keep our hand on the "pulse of the community."

Once again, we invite the general public to stop by and visit.

ZONING BOARD OF APPEALS

The Wayland Zoning Board of Appeals is comprised of five members (Lawrie Glick, Mark Corner, Mary Lentz, Carolyn Klein and Jim Grumbach) and three associate members (Susan Koffman, Steve Fugarazzo and Eric Goldberg), appointed by the Board

of Selectmen. The ZBA conducts public hearings on all applications for zoning relief, and welcomes comments from residents of the town at these hearings. The ZBA meets on the second and fourth Tuesday of each month at 8:00 p.m. when there are three or less hearings scheduled, and at 7:30 p.m. when there are more than three hearings scheduled. The meetings are all in the Town Building.

The cases that are heard by the ZBA include primarily: (1) applications for dimensional or use variances from the zoning bylaws, (2) special permits requested by applicants under the zoning bylaws, and (3) appeals from the grant or denial of permits by the Building Commissioner based on provisions of the bylaws. The ZBA also hears applications for site plan approval under certain circumstances. The ZBA also has jurisdiction over comprehensive permit applications under Massachusetts General Laws Chapter 40B, in which a developer, under certain circumstances is able to avoid local zoning laws if 1/4 of the proposed units are affordable. The ZBA heard and decided one such application in FY'01.

The most common type of application that comes before the Board is a request to construct an addition to a dwelling that is pre-existing, nonconforming, it does not comply with the current zoning bylaws, but did comply with the bylaws that were in effect at the time it was built. If such an addition will either increase the gross floor area of the dwelling by more than 20%, or deviate in any way from the current bylaws, a special permit is needed from the ZBA.

Notices of hearings before the ZBA are published in the legal notices section of the Wayland Town Crier at least fourteen days prior to the date of the hearing. Each applicant is charged a filing fee, which

covers the cost of publication and other administrative expenses. ZBA application forms may be obtained from the Building Department in the Town Building during business hours. Decisions rendered by the Board are filed with the Town Clerk; notice of each decision is given to the applicant and others and, after an appeal period of twenty days has lapsed, the decision becomes final, unless a court appeal is filed.

The Building Commissioner, Dan Bennett, is the Zoning Enforcement Officer for the town. Citizens may report zoning violations and requests for zoning enforcement in writing to the Building Commissioner. The ZBA has jurisdiction to hear appeals relating to the Building Commissioner's response to such requests.

There were 56 applications filed with the Zoning Board of Appeals during FY 2001. A total of 24 hearings were held. A total of \$7,200 in application fees was collected.

ROUTE 20 ADVISORY COMMITTEE

The Route 20 Advisory Committee met frequently during the period of August to October 2000 and provided input to the Board of Selectmen, the Board of Road Commissioners, and the Town Center Committee on the following:

- Design of the intersection and cross walks at the 126/27 intersection.
- Details of crosswalk and sidewalk construction throughout the Town Center.
- Signage on 20, 27, and 126.
- The status of the Route 20 improvement proposal within the State's TIP process. (Transportation Improvement Program).

The Committee considered an expanded role beyond the improvement of the intersections of Route 20/126/27, but decided not to broaden its purview and effectively dissolved late in the calendar year.

TOWN CENTER COMMITTEE

The Town Center (TCC) committee, an advisory committee to The Board of Selectmen (BOS), dealt with the following two issues this year:

The Enhancement Grant

The TCC, with the help of its consultants, Office dA, applied for \$225,000 in matching funds from Mass. Highway (MHD). TCC received notification that the grant was approved in January 2000. The grant's goal was to make the Town Center safe, attractive and accessible for pedestrians.

In June 2000, Office dA prepared a 75% complete plan as required for submittal MHD. The Board of Road Commissioners (BORC), which is responsible for maintenance of the project and for construction of ways exclusive of the State Road (Route 20), was concerned with the safety, ease of maintenance and the visual aspect of the herringbone paving design. The TCC reviewed The Board of Road Commissioners' concerns with its consultants and with a professional from the Interlocking Concrete Pavement Institute. The TCC provided the BORC and the BOS with its findings. In order to move the project forward, the Selectmen turned the remainder of this project over to the BORC for completion.

Town Center Master Plan

The Town Center Master Plan concept has been completed and was presented to the Board of Selectmen in November 2000. The TCC asked the Board of Selectmen to adopt

the underlying concept of the plan so strategy for implementation could proceed. The plan included the residential zone of the former Raytheon property to be used for:

- Moderate income housing for seniors
- Affordable housing for families
- Town green
- Active and passive open space

The TCC unanimously recommended that the Board of Selectmen acquire the residential portion of the former Raytheon property, as Annual Town Meeting 2000 authorized.

The TCC also asked the Board of Selectmen to appoint a committee to study and make recommendations for establishing a Non-Profit Corporation. This non-profit corporation would administer moderate-income housing for seniors.

The Planning Board administers money appropriated for the Town Center Plan. The TCC presented The Town Center Master Plan to the Planning Board in May 2000. The Planning Board voted unanimously to adopt the concept. A written copy of the Town Center Master Plan is available in the Planning Board office.

The Town Center Committee unanimously recommended that our committee be reconstituted as a sub-committee of the Planning Board.

METROWEST GROWTH MANAGEMENT

Established in 1985 the MetroWest Growth Management Committee (MWGMC) is an advisory coalition of the Towns of Ashland, Framingham, Holliston, Natick, Southborough, Sudbury, Wayland, Wellesley, Weston, the City of Marlborough, and the Metropolitan Area

Planning Council (MAPC). The Committee facilitates inter-local collaborative planning and problem solving to enhance the quality of life and economic competitiveness of the MetroWest region. The Committee is a municipal governance and planning cluster, a learning network where shared knowledge, skills, and experience help speed up the process of innovation for the whole group.

One selectman/mayor or city council member and one planning board member represent each member community. The executive director of MAPC is an ex officio member of the Committee. Funding for the MWGMC comes from member assessments, grants and contracts. MWGMC maintains an office in Framingham and employs a staff of two to deliver core services to member communities. Wayland's representatives to the Committee in FY2001 were Selectman Susan Pope and Planning Board Member David Todd. Representative Pope also serves on our Executive Committee. Wayland's assessment for FY2001 was \$8,073.

The Committee provides members with five core services. Our Monthly Leadership Forum and Community Exchange is held eleven times per year. We are the only organization to bring together locally elected officials from MetroWest region on a regular basis to discuss regional concerns and provide issue briefings to local officials. Some of the topics addressed at our monthly meeting this past year included new federal regulations regarding storm water management, transportation planning in the Metropolitan Boston region, comprehensive economic development strategies for the region, the Community Preservation Act, and local planning opportunities under Executive Order 418, to name but a few. The Forum and Community Exchange also offers local officials an opportunity to brief

each other and to exchange thoughts and ideas about local issues with their colleagues. Through the Committee's Regional Impact Review program we review proposed development to assess regional impacts and to influence local and state permitting of development. We have reviewed nine projects over the last year and are increasingly being recognized by the state's environmental permitting agency for the unique regional focus of our commentary. We organize a very popular monthly Roundtable for local planners and planning board members. The Roundtable provides staff and officials with technical information and training on planning and growth issues. Wayland's planner, Joe Laydon, is a regular Roundtable participant. We provide Technical Assistance and Information Services to our members. For example, our newsletter, Community Exchange, is distributed to local officials throughout the region. We also issue a quarterly report on development in MetroWest and maintain the only regional database that tracks current development. Our At-A-Glance briefings provide one-page reviews of issues affecting the region. We helped secure funds in the state budget to establish a regional municipal purchasing consortium that Wayland participates in and we will be working with Wayland and MAPC on a study of the Lake Cochituate watershed. Our Public Policy Taskforces provide a local and regional voice on state policy issues. For example, ten members of the region's legislative delegation attended our legislative caucus. Finally, our transportation taskforce advocates for improved transportation services to the region and helps develop strategy to influence and monitor transportation planning and decision-making done by the Metropolitan Planning Organization.

BOARD OF HEALTH

The Board of Health derives its authority through specific delegation of power from the state legislature. This authority includes both the powers that are expressly granted by state statutes and powers that are necessarily implied from those statutes. The extent of the state's delegation of power varies from designating the Board of Health as the primary enforcement agent of the state's regulations to authorizing the Board of Health to draft its own regulations regarding public health matters (M.G.L. c.111 §31). Local regulations may be more stringent than existing state mandates, but in no case may they be inconsistent with state regulations.

Progress continued on the Town's Community Septic Management Program. Twenty homeowners are participating in the Title 5 Betterment Program, which will provide direct financial assistance up to \$10,000 to homeowners with failed septic systems at an interest rate of 5%. In addition, eight homeowners have applied for funds from a second round of funding under this program. The Board of Health has funds to assist approximately twelve additional homeowners under this program.

The Board began groundwork for an educational campaign for pesticide awareness by collaborating with the Town of Wellesley and other local towns in a joint application for a Toxic Use Reduction Networking (TURN) grant for financial inclusion in a regional pesticide reduction effort.

The Board is continually updating information on the Board of Health website at www.wayland.ma.us/boh/wboh.htm.

Inspectional Services

Compliance with Title 5 regulations continues to place demands on the Board of Health. The staff issued 140 septic system permits, including 30 new construction permits, 69 upgrades of septic systems and 41 alteration permits. In addition, 10 hookups to the town sewer at the former Raytheon treatment plant, now under the management of the Wayland Wastewater District Commission, were inspected. The staff reviewed a total number of 134 Title 5 inspection reports, of which 11 conditionally passed and 13 systems failed. A total of 90 Certificates of Compliance were issued during this period.

The Board of Health provided its routine inspectional services as required by State law and Town regulations relative to food establishments, public and semi-public swimming pools, Town beach, and recreational camps. New State regulations required testing on a weekly (rather than biweekly) basis at the Town Beach, where samples never exceeded State standards. Additionally, investigation and follow-up of complaints filed with the Board of Health relative to housing, public health nuisances and other environmental matters were also conducted.

Rabies Control

The risk of rabies continues to be a potential problem. Raccoon, skunk and bat transmitted rabies have been identified in animals in town. The Board of Health continues to provide information to the community in an effort to minimize the threat of rabies to the general public.

Routine Services

The department oversees the daily management of public health and environmental programs, collection of communicable disease statistics, issuance of

burial permits, issuance of licenses as reported in the statistics section, review of subdivision plans and building permit applications, and monitoring the special services provided by Parmenter VNA and Community Care, Human Relations Services, and the East Middlesex Mosquito Control Project.

Mosquito Control

The Board of Health again purchased Altocid briquettes for the prevention of mosquito breeding in the 2,500 drainage catch basin structures in the roads and streets of the Town. Each briquette prevents or greatly curtails mosquito breeding for thirty days. The Board of Health did two rounds of treatment for the months of July and August. Highway and Park & Recreation Department personnel performed the application. East Middlesex Mosquito Control Project personnel completed the second application. Mosquito control for the Town was severely hampered by the decision not to allow larviciding with a biological control product in the wetlands that are part of the Great Meadows refuge. The mosquito control project was only able to treat 29% of the area of the Town that is usually treated. This decision by the manager at the Great Meadows refuge allowed a very large population of mosquitoes to develop in the Spring of this year in the Town. This decision, not to treat 71% of the area, created some very uncomfortable living conditions for the affected residents, their children and pets. We received more mosquito-related complaints this Spring than any other time in recent history. It is our considered opinion that this large Spring mosquito population led to a rapid rise in the number of birds infected by the West Nile virus. Any increase of West Nile Virus in the bird and/or mosquito populations increases the chance of human cases. Please read the

portion of our annual report submitted by the Superintendent of the East Middlesex Mosquito Control Project.

Landfill Division

Wayland's Recycling Program was recognized by the State for the seventh year in a row for achieving one of the highest ratios of recycling solid waste in the Commonwealth at 66%. The Landfill hosted a successful Earth Day celebration on April 28, 2001.

The Landfill staff continues to pick up all trash from the Town's schools and public buildings. A good portion of this trash is also recycled. This program continues to save the Town a considerable amount of money.

Regular sticker prices have remained the same for the last five years. This year, 4,000 recycling buckets were purchased with grant money for distribution free to residents who purchase a sticker and at a nominal charge for others.

• Sticker sales	\$343,315
• One trip sales	\$ 1,375
• Recycling sales	\$ 9,285
• Grant money from Mass. Recycling Incentive Program	\$ 14,776
• Cost Avoidance to Landfill due to amount of solid waste recycled	\$324,539

Animal Inspector

The Animal Inspector provided annual inspection for animal keeping permits in the Town. The following is a summary of the animal inspections for FY01:

Cattle	81
Llamas	2
Donkey	2
Ponies	3
Goats	8

Sheep	14
Horses	30
Swine	2

Animal Control Officer

The Animal Control Officer responded to requests from the Police Department and the Board of Health regarding problem animals reported on public or private property and for the collection and disposal of dead animals on public property. The officer maintained a log of all dead animals collected and all locations visited for problem animal cases and submitted them monthly to the Board of Health.

Tobacco Control Program

The Wayland Board of Health Tobacco Control Program has three major goals:

- Policy promotion and enforcement that eliminates the sale of tobacco products to minors.
- Policy promotion and enforcement aimed at reducing public exposure to environmental tobacco smoke.
- Community awareness of tobacco and the problems that it causes for the community.

Once again, this year saw major changes for the Wayland Tobacco Control Program. Although the program had an influx of funds in the beginning of the fiscal year, those funds were eventually taken away and the tobacco program's budget was diminished due to this retraction. Regardless of the decrease in funds, the program was still able to push forward with its enforcement efforts, including compliance checks and impromptu inspections of all businesses (retailers and restaurants) that hold a tobacco sales permit. The Wayland Tobacco Program still collaborates with the Wayland Police Department and the local Wayland Public Schools on compliance efforts and

policy initiatives surrounding the use and abuse of tobacco products.

The Wayland Board of Health Tobacco Control Program is committed to serving the Wayland community by offering different solutions toward living healthier, longer and more productive lives.

Statistics as of June 30, 2001

The Board of Health issued the following licenses and permits:

Animal Keeping	15
Burial	90
Disposal Works Construction:	
New	30
Alteration	41
Repair	69
Review of Previously	
Approved Plan	5
Disposal Works Installers	58
Food:	
Food Service Establishment	33
Limited Food Service	14
Milk and Cream	40
Retail Food Establishment	7
Limited Retail Food	9
Temporary Food	2
Mobile Canteen	1
Funeral Director	2
Guest House	1
Massage Establishment	3
Massage Therapist	6
Operating Semi-public Pool	10
Pool Construction (private)	5
Pool Installer	4
Recreational Camp for Children	3
Refuse Collection	14
Septage Hauler	37
Tobacco Sales	13
Wastewater Treatment Plant	4
Well	1
Communicable Diseases reported to the Board of Health:	
Campylobacter	5
Giardia	1

Hepatitis	4
Legionella	1
Lyme Disease	3
Salmonella	1
AIDS	<5*

*Number of cases living in Wayland when first diagnosed, as provided by the State Dept. of Public Health for the period of 1983 through September 1, 2001.

PARMENTER HEALTH SERVICES

The Wayland Board of Health contract with Parmenter VNA and Community Care is divided into two major programs: the Public Health Program and the School Health Program. The Public Health Program covers a broad range of services to Wayland residents, which are preventative and supportive in nature. They include:

- A range of regularly scheduled clinics at Parmenter and at other sites where seniors gather in the town
- Ordering and distributing vaccines
- Tracking and reporting of communicable diseases
- Providing immunizations to at-risk population
- Health education and community service programs
- Administering the Pantry Program
- Providing free home care services to residents without health insurance who qualify
- TB testing
- Flu and pneumonia clinics

In 2000-2001, Parmenter provided 1,535 screenings (blood pressure, blood sugar and cholesterol) to Wayland residents, screened 117 people for TB, and administered 74 doses of Hepatitis B vaccine to students, 719 flu shots and 34 pneumonia shots. The program sponsored 3 podiatry clinics. 256 home care visits (nursing, social service, home

health aide and nutritionist) were made to individuals without health insurance or other means of payment. Twenty communicable disease follow-up contacts were made.

The School Program provides health services to the five public schools in Town. Parmenter provides full-time R.N.s to the High School and the Middle School, and R.N.s to each of the three elementary schools for 4.5 hours/day. These employees provide emergency, routine and preventative health services to the schools, consult with school staff and parents about health concerns, provide some health education services and maintain student health records. In the 2000-2001 school year, 25,780 student visits to the health rooms were made and nurses administered 9,178 doses of medication. Additionally, Parmenter provides the required screening services to students, complies with all state regulations and submits required reports.

HUMAN RELATIONS SERVICE, INC.

The Human Relations Service, Inc. (HRS), a private, non-profit community mental health agency, has been the Town's provider of mental health services since 1997. HRS, located in Wellesley Hills, is the nation's oldest community mental health agency.

As in past years, the majority of our services to residents in FY01 were school-related, primarily clinical counseling to students and their families, along with consultation to school staff to help them better serve students, particularly those with special needs. This combination of treatment and consultation is an ideal way to both meet student's needs and avoid the dislocation and expense of residential and other special programs. HRS also serves town residents

who do not come to us through the schools and offers services to all Wayland residents a sliding fee scale.

During FY'01, HRS delivered 1,342 total service hours. 1,179 of these hours were for direct clinical service to clients (diagnostic, testing, individual, group, or family therapy, psychopharmacology). Of these, 367 hours were provided to 25 students and their families who were seen in connection with their special education plan, and 163 hours were for school consultation. We also provided a total of 812 hours of service to 110 individuals and 45 families who were not referred due to special education-related issues.

After a number of years of dramatic increase, service hours to the Town have leveled off. School officials have used consultation with HRS to help manage some students without the need for a referral. HRS has assisted in the referral of some to providers who accept their insurance. Nevertheless, communities and schools everywhere continue to struggle with the growing stresses on children and families, and the resulting proliferation of serious emotional and behavioral issues. As a result, we expect continued strong demand for our services, and we look forward to continuing our close relationship with the Board of Health and School Department to meet these needs.

EAST MIDDLESEX MOSQUITO CONTROL PROJECT

The East Middlesex Mosquito Control Project conducts a program in Wayland consisting of mosquito and wetland surveillance, larval mosquito control, ditch maintenance and public education.

West Nile Virus (WNV) appeared in the metropolitan Boston area in July 2000 and in the ensuing year spread throughout eastern Massachusetts. The disease has killed large numbers of crows and other birds as well as numerous horses. Project personnel participated in the development and implementation of the State's Surveillance and Response Plan To Reduce the Risk of West Nile Virus Transmission and Human Encephalitis. The adult mosquito surveillance program has been expanded to include the use of traps designed to collect WNV vector species. These trap collections are tested for WNV by the Mass. Dept. of Public Health. The larval surveillance program has been expanded to monitor mosquitoes associated with WNV in both catch basins and wetlands. The Project provides guidance to municipal departments regarding the scheduling of applications of larvicides to catchbasins. In addition, the Project is participating in research efforts to evaluate control methods against WNV vector species.

Due to dry conditions in July and August of 2000, mammal-biting mosquito populations were below normal. In 2001, after two years of below average populations, the spring floodwater mosquito populations returned to normal levels. Following June rains, neighborhoods adjacent to the Sudbury River flood plain experienced extreme pest populations of mosquitoes.

Due to a decision by the managers of Great Meadows National Wildlife Refuge, the larval mosquito control program that relies on the biological larvicide, Bti (*Bacillus thuringiensis* var. *israelensis*) has been sharply curtailed. A permit request for an April 2001 aerial application of Bti to control mosquito larvae in the Sudbury River flood plain was denied. After a

literature review, the Refuge managers determined that Bti applications to control mosquito larvae were not compatible with their mission to provide a sanctuary for migratory birds. Great Meadows Refuge managers interpreted new Federal regulations as the basis for their decision. However, in April 2001, they were the only Refuge in the eastern United States to deny a permit for the use of Bti. The Refuge is initiating a multi-year investigation designed to determine the impact of Bti applications on aquatic insects and other invertebrate communities. As a result of the Refuge decision, the April 2001 helicopter application of Bti that was initially planned for treating approximately 500 wetland acres in Wayland was reduced to 141 acres. Because of the position of the Refuge, the Project did not plan an aerial Bti application along the Sudbury River flood plain following flooding rains in June. Field crews using a truck-mounted hydraulic sprayer and portable sprayers applied Bti in the spring and the summer to 25.4 wetland acres when high densities of mosquito larvae were found breeding in stagnant water.

The Project's public education program is designed to develop awareness within the public and the private sectors as to their roles in mosquito control. The Project serves as a resource to residents, schools, municipal officials and the local media on controlling mosquitoes, breeding sites and mosquito borne diseases. A web page was developed to provide residents with information on mosquitoes, Project control programs and related topics. The website is www.town.sudbury.ma.us/services/health/emmcip

BUILDING DEPARTMENT

The Building Department staff administers and enforces all applicable state and local

regulations (Town By-laws, Zoning By-laws, Massachusetts General Laws, Massachusetts State Building Code, etc.), for all properties within the Town.

As mandated by Town By-laws and Massachusetts General Law, the Building Department administers and enforces the following:

- The construction, reconstruction, alteration, repair, demolition, removal, inspection, issuance, and revocation of permits or licenses, installation of equipment, classification, and definition of any building or structure, use and occupancy of all buildings and structures or parts thereof;
- The rehabilitation and maintenance of existing buildings;
- The standards or requirements for materials to be used in connection therewith, including but not limited to, provisions for safety, ingress and egress, energy conservation, and sanitary conditions;
- Interpretation and enforcement of the Town of Wayland Zoning By-law and enforcement of certain provisions of the Town of Wayland Town By-laws;
- Administrative liaison to the Zoning Board of Appeals;
- Administrator and keeper of all records, plans, etc. that pertain to the above responsibilities;
- Periodical inspection and certification of buildings and structures or parts thereof with regard to use as required by the Commonwealth of Massachusetts.

On a daily basis, the Building Department continues to serve the residents, business owners, and contractors within the community by processing various applications, issuing permits, performing periodic inspections, investigating

complaints and granting certificates of use and occupancy.

This year, Building Department staff received and processed more than 1,650 permit applications. We continue to perform the necessary on-site inspections as required by state and local regulations. Additionally, the Building Department responds to and investigates complaints received with regard to zoning enforcement and building construction

The following is a list of major projects within the Town of Wayland that are in process or have been completed over the past year:

- **Mainstone Farm Phase VI** - Completed construction of remaining 23 attached Single Family Dwellings.
- **Traditions of Wayland (Paine Estates)** - Completed construction of a \$7 million, 76-Unit Assisted Living Facility. Completed construction of the remaining 9 Single Family Dwellings.
- **Wayland Business Center** - Interior tenant fit-out for SoundVision and Storage Apps totaling \$2.5 million.
- **Finagle-A-Bagel** - Completed renovations of the former Friendly Restaurant.
- **Coach Grill** - Completed interior remodeling of the former Hillary's Restaurant.
- **Construction of 30 Single Family Dwellings.**

We believe it is important to stay current with advancements in technology in order for our staff to better serve Wayland residents. It is our goal to pursue future technological needs by implementing plan scanning and document management. The Building Department continues to insure the public safety, health and welfare

of the residence of the Town of Wayland, as they are affected by building construction. The following fees were collected for FY'01:

Building Permits*

Number of Permits:	553
Value	\$ 39,507,748.
Fees	\$ 317,031.

Plumbing Permits:

Number of Permits:	307
Fees	\$ 16,065.

Gas Permits:

Number of Permits	257
Fees	\$ 10,765.

Electrical Permits:

Number of Permits	489
Fees	\$ 55,188.

Zoning Cases:

Number of Decisions	56
Fees	\$ 7,200.

***Town Owned Property**

Number of Permits:	5
Value	\$ 8,191,000.
Fees Waived	\$ 81,910.

BOARD OF ROAD COMMISSIONERS

The Board of Road Commissioners has exclusive jurisdiction over public ways and sidewalks. It is responsible for overseeing the operations of the Highway Department in: maintaining, repairing, and constructing all Town roads, sidewalks, bridges, and associated drainage facilities; snow and ice operations; fleet maintenance; and procurement of services for major projects and equipment.

In FY 2001, the Highway Department reconstructed the walkway along West Plain Street from Main Street to Old Connecticut Path, reconstructed the roadway and associated drainage facilities on Sherman's Bridge Road from Oxbow Road west for a distance of 800 feet and on Plain Road from Millbrook Road to Claypit Hill Road due to severe damage from winter frost and commenced reconstruction of Indian Road and Massasoit Path under the Town's Betterment of Ways program. In addition, the Highway Department completed its annual program of sealing cracks on road surfaces to forestall roadway deterioration and cleaned catch basins throughout Town.

The Department was responsible for overseeing the reconstruction of the Route 30/Oak Street intersection, including the installation of seven traffic lights. The Department issued 87 permits for street/sidewalk openings and 23 permits for installation of or changes to curbs, sidewalks, driveway openings, and drainage.

In FY 2001, the Department responded to one big blizzard, seven smaller winter storms and intermittent icing conditions and kept our roads clear and passable. The only salt pile storage location in Town is at the landfill. The Road Commissioners are looking at other possible locations for salt storage at the landfill and elsewhere in Town.

Prior to the opening of school, the Department painted crosswalks in all school zones. During a three-month period in the Spring, it completed sweeping of public ways in the entire Town. The Department responded to 520 residents' requests for service for items such as repair of potholes, additional snow clearing along the rights-of-way, clearing of brush at the sides of public ways, and maintenance of street signs.

From monies specifically approved by Town Meeting, the Highway Department purchased a one-ton maintenance truck with a snow plow and a ten-ton dump truck with an undercarriage plow and an on-board computerized system for applying de-icing materials.

In February 2000, at the request of the Board of Selectmen, the Board of Road Commissioners assumed responsibility for the design of sidewalks and location and design of crosswalks, for the Town Center Enhancement Project, with the proviso that all financial obligations for this work are being borne by the Board of Selectmen. The Board of Road Commissioners continued to pursue possible improvements to the Route 27/126 intersection.

WATER COMMISSION

The Wayland Water Department delivers approximately 700,000,000 gallons of potable water each year to its residents, businesses, and visitors. The superintendent and staff of the water department are charged with complying with all federal and state regulations and maintaining a water system that includes 85 miles of water mains, 689 fire hydrants and two water storage tanks that together hold 2,500,000 gallons of water.

The Environmental Protection Agency and the Department of Environmental Protection require the water department to regularly test the water supply, add potassium hydroxide to raise the pH of our water and recently to chlorinate the water to protect it from bacteria. In accordance with the vote of its citizens, the water department continues to add fluoride to the water system.

For the first time since June 1994, the water commission increased the water rates to pay for increasing expenses, which include the expense of water treatment. The new water rates became effective January 1, 2001. After the rate increase, Wayland water continues to be the lowest rate among surrounding towns and one of the lowest in the metro west area. The water commissioners remain committed to maintaining the lowest possible water rates.

In September 2000 the water system experienced a major water main break near the Wayland Country Club on Old Sudbury Road, which left residents on River Road and Water Road without water. In order to repair the break, a new eight-inch water main needed to be installed over the bridge that carries Route 27 over the Sudbury River. With the assistance of State Representative Sue Pope, the Board of Selectmen, Finance Director Bob Hilliard, the Board of Road Commissioners and the Conservation Commission, the emergency project was completed prior to the first frost. The water commissioners would also like to thank the Sudbury Water District, its commissioners and superintendent, Richard Carroll, for temporarily providing water to our affected residents during this emergency repair. The response and success of this project was a true testimonial that independent boards can effectively and efficiently work together.

The commissioners wish to thank Superintendent Donald Hollender and the staff of the water department for their outstanding work in the daily operation of the water system and for accommodating the needs of our customers.

SURFACE WATER QUALITY COMMITTEE

The Surface Water Quality committee (SWQC) has been chartered by the Board of Selectmen to monitor, analyze, maintain, and improve the quality of surface bodies of water in the Town.

Dudley Pond

Historically, the SWQC has focused on Dudley Pond and working with the Dudley Pond Association (DPA). They have researched and implemented multiple actions that have resulted in vastly improved water quality over the last twenty years. In spite of this improvement, Dudley Pond continues to be plagued by Eurasian Watermilfoil (*Myriophyllum spicatum*) infestations that have been recently kept at bay by frequent treatments with the herbicide fluoridone. The last treatment was done during the spring and fall of 1999. For the past two summers, *M. spicatum* was found only in areas of Dudley Pond that had been exposed by the accidental drawdown of the pond in 1999 by the tunneling activities of the Metropolitan Water Resource Authority (MWRA). This spring, the SWQC sponsored a small-scale, professional milfoil handpulling effort. However, in August and September, the MWRA and members of the DPA reported the presence of *M. spicatum* in flower (flowering time is normally in June). The SWQC continues to work with the DPA to monitor and combat this invasive plant, using monies awarded to the Town of Wayland by the State.

The quality of the water in Dudley Pond has been monitored monthly (except in winter) since the spring of 2000 by the MWRA, as required by the Wayland Conservation Commission Enforcement Order. All tested parameters have been normal. As of

October 15, nearly 200 million gallons of treated water (removal of chlorine and reduction of pH) from the Hultman Aquaduct have been introduced into Dudley Pond. The SWQC continues to maintain all water quality records for Dudley Pond.

Heard Pond and Mill Pond

The results of a professional evaluation of these ponds were obtained this spring and the SWQC sponsored a public presentation of these results, including a presentation by the consultants. Both ponds have high levels of phosphates and nitrogen, which encourage rampant vegetative growth. Heard Pond is bordered mostly by the Great Meadows National Wildlife Refuge and is an important part of this large wetlands area. With the \$74,500 awarded at Town Meeting, the treatment of Heard Pond for the three widespread invasive weeds has begun, and will continue over the next several years.

The SWQC is pooling resources with the Conservation Commission to map stormwater outfalls in the Mill Pond watershed in order to pinpoint potential hotspots of runoff that are contributing to the decline of Mill Brook and Mill Pond. These locations will be monitored and investigated as hotspots are identified.

The SWQC is pursuing state resources to help fund these projects.

PARK & RECREATION COMMISSION

The Park & Recreation Department continues its efforts to serve Wayland residents through our recreation, parks, cemeteries and forestry divisions.

Town Pool

Renovations to the Town Pool are underway. The High School continues to

use the pool for school activities. The Wayland Whalers won the MetroWest Championship and made the front page of the local newspaper. The Wayland High School Swim Team competed between November to March.

Hannah Williams Playground Reopened

Hannah Williams Playground reopened in November 2000. A group of dedicated volunteers formed the Friends of Hannah Williams Playground. They worked diligently days and nights through the fall bringing this playground up to ADA and playground safety standards, and back to life. A representative of the Williams Family through the Arthur Ashley Williams Foundation, has given and promised future financial support to help maintain the playground for generations to come.

Programs

The Park & Recreation Department continued to provide youth and adult programs for all residents. New science programs introduced this year have been well received. Independent youth and adult sports groups continue to grow in Wayland. The department works in cooperation with league volunteers to make programs successful.

Town Beach

Maintenance to the beach house and a new far dock installation were major improvements to our lakefront. The sailing program was expanded to include a sailing club and several sailboats were refurbished. Summer Adventure had another successful season.

Wayland was named a Tree City USA. The combination of two heavy snowstorms in February and March crippled the northern portion of the town. Our annual tree maintenance budget of \$18,000 was

depleted. The Finance Committee proposed and Town Meeting appropriated \$55,000 additional funding to pay for storm cleanup.

WAYLAND/SUDBURY SEPTAGE TREATMENT FACILITY

FY'01 was the fourth year in our transition following the Wayland and Sudbury Town Meetings' adoption of the administrative changeover. The management of the regional facility under a contract with Camp, Dresser & McKee continues to be extremely successful. With the help of both towns' administrators, we received another rate relief grant from the Department of Revenue, which allows us to reduce the rates charged to the two communities another 10% to \$.06 per gallon. This reduction coupled with the previous years rate reduction has resulted in a 30% decrease in the past three years.

The engagement of both a highly qualified auditor and financial management consultant has helped immensely as we continue to place the operations in a strong financial position.

The facility processed approximately 5,720,000 gallons of septage and 94,000 gallons of grease with total billings of \$420,000, which is a decrease over last year. Accordingly, we continue to explore three initiatives: increasing revenue by increasing the plant flow, streamlining the billing process, and reducing operating cost.

During the year we have completed the State mandated hydrogeological groundwater study and will begin discussions with the State regarding the finalization of the plant's discharge permit and increasing the plant's daily upper limit of treated flow, thereby enabling the plant to receive additional septage (thereby increasing revenue).

To increase revenues (as received septage) we have continued our discussions with the Town of Weston to permit their septage haulers to utilize the treatment facility. To facilitate this, we have modified our billing structure from billing of the resident for treatment of their septage to billing the hauler directly. The new process will reduce the bill handling process by 60% and provide a mechanism to bill out of Town haulers. The new billing process should be in place before Spring 2002.

To reduce operating costs, a major accomplishment was the award of a ten-year contract to haul treated residuals, which resulted in an approximate savings of 30% over past bids. Additionally, the committee has interviewed private contract operation firms to evaluate and plan for the best and most prudent long-range operation and management of the facility. This strategy will reduce plant operating cost while at the same time reduce need for professional oversight.

The two towns should be very proud of the excellent and professional appointees to the committee.

WASTEWATER MANAGEMENT DISTRICT COMMISSION

Wayland's Wastewater Management District Commission was formed by a vote of the 1996 Town Meeting. The Commission's first facilities in the former Raytheon treatment plant went into operation in October 1999.

Through the end of this year about a dozen properties have hooked into the system. According to monthly reports filed with the Commonwealth, the Commission treated the following quantities of wastewater.

<u>Monthly Total - Daily Average</u>		
July 2000	249,600	8,052
Aug 2000	306,830	9,898
Sept 2000	267,722	8,924
Oct 2000	256,001	8,258
Nov 2000	212,731	7,091
Dec 2000	259,718	8,378
Jan 2001	288,963	9,321
Feb 2001*	262,516	9,376
March 2001	297,135	9,585
April 2001	314,681	10,489
May 2001	225,650	7,279
June 2001	347,326	11,578

- estimate due to incomplete data

As reported last year, the Commission has had trouble with financial reporting by the town since start-up and has been unable to report to the Town or to the system users what our true financial status is. The enterprise fund that was voted by Town Meeting to track revenues and expenses has not been used. To solve this problem, the Commission retained an outside accountant to review the books of the Town and the Commission, and report on the financial status. The Commission can now report that as of the end of the fiscal year we have positive balances in our operating and capital funds, and borrowing from the Town is no longer

needed. The Commission has reached its goal of financial self-sufficiency. Its goal is to help interested property owners in Wayland who have wastewater disposal problems. Because participation is strictly voluntary, the Commission can only help those who request assistance. The Commission asks that any resident or business in Wayland that may be interested in assistance to contact the Commission through the Executive Secretary's office at the Town Office Building.

FIRE DEPARTMENT**INVENTORY OF FIRE DEPARTMENT MOTOR VEHICLE EQUIPMENT**

1,250 Gallon Per Minute Pumping Engine	E-One	1997
1,000 Gallon Per Minute Pumping Engine	Ford	1987
1,000 Gallon Per Minute Pumping Engine	Ford	1983
750 Gallon Per Minute Pumping Engine	Ford	1973
75 Ft. Ladder/1250 Gallon Per Minute Pump	E-One	1993
Four Wheel Drive Brush Truck	Ford	1997
Modular Ambulance	Ford	1994
Fire Alarm Truck	Ford	1986
Chief's Car	Ford	1997
Pick Up Truck	Ford	1997
Modular Ambulance A-1	Ford	1999

PROPERTY PROTECTED	2000/2001	\$1,949,226,960
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PROPERTY DAMAGE - FIVE YEAR COMPARISON

1995/1996	\$532,825	1998/1999	\$200,007
1996/1997	\$ 29,575	1999/2000	\$ 60, 550
1997/1998	\$ 42,760	2000/2001	\$907,500

ALARMS ANSWERED (ALL INCIDENTS) - FIVE YEAR COMPARISON

1995/1996	2,433	1998/1999	3,004
1996/1997	2,911	1999/2000	3,221
1997/1998	2,947	2000/2001	3,333

CLASSIFICATION OF INCIDENTS 2000/2001

Fire Emergencies	385
Medical Emergencies	757
Other Emergency Services	638
Motor Vehicle Accidents	171
Fire Alarm System Work	500
Hazardous Material Emergencies	74
Inspection and Permit Work	722
Training Sessions	53
Public Education	<u>33</u>
Total	3,333

PERMITS ISSUED 2000/2001

Building Plan Smoke Detector	98
Building Plan Review	3
Oil Burning Equipment Alteration	43
Blasting	2
Fire Alarm Installation	2
Liquified Petroleum Storage	30
Smoke Detector Compliance Certificate	287
Underground Tank Removal/Installation	18
Pumps, Sprinklers, Standpipes	14
Incident Report Copy	12
Storage Flammable L, S, G	3
Temporary Tents	5
Environmental Study	0
Site Plan Review	3
Cooking Suppression System	1
Total	521

The mission of the Wayland Fire department is to prevent the outbreak of fires and other dangerous events and to minimize danger to people, property and to the environment should a fire or other dangerous event occur.

The number of houses and other structures along with the population, continue to grow with a corresponding increase in emergency calls, taxing Fire department resources.

The Fire Department received nearly \$5,000 in grant money for public education, \$2,500 for confined space equipment, and over \$20,000 for safety equipment. We will continue to seek additional funds through grants to enhance safety for the public and firefighters.

Firefighter Daniel Buentello was recognized by the Department of Fire Services for his efforts in Public Fire education.

The members of the Wayland Fire Department installed over 200 Smoke Detectors in homes of the elderly and needy,

making Wayland a much safer community to live and work in.

Captain Richard Morris, Lieutenant Richard Gladu and Patrick McGrenra retired from the Wayland Fire Department. Robert Campana was promoted to Captain and David Houghton and Lewis LeBlanc were promoted to Lieutenant. Robert Dorey, Alexiss Collins and Jeffrey McLeod were appointed to fill the three department vacancies. The Fire Department now has two full-time female Firefighters. Our wishes of good luck go out to our newest retirees.

Fire Department headquarters has been moved to Station 2 while the Public Safety Building undergoes construction. The construction is well on its way and should be completed by the end of 2002. The new building will be a facility that we can all be proud of.

The Fire Department continues to offer courses on First Aid, CPR, Fire Safety and

Overall Safety. These courses are offered as scheduled and are offered to industry for cost.

The fire loss in Wayland, increased to nearly one million dollars last year. This was because of two serious fires. Fortunately, no lives were lost and no one was injured. The Fire Department protects nearly two billion dollars in property.

Wayland Firefighter/EMTs continue to save many lives and reduce the effects of injuries due to their quick and competent treatment and response.

Again my thanks go to the Firefighters, Department Heads, Board of Selectmen, other Town Boards, the Executive Secretary and Business Community for their continued support in keeping Wayland a safe community.

POLICE DEPARTMENT

The past fiscal year has resulted, as in previous years, in a number of personnel changes throughout the agency. Detective Sandra O'Brien retired after thirty-two years of service. Her contribution to the Detective Division will be greatly missed. Officer Edward Mallard was granted a medical retirement in May by the Middlesex County Retirement Board for serious injuries received on duty. The Communications Division lost two dispatchers, Douglas Common and Chris Teal, to another agency. As of this writing, these positions are in the process of being filled.

Due to a number of factors, including the fiscal situation within the Commonwealth, the Police department did not receive a Community Policing Grant this year. These funds were used, in part, to fund Operation Safer Neighborhood, the Department's

speed and traffic control program that targeted certain neighborhoods experiencing specific traffic violation issues. It is our intention to continue this valuable and productive program, but on a reduced scale as allowed by local funding.

Construction of the new Public Safety Building has commenced and is progressing on schedule. The members of the Police Department continue to thank the residents of Wayland for their support in this project.

In FY'01 the number of calls for Police services increased slightly from the subsequent year to approximately 8,100, an increase of 2-3%. Almost all the criminal reporting categories showed an increase to some extent. The single most significant increase was in the area of Assault and Battery, Assault and Battery with a dangerous Weapon, and Domestic Assault and Battery.

The monetary value of all reported larcenies during the year was \$233,120. This represents a decrease of approximately 18% from FY'00.

AUXILIARY POLICE

Ride A-Long Program

This program is a continuing training program with the Wayland Police department. An auxiliary Officer voluntarily signs up to ride as a second officer in a Police department patrol unit. During the patrol, the Auxiliary Officers learn how to put into practice the training they have received in monthly training meetings and from the regular officers. This provides the Town with a two-man patrol unit. On many occasions the presence of a second officer in the initial responding unit has been extremely beneficial.

X-ray Unit

This unit has been reestablished to the Auxiliary department, which has currently been used on special occasions and for patrolling the Town buildings as well as the schools. This allows the Town to have three Marked cruisers and one Marked auxiliary cruiser to provide more visibility to the public.

Turn Over Rate

The Auxiliary department has lost numerous officers that are currently working in the surrounding towns. There are two former Auxiliary officers that are currently sergeants in the police department.

Special Thanks

Thanks to retired Chief of Police Gerald Galvin for the support and guidance in this program. Thanks also to all the families and loved ones that have sacrificed time and special days when the auxiliary police are called upon for duty.

Ride-A-Long Duty

80 Tours of Duty	
Total hours	320

X-ray Patrol

40 Tours of Duty	
Total hours	240

Special Assignments

Parade Duty	80
Post Prom Party	16
Ronald McDonald Ride	40

Training Assignments

Monthly Meetings	360
Firearms Training	567
First Aid	242
Instructor Courses	481
Total hours donated	2,346

Dollar value based on entry-level police salary of \$18.68 per hour equals \$43,823.28.

PUBLIC SAFETY BUILDING COMMITTEE

After several years of effort the final pieces fell into place for the construction of the Public Safety Building. Final designs were approved by the necessary town boards. While some litigation issues continued, the Selectmen supported going forward. After a first round of proposals, the Committee reviewed the building closely and various cuts were made and potential areas of savings identified. Final construction proposals were based on the revised plan. Due to a number of factors, the initial \$5.75 million appropriation needed to be increased. Town meeting approved an additional \$1.6 million, giving total funding of \$7.35 million. Construction is scheduled to begin the summer of 2001.

DOG CONTROL OFFICER

Telephone calls (approximately): 1100

Stray dogs picked up in violation of leash law: 10 adults plus 4 puppies

Stray dogs destroyed: None

Dogs quarantined for biting: 9

Cats quarantined for biting: 1

Dogs placed on permanent restraining order: 2

Cats euthanized: 2

There was one confirmed case of rabies in a bat. There were two confirmed cases of rabies in raccoons. There was one

confirmed case of rabies in a skunk.
Because of the new State guidelines, there are approximately 8 cats and 9 dogs on either six months or 45-day quarantining because of wounds of unknown origin.

There were a total of 1,619 dogs licensed by the Town Clerks office.

COUNCIL ON AGING

The purpose of the Council on Aging (COA) is to promote and enhance the quality of life for older citizens and their families. The COA seeks to serve Wayland senior citizens with a full range of services, including information and referral, programs that provide socialization, nutrition, education and opportunities for creativity and health promotion. The COA also provides outreach to those elders who through physical and/or cognitive impairments are unable to participate in Senior Center programs.

Accomplishments

Claypit University, a new and innovative intergenerational program, was introduced as a joint project of the COA and the Wayland Public Schools. Approximately twenty-five seniors became visiting faculty to the 5th grade at Claypit Hill with a series of mini-courses.

As a joint project with the Fire Department, the COA launched Operation DEL detectors every level. Fifty senior households received ten-year lithium-powered smoke detectors, one for each inhabitable level, to bring the residence into compliance with state code. These detectors were installed free of charge by Wayland firefighters. The COA continued its community education with a special series of three presentations regarding Alzheimer's Disease during November 2000, National Alzheimer Awareness month.

Events

The COA mails a copy of *The Wayland Senior* to every senior household in town. It highlights events, activities, and information on a wide variety of topics. Ongoing programs include Tai Chi, crafts, movies, Bridge, fitness, health clinics, SHINE

(Health Benefits Counseling), nutrition site, speakers, computer classes, art appreciation, AARP tax assistance, handyman referrals, hotline reassurance calls, men's breakfasts, trips, and social events. In addition to these many programs, the COA offers on-going support to the Wayland Senior Club and the Wayland Golden Tones, both of whom are housed in the Senior Center.

Challenges

Staff stability continues to be a challenge for the small professional department. Although the co-director job share and the part time staffing patterns of the COA bring a variety of skill sets to match the varying departmental tasks, any staff departures or disruptions hamper effective service delivery. Another challenge for the COA is successfully meeting the varying and increasing transportation needs within the Town utilizing the existing resources.

Goals for FY '02

- Undertake an in-depth study of transportation needs and explore possibilities of expanded transportation services.
- Act as an informational clearing-house and resource for the new Property Tax Programs that will be available to seniors for the tax year 2001.
- Implement the proposed expansion of the successful Property Tax Work-Off Program to serve additional Wayland seniors.
- Increase program offerings and monthly activities at the Senior Center.

SENIOR PROPERTY TAX RELIEF COMMITTEE

Regular meetings were held during the year and there were no changes in the

membership of the committee. Present members are Joan Clifford, Steve Colella, Madeline Foley, Bob Hatton, Mitchell Marcus, Lillian Mills, Patricia Nelson and Geoff Smith.

The passage in 1999 of the "Circuit Breaker" bill, Sections 80-81, Chapter 127 of the Acts of 1999, provides State income tax credit to certain eligible senior households. While this provides useful relief, the average property tax assessed for many Wayland senior households will still range above 30% of their income.

The Committee therefore initiated efforts in this period to provide additional relief in the form of matching Town-funded property tax rebates for certain senior households. The eligibility and benefit criteria would be identical to those adopted in the State legislation. To this end an article was prepared for the April 2000 town meeting seeking approval to approach the State for enabling legislation. The article was reviewed by the Finance Committee, and included in the Warrant for Town Meeting by the Selectmen. It was passed by unanimous vote. Subsequently, Representative Pope submitted this article as a Home Rule Petition (House Bill H 15 9). It passed and was signed into law under Special Acts Chapter 166 of 2000 in July of 2000.

Town funding for rebates granted under this law was included by Town Meeting on April 26, 2001 under Article 5 of the FY2002 Omnibus Budget. Benefits are therefore now available to qualifying seniors for property taxes paid in 2001. The committee is currently developing plans to work with the Assessors to publicize the availability of these benefits for our senior population.

SOUTH MIDDLESEX OPPORTUNITY COUNCIL

South Middlesex Opportunity Council, Inc. (SMOC) is a not-for-profit corporation providing social services, housing development and job training for 10 towns in the MetroWest region. As one of the towns in SMOC's service area, Wayland is able to appoint one representative to a 30-member board of directors. Nine of the other directors are selected from the other towns in the region; ten directors are selected from the groups served by SMOC; and the remaining ten are selected from the public at large, various community organizations and businesses.

The following list describes SMOC's major programs and services and the Wayland residents served during the past year:

Elderly Nutrition Program provided Wayland senior citizens with 645 meals and congregate mealsite at the Wayland Senior Center. SMOC also delivered 1,753 meals to Wayland's homebound elders.

MetroWest Helpline, a general information and referral service, responded to 11 calls from Wayland residents. Two calls were for medical information, 3 residents were referred to the Food Pantry, 2 calls were regarding housing issues, 3 calls were referred to the Home Center, and one resident was referred to the Housing Assistance Program.

Women's Protective Services responded to 117 calls from Wayland residents. 51 of these calls were on the hotline, 23 were for counseling/advocacy, 37 for community education and 6 were for support groups.

The MetroWest Career Center served 5 Wayland clients.

Fuel Assistance served 38 Wayland households.

SMOC Behavioral Health Services provided mental health and substance abuse services to 8 Wayland residents.

Weatherization/Energy Conservation Program served 180 Wayland residents.

In the addition to the above, several Wayland residents have donated time, services and/or money to SMOC programs, including holiday drives.

WAYLAND CHARITABLE COMMITTEE

The Committee provides short-term, emergency help to people who have lived in Wayland for at least one year. Payment is made directly to vendors or the suppliers of services. Assistance has been provided for utilities, medicine, food, rent, clothing, medical service, special dietary needs, and special transportation connected with medical needs.

During FY'01 the Committee provided a total of \$11,798 in assistance to Wayland residents.

The Wayland Charitable Committee reports to the Commissioners of Trust Funds. The Committee's work is funded through a bequest from Suzanne A. Leavitt, which has been supplemented by gifts from Wayland residents.

VETERANS' AGENT

The Veterans' Agent is responsible for the administration of assistance to eligible Armed Service Veterans, their spouses, and

dependents pursuant to the provisions of MGL c.115.

During FY'01 only modest sums were expended in direct assistance to one eligible veteran. It is anticipated that expenditures for FY'02 year will be higher. As veterans age, their health and other needs will require greater assistance. In addition, as more veterans become informed of the benefits that they have earned, their needs will have to be met.

Memorial Day

The Veterans' office, prior to Memorial Day, participated in placing flags and geranium plants at our local cemeteries for our deceased veterans. Wayland is reimbursed seventy-five percent for the cost of the flags by the Department of Veterans Services (DVS).

Veterans Day

During November the Wayland Public Library honored Korean War Veterans. On display were books related to this war. In addition, our exhibit included photos, charts of each major phase of the war, uniform items, dog tags, memorabilia and a listing of over 100 Massachusetts veterans who are still missing in the conflict. A similar display of books and memorabilia of the Korean War, which is identified as "the forgotten war," is scheduled again this November.

Pearl Harbor Day, December 7th

Two World War II Veterans who left Wayland High School before graduating to serve our country were awarded their diplomas at a ceremony held at Wayland High School. This is a program called, "Operation Recognition" where high schools in Massachusetts award diplomas to qualified Veterans. We are appreciative of the Wayland High School Administration

and staff for their enthusiastic support in this effort. This office is still seeking WWII veterans who left Wayland High and qualify to receive their diplomas.

Claypit Hill School Project

During February and March five WWII Veterans including a P.O.W., and a Pearl Harbor survivor, shared their "war stories" with the 5th grade class at the Claypit Hill School. The students and staff conveyed their appreciation to the Veterans who participated.

Wayland High School History Project

From April through June, this office participated in contacting WWII Veterans and their families to share their wartime experiences with a team of High School history students. Over fifteen Veterans and their spouses were interviewed and video taped by the students. The student-generated journal entitled, "War on Their Minds" will be kept for historical data and is available on Wayland's website. It is anticipated that this effort will continue for WWII Veterans and their spouses who did not have the opportunity to participate.

Korean War 50th Anniversary Commemorative Community

The Veterans' office coordinated the activities and events of Wayland's participation as a Wayland Korean 50th Anniversary Commemorative Community, in conjunction with the Public Ceremonies Committee. It is anticipated that we will triple the required minimum events programs by the year's end.

Nursing Home Visitations

This past spring the Veterans' office visited each veteran confined in our two nursing homes in Wayland. Encouragement and a small token were given to the veterans expressing our appreciation for their

sacrifices. Another visit is planned during the upcoming holiday season.

Veterans Health and Informational Fair

Our second Veterans' Health Fair is planned to be held at the Wayland High School campus on a weekend in June so as not to restrict working veterans and their families from attending. An invitation will also be given to the veterans in our five surrounding towns to attend as we did in our previous Fair. We will have representations from the VA office in Boston; the Massachusetts Department of Veterans' Services; the VA Hospitals and Clinics; the Veterans Women Network and other officials, to inform and answer questions pertinent to Veterans benefits. Blood pressure screenings, glucose, memory screening and cholesterol tests are planned to be conducted.

WAYLAND HOUSING AUTHORITY

The Wayland Housing Authority (WHA) was incorporated in 1970 under M.G.L. Chapter 121B as a public authority to provide safe and sanitary housing to the Town of Wayland. The WHA manages 56 units of state elderly/disabled public housing at Bent Park. The state income limits are as follows: one person, \$31,700; two persons, \$36,250. Wayland applicants can expect an average wait of 6 months. The Cochituate Village Apartments (CVA) is a fifty-six unit federal elderly/disabled public housing complex. The income limits are as follows: one person, \$24,500; two persons, \$28,000. Wayland applicants can expect an average wait of one year for placement. In both housing programs, there is no asset limitation, but the interest from all assets along with all other income cannot exceed the income limitations.

The WHA owns and manages 25 units of low-income family scattered site public housing. The income limits range from \$28,000 for a household of two to \$40,600 for a household of six. The WHA also administers 56 HUD Section 8 Rental Vouchers that provide a rent subsidy to qualified applicants for units that are owned and operated by private landlords. The WHA administers 25 Family Self-Sufficiency (FSS) Section 8 Vouchers designed to help families become self-supporting so they will no longer need public assistance.

In all housing programs, local preference for placement is given to those who live or work in Wayland. The elderly/disabled waiting list is open to applicants. Because of the large demand, the family conventional public housing and the Section 8 Voucher program waiting lists are open to local residents only. We anticipate that the family waiting list will reopen in December of 2001.

The WHA has developed an agency plan for the federal housing programs, which will describe the mission of the WHA and long-range goals, and objectives for achieving its mission. This plan is available for viewing on the town's web-site.

Town Meeting unanimously approved the transfer of 130 Plain Road for the development of affordable housing. The WHA has been working with town departments to secure the necessary building permits. We anticipate that construction will begin in the fall of 2001. The house will be sold to a first-time homebuyer selected through a lottery.

HUD approved capital improvement funds for preventative maintenance. Funds will be used to replace the roofs, windows, hallway

carpeting, interior and exterior painting at Cochituate Village Apartments.

The state has granted \$253,399 in state modernization funds for Bent Park. Bent Park renovations will be bid in the fall of 2001. These funds will be used for preventative maintenance to replace the roofs, casement windows, and hallway floors.

The WHA appreciates the Town's continued support of public and affordable housing.

FAIR HOUSING COMMITTEE

The Fair Housing Committee is charged with facilitating equal access to housing regardless of race, color, age, sex, religion, national origin, sexual orientation, veteran status, disability, welfare status, or children. To do this, the Fair Housing Committee must analyze the community and develop a plan to eliminate any barriers that may exist that hinder equal access to and the choice of housing. The committee is directly responsible to the Board of Selectmen and the Massachusetts Commission Against Discrimination (MCAD). It must adhere to guidelines set forth by MCAD to avoid jeopardizing Wayland's applications for state grants. Complaints about housing discrimination may be made to the Fair Housing Committee through the Fair Housing Officer. There have been no complaints in recent years.

HOUSING PARTNERSHIP

The Wayland Housing Partnership was created to assist in the development of affordable housing. The Partnership works with developers to include affordable housing in their developmental plans. In recent years, the Housing Partnership has worked only with developers on Town

initiated projects; no outside developer has initiated a project that would require the involvement of the Partnership.

There were two applications made to the Housing Partnership. One was appealed to the Housing Appeals Court and the other was withdrawn.

YOUTH ADVISORY COMMITTEE

Wayland Youth Social Work provides five basic services to youth, families, and the community: 1) counseling, 2) community education and prevention, 3) consultation, 4) information and referral, and 5) crisis intervention (after hours we refer people to Advocates Psychiatric Emergency Services in Framingham).

Counseling is the primary focus of the program. The staff provides consultation and counseling for children, adolescents, parents and families regarding parenting issues, communication problems and family conflicts as well as around such issues as stress management, substance abuse, and the impact of family disruption, such as separation, divorce, illness and death. We also address issues of depression, suicide, anxiety, eating disorders, concerns about sexuality, physical or sexual abuse, and peer relationships. These services are supported by the Town budget and are provided at no cost to Wayland residents. All counseling is strictly confidential. Referrals have continued to keep the staff quite busy.

Last year we provided several parent education programs. We collaborated with the school PTOs in sponsoring a program for parents and teachers on dealing with bullying and teasing, and a program on *Talking to Your 4th and 5th Grader About Sex*. We continue to organize monthly

parent discussion groups, which are led by professionals. A community forum on *Helping Teenagers Deal With Stress* was very successful and resulted in the formation of the *Task Force on Stress*, which is chaired by Paul Neustadt.

Paul Neustadt continues to provide leadership in a number of community and school groups. The Wayland Interfaith Youth Collaborative sponsors Rocktoberfest (a community event for youth), a community food drive, and other activities. After School Buddies has high school students spend time with elementary school students once a week in the after school BASE programs. The Community Service Leadership Program gives high school students the opportunity to do community service with Habitat for Humanity, the City Year Servathon, a local homeless shelter, the annual Fishing Derby, and other projects. Through the Youth Employment Program we match teenagers looking for work with community members seeking someone to do odd jobs.

WYSW provides two programs in collaboration with the Wayland police. The Court Referred Community Service Program for teenagers offers adolescents the option to do their court ordered community service through us. The Court Diversion program is designed to help youth avoid involvement with the criminal justice system. Both programs include the teenager's parents in an assessment of the issues related to the incident, which got the student in trouble.

Goals for the Wayland Youth Social Work Office this year include: continuing to develop and expand the parent education program, supporting the work of the Task Force on Stress, maintaining the quality of the counseling services and other programs

that are offered, and increasing our collaboration with the high school staff.

CULTURAL COUNCIL

The Cultural Council is a subsidiary of the Massachusetts Cultural Council. It is represented by the citizens of Wayland. Its primary goal is the proliferation of art and music programs within the town by allocating funds originating from the Massachusetts Arts Lottery.

Organizations that received grants for last year include:

- Musicians of the Old Post Road - music performance, \$315;
- Project Concern - dance performance, \$400;
- Sudbury Valley Photographers - photography exhibition, \$200;
- Wayland Diversity Network - music performance, \$400;
- Wayland Golden Tones - music performance, \$600;
- Wayland Historical Society - photography exhibition, \$350;
- Wayland Middle School - visual arts residency, \$350;
- Wayland Public Library - children's musical performance, \$350;
- Wayland Public Library - literature lecture, \$300;
- Total funds allotted for administration, \$172;

Total approved for Cultural Council, \$3,265.
(not including administrative funds)

TOWN OF WAYLAND
SPECIAL TOWN MEETING JANUARY 18, 2001

RETURN OF SERVICE

MIDDLESEX, s.s.

January 4, 2001

I, Sandra O'Brien, duly qualified Constable of the Town of Wayland, do hereby affirm and certify that I have posted the specimen of the Warrant for the Special Town Meeting to be held on Thursday, January 18, 2001, by my posting copies thereof at the Town Building, Cochituate Post Office, Wayland Library and the Happy Hollow School, by posting fourteen (14) days at least before the date appointed for the posting of the Special Town Meeting. Posting was done January 4, 2001.

VOTES ENACTED:

January 18, 2001 AT THE WAYLAND HIGH SCHOOL FIELD HOUSE

C. PETER R. GOSSELS, MODERATOR:

Pursuant to the Warrant dated January 2, 2001 signed by Patricia E. Abramson, Linda L. Segal, Mary M. Antes, Brian T. O'Herlihy and Susan W. Pope, Selectmen, served and return of service given by Sandra L. O'Brien, Constable of the Town, the inhabitants of the Town of Wayland qualified to vote at the Special Town Meeting met this day at Wayland High School Field House; and at 7:45 P.M. the Moderator called the Meeting to order, declared that a quorum was present, and the Meeting proceeded to transact the following business:

PROCEDURAL MOTION:

Christopher Woodcock moved and was duly seconded that Article 4 be moved for consideration before Article 3.

VOTED ON PROCEDURAL MOTION: MOTION NOT CARRIED

ARTICLE 1:	CURRENT YEAR TRANSFER
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Proposed by: Finance Committee
\$70,000.00

Estimated Cost:

To determine whether the Town will vote to appropriate a sum or sums of money for the operation and expenses of various Town departments for the current fiscal year; to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by funds received as grants from the Commonwealth or federal government, by borrowing, or otherwise; and to determine which Town officer, board, or committee of combination of them, shall be authorized to expend the money or monies appropriated therefor.

MOTION:

Christopher Riley moved and was duly seconded that the following sum be appropriated to be expended by the Board of Selectmen in Fiscal Year 2001 for the purpose set forth below:

PURPOSE

AMOUNT

Professional Services-
Town and Special Counsel

\$70,000.00

and that said appropriation be provided by transferring \$70,000.00 from available funds in General Fund – Unreserved Fund Balance.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 2:	ACQUIRE LAND FOR OAK STREET & ROUTE 30 INTERSECTION IMPROVEMENTS
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Proposed by: Board of Selectmen
\$1.00

Estimated Cost:

To determine whether the Town will vote to (a) authorize the Board of Selectmen, with the approval of Town Counsel as to form, to acquire by purchase, eminent domain, gift, or otherwise, for highway purposes, the fee or any lesser interest in all or any part of the parcel of land located on Oak Street and Commonwealth Road (Route 30) Wayland, Massachusetts, shown as "TAKING AREA = 3,815± S.F." on a plan entitled "Plan of Land in Wayland, Massachusetts, Showing Proposed Highway Taking and Wetlands Easement," Scale: 1 inch = 20 feet, dated September 24, 1998, prepared by the Town of Wayland's Surveyor's Office, a copy of which plan is on file in the Office of the Town Clerk; (b) appropriate a sum of money for the acquisition of and/or compensate the owners of said parcel of land; (c) determine whether such appropriation shall be provided by taxation, transfer from unappropriated funds, by transfer from funds already appropriated for another purpose, by grants received from the Commonwealth or federal government, by borrowing, or otherwise.

MOTION:

Linda Segal moved and was duly seconded that the Town (a) authorize the Board of Selectmen, with the approval of Town Counsel as to form, to acquire by purchase, eminent domain, gift, or otherwise, for highway purposes, the fee or any lesser interest in all or any part of the parcel of land located on Oak Street and Commonwealth Road (Route 30) Wayland, Massachusetts, shown as "TAKING AREA = 3,815± S.F." on a plan entitled "Plan of Land in Wayland, Massachusetts, Showing Proposed Highway Taking and Wetlands Easement," Scale: 1 inch = 20 feet, dated September 24, 1998, prepared by the Town of Wayland's Surveyor's Office, a copy of which plan is on file in the Office of the Town Clerk; (b) appropriate \$1.00 for the acquisition of and/or to compensate the owners of said parcel of land; and (c) provide for said appropriation by transferring \$1.00 from the General Fund – Unreserved Fund Balance.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 3:	PUBLIC SAFETY BUILDING APPROPRIATION
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Proposed by: Board of Selectmen
\$1,600,000.00

Estimated Cost:

To determine whether the Town will vote to appropriate a sum of money to be expended by the Board of Selectmen for the demolition of the existing public safety building, and design and construction of a new public safety building, including furnishings, fixtures, and equipment; related temporary relocation costs; and to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by funds received as grants from the Commonwealth or the federal government, by borrowing, or otherwise.

MOTION:

Susan Pope moved and was duly seconded that the Town appropriate the additional sum of \$1,600,000.00 to be expended by the Board of Selectmen for the demolition of the existing public safety building and design and construction of a new public safety building on the same site as the existing public safety building, including furnishings, fixtures and equipment, and related temporary relocation costs; and to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow \$1,600,000.00 under the provisions of Massachusetts General Laws Chapter 44, Section 7(3A).

PROCEDURAL MOTION:

Preston Baston moved and was duly seconded that the vote under Article 3 be taken by secret ballot.

VOTED ON PROCEDURAL MOTION: MOTION NOT CARRIED

VOTED: 1st VOICE VOTE: UNDECIDED
STANDING COUNTED VOTE:
IN FAVOR: 357
OPPOSED: 76 MOTION CARRIED BY 2/3 MAJORITY

TELLERS:

Geoffrey Smith	39 Rice Spring Ln
James K. Forti	141 Concord Rd
Diana E. Warren	34 Decatur Ln
Douglas Hellstrom	45 Glezen Ln
Peter T. Gibson	5 Highgate Rd
Martin Schiff	25 White Rd
Maurice Williams	9 Training Field Rd
Elizabeth Sweitzer	34 Hillside Dr

ARTICLE 4:	ADDITIONAL FUNDS FOR WAYLAND MIDDLE SCHOOL BUILDING RENOVATION AND RECONSTRUCTION
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Proposed by: School Committee
\$975,000.00

Estimated Cost:

To determine whether the Town will vote to appropriate an additional sum of money to be expended by the School Committee for the purpose of renovating, reconstructing, furnishing and equipping the Wayland Middle School, and to determine whether such appropriation shall be provided by taxation,

transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by borrowing or otherwise.

MOTION:

Robert Gordon moved and was duly seconded that the Town appropriate the additional sum of \$975,000.00 to be expended by the School Committee for the design, reconstruction, construction, and equipment for middle school facilities to be constructed on land owned by the Town at the present Wayland Middle School site in Wayland; and to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow \$975,000.00 pursuant to the provisions of Massachusetts General Laws Chapter 44, Section 7(3A) for the aforesaid purposes.

VOTED: UNANIMOUSLY IN FAVOR

The Meeting adjourned at 9:50 P.M. sine die.

Attendance: 482

**TOWN OF WAYLAND
ANNUAL TOWN MEETING 2001**

DATE:

Thursday, April 26, 2001	(Page 1)
Monday, April 30, 2001	(Page 26)
Wednesday, May 2, 2001	(Page 37)
Thursday, May 3, 2001	(Page 67)
Monday, May 7, 2001	(Page 80)

ARTICLES DISPOSED OF:

1 – 5
6, 8 – 16
7, 17, 18, 19, 20, 21, 22, 24
23, 25 – 33, 34
35 - 44

RETURN OF SERVICE

MIDDLESEX, s.s.

APRIL 10, 2001

I, Sandra O'Brien, duly qualified Constable of the Town of Wayland, do hereby affirm and certify that I have posted the specimen of the Official Ballot for the Annual Town Election to be held on Tuesday, April 24, 2001, together with the Warrant for the Annual Town Meeting to be held on Thursday, April 26, 2001, by my posting copies thereof at the Wayland Town Building, Cochituate Post Office, Wayland Library and the Happy Hollow School, by posting seven (7) days at least before the date appointed for the posting of the Ballot and the Annual Town Meeting Warrant. Posting was done April 10, 2001.

VOTES ENACTED:

THURSDAY, APRIL 26, 2001 AT THE WAYLAND HIGH SCHOOL FIELD HOUSE

C. PETER R. GOSSELS, MODERATOR:

Pursuant to the Warrant dated April 9, 2001 signed by Susan W. Pope, Mary M. Antes, Linda L. Segal, and Brian T. O'Herlihy, Selectmen, served and return of service given by Sandra L. O'Brien, Constable of the Town, the inhabitants of the Town of Wayland qualified to vote at Town Meeting met this day at Wayland High School Field House; and at 7:50 P.M. the Moderator called the Meeting to order, declared that a quorum was present, and the Meeting proceeded to transact the following business:

ERRATA: The errata sheet included the following pages of the Warrant:

Page 1, Adjourned Meetings

Bottom of section:

Add area code to telephone number: (508) 358-3621

Page 11, Capital Planning Report

Middle of page

Replace: **CONSERVATION COMMISSION***

With (delete asterisk): **CONSERVATION COMMISSION**

Page 33, Capital Budget

Middle of page

Replace: **WATER DEPAARTMENT**

With: **WATER DEPARTMENT**

Page 34, Article 6 - Wayland/Sudbury Septage Treatment Facility Budget

Bottom of Budget

Replace: **RESERVE FOR EXTRODINARY ETC**

With: **RESERVE FOR EXTRAORDINARY ETC**

Page 36, Article 7 - Wastewater Management District Commission Budget

Top of page, replace: **DISTTRICT**

With: **DISTRICT**

Page 52, Article 22 – Amend Zoning By-Laws Re: Aquifer Protection District

Top of page in Article description, delete “1606.1.c.2” and replace with “1606.10.2.”

Page 64, Article 22 – Amend Zoning By-Laws Re: Aquifer Protection District

Middle of page, delete “1606.1. Severability” and replace with “1606.11. Severability”

Page 80, Article 25 – Amend Zoning By-Laws Re: Home Occupation

Middle of page, in the definition of Trade Shop, insert the word “substantially” before the word “continuous” so that the section reads “business requiring substantially continuous employment...”

Then strikethrough paragraph as follows:

~~Trade shop: See Table of Permitted Principal Uses by Districts⁸ for definition; a trade shop may be located in an accessory building on residential premises on the condition that no manufacturing or business requiring substantially continuous employment shall be carried on therein.;~~

Page 84, Article 27 - Amend Zoning By-laws Re: Elderly and Low Income Housing

Bottom of page, insert 901.1.5.2. before text starting with “Housing for elderly...”

Bottom of page, delete “Massachusetts General Laws c. 12B” and replace with “Massachusetts General Laws c. 121 B”

Page 85, Article 27 – Amend Zoning By-laws Re: Elderly and Low Income Housing

Top of page, under section 901.1.5.3. insert the word “adequate” in front of the word “parking”

Top of page, under section 901.1.5.3. delete “Massachusetts General Laws c. 12B” and replace with “Massachusetts General Laws c. 121 B”

Middle of Page, delete Key to Symbols from Article 27. Key to Symbols in existing bylaw will be unchanged.

Page 86, Article 28 - Amend Zoning By-Laws Re: Article 11 Business Districts

Bottom of page, insert period between last 1 and 2

(Should read §198-1102.1.2.)

Page 89, Article 31 - Master Plan Study for Former Dow Property

Replace: *Proposed by: and Park and Conservation Commission Recreation*

With: *Proposed by: Conservation Commission and Park and Recreation Commission*

Page 90, Article 31 - Master Plan Study for Former Dow Property

Replace current Finance Committee **RECOMMENDATION** with:

RECOMMENDATION: The Finance Committee does not recommend approval. Vote: 3-1. The Finance Committee advocates deferring the Master Plan Study For Former Dow Property until the Planning Board has completed the Master Plan for the Town. The Planning Board Master Plan will address growth issues including municipal needs for park and recreation, town buildings, town garages, schools, etc. Alternative use consideration for the former Dow property can then be examined in light of the Town Master Plan findings.

Page 91, Article 32 - Heard Pond Remediation: Proposed Removal of Invasive Aquatic Weeds

Top of page, replace: **RECOMMENDATION:** The Finance Committee does not recommend approval. Vote: 3-3.

With: **RECOMMENDATION:** The Finance Committee recommends approval. Vote: Unanimous, 6-0.

Page 93, Article 35 - Planning/Design of New Park Department Garage

Replace: **RECOMMENDATION:** Finance Committee recommends against approval. Vote: Unanimous.

With: **RECOMMENDATION:** Finance Committee recommends against approval. Vote: Unanimous. As with the Master Plan for the Former Dow Property, the Finance Committee feels that the Planning Board's Master Plan for the Town should be completed before contemplating the planning or design of a new Park Department Garage

ARTICLE 1: RECOGNIZE CITIZENS FOR EXTENSIVE SERVICE TO THE TOWN

Proposed by: Board of Selectmen

To determine whether the Town will vote to recognize certain citizens and employees for their extensive service to the Town of Wayland.

MOTION NO. 1:

Patricia Abramson moved and was duly seconded that the Town recognize and observe a moment of silence in remembrance of the following citizens who served the Town and have passed away:

- ❖ Fern Taylor (August 7, 2000) Resident of Cochituate for 64 years, Water Commissioner, Assessor, Conservation Commission, Past President Wayland Senior Citizens
- ❖ Shirley Secor (October 6, 2000) Historic District Commission Member since 1974
- ❖ Elmer Bigwood (October 19, 2000) Registrar of Voters from 1978 to 1993, Member of Golden Tones
- ❖ Ray Heist (June 3, 2000) Capital Planning Committee from 1981 to 1987
- ❖ John Sherwood (April 6, 2001) Board of Assessors from 1988 to 2000

The Moderator declared that the motion passed unanimously by observing a moment of silence.

MOTION NO. 2:

Patricia Abramson moved and was duly seconded that the Town recognize the following employees for more than twenty-five years of service to the Town of Wayland who were not previously recognized at any other Town Meeting:

- ❖ Thomas Vinciulla, Highway Department
- ❖ Frank MacKenzie-Lamb, Police/School

VOTED: UNANIMOUSLY IN FAVOR

MOTION NO. 3:

Patricia Abramson moved and was duly seconded that the Town recognize the following employees who have retired this year or are planning to retire before the next Annual Town Meeting:

- | | | |
|----------------------|----------|-----------------------------|
| ❖ Gerry Galvin | 32 years | Chief of Police |
| ❖ John Columbus | 41 years | Highway Department |
| ❖ Patrick McGrenna | 34 years | Fire Department |
| ❖ Victor Prokopovich | 31 years | Police Department |
| ❖ John O'Brien | 28 years | Water Department |
| ❖ Richard Gladu | 27 years | Fire Department |
| ❖ Phyllis Matto | 23 years | Police Department Secretary |
| ❖ Sandy O'Brien | 35 years | Detective |
| ❖ Sarah Drake | 14 years | Administrative Assessor |
| ❖ Fran McCue | 10 years | Maintenance Supervisor |

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 2: HEAR REPORTS

Proposed by: Board of Selectmen

To determine whether the Town will vote to receive and act upon reports of Town officers, agents, trustees, commissioners, boards and committees.

MOTION:

Susan Pope moved and was duly seconded that the Town accept the 2000 Wayland Annual Report, as corrected, and that the Town hear reports from the following:

❖ Youth Advisory Committee	Susan Meyer
❖ Dog Bylaw Study Committee	Susan Koffman
❖ Public Safety Building Committee	Dennis Berry
❖ Board of Assessors	Jason Brody
❖ Middle School Building Committee	Cindy Lombardo
❖ Route 30 Traffic Project Committee	Mark Santangelo

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 3: CHOOSE TOWN OFFICERS
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Proposed by: Board of Selectmen

To determine whether the Town will vote to choose Town officers, agents, trustees, councils, commissioners, boards, and committees not elected by official ballot.

MOTION:

Mary Antes moved and was duly seconded that the following persons be nominated for the following offices:

As Trustees of the Allen Fund:

Sema Faigen
Benjamin W. Johnson III
George K. Lewis
Michael B. Patterson

As Fence Viewers:

The Selectmen

As Field Drivers:

The Constables

As Measurers of Wood and Bark:

Paul Doerr
John R. McEnroy
Harry F. Sweitzer

As Surveyors of Lumber:

Marcia P. Crowley
John R. McEnroy
Harry F. Sweitzer

and that there being no further nominations, the Clerk be instructed to cast one ballot for the same.

ARTICLE 4: CURRENT YEAR TRANSFERS

Proposed by: Finance Committee

Estimated Cost: \$814,022

To determine whether the Town will vote to appropriate a sum or sums of money for the operation and expenses of various town departments for the current fiscal year; to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by funds received as grants from the Commonwealth or federal government, by borrowing, or otherwise; and to determine which town officer, board, or committee of combination of them, shall be authorized to expend the money or monies appropriated therefor.

CURRENT YEAR TRANSFERS FY 2001

<u>1</u>	<u>HIGHWAY SNOW REMOVAL</u>	<u>\$100,400</u>
<u>2</u>	<u>HIGHWAY LABOR OVERTIME</u>	<u>\$79,122</u>
<u>3</u>	<u>POLICE DEPARTMENT OVERTIME</u>	<u>\$14,000</u>
<u>4</u>	<u>POLICE DEPARTMENT FUEL</u>	<u>\$7,500</u>
<u>5</u>	<u>FIRE DEPARTMENT OVERTIME</u>	<u>\$35,000</u>
<u>6</u>	<u>FIRE DEPARTMENT FUEL</u>	<u>\$3,000</u>
<u>7</u>	<u>SCHOOL DEPARTMENT</u>	<u>\$280,000</u>
<u>8</u>	<u>INSURANCE 32 B</u>	<u>\$150,000</u>
<u>9</u>	<u>TOWN COUNSEL PROFESSIONAL SERVICES</u>	<u>\$30,000</u>
<u>10</u>	<u>WATER REPAIR OLD SUDBURY ROAD</u>	<u>\$115,000</u>

<u>TOTAL CURRENT YEAR TRANSFERS</u>	<u>\$814,022</u>
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FUNDING SOURCES

<u>FREE CASH</u>	<u>\$699,022</u>
<u>WATER RETAINED EARNINGS</u>	<u>\$115,000</u>

TOTAL SOURCES**\$814,022****MOTION :**

Christopher Riley moved and was duly seconded that the following sums be appropriated to be expended by the following boards and committees in Fiscal Year 2001 for the following purposes:

<u>Purpose</u>	<u>Amount</u>	<u>Board or Committee</u>
Highway Snow Removal	\$100,400	Road Commissioners
Highway Labor Overtime	\$79,122	Road Commissioners
Police Department Overtime	\$14,000	Selectmen
Police Department Fuel	\$7,500	Selectmen
Fire Department Overtime	\$55,000	Selectmen
Fire Department Fuel	\$3,000	Selectmen
School Department	\$280,000	School Committee
Insurance 32 B	\$150,000	Selectmen
Town Counsel Professional Services	\$30,000	Selectmen
Water Repair Old Sudbury Road	\$115,000	Water Commissioners
Park & Recreation Labor	\$25,000	Park & Recreation Commission
Tree Trimming	\$30,000	Park & Recreation Commission;

and that said appropriations be provided by transferring \$774,022 from the General Fund – Unreserved Fund Balance and by transferring \$115,000 from the Water Fund – Retained Earnings.

AMENDMENT TO MAIN MOTION:

Brian O’Herlihy moved and was duly seconded that the main motion under Article 4 be amended by adding thereto an appropriation for:

<u>Purpose</u>	<u>Amount</u>	<u>Board or Committee</u>
Reserve for Settlement of Employee Relations Matters	\$170,000	Selectmen;

and that said additional appropriation shall be provided by transferring \$110,000 from the General Fund – Unreserved Fund Balance and by using \$60,000 from the Fiscal Year 2001 appropriation for Highway Department Salaries.

MOTION TO TERMINATE DEBATE:

Eleanora West moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE: Moderator declared a 2/3 majority vote

VOTED ON AMENDMENT TO MAIN MOTION:

1 ST VOICE VOTE:	SCATTERING OF NOES
2 nd VOICE VOTE:	MOTION CARRIED

MAIN MOTION AS AMENDED:

Christopher Riley moved and was duly seconded that the following sums be appropriated to be expended by the following boards and committees in Fiscal Year 2001 for the following purposes:

<u>Purpose</u>	<u>Amount</u>	<u>Board or Committee</u>
Highway Snow Removal	\$100,400	Road Commissioners
Highway Labor Overtime	\$79,122	Road Commissioners

<u>Purpose</u>	<u>Amount</u>	<u>Board or Committee</u>
Police Department Overtime	\$14,000	Selectmen
Police Department Fuel	\$7,500	Selectmen
Fire Department Overtime	\$55,000	Selectmen
Fire Department Fuel	\$3,000	Selectmen
School Department	\$280,000	School Committee
Insurance 32 B	\$150,000	Selectmen
Town Counsel Professional Services	\$30,000	Selectmen
Water Repair Old Sudbury Road	\$115,000	Water Commissioners
Park & Recreation Labor	\$25,000	Park & Recreation Commission
Tree Trimming	\$30,000	Park & Recreation Commission
Reserve for Settlement of Employee Relations Matters	\$170,000.	Selectmen;

and that said appropriations be provided by transferring \$884,022 from the General Fund – Unreserved Fund Balance; by transferring \$115,000 from the Water Fund – Retained Earnings; and by using \$60,000 from the Fiscal Year 2001 appropriation for Highway Department Salaries.

VOTED ON MAIN MOTION AS AMENDED: UNANIMOUSLY IN FAVOR

ARTICLE 5: FY2002 OMNIBUS BUDGET

Proposed by: Finance Committee

To determine what sum of money the Town will appropriate for the operation and expenses of the Town, including capital expenditures for equipment, improvements, or other purposes, and determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by borrowing, or otherwise.

MOTION UNDER ARTICLE 5:

For what it considers to be the proper management of the Town and its finances, the Finance Committee makes the following recommendations, and they are, therefore, incorporated under the motion to be made under Article 5 at the Annual Town Meeting, as follows:

“That the Executive Secretary be charged with responsibility for (1) the operation, maintenance, and administration of the Wayland Town Building, the Public Safety Building, and the Cochrane Town Building, their equipment, and their grounds, as well as (2) the supervision, except for matters relating to policy, of all employees in those buildings, other than elected officials, non-salaried appointed officials, and employees of the School Department;

"That the appropriation under Conservation Commission for 'Conservation Fund' be maintained as a fund against future purchases and not be expended without future vote of the Finance Committee and Board of Selectmen;

"That the appropriation for 'Hydrant Rental' of \$18,000 for the Water Department granted in the budget be transferred to 'Water Available Surplus';

"That the Office of the Town Clerk be continued on a salary basis and that all fees from whatever source derived be turned over to the Town as Town income;

"That property tax abatements granted to eligible senior citizens under Sections 80 and 81 of Chapter 127 of the Acts of 1999 be funded by transfer from the overlay account;

"That all fees, wages, or payments made to the Tree Warden, from whatever source, be turned over to the Town as Town income;

"That the Director of Youth and Adolescent Services and Staff be under the jurisdiction of the Youth Advisory Committee which shall report to the Town on the activities of the Director of Youth and Adolescent Services and Staff at the Annual Town Meeting. The Director of Youth and Adolescent Services and Staff will receive administrative support from the School Department."

MOTION NO. 1:

Christopher Riley moved and was duly seconded that the report of the Finance Committee respecting the Fiscal Year 2002 Budget be accepted; and that each and every numbered item set forth in the Finance Committee's Budget for Fiscal Year 2002 be voted, granted and appropriated as an expenditure for the several purposes and uses set forth in said budget establishing a total budget of \$40,380,924. which sum shall be expended only for the purposes shown under the respective boards, committees and offices of the Town; and, of the total sum so appropriated, \$38,370,924. shall be raised by taxation, \$100,000. shall be provided by transfer from Ambulance Receipts, \$150,000. shall be provided by transfer from the sale of Town-owned Land Account for payment of debt, \$10,000 shall be provided by transfer from the Conservation Receipt Account, and \$1,750,000. shall be transferred from the General Fund - Unreserved Fund Balance; and for what it considers to be the proper management of the Town and its finances, the Finance Committee makes the following recommendations, and they are, therefore, incorporated under this motion as printed in the Warrant on Pages 21 and 22.

AMENDMENT NO. 1 TO MAIN MOTION:

Herbert Jacobus moved and was duly seconded that the following words be added to the main motion at the end of the second paragraph on Page 21 of the Warrant:

"the provision of independent oversight on the propriety, completeness, legality, bidding, and execution of all Town contracts."

The Moderator ruled that the amendment was out of order.

AMENDMENT NO. 2 TO MAIN MOTION:

Herbert Jacobus moved and was duly seconded that the following words be added to the main motion after the word "policy" in the second paragraph on Page 21 of the Warrant:

"and except for conflicts to any specific supervision from the employing town board, commission, or committee."

VOTED ON AMENDMENT NO. 2: MOTION NOT CARRIED

AMENDMENT NO. 3 TO MAIN MOTION:

Mark Santangelo moved and was duly seconded that Line No. 8 of the Highway Budget be amended by adding \$150,000 to road resurfacing. The new total for road resurfacing would read \$300,000.

VOTED ON AMENDMENT NO. 3: MOTION CARRIED

AMENDMENT NO. 4 TO MAIN MOTION:

William Murphy moved and was duly seconded that that salary for the Director of Highway Operations in the Highway Department, be reduced from \$71,905 to \$55,097.

VOTED ON AMENDMENT NO. 4: MOTION NOT CARRIED

PROCEDURAL MOTION:

Christopher Riley moved and was duly seconded that the Meeting continue until all business under Article 5 has been completed.

VOTED ON PROCEDURAL MOTION: MOTION CARRIED

MAIN MOTION AS AMENDED:

Christopher Riley moved and was duly seconded that the report of the Finance Committee respecting the Fiscal Year 2002 Budget be accepted; and that each and every numbered item set forth in the Finance Committee's Budget for Fiscal Year 2002 be voted, granted and appropriated as an expenditure for the several purposes and uses set forth in said budget establishing a total budget of \$40,530,924. which sum shall be expended only for the purposes shown under the respective boards, committees and offices of the Town; and, of the total sum so appropriated, \$38,520,924. shall be raised by taxation, \$100,000. shall be provided by transfer from Ambulance Receipts, \$150,000. shall be provided by transfer from the sale of Town-owned Land Account for payment of debt, \$10,000 shall be provided by transfer from the Conservation Receipt Account, and \$1,750,000. shall be transferred from the General Fund - Unreserved Fund Balance; and for what it considers to be the proper management of the Town and its finances, the Finance Committee makes the following recommendations, and they are, therefore, incorporated under this motion as printed in the Warrant on Pages 21 and 22.

VOTED ON MAIN MOTION AS AMENDED: UNANIMOUSLY IN FAVOR

BUDGET		EXPENDED FY2001	APPROPRIATED FY2002	REQUESTED FY2003
SELECTMEN				
1	SALARIES	\$500	\$500	\$500
2	EXPENSE	29,368	19,957	26,957
3	MISCELLANEOUS	0	0	0
4	WAYLAND BEAUTIFICATION	0	8,500	8,500

5	CABLE COMMITTEE	0	15,000	5,000
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TOTAL SELECTMEN	\$29,868	\$43,957	\$40,957
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EMERGENCY MANAGEMENT

5b	OPERATIONS	\$5,488	\$5,000	\$5,000
6	TRAINING	4,441	2,000	2,000
7	EMERGENCY MANAGEMENT	0	6,000	6,000

TOTAL EMERGENCY MNGMNT	\$9,929	\$13,000	\$13,000
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TOWN OFFICE

SALARIES:

EXECUTIVE SECRETARY	\$75,840	\$81,000	\$81,000
PERSONNEL DIRECTOR	56,897	60,902	62,024
FIN. DIR./TOWN ACCT.	84,389	88,675	88,675
OFFICE ADMIN	48,423	36,725	37,475
S. SCHEDULE	35,222	36,984	36,984
CLERICAL	94,483	104,102	93,336
OVERTIME/LONGEVITY/SICK LEAVE	15,147	3,500	3,500

8	TOTAL SALARIES	410,401	411,888	402,994
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9	EXPENSE	52,168	49,000	52,000
10	EQUIPMENT	4,300	3,600	4,432
11	TELEPHONES	35,674	50,000	50,000
12	CONTRACT SERVICES	13,600	14,000	14,000
13	PERSONNEL BD EXPENSE	4,511	10,000	10,000
14	PERSONNEL BD ADJ FUND	0	6,750	6,750

TOTAL TOWN OFFICE	\$520,654	\$545,238	\$540,176
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WAYLAND TOWN BUILDING

15	SALARIES	\$87,954	\$74,662	\$76,202
16	BUILDING UTILITIES	58,330	96,300	96,300
17	EXPENSE	21,461	28,350	26,810
17b	WWM USER CHARGES	0	0	9,320

TOTAL TOWN BUILDING	\$167,745	\$199,312	\$208,632
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OTHER TOWN BUILDG-COCHIT

18	EXPENSES	\$14,969	\$15,000	\$15,000
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DATA PROCESSING

MANAGER	\$43,488	\$51,870	\$60,521
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	COMPUTER TECHNICIAN	423	30,893	29,698
19	TOTAL SALARIES	43,911	82,763	90,219
	EXPENSES			
20	FORMS, SUPPLIES	11,928	18,000	18,500
21	EDUCATION/TRAVEL	1,049	1,800	2,000
	EQUIPMENT			
22	RENTAL AND REPAIRS	5,670	12,000	6,500
23	NEW APPLICATIONS/EQ.	10,492	10,500	10,500
24	COMPUTER EQ./UPDATE	17,332	9,000	11,500
24b	INFORMATION TECHN	0	30,000	30,000
	CONSULT			
25	PROFESSIONAL SERVICES	20,328	25,000	24,700
	TOTAL DATA PROCESSING	\$110,710	\$189,063	193,919
	TREASURER/COLLECTOR			
	TREASURER/COL. SALARY	\$57,688	\$61,347	\$63,620
	CLERICAL SALARY	85,431	92,090	92,545
26	TOTAL SALARIES	143,119	153,437	156,165
	EXPENSES:			
27	OPERATING EXPENSE	3,413	5,781	5,780
28	TAX TITLE EXPENSE	1,194	1,680	1,680
29	EXCISE TAX PROGRAM	1,788	0	0
30	BANKING SERVICES	19,408	17,900	19,000
31	LOCK BOX SERVICES	10,478	11,500	11,040
32	MAILING SERVICE	0	1,775	1,775
	TOTAL TREAS/COLLECTOR	\$179,400	\$192,073	\$195,440
	ASSESSORS			
33	SALARIES	\$4,717	\$4,600	\$4,600
34	PROF/CLERICAL	113,833	122,057	131,127
35	EXPENSE	5,000	6,850	6,350
36	PROF SERVICES	4,755	19,400	25,000
37	OTHER EXPENSE	800	300	0
38	EQUIPMENT,MAINT,SOFTWARE	1,408	5,000	5,950
39	SPEC BDGT ITEM-PROP.	101,435	36,050	37,000
	REASSMNT			
	TOTAL ASSESSORS	\$231,948	\$194,257	\$210,027
	FINANCE COMMITTEE	\$0	\$160	\$160

TOWN COUNSEL**PROFESSIONAL SERVICES**

SPECIAL COUNSEL	\$94,336	\$41,000	\$42,000
PROFESSIONAL SERVICES	5,732	0	0
TOWN COUNSEL	58,824	51,000	50,000

TOTAL PROFESSIONAL SERVICES

158,892	92,000	92,000
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LEGAL EXPENSES

2,877	3,000	3,000
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40 TOTAL TOWN COUNSEL

\$161,769	\$95,000	\$95,000
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REGISTRARS

SALARY	\$675	\$675	\$675
LISTING	3,203	3,200	3,350

41 TOTAL REGISTRARS

\$3,878	\$3,875	\$4,025
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TOWN CLERK

42 TOWN CLERK SALARY	\$48,643	\$52,291	\$54,383
43 TOWN CLERK ADDED COMP	400	400	400
44 CLERICAL	34,389	34,950	34,950
45 CODIFICATION BY LAWS	4,069	5,900	5,000
46 EXPENSE	5,200	4,019	4,769
46b FEDERAL CENSUS 2000	500	1,000	1,000

TOTAL TOWN CLERK

\$93,201	\$98,560	\$100,502
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ELECTIONS

OFFICERS SALARIES	\$6,569	\$7,380	\$7,380
EXPENSE	4,600	5,875	5,875

47 TOTAL ELECTIONS

\$11,169	\$13,255	\$13,255
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PLANNING BOARD

48 EXPENSE	\$6,000	\$6,000	\$6,000
49 PLANNING ADMINISTRATOR SAL	57,429	57,711	48,836
49B PLANNING ADMINISTRATIVE ASST.	0	15,500	15,500
50 EQUIPMENT MAINTENANCE	180	250	250
51 SPECIAL ITEMS	13,395	0	12,200

TOTAL PLANNING BOARD

\$77,004	\$79,461	\$82,786
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TOWN SURVEYOR

TOWN SURVEYOR SAL	\$55,362	\$59,603	\$60,521
SURVEY/COMP SPEC SAL	41,034	48,446	47,828

52	TOTAL SALARIES	96,396	108,049	108,349
53	EXPENSE	3,391	3,750	4,000
54	VEHICLE EXPENSE	116	400	400
55	COMPUTER/COPIER MAINT.	0	4,000	5,000
57	IMPLEMNT. ASST.	833	0	0
58	GPS SYSTEM	6,024	0	0
59	COMPUTER UPGRADE	4,186	4,000	4,500
59b	FEDERAL CENSUS 2000	1,000	1,000	500
	TOTAL TOWN SURVEYOR	\$111,946	\$121,199	\$122,749

CONSERVATION

60	EXPENSE	\$8,721	\$9,893	\$9,893
61	PROF SERVICES/MISC	6,931	7,000	7,000
62	SALARIES	69,956	92,103	98,720
63	CONSERVATION FUND	7,705	10,000	0
	TOTAL CONSERVATION	\$93,313	\$118,996	\$115,613

HISTORICAL COMMISSION

64	EXPENSE	\$1,001	\$1,114	\$1,114
	TOTAL HISTORICAL COMMISSION	\$ 1,001	\$ 1,11	\$ 1,114

SURFACE WATER QUALITY COM

65	MILFOIL TREATMENT	\$14,070	\$1,000	\$0
66	SURFACE WATER QUALITY	1,733	4,900	4,900
	TOTAL SURFACE WATER QUALITY	\$ 15,803	\$ 5,900	\$ 4,900

67	HISTORIC DISTRICT COMM	\$200	\$275	\$275
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COUNCIL ON AGING

68	SALARIES	\$89,987	\$96,790	\$99,338
69	OPERATING EXPENSE	4,971	5,000	5,500
70	TAX WORK-OFF PROGRAM	10,000	15,000	15,000
71	EQUIPMENT	398	400	400
71b	NEWSLETTER		4,500	4,785
72	TRANSPORTATION	27,686	29,250	30,759
	TOTAL COUNCIL ON AGING	\$133,042	\$150,940	\$155,782

	TOTAL GENERAL GOVERNMENT	\$1,967,549	\$2,080,635	\$2,113,312
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POLICE**SALARIES**

POLICE CHIEF SALARY	\$82,314	\$80,347	\$85,226
LIEUTENANT SALARY	71,262	62,260	62,260
YOUTH OFFICER SAL	55,156	0	0
SERGEANTS SALARY	299,536	247,357	249,233
DETECTIVES SAL	138,012	0	0
SPECIALISTS	0	219,874	177,716
PATROLMEN SAL	493,730	455,803	494,227
INTERNS SAL	2,646	7,242	7,242
OVERTIME SAL	154,985	111,482	111,482
HOLIDAY SAL	52,794	70,040	69,728
SCHOOL TRAFFIC SUPR	27,974	29,718	29,718
COURT TIME	12,011	15,000	12,000
CLERK	35,472	36,983	36,983
TUITION REIMB	800	4,500	4,500
NIGHT DIFFERENTIAL	0	30,266	30,169
LONGEVITY	0	3,250	2,600
PRISONER WATCH			19,841
PROFESSIONAL STIPEND	0	18,248	18,248
ED. INCENTIVE	0	93,058	93,375

1	TOTAL SALARIES	1,426,692	1,485,428	1,504,548
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EXPENSE:

2	OPERATING EXPENSE	14,816	15,150	15,150
3	UNIFORM EXPENSE	18,799	19,140	18,840
4	TRAINING EXPENSE	56,359	63,048	62,505
6	SPECIAL SERVICES	5,024	5,100	5,100
7	ANNUAL PHYSICALS	3,995	4,000	4,000
8	OUT-OF-STATE TRAVEL	1,340	1,500	1,500
9	PUBLIC SAFETY COMPUTER	4,909	0	0
10	TRAFFIC CONTROL EXPENSE	18,700	25,500	34,000

EQUIPMENT

12	POLICE CARS PURCHASE	73,114	100,940	100,012
13	VEHICLE OPERATION	15,000	15,000	20,000
14	EXPENSE NEW	7,914	8,000	8,000
16	EQUIPMENT, MISC, OFFICE			
16	EQUIPMENT MAINT & REPAIR	6,772	3,400	3,400
17	VEHICLE GASOLINE	27,736	21,000	27,000
18	COMPUTER MAINTENANCE	0	5,000	5,000
19	EQUIPMENT RENTAL	0	400	400
20	RETIREMENT EXPENSE	3,500	23,981	35,350

TOTAL POLICE DEPT.

\$1,684,670	\$1,796,587	\$1,844,805
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FIRE**SALARIES**

CHIEF SALARY	\$77,165	\$82,454	\$85,860
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	DEPUTY CHIEF SAL	53,281	55,945	55,945
	CAPTAINS SAL	144,459	151,685	151,685
	LIEUTENANTS SAL	175,504	183,586	188,044
	FIREFIGHTERS SAL	648,439	684,102	691,102
	INCENTIVE & EMT	20,250	20,750	22,750
	OVERTIME	111,709	99,000	101,000
	TRAINING OVERTIME	0	7,000	8,000
	CALLBACK PAY	22,472	20,000	20,000
	HOLIDAY PAY	54,117	54,622	54,622
	CALLMEN HOURLY	3,440	6,000	6,000
	CALLMEN ANNUALLY	3,400	4,400	4,400
	CLERICAL PART TIME	15,319	0	0
	FIRE PREVENTION-PART TIME	0	5,000	5,000
	CALLBACK PAY: AMBULANCE	30,400	32,000	32,000
	CLERICAL	0	18,500	20,878
21	TOTAL SALARIES	1,359,955	1,425,044	1,447,286
22	OPERATING EXPENSE	9,157	9,400	10,000
23	AMBULANCE EXPENSE	8,196	8,000	8,000
24	FIRE ALARM SYSTEM	3,236	3,400	4,000
	EXPENSE			
25	TRAINING AND EDUCATION	5,000	7,000	8,000
26	UNIFORM EXPENSE	15,500	15,500	16,000
27	PHYSICAL EXAMS	3,813	4,100	5,000
	EQUIPMENT			
28	MISC. EQUIPMENT & HOSE	11,000	13,000	13,000
29	EQUIPMENT MAINTENANCE	11,000	13,000	13,000
30	EQUIPMENT RENTAL	495	700	700
31	VEHICLE GASOLINE	7,360	7,000	10,000
32	COMPUTER MAINTENANCE	4,999	5,000	5,000
	TOTAL FIRE DEPT.	\$1,439,711	\$1,511,144	\$1,539,986

INSPECTION/BUILDING

	SALARIES			
	BLDG.& ZONING INSP. SAL	\$54,826	\$59,019	\$60,521
	LOCAL INSPECTOR	24,040	44,804	43,544
	SUB INSPECTOR SAL	1,470	0	0
	WIRING INSPECTOR	20,487	20,706	20,706
	OVERTIME	0	0	4,000
	PLUMBING/ GAS INSPECTOR	16,816	19,377	19,324
	CLERICAL	60,994	61,483	70,100
	DEPUTY PLUMBING/GAS	0	775	775
	DEPUTY WIRING	0	775	775
	SEALER OF WEIGHTS,MEAS	498	775	775
33	TOTAL SALARIES	179,131	207,714	220,520
	EXPENSE:			
34	BUILDING & ZONING EXPENSE	6,072	7,000	7,000

35	INSPECTORS EXPENSE	4,860	3,600	3,600
36	ZONING BOARD EXPENSE	2,500	2,750	2,750
37	COMPUTER UPDATE	4,998	0	0
38	SPECIAL BUDGET ITEMS	0	0	4,000

EQUIPMENT

39	VEHICLE EXPENSE	407	1,250	1,250
40	VEHICLE GASOLINE	316	800	800
41	COPIER	496	500	500
42	CAR REPLACEMENT	1,500	1,500	0
	TOTAL INSPECTION	\$200,280	\$225,114	\$240,420

DOG OFFICER:

43	DOG OFFICER SALARY	\$35,828	\$37,331	\$37,331
44	DOG OFFICER EXPENSE	1,711	2,200	2,920
45	BOARD VET FEES	2,754	3,550	4,270
46	VEHICLE GASOLINE	591	700	700

TOTAL DOG OFFICER

\$40,884	\$43,781	\$45,221
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JOINT COMMUNICATIONS

47	DISPATCHERS SAL	\$300,119	\$326,521	\$309,570
48	OPERATING EXPENSE	13,330	17,428	17,428
49	BLDG.	12,455	12,600	12,600
	EXPENSE,MAINT,REPAIR			
50	BLDG. EXP UTILITIES	47,360	47,400	47,400
51	COMPUTER LICENSE	6,323	5,000	5,000
52	UNIFORM ALLOWANCE	1,600	1,800	1,600
53	BUILDING REPAIRS	0	13,000	13,000
53b	WWM USER FEES			2,050
	SPECIAL ITEMS			
54	DIGITIZER/COPIER	31,177	0	0
55	FIRE HELMET RADIOS	0	0	0

TOTAL JOINT COMM

\$ 412,364	\$ 423,749	\$ 408,648
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TOTAL PROTECTION

\$3,777,909	\$4,000,375	\$4,079,080
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BOARD OF HEALTH

SALARIES:

BOARD MEMBERS	\$250	\$250	\$250
ADMINISTRATIVE ASSISTANT	45,456	34,950	34,950
ADMINISTRATIVE ASSISTANT	0	2,200	2,200

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ANIMAL INSPECTOR	450	450	450
HEALTH DIRECTOR	58,426	62,850	64,390
ANIMAL CONTROL OFFICER	7,862	8,255	8,500
HEALTH AGENT/ SANITARIAN	43,445	45,543	40,285
PART-TIME CLERICAL	0	15,620	15,826

1	TOTAL SALARIES	155,889	170,118	166,851
	EXPENSES:			
2	OFFICE EXPENSE	4,599	7,500	7,500
3	IN STATE TRAVEL EXPENSE	745	1,000	1,000
4	FRINGE BENEFITS	529	1,980	1,980
	CONTRACT/PROF SERVICES:			
5	MENTAL HEALTH CLINICS	47,400	47,400	47,400
6	COMMUNITY NURSING CARE	195,242	211,000	217,180
7	MOSQUITO CONTROL	19,380	20,136	21,204
8	PROFESSIONAL	3,184	10,524	10,524
	SERVICES/MOSQ			
9	VEHICLE OPERATION/MAINT	522	1,200	1,200
	VEHICLE PURCHASE AND			2,500
	REHAB			
	SPECIAL BUDGET ITEMS:			
10	WATER QUALITY TESTING	1,395	2,500	3,000
11	HAZARDOUS WASTE MGT	11,593	12,000	15,000
12	CONSULTING ENGINEER	0	2,500	2,500
13	FOOD INSPECTOR	0	5,000	6,500

TOTAL BOARD OF HEALTH

\$440,478

\$492,858

\$504,339

HIGHWAY

SALARIES:

DIRECTOR OF HIGHWAY	\$69,308	\$71,905	\$71,905
CLERKS' SALARIES	63,945	63,643	63,643
HIGHWAY LABOR SALARY	462,416	482,435	482,435
OVERTIME, LABOR	0	40,000	40,000

1	TOTAL SALARIES	595,669	657,983	657,983
	MAINTENANCE:			
2	MAINTENANCE OF ROADS	49,856	25,000	25,000
3	MAINTENANCE OF	24,732	65,000	65,000
	EQUIPMENT			
4	SNOW REMOVAL	90,069	51,000	51,000
5	SNOW REMOVAL/PRIVATE	7,000	7,000	7,000
	WAYS			
6	UNIFORMS/OTHER FRINGE	14,632	15,000	15,000
	CONTRACT/PROFESSIONAL			
	SRVCS			
7	CONTRACT BASIN CLEANING	19,839	20,000	20,000
8	ROAD RESURFACING	109,982	135,000	300,000
9	CRACK SEALING	14,999	15,000	15,000
	EQUIPMENT			
10	EQUIPMENT MISC.	10,500	21,300	11,000

11	HIGHWAY FUEL	22,876	20,000	27,000
	BUILDING MAINTENANCE:			
12	HIGHWAY GARAGE REPAIR	24,786	9,500	12,000
12b	WASTEWATER DISPOSAL	0	25,000	10,000
13	HIGHWAY GARAGE UTILITIES	25,104	25,500	27,500
14	OFFICE EXPENSE	6,991	7,000	7,000

TOTAL HIGHWAY

\$1,017,035	\$1,099,283	\$1,250,483
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HEALTH-LANDFILL

1	SALARIES:	\$168,957	\$181,018	\$181,018
	EXPENSE:			
2	LEACHATE COLLECTION	40,968	45,000	45,000
3	DISPOSAL OF WOOD	20,946	19,000	19,000
4	FUEL	10,780	10,000	15,000
	PROFESSIONAL SERVICES			
5	MISC. ENGINEERING	19,340	35,000	35,000
	BUILDING:			
6	REPAIRS	24,086	8,700	9,500
7	UTILITIES	10,034	12,000	13,000
8	OTHER EXPENSE	15,037	18,500	13,500
9	MAINT REPAIRS	44,592	30,000	29,600
10	LEASE EQUIPMENT	6,636	6,900	6,900
11	OTHER EXPENSE: COVER	14,456	14,650	14,650
12	MISC. EQUIPMENT	25,771	8,400	8,400
13	BANNED WASTE DISPOSAL	0	0	20,000

TOTAL LANDFILL

\$401,603	\$389,168	\$410,568
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VETERANS BENEFITS

VET BENEFIT APPROP	\$2,685	\$3,990	\$3,836
MISCELLANEOUS	539	210	215
SALARIES	2,915	2,993	3,642

TOTAL VETERANS BENEFITS

\$6,139	\$7,193	\$7,693
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SCHOOLS

REGULAR INSTRUCTION 1	\$9,946,960	\$11,247,318	\$12,320,875
SPECIAL INSTRUCTION 2	3,348,132	3,712,487	4,156,500
INSTRUCTIONAL SERVICES 3	2,724,376	3,283,835	3,545,810
OPERATIONS SERVICES 4	1,774,762	1,896,975	2,081,263
POLICY ADMIN. SERV. 5	666,680	656,525	739,066
OUT OF STATE TRAVEL 6	4,009	6,700	2,326

TOTAL SCHOOLS

\$18,464,919	\$20,803,840	\$22,845,840
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2	REGIONAL VOCATIONAL SCHOOL	\$76,386	\$95,155	\$91,779
	YOUTH SERVICES			
	DIRECTOR YOUTH SERVICES	\$60,249	\$60,521	\$60,521
	ASSOC DIRECTOR YOUTH SER	51,453	55,756	60,171
	PARENT EDUCATION PROGRAM	0	0	0
1	TOTAL YOUTH SERV SAL	111,702	116,277	120,692
2	EXPENSE	3,418	3,720	3,720
3	AUTOMOBILE EXPENSE	962	330	360
3b	VEHICLE PURCHASE	0	1,500	0
4	AUTOMOBILE REPAIR	0	250	450
	TOTAL DIR YOUTH SERVICES	\$116,082	\$122,077	\$125,222
	LIBRARY			
	SALARIES			
	LIBRARY DIRECTOR	\$67,257	\$71,510	\$70,840
	ADM ASSISTANT	38,315	39,431	40,637
	CHILDREN'S LIBRARIAN	33,015	38,774	38,749
	ASST. CHILDREN'S LIBRARIAN	34,988	35,270	36,352
	LIBRARY ASSISTANTS	94,325	90,810	90,916
	PAGES SALARY	9,061	12,050	12,000
	CLERKS SALARY	23,086	25,700	26,400
	CUSTODIAN SALARY	26,921	28,659	29,735
	REF LIBRARIAN	34,484	45,296	49,735
	ASSISTANT DIRECTOR	40,268	41,876	43,163
	HEAD OF CIRCULATION	39,419	41,921	43,250
	SATURDAY DIFFERENTIAL	0	1,300	1,300
	EVEN DIFFERENTIAL	0	1,400	1,400
	CHILDREN'S RM PART TIME	19,098	27,129	29,537
	NEW POSITIONS			24,900
1	TOTAL SALARIES	460,237	501,126	538,914
2	OPERATING EXPENSE	43,628	43,500	43,500
3	OUT OF STATE TRAVEL	0	550	550
4	TUITION REIMBURSEMENT	1,840	2,000	2,000
5	MATERIALS PURCHASE	99,348	109,000	118,000
6	LIBRARY AUTOMATION	39,500	30,000	30,000
	SPECIAL ITEMS			
7	COMPUTER UPGRADE	0	5,000	0
	TOTAL LIBRARY	\$644,553	\$691,176	\$732,964
	PARK & RECREATION			
	SALARIES:			
	SUPERINTENDENT	\$67,358	\$70,690	\$70,690
	LABOR	279,969	284,331	280,269

	CLERICAL REGULAR	36,745	34,950	34,950
1	TOTAL SALARIES	384,072	389,971	385,909
	EXPENSE:			
2	REPAIRS & MISC.	45,397	45,335	45,335
3	LANDSCAPE, MATERIAL & SUP	28,583	31,527	31,527
4	UNIFORM EXPENSE	4,277	4,280	4,280
5	TREE PLANTING	1,339	1,500	1,500
6	PLAYGROUND SUPPLY	0	500	500
7	TRAVEL & DUES IN STATE	110	500	500
8	TRAVEL OUT OF STATE	1,017	1,050	1,050
	EQUIPMENT			
9	MISC SMALL EQUIPMENT	891	1,000	1,000
10	REPAIR SUPPLY & EQUIP	4,686	4,500	4,500
	BUILDING REPAIRS			
11	LIGHTING, ETC.	3,680	3,650	3,650
	CONTRACT/PROF SERVICES			
12	TREE TRIMMING	17,483	18,800	18,800
13	PUBLIC WORKS EXPENSE	1,751	2,000	2,000
14	DUTCH ELM DISEASE EXP	600	0	0
15	DEV. CEMETERY LAND	0	0	0
	TOTAL PARK & RECREATION	\$493,886	\$504,613	\$500,551
16	FEE SUPPORTED PROGRAMS	\$335,244	\$390,000	\$390,000
	PARK/RECREATION: POOL OPERATION			
	SALARIES	\$112,979	\$115,000	\$121,775
	UTILITIES	0	35,000	38,000
	ADMIN MATERIALS, SUPPLIES	0	15,100	15,500
	MAINTENANCE MATERIALS, SUPPLY	128,186	25,600	32,150
	PROGRAMS	0	70,000	60,000
17	TOTAL POOL OPERATION	\$241,165	\$260,700	\$267,425
	UNCLASSIFIED			
1	INSURANCE GENERAL	\$182,009	\$200,000	\$230,000
2	INSURANCE 32B	1,600,000	1,856,000	2,206,000
3	UNEMPLOYMENT	8,871	10,000	10,000
	COMPENSATION			
4	STREET LIGHTING	65,730	100,000	100,000
5	HYDRANT RENTAL	18,000	18,000	18,000
6	TOWN MEETING WARRANT	16,064	16,000	16,000
7	RESERVE FUND	0	125,000	201,000

8	PUBLIC CEREMONIES	3,562	2,500	2,500
9	SURETY BONDS	0	800	800
10	TOWN CLOCKS	280	200	200
11	NON CONTRIBUTORY PENSION	11,377	12,000	12,000
12	PENSION DISABILITY ACCT	0	10,000	10,000
13	OCCUPATIONAL HEALTH NURSE	6,345	6,000	6,000
14	MEDICAL CONTRIBUTION	80,000	80,000	80,000
15	RESERVE FOR SAL SETTLEMENT	0	50,000	266,000
16	EMPLOYEE ASSISTANCE PROG.	0	4,500	4,500

TOTAL UNCLASSIFIED

\$1,992,238

\$2,491,000

\$3,163,000

DEBT AND INTEREST

INTEREST

1	BOND ANTICIPATION NOTES	\$10,125	\$70,000	\$70,000
2	BOND ANTICIPATION NOTES	7,950	80,000	80,000

EX

3	ANTICIPATION REVENUE	0	0	0
4	BOND ISSUE 1989	0	0	0
5	BOND ISSUE EXEMPT 1989	0	2,550	0
6	MULTI PURPOSE EXEMPT 1990	0	0	0
7	MULTI PURP EX 91 HIGH SCHL	214,625	162,685	143,637
8	MULTI PURP EX 91 LOKER	23,240	15,680	7,980
9	MULTI PURP EX 91 LANDFILL	5,810	3,920	1,995
10	MULTI PURP EXEM SCHL 1993	130,583	122,228	113,681
11	MULTI PURPOSE EQUIPMENT	0	0	0
12	LAND ACQUISITION EXEMPT	131,410	124,210	116,830
13	MULTI PURPOSE 1996	25,490	15,490	7,905
14	MULTI PURPOSE 1997	51,046	44,954	39,600
15	MULTI PURPOSE EXEMPT 1997	51,600	45,600	38,862
16	PUBLIC SAFETY BLDG.	230,673	220,957	210,445

EXEMPT

17	DECARLO LAND ACQUISITION	2,895	2,225	1,500
18	DEPARTMENTAL EQUIPMENT	34,890	27,575	19,781
19	FIELD HOUSE ROOF	1,260	1,129	991
20	COMPUTERS	13,335	10,487	7,500
21	TRAFFIC LIGHTS	898	650	469
22	DEPARTMENTAL EQUIPMENT	0	25,600	19,488
23	LAND ACQUISITION	0	60,000	53,610
24	MODULAR CLASSROOMS/GYM	0	50,000	44,675
25	POOL REMODEL	0	17,000	15,120
26	STREET REMODEL	0	13,650	11,829
27	SIDEWALK/BIKE	0	6,000	4,325
28	TEMP BORROWING MIDDLE	0	465,150	231,300

SCH

29	LAND ACQUISITION 2001			72,208
30	DEPT EQUIP 2001			26,759
31	SCHOOL TECH 2001			10,619
32	TOWN BLDG/FIRE REPAIRS			7,433
33	SIDEWALK 2001			2,549
34	LANDFILL 2001			10,619

35	BUILDING REPAIR			1,485
	MATURING DEBT			
36	BOND ISSUE 1989	0	0	0
37	MULTI PURPOSE EXEMPT 1990	95,000	85,000	0
38	MULTI PURP EX 91 HIGH SCHL	325,000	360,000	360,000
39	MULTI PURP EX 91 LOKER	140,000	140,000	140,000
40	MULTI PURP EX 91 LANDFILL	35,000	35,000	35,000
41	MULTI PURP EXEMPT SCHL	225,000	215,000	215,000
	1993			
42	MULTI PURP EQUIP 1993	0	0	0
43	LAND ACQUISITION EXEMPT	180,000	180,000	180,000
	1996			
44	MULTI PURPOSE 1996	250,000	185,000	50,000
45	BOND SALE EXPENSE	39,127	25,000	25,000
46	FINANCIAL DISCLOSURE	2,500	2,500	2,500
47	MULTI PURPOSE 1997	152,300	152,300	152,300
48	MULTI PURPOSE EXEMPT 1997	150,000	150,000	150,000
49	PUBLIC SAFETY BLDG.	290,000	290,000	290,000
50	DECARLO LAND ACQUISITION	20,000	20,000	20,000
51	DEPARTMENTAL EQUIP	222,000	215,000	215,000
52	FIELD HOUSE REMODEL	3,920	3,675	3,675
53	COMPUTERS	85,000	85,000	80,000
54	TRAFFIC LIGHTS	10,000	5,000	5,000
55	DEPARTMENTAL EQUIPMENT	0	107,000	105,000
56	LAND ACQUISITION	0	120,000	120,000
57	MODULAR CLASSROOMS/GYM	0	100,000	100,000
58	POOL REMODEL	0	35,000	35,000
58	STREET REMODEL	0	33,000	33,000
59	SIDEWALK/BIKE	0	30,000	25,000
60	LAND ACQUISITION 2001			90,000
61	DEPT EQUIPMENT 2001			130,000
62	SCHOOL TECH 2001			50,000
63	TOWN BLDG/FIRE REPAIRS			20,000
64	SIDEWALK 2001			15,000
65	LANDFILL 2001			25,000
66	BUILDING REPAIR			4,000

TOTAL DEBT & INTEREST

\$3,160,677	\$4,161,215	\$4,048,669
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GRAND TOTAL BUDGET

\$33,135,863	\$37,589,287	\$40,530,924
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CAPITAL BUDGET

	CAPITAL	
	TOWN OFFICE: COPIER	\$18,000 F CASH
	JCC RADIO	24,000 BORROW
	REHABILITATION	
	CONSERVATION GATE	10,000 F CASH
	DAM	
	LIBRARY:	
	COMPUTER UPGRADE	15,000 BORROW
	TELEPHONE UPGRADE	11,000 BORROW
	SUB TOTAL LIBRARY	<hr/> 26,000
1	HEALTH:LANDFILL	
2	COMPACTOR UNIT	45,000 BORROW
3	CONTAINERS	12,000 BORROW
	SECURITY SYSTEM	8,000 F CASH
4	SUB TOTAL LANDFILL	<hr/> 65,000
5		
	HIGHWAY:	
	ASPHALT PATCH	25,000 BORROW
	REPAIR UNIT	
	4X4PICKUP TRUCK	43,000 BORROW
	WITH PLOW	
6	REFURBISH LOADER	24,500 F CASH
7	REFURBISH GRADER	30,000 F CASH
8	SUB TOTAL HIGHWAY	<hr/> 122,500
	SCHOOL DEPARTMENT	
9	TECHNOLOGY	300,000 BORROW
10		82,500 BORROW
	EQUIPMENT/FURNITURE	
11	BUILDING REPAIRS	140,000 BORROW
12	VEHICLES	52,000 BORROW
	SUB TOTAL SCHOOLS	<hr/> 574,500
	WATER DEPARTMENT	
	PLAIN ROAD SYSTEM	559,000 BORROW
	IMPROV	
13	VEHICLES	40,000 WATER SURPLUS
14	SUB TOTAL WATER	<hr/> 599,000
15		
16	GRAND TOTAL CAPITAL	<hr/> \$1,439,000

MOTION NO. 2:

Christopher Riley moved and was duly seconded that the following amounts be appropriated for the following numbered equipment and vehicle acquisitions and projects for the following departments, each of which shall be a separate appropriation:

<u>Equipment/Vehicle/Project</u>	<u>Department</u>	<u>Amount</u>
1 Copier	Selectmen	\$18,000
2 JCC Radio Rehabilitation	Police	\$24,000
3 Conservation Gate Dam	Conservation	\$10,000
4 Computer Upgrade	Library	\$15,000
5 Telephone Upgrade	Library	\$11,000
6 Compactor Unit	Health/Landfill	\$45,000
7 Containers	Health/Landfill	\$12,000
8 Security System	Health/Landfill	\$8,000
9 Asphalt Patch Repair Unit	Highway	\$25,000
10 4x4 Pickup Truck with Plow	Highway	\$43,000
11 Refurbish Loader	Highway	\$24,500
12 Refurbish Grader	Highway	\$30,000
13 Technology	School	\$300,000
14 Equipment/Furniture	School	\$82,500
15 Building Repairs	School	\$140,000
16 Vehicles	School	\$52,000
17 Plain Road System Improvements	Water	\$559,000
18 Vehicles	Water	<u>\$40,000</u>
		\$1,439,000

and, to meet these appropriations, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$1,308,500. pursuant to the provisions of Massachusetts General Laws Chapter 44, Sections 7 and 8; \$40,000. shall be provided by transfer from Water Available Surplus; \$90,500; and shall be provided by transfer from the General Fund – Unreserved Fund Balance.

VOTED ON MOTION NO. 2:1ST VOICE VOTE:

SCATTERING OF NOES

2ND VOICE VOTE:

UNANIMOUSLY IN FAVOR

The Meeting adjourned at 10:55 P.M. until Monday, April 30, 2001 at 7:45 P.M.

VOTES ENACTED:
MONDAY, APRIL 30, 2001 AT THE WAYLAND HIGH SCHOOL FIELD HOUSE

C. PETER R. GOSSELS, MODERATOR:

Pursuant to the Warrant dated April 9, 2001 signed by Susan W. Pope, Mary M. Antes, Linda L. Segal, and Brian T. O'Herlihy, Selectmen, served and return of service given by Sandra L. O'Brien, Constable of the Town, the inhabitants of the Town of Wayland qualified to vote at Town Meeting met this day at Wayland High School Field House; and at 7:55 P.M. the Moderator called the Meeting to order, declared that a quorum was present, and the Meeting proceeded to transact the following business:

ARTICLE 6:	WAYLAND/SUDBURY SEPTAGE TREATMENT FACILITY BUDGET
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Proposed by: Septage Committee

Estimated Cost: \$915,272

To determine whether the Town will vote to appropriate a sum of money to be expended by the Septage Committee for the operation of the Wayland/Sudbury Treatment Facility, and to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by borrowing, or otherwise.

SEPTAGE BUDGET FY 2002		EXPENDED FY2000	APPROPRIATED FY2001	RECOMMENDED FY2002
1	SALARIES	\$160,724	\$173,692	\$173,692
	EXPENSE			
2	OPERATING EXPENSE	\$3,227	\$5,000	\$3,500
3	OTHER EXPENSE	\$8,111	\$5,500	\$8,400
4	EXPENSE UTILITY-MISC.	\$41,632	\$55,000	\$47,000
5	PROFESSIONAL SERVICES(ConOpt)	\$14,270	\$5,000	\$43,000
6	CONTRACT SERVICES/DIRECTOR	\$41,309	\$75,000	\$50,000
7	LEGAL SERVICES	\$2,586	\$5,500	\$5,000
8	OUT OF STATE TRAVEL	\$0	\$500	\$500
	EQUIPMENT			
9	CAPITAL REPLACEMENT	\$6,332	\$67,500	\$65,000
10	PURCHASE/RENTAL	\$3,519	\$4,000	\$3,500
11	MAINTENANCE/REPAIRS	\$20,961	\$25,750	\$22,000
12	MATERIAL/SUPPLIES	\$4,549	\$0	\$4,600
	BUILDING/MAINT EXPENSE			
13	MAINT/REPAIRS/RENOVATIO	\$600	\$5,000	\$2,000

NS				
14	BUILDING UTILITIES	\$5,121	\$2,000	\$500
15	BUILDING ENERGY	\$0	\$6,000	\$6,000
SPECIAL BUDGET ITEMS				
16	ENGINEERING SERVICES	\$0	\$10,000	\$5,000
17	DEBT SERVICE	\$116,560	\$112,210	\$78,595
18	SLUDGE DISPOSAL	\$94,785	\$110,714	\$85,000
19	GROUND WATER	\$9,513	\$18,800	\$5,000
MONITORING				
20	AUDIT/ FINANCIAL	\$2,040	\$10,000	\$15,000
SERVICES				
LABRATORY AND PROFESS			\$18,000	\$2,200
SERVICES				
INDIRECT EXPENSES				
21	ADMINISTRATION	\$40,000	\$40,000	\$40,000
22	INSURANCE FRINGE	\$20,400	\$20,400	\$20,400
BENEFITS				
23	OTHER INSURANCE	\$0	\$4,400	\$4,400
24	RETIREMENT BENEFITS	\$35,800	\$35,800	\$35,800
25	GREASE DISPOSAL	\$46,426	\$56,847	\$47,000
26	SEPTAGE COMMITTEE	\$0	\$500	\$500
28	SEPTAGE COMMITTEE SEC.	\$831	\$2,000	\$1,000
SEPTAGE BILLING		\$0	\$0	\$20,000
UPGRADE				
RESERVE FOR EXTRAORDINARY		\$1,857	\$25,000	\$120,685
ETC				
TOTAL BUDGET REQUEST		\$681,153	\$900,113	\$915,272
REVENUE SOURCES				
ANTICIPATED REVENUE		\$653,832	\$624,392	\$624,155
RETAINED EARNINGS		\$27,321	\$275,721	\$291,117
TOTAL REVENUES		\$681,153	\$900,113	\$915,272

MOTION:

Philip Pattison moved and was duly seconded that the Town appropriate the sum of \$915,272. to be expended by the Septage Committee for the operation of the Wayland/Sudbury Septage Treatment Facility during Fiscal Year 2002 for the following purposes:

Salaries	\$173,692
<u>Expenses</u>	
Operating Expense	3,500
Other Expense	8,400
Expense Utility - Misc.	47,000
Contracted/Profess. Services	43,000

Contract Services/Director	50,000
Legal Services	5,000
Out of State Travel	500
<u>Equipment</u>	
Capital Replacement	65,000
Purchase/Rental	3,500
Maintenance/Repairs	22,000
Material/Supplies	4,600
<u>Building/Maintenance Expense</u>	
Maint/Repairs/Renovations	2,000
Building Utilities	500
Other Expense	6,000
<u>Special Budget Items</u>	
Engineering Services	5,000
Debt Service	78,595
Sludge Disposal	85,000
Ground Water Monitoring	5,000
Audit, Financial Services	15,000
Laboratory and Professional Svcs	2,200
<u>Indirect Expenses</u>	
Administration	40,000
Insurance Fringe Benefits	20,400
Other Insurance	4,400
Retirement Benefits	35,800
Grease Disposal	47,000
Septage Committee	500
Septage Committee Sec.	1,000
Septage Billing Upgrade	<u>20,000</u>

915,272.

and that said appropriation shall be provided by the use of \$624,155 from Septage Revenues and by transferring \$291,117. from Septage Retained Earnings.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 7: WASTEWATER MANAGEMENT DISTRICT COMMISSION BUDGET

PROCEDURAL MOTION:

Lana Carlsson Irwin moved and was duly seconded that Article 7, Wastewater Management District Commission Budget, be taken out of order and be considered as the first Article on May 2, 2001.

VOTED:1ST VOICE VOTE: SCATTERING OF NOES2ND VOICE VOTE: MODERATOR DECLARED MOTION CARRIED BY 2/3 MAJORITY**ARTICLE 8: WATER DEPARTMENT MAINTENANCE BUDGET***Proposed by: Water Department**Estimated Cost: \$1,250,533*

To determine whether the Town will vote to appropriate a sum of money to be expended by the Board of Water Commissioners for the operation and expenses of the Water Department; and to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by grants received from the Commonwealth or federal government, by borrowing or otherwise.

	EXPENDED FY 2000	APPROPRIATED FY 2001	REQUESTED FY 2002
Salaries:			
Commissioners	\$225	\$225	\$225
Superintendent	\$56,129	\$57,174	\$61,195
Labor	\$246,918	\$305,550	\$313,181
Clerical	\$37,273	\$49,224	\$49,224
Total Salaries	\$340,546	\$412,173	\$423,825
Operating Expense	\$529,180	\$457,500	\$474,000
Professional Services	\$0	\$25,000	\$0
Equipment	\$0	\$0	\$0
Police Details	\$0	\$0	\$0
Borrowing Costs	\$292,426	\$304,680	\$352,708
Total Water Department	\$1,162,152	\$1,199,353	\$1,250,533

MOTION:

Robert Duffy moved and was duly seconded that the Town vote to appropriate the sum of \$1,250,533. to be expended by the Board of Water Commissioners for the operation and expenses of the Water Department during Fiscal Year 2002 for the following purposes:

Salaries:

Commissioners	\$ 225.
Superintendent	61,195.
Labor	313,181.
Clerical	<u>49,224.</u>
Total Salaries	423,825.

Operating Expense	\$474,000.
Borrowing Costs	352,708.;

Total Water Department	\$1,250,533.
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and that said appropriation be provided by the use of \$900,000 from Water Revenues and \$350,533. from Water Retained Earnings.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 9: PAY PREVIOUS FISCAL YEAR UNPAID BILLS

Proposed by: Board of Selectmen

Estimated Cost: \$3,329.80

To determine whether the Town will vote to:

(a) pay the following bills of Fiscal Year 2000:

<u>Vendor</u>	<u>Invoice Date</u>	<u>Fiscal Year</u>	<u>Amount</u>	<u>Board</u>
R.F. Morse & Son Inc.	3/21/00	2000	<u>\$3,329.80</u>	Park & Recreation
TOTAL			\$3,329.80	

(b) appropriate the sum of money for the payment of the foregoing bill of a prior fiscal year; and

(c) provide for such appropriation by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by borrowing, or otherwise.

MOTION:

Christopher Riley moved and was duly seconded that the Town vote to pay the following bill of the prior fiscal year:

<u>Vendor</u>	<u>Invoice Date</u>	<u>Fiscal Year</u>	<u>Amount</u>	<u>Board</u>
R.F. Morse & Son Inc	3/21/00	2000	\$3,329.80	Park & Recreation;

and that the Town appropriate the sum of \$3,329.80 for the payment of the foregoing bill of the prior fiscal year; and that said appropriation shall be provided by transferring \$3,329.80 from the General Fund – Unreserved Fund Balance.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 10: REVOLVING FUND FOR COUNCIL ON AGING
--

Proposed by: Council on Aging

To determine whether the Town will vote to authorize the continuance of a revolving fund pursuant to Chapter 44, Section 53E ½ of the Massachusetts General Laws for the Council on Aging; and to determine: (1) the programs and purposes for which such revolving fund may be expended; (2) the departmental receipts which may be credited to such revolving fund; (3) the board or officer(s) authorized to expend monies from such fund; and (4) the total amount that may be expended from such fund in Fiscal Year 2002.

MOTION:

Mary Antes moved and was duly seconded that (a) the Town continue the revolving fund established by vote of the 1994 Annual Town Meeting pursuant to Massachusetts General Laws Chapter 44, Section 53E½ for the Council on Aging for education, cultural and entertainment programs and purposes; (b) that receipts from said programs may be credited to said revolving fund; (c) that the Co-Executive Directors of the Council on Aging are hereby authorized to expend monies from such fund for the aforementioned programs and purposes; and (d) that the sum of \$50,000. may be expended from such fund during Fiscal Year 2002.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 11: COMPENSATION FOR ELECTED OFFICIALS
--

Proposed by: Board of Selectmen

Cost: \$59,958

To determine whether the Town will vote to fix the salary and compensation of all elected officers of the Town effective July 1, 2001, which salary and compensation are printed below.

SALARY SCHEDULE – ELECTED TOWN OFFICIALS

		<u>FY 2001</u>	<u>FY 2002</u>
Town Clerk		\$52,291	\$54,383
Selectmen	(5 @ \$100)	\$500	\$500
Assessors	(Chairman)	\$1,600	\$1,600
	(2 @ \$1,500)	\$3,000	\$3,000
Board of Health	(5 @ \$50)	\$250	\$250
Water Commissioners	(3 @ \$75)	\$225	\$225
		\$54,218	\$59,958
<u>TOTAL</u>			

MOTION:

Mary Antes moved and was duly seconded that the Town vote to fix the salary and compensation of all elected officials of the Town to be effective July 1, 2001, as in the words of the Article.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 12: ACCEPT LAW COMPENSATING TOWN CLERK

Proposed by: Board of Selectmen

Estimated Cost: \$1,000

To determine whether the Town will vote to accept the provisions of Massachusetts General Laws Chapter 41, Section 19K.

MOTION:

Linda Segal moved and was duly seconded that the Town vote to accept the provisions of Massachusetts General Laws Chapter 41, Section 19K.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 13: ACCEPT LAW RE: ADDITIONAL COMPENSATION FOR ASSESSORS

Proposed by: Board of Assessors

To determine whether the Town will vote to accept the provisions of the Massachusetts General Laws, Chapter 59, Sections 21A and 21A ½.

MOTION:

Jayson Brodie moved and was duly seconded that the Town accept the provisions of Massachusetts General Laws Chapter 59, Section 21A.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 14: COMMUNITY PRESERVATION ACT

Proposed by: Board of Selectmen, Conservation Commission, Wayland Historic District Commission, Park & Recreation, Wayland Housing Authority, Planning Board, Historical Commission

To determine whether the Town will vote to amend the Code of the Town of Wayland by adding thereto a new Chapter 75, "Community Preservation Committee," which defines the composition, method of appointment, length of term, and duties of said committee as follows:

"Chapter 75 - COMMUNITY PRESERVATION COMMITTEE

§75-01 Creation of Committee; Composition; Term.

There is hereby established a Community Preservation Committee, consisting of seven members, including: one member of the Conservation Commission as designated by the Conservation Commission; one member of the Historical Commission as designated by the Historical Commission; one member of the Planning Board as designated by the Planning Board; one member of the Park and Recreation Commission as designated by the Park and Recreation Commission; one member of the Housing Authority Board of Commissioners as designated by the Housing Authority Board of Commissioners;

and two members appointed by the Board of Selectmen. Members shall serve the following initial terms: Conservation Commission and Housing Authority designees, one year; Park and Recreation Commission designee and one appointee of the Board of Selectmen, two years; and Historical Commission and Planning Board designees, and remaining appointee of the Board of Selectmen, three years. Following the initial appointments, appointees shall serve three year terms. There shall be no limit on the number of terms served by any individual.

§75-02 Meetings

The Committee shall not meet or conduct business without the presence of a quorum, which shall be a majority of members of the Committee. The Committee shall approve its actions by majority vote.

§75-03 Committee to Undertake Study

The Committee shall study the needs, possibilities, and resources of the Town regarding community preservation. The Committee shall consult with the Conservation Commission, Historical Commission, Planning Board, Park and Recreation Commission, and Housing Authority Board of Commissioners in conducting such study. The Committee may consult with other Town boards, committees, and commissions, and may utilize previous studies, findings, and other materials from other Town boards, committees, and commissions. The Committee shall hold at least one public informational hearing each year on the needs, possibilities, and resources of the Town regarding community preservation, for which it will publicly post notice at least one week in advance in the Town Building as designated by the Town Clerk and publish such notice in a newspaper of general circulation in the Town for each of two weeks preceding the hearing.

§75-04 Recommendations to Town Meeting

- (a) The Committee shall make recommendations in proper form to the Town Meeting for the acquisition, creation, and preservation of open space; for the acquisition and preservation of historic resources; for the acquisition, creation, and preservation of land for recreational use; for the creation, preservation, and support of community housing; and for rehabilitation or restoration of such open space, historic resources, land for recreational use, and community housing that is acquired or created with funds received in accordance with the Community Preservation Act, Massachusetts General Laws Chapter 44B, Sections 3-7.
- (b) The Committee shall engage in public discussion of all proposed acquisitions prior to the Town Meeting at which such acquisitions will be considered.
- (c) In each fiscal year, the Committee shall recommend spending, or setting aside for later spending, not less than 10 per cent of the annual revenues in the Community Preservation Fund for each of open space (not including land for active recreation purposes), historic resources, and community housing. The Committee may also recommend an appropriation of not more than 5 percent of the annual revenues of the Community Preservation Fund for the Committee's administrative and operating expenses.
- (d) The Committee may recommend to Town Meeting that funds be set aside for later spending for specific purposes consistent with the Community Preservation Act, when sufficient revenues are not

then available in the Community Preservation Fund, or for general purposes consistent with community preservation.

- (e) Recommendations to Town Meeting shall include the anticipated costs of the proposed acquisition, creation, preservation, and support. In addition to approving appropriations from the Community Preservation Fund, Town Meeting may approve such additional appropriations as it deems appropriate to carry out the recommendations of the Committee.
- (f) With respect to community housing, the Committee shall recommend, whenever possible, the reuse of existing buildings or construction of new buildings on previously developed sites.

MOTION:

Mary Antes moved and was duly seconded that the Town amend the Code of the Town of Wayland by adding thereto a new Chapter 75, "Community Preservation Committee," which defines the composition, method of appointment, length of term, and duties of said committee as in the words of the Article with one exception. Paragraph C on Page 43 of the Warrant should read "10% minimum, not 20%."

AMENDMENT NO. 1 TO MAIN MOTION:

Mark Santangelo moved and was duly seconded that the Town vote to strike the following sentence from §75-04:

"The Committee may also recommend an appropriation of not more than 5 percent of the annual revenues of the Community Preservation Fund for the Committee's administrative and operating expenses."

VOTED ON AMENDMENT NO. 1: MOTION NOT CARRIED

AMENDMENT NO. 2 TO MAIN MOTION:

Diana Warren moved and was duly seconded that the Town vote to strike the last sentence, "There shall be no limit on the number of terms served by any individual" from §75-01 and replace with the following words:

"There shall be a two term limit, after the initial term, on the number of terms served by any individual."

AMENDMENT TO AMENDMENT NO 2:

Matthew Shear moved and was duly seconded that the Town add the word "consecutive" before the words "two term limit."

VOTED ON AMENDMENT TO AMENDMENT NO. 2: MOTION CARRIED

VOTED ON AMENDMENT NO. 2 AS AMENDED: MOTION NOT CARRIED

VOTED ON MAIN MOTION: MOTION CARRIED

ARTICLE 15: WAYLAND VETERANS MEMORIAL
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To determine whether the Town will vote to appropriate a sum of money to create a Wayland Veterans Memorial near the park site of the Old Center School on Cochituate Road, honoring all residents and others who have served in the military forces of the United States.

The Board of Selectmen would be authorized to appoint a citizen task force to arrange for acquisition of the monument, monitor their progress, approve final design and control release of construction funds.

MOTION:

John Dyer moved and was duly seconded that the Town vote to appropriate a sum of \$50,000 to create a Wayland Veterans Memorial, in a park like setting near the Town Building, honoring all residents and others who have served in the military forces of the United States.

Further, that the Board of Selectmen be authorized to acquire the monument, approve the final design and siting, and control release of all funds. To assist the Board in this matter, the Board shall appoint a task force of three or more residents to advise, recommend and make such related arrangements as directed.

AMENDMENT NO. 1 TO MAIN MOTION:

Andrew Agoos moved and was duly seconded that the funds for the memorial shall be provided by the Community Preservation Fund.

The Moderator ruled that the motion was out of order.

AMENDMENT NO. 2 TO MAIN MOTION:

Margaret Patton moved and was duly seconded that the Town vote to strike the following words "in a park like setting near the Town Building" and "be authorized to acquire the monument, approve the final design and siting, and control release of all funds. To assist the Board in this matter," and add the following sentence:

"Town Meeting shall approve the final design and location of the memorial before any construction funds are expended."

VOTED ON AMENDMENT NO. 2: MOTION CARRIED

AMENDMENT NO. 3 TO MAIN MOTION:

Clifford Kolovson moved and was duly seconded that Town vote to strike "\$50,000" from the motion.

VOTED ON AMENDMENT NO. 3: MOTION CARRIED

AMENDMENT NO. 4 TO MAIN MOTION:

John Dyer moved and was duly seconded that the Town add "\$5,000" to the main motion.

<u>VOTED ON AMENDMENT NO. 4:</u>	1 ST VOICE VOTE:	UNDECIDED
	2 ND VOICE VOTE:	UNDECIDED
	MODERATOR COUNTED VOTE:	MOTION NOT CARRIED

MAIN MOTION AS AMENDED:

That the Town create a Wayland Veterans Memorial honoring all residents and others who have served in the military forces of the United States. Further, that the Board of Selectmen shall appoint a task force of three or more residents to advise, recommend and make such related arrangements as directed. Town Meeting shall approve the final design and location of the memorial before any construction funds are expended.

VOTED ON MAIN MOTION AS AMENDED:

1ST VOICE VOTE:

UNDECIDED

MODERATOR COUNTED VOTE:

UNDECIDED

STANDING COUNTED VOTE:

IN FAVOR: 70

OPPOSED: 36 MOTION CARRIED

TELLERS:

Prescott Baston	11 Cochituate Rd
Eugene Roberts	3 High Rock Rd
Andrew Agoos	63 Woodridge Rd
Marcia Crowley	6 Wayland Hills Rd
Katherine Raskin	19 Parkland Dr
Geoffrey Smith	39 Rice Spring Ln

PROCEDURAL MOTION:

Christopher Riley moved and was duly seconded that the Town extend the 10:30 P.M. deadline of Town Meeting until Article 16 is disposed of.

VOTED: MOTION CARRIED

ARTICLE 16: TOWN SEAL

Proposed by: Board of Selectmen

To determine whether the Town will vote to modify the Town Seal by correcting the original dates thereon.

MOTION:

Mary Antes moved and was duly seconded that the Town modify the Town Seal of the Town of Wayland by (a) changing the date of incorporation indicated thereon from: 1835 to 1780; and (b) changing the date that the Town's name was East Sudbury from 1780 to 1780-1835.

AMENDMENT TO MAIN MOTION:

William Currier moved and was duly seconded that the following words be added to the main motion:

"and to implement such change gradually on new procurements as they occur rather than all at once for the purpose of minimizing the cost of such implementations."

VOTED ON AMENDMENT: MOTION CARRIED

VOTED ON MAIN MOTION AS AMENDED: MOTION CARRIED

The Meeting adjourned at 10:50 P.M. until Wednesday, May 2, 2001 at 7:45 P.M.

Attendance: 138

VOTES ENACTED:

Wednesday, May 2, 2001 AT THE WAYLAND HIGH SCHOOL FIELD HOUSE

C. PETER R. GOSSELS, MODERATOR:

Pursuant to the Warrant dated April 9, 2001 signed by Susan W. Pope, Mary M. Antes, Linda L. Segal, and Brian T. O'Herlihy, Selectmen, served and return of service given by Sandra L. O'Brien, Constable of the Town, the inhabitants of the Town of Wayland qualified to vote at Town Meeting met this day at Wayland High School Field House; and at 8:00 P.M. the Moderator called the Meeting to order, declared that a quorum was present, and the Meeting proceeded to transact the following business:

ARTICLE 7:	WASTEWATER MANAGEMENT DISTRICT COMMISSION BUDGET
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Proposed by: Wastewater Management District Commission

Estimated Cost: \$185,140

To determine whether the Town will vote to appropriate a sum of money to be expended by the Wastewater Management District Commission for the annual operating expense of the Wayland Wastewater Management District; and to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds appropriated for another purpose, by borrowing or otherwise.

WMDC BUDGET FY 2002

	EXPENDED FY 2000	APPROPRIATED FY 2001	REQUESTED FY 2002
Salaries	\$0	\$0	\$0
Operating Expense	\$3,640	\$11,183	\$21,050
Maintenance/Repair	\$0	\$0	\$20,000
Contract/Professional Services	\$57,922	\$92,000	\$92,778
Debt Services	\$22,430	\$57,613	\$51,312
Total Budget	\$83,992	\$160,796	\$185,140

Anticipated Revenues	\$44,476	\$100,796	\$185,140
General Fund Contribution	\$0	\$0	\$0
Retained Earnings	\$0	\$0	\$0
Appropriations	\$39,516	\$60,000	\$0
<hr/>			
Total Revenue	\$83,992	\$160,796	\$185,140

MOTION:

Christopher Woodcock moved and was duly seconded that the Town appropriate the sum of \$185,140. to be expended by the Wastewater Management District Commission for its annual operating expenses during Fiscal Year 2002 for the following purposes:

Operating Expense	\$ 21,050
Maintenance/Repair	20,000
Contract/Professional Services	92,778
Debt Service	51,312;

and that said appropriation be provided by the use of \$185,140. from sewer revenues.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 17: FUND A STUDY OF TOWN GOVERNMENT
--

Proposed by: Board of Selectmen

Estimated Cost: \$50,000

To determine whether the Town will vote to:

- a) establish a committee to conduct a study of overall town government consisting of up to seven members who shall not have served on any town board in Fiscal Year 2001, 2002, etc., appointed by the Board of Selectmen or Town Moderator, and shall report to the next Annual Town Meeting; and
- b) appropriate a sum of money to be expended by the Board of Selectmen for administrative expenses associated with said study, which may include the services of a consultant or consultants; and
- c) determine whether such appropriation shall be provided by taxation, transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by borrowing, by gift or otherwise.

MOTION:

Patricia Abramson moved and was duly seconded that the Town appropriate the sum of \$50,000 to be expended by the Board of Selectmen to engage the services of a consultant or consultants to conduct a study of the government of the Town; and provided that the objectives and scope of the study are first reviewed for comment by all standing boards, commissions, and committees before the final draft of the Request for Proposals (RFP) is put out to bid; and that said appropriation shall be provided by transferring \$50,000. from the General Fund – Unreserved Fund Balance.

VOTED: MOTION CARRIED

ARTICLE 18:	ACCEPT LAW INCREASING REAL ESTATE TAX EXEMPTION AMOUNTS
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Proposed by: Board of Selectmen and Board of Assessors

Estimated Cost: \$42,000

To determine whether the Town will vote to accept the provisions of Section 4 of Chapter 73 of the Acts of 1986, as amended by Chapter 126 of the Acts of 1988, and allow an additional exemption of up to one hundred percent for Fiscal Year 2002.

MOTION:

Brian O'Herlihy moved and was duly seconded that the Town accept the provisions of Section 4 of Chapter 73 of the Acts of 1986, as amended by Chapter 126 of the Acts of 1988, and allow an additional exemption of up to one hundred percent for Fiscal Year 2002.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 19:	SENIOR PROPERTY TAX WORK-OFF PROGRAM
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Proposed by: Council on Aging

To determine whether the Town will vote to accept the provisions of Massachusetts General Laws Chapter 59, Section 5K.

MOTION:

Mary Antes moved and was duly seconded that the Town vote to pass over the Article.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 20:	ACQUIRE CAZANAS PROPERTY, FOREST HILL ROAD
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Proposed by: Conservation Commission

Estimated Cost: \$50,000

To determine whether the Town will vote to:

- (a) authorize the Board of Selectmen, with the approval of Town Counsel as to form, to acquire by purchase, gift, eminent domain, or otherwise, for conservation purposes, the fee or any lesser interest in all or part of the parcels of land located off Forest Hill Road, Wayland Massachusetts, containing 8 acres, more or less, shown as Lots 5A and 5B on a plan recorded with the Middlesex South Registry of Deeds as Plan No. 643 of 1961 in Book 9801, Page 47, excepting therefrom the parcels of land described in the deeds recorded with said registry of deeds in Book 10434, Page 249, and in Book 11357, Page 203;
- (b) appropriate a sum of money to compensate the owner and/or acquire said parcels of land; and

(c) provide for said appropriation by taxation, transfer from unappropriated available funds, transfer from funds appropriated for other purposes, by borrowing, or otherwise.

MOTION:

MaryLynn Gentry moved and was duly seconded that the Town: (a) authorize the Board of Selectmen, with the approval of Town Counsel as to form, to acquire by purchase, gift, eminent domain, or otherwise, for conservation purposes, the fee or any lesser interest in all or part of the parcels of land located off Forest Hill Road, Wayland Massachusetts, containing 8 acres, more or less, shown as Lots 5A and 5B on a plan recorded with the Middlesex South Registry of Deeds as Plan No. 643 of 1961 in Book 9801, Page 47, excepting therefrom the parcels of land described in the deeds recorded with said registry of deeds in Book 10434, Page 249, and in Book 11357, Page 203; (b) appropriate the sum of \$50,000. to acquire said parcels of land or compensate the owner of said parcels of land; and (c) to provide for said appropriation, the Town Treasurer, with the approval of the Board of Selectmen, be authorized to borrow \$50,000. under the provisions of Massachusetts General Laws Chapter 44, Section 7(3).

VOTED:

1ST VOICE VOTE:

SCATTERING OF NOES

2ND VOICE VOTE:

UNANIMOUSLY IN FAVOR

ARTICLE 21: FUND THE DEVELOPMENT OF A MASTER PLAN FOR THE TOWN
--

Proposed by: Planning Board

Estimated Cost: \$50,000

To determine whether the Town will vote to appropriate a sum of money to be expended by the Planning Board for professional services for the development and production of a Master Plan for the Town; and to determine whether such appropriation shall be provided by taxation, transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by borrowing or otherwise.

MOTION:

Maureen Cavanaugh moved and was duly seconded that the Town appropriate the sum of \$50,000. to be expended by the Planning Board for professional services for the development and production of a master plan for the Town; and that said appropriation shall be provided by transferring \$50,000. from the General Fund – Unreserved Fund Balance.

PLANNING BOARD REPORT:

The Planning Board held its public hearing as required by law on March 27, 2001.

The purpose of this article is to determine whether the Town will vote to appropriate money for the development and production of a Master Plan for the Town. The Town's last Master Plan was written in 1964.

Through the services of a professional consultant implementing a comprehensive public participation program, the development of an updated Master Plan will provide Wayland with a vision for the community's future to serve as a guide in areas such as land use, transportation, economic development, natural resources, housing, and historic preservation.

The development pressures experienced by Wayland can only be effectively handled in the context of a current and relevant Master Plan. An updated Master Plan will provide the necessary coordination between zoning and planning. Wayland's zoning ordinance will be updated to implement the Master Plan, spelling out in more detail the kinds of land uses permitted, the densities of residential land, and the intensities of commercial and land use allowed.

The funding that is being requested will be combined with \$30,000 that has been appropriated to each community from the State for the development of the community plan. The Planning Board believes that this is a unique opportunity to combine state funding and planning efforts with Town resources to develop a Master Plan.

The Planning Board received no negative feedback during the public hearing. The Planning Board unanimously supports the passage of this article.

AMENDMENT NO. 1 TO MAIN MOTION:

Clifford Kolovson moved and was duly seconded that the following words be added to the motion after the words "production of a master plan for the Town"

"that will provide Wayland with a vision for the community's future to serve as a guide in areas such as land use, internet use for public communication, transportation, economic development, natural resources, housing, and historic preservation."

VOTED ON AMENDMENT NO. 1: MOTION NOT CARRIED

AMENDMENT NO. 2 TO MAIN MOTION:

Clifford Kolovson moved and was duly seconded that the following words be added at the end of the main motion:

"Further, that reports on the progress of the master plan be published monthly, at a minimum, on the Town's web site."

VOTED ON AMENDMENT NO. 2: MOTION NOT CARRIED

VOTED ON MAIN MOTION: UNANIMOUSLY IN FAVOR

ARTICLE 22: AMEND ZONING BY-LAWS RE: AQUIFER PROTECTION DISTRICT
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Proposed by: Planning Board

To determine whether the Town will vote to amend Section 198-302.1.5 of the Code of the Town of Wayland by adding the following words to the last sentence in said section: "and also a report on file with the Town Clerk entitled "Report on Conceptual Zone II Study of the Baldwin Pond Wellfield," March 1994, by Anderson-Nichols & Company, Inc., Consulting Engineers, Boston, MA."; to amend the map entitled "Town of Wayland Zoning Overlay Districts", Survey Department, 41 Cochituate Road, Wayland MA 01778, dated December 11, 2000 to include the area identified in the map entitled "Proposed Aquifer Protection District Expansion, Wayland Town Surveyor's Office, dated December 11, 2000; and to strike from said Code Article 16, §198-1601. through §198-1606.10.2 in its entirety and replace it with the following new Article 16:

**“ARTICLE 16
Aquifer Protection District**

§198-1601. Purpose.

1601.1. The Town has determined that:

1601.1.1. The groundwater
underlying the Town is the sole source of its drinking water supply.

1601.1.2. The groundwater aquifers are integrally connected with, and flow into, surface waters that constitute significant resources of the Town.

1601.1.3. Spills and discharges of petroleum products and other toxic and hazardous materials and discharges of sewage have repeatedly threatened the quality of groundwater and related water resources throughout Massachusetts and elsewhere, posing potential public health and safety hazards and threatening economic losses to the affected communities.

1601.2. Therefore, the Town has designated an Aquifer Protection District and enacted this Article 16 to:

1601.2.1. Preserve and maintain the existing and potential groundwater supplies, aquifers and recharge areas of the Town and to protect them from development or land use practices that would adversely affect their quality or quantity.

1601.2.2. Preserve and protect present and potential sources of drinking water supply for the public health and safety.

1601.2.3. Conserve the water resources of the Town.

1601.3. Scope of Authority

The Aquifer Protection District is an overlay district superimposed on the zoning districts. This overlay district shall apply to all new construction, reconstruction, or expansion of existing buildings and new or expanded uses. Applicable activities or uses in a portion of one of the underlying zoning districts which fall within the Aquifer Protection District must additionally comply with the requirements of this district. Uses that are prohibited in the underlying zoning districts shall not be permitted in the Aquifer Protection District.

§198-1602. Definitions

1602.1. As used in this Article 16, the following terms shall have the meanings indicated:

AQUIFER -- A geologic formation composed of rock, or sand and gravel that contains significant amounts of potentially recoverable potable water.

DEP -- The Massachusetts Department of Environmental Protection.

DISCHARGE -- The intentional or accidental introduction of a liquid, or a soluble or leachable solid material, upon or into land or water bodies. Discharge includes, without limitation, leakage of such materials from failed or discarded containers or storage systems and disposal of such materials into any wastewater disposal system, dry well, catch basin or landfill that has not received site assignment by the Board of Health.

DISTRICT -- The Aquifer Protection District is the zoning district defined to overlay other zoning districts in the Town of Wayland. The aquifer protection district may include specifically designated recharge areas.

GROUNDWATER -- The slowly moving subsurface water

IEP 1988 -- The report prepared by IEP, Inc., described in 198-302.1.5.

IMPERVIOUS SURFACE -- Material placed by man, including buildings, that prevents the penetration of surface water into the soil.

Massachusetts General Laws -- Massachusetts General Laws.

MINING OF LAND -- The removal of geologic materials, such as topsoil, sand, gravel or bedrock.

PERVIOUS UPLAND LOT AREA -- The upland lot area less that portion thereof that is covered by impervious surface.

RECHARGE AREAS -- Areas from which precipitation or surface water can migrate into an aquifer.

SANITARY WASTE -- Wastewaters arising from ordinary domestic water use, as from toilets, sinks, bathing facilities, etc., and containing such concentrations and types of pollutants as to be considered normal wastes. Where the quantity of sanitary waste is stated, it is to be understood that the quantity is the design quantity as specified by the State Environmental Code, 310 CMR 15.00, or, in the absence of a specification therein, as specified by the Board of Health.

SECTION -- This Article 16.

SECURED OPEN SPACE -- Land that is permanently dedicated as open space that will not be developed, used for disposal of sanitary waste or farmed. The method of dedication may include a conservation restriction under Massachusetts General Laws c. 184, 26 through 33; Town ownership of land devoted to conservation under Massachusetts General Laws c. 40, 8C; Town ownership of park land under Massachusetts General Laws c. 45, 3; or Town ownership of land devoted to protection of municipal wells and/or aquifers under Massachusetts General Laws c. 40, 39B, or Chapter 80 of the Acts of 1878.

SOLID WASTE -- Discarded solid material with insufficient liquid content to be free flowing. This definition includes, but is not limited to, rubbish, garbage, scrap materials, junk, refuse, inert fill material and landscape refuse.

SPGA -- The special permit granting authority under this Article 16 (the Planning Board).

STRUCTURE -- A combination of materials assembled at a fixed location to give support or shelter, such as a building, framework, retaining wall, tent, reviewing stand, platform, bin, fence, sign, flagpole, recreational tramway, mast for radio antenna or the like. The word "structure" shall be construed, where the context requires, as though followed by the words "or part or parts thereof."

TOXIC or HAZARDOUS -- Any substance or mixture of such physical, chemical or infectious characteristics as to pose an actual or potential hazard to water supplies or other hazard to human health, if such substance or mixture were discharged to land or waters of this Town. Toxic or hazardous materials include, without limitation, organic chemicals, petroleum products, heavy metals, radioactive or infectious wastes and acids and alkalies, and also include such products as pesticides, herbicides, solvents and thinners and all substances defined as Toxic or Hazardous under Massachusetts General Laws Chapter 21C and 21E and 310 CMR 30.00.

UPLAND LOT AREA -- The total area of the parcel of land in question less the area of ponds, streams and wetlands as defined under Massachusetts General Laws c. 131, 40, as amended.

§198-1603. Use restrictions applying to the Aquifer Protection District.

1603.1. Permitted Uses

The following uses are permitted within the Aquifer Protection District, provided that all necessary permits, orders or approvals required by local, state, or federal law are also obtained.

- i. conservation of soil, water, plants, and wildlife;
- ii. outdoor recreation, nature study, boating, fishing and hunting where otherwise legally permitted;
- iii. foot, bicycle and/or horse paths, and bridges; Pervious surfaces are preferred
- iv. normal operation and maintenance of existing water bodies and dams, splash boards, and other water control, supply and conservation devices;
- v. maintenance, repair, and enlargement of any existing structure, subject to 1603.2 (prohibited uses) and 1603.3 (special permitted uses);
- vi. residential development, subject to 1603.2 (prohibited uses) and 1603.3 (special permitted uses);
- vii. farming, gardening, nursery, conservation, forestry, harvesting, and grazing, subject to 1603.2 (prohibited uses) and 1603.3 (special permitted uses);
- viii. construction, maintenance, repair, and enlargement of drinking water supply related facilities such as, but not limited to, wells, pipelines, aqueducts, and tunnels. Underground storage tanks related to these activities are not categorically permitted.
- ix. Any use permitted in the underlying zoning district, subject to 1603.2 (prohibited uses) and 1603.3 (special permitted uses).

1603.2. Prohibited uses.

The following uses are specifically prohibited within the Aquifer Protection District:

- i. Sanitary landfills and open dumps as defined in 310 CMR 19.006; disposal or stockpiling of solid wastes, other than brush and stumps; and disposal of brush or stumps by burial with less than four feet of clearance above the maximum water table, as defined by the Board of Health. Landfilling of sludge and septage as defined in 310 CMR 32.05. Storage of sludge and septage, unless such storage is in compliance with 310 CMR 32.30 and 310 CMR 32.31.

ii. Junkyards or motor vehicle salvage operations. as defined in Massachusetts General Laws Chapter 140B Section 1.

iii. Storage of deicing chemicals, except calcium chloride, potassium chloride, and calcium magnesium acetate, unless such storage and required loading areas are within a weatherproof structure having an impervious floor designed to prevent the generation and escape of contaminated runoff or leachate and only if all loading and unloading will be done within that shelter, with provisions for a separate closed drain system for safe disposal.

iv. Disposal of snow transported into the district.

v. Dry-cleaning establishments where cleaning is performed on the premises in open or non-self contained units.

vi. Commercial establishments for the plating, finishing, etching or polishing of metals or semiconductors.

vii. Painting, wood preserving, wood finishing or stripping paint on a commercial scale or on a scale more than that which is required for maintenance of existing structures and facilities.

viii. Manufacture of semiconductors or other electronic components or electronic circuit assembly on a commercial scale where hazardous materials are used.

ix. Chemical or bacteriological laboratories.

x. Commercial establishments for printing, photocopying or photographic processing where the processing is performed in open or non-self contained units.

xi. Storage of liquid petroleum products, except the following:

- a) normal-household use, outdoor maintenance, and heating of a structure.
- b) waste oil retention facilities required by statute, rule, or regulation
- c) emergency generators required by statute, rule, or regulation
- d) treatment works approved under 314 CMR 5.00 for treatment of ground and surface waters;

provided that such storage, listed in items a. through d. above, meets the requirements of 1603.3 (xi).

xii. Earth removal, consisting of the removal of soil, loam, sand, gravel, or any other earth material (including mining activities) to within 4 feet of historical high groundwater as determined from monitoring wells and historical water table fluctuation data compiled by the US Geological Survey, except for excavations for building foundations, roads, or utility works.

xiii. Hotels or motels.

(1) Any other use that includes, as a principal component, the manufacture, use, transportation or disposal of toxic or hazardous materials.

- (2) Any floor drainage system in existing facilities, in industrial or commercial process areas or hazardous material and/or hazardous waste storage area, which discharge to the ground without a DEP permit or authorization. Any existing facility with such a drainage system shall be required to either seal the floor drain (in accordance with the state plumbing code, 248 CMR 2.00) or connect the drain to a holding tank meeting the requirements of all appropriate DEP regulations and policies.

1603.3 Special permit uses.

The following uses and activities are permitted only upon the issuance of a Special Permit by the Special Permit Granting Authority (SPGA) under such conditions as they may require:

- i. Golf courses, whether public or private.
- ii. Commercial cabinetry or furniture making. (Note that painting, wood preserving, wood finishing and stripping of paint are prohibited).
- iii. Cluster developments, planned developments and other forms of flexible development that require special permits under other articles of this Zoning By-Law.
- v. Any use with the exceptions of uses described in (vi) and (viii) below, where the design flow of sanitary waste exceeds a total of 10,000 gallons per day for the entire project.
- vi. Municipal wastewater treatment facilities with on-site disposal of effluent from primary or secondary treatment. (See also 198- 1603.2 (i) herein.)
- vii. Individual on-site sewage disposal systems (in compliance with Title V of the State Environmental Code) serving all uses in residential districts which discharge more than 550 gallons per day per 40,000 square feet of lot area; and individual on-site sewage disposal systems (in compliance with Title V of the State Environmental Code) serving business, industrial, or institutional uses in all other districts which discharge more than 1000 gallons per day per 40,000 square feet of lot area. The replacement or repair of an existing system that will not result in an increase in design capacity above the previously approved design is not prohibited. Requests to increase the capacity of individual sewage disposal systems and those proposed for undeveloped lots above these limits may be permitted upon a written certification by the Wayland Board of Health that a valid nitrogen loading analysis approved by the DEP has been completed which demonstrates that the DEP drinking water performance goal for nitrates of 5 MG/L will not be exceeded in any water supply well. On residentially zoned lots legally in existence as of the effective date of this By-Law, which contains less than 40,000 square feet of area, the discharge rate of any individual sewage disposal system shall be permitted up to a maximum of 500 gallons per day. The replacement or repair of an existing system that will not result in an increase in design capacity above the previously approved design capacity is not prohibited hereunder.
- viii. Those activities that involve the handling of toxic or hazardous materials in quantities greater than those associated with normal household use, permitted in the underlying zoning (except as prohibited under 1603.2). Such activities shall require a special permit to prevent contamination of groundwater.
- ix. Any other use that involves, as an accessory activity, the storage, use, transportation or disposal of toxic or hazardous materials, not including ordinary household storage or use.

x. Nursing homes or hospitals.

xi. Storage of liquid hazardous materials as defined in M.G.L. c 21E and/or liquid petroleum products unless such storage is:

- a. above ground and
- b. on an impervious surface, and
- c. either
 - (i) in container(s) or above ground tank(s) within a building or
 - (ii) outdoors in covered container(s) or above ground tank(s) in an area that has a containment system designed and operated to hold either 10% of the total possible storage capacity of all containers or 110% of the largest containers storage capacity whichever is greater.

However these storage requirements shall not apply to the replacement of existing tanks or systems for the keeping, dispensing or storage of gasoline provided that the replacement is performed in a manner consistent with state and local requirements.

xii. The application of pesticides, including herbicides, insecticides, fungicides and rodenticides for nondomestic or nonagricultural uses in accordance with state and federal standards. If applicable the applicant shall provide documentation of compliance with a Yearly Operating Plan (YOP) for vegetation management operations under 333 CMR 11.00 or a Department of Food and Agriculture approved Pesticide Management Plan or Integrated Pest Management (IPM) program under 333 CMR 12.00.

1603.4. Site Plan Approval Uses

The following uses and activities are permitted only upon the issuance of a Site Plan approval in accordance with Article 6. The Planning Board shall include the standards and criteria of this Article 16 in addition to those contained in Article 6.

i. Storage of commercial fertilizers, as defined in Massachusetts General Laws Chapter 128, Section 64, such storage shall be within a structure designated to prevent the generation and escape of contaminated runoff or leachate.

ii. Storage of animal manure covered or contained in accordance with the specifications of the US Soil Conservation Service.

iii. Commercial or municipal facilities for the washing, servicing or repair of boats or motor vehicles.

iv. Dry-cleaning establishments wherein the dry cleaning materials are completely self-contained and all the disposal of such materials is off site. The operation and maintenance of this use shall require periodic inspections in accordance with 1606.8.1.5

v. Commercial establishments for printing, photocopying or photographic processing; wherein the processing materials are completely self-contained and all the disposal of such materials is off site. The operation and maintenance of this use shall require periodic inspections in accordance with 1606.8.1.5

vi. Commercial laundries.

§198-1604. Density restrictions applying to the Aquifer Protection District.

1604.1. For residential developments that do not require a special permit and in which the disposal of wastewater is by means of septic tank sewage systems, the density of dwelling units shall not exceed 1 1/2 units per upland acre of the parcel of land being developed, except that this requirement shall not prevent the use, for at least one dwelling unit, of any parcel of land shown on a plan or described in a deed recorded prior to April 19, 1989, which parcel on that date conformed, or was considered to conform, to the area and frontage requirements of this Zoning By-Law.

1604.2. Any new use or change in use in a residential lot that will render impervious more than 15% of the lot or 2,500 square feet, whichever is greater shall require Site Plan Approval under this section. A system for ground water recharge for runoff from the impervious surface that does not degrade groundwater quality shall be provided. . Under no circumstances shall the impervious surface of a residential lot exceed 30% of the upland area of the lot.

Any new use in a non-residential lot that will render impervious more than 15% of the lot or 2,500 square feet, whichever is greater shall require a system for ground water recharge for runoff from the impervious surface that does not degrade groundwater quality. Any change or alteration to an existing non-residential lot that increases in area or is equivalent to the existing area or that proposes to lessen the amount of impervious surface but is still greater than the 15% or 2,500 square feet shall require a system for ground water recharge for runoff from the impervious surface that does not degrade groundwater quality. The design of any such system shall be reviewed by Site Plan Approval that should be combined with any other required Site Plan approval.

1604.3. For developments of five or more residential lots and for all non-residential uses, Storm water Management Standards and best management practices (BMP) shall apply. BMPs should be designed to treat 1.0 inch of runoff times the total impervious surface of the post development site and remove 80% of total suspended solids where possible.

For residential uses where recharge is required and for all non-residential uses, recharge may be by ground water infiltration basins or similar systems covered with natural vegetation and dry wells shall be used only where other methods are infeasible. Oil, grease and sediment traps to facilitate removal of contamination shall precede all such basins and wells. The owner shall permanently maintain any and all recharge area in full working order.

1604.4. For any change or alteration to existing non-residential lot(s) that proposes to lessen the amount of impervious surface below the greater of 15% of the lot or 2,500 square feet; the change in impervious surface shall be permitted as of right.

§198-1605. Division of land parcels.

1605.1. No division of a parcel of land containing structures shall be permitted if one or more of the resulting parcels would be in violation of this Article 16, unless upland area equivalent to the deficiency thereof on any such non-conforming new parcel is permanently dedicated as secured open space.

1605.2. No additional development of an already developed parcel shall cause these density restrictions to be exceeded or further exceeded.

§198-1606. Special permits within the Aquifer Protection District.

1606.1. Special Permit Granting Authority (SPGA)

1606.1.1. The SPGA under this Article 16 is the Planning Board. Such special permit shall be granted if the SPGA determines, in conjunction with the Board of Health, the Conservation Commission and the Water Department that the intent of this By-Law, as well as its specific criteria, are met. If more than one special permit is required, the SPGA's shall coordinate processing of the applications to the maximum extent feasible.

1606.2. Material to be submitted by applicants.

1606.2.1. Eight copies of the application shall be filed with the Town Clerk and certified as to date of receipt. Certified copies shall immediately be transmitted to the SPGA, the Surveying Department, the Water Commissioners, the Board of Health, the Conservation Commission, the Right-To-Know Coordinator and the Hazardous Waste Coordinator. Additional requirements for the application shall be as specified in the rules of the SPGA. Said rules must be promulgated by the SPGA within 120 days of approval of this Article 16 by the Attorney General and shall include the following specifications relative to the information to be supplied with the application:

1606.2.1.1. A site plan, prepared by a professional engineer or a professional land surveyor, showing existing and proposed structures and the location of all facilities relevant to the other requirements specified in 198-1606.2.1.2 through 1606.2.1.4 below.

1606.2.1.2. A complete list of all chemicals, pesticides, fertilizers, fuels and other potentially toxic or hazardous materials to be used, generated, stored or disposed of on the premises, in quantities greater than those associated with normal household use together with Materials Safety Data Sheets for each such substance.

1606.2.1.3. A description of proposed transportation of toxic or hazardous materials within the district, including contractor and amounts to be transported.

1606.2.1.4. A description of proposed measures complying with 198-1606.8 herein.

1606.3. Review by agencies other than the SPGA.

1606.3.1. Failure by any agency to submit a written recommendation to the SPGA within 45 days from the date on which said agency received the application shall indicate approval, or no desire to comment, by that agency.

1606.4. Public hearing.

1606.4.1. The SPGA shall hold a public hearing within the period from 45 to 65 days after the filing of the application, unless said period is extended in accordance with Massachusetts General Laws c. 40A. Notice of the public hearing shall be given by publication and posting and by first class mailings to parties in interest, as required in Massachusetts General Laws c. 40A.

1606.5. Boundary

1606.5.1. The boundary of the Aquifer Protection District is that area designated as Zone II by the Commonwealth.

1606.6. The SPGA's decision.

1606.6.1. The SPGA shall consider the simplicity, reliability and feasibility of the proposed control measures (see 198-1606.8); and the degree of threat to water quality that would result if the control measures failed to meet expectation or were not properly maintained. It shall then issue a written decision that describes its findings with respect to the several considerations listed in this 198-1606.6.1. It may grant a special permit if it finds that the proposed use:

1606.6.1.1. Meets the intent of this Article 16, as well as its specific criteria;

1606.6.1.2. Will not, during construction or thereafter, have an adverse impact on any aquifer area or recharge area in the district;

1606.6.1.3. Will not adversely affect an existing or potential domestic or municipal water supply; and

1606.6.1.4. Will not cause the average quality of groundwater recharged on the property to violate Class 1 drinking water standards promulgated by DEP.

1606.6.2. In addition to the findings described in 198-1606.6.1 above, the decision shall include an explanation of any departure from the recommendations of any other Town agencies.

1606.6.3. For projects that require approval by DEP, the Board of Health and/or the Conservation Commission or require a special permit under other articles of this Zoning By-Law, the special permit shall include a condition that no building permits shall be issued until evidence has been received by the SPGA that such required approvals have been received.

1606.6.4. The decision of the SPGA shall be made and filed within a period of 90 days following the close of the public hearing, unless said period is extended in accordance with the provisions of Massachusetts General Laws c. 40A. Copies of said decision, plus the record of all proceedings, shall be filed with the Town Clerk within 14 days of the date of the decision if the period of the decision is less than the 90-day period described here. Failure of the SPGA to so act within said 90-day period, as extended, shall be deemed a granting of the permit. However, no work shall commence until a certification by the Town Clerk has been recorded as required by Massachusetts General Laws c. 40A.

1606.7. Lapse of permits if not used.

1606.7.1. Special permits issued under this Article 16 shall lapse within two years (not including any time required to pursue or await the determination of an appeal made under the provisions of Massachusetts General Laws c. 40A) from the grant thereof if a substantial use thereof has not sooner commenced, except for good cause, or, in the case of a permit for construction, if construction has not begun by such date, except for good cause.

1606.8. Design and operation requirements and guidelines.

1606.8.1. Applications under this Article 16 shall include proposed methods, as described below, for preventing or minimizing harmful effects on the quality or quantity of groundwater in the district.

1606.8.1.1. Safeguards.

1606.8.1.1.1. For those activities using or storing hazardous materials, a hazardous materials management plan shall be prepared and filed with the Fire Chief and Board of Health. The plan shall include:

- a) provisions to protect against the discharge of hazardous materials or wastes to the environment due to spillage, accidental damage, corrosion, leakage, or vandalism, including spill containment and clean-up procedures.
- b) provisions for indoor, secured storage of hazardous materials and wastes with impervious floor surfaces;
- c) evidence of compliance with the Regulations of the Massachusetts Hazardous Waste Management Act 310 CMR 30, including obtaining an EPA identification number from the Massachusetts Department of Environmental Protection.

1606.8.1.2. Location.

1606.8.1.2.1. Where the premises are partially outside the Aquifer Protection District, potential sources of pollution, if permitted, shall be located outside the district to the extent feasible.

1606.8.1.3. Disposal.

1606.8.1.3.1. For any toxic or hazardous wastes to be produced in quantities greater than those associated with normal household use, the applicant must demonstrate the availability and feasibility of disposal methods that are in conformance with Massachusetts General Laws c. 21C.

1606.8.1.4. Drainage.

1606.8.1.4.1. All runoff from impervious surfaces shall be recharged on the site to the maximum extent possible. For developments of five or more residential lots and non-residential uses, Storm water Management Standards and best management practices shall apply. BMPs should be designed to treat 1.0 inch of runoff times the total impervious surface of the post-development site and remove 80% of total suspended solids. Any and all recharge areas shall be permanently maintained in full working order by the owner including inspections after major storm events and routine semi-annual evaluations for system maintenance.

1606.8.1.5. Monitoring and Inspection

1606.8.1.5.1. Periodic monitoring and/or inspections may be required by the special permit granting authority (SPGA) as part of any special permit issued under this Article 16 or by the Planning Board as part of any Site Plan Approval issued under this Article 16. The periodic inspection may include annual or semi-annual inspections by the Board of Health, Conservation Commission or toxic waste coordinator. The level of monitoring and/or inspections to be required in any specific situation shall consider both the level of potential hazard and the efficacy of the monitoring and/or inspection.

1606.8.1.6. Erosion and sedimentation control.

1606.8.1.6.1. Erosion and sedimentation measures approved by the SPGA or its agent shall be in place before the commencement of any operation that will expose erodible materials to the elements. Filter

fabric shall be used for sediment retention. Such control measures shall remain in place until the SPGA or its agent determines that the danger of erosion or sedimentation no longer exists.

1606.9. Violations.

1606.9.1. Written notice of any violation of this Article 16, or of any permit issued thereunder, shall be provided by the Building Commissioner to the owner of the premises, specifying the nature of the violations and a reasonable schedule of compliance, including-cleanup of any spilled toxic or hazardous materials. A total of 30 days shall be allowed for either compliance or completion of a plan for longer-term compliance. Violations shall be enforced according Chapter 1, General Provisions, Article II, Violations and Penalties.

For situations that require remedial action to prevent adverse impact to the water resources within the Aquifer Protection District, the Town of Wayland, the Building Inspector or the Board of Health may order the owner or operator of the premises to remedy the violation. If said owner and/or operator does not comply with said order, the Town of Wayland, the Building Inspector or the Board of Health shall act within their jurisdiction to impose fines and/or seek remediation.

1606.10. Costs.

1606.10.1. The SPGA may require fees to be paid by the applicant to cover the costs of advertising, notification by mail and reasonable expenses incurred by the Town in processing an application for a special permit or variance under this Article 16. A schedule of fees shall be published in the SPGA's and/or the Planning Board's rules and regulations.

1606.11. Severability

1606.11.1. A determination that any portion or provision of this overlay protection district is invalid shall not invalidate any other portion or provision thereof, no shall it invalidate any special permit previously issued thereunder.

MOTION:

Gretchen Schuler moved and was duly seconded that the Town (a) amend Section 198-302.1.5 of the Code of the Town of Wayland by adding the following words to the last sentence in said section: "and also a report on file with the Town Clerk entitled "Report on Conceptual Zone II Study of the Baldwin Pond Wellfield," March 1994, by Anderson-Nichols & Company, Inc., Consulting Engineers, Boston, MA."; (b) amend the map entitled "Town of Wayland Zoning Overlay Districts", Survey Department, 41 Cochituate Road, Wayland MA 01778, dated December 11, 2000 to include the area identified in the map entitled "Proposed Aquifer Protection District Expansion, Wayland Town Surveyor's Office, dated December 11, 2000; and (c) strike from said Code Article 16, §198-1601. through §198-1606.10.2 in its entirety and replace it with the new Article 16 as printed in the warrant on pages 52 through 64 with the following additions, corrections and deletions:

Page 55 of the Warrant: the word "acetate" should be "acetate"

Page 62 of the Warrant: delete 1606.6.1.4.

Page 64 of the Warrant: add the following:

198-1607. District Boundary Disputes:

1607.1. If the location of the District boundary in relation to a particular parcel is in doubt, resolution of boundary disputes shall be through a Special Permit application to the Special Permit Granting Authority (SPGA). Any application for a special permit for this purpose shall be accompanied by adequate documentation.

1607.2 The burden of proof shall be upon the owner(s) of the land to show where the bounds should be located. At the request of the owner(s), the Town may engage a professional engineer, hydrologist, geologist, or soil scientist to determine more accurately the boundaries of the district with respect to individual parcels of land, and may charge the owner(s) for the cost of the investigation.

Page 64 of the Warrant: 1606.1 should be 1606.11.

PLANNING BOARD REPORT

The Planning Board held its public hearing as required by law on March 27, 2001.

The Planning Board and Conservation Commission submit this article to extend the area of the existing aquifer protection district to be consistent with the 1994 Report on Conceptual Zone II Study of the Baldwin Pond Well field and the 1995 letter from the Massachusetts Department of Environmental Protection. The 1995 letter certified the Zone II designation and recommended zoning changes to protect this area consistent with the rest of Wayland's aquifer. In short the reason for extending the aquifer protection district is to protect our drinking water supply. The purpose of the Aquifer Protection Bylaw is to preserve and maintain our groundwater supplies including the aquifers and recharge areas and to protect our drinking water supply by guiding development in these areas so that land use practices will not adversely affect the quality or quantity of our water supply.

Zoning Bylaw Revision

The existing Aquifer Protection Bylaw is extremely restrictive and defines only prohibited and special permit uses. The proposed revision is more regulatory and adds provision for permitted and site plan approval uses. The permitted uses are those where no potentially harmful activity is involved and the uses are permitted in the underlying Zoning District. The list of prohibited uses contains those uses that are likely to be harmful to the water supply, involve hazardous materials, and in general follows the recommendations of the state. The special permit uses are those where a greater degree of regulation is indicated because of the materials involved. The Site Plan Approval uses are those that can be permitted but should be regulated. Both the special permit granting authority and the Planning Board in the case of Site Plan Approval may require annual or semi-annual monitoring and/or inspections if justified by the circumstances.

Wayland is unique in that it is one of the only surrounding towns with its own water supply and has over 50% of the land area included in the aquifer protection districts. The proposed change recognizes that most of the commercial activity in the proposed Aquifer Protection District has very large percentage of land covered with impervious surface. Therefore, the requirement is that any new or change in impervious surface above 15% of the lot will require a system of ground water recharge and will require site plan approval. These restrictions apply to residential lots as well with the additional requirement that under no circumstances shall the impervious surface of a residential lot exceed 30% of the upland area of the lot.

The Planning Board proposes a number of amendments to Warrant Article 22 for Town Meeting's consideration. The first amendment is to delete Section 1606.6.1.4 regarding Class One drinking standards. The second amendment will be to add language allowing for district boundary disputes. The amendments are as follows:

Amendment # 1 - To Strike Section 1606.6.1.4 in its entirety.

Amendment # 2 - To add the following text:

198-1607. District Boundary Disputes:

1607.1. If the location of the District boundary in relation to a particular parcel is in doubt, resolution of boundary disputes shall be through a Special Permit application to the Special Permit Granting Authority (SPGA). Any application for a special permit for this purpose shall be accompanied by adequate documentation.

1607.2. The burden of proof shall be upon the owner(s) of the land to show where the bounds should be located. At the request of the owner(s), the Town may engage a professional engineer, hydrologist, geologist, or soil scientist to determine more accurately the boundaries of the district with respect to individual parcels of land, and may charge the owner(s) for the cost of the investigation.

Expansion of the Aquifer Protection District

This recommended expansion would include the area at Wayland center extending south from the former Raytheon site to south of Pelham Island Road and easterly to Millbrook and Nob Hill Road area.

In a memorandum from the Water Department Superintendent to the Planning Board dated March 15, 2001, the Superintendent notes that the proposed boundary of the Aquifer Protection District has been reviewed by their consultant who confirms the delineation proposed by Anderson-Nichols. The Superintendent further notes that failure to pass the extension could impact the Water Department in several ways including the ability to use the Baldwin Pond replacement well and also the Town's rating to obtain state funding.

We are late in extending this district and do not believe it would be responsible of the Board to wait any longer. We cannot overstate the importance of this article to Town Meeting. It is long overdue. The Planning Board unanimously supports the proposed amendment to the Aquifer Protection Bylaw and passage of the extension of the Aquifer Protection District.

AMENDMENT TO MAIN MOTION:

Christopher Woodcock moved and was duly seconded that the following words be added to 1604.2 after the words "residential lot":

"or proposed subdivision,"

VOTED ON AMENDMENT: MOTION CARRIED

VOTED ON MAIN MOTION AS AMENDED:

1ST VOICE VOTE: SCATTERING OF NOES

2ND VOICE VOTE: SCATTERING OF NOES

MODERATOR COUNTED VOTE: IN FAVOR: 114

OPPOSED: 1 MOTION CARRIED BY 2/3 MAJORITY

Proposed by: Planning Board

To determine whether the Town will vote to amend Article 3 of Chapter 198 (Zoning) of the Code of the Town of Wayland by adopting:

- a) the revised Town of Wayland Zoning Map dated December 11, 2000; and
- b) the Town of Wayland Zoning Overlay District Map dated December 11, 2000, as set forth below (deletions are indicated in ~~striketrough~~ lettering and insertions are indicated in underlined lettering):

Article 3

ESTABLISHMENT OF DISTRICTS

§198-301 Designation

301.2. Said districts are defined and described in numerous votes of the Town, beginning with the adoption of this Zoning By-Law under Article 5 of the September 5, 1934, Special Town Meeting, and subsequent Town Meetings, and are shown on a plan accompanying this Zoning By-Law that has been filed with the Town Clerk entitled ~~"Zoning Plan of the Town of Wayland, Massachusetts," Everett M. Brooks & Co., Civil Engineers, Newtonville and Wayland, Massachusetts, January 1, 1971~~ "Town of Wayland Zoning Map", Survey Department, 41 Cochituate Road, Wayland MA, 01778, December 11, 2000, as the same may be amended from time to time hereafter. [Amended 5-7-1997 ATM by Art. 39]

§198-302 Overlay districts. [Amended 30-20-1974 ATM by Art. 44; 4-30-1975 ATM by Art. 28]

302.1.4. A Southeast Wayland-Cochituate Planning district that includes all land to be placed in said district by a two-thirds vote of Town Meeting, but including only such land with an area not less than 25 acres, a substantial portion of which (herein defined as more than 30%) is wet areas, as defined in §198-1402 herein, and that is located in the area shown as Residence Zone 30,000 square feet-150 feet Front bordering on the Wayland-Natick town lines on the ~~Zoning Map of the Town of Wayland, Massachusetts, Everett M. Brooks & Co., Civil Engineers, Newtonville and Wayland, Massachusetts, January 1, 1978,~~ zoning amended to January 1, 1971. map entitled "Town of Wayland Zoning Overlay Districts", Survey Department, 41 Cochituate Road, Wayland, MA 01778, dated December 11, 2000. [Amended 6-16-1987 STM by Art. 3]

302.1.5. An Aquifer Protection District that is shown on a map on file with the Town Clerk entitled ~~"Proposed Aquifer Protection District," Wayland Engineering Department, February 1, 1989.~~ "Town of Wayland Zoning Overlay Districts", Survey Department, 41 Cochituate Road, Wayland, MA 01778, dated December 11, 2000. The district comprises areas in the Town of Wayland where liquids or water-soluble materials placed on or below the surface of the land will migrate to the Town's municipal wells if pumping is sufficiently heavy and prolonged. For data, standards and procedures by which the boundary of the district was established and for other details, see a report on file with the Town Clerk entitled "Aquifer Mapping Project, Town of Wayland," January 1988, by IEP, Inc., Consulting Environmental Scientists of Northborough, Massachusetts, and also a report on file with the Town Clerk entitled "Report

on conceptual Zone II Study of the Baldwin Pond Wellfield," March 1994, by Anderson-Nichols & Company, Inc., Consulting Engineers, Boston MA. [Added 5-1-1989 STM by Art. 7]

302.1.6. A Senior and Family Housing Overlay District which includes all of the following land: Parcels F and G as shown on a plan entitled ~~"Plan of Land in Wayland, Massachusetts Showing Proposed Division of the Paine Estate," prepared by the Wayland Town Surveyor's Office, dated March 22, 1994, and revised March 1995 and recorded with the Middlesex South District Registry of Deeds. Such plan is hereby made part of the Zoning Map of the "Town of Wayland Zoning Overlay Districts" Survey Department, 41 Cochituate Road, Wayland, MA 01778, dated December 11, 2000 and are is available at the office of the Town Clerk for public inspection. [Added 4-28-1997 STM by Art. 5]~~

302.1.7. A Cochituate Interim Planning Overlay District which includes all of the land located to the south of a line defined as follows: the southerly boundary of the commonwealth of Massachusetts Pressure Aqueduct, as shown in the Atlas of the Town of Wayland, Massachusetts, ~~1994~~ 1999, on Plates 48 and 49, from its easternmost end traversing said boundary westerly to its intersection with the Aquifer Protection District boundary, as shown on the map referenced in §198-302.1.5 herein, southerly and westerly to where it intersects with the center line of the right-of-way of Old Connecticut Path, thence southeasterly along said line to the Wayland town line. Said Plates 48 and 49 of the Atlas of the Town of Wayland, Massachusetts, ~~1994~~ 1999, are hereby made part of the ~~Zoning Map of the~~ entitled "Town of Wayland Zoning Overlay Districts" Survey Department, 41 Cochituate Road, Wayland, MA 01778, dated December 11, 2000 and ~~are~~ is available at the office of the Town Clerk for public inspection. Added[4-30-1997 STM by Art. 7; amended 5-8-2000 ATM by Art. 47]

302.1.8. A Wireless Communications Services District that includes the land owned by the Town of Wayland known as the "old landfill site" as shown in the Atlas of the Town of Wayland, Massachusetts, ~~1996~~ 1999, on Plates 22 and 23, Parcels 22-001 and 22-002, and known as the "new landfill site" as shown in the Atlas of the Town of Wayland, Massachusetts, 1996, on Plates 17, 21, and 22 inclusive, Parcels 17-018, 21-010A, 21-012A, 21-012B, 21-012C, 21-012D, 21-012E, 21-012F, 21-012G, 22-003, 22-004, 22-006 and 22-007; and the land comprising the portion of the so-called Massachusetts Bay Transportation Authority (MBTA), "right-of-way from its boundary with the southerly sideline of Boston Post Road (Route 20) westerly to its westernmost boundary with the Town of Sudbury as shown in the Atlas of the Town of Wayland, Massachusetts, ~~1996~~ 1999, on Plates 22, 26 and 27, inclusive, and as shown on the plan entitled ~~"Town of Wayland Wireless Communications Services District Special Town Meeting November 17, 1999," dated September 16, 1999, prepared by the Town of Wayland Survey Department "Town of Wayland Zoning Overlay Districts", Survey Department, 41 Cochituate Road, Wayland, MA 01778, dated December 11, 2000, a copy of which plan is on file in the Office of the Town Clerk. [Added 11-17-1999 STM by Art. 3]~~

MOTION:

Maureen Cavanaugh moved and was duly seconded that the Town amend Article 3 of Chapter 198 (Zoning) of the Code of the Town of Wayland by adopting:

- a) the revised Town of Wayland Zoning Map dated December 11, 2000; and
- b) the Town of Wayland Zoning Overlay District Map dated December 11, 2000, as set forth in Pages 65 through 67 of the Warrant with Report of the Finance Committee for the 2001 Annual Town Meeting.

PLANNING BOARD REPORT

The Planning Board held its public hearing as required by law on March 27, 2001.

The present zoning map is unclear and leads to misinterpretation of the zoning district boundaries. The Town Surveyor, utilizing current GIS graphic capabilities has developed a new multi-colored version of the Zoning Map and developed an Overlay District Map for Town Meeting's adoption. The Overlay Zoning districts were previously only referenced in the text of the Zoning Bylaw.

The amendment to Article 3 also includes the deletion of the references to the previous maps and adds language referencing the new maps developed by the Survey Department.

The Planning Board received no negative feedback during the public hearing. The Planning Board believes that the new maps improve the delineation of the zoning districts and thereby eliminating confusion of boundary locations.

The Planning Board unanimously supports the passage of this article.

MOTION TO LAY ARTICLE 23 ON THE TABLE:

Mark Santangelo moved and was duly seconded that the motion be tabled and that no further action be taken until the first order of business on Thursday, May 3, 2001.

VOTED: 1ST VOICE VOTE: SCATTERING OF NOES
 2ND VOICE VOTE: UNANIMOUSLY IN FAVOR

ARTICLE 24:	AMEND CHAPTER 91, ARTICLE 1, REGULATION OF DOGS (DOG CONTROL BYLAW) OF THE CODE OF THE TOWN OF WAYLAND BY DELETING IT IN ITS ENTIRETY AND REPLACING IT WITH A NEW CHAPTER 91, ARTICLE 1
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Proposed by: Board of Selectmen

To determine whether the Town will vote to amend Chapter 91, Article 1, Regulation of Dogs (the "Dog Control By-Law") of the Code of the Town of Wayland, by deleting it in its entirety and replacing it with a new Article 1, as follows:

**DOG CONTROL BYLAW
(Chapter 91, Article I—Regulation of Dogs)**

Section 91-1. DEFINITIONS

91-1.A. As used in this By-Law, the following words and terms have the following meanings:

<i>Banishment</i>	An order that a vicious dog may no longer reside or visit in the Town of Wayland.
<i>DCO</i>	The Dog Control Officer.

<i>Destruction</i>	An order that a vicious dog be destroyed in accordance with Massachusetts General Laws Chapter 140 and Massachusetts Society for the Prevention of Cruelty to Animals guidelines.
<i>Effective voice control</i>	To be under effective voice control, the dog must be within the keeper's sight and the keeper must be carrying a leash.
<i>Keeper</i>	Any person having charge of a dog within the Town of Wayland, including but not limited to the dog's owner, dog walkers, dog sitters, members of the dog owner's household or family.
<i>Kennel</i>	Four or more dogs, six months of age or older, kept on a single property, whether for breeding, sale, training, hunting, companionship, or any other purpose.
<i>Kennel license</i>	A special license issued to a kennel, which allows payment of a single fee covering all dogs in the kennel; with the kennel license, the kennel owner receives a special kennel tag for each dog in the kennel.
<i>License</i>	A dog's registration, evidenced by a tag issued annually by the Town Clerk to the owner of each dog residing in Wayland and worn by the dog securely fixed to its collar or harness.
<i>License, transfer</i>	The registration issued to a dog already licensed in another US jurisdiction, after the dog moves into the Town of Wayland.
<i>License period</i>	Annually, from January 1st through December 31st.
<i>Muzzling</i>	Using a device that fits over a dog's mouth and prevents it from biting, but that does not cause any injury or interfere with the vision or respiration of the dog that wears it.
<i>Nuisance dog</i>	A dog that repeatedly violates Section 91-5 of this By-Law.
<i>Permanent restraint</i>	An order issued by the Board of Selectmen under Section 91-6.D(1), requiring a vicious dog's keeper to restrain it.
<i>Restraint</i>	Limiting, restricting, or keeping a dog under control by means of a physical barrier (e.g., a leash, substantial chain or line, visible or invisible fence).
<i>Running at large</i>	A dog is <i>running at large</i> if it is not on the private property of its keeper, or on private property with the express permission of that property's owner, or on a leash, or under effective voice control (i.e., within the keeper's sight and the keeper is carrying a leash).
<i>Temporary restraint</i>	An order issued by the DCO under Section 91-3.C.(5), requiring the dog's keeper to restrain a nuisance dog or suspected vicious dog for 30 days.
<i>Vicious dog</i>	A dog that, without provocation, bites a human being or kills or maims a domestic animal.

91-1.B. Any word or term defined in Massachusetts General Law Chapter 140, Section 136A, and not otherwise defined here, is incorporated by reference.

Section 91-2. VACCINATION, LICENSING, AND FEES

Three or fewer dogs.

- 91-2.A. *License and vaccination requirements.* All dogs six months and older, while residing in the Town of Wayland, must have a license. To obtain or renew the license, each dog owner must annually present proof of a current rabies vaccination. When a veterinarian determines that vaccination is inadvisable, the owner may present a veterinarian's certificate exempting an old or sick dog from vaccination for a stated period of time.
- 91-2.B. *New dogs.* Within 30 days of acquiring a dog 6 months of age or older, each dog owner in Wayland must present proof of that dog's current rabies vaccination and obtain a license and dog tag from the Town Clerk.
- 91-2.C. *New puppies.* Within 6 months of a puppy being born, each dog owner in Wayland must present proof of that puppy's current rabies vaccination and obtain a license and dog tag from the Town Clerk.
- 91-2.D. *New residents.* A new resident who owns a dog 6 months of age or older must license it within 30 days after moving into Wayland. The Town Clerk will issue each dog a transfer license, upon the owner's surrender of a current license from another US jurisdiction and proof of current rabies vaccination. The transfer license is valid until the next regular licensing period.
- 91-2.E. *Lost tags/replacement tags.* Dog owners must replace a lost tag within three business days of the loss, by obtaining a replacement tag from the Town Clerk.
- 91-2.F. *Tag exemptions for dog events and medical reasons.*
- (1) A dog while actually participating in an official dog sporting or dog fancy event (if the event sponsors do not allow participants to wear tags) is exempt from the requirement that its license tag be affixed to its collar, provided its keeper has the tag at the event and available for inspection by the DCO.
 - (2) When a veterinarian determines that a dog cannot wear a collar for medical reasons, the dog is exempt until it recovers from the requirement that its license tag be affixed to its collar, provided its keeper has the tag in his or her possession and available for inspection by the DCO.
- 91-2.G. *Annual renewal.* Dog owners must renew each dog license annually. The annual licensing period runs from January 1st through December 31st.
- 91-2.H. *License due date/late fee.* The application form for obtaining, renewing, or transferring a license shall be distributed to each household no later than December 1st each year. Dog owners must return forms and fees to the Clerk by January 15th (or the first business day thereafter, if the 15th falls on Saturday, Sunday, or legal holiday). Any license renewed after this date is overdue, and the owner must pay a late fee in addition to the license renewal fee. The overdue license fee and the late fee may be added to the owner's tax bill or may be recovered through the imposition of a municipal charges lien on any property standing in the name of the dog owner, pursuant to Massachusetts General Laws Chapter 40, Section 58.
- 91-2.I. *Distribution of By-Laws and rabies symptoms list.* At the first licensing period after this By-Law becomes effective, the Town Clerk shall send a copy of the By-Law to each household in Wayland. Thereafter, the Clerk shall give each new applicant or transfer applicant a copy of the By-Law and shall have copies available at the Clerk's Office. The Clerk shall distribute a list of the symptoms of rabies with each dog license issued, as required under Massachusetts General Laws Chapter 140, Section 145.
- 91-2.J. *License fees.* The fees for licensing each dog are:
- | | |
|---|---------|
| Annual license fee for each neutered or spayed dog over 6 months old: | \$10.00 |
| Annual license fee for each unaltered dog over 6 months old: | \$20.00 |
| License fee for any dog younger than 6 months: | none |
| Fee to replace lost dog tag: | \$2.00 |

Fee for transfer license:

\$2.00

Late fee:

\$25.00

Four or more dogs.

- 91-2.K. *License and vaccination requirements.* Anyone who owns or boards four or more dogs within the Town of Wayland must apply for and obtain a kennel license from the Town Clerk. (This requirement shall not apply to medical boarding by any licensed veterinarian practicing in the Town of Wayland.) To obtain or renew the license, the kennel licensee must present proof of current rabies vaccinations for each dog in the kennel older than six months. When it is off the kennel property, each dog in the kennel must wear a kennel tag, issued by the Town Clerk, affixed to its collar or harness.
- 91-2.L. *New dogs and new puppies.* The kennel licensee must report to the Town Clerk each new dog in the kennel within 30 days of its acquisition, show proof of current vaccination, and obtain a kennel tag for that dog. The kennel licensee must show proof of current vaccination and obtain a tag for each puppy when it reaches six months old.
- 91-2.M. *Application process.* Every applicant for a new kennel license must first obtain a special permit from the Zoning Board of Appeals, pursuant to Wayland Town By-Laws Chapter 198, Zoning, Section 198-203.1. The applicant may then submit an application to the Town Clerk on a form prescribed by the Clerk.
- 91-2.N. *Inspection process.* Before the Town Clerk can issue the kennel license, the Dog Control Officer must inspect the proposed kennel, file a report on the inspection, and favorably recommend that the kennel meets all the following requirements:
- (1) The location of the kennel is appropriate for housing multiple dogs.
 - (2) The location of the kennel on the property will have no significant adverse effect on the peace and quiet or sanitary conditions of the neighborhood.
 - (3) The area provided for housing, feeding, and exercising dogs is no closer than 20 feet to any lot line.
 - (4) The area provided for housing, feeding, and exercising dogs is no closer than 50 feet to any existing dwelling on an abutting lot.
 - (5) The kennel will be operating in a safe, sanitary, and humane condition.
 - (6) Records of the numbers and identities of the dogs are properly kept.
 - (7) The operation of the kennel will be consistent with the health and safety of the dogs and of the neighbors.
- 91-2.O. *Periodic inspections.* Before a kennel license is renewed, and at any time the Board of Selectmen or the Dog Control Officer believe it necessary, the DCO may inspect any kennel. If the DCO determines that it is not being maintained in a safe, sanitary, and humane condition, or if the kennel records on the numbers and identities of the dogs are not properly kept, the DCO will report the violations to the Dog Control Appeals Board for a hearing on whether to recommend to the Board of Selectmen that the Board of Selectmen impose fines or revoke the kennel license.
- 91-2.P. *Petitions to revoke kennel licenses.* Any group of 25 residents over the age of 18 may file a revocation petition with the Town Clerk, who will forward it promptly to the Dog Control Appeals Board, when they are aggrieved or annoyed to an unreasonable extent by an existing kennel, due to conditions including (but not limited to) excessive barking or unsanitary conditions at the kennel.

- 91-2.Q. *Kennel review hearings.* Within 7 business days after receiving the DCO's report from the DCO or the residents' petition, the Dog Control Appeals Board will notify all interested parties of a public hearing to be held within 14 days after the notice date.
- (1) Within 7 business days after the public hearing, the Dog Control Appeals Board shall recommend to the Board of Selectmen that it either dismiss the petition, revoke the kennel license, suspend the kennel license, or otherwise regulate the kennel.
 - (2) Any person maintaining a kennel after the kennel license has been denied, revoked, or suspended will be subject to the penalties in Section 91-7 of this By-Law.
- 91-2.R. *Annual renewal.* Each kennel licensee must renew the license annually, at the Town Clerk's Office. The annual licensing period runs from January 1st to December 31st.
- 91-2.S. *License due date.* Kennel license renewal forms will be sent to each licensed kennel, no later than December 1st each year. Kennel licensees must return forms and fees to the Town Clerk by January 15th (or the first business day thereafter, if the 15th falls on Saturday, Sunday, or legal holiday). Failure to pay on time will result in a late fee, due in addition to the license fee. The overdue license fee and the late fee may be added to the licensee's tax bill or may be recovered through the imposition of a municipal charges lien on any property standing in the name of the kennel licensee, pursuant to Massachusetts General Laws Chapter 40, Section 58.
- 91-2.T. *Fees.* The fees for licensing each kennel are:
- | | |
|--|----------|
| Annual kennel license fee for four dogs: | \$50.00 |
| Annual kennel license fee for 5-10 dogs: | \$75.00 |
| Annual kennel license fee for 11 or more dogs: | \$100.00 |
| Fee to replace lost dog tag: | \$2.00 |
| Late fee: | \$25.00 |
- 91-2.U. *Incorporation.* The following provisions of Massachusetts General Laws Chapter 140 are expressly incorporated herein: Section 137B—*Sale or other delivery of unlicensed dog by kennel licensee*; Section 137D—*Licensee convicted of violation of statutes relating to offenses against animals*; and Section 138A—*Importation of dogs and cats for commercial resale, etc.*

Section 91-3. DOG CONTROL OFFICER

- 91-3.A. *Appointment.* The Board of Selectmen shall annually appoint a dog control officer (DCO) under the provisions of Massachusetts General Laws Chapter 140, Sections 151 and 151A to carry out the provisions of this By-Law and to perform such other duties and responsibilities as the Board may determine. The Selectmen shall determine hours and conditions of work for the DCO. Compensation for persons appointed under this By-Law shall be consistent with other By-Laws dealing with salaries for appointed officials. No DCO shall be a licensed or unlicensed animal dealer, registered or unregistered with the United States Department of Agriculture. No DCO, either privately or in the course of carrying out official assignments as an agent for the Town, shall give, sell, or turn over any animal, whether alive or dead, which comes into the DCO's custody, to any business or institution operating as a research facility or animal dealer, whether it is licensed or unlicensed, registered or unregistered. Whoever violates the provision of this subsection shall be subject to prosecution as provided in Massachusetts General Laws Chapter 140, Section 151.
- 91-3.B. *Location and coverage.* The DCO shall be housed within the Public Safety Building and shall wear an appropriate uniform while performing official duties. The DCO shall make suitable arrangements for adequate coverage of his or her assigned duties whenever the DCO is temporarily unavailable. This coverage may take the form of a Wayland police officer

temporarily filling in; an answering machine for receiving messages; a pager or cellular telephone; an agreement for cross-coverage with dog control officers from adjoining towns, or a combination of any of the arrangements above.

91-3.C. *Duties.* The DCO's duties shall include the following:

(1) *By-Law enforcement.* The DCO shall enforce the provisions of this By-Law, using the following enforcement actions: issuing findings; assessing fines; making written warnings; performing inspections; confining; issuing orders of temporary restraint; restraining; muzzling; appearing before the Dog Control Appeals Board; making recommendations to the Board of Selectmen concerning vicious dogs, orders of permanent restraint, banishment, or destruction; and other powers that the Board of Selectmen may set from time to time to accomplish the By-Law's purposes.

(2) *Explanation of By-Law violations.* Whenever the DCO issues a finding, assesses a fine, makes a written warning, issues an order of temporary restraint, or confines, restrains, or muzzles a dog, the DCO shall meet with the dog's keeper, provide a copy of this By-Law (Chapter 91, Article 1), explain the violation, and suggest corrective behaviors.

(3) *Unlicensed dogs.* The DCO shall notify all owners of dogs within the Town of Wayland that have not been licensed by the license due date and shall seek out, catch, and confine any dogs within the Town that remain unlicensed after a reasonable grace period.

(4) *Dogs running at large.* The DCO shall seek out, catch, and confine any dog within the Town found running at large on public property, or on private property where the property owner or person in control of the property wants the dog removed.

(5) *Temporary restraint orders.* The DCO shall issue an order of temporary restraint to the keeper of any dog that is a nuisance or that is awaiting a decision under Section 91-6 as to whether it is vicious. An order of temporary restraint is an order that the dog must be confined to its keeper's property when not on a 6-foot or shorter leash; muzzling will be at the DCO's discretion. It shall be in force for no more than 30 days unless the DCO renews it in writing for subsequent 30-day periods. The DCO shall rescind or stop renewing the order when, in the DCO's judgment, restraint is no longer required. The dog's keeper can petition the Dog Control Appeals Board under Section 91-4.B to rescind the order of temporary restraint.

(a) *Nuisance dog.* A dog is a nuisance if it repeatedly violates any subsection of Section 91-5, particularly if it continues to chase motor vehicles, pedal vehicles, or animals carrying or drawing a person, or continues to damage property after its keeper has been fined for the dog running at large.

(b) *Awaiting a decision on a vicious dog hearing.* The DCO must order a dog restrained and (when off the keeper's property) muzzled pending the outcome of a vicious dog hearing under Section 91-6.

(6) *Confinement.* The DCO shall make arrangements for the temporary housing of any dog who is to be confined under the provisions of this By-Law. The housing may be at local veterinary clinics, or at dog kennels within the Town or neighboring towns, or within dog crates located in a suitable location in the Public Safety Building.

(7) *Complaint resolution.* The DCO shall investigate all complaints arising within the Town pertaining to violations of this By-Law and try to mediate disputes between Town residents pertaining to the behavior of a dog maintained or located within the Town. If the mediation fails, the DCO will decide on a solution and inform the dog owner and any resident that brought a complaint or problem to the DCO's attention. Any party aggrieved by or disagreeing with the DCO's decision may appeal that decision to the Dog Control Appeals Board; the DCO must

attend the meetings of that board or of any subsequent appeals hearings held by the Board of Selectmen on the matter.

(8) *Emergency licensing.* In emergency situations, the DCO can issue a license when the Office of the Town Clerk is closed. Any fees and fines collected under such circumstances shall be turned over to the Town Clerk at the earliest opportunity.

(9) *Record keeping.* The DCO shall keep accurate, detailed records of the confinement and disposition of all dogs held in custody and of all bite cases reported, and the results of investigations of the same. The DCO shall maintain a telephone log of all calls regarding dogs and submit a monthly report summarizing the log to the Board of Selectmen.

Section 91-4. DOG CONTROL APPEALS BOARD

91-4.A. *Composition of the Appeals Board.* The Dog Control Appeals Board is comprised of three Wayland residents, none of whom can be employees of the Town, appointed to three-year overlapping terms by the Board of Selectmen. The Appeals Board will annually select a member to serve as the chair. The Board of Selectmen will also appoint an associate member, who cannot be an employee of the Town, to a three-year term. The associate member shall attend Appeals Board hearings but may vote only when a regular member is unavailable due to absence or conflicts of interest. Two of the four members must be dog owners.

91-4.B. *Right to appeal.* When the Dog Control Officer has investigated a complaint regarding a dog's behavior and has issued a finding or an order of temporary restraint with which either the dog's keeper or the complainant disagrees, then either party may appeal by sending a written request to the Town Clerk within 10 business days after issuance of the DCO's decision. Following the Clerk's receipt of a written appeal, the Appeals Board shall hold a public hearing on the appeal within 10 business days, at which the dog owner, the complainant, and the DCO must appear.

91-4.C. *Findings and further appeals.* The Appeals Board shall vote at the public hearing on whether to uphold, reverse, or modify the DCO's decision and shall mail its ruling to the dog owner, complainant, and DCO within three business days after the public hearing. Should the dog owner or complainant disagree with the Appeals Board's ruling, then either party may appeal to the Board of Selectmen, within 10 business days. The Board of Selectmen shall issue its ruling within 30 days thereafter.

91-4.D. *Hearings on kennel petitions or vicious dogs.* The Appeals Board shall hold public hearings and make recommendations to the Board of Selectmen on any petition filed under Section 91-2.P and any vicious dog declaration under Section 91-6.B.

Section 91-5. CONDUCT OF DOGS

91-5.A. *Endangering safety.* No dog keeper shall allow the dog to bite, menace, or threaten, all without provocation, so as to endanger the safety of any person. This section is not meant to preclude a dog from acting as a watchdog on its keeper's property.

91-5.B. *Disturbing the peace.* No dog keeper shall allow the dog to disturb the peace of any neighborhood by making excessive noise without provocation. Noise is excessive if it is uninterrupted barking, yelping, whining, or howling for a period of time exceeding 15 minutes. This section is not meant to preclude a dog from acting as a watchdog on its keeper's property.

91-5.C. *Damaging property.* No dog keeper shall allow the dog to damage public or private property or realty.

91-5.D. *Running at large.* When not on the private property of its keeper, or on private property with the express permission of that property's owner, a dog must be on a leash or under effective voice control. To be under effective voice control, the dog must be within the keeper's sight and the keeper must be carrying a leash.

(1) *Voice control (in place of leash control) allowed.* Unless the spaces are listed in any subsection below, a dog may be under effective voice control while on Town-owned open spaces.

(2) *Public gatherings and municipal buildings—leash control only.* A dog may be in any municipal building and at any public gathering not otherwise specified in this By-Law only if it is on a 6-foot or shorter leash.

(3) *Cemeteries—dogs not allowed except under specified circumstances.* Dogs are not allowed in any Town-owned cemetery, except that a dog may attend the funeral of a member of its keeper's family and may accompany family members to visit the grave site of a deceased family member. Under these circumstances, the dog must be kept on a 6-foot or shorter leash. The dog may not urinate or defecate on grave sites or gravestones.

(4) *Numbered highways—leash control only.* A dog must be on a 6-foot or shorter leash when it is on the pavement or within 20 feet of the edge of any numbered highway in Wayland.

(5) *School grounds—dogs not allowed during school/leash control only at other times.* Unless the school principal gives permission in advance, no dog may be on school grounds from 30 minutes before classes begin until 30 minutes after classes end. At all other times, the dog may be on school grounds only if it is on a 6-foot or shorter leash. A dog is not violating this prohibition if it remains within a vehicle.

(6) *Town beaches—dogs not allowed.* A dog may not be on any beach during the posted swimming season.

(7) *Exception for assistance dogs.* Section 91.5-D does *not* apply to any properly trained assistance dog while performing its duties.

91-5.E. *Chasing.* No dog keeper shall allow the dog to chase a person, motor-powered vehicle, human-powered vehicle, or animal drawing or carrying a person.

91-5.F. *Dog litter.* Every dog keeper is responsible for expeditiously removing any dog feces the dog deposits anywhere except on its keeper's private property, on other private property with the property owner's permission, or on undeveloped land. The keeper must remove the feces from any trail on undeveloped land and from anywhere on posted undeveloped land. This provision does not apply to any assistance dog while it is performing its duties.

Section 91-6. VICIOUS DOGS

91-6.A. *Declaring a dog vicious.* Any dog that, without provocation, bites a human being or kills or maims a domestic animal may be declared vicious by the Board of Selectmen. An exception may be made for a puppy that draws blood or for a dog that attacks or bites an unaccompanied domestic animal on the dog keeper's property.

91-6.B. *Procedure for declaring a vicious dog.* Upon the written complaint of the DCO, any other public safety agent, or any individual, the Dog Control Appeals Board must hold a public hearing, after which it must recommend to the Board of Selectmen whether the Board of Selectmen should declare a dog vicious and, if so declared, what remedy is appropriate. **The** Board of Selectmen may take additional testimony from the dog's keeper, the DCO, and **any** other interested parties at a further public hearing.

91-6.C. *Exceptions.* A dog shall not be declared vicious if the Board of Selectmen determines any of the following:

- (1) The person's skin was not broken.
- (2) The person who was bitten was willfully trespassing, committing a crime, or attempting to commit a crime on the premises occupied by the dog's keeper.
- (3) The dog was being teased, tormented, abused, or assaulted by the injured person or animal prior to attacking or biting.
- (4) The dog was protecting or defending a human being in its immediate vicinity from attack or assault.

91-6.D. *Remedies.* Upon its finding that the dog is vicious, the Board must order one of the following remedies: permanent restraint; banishment; or destruction in accordance with MSPCA guidelines.

(1) *Permanent restraint order* is an order that the dog must at all times while on its keeper's property be kept within the keeper's house or an enclosure determined by the DCO to be adequate; whenever the dog leaves its keeper's property, it must be muzzled and restrained on a lead no longer than 6 feet or confined in an escape-proof enclosure.

(2) *Banishment* is an order that a vicious dog may no longer reside or visit in the Town of Wayland. (A vicious dog that is confined to a vehicle while passing through Wayland is not "visiting" and therefore is not in violation of the order of banishment.)

(3) *Destruction* is an order that the dog be destroyed in accordance with Massachusetts General Laws Chapter 140 and Massachusetts Society for the Prevention of Cruelty of Animals guidelines.

Section 91-7. PENALTIES

91-7.A. *Fines.* Any dog keeper who maintains a kennel after the kennel license has been denied, revoked, or suspended, or who fails to obtain a kennel license; and any dog keeper who fails to comply with Section 91-5 *CONDUCT OF DOGS* shall be subject to the following penalties:

First violation of a subsection:	Written warning
Second violation of the same subsection:	\$20.00
Third violation of the same subsection:	\$50.00
Fourth and all subsequent violations of the same subsection:	\$100.00

91-7.B. *Reimbursement of costs.* If the Dog Control Officer confines a dog, the dog's keeper must reimburse the Town of Wayland for any expenses incurred in boarding that dog. If the dog has not been licensed, the keeper must obtain a license and pay any applicable late fee before the dog can be released.

91-7.C. *Penalties for violating restraint orders.*

Each violation of an order of temporary restraint:	\$100.00
First violation of an order of permanent restraint:	\$500.00
Second violation of an order of permanent restraint:	banishment

Section 91-8. MISCELLANY

91-8.A. *Use of monies.* All funds collected under this By-Law shall be turned over to the Town Treasurer and deposited in the Town's General Fund. The Dog Fund created under the previous

Dog Control By-Law, Section 91-8.6, is hereby abolished and the funds therein shall be deposited in the Town's General Fund.

- 91-8.B. *Noncriminal disposition of violations.* The DCO may, as an alternative to initiating criminal proceedings, initiate and pursue proceedings for the noncriminal disposition of any violation of this By-Law, in accordance with the provisions of Massachusetts General Laws Chapter 40, Section 21D, to the extent of the specific penalty provided therefor.
- 91-8.C. *Incorporation of state law.* The provisions of Massachusetts General Laws Chapter 140, Sections 136A through 156 and 158 through 174D, inclusive, as may be amended from time to time and except as modified herein, are hereby incorporated into this By-Law.
- 91-8.D. *Severability.* The invalidity of one or more sections, subsections, paragraphs, sentences, clauses, or provisions of this By-Law shall not invalidate or impair any other part of this By-Law nor invalidate the By-Law as a whole.

MOTION:

Susan Koffman moved and was duly seconded that the Town amend Chapter 91, Article 1, Regulation of Dogs (the "Dog Control By-Law") of the Code of the Town of Wayland, by deleting it in its entirety and replacing it with a new Article 1, as in the Warrant on Pages 68 through 78.

AMENDMENT NO. 1 TO MAIN MOTION:

Kenneth Moon moved and was duly seconded to add the following words to the end of 91-5-D (1):

"and dog must refrain from illegal activities."

VOTED ON AMENDMENT NO. 1:

1ST VOICE VOTE: UNDECIDED

MODERATOR COUNTED VOTE: MOTION CARRIED

AMENDMENT NO. 2 TO MAIN MOTION:

Susan Koffman moved and was duly seconded that the following words be added to the end of the definition of "Effective Voice Control on Page 68 of the Warrant:

"and dog must refrain from illegal activities."

VOTED ON AMENDMENT NO 2:

MOTION CARRIED

AMENDMENT NO. 3 TO MAIN MOTION:

Douglas Leard moved and was duly seconded that in Section 91.5.D.(3) line 1 – place a period after the word "allowed" and delete all other wording so that Section 91.5.D.(3) would read:

"(3) Cemeteries – dogs not allowed.

AMENDMENT TO AMENDMENT NO. 3:

Douglas Leard moved and was duly seconded that 91.5.d.(3) be further amended as follows:

"(3) Cemeteries – dogs not allowed in any town owned cemetery.

VOTED ON AMENDMENT TO AMENDMENT:

MOTION NOT CARRIED

VOTED ON AMENDMENT NO. 3:

MOTION NOT CARRIED

AMENDMENT NO 4. TO MAIN MOTION:

Regina Mandl moved and was duly seconded that 91-5.D (3) be amended as follows”

“(3) Cemeteries – dogs not allowed except under specified circumstances. Dogs are not allowed in any town-owned cemetery, except that a dog may attend the funeral of a member of its keeper’s family. The dog must be kept on a 6-foot or shorter leash. The dog may not urinate or defecate on grave sites or gravestones.”

VOTED ON AMENDMENT NO. 4:

1 ST VOICE VOTE:	UNDECIDED
2 ND VOICE VOTE:	UNDECIDED
MODERATOR COUNTED VOTE:	MOTION NOT CARRIED

AMENDMENT NO. 5 TO MAIN MOTION:

Mark Santangelo moved and was duly seconded that the words “any municipal building” be deleted from 91-5.D. (2)

The Moderator ruled that the amendment was out of order.

MOTION TO TERMINATE DEBATE:

Robert Loring moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE: MOTION CARRIED

VOTED ON MAIN MOTION AS AMENDED: MOTION CARRIED

The Meeting adjourned at 11:05 P.M until Thursday, May 3, 2001 at 7:45 P.M.

Attendance: 146

VOTES ENACTED:

Thursday, May 3, 2001 AT THE WAYLAND HIGH SCHOOL FIELD HOUSE

C. PETER R. GOSSELS, MODERATOR:

Pursuant to the Warrant dated April 9, 2001 signed by Susan W. Pope, Mary M. Antes, Linda L. Segal, and Brian T. O’Herlihy, Selectmen, served and return of service given by Sandra L. O’Brien, Constable of the Town, the inhabitants of the Town of Wayland qualified to vote at Town Meeting met this day at Wayland High School Field House; and at 8:05 P.M. the Moderator called the Meeting to order, declared that a quorum was present, and the Meeting proceeded to transact the following business:

ARTICLE 23: AMEND TOWN OF WAYLAND ZONING MAP
--

MOTION TO REMOVE ARTICLE 23 FROM TABLE:

Maureen Cavanaugh moved and was duly seconded to remove Article 23 from the table.

VOTED: 1ST VOICE VOTE: SCATTERING OF NOES
 2ND VOICE VOTE: UNANIMOUSLY IN FAVOR

AMENDMENT TO MAIN MOTION:

Maureen Cavanaugh moved and was duly seconded that the Town vote to delete 301.1.8 on Page 67 of the Warrant and replace it with the following:

i. A Wireless Communications Services District that includes the land owned by the Town of Wayland known as the "old landfill site" as shown in the Atlas of the Town of Wayland, Massachusetts, ~~1996~~ 1999, on Plates 22 and 23, Parcels 22-001 and 22-002, and known as the "new landfill site" as shown in the Atlas of the Town of Wayland, Massachusetts, 1996, on Plates 17, 21, and 22 inclusive, that portion of parcel 17-018 that is south of the line that is the continuation of the northwestern property line of parcel 22-004, Parcels 21-010A, 21-012A, 21-012B, 21-012C, 21-012D, 21-012E, 21-012F, 21-012G, 22-003, 22-004, 22-006 and 22-007; and the land comprising the portion of the so-called Massachusetts Bay Transportation Authority (MBTA), "right-of-way from its boundary with the southerly sideline of Boston Post Road (Route 20) westerly to its westernmost boundary with the Town of Sudbury as shown in the Atlas of the Town of Wayland, Massachusetts, ~~1996-1999~~, on Plates 22, 26 and 27, inclusive, and as shown on the plan entitled "Town of Wayland Wireless Communications Services District Special Town Meeting November 17, 1999," dated September 16, 1999, prepared by the Town of Wayland Survey Department "Town of Wayland Zoning Overlay Districts", Survey Department, 41 Cochituate Road, Wayland, MA 01778, dated December 11, 2000, a copy of which plan is on file in the Office of the Town Clerk. [Added 11-17-1999 STM by Art. 3]

VOTED ON AMENDMENT: UNANIMOUSLY IN FAVOR

VOTED ON MAIN MOTION AS AMENDED: UNANIMOUSLY IN FAVOR

ARTICLE 25: AMEND ZONING BY-LAWS RE: HOME OCCUPATION
--

Proposed by: Planning Board

To determine whether the Town will vote to amend Chapter 198, Zoning, of the Code of the Town of Wayland by making the deletions (indicated in ~~striketrough lettering~~) and insertions (indicated in underlined lettering) set forth below:

ARTICLE 1
General Provisions

1) §198-104. Definitions

104.2 HOME OCCUPATION – Any activity customarily carried out for gain by a resident, conducted as an accessory use in the resident's dwelling unit or an accessory structure. Said occupation to include but are not necessarily limited to the following, sale of antiques; dressmaking, sewing and tailoring; letting of rooms; telephone solicitation work; tutoring; home crafts; studio for artist or craftsman; office for doctor, dentist, attorney, real estate agent, insurance agent, accountant, stock broker, engineer, architect, landscape architect, musician, writer, data programming, sales representative; and trades

person, such as electrician, plumber, and carpenter. Where customary home occupations are permitted by the Table of Accessory Uses §198-804, no dwelling or accessory structure so used shall be reconstructed or enlarged for such purposes unless specifically permitted under the provisions of §198-203.;

ARTICLE 8

Dimension and Use Tables

2) §198-805. Classification of accessory uses.

~~805.1.1. Customary Home Occupation: See §198-104 of this Zoning By-Law. A customary home occupation, such as dressmaking, millinery, the letting of rooms or sale of antiques, conducted by a resident owner, provided that there is no display or advertising visible from the outside, except for an announcement card or sign of not more than two square feet in area; no dwelling so used shall be reconstructed or enlarged unless specifically permitted by a special permit under the provisions of §198-203.~~

~~In home office: See §198-901.1.2 of this Zoning By Law.~~

~~Trade shop: See Table of Permitted Principal Uses by Districts⁸ for definition; a trade shop may be located in an accessory building on residential premises on the condition that no manufacturing or business requiring substantially continuous employment shall be carried on therein.;~~

ARTICLE 9

Single Residence District

3) §198-901. Permitted uses

~~901.1.1. Where customary home occupations are permitted by the Table of Accessory Uses §198-804, no dwelling so used shall be reconstructed or enlarged for such purposes unless specifically permitted under the provisions of §198-203. [Amended 5-4-1994 ATM by Art. 23; 5-5-1999 STM by Art. 9]~~

~~901.1.2. 901.1.1. [Amended 5-4-1994 ATM by Art. 23] An in-home office A home occupation of a resident owner, or a resident tenant with the owner's permission, shall be permitted as a matter of right in those zoning districts specifically referenced in the Table of Accessory Uses §198-804, provided that all of the following conditions are met:~~

~~901.1.2.1. 901.1.1.1. The office home occupation occupies not more than one room;~~

~~901.1.2.2. 901.1.1.2. There are no employees;~~

~~901.1.2.3. 901.1.1.3. No business is physically conducted on the premises with any client or customer physically present;~~

~~901.1.2.4. 901.1.1.4. There are no signs or other external evidence of the office; and~~

~~901.1.2.5. 901.1.1.5. There is no production of offensive noise, vibration, smoke, dust or other particulate matter, heat, humidity, glare or other objectionable effects. No~~

hazard or nuisance, including offensive noise, vibrations, smoke, dust or other particulate matter, odors, heat, glare, humidity, and noxious fumes, shall be created to any greater or more frequent extent than would normally be expected in the neighborhood under normal circumstances wherein no home occupation exists.

901.1.2. A home occupation of a resident owner, or a resident tenant with the owner's permission, may be permitted by issuance of a Special Permit from the Zoning Board of Appeals in those zoning districts specifically referenced in the Table of Accessory Uses §198-804, provided that all of the following conditions are met:

901.1.2.1. The use of the dwelling unit, or where permitted, an accessory structure, by the resident for business is incidental and subordinate to its use for residential purposes and occupies no more than twenty-five (25) percent of the gross floor area or 500 square feet, whichever is less, within the dwelling unit on the premises;

901.1.2.2. No more than one (1) nonresident employee shall be permitted on site;

901.1.2.3. There is no change in the outside appearance of the building or premises or any visible or audible evidence detectable from the property line of the conduct of such business except that one (1) sign not larger than two (2) square feet in area bearing only the name of the practitioner and occupation shall be permitted (words only). The sign shall be flush-mounted to the dwelling unit and shall not be illuminated.

901.1.2.4. Traffic, including traffic by commercial delivery vehicles, shall not be generated in greater volumes than would normally be anticipated in a residential neighborhood;

901.1.2.5. No hazard or nuisance, including offensive noise, smoke, dust, odors, heat, glare, noxious fumes or vibrations, shall be created to any greater or more frequent extent than would normally be expected in the neighborhood under normal circumstances wherein no home occupation exists;

901.1.2.6. There shall be no display of goods or outside storage;

901.1.2.7. Parking for the home occupation shall be met on-site.; and

4) Amend Table of Permitted Accessory Uses by District by making the following deletions and additions.

- a) Delete Accessory Uses category title "Customary home occupation" in row 62 and replace with "Home occupation (§198-901.1.2)";
- b) Delete Accessory Uses category title "In-home office" in row 66 and replace with "Home occupation (§198-901.1.1)"; and

- c) Delete in their entirety rows 70 and 75 for Accessory Uses categories "Office" and "Trade Shop".

MOTION:

Gretchen Schuler moved and was duly seconded that the Town amend Chapter 198, Zoning, of the Code of the Town of Wayland, by making the deletions and insertions set forth in Pages 79 through 82 of the Warrant as corrected on the errata sheet.

PLANNING BOARD REPORT

The Planning Board held its public hearing as required by law on March 27, 2001.

The present Zoning By-Law contains separate definitions and regulations for: Customary Home Occupations, In-home office and Trade Shop. These requirements present a problem to the Building Commissioner particularly when any given situation might be considered falling partially into several categories. The proposed article would consolidate the three uses into one use: Home Occupations. Any home occupation that occupied not more than one room, had no employees, had no business physically conducted on the premises with client or customer along with other requirements would be permitted as-of-right. Any home occupation that went beyond those limitations would require a special permit.

The Planning Board received comments on the issue of on-site parking for all vehicles associated with the home occupation. The Planning Board believes that the Special Permit process for certain home occupations that may require more parking than the residents of the household offers opportunity to assess each case. No negative feedback during the public hearing. It could be argued that the proposed article applies restrictive special permit requirements to some uses that previously were permitted as of right. The Planning Board believes that the simplification and standardization of requirements far outweighs the loss of rights.

The Planning Board unanimously supports the passage of this article.

AMENDMENT NO. 1 TO MAIN MOTION:

Holly Lapp moved and was duly seconded that 901.1.1.3. be replaced with the following words:

"901.1.1.3. No business is ~~physically~~ conducted on the premises with any client or customer physically present for more than three hours per week.

Amendment to Main Motion was withdrawn by Holly Lapp.

AMENDMENT NO. 2 TO MAIN MOTION:

Marjorie Baston moved and was duly seconded that 901.1.1.1. be replaced with the following words:

"901.1.1.1. The office home occupation occupies no more than twenty-five (25) percent of the gross floor area or 500 square feet, whichever is less, within the dwelling unit on the premises."

VOTED ON AMENDMENT NO. 2: MOTION CARRIED

VOTED ON MAIN MOTION AS AMENDED: UNANIMOUSLY IN FAVOR

ARTICLE 26: ZONING AMENDMENTS: CLARAFICATION OF RESIDENTIAL AND MULTIFAMILY-USES

Proposed by: Planning Board

To determine whether the Town will vote to amend Chapter 198 (Zoning) of the Code of the Town of Wayland by making the following deletions (indicated in ~~strike through lettering~~) and insertions (indicated in underlined lettering) and amendments:

ARTICLE 6
Site Plan Approval

- 1) 601.2.1. Site Plan approval (SPA) shall not be required for any proposal for single ~~or two~~-family residential ~~or owner-occupied multifamily~~ structure or structures or uses accessory thereto;

ARTICLE 8
Dimension and Use Tables

- 2) §198-803. Classification of Principal Uses.

803.6. Residential uses

~~Accessory dwelling unit: See the Table of Permitted Accessory Uses by Districts.~~

Multi-family dwelling: ~~See "accessory dwelling unit" and "residence in accessory dwelling" in the Table of Permitted Accessory Uses by Districts.~~ A building containing more than one dwelling unit. Accessory dwelling units and residences in accessory dwelling shall not be considered multifamily.;

- 3) **Amend Table of Permitted Principal Uses by Districts by making the following deletions and insertions to Row 57 entitled Multifamily dwelling.**

- ❖ Delete "Table of Accessory Uses" and "NR" from columns Residential District, Roadside Business, and Site Plan columns respectfully.
- ❖ Insert "No", "No", and "NA" to Residential District, Roadside Business, and Site Plan columns respectively.; and

- 4) **Amend Table of Permitted Accessory Uses by Districts by making the following deletions and insertions to Row 71.**

- ❖ Delete "R" from column "Site Plan Approval" and insert "NR".

MOTION:

Gretchen Schuler moved and was duly seconded that the Town amend Chapter 198 (Zoning) of the Code of the Town of Wayland by making the deletions, insertions and amendments set forth in pages 83 and the top portion of page 84 of the Warrant with Report of the Finance Committee for the 2001 Annual Town Meeting.

PLANNING BOARD REPORT

The Planning Board held its public hearing as required by law on March 27, 2001.

The purpose of this article is to eliminate conflicting language within the text of the Zoning Bylaw and the Tables of Principal Uses and Table of Accessory Uses. The intent of the amendment is to clarify the Zoning Bylaw by amending the text of the bylaw to conform to the use tables.

The Planning Board believes Article 26 will address the discrepancies within the Zoning Bylaw regarding residential uses and eliminate misinterpretation of the Bylaw. The Planning Board did not receive any negative comment. The Planning Board voted unanimously to support the article.

AMENDMENT TO MAIN MOTION:

Anette Lewis moved and was duly seconded that the words "and residences in accessory dwelling" be deleted from 803.6 under Multi-family dwelling.

VOTED ON AMENDMENT: MOTION NOT CARRIED

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 27: AMEND ZONING BY-LAWS RE: ELDERLY AND LOW INCOME HOUSING

Proposed by: Planning Board

To determine whether the Town will vote to amend Chapter 198 (Zoning) of the Code of the Town of Wayland and the Table of Permitted Principal Uses by District set forth therein by making the following deletions (indicated in ~~striketrough lettering~~) and insertions (indicated in underlined lettering):

ARTICLE 9

Single Residence District

901.1.5.2. Housing for elderly persons of low income, including adequate parking areas therefore, as such housing is defined by Massachusetts General Laws c. 121B, §§ 1, 38, 39 and 40, constructed by the Wayland Housing Authority as permitted in the Table of Principal Uses by District, §198-802, however, use of land for such housing for projects involving Town funds and/or property is subject to Town Meeting approval. [Amended 5-5-1999 STM by Art.9];

901.1.5.3. Subsidized multi-unit housing for persons of low income, including adequate parking areas therefore, as such housing is defined by Massachusetts General Laws c. 121B, constructed by the Wayland Housing Authority as permitted in the Table of Principal Uses by District, §198-802, however, use of land for such housing for projects involving Town funds and/or property is subject to Town Meeting approval. [Amended 6-2-1981 STM by Art. 6; 5-5-1999 STM by Art.9]; and

3)

Use	Single Residence	Roadside Business	Business A	Business B	Light Manufacturing	Limited Commercial	Site Plan Approval
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28. Low-income elderly housing	TM SP <u>See Section 901.1.5.2</u>	TM SP <u>See Section 901.1.5.2</u>	NO	NO	NO	NO	R
29. Multifamily unit: low-income	TM SP <u>See Section 901.1.5.3</u>	TM SP <u>See Section 901.1.5.3</u>	NO	NO	NO	NO	R

MOTION:

Maureen Cavanaugh moved and was duly seconded that the Town amend Chapter 198 (Zoning) of the Code of the Town of Wayland and the Table of Permitted Principal Uses by District set forth therein by making the deletions and insertions set forth in the bottom of page 84 and in page 85 of the Warrant as corrected on the Errata Sheet.

PLANNING BOARD REPORT

The Planning Board held its public hearing as required by law on March 27, 2001.

The purpose of the article is to allow the Housing Authority to construct elderly low income and low income housing with special permit approval if the project does not use town land or town funds. The Housing authority argued that they should be able to construct much needed affordable housing through the special permit process if they are using funds not obtained by the Town and would therefore be on the same playing field with private developers. Town Meeting approval would be necessary if Town funds or property are used for housing, as it is under the current language.

The Planning Board heard comments regarding the necessity of the change and whether the amendment was needed. It was noted that past housing projects utilized the comprehensive permit process rather than going before Town Meeting. It was stated that 130 Plain Road was acquired for low-income housing and that Town Meeting approved the appropriation of funds for the project. The public did comment that it was understood that the Town had an interest in low-income housing and that it was important to involve the Town in the development of projects. It was also noted that residents of the Town would be provided a voice in the special permit process as well.

The Planning Board believes that the provision of the amendment requiring special permit for elderly and low-income housing provides a forum for public review and input. The Board also believes that the article preserves the ability of the Town to approve projects involving Town funds and/or property. The Planning Board voted unanimously to support the article.

VOTED:

1ST VOICE VOTE: UNDECIDED

2ND VOICE VOTE: UNDECIDED

MODERATOR COUNTED VOTE: UNDECIDED

STANDING COUNTED VOTE: IN FAVOR: 51

OPPOSED: 36 MOTION NOT CARRIED

TELLERS:

Kathleen Czerapowicz

1 White Rd

Kenneth Moon

9 Reservoir Rd

Perry Smoot

65 Glezen Ln

Shirley Barnes

20 Loblolly Ln

ARTICLE 28: AMEND ZONING BY-LAWS RE: ARTICLE 11 BUSINESS DISTRICTS*Proposed by: Petitioners*

To determine whether the Town will vote to amend the Code of the Town of Wayland, Chapter 198, Zoning, Article 11, Business Districts, by making the deletions (indicated in ~~striketrough lettering~~) and insertions (indicated in underlined lettering) indicated in the following sections:

§198-1108.1. In both Business Districts A and B, no building or accessory structure shall be constructed which contains a drive-through window, vestibule, portico or similar such design, the purpose of which is to engage in commercial activity with customers who transact business while in a motor vehicle.

§198-1108.2. In both Business Districts A and B, no accessory, ancillary or additional structure and no addition to or modification of an existing structure shall be constructed which will increase by more than twenty (20) percent the total gross square footage of the footprint of any structure(s) then occupying the site.

§198-1108.3. In both Business Districts A and B, the mechanical washing of automobiles and construction of buildings, service bays, and similar structures for the purpose of washing automobiles or boats is prohibited.

§198-1108.4. In both Business Districts A and B, the use of neon signs and signs that are internally lighted is prohibited. All lighting not required for security or safety is to be extinguished within one hour after closing and shall be lit no earlier than one hour before opening.

§198-1102.1.2. ~~Automobile sales.~~ Automobile service and repair garages.

§198-1102.1.2.1 ~~Automobile sales,~~ Automobile service and repair garages~~and automobile service and repair garages;~~ shall be permitted as described in the Table of Principal Uses by District, § 198-802, and subject to the following:

MOTION:

Stephen Turner moved and was duly seconded that the Town vote to amend the Code of the Town of Wayland, Chapter 198, Zoning, Article 11, Business Districts, as in the words of the Article by adding §198-1108.1., §198-1108.2., §198-1108.3., and §198-1108.4.

PLANNING BOARD REPORT

The Planning Board held its public hearing as required by law on March 27, 2001.

Warrant Article 28, a petitioner's article, is intended to amend the Zoning Bylaw by regulating or prohibiting activities within Business Districts A and B. The Article presented to the Planning Board at

public hearing has been substantially altered and this report will address the article in its amended form as it appears in Warrant. The amended Article 28 consists of five sections, which are discussed in the order in which they appear in the Warrant.

1. First, the article proposes an amendment that prohibits the construction of "drive through" windows for the transaction of commercial activity with customers who remain in their motor vehicles. While the Planning Board may find this to be a reasonable prohibition at some point in the future, the Board believes that the issue needs further study both by the Zoning Bylaw Subcommittee of the Planning Board and the Board as a whole. Since this careful consideration has not been given to this proposal prior to its presentment to Annual Town Meeting, the Planning Board declines to support this proposal.

2. The second proposal is to prohibit any construction within Business Districts A or B that would increase a structure's gross square footage by more than 20 percent. It is the Planning Board's position that any proposal to increase the size of a structure within the Business A and B Districts should be considered under the applicable Site Plan Review or Special Permit criteria. An outright prohibition would need particularly careful study with respect to the impacts such a ban would have on the vitality of the Business Districts as well as business owner's property rights. Accordingly, the Planning Board declines to support this proposal.

3. The third proposal would ban the construction and operation of carwash facilities. As in the case of the first proposal, the Board believes that the issue needs further study both by the Zoning Bylaw Subcommittee of the Planning Board and the Board as a whole. Since this careful consideration has not been given to this proposal prior to its presentment to Annual Town Meeting, the Planning Board declines to support this proposal.

4. The fourth proposal would ban the use of internally lit signs including neon signs. Additionally, the proposal would require that all lighting not necessary for safety or security be extinguished within one hour of closing and not lit before one hour before opening. The Planning Board believes that this issue needs further study but that it is likely that the Board has sufficient regulatory authority under both site plan and special permit review to adequately regulate these aspects of commercial uses on a case-by-case basis. Accordingly, the Planning Board declines to support this proposal. The Planning Board is inclined to, in the context of the Zoning Bylaw Subcommittee, support a general review of the adequacy of the town's signage bylaw.

5. The fifth proposal would remove automobile sales as a permitted use within Business District's A and B. The Board believes that the issue needs further study both by the Zoning Bylaw Subcommittee of the Planning Board and the Board as a whole. Since this careful consideration has not been given to this proposal prior to its presentment to Annual Town Meeting, the Planning Board declines to support this proposal.

In Summary, the Planning Board supports the careful study of the policy goals underpinning the proposals contained in Petitioner's Article 28. Since careful consideration of the desirability and effectiveness of each aspect of the Article has not been completed, the Board believes that the proposals have been brought to Annual Town Meeting prematurely. Should the Petitioners wish to pursue any of the proposed bylaw changes not adopted by this Town Meeting, the Board will work with the Petitioners to give the proposal(s) careful consideration in the coming year.

MOTION TO TERMINATE DEBATE:

Perry Smoot moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE: UNANIMOUSLY IN FAVOR

VOTED: MOTION NOT CARRIED

ARTICLE 29: CONSTRUCTION OF A HANDICAPPED-ACCESSIBLE CANOE LAUNCH – GREENWAYS
--

Proposed by: Conservation Commission

Estimated Cost: Up to \$55,000

To determine whether the Town will vote to appropriate a sum of money to be expended by the Conservation Commission for a handicapped-accessible canoe landing on the Sudbury River at Greenways Conservation Area; and to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by grants from the Commonwealth or the federal government, by borrowing or otherwise.

MOTION:

Kenneth Moon moved and was duly seconded that the Town appropriate the sum of \$55,000 to be expended by the Conservation Commission for a handicapped-accessible canoe landing on the Sudbury River at the Greenways Conservation area; and, to provide for said appropriation, the Town Treasurer, with the approval of the Board of Selectmen, be authorized to borrow \$55,000. pursuant to the provisions of Massachusetts General Laws.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 30: CONFIRMATORY EMINENT DOMAIN TAKING OF FORMER DOW CHEMICAL COMPANY LAND ON ROUTE 30 IN NATICK, MA

Proposed by: Board of Selectmen

Estimated Cost: \$1.00

To determine whether the Town will vote to:

- a) authorize the Board of Selectmen, with the approval of Town Counsel as to form, to acquire by eminent domain, for conservation and recreation purposes, the fee or any lesser interest in all or any part of the parcel of land located on Commonwealth Road (Route 30) in Natick, Massachusetts, containing approximately 3.71 acres of land, shown as Lot D on a plan entitled "Plan of Land in Wayland and Natick, Mass.," dated October 10, 1962, prepared by Everett M. Brooks Co. and recorded with the Middlesex South Registry of Deeds in Book 10146, Page 486;
- b) appropriate a sum of money for the acquisition of and/or to compensate the owner(s) of said parcel of land; and

- c) to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by grants received from the Commonwealth or Federal Government, by borrowing, or otherwise.

MOTION:

Linda Segal moved and was duly second that the town:

- a) authorize the Board of Selectmen, with the approval of Town Counsel as to form, to acquire by eminent domain, for conservation and recreation purposes, the fee or any lesser interest in all or any part of the parcel of land located on Commonwealth Road (Route 30) in Natick, Massachusetts, containing approximately 3.71 acres of land, shown as Lot D on a plan entitled "Plan of Land in Wayland and Natick, Mass.," dated October 10, 1962, prepared by Everett M. Brooks Co. and recorded with the Middlesex South Registry of Deeds in Book 10146, Page 486;
- b) appropriate the sum of \$1.00 for the acquisition of and/or to compensate the owner(s) of said parcel of land; and
- c) that said appropriation shall be provided by transferring \$1.00 from the General Fund – Unreserved Fund Balance.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 31: MASTER PLAN STUDY FOR FORMER DOW PROPERTY
--

*Proposed by: Park and Recreation Commission and
Conservation Commission*

Estimated Cost \$20,000

To determine whether the Town will vote to appropriate a sum of money to be expended by the Park and Recreation Commission and Conservation Commission to develop a master plan for the former Dow Chemical Company Property off Commonwealth Road; and to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by grants received from the Commonwealth or Federal Government, by borrowing, or otherwise.

MOTION:

William Bowhens moved and was duly seconded that the Town appropriate the sum of \$20,000. to be expended by the Park and Recreation Commission and Conservation Commission to develop a master plan for the former Dow Chemical Company Property on and off Commonwealth Road in Wayland and Natick, Massachusetts; and that said appropriation shall be provided transferring \$20,000. from the General Fund – Unreserved Fund Balance.

MOTION TO TERMINATE DEBATE:

Perry Smoot moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE: UNANIMOUSLY IN FAVOR

VOTED: 1ST VOICE VOTE: UNDECIDED

ARTICLE 32:	HEARD POND REMEDIATION: PROPOSED REMOVAL OF INVASIVE AQUATIC WEEDS
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Proposed by: Surface Water Quality Committee

Estimated Cost: \$74,500

To determine whether the Town will vote to appropriate a sum of money to be expended by the Surface Water Quality Committee for removal of water chestnut (*Trapa natans*), Eurasian milfoil (*Myriophyllum spicatum*), and fanwort (*Cabomba caroliniana*) from Heard Pond; and to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by grants from the Commonwealth or the federal government, by borrowing or otherwise.

MOTION:

Mary Antes moved and was duly seconded that the Town appropriate the sum of \$74,500 to be expended by the Surface Water Quality Committee for removal of water chestnut (*Trapa natans*), Eurasian milfoil (*Myriophyllum spicatum*), and fanwort (*Cabomba caroliniana*) from Heard Pond; and that said appropriation shall be provided by transferring \$74,500. from the General Fund – Unreserved Fund Balance.

<u>VOTED:</u>	1 ST VOICE VOTE:	SCATTERING OF NOES
	2 ND VOICE VOTE:	UNANIMOUSLY IN FAVOR

ARTICLE 33:	TRANSFER LAND FROM TOWN TO PAUL LANGNER
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Proposed by: Board of Selectmen

To determine whether the Town will vote to

- a) transfer the care, custody, management and control of the parcel of land containing 1,706 square feet, more or less, located off Cochituate Road on the Wayland Town Building access road as shown on page 124 of this Warrant with Report of the Finance Committee, being a partition of the land described in a deed recorded in the Middlesex South Registry of Deeds in Book 4425, Page 308; and
- b) authorize the Board of Selectmen, with the approval of Town Counsel as to form, to convey, sell, transfer, or otherwise dispose of said parcel of land to Paul Langner and Barbara Buell.

MOTION:

Mary Antes moved and was duly seconded that the Town

- a) transfer the care, custody, management and control of the parcel of land containing 1,545 square feet, more or less, located off Cochituate Road on the Wayland Town Building access road as shown as "Lot 1a" on a plan entitled "site Plan in Wayland, Mass., prepared for Barbara Buell & Paul Langner" dated March 26, 2001, prepared by Drake Associates, Inc., a copy of which plan is on file in the Office of the Town Clerk, being a portion of the land described in a deed recorded with the Middlesex South

Registry of Deeds in Book 4425, Page 308, from the Board of Selectmen to the Board of Selectmen for the purpose of conveying, selling, transferring or otherwise disposing of said parcel of land to Paul Langner and Barbara Buell for consideration of two parcels of land containing, in the aggregate, 204± square feet shown as "Lot 107b and Lot 107c on said plan, and \$750.00; and

b) authorize the Board of Selectmen, with the approval of Town Counsel as to form, to convey, sell, transfer, or otherwise dispose of said Lot 1a to Paul Langner and Barbara Buell for consideration of said Lot 107b and Lot 107c and \$750.00.

MOTION TO TERMINATE DEBATE:

Perry Smoot moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE: MOTION CARRIED

VOTED:

1 ST VOICE VOTE:	SCATTERING OF NOES
MODERATOR COUNTED VOTE:	IN FAVOR: 113
	OPPOSED: 3 MOTION CARRIED BY 2/3 MAJORITY

ARTICLE 34: ENLARGE WAYLAND HISTORIC DISTRICT

Proposed by: Wayland Historic District Commission

To determine whether the Town will vote to enlarge the Wayland Historic District, created by vote of the Town in 1965, and subsequently extended to the present boundaries as shown on plans filed in the Office of the Town Clerk, by adding thereto the area shown as "M.B.T.A.", area = 39,426 s.f., on a plan entitled, "Plan of Land in Wayland, Mass., Showing Land to be Purchased by the Town of Wayland" dated August 14, 1986, prepared by the Wayland Engineering Department and recorded with the Middlesex South Registry of Deeds as Plan Number 149 of 1988, Book 18853, Page 378.

MOTION:

Christopher Hagger moved and was duly seconded that the Town enlarge the Wayland Historic District established by vote of the Town in 1965, and subsequently enlarged to its present boundaries, by adding thereto the area shown as "M.B.T.A.", area = 39,426 s.f., on a plan entitled, "Plan of Land in Wayland, Mass., Showing Land to be Purchased by the Town of Wayland" dated August 14, 1986, prepared by the Wayland Engineering Department and recorded with the Middlesex South Registry of Deeds as Plan Number 149 of 1988, Book 18853, Page 378.

MOTION TO TERMINATE DEBATE:

Perry Smoot moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE: MOTION CARRIED

VOTED:

1 ST VOICE VOTE:	UNDECIDED
MODERATOR COUNTED VOTE:	UNDECIDED
MODERATOR STANDING COUNTED VOTE:	IN FAVOR: 56
	OPPOSED: 27 MOTION CARRIED

TELLERS:

Shirley Barnes	20 Loblolly Ln
Kenneth Moon	9 Reservoir Rd
Perry Smoot	65 Glezen Ln
Charlotte Russell	101 Pelham Island Rd

PRIVLEDGED QUESTION:

John Wilson rose to a point of no quorum.

Per the Code of the Town of Wayland Chapter 36, §36-12. Quorum. The presence of 100 voters at a town meeting for the transaction of business shall constitute a quorum, except for a motion to adjourn, for which no quorum shall be required.

The point of no quorum was established by a counted vote: 95

TELLERS:

Shirley Barnes	20 Loblolly Ln
Kenneth Moon	9 Reservoir Rd
Perry Smoot	65 Glezen Ln
Charlotte Russell	101 Pelham Island Rd

The Meeting adjourned at 10:20 P.M. until Monday, May 7, 2001 at 7:45 P.M.

Attendance: 118

VOTES ENACTED:

Monday, May 7, 2001 AT THE WAYLAND HIGH SCHOOL FIELD HOUSE

JUDITH L. ST. CROIX, TOWN CLERK:

Pursuant to the Warrant dated April 9, 2001 signed by Susan W. Pope, Mary M. Antes, Linda L. Segal, and Brian T. O'Herlihy, Selectmen, served and return of service given by Sandra L. O'Brien, Constable of the Town, the inhabitants of the Town of Wayland qualified to vote at Town Meeting met this day at Wayland High School Field House; and at 7:46 P.M. the Town Clerk called the Meeting to order in the absence of the Moderator elect, declared that a quorum was present, and the Meeting proceeded to transact the following business:

Upon a motion made and duly seconded by Patricia Abramson, the floor was opened to nominations for a Temporary Clerk.

MOTION:

Patricia Abramson moved and was duly seconded to nominate Lois Toombs, Assistant Town Clerk, to be the Temporary Clerk for the Annual Town Meeting.

Upon a motion made and duly seconded by Patricia Abramson, the floor was closed to nominations for a Temporary Clerk.

VOTED: UNANIMOUSLY IN FAVOR

The Town Clerk administered the oath of office to the Temporary Clerk, Lois Toombs.

Upon a motion made and duly seconded by Patricia Abramson, the floor was opened to nominations for a Temporary Moderator.

MOTION:

Patricia Abramson moved and was duly seconded to nominate Judith St. Croix, Town Clerk, to be the Temporary Moderator for the Annual Town Meeting.

Upon a motion made and duly seconded by Patricia Abramson, the Floor was closed to nominations for a Temporary Moderator.

VOTED: UNANIMOUSLY IN FAVOR

The Temporary Clerk administered the oath of office to the Temporary Moderator, Judith St. Croix.

ARTICLE 35: PLANNING/DESIGN OF NEW PARK DEPARTMENT GARAGE
--

Proposed by: Park & Recreation Commission

Estimated Cost: \$50,000

To determine whether the Town will vote to appropriate a sum of money to be expended by the Park and Recreation Commission to plan and design a new garage to house the Park and Recreation Department maintenance staff and equipment; and to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for other purposes, by borrowing or otherwise.

MOTION:

William Bowhers moved and was duly seconded that the Meeting vote to pass over the Article.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 36: TOWN POOL BUILDING REPAIRS

Proposed by: Park & Recreation Commission

Estimated Cost: \$200,000

To determine whether the Town will vote to appropriate a sum of money to be expended by the Park and Recreation Commission for repairs and improvements to the Wayland Town Pool Building, including repairs to two locker rooms, the pool deck and doorways; and to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by borrowing or otherwise.

MOTION:

William Bowhers moved and was duly seconded that the Town appropriate the sum of \$200,000. to be expended by the Park and Recreation Commission for repairs and improvements to the Wayland Town Pool Building, including repairs to two locker rooms, the pool deck and doorways; and to provide for said appropriation, the Town Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$200,000. under the provisions of Massachusetts General Laws Chapter 44, Section 7 (3A).

VOTED:

1 ST VOICE VOTE:	SCATTERING OF NOES
2 ND VOICE VOTE:	SCATTERING OF NOES
3 RD VOICE VOTE:	UNANIMOUSLY IN FAVOR

ARTICLE 37: FUND ENHANCEMENT GRANT FOR IMPROVEMENTS TO TOWN CENTER

Proposed by: Board of Selectmen

Cost: \$235,000

To determine whether the Town will vote to appropriate a sum of money to be expended by the Board of Selectmen for certain improvements to the Town's Center; and to determine whether such appropriation shall be provided by taxation, transfer from unappropriated funds, by transfer from funds already appropriated for another purpose, by grants received from the Commonwealth or federal government, by borrowing, or otherwise.

MOTION:

Patricia Abramson moved and was duly seconded that the Town appropriate the sum of \$235,000 to be expended by the Board of Selectmen for certain improvements to the Town's Center; and, to provide for said appropriation, the Town Treasurer, with the approval of the Board of Selectmen, be authorized to borrow \$235,000. under the provisions of Massachusetts General Laws Chapter 44, Section 7 (5).

VOTED:

UNANIMOUSLY IN FAVOR

ARTICLE 38: TOWN-WIDE VEHICULAR AND PEDESTRIAN SAFETY TRAFFIC-CALMING STUDY
--

Proposed by: Petitioners

Estimated Cost: \$45,000

To determine whether the Town will vote to appropriate a sum of money to be expended by an appointed committee for consulting engineering services to develop a comprehensive vehicular and pedestrian traffic safety calming study with a concentration on historically dangerous problems and/or congested intersections, primary collector routes, cut-through neighborhoods, the establishment and implementation of a standardized signage program analysis of truck traffic flow, and electric signalization schemes, and to determine whether such appropriation shall be provided by taxation, transfer from unappropriated funds, by transfer from funds already appropriated for other purposes, or by grants received from the Commonwealth, the federal government, private contributions, by borrowing, or otherwise.

The Committee shall be established as follows: Two (2) members by the Board of Selectmen, one (1) member by the Road Commission; one (1) member by the Planning Board; one (1) member by the Chief of Police; one (1) member by the Fire Chief; and one (1) member by the Town Moderator. The

Committee shall report back to the Board of Selectmen, the Planning Board, and the Finance Committee at least once, no later than February 1, 2002, and then to the year 2002 Annual Town Meeting. Neighborhood and area-wide public meetings will be held as time allows, to review and discuss the overall traffic safety problems.

MOTION:

Lawrence Stabile moved and was duly seconded that the town appropriate \$45,000 from the "General Fund-Unreserved fund balance" to be expended by an appointed committee for consulting engineering services to develop a comprehensive vehicular and pedestrian traffic safety calming study with a concentration on historically dangerous problems and/or congested intersections, primary collector routes, cut-through neighborhoods, the establishment and implementation of a standardized signage program, analysis of truck traffic flow, and electric signalization schemes; and to determine whether grants are available from the Commonwealth, Federal Government, or otherwise.

The Committee shall be established as follows: Two (2) members by the Board of Selectmen; one (1) member by the Road Commission; one (1) member by the Planning Board; one (1) member by the Chief of Police; one (1) member by the Fire Chief; and one (1) member by the Town Moderator. The Committee shall report back to the Board of Selectmen, the Planning Board, and the Finance Committee at least once, no later than February 1, 2002, and then to the Year 2002 Annual Town Meeting Assembly. Neighborhood and area-wide public meetings will be held to obtain citizen input and review and discuss the overall traffic safety problems.

MOTION TO TERMINATE DEBATE:

Lewis Russell moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE:

1ST VOICE VOTE: SCATTERING OF NOES

2ND VOICE VOTE: MODERATOR RULED MOTION CARRIED BY 2/3 MAJORITY

VOTED: MOTION NOT CARRIED

ARTICLE 39: RELEASE FIRE LANE EASEMENT ON LOT 6, BOGREN LANE

Proposed by: Board of Selectmen

To determine whether the Town will vote to authorize the Board of Selectmen, with the approval of Town Counsel as to form, to release, abandon or convey a certain easement in, on, over, across and through a portion of Lot 6, Bogren Lane, Wayland, Massachusetts, shown as "Fire Lane" on a plan entitled "Subdivision Plan of Land in Wayland" dated May 26, 1977, by Dale Engineering Co., and recorded with the Middlesex South Registry of Deeds as Plan No. 883 of 1977, in Book 13262, Page 650; and

authorize the Board of Selectmen, with the approval of Town Counsel as to form, to execute and deliver such instruments and documents as may be necessary to effectuate said release, abandonment or conveyance.

MOTION:

Patricia Abramson moved and was duly seconded that the Meeting vote to pass over the Article.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 40: AMEND GENERAL BYLAWS RE: NONCRIMINAL ENFORCEMENT (SWIMMING POOLS)
--

Proposed by: Board of Selectmen

To determine whether the Town will vote to amend Chapter 1, Article II, Section 1-2 of the Code of the Town of Wayland by adding hereto the following new paragraph:

“F. Chapter 163 of the Code of the Town of Wayland – Swimming Pools.

- (1) Penalty: up to three hundred dollars per day.
- (2) Enforcing Person: Building Commissioner and his/her assistants.”

MOTION:

Patricia Abramson moved and was duly second that the Town vote to amend Chapter I, Article II, Section 1-2 of the Code of the Town of Wayland by adding thereto the following new paragraph:

“F. Chapter 163 of the Code of the Town of Wayland – Swimming Pools.

- (1) Penalty: up to three hundred dollars per day.
- (2) Enforcing Person: Building Commissioner and his/her assistants.”

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 41: AMEND GENERAL BYLAW ARTICLE II, §36-15

Proposed by: Board of Selectmen

To see if the Town will vote to amend the Code of the Town of Wayland by deleting therefrom Section 36-15 in its entirety and substituting the following therefor:

“§36-15 MOTIONS REQUIRING A SUPER-MAJORITY VOTE”

“The Moderator need not take a count before he or she shall make a public declaration of the vote and the Clerk shall record the vote, unless four-fifths (4/5) or nine-tenths (9/10) vote of a town meeting is required by statute.”

MOTION:

Brian O’Herlihy moved and was duly seconded that the Town amend the Code of the Town of Wayland by deleting therefrom Section 36-15 in its entirety and substituting the following therefor:

“§36-15 MOTIONS REQUIRING A SUPER-MAJORITY VOTE

"The Moderator need not take a count before he or she shall make a public declaration of the vote and the Clerk shall record the vote, unless a four-fifths (4/5) or nine-tenths (9/10) vote of a town meeting is required by statute."

MOTION TO TERMINATE DEBATE:

Diana Warren moved and was duly seconded to move the question.

VOTED: 1ST VOICE VOTE: SCATTERING OF NOES
2ND VOICE VOTE: MODERATOR RULED MOTION CARRIED BY 2/3 MAJORITY

VOTED:

1ST VOICE VOTE: UNDECIDED
STANDING COUNT BY MODERATOR: UNDECIDED
STANDING COUNTED VOTE: IN FAVOR: 79
OPPOSED: 89 MOTION NOT CARRIED

TELLERS:

Perry Smoot	65 Glezen Ln
Ian Harrington	15 Castle Gate Rd
William Currier	22 Algonquin Path
Regina Mandl	90 Glezen Ln
Mark Santangelo	15 Oak St
Stewart Millerd	6 Melody Ln

ARTICLE 42: ACCEPT GIFTS OF LAND

Proposed by: Board of Selectmen

To determine whether the Town will vote to accept real property or interests in real property which have been tendered to it as a gift, by devise, or otherwise.

MOTION:

Patricia Abramson moved and was duly seconded that the Town accept, as a gift, an affordable housing restriction on the real property known and numbered as Unit No. II of the Homes at Traditions of Wayland Condominium, 21 Green Way, Wayland, Massachusetts, as described in the unit deed dated August 25, 2000, and recorded with the Middlesex South Registry of Deeds in Book 31757, Page 413.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 43: SELL OR TRADE VEHICLES AND EQUIPMENT

Proposed by: Board of Selectmen

To determine whether the Town will vote to authorize the Board of Selectmen to sell or otherwise dispose of the following surplus vehicles, equipment, or other personal property in connection with the purchase of new vehicles, equipment, or other personal property.

<u>Department</u>	<u>Vehicle/Equipment</u>	<u>Year</u>
Highway Department	F350 Ford Pick-Up Truck with Plow	1989

MOTION:

Mary Antes moved and was duly seconded that the Town authorize the Board of Selectmen to sell or otherwise dispose of the following surplus vehicle and equipment in connection with the purchase of new vehicles and equipment:

<u>Department</u>	<u>Vehicle/Equipment</u>	<u>Year</u>
Highway Department	(1) F350 Ford Pick-Up Truck with Plow	1989
Police Department	(1) Chevrolet Astro Van	1985
Police Department	(1) GMC	1988
Police Department	(1) Ford Sedan	1988
Police Department	(1) Ford Sedan	1995
Police Department	(1) Ford Sedan	1999
School Department	(1) International School Bus	1992

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 44: AUTHORIZE TREASURER TO BORROW
--

Proposed by: Board of Selectmen

To determine whether the Town will vote to authorize the Treasurer, with the approval of the Selectmen, to borrow monies from time to time in anticipation of the revenue of the fiscal year beginning July 1, 2001, in accordance with the provisions of Massachusetts General Laws Chapter 44, Section 4 and Chapter 849 of the Acts of 1969, both as amended, and to issue a note or notes therefor, payable within one year, and to renew any note or notes that may be given for a period of less than one year in accordance with the provisions of Massachusetts General Laws Chapter 44, Section 17, as amended.

MOTION:

Mary Antes moved and was duly seconded that the Town authorize the Treasurer, with the approval of the Board of Selectmen, to borrow monies from time to time in anticipation of the revenue of the fiscal year beginning July 1, 2001, in accordance with the provisions of Massachusetts General Laws Chapter

44, Section 4, and Chapter 849 of the Acts of 1969, both as amended, and to issue a note or notes therefor, payable within one year, and to renew any note or notes that may be given for a period of less than one year in accordance with the provisions of Massachusetts General Laws Chapter 44, Section 17, as amended.

VOTED: UNANIMOUSLY IN FAVOR

MOTION TO RECONSIDER:

Carl Geiger moved and was duly seconded that the Meeting vote to reconsider Article 34.

<u>VOTED:</u>	1 ST VOICE VOTE:	UNDECIDED
	STANDING COUNTED VOTE:	IN FAVOR: 77
		OPPOSED: 101 MOTION NOT CARRIED

TELLERS

Perry Smoot	65 Glezen Ln
Ian Harrington	15 Castle Gate Rd
William Currier	22 Algonquin Path
Regina Mandl	90 Glezen Ln
Mark Santangelo	15 Oak St
Stewart Millerd	6 Melody Ln

The Moderator recognized and thanked the technical crew responsible for the audio recording of the Meeting.

Albie Cincotti
Andrew Robinson
Ben Travis
Matt Travis
Greg Goldsmith
John Jaques
Jason Steingisser
Ben Shapiro

The Meeting adjourned at 9:00 P.M. sine die.

Attendance: 218

<u>DATE:</u>	<u>CALLED TO ORDER/ADJOURNED</u>	<u>ATTENDANCE:</u>
April 26, 2001	7:50 P.M. 10:55 P.M.	163
April 30, 2001	7:55 P.M. 10:50 P.M.	138
May 2, 2001	8:00 P.M. 11:05 P.M.	146
May 3, 2001	8:05 P.M. 10:20 P.M.	118
May 7, 2001	7:46 P.M. 9:00 P.M.	218

STATE PRIMARY
SEPTEMBER 19, 2000
DEMOCRATIC

	<u>PREC 1</u>	<u>PREC 2</u>	<u>PREC 3</u>	<u>PREC 4</u>	<u>TOTALS</u>
<u>UNITED STATE SENATOR</u>					
Blanks	18	12	11	11	52
Kennedy	103	88	99	109	399
Write Ins	1	2	1	2	6
TOTALS	122	102	111	122	457
<u>CONGRESS</u>					
Blanks	5	5	6	5	21
Meehan	97	69	89	101	356
Osbaldeston	5	2	0	3	10
Tierney	14	22	16	13	65
Write Ins	1	4	0	0	5
TOTALS	122	102	111	122	457
<u>COUNCILLOR</u>					
Blanks	27	20	30	32	109
Devaney	56	50	42	55	203
Nemzoff	38	32	38	35	143
Write Ins	1	0	1	0	2
TOTALS	122	102	111	122	457
<u>SENATOR IN GENERAL COURT</u>					
Blanks	16	12	15	22	65
Fargo	104	90	94	99	387
Write Ins	2	0	2	1	5
TOTALS	122	102	111	122	457
<u>REP IN GENERAL COURT</u>					
Blanks	20	21	19	30	90
Deutsch	100	81	92	92	365
Write Ins	2	0	0	0	2
TOTALS	122	102	111	122	457
<u>CLERK OF COURTS</u>					
Blanks	47	23	35	48	153
Sullivan, Edward J	50	60	51	49	210
Sullivan, Dennis M	24	18	24	25	91
Write-Ins	1	1	1	0	3
TOTALS	122	102	111	122	457

STATE PRIMARY
SEPTEMBER 19, 2000
DEMOCRATIC

	<u>PREC 1</u>	<u>PREC 2</u>	<u>PREC 3</u>	<u>PREC 4</u>	<u>TOTALS</u>
<u>REGISTER OF DEEDS</u>					
Blanks	51	27	45	52	175
Brune	69	75	66	69	279
Write-Ins	2	0	0	1	3
TOTALS	122	102	111	122	457
<u>REGISTER OF PROBATE</u>					
Blanks	43	21	39	37	140
Bruno	1	5	4	0	10
Buonomo	4	9	2	15	30
Concannon	42	24	30	40	136
DeCristifaro	3	3	4	3	13
Flaherty	2	13	5	5	25
Hurley	18	14	20	14	66
Keough	3	1	2	4	10
Lucero	2	7	3	0	12
McMahon	2	4	1	4	11
Write Ins	2	1	1	0	4
TOTALS	122	102	111	122	457

**STATE PRIMARY
SEPTEMBER 19, 2000
REPUBLICAN**

	PREC 1	PREC 2	PREC 3	PREC 4	TOTALS
<u>UNITED STATE SENATOR</u>					
Blanks	30	16	15	30	91
Robinson	47	27	40	33	147
Write Ins	1	4	3	0	8
TOTALS	78	47	58	63	246
<u>CONGRESS</u>					
Blanks	54	33	36	47	170
Write Ins	4	3	6	6	19
LaPlante	20	11	16	10	57
TOTALS	78	47	58	63	246
<u>COUNCILLOR</u>					
Blanks	71	45	53	57	226
Write Ins	7	2	5	6	20
TOTALS	78	47	58	63	246
<u>SENATOR IN GENERAL COURT</u>					
Blanks	16	12	11	15	54
Pryor	62	34	46	47	189
Write Ins	0	1	1	1	3
TOTALS	78	47	58	63	246
<u>REP IN GENERAL COURT</u>					
Blanks	3	2	11	5	21
Pope	75	45	45	57	222
Write Ins	0	0	2	1	3
TOTALS	78	47	58	63	246
<u>CLERK OF COURTS</u>					
Blanks	71	44	53	59	227
Write-Ins	7	3	5	4	19
TOTALS	78	47	58	63	246
<u>REGISTER OF DEEDS</u>					
Blanks	71	41	53	60	225
Write-Ins	7	6	5	3	21
TOTALS	78	47	58	63	246

STATE PRIMARY
SEPTEMBER 19, 2000
REPUBLICAN

	<u>PREC 1</u>	<u>PREC 2</u>	<u>PREC 3</u>	<u>PREC 4</u>	<u>TOTALS</u>
--	---------------	---------------	---------------	---------------	---------------

REGISTER OF PROBATE

Blanks	21	13	14	15	63
Johnson	57	34	43	48	182
Write Ins	0	0	1	0	1
TOTALS	78	47	58	63	246

STATE PRIMARY
SEPTEMBER 19, 2000
LIBERTARIAN

	<u>PREC 1</u>	<u>PREC 2</u>	<u>PREC 3</u>	<u>PREC 4</u>	<u>TOTALS</u>
<u>UNITED STATE SENATOR</u>					
Blanks	0	0	0	0	0
Howell	1	2	0	1	4
Write Ins	0	0	0	0	0
TOTALS	1	2	0	1	4
<u>CONGRESS</u>					
Blanks	1	1	0	1	3
Write Ins	0	1	0	0	1
TOTALS	1	2	0	1	4
<u>COUNCILLOR</u>					
Blanks	1	2	0	1	4
Write Ins	0	0	0	0	0
TOTALS	1	2	0	1	4
<u>SENATOR IN GENERAL COURT</u>					
Blanks	1	1	0	0	2
Write Ins	0	1	0	1	2
TOTALS	1	2	0	1	4
<u>REP IN GENERAL COURT</u>					
Blanks	0	0	0	0	0
Jungreis	1	2	0	1	4
Write Ins	0	0	0	0	0
TOTALS	1	2	0	1	4
<u>CLERK OF COURTS</u>					
Blanks	1	2	0	1	4
Write-Ins	0	0	0	0	0
TOTALS	1	2	0	1	4
<u>REGISTER OF DEEDS</u>					
Blanks	1	2	0	1	4
Write-Ins	0	0	0	0	0
TOTALS	1	2	0	1	4

STATE PRIMARY
SEPTEMBER 19, 2000
LIBERTARIAN

	<u>PREC 1</u>	<u>PREC 2</u>	<u>PREC 3</u>	<u>PREC 4</u>	<u>TOTALS</u>
<u>REGISTER OF PROBATE</u>					
Blanks	1	2	0	1	4
Write Ins	0	0	0	0	0
TOTALS	1	2	0	1	4

**GENERAL ELECTION
NOVEMBER 7, 2000**

87% VOTED

	<u>PREC 1</u>	<u>PREC 2</u>	<u>PREC 3</u>	<u>PREC 4</u>	<u>TOTALS</u>
<u>PRESIDENT/VICE PRESIDENT</u>					
Blanks	15	11	13	26	65
Browne/Olivier	15	19	11	14	59
Buchanan/Higgins, Sr.	5	7	2	4	18
Bush/Cheney	601	458	536	896	2491
Gore/Lieberman	1169	1011	1056	1282	4518
Hagelin/Tompkins	2	2	2	0	6
Nader/LaDuke	145	112	108	133	498
Write Ins (All Others)	1	3	1	3	8
McReynolds/Hollis	0	0	0	0	0
TOTALS	1953	1623	1729	2358	7663
<u>SENATOR IN CONGRESS</u>					
Blanks	92	59	72	115	338
Kennedy	1310	1140	1191	1505	5146
Howell	310	269	288	413	1280
Robinson	202	137	159	297	795
Friedgen	3	3	4	5	15
Hyde	7	1	1	2	11
Lawler	27	14	12	19	72
Write Ins	2	0	2	2	6
TOTALS	1953	1623	1729	2358	7663
<u>REP IN CONGRESS</u>					
Blanks	476	378	433	603	1890
Meehan	1442	1221	1269	1703	5635
Write Ins	35	24	27	52	138
TOTALS	1953	1623	1729	2358	7663
<u>COUNCILLOR</u>					
Blanks	627	450	533	777	2387
Devaney	1095	952	1005	1234	4286
Hutch	227	215	184	339	965
Write Ins	4	6	7	8	25
TOTALS	1953	1623	1729	2358	7663
<u>SENATOR IN GENERAL COURT</u>					
Blanks	127	115	114	174	530
Fargo	1320	1110	1140	1412	4982
Pryor	505	396	472	771	2144
Write Ins	1	2	3	1	7
TOTALS	1953	1623	1729	2358	7663

**GENERAL ELECTION
NOVEMBER 7, 2000**

87% VOTED

	<u>PREC 1</u>	<u>PREC 2</u>	<u>PREC 3</u>	<u>PREC 4</u>	<u>TOTALS</u>
<u>REP IN GENERAL COURT</u>					
Blanks	95	104	108	138	445
Pope	1228	948	1045	1587	4808
Deutsch	585	520	531	591	2227
Jungreis	44	50	42	41	177
Write Ins	1	1	3	1	6
TOTALS	1953	1623	1729	2358	7663
<u>CLERK OF COURTS</u>					
Blanks	726	544	610	940	2820
Sullivan	1219	1064	1106	1399	4788
Write Ins	8	15	13	19	55
TOTALS	1953	1623	1729	2358	7663

ANNUAL TOWN ELECTION

16% OF VOTERS

APRIL 24,2001

	<u>PREC 1</u>	<u>PREC 2</u>	<u>PREC 3</u>	<u>PREC 4</u>	<u>TOTALS</u>
<u>TOWN CLERK</u>					
Blanks	75	49	52	108	284
Judith L. St. Croix	319	214	250	318	1101
Write-Ins	0	1	1	3	5
TOTALS	394	264	303	429	1390

BOARD OF SELECTMEN (2)

Blanks	15	14	4	16	49
Mary M. Antes	201	133	157	169	660
Steven M. Glovsky	32	32	41	36	141
Michael B. Patterson	146	84	101	208	539
Write-Ins	0	1	0	0	1
TOTALS	394	264	303	429	1390

SCHOOL COMMITTEE

Blanks	107	86	87	133	413
Robert B. Gordon	283	177	215	293	968
Write-Ins	4	1	1	3	9
TOTALS	394	264	303	429	1390

BOARD OF ASSESSORS

Blanks	130	94	82	159	465
Jeffrey A. Cohen	263	169	220	268	920
Write-Ins	1	1	1	2	5
TOTALS	394	264	303	429	1390

LIBRARY TRUSTEES (2)

Blanks	259	215	203	315	992
Perry R. Hagenstein	278	164	218	286	946
Anne B. Heller	251	149	185	257	842
Write-Ins	0	0	0	0	0
TOTALS	788	528	606	858	2780

BOARD OF HEALTH

Blanks	364	239	283	401	1287
<u>Write-Ins</u>					0
Paul Doerr	5	0	0	3	8
Susan Busch	8	5	2	1	16
Scattered	17	20	18	24	79
TOTALS	394	264	303	429	1390

ANNUAL TOWN ELECTION

16% OF VOTERS

APRIL 24, 2001

<u>ROAD COMM (2)</u>	<u>PREC 1</u>	<u>PREC 2</u>	<u>PREC 3</u>	<u>PREC 4</u>	<u>TOTALS</u>
Blanks					
Alan J. Shubin					
<u>Write-Ins</u>	522	356	387	585	1850
Stewart Millerd	260	168	216	264	908
Scattered					0
	0	0	0	4	4
TOTALS	6	4	3	5	18
 <u>PLANNING BD</u>	788	528	606	858	2780
Blanks					
David Todd					
<u>Write-Ins</u>	123	93	85	168	469
	269	170	216	259	914
TOTALS	2	1	2	2	7
 <u>PARK & REC (2)</u>	394	264	303	429	1390
Blanks					
William J. Bowhers					
Mary Ellen Litter	249	190	171	317	927
<u>Write-Ins</u>	269	158	217	279	923
	270	177	218	259	924
TOTALS	0	3	0	3	6
 <u>WATER COMMISSIONER</u>	788	528	606	858	2780
Blanks					
Joel P. Goodmonson					
David C. Hatfield, Jr.	96	55	52	101	304
<u>Write-Ins</u>	197	109	162	210	678
	101	99	89	118	407
TOTALS	0	1	0	0	1
 <u>TRUST FUND COMM</u>	394	264	303	429	1390
Blanks					
G. Jay Evans					
<u>Write-Ins</u>	119	96	96	143	454
	274	167	207	285	933
TOTALS	1	1	0	1	3
 <u>QUESTION #1(Community Preservation</u>	394	264	303	429	1390
Blanks					
Yes					
No	23	24	24	46	117
	226	116	161	233	736
TOTALS	145	124	118	150	537
	394	264	303	429	1390

GLOSSARY

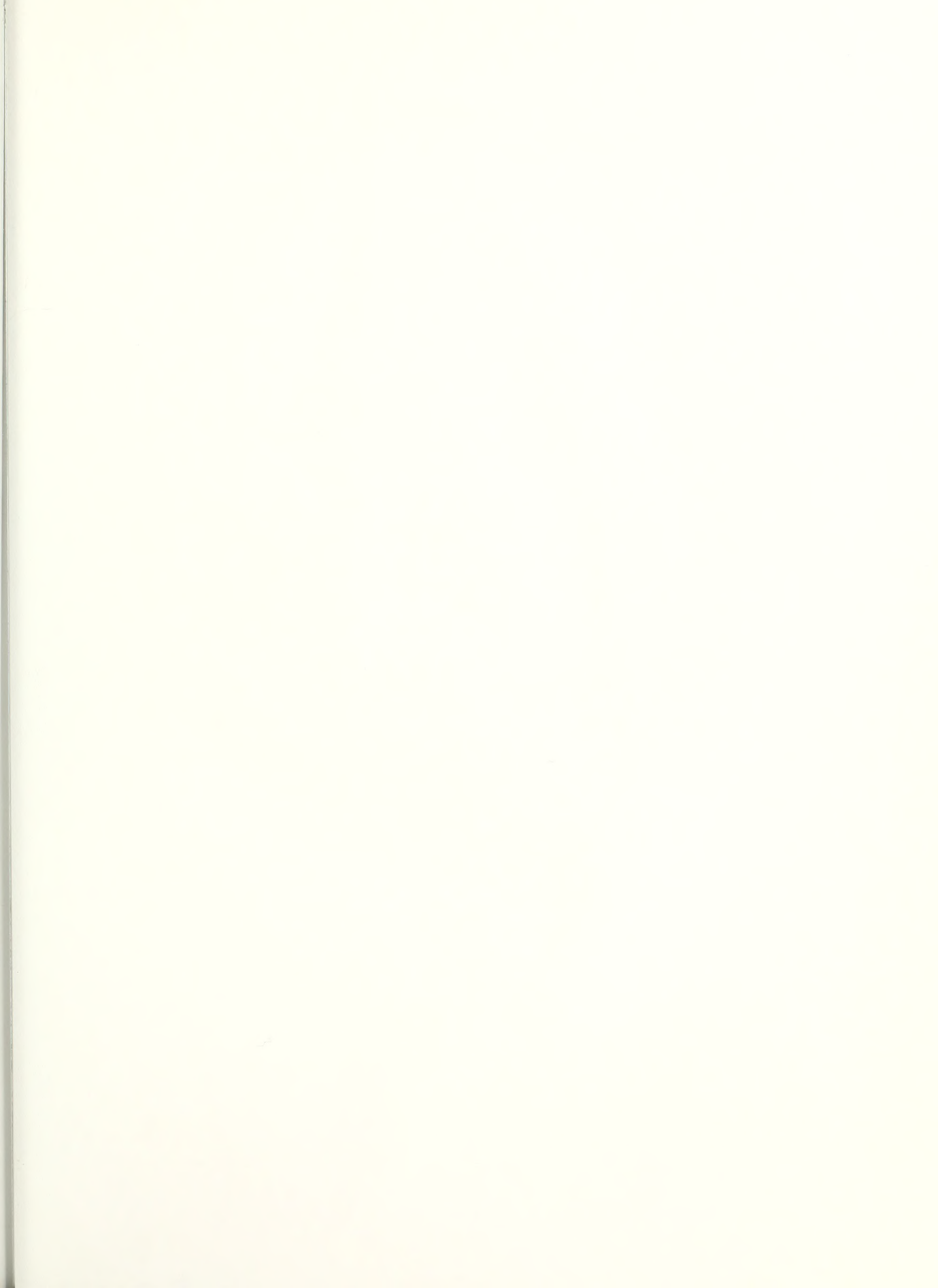
UNRESERVED FUND BALANCE:	The amount by which the cash accounts receivable and other current assets exceed current liabilities and reserves.
FREE CASH:	Unreserved Fund Balance less outstanding taxes.
OVERLAY:	Amount raised by the Assessors to create a fund to cover abatements of real and personal tax assessments for the current year.
RESERVE FUND:	Amount appropriated for emergency or unforeseen purposes, controlled exclusively by the Finance Committee.
AVAILABLE FUNDS:	Free cash plus reserved and unexpected balances available for appropriation.
CHAPTER 90:	General Laws that provides for contributions by the State and County for construction and maintenance of certain Town ways, usually roads leading from one main road to another.
MATCHING FUNDS:	Amounts made available by special State and Federal Acts to supplement local appropriations for specific projects.
REVENUE SHARING:	Quarterly distribution of a portion of Federal tax collections to states and municipalities to be used for ordinary and necessary operating expenses and capital expenditures.
CHERRY SHEET:	Details of State and County charges and reimbursements used in determining the Tax Rate. Name derives from the color of paper used.

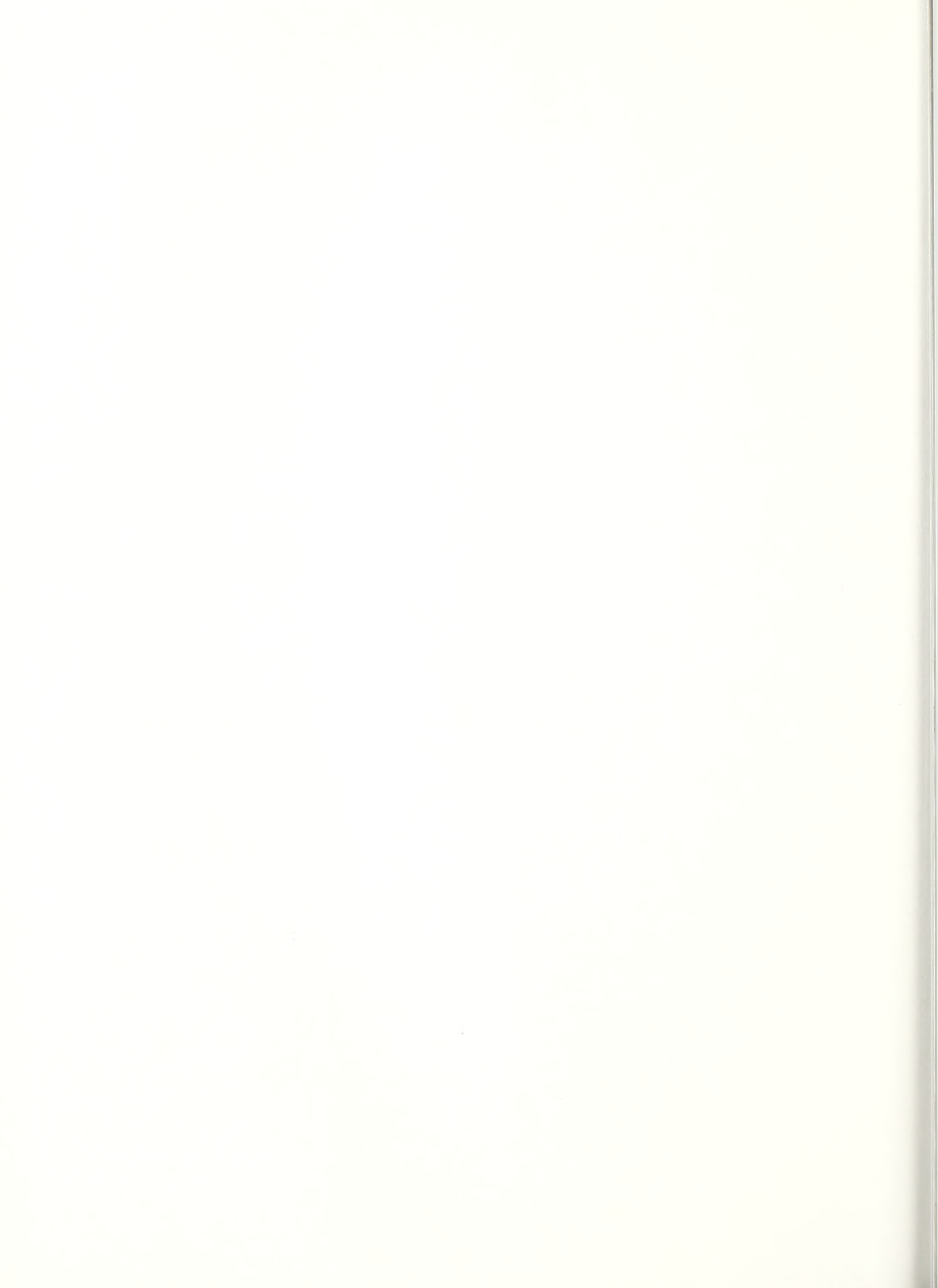
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VOLUME 1

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ARTICLE IV

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ARTICLE VII

CHAPTER III

SECTION I

ARTICLE I

SECTION II

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SECTION III

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SECTION V

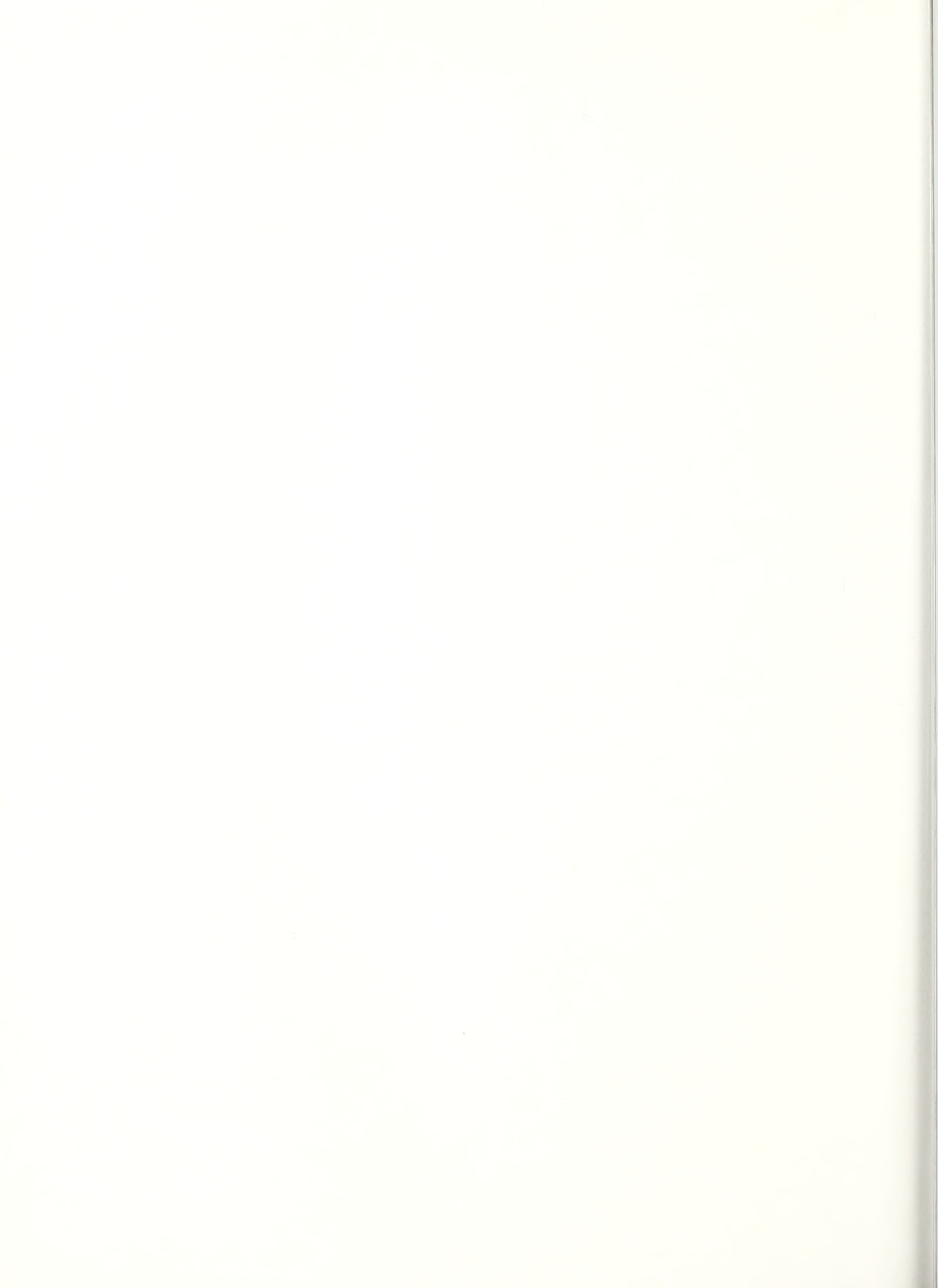
ARTICLE V

SECTION VI

ARTICLE VI

SECTION VII

ARTICLE VII



VOLUNTEER TO SERVE YOUR TOWN

Vacancies on Town boards, committees and commissions occur from time to time. Most positions are appointed by the Board of Selectmen (see I).

Elected positions are usually filled at the annual April election, but if openings occur mid-term, they are filled by appointment until the next annual election. Registered voters, please indicate your interest in order of preference (see II):

I. Appointed boards, committees and commissions:

- | | |
|--|--|
| <input type="checkbox"/> Cable TV | <input type="checkbox"/> Middle School Building |
| <input type="checkbox"/> Cochituate State Park Advisory Comm | <input type="checkbox"/> MWRA/Weston Aqueduct |
| <input type="checkbox"/> Conservation | <input type="checkbox"/> Personnel |
| <input type="checkbox"/> Council on Aging | <input type="checkbox"/> Public Ceremonies |
| <input type="checkbox"/> Cultural Council | <input type="checkbox"/> Senior Tax Relief |
| <input type="checkbox"/> Dog By-Law Study | <input type="checkbox"/> Septage Committee |
| <input type="checkbox"/> Dudley Pond Area Planning | <input type="checkbox"/> Station Two |
| <input type="checkbox"/> Fair Housing | <input type="checkbox"/> Surface Water Quality |
| <input type="checkbox"/> Finance | <input type="checkbox"/> Taxation Aid |
| <input type="checkbox"/> Highway/Parks Building Study Comm | <input type="checkbox"/> Town Center Committee |
| <input type="checkbox"/> Historical | <input type="checkbox"/> Wastewater Management |
| <input type="checkbox"/> Historic District | <input type="checkbox"/> Wayland/Sudbury Septage |
| <input type="checkbox"/> Housing Partnership | <input type="checkbox"/> Wireless Communications |
| <input type="checkbox"/> Local Access Corporation | <input type="checkbox"/> Youth Advisory |
| <input type="checkbox"/> MetroWest Open Space | <input type="checkbox"/> Zoning Board of Appeals |

II. Elected boards, committees and commissions:

- | | |
|--|---|
| <input type="checkbox"/> Assessors | <input type="checkbox"/> Library Trustees |
| <input type="checkbox"/> Health | <input type="checkbox"/> Road Commission |
| <input type="checkbox"/> Housing Authority | <input type="checkbox"/> School |
| <input type="checkbox"/> Park and Recreation | <input type="checkbox"/> Selectmen |
| <input type="checkbox"/> Planning | <input type="checkbox"/> Trust Funds |
| | <input type="checkbox"/> Water |

NAME: _____ ADDRESS: _____

HOME TEL: _____ WORK TEL: _____

Applications of interest will be kept on file for one year. You will be contacted as relevant vacancies occur.

Return this completed form to:

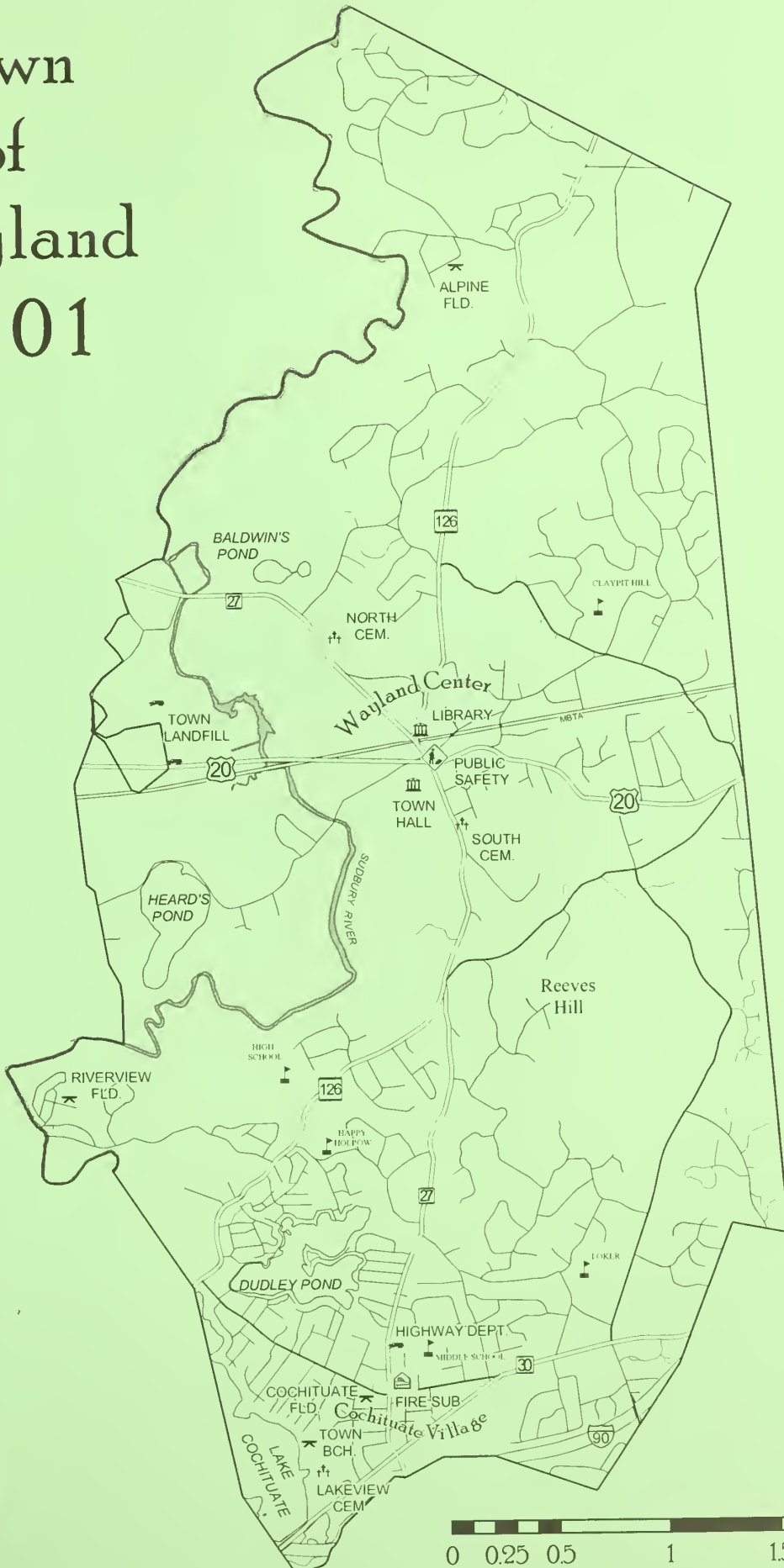
**Executive Secretary
Town of Wayland
41 Cochituate Road
Wayland MA 01778**

FOLD HERE

**PLACE
STAMP
HERE**

**Board of Selectmen
Town of Wayland
41 Cochituate Road
Wayland MA 01778**

Town of Wayland 2001



TOWN OF WAYLAND PHONE DIRECTORY

Main Number	358-7701
Fax Number	358-3627
Website Address	www.wayland.ma.us
Accounting/Payroll	358-3610
Assessors	358-3788
Building Department	358-3600
Conservation	358-3669
Council on Aging	358-2990
Data Processing	358-3637
Dog Officer	358-3625
Executive Secretary	358-7755
Fire Department (Emergency)	911
(Business)	358-7951
Gas/Plumbing Inspector	358-3604
Health Department/Septic Inspections	358-3617
Highway Department	653-4121
Housing Authority	655-6310
Landfill Facility	358-7910
Library	358-2311
Parks - Recreation - Cemetery	358-3660
Personnel Department	358-3622
Planning Department	358-3615
Police Department (Emergency)	911
(Non-Emergency)	358-4721
(Storm Non-Emergency)	358-7941/51
Selectmen	358-7755
Septage Facility	358-7328
School Department	358-7728
Claypit Hill School	358-7401
Happy Hollow School	358-2120
Loker School	655-0331
Wayland Middle School	655-6670
Wayland High School	358-7746
Minuteman Science-Tech. H.S.	(781) 861-6500
Superintendent of Schools	358-3763
Surveyor	358-3655
Town Clerk	358-3631
Town Counsel	358-7755
Treasurer/Collector	358-3633
Veterans' Agent	358-3787
Water Department	358-3696
Youth & Family Services	358-4293

